

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 77
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008**



Please note key decisions nos. 2651 –2673 those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|--|------------------------------------|---------------------|---------------------------------|--|--|--|
| <p>* KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate.</p> <p>The contract to be awarded to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Ponders End</p> | <p>Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings. Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007] Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection. Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files Housing Engineering Services Files</p> |

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|--|---|---|--------------------------|--|--|--|--|
| * KD 2021 Review of Council Policy relating to the use of tables and chairs for refreshments on the highway. | Cabinet Member for Environment and Street Scene | Not before 1st Jul 2008 | Part 1 | All Wards | | Head of Environmental Crime Tel: 020 8379 4518 alan.shaw@enfield.gov.uk | None. |
| * KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas. To approve for public consultation six new proposed conservation areas. | Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping | Not before 1st Jul 2008 | Part 1 | All Wards | Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007] | Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk | Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas |

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| <p>* KD 2120 Approval of arrangements for the restructuring of the senior management of the Property Services Division of the Department of Finance and Corporate Resources.</p> <p>The report notes that the additional costs of the full structure are expected to be temporary with three senior posts becoming redundant on the completion of the Property Strategy. The report also notes the requirement for additional finance support in connection with the Property Strategy and recommends the creation of a Property Strategy Accountant for the duration of the Property Strategy initiative.</p> | <p>Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>All Wards</p> | <p>Finance and Legal – Internal consultation [Jan. 07]</p> | <p>Interim Director of Place Shaping and Enterprise</p> | <p>Cabinet Agenda 12 July 2006, Item 29</p> |

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| <p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Chase; Highlands; Town; Turkey Street;</p> | <p>Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| *KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service. | Director of Health & Adult Social Care | Not before 1st Jul 2008 | Part 1 | All Wards | | Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk | Community Housing Services Service Centre Plan |

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| <p>*KD 2237 Approval to scheme to be referred to as Elsinge Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsinge Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Turkey Street</p> | <p>Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| <p>*KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority from the relevant Director to accept tenders that do not exceed the pre-tender estimate by more than 5%. Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>All Wards</p> | <p>Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing</p> | <p>Central Services Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk</p> | <p>Housing Project Management Files Design Consultant Files</p> |
| <p>KD 2317 Contract award of weed spray treatment for Highway and Housing areas. The contract will cover requirements for weed spraying of all other L.B Enfield Council service areas as and when requirements dictate.</p> | <p>Cabinet Member for Environment and Street Scene</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>All Wards</p> | | <p>Head of Street Scene Tel: 020 8379 1785 russell.hart@enfield.gov.uk</p> | <p>Contract document OJEU European procurement notice</p> |

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|---|--|------------------------------------|-------------------|---------------------------------|---|--|--|
| *KD 2330 To accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot. | Cabinet Member for Environment and Street Scene, Cabinet Member for Finance & Resources | Not before 1st Jul 2008 | Part 1 | All Wards | Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - Dec 07 to Feb 08. | Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk | Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006. Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study (Draft) Cabinet Report 6 February - Progress Report on proposals for the Relocation of Carterhatch Depot and Associated Projects |

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|--|--|------------------------------------|-------------------|---------------------------------|---|---|--------------------|
| <p>*KD 2332 Decision required to set up a Corporate training framework -Enfield Early Years, Childcare and Community Access Service and Adult Social Services.</p> <p>This framework will provide quality training for childcare providers, together with health and safety training for adult social services in the borough. Part 2 will contain the details of the contracts awarded based on the tenders received.</p> | Cabinet Member for Education & Children's Services | Not before 1st Jul 2008 | Part 1 & 2 Para 3 | All Wards | Legal, Finance, Corporate Procurement and Officers in ECSL - Portfolio Report's (Jan 08 – Feb 08) | Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk | Childcare Act 2006 |

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|---|--|------------------------------------|---------------------|---------------------------------|---------------------------|--|--------------------------------|
| *KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects2556 | Cabinet Member for Environment and Street Scene, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping | Not before 1st Jul 2008 | Part 1 | Upper Edmonton | | Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk | Key Decision 756, 18 June 2005 |

