

**LONDON BOROUGH OF ENFIELD - FORWARD PLAN  
KEY DECISION LIST NO. 127  
FOR THE PERIOD 1 SEPTEMBER 2012 TO 31 DECEMBER 2012**

Please note key decisions nos. **3552 to 3569** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact James Kinsella on Tel. No. 020 8379 4041 or at e-mail address [James.Kinsella@enfield.gov.uk](mailto:James.Kinsella@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***



| <b>Proposed Key Decision</b>  | <b>Decision Maker</b>                               | <b>Date Decision expected to be taken</b> | <b>Part ½ and reason</b> | <b>Ward/s Affected</b> | <b>Consultation - Who / When</b>  | <b>Contact Officer Details</b>   | <b>Background Papers</b>  |
|---|---|---|--------------------------|------------------------|---|--|---|
| KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation | Director of Health, Housing & Adult Social Care     | Not before 1st Sep 2012                   | Part 1                   | All Wards              | Finance and Legal Services consultation on implications.<br>Social Work Teams – report consultation [Ongoing] | Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961<br>michael.sprosson@enfield.gov.uk | Assorted Operational Delegated Authority reports issued for approval as and when required |
| KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.   | Director of Finance Resources and Customer Services | Not before 1st Sep 2012                   | Part 1                   | All Wards              |   | Head of Exchequer Services Tel: 020 8379 4690<br>julie.barker@enfield.gov.uk                                     |   |
| *KD 3214 Approval of the Decent Homes Capital Programme for 2011- 2014  | Cabinet Member for Housing                          | Not before 1st Sep 2012                   | Part 1                   | All Wards              | Enfield Homes' Board<br>Federation of Enfield's<br>Community Associations                                     | Director of Health, Housing and Adult Social Care Tel: 020 8379 4340<br>ray.james@enfield.gov.uk                 |   |
| KD 3227 Approval of Departmental Fees and Charges   | Relevant Cabinet Member or Director                 | Not before 1st Sep 2012                   | Part 1                   | All Wards              |   | Assistant Director of Finance Tel: 020 8379 4747<br>richard.tyler@enfield.gov.uk                                 |   |

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|---|--|---|--------------------------|------------------------|----------------------------------|---|--------------------------|
| <p>KD 3258 (a) Divisional or Team re-structuring (b) Departmental Restructure - To approve any changes to the Council's Departmental Structure<br/>To approve any team or divisional restructuring proposals associated with any action required by the Council arising from the outcome of the Government's Comprehensive Spending Review.</p> | <p>Relevant Cabinet Member or Director</p> | <p>Not before 1st Sep 2012</p>            | <p>Part 1</p>            | <p>All Wards</p>       |                                  | <p>Acting Assistant Director Human Resources Tel: 020 8379 3385<br/>tony.gilling@enfield.gov.uk</p>                           |                          |
| <p>KD 3349 Approval of Empty Property Policy<br/>To approve the Council's new Empty Properties Policy and associated documents</p>  | <p>Cabinet Member for Housing</p>          | <p>Not before 1st Sep 2012</p>            | <p>Part 1</p>            | <p>All Wards</p>       |                                  | <p>Principal Environmental Health Officer Tel: 020 8379 4257<br/>alan.nichols@enfield.gov.uk<br/>Alan Nichols 02083793657</p> |                          |

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|--|----------------------------|---|--------------------------|------------------------|------------------------------------|--|--------------------------|
| KD 3393 Agreement to undertake decent homes work in the private sector in partnership with North London Housing Sub Region. To endorse the grant criteria agreed with the North London boroughs. | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1                   | All Wards              |                                    | Head of Private sector Housing Tel: 0208 379 3723<br>malcolm.dabbs@enfield.gov.uk          |                          |
| KD 3408 Baker & Lancaster Estate Improvement Works   | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Chase                  | Residents (tenants & leaseholders) | Assistant Project Manager Tel: 0208 379 8953<br>andrew.batty@enfield.gov.uk                |                          |
| KD 3427 Asset Management - Potential disposal of Council owned properties. The properties are as set out in the "Property Disposal List" which will be reviewed by Cabinet on a regular basis.   | Cabinet                    | Not before 1st Sep 2012                   | Part 1                   | All Wards              |                                    | Interim Head of Head of Property Services Tel: 020 8379 1612<br>brian.smart@enfield.gov.uk |                          |

