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## **THE CABINET**

**Wednesday, 16th September, 2020 at 7.15 pm**

### **AGENDA – PART 1 TO FOLLOW PAPER**

**5. ANNUAL SCRUTINY WORK PROGRAMMES 2020/21 (Pages 1 - 20)**

A report from the Director of Law and Governance will be circulated as “to follow”. Members will also receive a verbal update at the Cabinet meeting, following consideration of the work programmes at a meeting of the Overview and Scrutiny Committee on 15 September 2020.

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**London Borough of Enfield**

**OSC 15<sup>th</sup> September**  
**Cabinet 16<sup>th</sup> September**  
**Council 30<sup>th</sup> September**

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**Subject:** Scrutiny Annual Work programmes 2020/21  
**Cabinet Member:** Councillor Barnes  
**Director:** Jeremy Chambers

**Key Decision:** N/A

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**Purpose of Report**

1. This report and Appendices set out the draft work programmes for OSC and the standing panels for 2020/21.

**Proposal(s)**

2. Cabinet is being invited to comment on the Overview & Scrutiny Committee and Panels proposed work programmes for 2020/21, prior to approval by Council.

**Reason for Proposal(s)**

3. The Council's Constitution requires that the scrutiny work programmes are adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and the Executive Management Team (EMT).

**Relevance to the Council Plan**

4. The newly formed scrutiny panels are more focussed and are better aligned to areas where they can add most value to the council's priorities.

**Background**

5. The Overview and Scrutiny Committee and Panels set out their own work programmes for the year, taking into consideration wider consultation with Cabinet and EMT.
6. A revised committee structure was approved at Council on the 1<sup>st</sup> July 2020, as part of this report, changes were proposed to make scrutiny more effective, and the following Panels were agreed:

The seven scrutiny Panels are:

- (i) Crime;
  - (ii) Health & Adult Social Care;
  - (iii) Children, Young People & Education;
  - (iv) Regeneration & economic Development;
  - (v) Finance & Performance;
  - (vi) Environment & Climate Action; and
  - (vii) Housing
7. Membership of the Overview and Scrutiny Committee and the Scrutiny Panels were approved by Council, including Chair and Vice Chair nominations.
  8. Each of the Panels held a work planning meeting with the Cabinet member and Executive Director invited to attend and present their priorities.
  9. Co-ordinating the Panels work programmes and ensuring there is no duplication across the panels is part of the function of OSC.
  10. Covid-19 is listed on 4 out of the 8 panels. However, as the panels are looking at different aspects of the effect of covid 19, OSC felt that there isn't any duplication. Areas covered by panels under this heading include the impact on council services, Councils finances, Care Homes, and the mental health and wellbeing of older people, and children and young people.
  11. OSC and the Scrutiny Panels are scheduled to meet a minimum of 4 times per year, however, it's likely OSC will meet more often to deal with call-ins and pre-decision Scrutiny.
  12. The Scrutiny work programmes will be sent to key stakeholders such as Health, Police, EVA.
  13. Cabinet are asked to comment on the work programmes, and these comments will be incorporated into the report to be considered by Council on the 30<sup>th</sup> September.

### **Main Considerations for the Council**

14. Members are asked to approve the Overview & Scrutiny and Panel work programmes.

### **Safeguarding Implications**

15. None identified.

### **Public Health Implications**

16. There are no direct public health implications linked to this report, but rather what happens as a result of scrutiny

### **Equalities Impact of the Proposal**

17. Equalities impact assessments relating to recommendations that scrutiny may make will be assessed through the scrutiny process.

### **Environmental and Climate Change Considerations**

18. None identified.

### **Risks that may arise if the proposed decision and related work is not taken**

19. To comply with the requirements of the Council's Constitution, the work programme must be formally adopted by Council. Scrutiny is essential to good governance and enables the voice and concerns of residents and communities to be heard and provides positive challenge and accountability.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

20. There are no risks associated with this report.

### **Financial Implications**

21. Any cost implications of recommendations made from scrutiny must be contained within budgeted resources.

### **Legal Implications**

22. The recommendations within this report for adoption of the annual Scrutiny Workstream Programme are lawful and will help support the Council in meeting its statutory obligations for effective overview and scrutiny.
23. The Council has statutory duties within an existing legal framework to make arrangements for the scrutiny of its decisions and service delivery, including the areas of crime and health, which are covered within these recommendations.
24. The setting of the annual scrutiny work programme is a matter for the Council, following consultation with EMT, members and key stakeholders within an agreed protocol. These requirements are set out in the Council's Constitution.

