

LONDON BOROUGH OF ENFIELD - KEY DECISION LIST NO. 133
DATE OF PUBLICATION – 29 JANUARY 2013

Please note key decisions nos. **3654 to 3675** – that have been added since the publication of the last Key Decision List.

1. This edition supersedes all previous editions and provides notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the decisions due to be taken by the Authority.
2. All decisions (unless otherwise stated) included on this list will be taken on the basis of a written report. Copies of the reports and any other documents considered will be available via the website or can be requested by emailing: democracy@enfield.gov.uk
3. Background papers are listed where known in advance
4. Documents shown are available at the London Borough of Enfield, Civic Centre, Silver Street, Enfield, EN1 3XQ.
5. To view details of the Decision Makers on the Key Decision List, please click [Decision Takers](#)
6. Explanation of [Part 2 Classification](#).

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this document will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the Part 2 (Cabinet) items, you should contact (no later than 15 calendar days before the meeting date listed) Governance Team Manager London Borough of Enfield, EN1 3XA, James Kinsella on Tel. No. 020 8379 4041 or james.kinsella@enfield.gov.uk



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3618 Proposed Enlargement and Increase in Admission Numbers of Primary Schools That the Director of Schools and Children's Services and the Cabinet Member for Children and Young People determine the statutory proposals for the enlargement and increase in admission numbers of the following schools following the end of the statutory representation for the proposals:</p> <p>Garfield Primary School, Springfield Road, N11 1RR George Spicer Primary School, Southbury Road, EN1 1YF Grange Park Primary School, Worlds End Lane, N21 1PP Highfield Primary School, Highfield Road, N21 3HE Houndsfield Primary School, Ripon Road, N9 7RE Prince of Wales Primary School, Salisbury Road, EN3 6HG Walker Primary School, waterfall Road, N14 7EG Worcesters Primary School, Goat Lane, EN1 4UF</p>	<p>Andrew Fraser (Director of Schools & Children's Services), Cabinet Member for Children & Young People</p>	<p>Not before 20th Dec 2012</p>	<p>Part 1</p>	<p>Chase; Enfield Lock; Highlands; Jubilee; Southbury; Southgate Green; Winchmore Hill</p>	<p>Programme Director Tel: 020 8379 3304 bridget.evans@enfield.gov.uk</p>	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3619 Enlargement and Change of Age Range to admit Primary aged pupils at Edmonton County School That the Director of Schools and Children's Services and the Cabinet Member for Children and Young People determine the statutory proposals for the enlargement and change of age range to admit primary aged pupils at Edmonton County School, Little Bury Street, N9 9HZ following the end of the statutory representation for the proposals.</p>	<p>Cabinet Member for Children & Young People, Andrew Fraser (Director of Schools & Children's Services)</p>	<p>Not before 31st Dec 2012</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Programme Director Tel: 020 8379 3304 bridget.evans@enfield.gov.uk</p>	
<p>KD 3629 Chargeable Works in respect of Refurbishment of Dorset and Keys Houses</p>	<p>Cabinet Member for Finance and Property, Cabinet Member for Housing</p>	<p>Not before 31st Dec 2012</p>	<p>Part 1 & 2 (Para 3)</p>	<p>Enfield Lock</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3632 Approve expenditure under the PEP programme prior to Contract Award for costs associated with early orders for on-site enabling works and off site fabrication of modular units.	Cabinet Member for Children & Young People, Andrew Fraser (Director of Schools & Children's Services)	Not before 14th Jan 2013	Part 1 & 2 (Para 3)	All Wards	Programme Manager Tel: 020 8379 5485 michael.toyer@enfield.gov.uk	
KD 3641 Collective Energy Switching Scheme for Enfield	Cabinet Member for Environment	Not before 21st Jan 2013	Part 1	All Wards	Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk	
KD 3643 Carterhatch Sales Agreement	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 21st Jan 2013	Part 1 & 2 (Para 3)	Chase	Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	