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| KD 3432 Cabinet will be asked to approve the disposal and letting of Council owned Sites   | Director of Health, Housing & Adult Social Care  | Not before 1st Sep 2012                   | Part 1                   | All Wards              |  | Interim Head of Head of Property Services Tel: 020 8379 1612<br>brian.smart@enfield.gov.uk                |                          |
| KD 3445 Unauthorised Encampment Policy<br>To approve the Council's Policy on dealing with Unauthorised Encampments.                  | Cabinet Member for Housing   | Not before 1st Sep 2012                   | Part 1                   | All Wards              |  | Principal Environmental Health Officer Tel: 020 8379 4257<br>alan.nichols@enfield.gov.uk<br>0208 379 3657 |                          |
| KD 3448 Award of current T-Mobile Telephony contract, following reprocurement.<br>The 2 year estimated contract value is over £250k. | Cabinet Member for Finance and Property, Director of Finance Resources and Customer Services | Not before 1st Sep 2012                   | Part 1                   | Does Not Apply         | Consultation: Strategic Procurement Board 3/2/12 | IT Supplier Manager. Tel: 020 8379 5159 rajiv.rathod@enfield.gov.uk<br>020 8379 5159                      |                          |

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| <p>KD 3456 SAP Infrastructure<br/>Approval to upgrade the Council;s SAP infrastructure, which is reaching end of life.</p>   | <p>Cabinet Member for Finance and Property</p>             | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>         | <p>All Wards</p> | <p>Finance<br/>Legal<br/>CIT ICT Programme<br/>Board<br/>Transformation CMB</p> | <p>Head of IT Technical Design Tel: 020 8379 5279<br/>mike.weston@enfield.gov.uk</p> |                   |
| <p>KD 3460 Cavity Wall &amp; Loft Insulation<br/>This schemes proposes to install cavity wall insulation and loft insulation to Council homes to improve the thermal efficiency of the structure and reduce eneregy bills for residents.</p> | <p>Director of Health, Housing &amp; Adult Social Care</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1 &amp; 2</p> | <p>All Wards</p> | <p>External contractor and consultants</p>                                      | <p>Assistant Project Manager Tel: 0208 379 8953<br/>andrew.batty@enfield.gov.uk</p>  |                   |

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| KD 3462 Additional Funding Report for Cyntra Decent Homes scheme 2011/12 | Director of Health, Housing & Adult Social Care | Not before 1st Sep 2012                   | Part 1                   | Bowes; Bush Hill Park; Cockfosters; Edmonton Green; Haselbury ; Lower Edmonton ; Palmers Green; Southgate ; Southgate Green; Upper Edmonton ; Winchmore Hill | Residents, Resident Associations, District Housing Office, Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works. | Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk 0208 375 8273 |                          |
| KD 3464 St Matthew's Edmonton Annexe Tender Report                       | Cabinet Member for Children & Young People      | Not before 1st Sep 2012                   | Part 1 & 2               | Upper Edmonton   |   | Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk                           |                          |

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| KD 3471 Housing Assistance Policy Review of the Housing Assistance Policy. The policy outlines the council's guiding principles and approach to providing financial support to assist vulnerable people to live independantly in accommodation that is free from serious disrepair and is suitable for their needs. | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1                   | All Wards              |                                  | Head of Private sector Housing Tel: 0208 379 3723<br>malcolm.dabbs@enfield.gov.uk |                          |
| KD 3473 Award of contracts for gas and electricity supplying Schools, Corporate and Housing sites.  | Director of Environment    | Not before 1st Sep 2012                   | Part 1                   | All Wards              |                                  | Energy Manager Tel: 020 8379 3089<br>andrea.latter@enfield.gov.uk                 |                          |



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| <p><b>KD 3484 Rays Road Decontamination Works</b><br/>Remove contaminated material and clear contaminated culvert on the Rays Road site. The land is adjacent to the Meridian Water boundary, and will provide open space for the development and a direct route to Angel Road Station. Decontamination works will be required by the Environment Agency prior to opening up the land to the public.</p> | Cabinet Member for Business and Regeneration | Not before 1st Sep 2012                   | Part 1                   | Edmonton Green         | In particular, residents in Rays Road, Rays Avenue and the Shires Estate will be involved, as well as Lead Member for Regeneration, Ward Members and Lead Member and Director for Environment. Consultation with residents in the area has commenced, and will continue throughout the design and implementation process. | Capital Projects Officer Tel: 020 8379 4232<br>jane.berger@enfield.gov.uk             |                          |
| <p><b>KD 3492 Policy for future disposal of Site Managers Dwellings on school sites</b><br/>The purpose of the report is to set out a policy in relation to the disposal of site manager's dwellings on school sites, and to present a clear process in relation to the distribution of any potential receipt</p>  | Cabinet Member for Children & Young People   | Not before 1st Sep 2012                   | Part 1                   | All Wards              | Schools and Children's Service Commissioning Group<br>Schools Forum<br>Lead Member<br>Standard internal consultees including Trade Unions   | Education Buildings Development Officer Tel: 020 8379 3217<br>liz.cody@enfield.gov.uk |                          |