### **Workforce Implications**

25. None identified.

### **Property Implications**

26. None identified

### **Other Implications**

27. None identified

### **Options Considered**

28. The Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption

### **Conclusions**

29. Council is asked to approve the work programmes for OSC and the standing panels.

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Date of report September 2020

### **Appendices**

A – Draft OSC work programme

### **Background Papers**

None



## DRAFT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2020/21

WORK	30 July – Planning session	15 September 2020	21 October 2020	17 December 2020 – Budget Meeting	17 February 2012	1 April 2021
<b>Specific Topics</b>						
Budget Consultation 2021/22				<b>Report and Presentation</b>		
Council Priorities 2020/21	<b>Verbal update</b>					
Meridian Water Scrutiny Workstream Report		<b>Update on future scrutiny</b>				
Procurement					<b>Report</b>	
ICT and Digital Services – The Customer Experience			<b>Report</b>			



<b>WORK</b>	<b>30 July – Planning session</b>	<b>15 September 2020</b>	<b>21 October 2020</b>	<b>17 December 2020 – Budget Meeting</b>	<b>17 February 2012</b>	<b>1 April 2021</b>
Building the Change – The Council's real estate					Report	
Corporate Performance Dashboard						
Public Health – Outcomes of the Covic-19 pandemic					Report	
Partnerships and Businesses						Report
<b>Standing Items</b>						
Updates from Scrutiny Panel Chairs						Report from Chairs
<b>Monitoring/ update</b>						
					Update	

<b>WORK</b>	<b>30 July – Planning session</b>	<b>15 September 2020</b>	<b>21 October 2020</b>	<b>17 December 2020 – Budget Meeting</b>	<b>17 February 2012</b>	<b>1 April 2021</b>
Equality and Diversity						
HR Issues, staffing and sickness levels						<b>Update</b>
Complaints, MEQs and FOIs					<b>Update</b>	
<b>Work Programme</b>						
Setting the Overview & Scrutiny and Panel Annual Work Programmes 2020/21		<b>Agree OSC Work Programme for 2020/21</b>				

**DRAFT CHILDREN, YOUNG PEOPLE AND EDUCATION SCRUTINY PANEL WORK PROGRAMME 2020/21**

<b>WORK</b>	<b>September (Work Planning)</b>	<b>Thursday 10 December 2020</b>	<b>Wednesday 3 February 2021</b>	<b>Tuesday 9 March 2021</b>
<b>Panel Work Programme 2020/21</b> – To consider the <b>Local Priorities 2020-21</b> and set the Panel work programme	<b>Verbal Update</b>			
Specific Topics:				
Fostering			<b>Report</b>	
Mental Health			<b>Report</b>	
Exclusions		<b>Report</b>		
Covid 19 (opening of schools and working in a Covid 19 environment)		<b>Report</b>		
Supporting schools and the Heads of schools		<b>Report</b>		
Poverty & Inequality Commission				<b>Report</b>
Special Educational Needs			<b>Report</b>	
Vulnerable Children & Young People youth provision and environment				<b>Report</b>

**DRAFT CRIME SCRUTINY PANEL WORK PROGRAMME 2020/21**

<b>WORK</b>	<b>Thurs 2 Sep (Work Planning)</b>	<b>Wed 4 Nov</b>	<b>Tues 26 Jan</b>	<b>Tue 16 Mar</b>
<b>Panel Work Programme 2020/21</b> – To consider the Panel work programme	<b>Agree work programme</b>			
<b>Standing Items</b>				
<b>SSCB Partnership Plan &amp; Strategic Priorities</b>			<b>Report</b>	
<b>SSCB Performance Management</b> – provide a monitoring overview on performance of SSCB		<b>Monitoring Update</b>	<b>Monitoring Update</b>	<b>Monitoring Update</b>
<b>Briefings, Monitoring &amp; Updates:</b>				
Prostitution		<b>Report</b>		<b>Update</b>
Burglary		<b>Report</b>		
Serious Youth Violence			<b>Report</b>	
London Fire Brigade			<b>Report</b>	
Reoffending, including youth reoffending				<b>Report</b>
Human Trafficking- the role of charities				<b>Report</b>

**DRAFT ENVIRONMENT & CLIMATE ACTION SCRUTINY PANEL WORK PROGRAMME 2020/21**

<b>WORK</b>	<b>8 September 2020- Planning Session</b>	<b>16 December 2020</b>	<b>9 February 2021</b>	<b>29 April 2021</b>
<b>Specific Topics</b>				
Local Priorities 2020-21	<b>Verbal update</b>			
Meridian Water Environment Strategy	<b>Presentation</b>			<b>Update Report</b>
Parks and Green Infrastructure Strategy		<b>Report</b>		
Waste Service Changes and Fly-tipping		<b>Report</b>		
Climate Action Plan Implementation			<b>Report</b>	