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KD 3648 289-319b Hertford Road Estate Improvements Remodelling and improvement of communal space and the former garage area to the rear of the block. Improved provision of refuse disposal facilities at the front.	Ray James (Director of Health, Housing & Adult Social Care)	Not before 21st Jan 2013	Part 1	Enfield Highway	Assistant Project Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk	
KD 3623 Insurance Contract	Cabinet Member for Finance and Property	Not before 23rd Jan 2013	Part 1		Interim Head of Internal Audit and Risk Management Tel: 020 8379 4641 stuart.brown@enfield.gov.uk	
KD 3651 Public Health Transition: HR and Future Operating Model To agree the approach for the transfer of NHS Public Health staff (already co-located at the Civic Centre) to LBE	Cabinet Member for Community Wellbeing and Public Health	Not before 15th Feb 2013	Part 1	All Wards	Head of HR Operations Tel: 020 8379 3970 julie.mimnagh@enfield.gov.uk	
KD 3674 Schools Budget 2013/14 This report will provide information on the schools budget for 2013/14 and will make proposals for the distribution of the available Dedicated Schools Grant. New!	Cabinet Member for Finance and Property, Cabinet Member for Children & Young People	Not before 27th Feb 2013	Part 1	All Wards	Finance & Business Partner SCS Tel: 020 8379 5571 jayne.fitzgerald@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3675 Moorfield Family Centre Minority User Rights New!	Cabinet Member for Housing, Cabinet Member for Children & Young People	Not before 27th Feb 2013	Part 1 & 2 Para 3	Enfield Highway; Southbury	Senior Asset Manager mark.eaton@enfield.gov.uk	
KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Ray James (Director of Health, Housing & Adult Social Care)	Not before 1st Mar 2013	Part 1	All Wards	Head of Procurement & Contracting pauline.kettless@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Mar 2013	Part 1	All Wards	Head of Exchequer Services Tel: 020 8379 4690 julie.barker@enfield.gov.uk	
KD 3227 Approval of Departmental Fees and Charges	Relevant Cabinet Member or Director	Not before 1st Mar 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	

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KD 3258 (a) Divisional or Team re-structuring (b) Departmental Restructure - To approve any changes to the Council's Departmental Structure To approve any team or divisional restructuring proposals associated with any action required by the Council arising from the outcome of the Government's Comprehensive Spending Review.	Relevant Cabinet Member or Director	Not before 1st Mar 2013	Part 1	All Wards	Acting Assistant Director Human Resources Tel: 020 8379 3385 tony.gilling@enfield.gov.uk	
KD 3393 Agreement to undertake decent homes work in the private sector in partnership with North London Housing Sub Region. To endorse the grant criteria agreed with the North London boroughs.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk	
KD 3427 Asset Management - Potential disposal of Council owned properties.	Relevant Cabinet Member or Director, Cabinet	Not before 1st Mar 2013	Part 1	All Wards	Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	

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KD 3432 Approve the disposal and letting of Council owned Sites	James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Mar 2013	Part 1	All Wards	Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	
KD 3439 Approval of Empty Property Policy To approve the Council's new Empty Properties Policy and associated documents	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk	
KD 3445 Unauthorised Encampment Policy To approve the Council's Policy on dealing with Unauthorised Encampments.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk 0208 379 3657	

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KD 3462 Additional Funding Report for Cyntra Decent Homes scheme 2011/12	Ray James (Director of Health, Housing & Adult Social Care)	Not before 1st Mar 2013	Part 1	Bowes; Bush Hill Park; Cockfosters ; Edmonton Green; Haselbury; Lower Edmonton; Palmers Green; Southgate; Southgate Green; Upper Edmonton; Winchmore Hill	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk 0208 375 8273	
KD 3464 St Matthew's Edmonton Annexe Tender Report	Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Upper Edmonton	Client Project Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	