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| KD 3496 Borough wide roof renewals<br>Roof renewals at Bonnington   | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Edmonton Green;<br>Southbury |                                  | Housing Professional Services Tel:<br>020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |
| KD 3497 College Gardens & Bridport House window renewals & external enveloping works<br>Renewal of windows, roofs, structural repairs and external & internal repairs & redecorations | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Upper Edmonton               |                                  | Housing Professional Services Tel:<br>020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |
| KD 3498 Borough Wide Kitchen & Bathrooms<br>Kitchen & Bathroom renewals and associated works. Window and roof renewals on houses only.  | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Enfield Highway              |                                  | Housing Professional Services Tel:<br>020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |
| KD 3499 Snells Park- Window & External Envelope works<br>Renewal of windows and roof. External and internal repairs and redecorations.  | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 and 2             | Upper Edmonton               |                                  | Housing Professional Services Tel:<br>020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |

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| KD 3500 Jeremys Green Window and External enveloping works<br>Renewals of window and roofs. External and internal repairs & redecorations.       | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Edmonton Green                    |                                  | Housing Professional Services Tel: 020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |
| KD 3501 Langehedge Lane Windows and External Enveloping Works.<br>Renewal of windows and roofs, external and internal repairs and redecorations. | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Edmonton Green                    |                                  | Housing Professional Services Tel: 020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |
| KD 3502 Scott House- Window and External Enveloping works<br>renwal of windows and roofs. External and internal repairs and re-decorations.      | Cabinet Member for Housing | Not before 1st Sep 2012                   | Part 1 & 2               | Edmonton Green;<br>Upper Edmonton |                                  | Housing Professional Services Tel: 020 8379 1511<br>elpida.andreou@enfield.gov.uk |                          |

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|---|---|---|--------------------------|------------------------|--|--|--------------------------|
| KD 3522 Fore Street Window Renewals & external repairs and redecorations.   | Cabinet Member for Housing                        | Not before 1st Sep 2012                   | Part 1 & 2               | Edmonton Green         | Residents, Leaseholders, FECA, Housing Management Resident consultation. Statutory Leaseholder Consultation. | Housing Professional Services Tel: 020 8379 1511<br>elpida.andreou@enfield.gov.uk  |                          |
| KD 3526 Edmonton EcoPark Planning Brief   | Local Development Framework Cabinet Sub-Committee | Not before 1st Sep 2012                   | Part 1                   | All Wards              |  | Senior Planning Officer Tel: 020 8379 1452<br>lauren.laviniere@enfield.gov.uk,<br>Team Leader - Planning Policy Tel: 020 8379 3881<br>joanne.woodward@enfield.gov.uk |                          |
| KD 3508 St George's Catholic Primary School Extension Tender Report<br>Extension of St George's Catholic Primary School to provide permanent class base for additional 30 pupils. | Cabinet Member for Children & Young People        | Not before 1st Sep 2012                   | Part 1 & 2               | Chase                  | Headteacher, School Governors and parents. Meetings at school.   | Education Building Development Officer Tel: 020 8379 3222<br>sue.watson@enfield.gov.uk   |                          |

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| <p>KD 3529 Pan London Out of Hours Call Handling Framework<br/>Decision for the Council and Enfield Homes to enter into the new Pan London Out of Hours Call Handling Framework Contract which commences in October 12.</p> | <p>Director of Finance Resources and Customer Services</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>     | <p>All Wards</p> | <p>Members of the above Boards/DMTs/CMB. Consultation has been made through:<br/><br/>FR&amp;CS DMT<br/>Customer First Board<br/>Strategic Procurement Board - 6/7<br/>CMB (date to be confirmed)</p> | <p>Head of Customer Access Tel: 020 8379 6525<br/>tracey.chamberlain@enfield.gov.uk</p>   |                   |
| <p>KD 3530 Allocation of funding to support the prevention of homelessness and the development of the Housing Service and its strategies.</p>   | <p>Director of Health, Housing &amp; Adult Social Care</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>     | <p>All Wards</p> |   | <p>Temporary Accommodation Manager Tel: 020 8379 5239<br/>mike.bedford@enfield.gov.uk</p> |                   |

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| <p>KD 3533 Prince of Wales Primary School Additional Classroom - Tender Report</p> <p>Provision of traditional classroom to allow Prince of Wales Primary School accommodate additional pupils.</p>  | Cabinet Member for Children & Young People                                   | Not before 1st Sep 2012                   | Part 1 & Part 2          | Enfield Lock           | Headteacher and school staff and governors. Meetings.  | Education Building & Development Officer<br>Tel: 020 8379 3136<br>john.west@enfield.gov.uk |                          |
| <p>KD 3536 New Southgate: High Road Public Realm Improvement Scheme</p> <p>The report seeks approval of delivery of Phase 2 of the Take the High Road project aimed at improving open spaces, safety, and the public realm in the New Southgate Regeneration Area.</p> | Cabinet Member for Business and Regeneration, Cabinet Member for Environment | Not before 1st Sep 2012                   | Part 1                   | Southgate Green        | Residents, businesses, community groups, schools, Environment Questionnaire delivered to every household and business in the New Southgate Masterplan area. Meeting with local community groups and consultation event held in local area. | Planning and Regeneration Officer<br>suzanne.johnson@enfield.gov.uk                        |                          |