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| <p>*KD 2562 Approval to accept a tender in respect of one contract covering renewal of Baker Street windows, roofs, external and internal repairs & redecorations, communal lighting upgrades and environmental works. The scheme to be referred to as Baker Street window renewal and external envelope works.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Town</p> | <p>Tenants - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p> | <p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p> | <p>Project Management Files Architectural Services</p> |

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| <p>*KD 2563 Approval to accept a tender for major external refurbishment works to Welch & Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1 & 2 Para 3</p> | <p>Enfield Lock</p> | <p>Tenants - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p> | <p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p> | <p>Project Management Files Hadley Design Associates</p> |

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| KD 2568 Award tender for the contract hire of approximately twenty 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme. | Director of Environment & Streetscene | Not before 1st Jul 2008 | Part 2 para 3 | All Wards | | Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk | Contract File |
| KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008. | Cabinet Member for Housing & Community Safety | Not before 1st Jul 2008 | Part 1 | All Wards | Enfield Homes Shadow Board - Negotiations | Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk | None. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|---|------------------------------------|-------------------|---------------------------------|--|---|---------------------------------|
| *KD 2586 To approve the draft Enfield Heritage Strategy for public consultation | Cabinet Member for Education & Children's Services, Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector | Not before 1st Jul 2008 | Part 1 | All Wards | All Members, MPs, Planning Committee, CAG, culture, arts, heritage, business and community groups across the borough, GLA, GOL, English Heritage and national amenity socs. Letters, website, public meetings, displays - May 2008 - June 2008 | Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk, Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk | Draft Enfield Heritage Strategy |

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| <p>KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Bush Hill Park; Southbury;</p> | <p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| <p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Bush Hill Park; Haselbury; Southbury;</p> | <p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| <p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Chase; Turkey Street;</p> | <p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| <p>KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</p> | <p>Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Chase; Ponders End; Town; Southbury; Turkey Street;</p> | <p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p> | <p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p> | <p>Project Management Files</p> |

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| *KD 2625 Approval to consider contracting options for the provision of Nursing Care at Elizabeth Lodge | Cabinet Member for Adult Social Services, Director of Health & Adult Social Care | Not before 1st Jul 2008 | Part 2 para 8 | Does Not Apply | LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing | Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk | Operational Delegated Authority Report 23 August 2007 |
| *KD 2626 Approval to Explore Future Contracting Options At Honeysuckle House | Cabinet Member for Adult Social Services, Director of Health & Adult Social Care | Not before 1st Jul 2008 | Part 2 para 8 | Does Not Apply | LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing | Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk | Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006 |
| KD 2641 Review of Employment Terms and Conditions | Cabinet | Not before 1st Jul 2008 | Part 1/ Part 2 | Does Not Apply | | Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk | None. |

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|---|---|------------------------------------|-------------------|---------------------------------|--|--|---|
| <p>KD 2652 To authorize, as the accountable body, the decision made by the Children's Trust Board regarding the allocation of £711k p.a. DCSF (former Children's Fund) monies during 2008-11 for preventative services.</p> | <p>Director of Education, Children's Services & Leisure</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>All Wards</p> | <p>Children's Trust Membership – Multi Agency Partnership – Meetings of the Prevention & Early Intervention sub-group – Feb 07 to April 08 Meetings of Integrated Children's Commissioning Board – April 08 Children's Fund Partnership Steering Group – Partnership Steering Group Meetings – Feb 07 to March 08.</p> | <p>Enfield Child's Fund Manager Tel: 020 8379 3587 barbara.atkinson@enfield.gov.uk</p> | <p>DAR Operational Report Draft Interim Prevention & Early Intervention Strategy</p> |
| <p>KD 2651 To create four Extended Schools Cluster Managers; one for each Children's Area Partnership (CAP), and four Parent Support Advisers to be attached to the Parent Support Service, one in each CAP area.</p> | <p>Cabinet Member for Education & Children's Services</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>All Wards</p> | | <p>glinys.hilborne@enfield.gov.uk</p> | <p>None.</p> |

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| KD 2654 Approval to the tender to install new door entry system at Elsinge Estate, Enfield | Cabinet Member for Housing & Community Safety | Not before 1st Jul 2008 | Part 1 | Turkey Street | Tenants and leaseholders on estate - Estate meetings and questionnaires – July 2007 to December 2008 | Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk | Project Management Files |
| KD 2657 Approval to the tender to install new door entry systems at The Mews and Moree Way Estates, Edmonton, London | Cabinet Member for Housing & Community Safety | Not before 1st Jul 2008 | Part 1 | All Wards | Tenants and leaseholders on estate - Estate meetings, questionnaires and statutory consultation - July 2007 to December 2008 | Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk | Project Management Files |