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<p>KD 3471 Housing Assistance Policy Review of the Housing Assistance Policy. The policy outlines the council's guiding principles and approach to providing financial support to assist vulnerable people to live independantly in accommodation that is free from serious disrepair and is suitable for their needs.</p>	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk	
<p>KD 3473 Award of contracts for gas and electricity supplying Housing sites.</p>	Ian Davis (Director of Environment)	Not before 1st Mar 2013	Part 1	All Wards	Energy Manager Tel: 020 8379 3089 andrea.latter@enfield.gov.uk	
<p>KD 3484 Rays Road Decontamination Works Remove contaminated material and clear contaminated culvert on the Rays Road site. The land is adjacent to the Meridian Water boundary, and will provide open space for the development and a direct route to Angel Road Station. Decontamination works will be required by the Environment Agency prior to opening up the land to the public.</p>	Cabinet Member for Business and Regeneration	Not before 1st Mar 2013	Part 1	Edmonton Green	Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3501 Langehedge Lane Windows and External Enveloping Works. Renewal of windows and roofs, external and internal repairs and redecorations.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Edmonton Green	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3502 Scott House- Window and External Enveloping works renewal of windows and roofs. External and internal repairs and re-decorations.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Edmonton Green; Upper Edmonton	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3522 Fore Street Window Renewals & external repairs and redecorations.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Edmonton Green	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3547 Scott House External Decent Homes Works The carrying out of construction works in roof renewal, window renewals, decoration, external repairs and other associated works.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Upper Edmonton	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3549 School Health & Safety Works Programme 2012/13 Details of proposed Health and Safety works and Fire Precautions to be undertaken in schools during 2012/13</p>	<p>Cabinet Member for Children & Young People</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Service Manager Asset Management & Development Tel: 020 8379 3399 peter.dyser@enfield.gov.uk</p>	
<p>KD 3561 Community Schools Site Managers Residential Dwellings - Disposal & Retention Policy New policy in relation to the disposal/retention of site managers' dwellings on community school sites and on the treatment of capital receipts.</p>	<p>Cabinet Member for Children & Young People</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Interim Head of Asset Managemet keith.rowley@enfield.gov.uk</p>	

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<p>KD 3567 Contract for the Collection and Kennelling of Stray Dogs.</p> <p>The council is responsible for the statutory functions in relation to stray dogs, which includes their collection and kennelling (but not dealing with dangerous dogs). The council needs to re-tender the contract for this service commencing 1 November 2012 for a period of 3 years, with the possibility of extension for a further 2 years. The service involves the collection and retention (kennelling) of stray dogs, with an ultimate aim of re-uniting the dog with its owner, or if the owner is not found, to re-home the dog.</p>	<p>Ian Davis (Director of Environment)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Group Manager Tel: 020 8379 3680 sue.mcdaid@enfield.gov.uk</p>	
<p>KD 3568 Award of procurement contracts in relation to the Council's Depot relocation project.</p> <p>Several contracts will need to be awarded in relation to the provision of equipment, goods, services and facilities required to set up and run the the Council's new depot at Morson Road, Enfield. The award of these contracts and the installation of any product or equipment will be linked to coincide with the construction and development programme of the site.</p>	<p>Ian Davis (Director of Environment)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>Ponders End</p>	<p>Assistant Director - Waste Management neil.isaac@enfield.gov.uk</p>	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3569 New Options Re-Provision - Approval to Award Tender</p> <p>Cabinet approval to progress the re-provision of the New Options day service on the College Farm site, adjacent to Albany Park, was obtained in April 2012. This decision by the Cabinet Member and Director will seek to approve the tender for the chosen contractor for the construction of the building.</p>	<p>Ray James (Director of Health, Housing & Adult Social Care), Cabinet Member for Adult Services, Care and Health</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>All Wards</p>	<p>Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk</p>	
<p>KD 3584 Third Ave Decent Homes Additional Spend Report requesting additional funding for the additional decent homes works carried out in the Third Avenue area.</p>	<p>Ray James (Director of Health, Housing & Adult Social Care)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>Bush Hill Park</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	
<p>KD 3590 NHS Social Care Grant</p> <p>This decision will seek approval for a revised spending plan for the NHS Social Care Grant ,and provisional allocation of additional funding should the grant continue, over a five year period.</p>	<p>Cabinet Member for Adult Services, Care and Health</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk</p>	

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KD 3594 The Crescent Regeneration Scheme To approve the appointment of a building contractor to undertake construction works under The Crescent Regeneration scheme. The preferred bidder was selected following a competitive tendering process.	Neil Rousell (Director of Regeneration, Leisure & Culture)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Lower Edmonton	Heritage Officer Tel: 020 8379 3852 christine.white@enfield.gov.uk	
KD 3596 Demolition of 204-214 High Street Ponders End (Former Police Station) Demolition of former Police Station site, Ponders End High Street Regeneration Project.	Cabinet Member for Business and Regeneration	Not before 1st Mar 2013	Part 1	Ponders End	Projects, Funding and Developments Manager Tel: 020 8379 1503 sharon.strutt@enfield.gov.uk	
KD 3597 Award of individual contracts via Framework suppliers for the Primary Expansion Project Schools. Each school will have an individual contract.	Andrew Fraser (Director of Schools & Children's Services), Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1	All Wards	Programme Director Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	