## DRAFT FINANCE & PERFORMANCE SCRUTINY PANEL WORK PROGRAMME 2020/21

ITEM	8 SEPTEMBER 2020	5 NOVEMBER 2020	6 JANUARY 2021	11 MARCH 2021
<b>Annual Items</b>				
Setting the Panel's Work Programme 2020/21	<b>Agree work programme</b>			
Budget 2021/22 and Medium-Term Financial Plan 2021/22 to 2025/26		<b>To consider draft proposals and report onto Overview and Scrutiny Committee</b>		
<b>Specific Items</b>				
Local Priorities for 2020/21 including the Council's response to the financial challenges of Covid 19	<b>Verbal presentation</b>			
Impact of Covid 19 <ul style="list-style-type: none"> <li>• Finance</li> <li>• Performance</li> </ul>		<b>Report</b>		
Grants – including Council's strategy and approach for grant applications				<b>Report</b>
Debts – including income and debt recovery; supporting residents in financial hardship			<b>Report</b>	

Housing Revenue Account – updated business plan			<b>Report</b>	
Dedicated Schools Grant				
<b>Monitoring/Updates</b>				
Quarterly Monitoring Reports: <ul style="list-style-type: none"> <li>• Revenue</li> <li>• Capital</li> <li>• Performance</li> </ul>		<b>Review</b>	<b>Review</b>	<b>Review</b>

**DRAFT HEALTH & ADULT SOCIAL CARE SCRUTINY PANEL WORK PROGRAMME 2020/21**

<b>WORK</b>	<b>9 September 2020- Planning Session</b>	<b>3 November 2020</b>	<b>21 January 2021</b>	<b>24 March 2021</b>
<b>Specific Topics</b>				
Local Priorities 2020-21	<b>Verbal update</b>			
Older People's Assessment Unit at Chase Farm Hospital		<b>Report</b>		
Reconfiguration of the NHS				<b>Report -*see note below</b>
North Middlesex Hospital Trust			<b>Follow up on CQC Inspection</b>	
Immunisation Take-up			<b>Report</b>	
<b>Standing Items</b>				
<b>Covid-19</b>		<b>Report - Care Homes</b>	<b>Report – Mental Health</b>	<b>Report - TBC</b>
<b>Monitoring/ update</b>				
Adult Safeguarding Report				<b>Annual Report</b>
Reardon Court		<b>Progress</b>		



<b>WORK</b>	<b>9 September 2020- Planning Session</b>	<b>3 November 2020</b>	<b>21 January 2021</b>	<b>24 March 2021</b>
		<b>Report</b>		
<b>Work Programme</b>				
Setting the Health and Adult Social Care Scrutiny Work Programme	<b>Agree Work Programme</b>			

**DRAFT HOUSING SCRUTINY PANEL WORK PROGRAMME 2020/21**

<b>WORK</b>	<b>3 September 2020- Planning Session</b>	<b>1 December 2020</b>	<b>11 February 2021</b>	<b>15 April 2021</b>
<b>Specific Topics</b>				
Local Priorities 2020-21	<b>Presentation</b>			
Building Safety and Capital Works		<b>Report</b>		
Housing White Paper		<b>Report</b>		
Housing Advice Service/ Temporary Accommodation/Homelessness			<b>Report</b>	
Responsive Repairs			<b>Report</b>	
Allocations Policy				<b>Report</b>

<b>WORK</b>	<b>3 September 2020- Planning Session</b>	<b>1 December 2020</b>	<b>11 February 2021</b>	<b>15 April 2021</b>
The Role of Housing Associations				<b>Report</b>
<b>Work Programme</b>				
Setting the Housing Scrutiny Work Programme 2020-21	<b>Agree Work Programme</b>			

**DRAFT REGENERATION & ECONOMIC DEVELOPMENT SCRUTINY PANEL WORK PROGRAMME 2020/21**

	10 Sept 2020	13 Oct 2020	8 Dec 2020	3 Feb 2021	17 March 2021
Topics					
Work Programme 2020/21	To agree	To review	To review	To review	To review and suggest items for next year
Planning Reform	Presentation				
Culture Strategy		Discussion/ Workshop on draft			
Economic Development Strategy		Discussion/ Workshop on draft			
Local Plan including housing needs and delivery			Discussion		
Skills and Training			Discussion		
Estate Regeneration Alma, Ladderswood, New Avenue and Electric Quarter				Discussion	
Local Plan – Emerging Policies				Discussion	
Joyce and Snells					Review of Regeneration Project

<b>Meridian Water – supporting economic development</b>			<b>Review</b>		
<b>Meridian Water – addressing local needs</b>					<b>Discussion</b>
<b>Meridian Water Workstream Review Recommendations</b>			<b>Monitor review</b>		<b>Monitor Review</b>
<b>Improving Town Centres Workstream Review</b>					

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