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| <p>KD 2658 Authority to be able to issue a letter to the preferred (usually lowest) tenderer which puts LBE in contract, and begins mobilisation for the works to relocate Weir Hall Library to 109-111 Fore Street.</p> | <p>Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector</p> | <p>Not before 1st Jul 2008</p> | <p>Part 1</p> | <p>Haselbury; Upper Edmonton;</p> | <p>Environment, Parks & Leisure Scrutiny Panel - Special Public meeting – 31/3/07 EPL Scrutiny visit to Barnet Library Service – 23/05/07 EPL Scrutiny Library Strategy Meeting – 5/12/07 Public – Survey – March 07 to April 07 Council Members - Newsletter – March 07 Enfield Racial Equality Council – meeting – 12/07/07 Leisure & Culture Partnership – meeting – 25/09/07 Cabinet – 12/12/07 Council – 23/1/08 Edmonton Green, Haselbury and Upper Edmonton Area Forum – 11/3/08.</p> | <p>Head of Libraries and Museums julie.gibson@enfield.gov.uk</p> | <p>Library Strategy 2007-2012</p> |

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|---|--|---|--------------------------|--|--|--|--------------------------|
| KD 2659 To agree to initiate a tender process for Advocacy Services for Looked After Children in Enfield for 2009-2012. | Cabinet Member for Education & Children's Services | Not before 1st Jul 2008 | Part 1 | All Wards | Service Users – Through Participation Exercise – July 2008 to Dec 2008. | Enfield Child's Fund Manager Tel: 020 8379 3587 barbara.atkinson@enfield.gov.uk | Portfolio Report |
| KD 2662 To approve additional expenditure under an ongoing building works contract between the Council and Connaught Partnerships Ltd for the renewal of balconies to Burgundy, Brittany, Normandy and Picardy Houses on the Four Hills estate, in respect of the need to carry out additional repair works that were unforeseen at the time of contract award, and to approve additional associated professional fees. | Cabinet Member for Housing & Community Safety | Not before 1st Jul 2008 | Part 2 Para 3 | Chase | Residents (tenants & leaseholders) - Leaseholders will be informed of the recharge implications - As and when information becomes available to TBA | Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk | None. |
| KD 2664 To write off miscellaneous debts considered irrecoverable by the Council. | Cabinet Member for Finance & Resources | Not before 1st Jul 2008 | Part 1 | Does Not Apply | N/A | Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk | None. |

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|---|---|---|----------------------------|--|--|--|---|
| KD 2665 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts. | Director of Finance & Corporate Resources | Not before 1st Jul 2008 | Part 1 | All Wards | Letter to go out to schools concerned. | Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk, | None. |
| KD 2666 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation | Director of Health & Adult Social Care | Not before 1st Jul 2008 | Part 1 | All Wards | Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing] | Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk | Assorted Operational Delegated Authority reports issued for approval as and when required |