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| KD 3543 Approval of the amended programme of Corridors & Neighbourhoods and Supporting Measures schemes funded by Transport for London in 2012/13.                          | Cabinet Member for Environment             | Not before 1st Sep 2012            | Part 1            | All Wards       | Cabinet Member for Environment Meeting with Environment Department officers.   | Section Manager, Traffic & Transportation Tel: 020 8379 3550<br>liam.mulrooney@enfield.gov.uk<br>020 8379 3550<br>liam.mulrooney@enfield.gov.uk |                   |
| KD 3545 To merge and restructure the Enfield Business Partnership, Enfield Training Services and Community Learning and create a new service 'Learning and Skills Service'. | Cabinet Member for Children & Young People | Not before 1st Sep 2012            | Part 1            | All Wards       | Service Users Business Community School Networks and Interest Groups. Governance arrangements and existing business links. | School Improvement Manager for Inclusion jenny.tosh@enfield.gov.uk  |                   |

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| <p>KD 3546 Post-Tender Report for External Decent Homes Works in the Langhedge Lane Area<br/>The carrying out of external enveloping construction works to properties in the Langhedge Lane area including the renewal/repair of roofs, renewal of windows, decorations and other associated works.</p> | <p>Cabinet Member for Housing</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1 &amp; 2</p> | <p>Upper Edmonton</p> | <p>Tenants, leaseholders, FECA, Housing Management, TIU. Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works.</p> | <p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p> |                   |



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| <p>KD 3547 Scott House External Decent Homes Works</p> <p>The carrying out of construction works in roof renewal, window renewals, decoration, external repairs and other associated works.</p> | <p>Cabinet Member for Housing</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1 &amp; Part 2</p> | <p>Upper Edmonton</p> | <p>Tenants, leaseholders, housinh management, FECA &amp; TIU. Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works.</p> | <p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p> |                   |

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| <p>KD 3548 Sebastopol Road Area Decent Homes Works</p> <p>Decent Homes works including renewal of kitchens and bathrooms, upgrading of heating and electrical installations, roof renewal, door and window renewal and other associated works.</p> | <p>Cabinet Member for Housing</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1 &amp; 2</p> | <p>Edmonton Green</p> | <p>Tenants, leaseholders, FECA, housing management &amp; TIU. Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works.</p> | <p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p> |                   |

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| <p>KD 3549 Health &amp; Safety Works Programme 2012/13<br/> Details of proposed Health and Safety works and Fire Precautions to be undertaken in schools during 2012/13</p> | <p>Cabinet Member for Children &amp; Young People</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>     | <p>All Wards</p> | <p>Architectural Services, Asbestos Unit and Corporate Health and Safety<br/> Discussions with officers from various Departments regarding relative priority of projects and on technical input.</p> | <p>Service Manager Asset Management &amp; Development Tel: 020 8379 3399<br/> peter.dyster@enfield.gov.uk</p> |                   |

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| <p>KD 3544 Occupational Health Service for the Council.<br/>Approval to introduce a more improved Occupational Health (OH) service for the Council by enhancing the service by using a telephone case management service. The service is designed to reduce absence levels and provides a self-funded health benefit for employees. All employees will have a fully 24/7 OH service which includes a service for managers support and guidance in managing sick absence by providing early/faster support to managers is likely to reduce sick days recorded.</p> | <p>Director of Environment</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>     | <p>All Wards</p> |                           | <p>Head of Occupational Health &amp; Safety Tel: 020 8379 3696<br/>John.Griffiths@enfield.gov.uk<br/>020 8379 3696<br/>john.griffiths@enfield.gov.uk</p> |                   |

