

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 87
FOR THE PERIOD 1 MAY 2009 TO 31 AUGUST 2009**



Please note key decisions nos. **2856 – 2867**– those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st May 2009	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st May 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes

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<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	Not before 1st May 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>
<p>*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.</p>	Cabinet Member for Housing & Community Safety	Not before 1st May 2009	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.	Cabinet Member for Housing & Community Safety	Not before 1st May 2009	Part 1	Bush Hill Park; Southbury ;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>Bush Hill Park; Haselbury ; Southbury ;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>Chase; Turkey Street;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</p>	Cabinet Member for Housing & Community Safety	Not before 1st May 2009	Part 1	Chase; Ponders End; Town; Southbury ; Turkey Street;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2009	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2009	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
KD 2634 To appoint an approved supplier through tender for hand delivery to residents homes throughout the borough	Cabinet Member for Customer Focus, Communications & Corporate Improvement, Chief Executive	Not before 1st May 2009	Part 1	All Wards		Marketing Officer Tel: 020 8379 5154 sally.coates@enfield.gov.uk	PQQ Document ITT Document
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st May 2009	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2685 Award of Commission to consultant for preparation of tender documents for framework agreement to supply and install inclusive adaptations	Director of Place Shaping & Enterprise	Not before 1st May 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
*KD 2686 Award of Commission framework agreement to supply and install inclusive adaptations	Director of Place Shaping & Enterprise	Not before 1st May 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
KD 2708 Approval to accept a tender that represent best value to the Council for Housing External Redecoration and Associated Repairs 2008-2010 Program Phase I	Cabinet Member for Housing & Community Safety	Not before 1st May 2009	Part 1	All Wards	Tenants on estate - Pretender meetings with FECA Post tender individual tenant and collective estate meetings, letters and satisfaction questionnaires - Sept 2008 - Oct 2009	Technical Services Co-Ordinator Tel: 020 8379 8222 chris.martin@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2726 Accommodation for the Integrated Learning Difficulties Service	Cabinet Member for Adult Social Services	Not before 1st May 2009	Part 1	All Wards		Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> • Training services meet the Council's procurement procedures • We can call on approved quality trainers to deliver the programme for the next three years plus one year <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st May 2009</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2750 To seek permission to tender for the refurbishment of Formont for people with learning difficulties and high complex needs.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2009	Part 1	All Wards	Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing	Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2751 To approve the publication of the Core Strategy Submission Report of the Local Development Framework. This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.	Local Development Cabinet Sub-Committee	Not before 1st May 2009	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2007) London Borough of Enfield Statement of Community Involvement (2006) London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)
*KD 2753 Allocation of Early Years Capital Grant for Quality & Access for all Young Children - £1,548,487 provided by Department for Children Schools & Families	Cabinet Member for Education & Children's Services	Not before 1st May 2009	Part 1	All Wards	Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership - Series of meeting With PVI Consultative Group – July 08 to Ongoing	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	Report on the proposed allocation of Early Years Capital Grant for Quality & Access for all Young Children Notification letter of Grant Allocation & purpose issued by DCSF

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KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
KD 2768 Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31st March 2010. Award of the new contract (s) is planned for Dec 2009. Appointment of external legal support during the re-tender process	Director of Finance & Corporate Resources	Not before 1st May 2009	Part 1/2 Para 3	Does Not Apply	IT Contract Re-Tender Project Board (Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10 Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10	ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2781 The current T-Mobile contract was let for period of 24 months and expires February 2009. The decision required to award contract following mini-competition via OGC Catalist pre-tendered framework agreement.	Director of Finance & Corporate Resources	Not before 1st May 2009	Part 1	Does Not Apply	Office of Government Commerce - Consultation Meetings - Nov 08 to Dec 08	Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk	None.
KD 2784 Restructuring of the Internal Audit & Risk Management Teams	Director of Finance & Corporate Resources	Not before 1st May 2009	Part 1	Does Not Apply		Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2791 Relocation of a library service point and associated issues (including projected costs and replacement use for existing library site)	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st May 2009	Part 1	All Wards	Environment, Parks & Leisure Scrutiny Panel - Meeting – 31/3/07 & 5/12/07 Environment, Parks & Leisure Scrutiny Panel - Visit to Barnet Library – 23/05/07 Public - Survey – March 07 Councillors - Members newsletter - Enfield Racial Equality Council - Consultation meeting – 12/7/07 Leisure & Culture Partnership – Meeting – 25/9/07 Cabinet – 12/12/07 Council 23/1/08	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Library Strategy 2007-2012