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|--|---|---|--------------------------|--|---|---|--|
| KD 2667 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER (London Authorities South East Region) buying consortia. | Director of Finance & Corporate Resources | Not before 1st Jul 2008 | Part 1 | All Wards | Schools - Letter to schools concerned . | Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk | None. |
| KD 2668 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc. | Cabinet Member for Adult Social Services | Not before 1st Jul 2008 | Part 1 | All Wards | N/A | Commissioning Manager - Learning Difficulties - Adults linda.martin@enfield.gov.uk | Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08 |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|---|------------------------------------|-------------------|---------------------------------|---|--|---|
| KD 2670 Programme Of Major Works To The Housing Stock, Commitments For 2008 / 2009. | Cabinet Member for Housing & Community Safety | Not before 1st Jul 2008 | Part 1 | All Wards | <p>Asset Management Executive, Enfield Homes Board - Briefing papers – Commenced to March 2009 – programme out turn.</p> <p>Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures.</p> <p>Website updates.</p> <p>Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform future years programmes – Commenced to March 2009 - programme out turn.</p> | Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk | <p>Project Management Files</p> <p>Legal Files</p> <p>Finance Files</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|---|------------------------------------|---------------------|---------------------------------|--|--|----------------------------|
| KD 2672 Development of library provision at 44-46 Island Centre Way on Enfield Island Village, projected costs and commitment to invest | Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector | Not before 1st Jul 2008 | Part 1 | Enfield Lock | Environment, Parks & Leisure Scrutiny Panel - Special Public meeting – 31/3/07 EPL Scrutiny visit to Barnet Library Service – 23/05/07 EPL Scrutiny Library Strategy Meeting – 5/12/07 Public – Survey – March 07 to April 07 Council Members - Newsletter – March 07 Enfield Racial Equality Council – meeting – 12/07/07 Leisure & Culture Partnership – meeting – 25/09/07 Cabinet – 12/12/07 Council – 23/1/08 | Head of Libraries and Museums julie.gibson@enfield.gov.uk | Library Strategy 2007-2012 |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|----------------|------------------------------------|----------------------------------|---------------------------------|---|--|---|
| <p>KD 2599 To accept the tender for the supply, implementation, upgrading and maintenance of a new integrated highways management system tendered under EU “restricted” procedure.</p> | <p>Cabinet</p> | <p>16 Jul 2008</p> | <p>Part 1 & 2 Para 3</p> | <p>All Wards</p> | <p>Legal Services - On tender and contract documentation and on the Cabinet Report - Oct 2007 to ongoing Financial Services - On tender and contract documentation, financial evaluation and on cabinet report - February 2008 to ongoing ICT Board - Various reports and updates to ICT Project Board - July 2005 to ongoing</p> | <p>Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk</p> | <p>Project Brief LBE Corporate IT Bids 2006-10</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|-----------------------|---|--------------------------|--|----------------------------------|---|---|
| KD 2611 Capital Outturn 2007/08 Approval of the capital outturn position and statutory funding recommendations at the end of March 2008 and approval of any resources carried over to 2008/09. | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk | Closure of accounts files Core Finance Team |
| KD 2612 Capital Monitoring & Prudential Indicator Report first quarter. Approval of the capital monitoring position at the end of May 2007 and actions needed in order to remain within the approved budget. | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk | Monitoring returns from service groups and supporting working papers. |
| KD 2613 May 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of May 2008 and actions needed in order to remain within the approved budget. | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk | Monthly monitoring returns from service groups and supporting working papers. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|-----------------------|---|--------------------------|--|----------------------------------|---|--|
| KD 2614 Revenue Outturn report for 2007/08 Approval of the revenue outturn report at the end of the 2007/08 financial year. | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk | Returns from groups and accompanying working papers. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|----------------|------------------------------------|-------------------|---------------------------------|---|------------------------------|--|
| <p>KD 2631 To receive a briefing paper and update on progress for the procurement of a constructor partner in the delivery of a four-year stock refurbishment and investment programme to a contract value of £100M. To approve the tender evaluation methodology and process and to agree delegated authority to the Lead Member for Housing and Community Safety to accept the tender representing best value.</p> | Cabinet | 16 Jul 2008 | Part 1 | All Wards | <p>Asset Management Executive & Enfield Homes Board - Briefing papers – Commenced to Oct 2008 Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform later phases – Commenced to End of contract period during the financial year 2012/13.</p> | brendan.wells@enfield.gov.uk | <p>Project Management Files</p> <p>Corporate Procurement Files</p> <p>Legal Files</p> <p>Finance Files</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|----------------|------------------------------------|---------------------|---------------------------------|---|---|-------------------|