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| <p>KD 3553 Contract extension at Skinners Court extra care scheme<br/>To extend the existing contract with Metropolitan Support Trust (June 2009 -June 2012 (KD 2764)); for a further 2 years to allow the remodelling of services.<br/>New!</p>  | <p>Cabinet Member for Adult Services, Care and Health</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 1 &amp; 2</p> | <p>All Wards</p> | <p>Director of Health Housing and Adult Social Care<br/>Cllr Don McGowan - Portfolio Member<br/>Report to Director of Health Housing and Adult Social Care<br/>Briefing for Portfolio Member</p> | <p>Head of Procurement &amp; Contracting<br/>pauline.kettless@enfield.gov.uk</p>             |                   |
| <p>KD 3554 North London Pledge 3<br/>To accept a grant offer of £311,000 of European Social Fund monies to deliver the Enfield element of the North London Pledge [phase 3] project to assist unemployed residents into work and approve the delivery arrangements through Enfield Jobsnet team.<br/>New!</p> | <p>Cabinet Member for Business and Regeneration</p>       | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>         | <p>All Wards</p> | <p>Finance , Legal<br/><br/>Cabinet Member Internally- Finance and Legal will be consulted on the draft report. The Cabinet Member will also be consulted at that stage.</p>                     | <p>Head of Sustainable Communities<br/>Tel: 020 8379 3175<br/>judy.flight@enfield.gov.uk</p> |                   |

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|---|---|---|--------------------------|------------------------|---|---|--------------------------|
| KD 3555 Green Street - Decent Homes<br><br>New!   | Cabinet Member for Adult Services, Care and Health                      | Not before 1st Sep 2012                   | Part 1                   | Enfield Highway        | Consulting with residents, leaseholders and other stakeholder groups. | Housing Professional Services Tel: 020 8379 1511<br>elpida.andreou@enfield.gov.uk     |                          |
| KD 3560 Essential repairs to plant, removal of asbestos and refurbishment of the Civic Centre 10th Floor<br><br>New!  | Cabinet Member for Finance and Property, Cabinet Member for Environment | Not before 1st Sep 2012                   | Part 1                   | Town                   |   | Assistant Programme Manager<br>matthew.mulvany@enfield.gov.uk                         |                          |
| KD 3561 Community Schools Site Managers Residential Dwellings - Disposal & Retention Policy<br>New policy in relation to the disposal/retention of site managers' dwellings on community school sites and on the treatment of capital receipts.<br>New! | Cabinet Member for Children & Young People                              | 1 Sep 2012                                | Part 1                   | All Wards              | All relevant Departments Internal consultation                        | Education Buildings Development Officer Tel: 020 8379 3217<br>liz.cody@enfield.gov.uk |                          |

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|--|--|---|--------------------------|------------------------|----------------------------------|---|--------------------------|
| <p>KD 3564 Authority is sought to purchase the Old Sergeant Public House, 29 Parsonage Lane Enfield, for housing purposes to assist in the comprehensive redevelopment of the Small Housing Site in Parsonage Lane</p> <p>New!</p>   | <p>Cabinet Member for Housing,<br/>Cabinet Member for Finance and Property</p> | <p>Not before 1st Sep 2012</p>            | <p>Part 2</p>            | <p>Town</p>            |                                  | <p>Project Manager Tel: 020 8379 2179<br/>geoffrey.richards@enfield.gov.uk</p>                        |                          |
| <p>KD 3566 Academy Street - award contract to Architects</p> <p>After using the Design for London Architecture, Landscape and Urban Design Framework, the Development and Estate Renewal team along with colleagues in Regeneration, will select the preferred Architect firm and the contract will be awarded for the design of the proposed Academy Street development in Ponders End.</p> <p>New!</p> | <p>Director of Health, Housing &amp; Adult Social Care</p>                     | <p>Not before 1st Sep 2012</p>            | <p>Part 1</p>            | <p>Ponders End</p>     |                                  | <p>Project Manager, Housing Strategic Services Tel: 020 8379 6129<br/>peter.george@enfield.gov.uk</p> |                          |

| Proposed Key Decision  | Decision Maker          | Date Decision expected to be taken | Part ½ and reason | Ward/s Affected | Consultation - Who / When | Contact Officer Details                                       | Background Papers |
|--|-------------------------|------------------------------------|-------------------|-----------------|---------------------------|---|-------------------|
| <p>KD 3567 Contract for the Collection and Kennelling of Stray Dogs.</p> <p>The council is responsible for the statutory functions in relation to stray dogs, which includes their collection and kennelling (but not dealing with dangerous dogs). The council needs to re-tender the contract for this service commencing 1 November 2012 for a period of 3 years, with the possibility of extension for a further 2 years. The service involves the collection and retention (kennelling) of stray dogs, with an ultimate aim of re-uniting the dog with its owner, or if the owner is not found, to re-home the dog.</p> <p>New!</p> | Director of Environment | Not before 1st Sep 2012            | Part 1            | All Wards       | None. None required       | Group Manager Tel: 020 8379 3680<br>sue.mcdaid@enfield.gov.uk |                   |