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KD 3599 Approval of costs for the Primary Expansion Programme	Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1	All Wards	Programme Director Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	
<p>KD 3601 Joint Service Centre - Award of Contract for Construction</p> <p>This Key Decision will award the construction contract to the selected contractor for the Joint Service Centre.</p>	<p>Cabinet Member for Culture, Leisure, Youth and Localism,</p> <p>Cabinet Member for Finance and Property,</p> <p>Cabinet Member for Housing</p>	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Enfield Lock	<p>Special Projects Business Manager</p> <p>Tel: 020 8379 3087</p> <p>Hayley.coates@enfield.gov.uk</p>	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3602 Application for Investment Partner Status To bid for GLA funding for affordable housing development</p>	<p>Cabinet Member for Finance and Property, James Rolfe (Director of Finance Resources and Customer Services), Ray James (Director of Health, Housing & Adult Social Care), Cabinet Member for Housing</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk, Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk</p>	

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<p>KD 3608 Joint Service Centre - Approval of the Terms between the Council and NHS As per KD 3488 the approval of the terms between the Council and NHS for the GP Surgery and Dentist Surgery will be in a form approved by the Director of Finance, Resources and Customer Services. Under this decision the Director will approve the Lease and Agreement for Lease.</p>	<p>James Rolfe (Director of Finance Resources and Customer Services)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>Enfield Lock</p>	<p>Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk</p>	
<p>KD 3611 Lease of St John's Church Hall and Garden Lease of St John's Church Hall and Garden for use by St Matthew's Edmonton Annex.</p>	<p>Cabinet Member for Children & Young People</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>Upper Edmonton</p>	<p>Client Project Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk</p>	

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<p>KD 3615 Contract for the Provision of Work Opportunities for Adults with Mental Health Needs</p> <p>The Service aims to offer individuals: a) work placements and hands-on training within the contractor's own settings and/or within the community; b) support to access external paid and unpaid job markets and work placements; c) support to access training and educational facilities within and outside the London Borough of Enfield.</p>	<p>Ray James (Director of Health, Housing & Adult Social Care)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>All Wards</p>	<p>Procurement Manager Tel: 020 8379 3969 mekonnen.gutta@enfield.gov.uk</p>	
<p>KD 3617 Market Gardening - Grant Agreement with GLA - Mayor's Regeneration Fund</p> <p>Authority to enter into Grant Agreement with the GLA to accept £600k to fund the delivery of a Full Feasibility Report for Marketing Gardening in Enfield.</p>	<p>Cabinet Member for Business and Regeneration</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk</p>	

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KD 3622 Inviting and Assessing Bids to Run Community Facilities in Parks The report proposes a process and template for advertising and assessing bids for running community facilities in parks.	Cabinet Member for Environment, Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1	All Wards	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	
KD 3624 Implementation of Suitability Order The Suitability Order allows local authorities to discharge homelessness duty into the Private Rented Sector. This decision sets out the Local Authority's position as it relates to the Order.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Assistant Director Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	
KD 3625 To award a contract to procure external support to assist in the delivery of the Customer First Programme	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Head of Transformation and Programme Delivery Tel: 020 8379 5269 amir.rashid@enfield.gov.uk	
KD 3626 To award a contract to procure external support to assist the delivery in the New Ways of Working Programme Phase 3	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Head of Transformation and Programme Delivery Tel: 020 8379 5269 amir.rashid@enfield.gov.uk	

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KD 3627 Expansion of CCTV This report outlines a proposal to extend the CCTV coverage in the borough by a total of 24 additional sites, including 2 x Automatic Number Recognition Cameras	Cabinet Member for Community Wellbeing and Public Health	Not before 1st Mar 2013	Part 1	All Wards	Head of Community Safety Tel: 020 8379 4085 andrea.clemons@enfield.gov.uk	
KD 3628 Disposal of Education Land	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Cockfosters	Senior Asset Manager mark.eaton@enfield.gov.uk	
KD 3630 Talent Management Solution	Rob Leak (Chief Executive)	Not before 1st Mar 2013	Part 1	Does Not Apply	Head of HR - Corporate Learning and Development Tel: 020 8379 4137 jo.clemente@enfield.gov.uk	
KD 3633 Terms for the sale of Southgate Town Hall	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Palmers Green	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	