| KD 2632 Adoption of new Corporate Communications Strategy, including Accessible Information Statement | Cabinet | 16 Jul 2008 | Part 1 | All Wards | BME/disabled people VCS - Survey and face-to-face discussions – May 08 Services - face-to-face discussions - May 08 Residents – Survey - May 08 Members - Survey and face-to-face discussions - May 08 | Asst Director for Customer Service, Communications & Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk | None. |
| KD 2633 Consideration of phase 2 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk | None. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|----------------|------------------------------------|-------------------|---------------------------------|---------------------------|--|-------------------|
| <p>KD 2644 To approve the North London Joint Waste Strategy (NLJWS) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The NLJWS was drafted in 2004 but not approved by all boroughs until 2006. As such it has been subject to a retrospective Strategic Environmental and further amendments.</p> <p>An adopted NLJWS is required for the NLWA to submit an expression of interest for PFI credits.</p> | Cabinet | 16 Jul 2008 | Part 1 | All Wards | | Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk | None. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|----------------|------------------------------------|---------------------|---------------------------------|--|--|---|
| KD 2646 Nightingale Site of Salisbury School – development Proposal | Cabinet | 16 Jul 2008 | Part 1 | Jubilee | <p>Nightingale Project Board - Ongoing consultation through Prince 2 Project Management structure – May 07 to Ongoing Cuckoo Hall Primary School, West Lea School, Enfield Arts Support Service, Children with Learning Difficulties and Disabilities Service, Cheviots Children’s Centre - Ongoing meetings and workshops, direct communication with all Stakeholders through email and discussion – Ongoing Other relevant Council Departments - Ongoing meetings and workshops, direct communication with all Officers through email and discussion - Ongoing</p> | <p>Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk</p> | <p>Provision of Additional Secondary School Places Oct 2003</p> <p>Provision of Additional Secondary School Places May 2004</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|---|---|----------------------------|--|--|--|---|
| KD 2663 Architectural Services - Joint Venture Agreement | Cabinet | 16 Jul 2008 | Part 1 & 2 Para 3 | All Wards | Service Groups & users – Meetings – Oct 2007 to Dec 2007 Staff - Meetings and briefings – Oct 2007 to Ongoing | AD - F&CR - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk | IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008 |
| KD 2671 Detail of scheme for Local Authority Enabling capital programme for expenditure in 2008/9 and 2009/10 | Cabinet Member for Housing & Community Safety | Not before 1st Aug 2008 | Part 1 | All Wards | Housing Corporation, Housing Association – Meetings – Dec 07 - Ongoing | Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk | Enabling Reports |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|---|---|--------------------------|--|---|--|--|
| * KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation. | Local Development Framework Cabinet Sub-Committee | Not before 1st Sep 2008 | Part 1 | Town; Grange; Southbury; Highlands; | As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007] | Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk | London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006) |
| *KD 2204 Review of the Council's existing housing allocations policy | Director of Health & Adult Social Care | Not before 1st Sep 2008 | Part 1 | All Wards | Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms | Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk | Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|----------------|------------------------------------|---------------------|---------------------------------|--|---|--|
| <p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p> | Cabinet | 10 Sep 2008 | Part 2 para 3 | All Wards | <p>Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.</p> | <p>Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk</p> | <p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|----------------|------------------------------------|---------------------|---------------------------------|---|--|--|
| *KD 2597 To determine the preferred option for the location of an Academy to replace Albany School | Cabinet | 10 Sep 2008 | Part 1 & 2 Para 3 | Enfield Highway | Albany School Governing Body - Attendance of LA officers at meetings/correspondence - Oct 07 to Ongoing Albany School staff and student council - Meetings with LA officers and Oasis Trust - Nov 07 Albany School parents - Letters and meetings - Nov 07 to Ongoing Oasis Trust and DCSF - Meetings and correspondence - Sept 07 to Ongoing | Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk | Report to Cabinet 17 Jan 08 "Development of Albany School" Expression of Interest to DCSF Academies programme |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|-----------------------|---|--------------------------|--|----------------------------------|---|---|
| KD 2634 To appoint an approved supplier through tender for hand delivery to residents homes throughout the borough | Cabinet | 10 Sep 2008 | Part 1 | All Wards | | Marketing Officer Tel: 020 8379 5154 sally.coates@enfield.gov.uk | PQQ Document ITT Document |