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|---|--|------------------------------------|-------------------|--------------------|---|--|-------------------|
| <p>KD 3568 Award of procurement contracts in relation to the Council's Depot relocation project. Several contracts will need to be awarded in relation to the provision of equipment, goods, services and facilities required to set up and run the the Council's new depot at Morson Road, Enfield. The award of these contracts and the installation of any product or equipment will be linked to coincide with the construction and development programme of the site.<br/>New!</p> | <p>Director of Environment</p>   | <p>Not before 1st Sep 2012</p>     | <p>Part 1</p>     | <p>Ponders End</p> | <p>None. Undertaken as part of the planning application. No further consultation required.</p>  | <p>Assistant Director - Waste Management<br/>neil.isaac@enfield.gov.uk</p> |                   |
| <p>KD 3569 New Options Re-Provision - Approval to Award Tender<br/>Cabinet approval to progress the re-provision of the New Options day service on the College Farm site, adjacent to Albany Park, was obtained in April 2012. This decision by the Cabinet Member and Director will seek to approve the tender for the chosen contractor for the construction of the building.<br/>New!</p>  | <p>Director of Health, Housing &amp; Adult Social Care,<br/>Cabinet Member for Adult Services, Care and Health</p> | <p>Not before 1st Sep 2012</p>     | <p>Part 2</p>     | <p>All Wards</p>   | <p>Local residents, service users, carers, Ward Members, local community groups, LINKS, partner organisations. A full consultation plan that includes all the key stakeholders has been produced and available for review on request.</p> |  |                   |

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|---|-----------------------|---|--------------------------|------------------------|--|---|--------------------------|
| KD 3513 July Revenue Monitoring Report  | Cabinet               | 12 Sep 2012                               | Part 1                   | All Wards              |  | Head of Corporate Resources Tel: 0208 379 4744<br>isabel.brittain@enfield.gov.uk    |                          |
| KD 3520 Capital Monitor 1st Quarter 2012/13<br>Approval of the capital monitoring position at the end of June 2012 and actions needed in order to remain within the approved budget.      | Cabinet               | 12 Sep 2012                               | Part 1                   | All Wards              |  | Assistant Head of Finance<br>ann.freeman@enfield.gov.uk                             |                          |
| KD 3552 To approve the submission , to TfL, of programmes to be implemented in 2013-14 using the Local Implementation Plan Grant allocated by TfL to L.B.Enfield for 2013-14.<br><br>New! | Cabinet               | 12 Sep 2012                               | Part 1                   | All Wards              | Cabinet Member for Environment , Street Scene and Parks. | Senior Transportation Planner Tel: 020 8379 3562<br>ranj.chandrasena@enfield.gov.uk |                          |

| Proposed Key Decision                                      | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s Affected | Consultation - Who / When   | Contact Officer Details   | Background Papers |
|--|----------------|------------------------------------|-------------------|-----------------|---|---|-------------------|
| KD 3381 Implementing the Child and Family Poverty Strategy | Council        | 19 Sep 2012                        | Part 1            | All Wards       | Public Consultation of Child and Family Poverty Strategy, ESP Board and TAGs, Area Partnership, Business with partners & Internal discussions | Project Manager Tel: 0208 379 3876<br>stacey.clift@enfield.gov.uk |                   |

| Proposed Key Decision  | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s Affected | Consultation - Who / When   | Contact Officer Details                                      | Background Papers |
|--|----------------|------------------------------------|-------------------|-----------------|---|--|-------------------|
| <p>KD 3563 Withdrawal of Permitted Development Rights for Houses in Multiple Occupation via a proposed borough wide Article 4 Directive. In October 2010, the Government amended legislation to allow changes of use from single dwellings (Class C3) to Houses in Multiple Occupation (HMOs) (Class C4) to take place without the need for planning permission. Where further control over such conversions is considered necessary, local authorities can make directions that specify an area or areas in which planning applications will be required. A high concentration of HMOs can lead to issues relating to parking, noise and disturbance and impacts on amenity which can cause concern to local communities.</p> <p>Recent reforms to housing benefit are likely to increase demand for HMOs in the London</p> | Council        | 19 Sep 2012                        | Part 1            | All Wards       | Informal consultation via 'Your Enfield' inviting comments on the proposal. | Head of Development Services<br>aled.richards@enfield.gov.uk |                   |

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|--|-----------------------|---|--------------------------|--|---|---|--------------------------|
| KD 3565 Remove permitted development rights from premises within the Lakes Estate Conservation Area following the Article 4 Direction Review<br><br>New! | Council               | 19 Sep 2012                               | Part 1                   | Palmers Green;<br>Southgate Green;<br>Winchmore Hill | Householders directly affected, All Members, MPs, Planning Committee, CAG, heritage and community groups across the borough, English Heritage and national amenity socs.                          | Planning Officer<br>christine.white@enfield.gov.uk  |                          |
| KD 3369 To authorise the Enfield Council Estate Renewal Programme  | Cabinet               | 10 Oct 2012                               | Part 1 & 2               | All Wards  |   | Project Manager, Housing Strategic Services Tel: 020 8379 6129<br>peter.george@enfield.gov.uk |                          |
| KD 3413 To agree a revised Allocations Scheme for the allocation of social rented housing in Enfield   | Cabinet               | 10 Oct 2012                               | Part 2                   | All Wards  | Housing Associations who own social rented homes in Enfield, General Public, Residents and customers/ housing applicants, Enfield Voluntary Sector, Enfield Homes and EH Tenants, Staff & Members | Lead Policy Officer Tel: 020 8379 1936<br>liz.smale@enfield.gov.uk                            |                          |