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*KD 2793 To accept a tender and award the contract for the refurbishment of 4 toilets in B block of the Civic Centre. To accept a tender and award the contract for 5 toilets in A block of the Civic Centre.	Director of Place Shaping & Enterprise	Not before 1st May 2009	Part 1	Town		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2795 To agree the release of capital funding and award a contract on the basis of the best value tender for the refurbishment of Formont for people with Learning difficulties and high complex needs.</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing</p>	<p>Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk</p>	<p>DAR - Stage One</p> <p>Valuing People Now: From Progress to Transformation (Dec 2007)</p> <p>Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001)</p> <p>Community Services Modernisation Strategy (October 2004)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2818 To approve the list of Engineering Consultants to be included in the Traffic, Transportation and Highways Consultancy Services Framework Agreement based on the evaluation results for the tenders returned on 20th January 2009.</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>LBE Corporate Procurement - Various meetings and discussions - May 2008 to Ongoing LBE Traffic and Transportation Group (the Client group) - Representation on the Project Team including meetings and discussions and leading of the Quality Evaluation of the received tenders – April 2008 to Ongoing LBE Corporate Finance - Leading the Financial Evaluation of the received tenders - April 2008 to Ongoing LBE Legal Services - Various meetings and discussions – May 2008 to Ongoing</p>	<p>Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk</p>	<p>OJEU Notice published for the open tendering of the TT&H Consultancy Services framework agreement</p> <p>Invitation to Tender Documentation</p>

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KD 2825 To approve the selection of an external provider of professional services for the management of the Council's Green Belt property portfolio.	Director of Place Shaping & Enterprise	Not before 1st May 2009	Part 1 & 2 Para 3	Cockfosters; Chase; Highlands;	Deputy Leader - By Email correspondence - Jan 2009	Head of Projects and Estates Management Tel: 020 8379 3187 richard.lauder@enfield.gov.uk	Item 7, "Management of the Green Belt", minutes of Cabinet 13th December 2006.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2841 Approval to the tender to expand St Mary's Catholic Primary School	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	Ponders End	Governors, staff, parents and pupils of St Mary's School and local residents – Meetings – June 2007 Westminster Diocese Education Service – Meetings – June 2007	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	<p>Report to Primary Head teachers' Conf</p> <p>Enfield Schools Strategy for Change</p> <p>Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and Medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change</p> <p>Additional Primary Pupil Places 2009/10 onwards</p> <p>Additional Primary Pupil Places 2009/10 onwards : Implementation Plan and Funding Strategy”</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2856 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st May 2009	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2857 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 1st May 2009	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 2858 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st May 2009	Part 1	All Wards	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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KD 2859 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st May 2009	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2842 Authorisation for Council officers to accept a tender in the region of £1m for works to refurbish Millfield Theatre. N18	Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	All Wards	Community of Upper Edmonton Ward, local ward councilors and Andy Love MP - Survey of customers Autumn 2008 by mail and web.	Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Cabinet Report - 10 Sept 08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2845 Approval to the pre tender estimate for the expansion of St John and St James CE Primary School	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1 & 2 Para 3	Upper Edmonton	Governors, staff, parents and pupils of St John and St James School and local residents & London Diocesan Board Meetings – June 2007	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	<p>Report to Primary Head teachers' Conf</p> <p>Additional Primary Pupil Places 2009/10 onwards : Implementation Plan and Funding Strategy"</p> <p>Enfield Schools Strategy for Change</p> <p>Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and Medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change</p> <p>Additional Primary Pupil Places 2009/10 onwards</p>