| KD 2635 July 2008 Revenue Monitoring Report.Approval of the revenue monitoring position at the end of July 2008 and actions needed in order to remain within the approved budget. | Cabinet | 10 Sep 2008 | Part 1 | All Wards | | Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk | Monthly monitoring returns from service groups and supporting working papers. |
| KD 2645 To award a contract for a Framework for Inclusive Adaptations on behalf of Enfield Council for the period 1st Oct 08 – 30th Sept 2011 (With Option for an additional 1 year extension) | Cabinet | 10 Sep 2008 | Part 1 | All Wards | | peter.fiddeman@enfield.gov.uk | None. |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|-----------------------|---|--------------------------|--|---|---|--|
| KD 2656 To agree the future waste collection, recycling and street cleansing services for Enfield. | Cabinet | 10 Sep 2008 | Part 1 | All Wards | | Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk | None. |
| KD 2653 To approve the finalized Enfield Heritage Strategy following public consultation | Council | 17 Sep 2008 | Part 1 | All Wards | All Members, MPs, Planning Committee, CAG, culture, arts, heritage, business and community groups across the borough, GLA, GOL, English Heritage and national amenity socs - Letters, website, public meetings, displays – 20/6/08 to 27/7/08 | Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk, Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk | Draft Enfield Heritage Strategy Portfolio Report to Cllrs Lavender and Kaye seeking permission to go to public consultation |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|---|----------------|------------------------------------|-------------------|---------------------------------|---|---|--|
| <p>KD 2673 To agree a new policy in respect of Street Trading Licences, with the aim of permitting both (a) the use of the highway adjacent to restaurants, bars and cafes for tables & chairs, and (b) the use of the highway for seasonal and farmers marke</p> | <p>Council</p> | <p>17 Sep 2008</p> | <p>Part 1</p> | <p>All Wards</p> | <p>All Members, Police, Council Services, bodies representing businesses, bodies representing residents - Via e-mail and the Council's website -10/06/08 to 22/07/08 Cabinet Member – Meeting - 05/08/08 Licensing Committee – Meeting - 20/08/08</p> | <p>Licensing Officer mark.galvayne@enfield.gov.uk</p> | <p>Consultation e-mail, Questionnaire and draft Policy</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|---|------------------------------------|----------------------|---------------------------------|--|--|---|
| <p>KD 2655 The award of a contract for an accommodation based Housing Related Support Service of 26 people and 26 units of Supported Accommodation for people with Mental Health Problems.</p> | <p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p> | <p>Not before 1st Oct 2008</p> | <p>Part 2 Para 3</p> | <p>Southbury</p> | <p>Current Service Users, Carers / family and Staff currently employed in the service , placing authorities - Service Users are consulted on a one to one, group and questionnaire basis as part of the service review process and this will be during the same during the tender. A consultation plan is in place – May 2008 to ongoing</p> <p>As above - Service Users should and will inform the tender panel (if possible) May 2008 to Sept 2008</p> | <p>pauline.kettless@enfield.gov.uk</p> | <p>Supporting People Commissioning Body Minutes</p> <p>Supporting People Service Review Reports and Accreditation Report.</p> <p>Supporting People Procurement Process</p> <p>H&ADSC Procurement Board Report</p> <p>DAR Director of H&ADSC + Lead Member</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|--|------------------------------------|-------------------|---------------------------------|---------------------------|---|-------------------|
| <p>KD 2660 To approve the tendering out of the CCTV, enforcement and alarm monitoring, and security contracted staffing of civic buildings in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and legal departments.</p> <p>Both contracts are due to expire in 2008. This is a joint tendering exercise between the CCTV Centre and Facilities Management. The contract will be open to other London Borough's that require the same services.</p> | <p>Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Oct 2008</p> | <p>Part 1</p> | <p>All Wards</p> | | <p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p> | <p>None.</p> |
| <p>KD 2661 To approve the appointment of the successful tenderer(s) for the contract (KD 2660) which will be subject to a future report for a three plus two contract term, the contract will be in the format as approved by the Borough Solicitor and drawn up by legal services</p> | <p>Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety</p> | <p>Not before 1st Oct 2008</p> | <p>Part 1</p> | <p>All Wards</p> | | <p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p> | <p>None.</p> |

| Proposed Key Decision | Decision Maker | Date Decision expected to be taken | Part 1/2 and reason | Ward/s affected by the decision | Consultation - Who / When | Contact Officer Details | Background Papers |
|--|-----------------------|---|----------------------------|--|----------------------------------|---|---|
| KD 2669 August 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of August 2008 and actions needed in order to remain within the approved budget. | Cabinet | 8 Oct 2008 | Part 1 | Bowes | | Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk | Monthly monitoring returns from service groups and supporting working papers. |