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|--|-----------------------|---|--------------------------|------------------------|----------------------------------|---|--------------------------|
| KD 3423 Ladderswood Regeneration: Appropriation LBE is required to appropriate the Ladderswood development site following the grant of planning permission to the development partner.                     | Cabinet               | 10 Oct 2012                               | Part 1                   | Southgate Green        |                                  | Director of Health, Housing and Adult Social Care Tel: 020 8379 4340 ray.james@enfield.gov.uk |                          |
| KD 3440 To authorise the appropriation of land for the redevelopment of the Highmead site.   | Cabinet               | 10 Oct 2012                               | Part 1 & 2               | Upper Edmonton         |                                  | Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk    |                          |
| KD 3454 Business Rate Hardship Relief To evaluate the outcomes of the Edmonton Green business rate hardship pilot scheme and consider options for future support for business suffering financial hardship | Cabinet               | 10 Oct 2012                               | Part 1                   | All Wards              | Affected business ratepayers     | Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk                  |                          |

| Proposed Key Decision  | Decision Maker | Date Decision expected to be taken | Part ½ and reason | Ward/s Affected | Consultation - Who / When  | Contact Officer Details  | Background Papers |
|--|----------------|------------------------------------|-------------------|-----------------|--|--|-------------------|
| KD 3487 To extend the CPO red line of Ladderswood and New Southgate Industrial Estate                                      | Cabinet        | 10 Oct 2012                        | Part 1            | Southgate Green |  | Enabling Officer Tel: 020 8379 4260<br>sarah.carter@enfield.gov.uk               |                   |
| KD 3530 Town Centres Strategy<br>Identifying the priorities for promoting the health and vitality of our key town centres. | Cabinet        | 10 Oct 2012                        | Part 1            | All Wards       | Initial draft report to internal officers and Cabinet Member - mid July.<br><br>Report to CMB - early September<br><br>Agenda meeting - 12 September | Head of Economic Development<br>Tel: 020 8379 3779<br>john.haslem@enfield.gov.uk |                   |

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| <p>KD 3531 Broomfield House Stage One Application to Heritage Lottery Fund</p> <p>To submit a Stage One application to Heritage Lottery Fund to bid for £2 million to fund the restoration of Broomfield House following the disappointing news from the GLA and cuts in housing budget allocations for London.</p> | Cabinet        | 10 Oct 2012                        | Part 1            | Southgate Green | <p>Broomfield House Trust, Fox Lane &amp; Districts Residents Association, Friends of Broomfield Park, Enfield Society, Broomfield Orchard &amp; Improving Our Place, Broomfield Home Owners Residents Association, Southgate District Civic Trust, Southgate Green Study Group, Lakes Conservation Area Study Group, Weir Hall &amp; District Ratepayers Association, Friends of Broomfield Park/Group for Protection of Broomfield Covenants &amp; Conservation Advisory Group.</p> <p>Invitation letters were sent out to Members, local residents and community groups that have previously shown an interest in securing a future for Broomfield House for a workshop that was held on 8 May 2012 at the Council offices. The workshop was held to discuss ideas for community uses within the House to include in the bid to the Heritage Lottery Fund.</p> | <p>Conservation and Urban Design Manager<br/>Tel: 020 8379 3865<br/>mike.brown@enfield.gov.uk</p> |                   |



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|--|-----------------------|---|--------------------------|------------------------|--|---|--------------------------|
| KD 3535 English for Speakers of Other Languages (ESOL)<br>Developing an overarching ESOL policy for the borough  | Cabinet               | 10 Oct 2012                               | Part 1                   | All Wards              | Through ESOL Steering Group and external partners including FE Colleges, voluntary sector providers; internal consultation with Directors. | Programmes & Performance Review Officer<br>anna.loughlin@enfield.gov.uk,<br>Service Manager Tel: 020 8379 3557 ben.charles@enfield.gov.uk |                          |
| KD 3556 Extension of Home Bases Support Contract<br>Decision to extend the existing Home Based Support contract for a further 2 years<br>New!  | Cabinet               | 10 Oct 2012                               | Part 1                   | All Wards              | Consultation will take place with Director of HHASC and HHASC DMT. Briefing paper to be produced for lead Member                           | Head of Procurement & Contracting<br>pauline.kettless@enfield.gov.uk  |                          |
| KD 3557 The approach to Estate Renewal Principles<br>The approach to Estate Renewal Principles – An outline of principles that will be part of our Estate Renewal Process and our offer to residents affected by estate regeneration<br>New! | Cabinet               | 10 Oct 2012                               | Part 1                   | All Wards              | Resident Panels, tenant and leaseholder meetings,  | Enabling Officer Tel: 020 8379 4260<br>sarah.carter@enfield.gov.uk  |                          |