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KD 2846 Approval to the tender for a new dining hall and classrooms at Raglan Infants School.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1 & 2 Para 3	Bush Hill Park		Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	None.
KD 2847 Approval to the tender for the second phase of work to the curtain wall at Southgate School.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1 & 2 Para 3	Cockfosters	Governors and Staff of Southgate School	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2848 Approval to the Schools Condition Programme 2009 10.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
KD 2849 Approval to the Schools Access Programme 2009- 10.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	All Wards		Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2850 Approval to the tender for new dining facilities at Raglan Junior School.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1 & 2 Para 3	Bush Hill Park	Governors and staff of Raglan Junior School – Meetings Local residents - Public exhibition on proposals – 21/1/09	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.
KD 2851 Approval to the transfer of land to Cuckoo Hall Primary School on change to Foundation Status.	Cabinet Member for Education & Children's Services, Joint Acting Director of Education, Children's Services & Leisure	Not before 1st May 2009	Part 1	Jubilee	Governors and Staff of Cuckoo Hall Primary School – Meetings – Nov 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2852 To approve the demolition of Claverings multi storey car park and to extend the existing floor slab to provide parking at ground floor level. This will provide approximately 60 parking spaces. To provide additional permanent car parking within the ground floor area of the disused industrial unit known as 1 Triangle Works to provide 60 car parking spaces.	Director of Place Shaping & Enterprise	Not before 1st May 2009	Part 1	All Wards		Principal Asset Management Surveyor Tel: 020 8379 3130 justin.caslake@enfield.gov.uk	None.
KD 2816 Transfer of staff and accommodation from Prospects Services Ltd to the Council.	Cabinet Member for Education & Children's Services	Not before 1st May 2009	Part 1	Does Not Apply		Head of Youth Support Services Tel: 020 8379 3115 lester.vaughan@enfield.gov.uk	A Delegated Authority Report (DAR) has been prepared. The subject of this DAR is: The Procurement of Careers Education, Information, advice and guidance

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2843 - a) To approve the tendering out of security contracted staffing of Civic buildings etc, in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and Legal departments. Contract due to expire 30 June 2009.</p> <p>b) To approve the appointment of the successful tenderer for the contract which will be subject to a future report for a three plus two contract term. The contract will be in the format as approved by the Borough Solicitor and drawn up by Legal services</p>	Cabinet Member for Finance & Resources	Not before 1st May 2009	Part 1	All Wards		Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2862 To write off uncollectable Housing Benefit overpayment debt identified within quarter 1 (09/10) for combined debts totalling above £250,000.</p> <p>New!</p>	<p>Cabinet Member for Finance & Resources</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Legal - Details of the cases will be submitted to legal for approval Finance - The financial implications of the reports will be provided by the Financial Management division Assistant Director of F&CR - The reports will be approved by the appropriate Assistant Director 1st April to 30 April 09</p>	<p>Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk</p>	<p>Case records are held electronically on the relevant system</p>
<p>KD 2863 To write off uncollectable business rates debt identified within quarter 1 (09/10) for combined debts over £2,500 totalling above £250,000.</p> <p>New!</p>	<p>Cabinet Member for Finance & Resources</p>	<p>Not before 1st May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Legal - Details of the cases will be submitted to legal for approval Finance - The financial implications of the reports will be provided by the Financial Management division Assistant Director of F&CR - The reports will be approved by the appropriate Assistant Director 1st April to 30 April 09</p>	<p>Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.</p> <p>New!</p>	Leader	Not before 1st May 2009	Part 1	All Wards			None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2801 To approve the making of an Article 4 (2) Direction to removed permitted development rights from households within the new and some existing conservation areas following designation and changes in the GPDO.</p>	<p>Council</p>	<p>6 May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Householders, All Members, MPs, Planning Committee, CAG, heritage, business and community groups across the borough, English Heritage and national amenity socs. - Letters, website, public meetings - NB. Legislation allows and good practice is to consult on the Direction after it is made to avoid unauthorized works. Legislation requires 28 days minimum consultation period. If there is support, the Direction will then be referred back for confirmation. Previously Full Council has delegated this to the Planning Committee. They meet on the 26th March 2009 – 29/1/09 to 27/2/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Cabinet report of the 25 January 2009 on the Conservation Area Review Phase III</p> <p>Article 4 (2) Schedules for the above and updates of existing Directions.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2821 Approval of the recommended Company mentioned in the report to undertake the maintenance of the Highway Tree Stock	Cabinet	21 May 2009	Part 1 & 2 Para 3	All Wards		Principal Environmental Engineer Tel: 020 8379 3518 mike.vassiliou@enfield.gov.uk	Tender Documentation
KD 2861 Income Collection Targets 2009/10 New!	Cabinet	21 May 2009	Part 1	All Wards	Public & Voluntary organisations - Budget Consultation – Nov 08	Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk, Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
*KD 2723 Award of contract for the provision of 2 overnight respite beds for adults with learning difficulties with challenging behaviours	Director of Health & Adult Social Care	Not before 1st Jul 2009	Part 2 Para 8	Does Not Apply		Commissioning Assistant Tel: 020 8379 8140 shuk.poon@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2864 Approval to accept a tender in respect of three contracts covering alterations to comply with DDA requirements and general refurbishment of Halls. The scheme to be referred to as Borough Wide Halls.</p> <p>New!</p>	Cabinet Member for Housing & Community Safety	Not before 1st Jun 2009	Pat 1 & 2 Para 3	Edmonton Green; Lower Edmonton ; Enfield Highway;	Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via residents representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 to Completion Estate Officers - Advised of proposed works – May 2008 to Completion	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files P E Madigan Associates
KD 2730 Architectural Services – Proposed outsourcing	Cabinet	Not before 17th Jun 2009	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2756 Conservation Area Review Phase III To implement Phase III of the review including Character Appraisals and management proposals.	Cabinet Council	17 Jun 2009 1 Jul 2009	Part 1	Edmonton Green; Haselbury ; Upper Edmonton ; Enfield Lock; Chase; Town; Southbury ; Ponders End; Southgate Green;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above
KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet Council	17 Jun 2009 1 Jul 2009		All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2815 Safeguarding Adults Strategy - To agree the strategy which includes the future direction and priorities of the Safeguarding Adults Board for which the Council is the lead agency.</p>	<p>Cabinet Council</p>	<p>17 Jun 2009 1 Jul 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>All Enfield households & All partners of the Safeguarding Adults Board - Consultation document in Our Enfield. On Enfield website - 1st October 2008 to 31st December 2008 Staff, members, users of services, carers - As above plus accessible version of consultation document, and various activities including focus groups and meetings - 1st October 2008 to 31st December 2008 Other key stakeholders e.g. ESP, Safer Stronger Communities Board, Health & Adult Social Care Scrutiny Panel - As above - 1st October 2008 to 31st December 2008</p>	<p>Head of Safeguarding Adults Tel: 020 8379 5010 keezia.obi@enfield.gov.uk</p>	<p>Safeguarding Adults Strategy consultation document</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2824 To award a contract for the bulking, processing and disposal of the Councils co-mingled dry recycling and the option to include the bulking, processing and disposal of the Councils organic mixed garden and food waste.	Cabinet	17 Jun 2009	Part 1	All Wards	NLWA - Correspondence and meetings – Nov 08 to Jan 09 GLA - Notification correspondence - Nov 08 to Dec 08	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	Portfolio report - Approval to proceed with an interim contract and issuing an OJEU for the bulking and processing of Enfield's co-mingled recyclables with the option of including mixed garden and food waste.
KD 2833 Forty Hall and Estates Restoration Project – various approvals and recommendations	Cabinet	17 Jun 2009	Part 1	Chase		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	Report to the Leader of the Council November 2007 Cabinet Report December 2007 Cabinet Report March 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2757 Conservation Area Review Phase III To consider representations received on Phase III of the review and approve Character Appraisals and management proposals arising.	Cabinet	15 Jul 2009	Part 1	Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase; Town; Southgate ; Ponders End; Southgate Green;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above
KD 2840 Replacement of the Revenues and Benefits computer system and related software (which collects Business Rates and Council Tax, and manages Housing and Council Tax benefit).	Cabinet	15 Jul 2009	Part 1 & 2 Para 3	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2865 To agree Joint arrangement for Commissioning and Public Health between the Council and NHS Enfield New!	Cabinet	15 Jul 2009	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	None.