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| <p>KD 3538 Strategy for the Provision of Secondary School Places - Academy sites</p> <p>This report is to seek approval to the recommended sites to be used for the location of new academies which will provide additional secondary places in accordance with the agreed Secondary Strategy.</p> | Cabinet               | 14 Nov 2012                               | Part 1 & 2               | All Wards              | Standard internal consultation<br>Schools Forum<br>SCS COMmissioning Group | Education Buildings Development Officer Tel: 020 8379 3217<br>liz.cody@enfield.gov.uk |                          |
| KD 3539 September 2012 Revenue Monitoring  | Cabinet               | 14 Nov 2012                               | Part 1                   | All Wards              |  | Head of Corporate Resources Tel: 0208 379 4744<br>isabel.brittain@enfield.gov.uk      |                          |

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|--|----------------|------------------------------------|-------------------|-----------------|--|--|-------------------|
| <p>KD 3562 Enfield 2020 Sustainability Programme and Action Plan</p> <p>Enfield 2020 has been developed as Enfield's ambitious Sustainability Programme and Action Plan, with a '2020 Vision' to:</p> <p>Significantly improve the sustainability of the Borough of Enfield and Enfield Council by 2020 and</p> <p>Deliver significant economic, environmental and social benefits for all of Enfield's stakeholders.</p> <p>The Enfield 2020 Action Plan already contains 50 strategic sustainability projects, with the opportunity to develop and deliver many more sustainability projects in Enfield over the next 8 years.</p> <p>New!</p> | Cabinet        | 14 Nov 2012                        | Part 1            | All Wards       | <p>There is scheduled to be a 6 week consultation with:</p> <p>Council staff</p> <p>The Enfield 2020 Programme Board</p> <p>Health Improvement Partnership, early September 2012</p> <p>Sustainability and Environment Scrutiny Panel, 5 September 2012</p> <p>Enfield Strategic Partnership, 10 September 2012</p> <p>Enfield Homes Management Team</p> <p>The Greater London Authority</p> <p>The neighbouring London Boroughs of Barnet, Haringey and Waltham Forest</p> <p>The North London Waste Authority</p> <p>The North London Strategic Alliance</p> <p>The general public via the internet, using a maximum of 10 short questions</p> | <p>Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk</p> |                   |

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|--|----------------|------------------------------------|-------------------|-----------------|--|---|-------------------|
| <p>KD 3527 A Tenancy Strategy for Enfield<br/>S150(1) of the Localism Act 2011 requires all local authorities to have a Tenancy Strategy in place by 14 January 2013. The Tenancy Strategy must set out the matters which registered providers of social housing in the local authority area must have regard to when formulating their Tenancy Policies.</p>                            | Cabinet        | 5 Dec 2012                         | Part 1            | All Wards       | A 3 month borough-wide consultation exercise will take place over Summer 2012.   | Business Development Manager<br>Tel: 020 8379 3995<br>susan.sharry@enfield.gov.uk |                   |
| <p>KD 3558 Award of contracts for residential and nursing care services for people with dementia at Honeysuckle House and Parkview House<br/>The Following Services are being tendered:<br/>For Parkview House: Residential care for people with dementia.<br/>For Honeysuckle House: Residential care and nursing care for people with dementia - with accompanying lease.<br/>New!</p> | Cabinet        | 5 Dec 2012                         | Part 1 & 2        | All Wards       | <p>Authority to conduct this tender has been granted through a signed, delegated authority report in relation to KD 3475.</p> <p>Regular consultation throughout the tender process will be undertaken with End of Life Steering Group, Older People's Mental Health SubGroup and with Cabinet Member / CMB as directed by HHASC Director / Joint Chief Commissioning Officer.</p> | Procurement Manager Tel: 020 8379 4055<br>vincent.edwards@enfield.gov.uk          |                   |

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|--|----------------|------------------------------------|-------------------|-----------------|---|---|-------------------|
| KD 3559 Council Tax Empty Discounts<br>To consider changing the council tax discounts for empty properties<br><br>New! | Cabinet        | 5 Dec 2012                         | Part 1            | All Wards       | To be included in the budget consultation process | Head of Collection Services Tel: 020 8379 4778<br>geoff.waterton@enfield.gov.uk |                   |