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KD 3634 Professional & Technical fees for design of Palmers Green Library	Cabinet Member for Culture, Leisure, Youth and Localism	Not before 1st Mar 2013	Part 1 & Part 2 (para 3)	Palmers Green	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	
KD 3635 Disposal of Land - De Bohun School The report seeks approval to the disposal of part of the De Bohun School site and to the ring fencing of the capital receipt for urgent condition work at the School.	Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Cockfosters	Client Project Manager Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	
KD 3636 ARK Land Transfer , Bell Lane site This report seeks formal approval to the transfer of land at Bell Lane to ARK, the sponsors of the new academy on that site.	Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1	Enfield Highway	Client Project Manager Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	
KD 3637 Approval of terms for the sale of land, formerly the site of 59-65 Cecil Rd, Enfield Approval of terms	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Grange	Acquisitions and Disposals Tel: 020 8379 3197 david.bond@enfield.gov.uk	

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KD 3638 Terms for the sale of the Business Innovation Centre, Enfield Lock	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Enfield Lock	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	
KD 3639 Overnight Residential Short Breaks/Activity Breaks for Disabled Children and Young People Approval to appoint approximately seven providers to a Select List, to provide overnight residential short breaks and/or activity breaks for disabled children and young people.	Andrew Fraser (Director of Schools & Children's Services)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Commissioning Manager Tel: 020 8379 5289 caroline.fanning@enfield.gov.uk	
KD 3640 Playschemes, Holiday Activities and Out of School Clubs for Disabled Children and Young People Approval to appoint approximately 16 providers to a Select List, to provide playschemes, holiday activities and out of school clubs for disabled children and young people.	Andrew Fraser (Director of Schools & Children's Services)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Commissioning Manager Tel: 020 8379 5289 caroline.fanning@enfield.gov.uk	
KD 3645 Morree Way Window Renewal & external envelope works.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Edmonton Green	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	

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KD 3646 Cherry & Bouvier Window Renewals and external envelope works.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Turkey Street	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3647 Klinger Estate: Decent Homes works to exterior & common parts Renewal of roofs, windows, doors and associated fabric repairs, upgrade of communal areas and environmental works	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Haselbury	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	
KD 3654 Award of contract for the provision of Bulk Printing and Mailing Services to the Council Contract will primarily be for bulk printing and mailing requirements of the Revenues and Benefits Division of the Finance Resources and Customer Services Department. Contract award to cover period 1 Oct 13 to 6 Jan 2016, with option to extend for a further 1 year + 1 year. New!	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Quality Co-ordinator Tel: 020 8379 4810 steve.shadbolt@enfield.gov.uk	
KD 3658 South Street Pods (Welsh estate) Replacement of bathroom pods. New!	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Ponders End	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3659 South Street & Durants Park Window renewal and external repairs and redecorations. New!	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Enfield Highway; Ponders End	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3660 Turkey Brook Window renewals and external repairs and redecorations. New!	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Enfield Lock; Turkey Street	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3661 Change of Catering contracts: Grocery and Frozen Foods We currently are a member of the London consortium for our Green Grocery and Fresh meat contracts. We plan to use their awarded contract for supply of Grocery and Frozen Foods starting in July 2013. The grocery annual value approx 800K and frozen approx 1 million. These new contracts would offer us substantial savings due to the buying power of the consortium. New!	Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1	All Wards	Acting Joint Catering Services Manager Tel: 020 8379 5028 julia.dowsett@enfield.gov.uk	
KD 3662 Freezywater- Window renewal and external envelope works. Renewal of windows and external repairs and redecorations. New!	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Enfield Lock; Turkey Street	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	

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<p>KD 3665 Contract for supporting the development of Local Healthwatch and the delivery of Local Healthwatch functions To appoint a provider organisation to support the development of the Local Healthwatch organisation and, on an interim basis, to support the delivery of the Local Healthwatch functions in Enfield. New!</p>	Ray James (Director of Health, Housing & Adult Social Care)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Procurement Manager Tel: 020 8379 3969 mekonnen.gutta@enfield.gov.uk	
<p>KD 3666 Local Implementation Plan for 2013-14 Expenditure The report describes approved (by TFI) EXPENDITURE FOR 2013-14 FOR IMPLEMENTATION IN 2013-14. The report seeks approval for the expenditure on individual schemes out of the already approved funding from tfl New!</p>	Cabinet Member for Environment	Not before 1st Mar 2013	Part 1	All Wards	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	
<p>KD 3667 Office Furniture Supply Contract extension to November 2013 for supply of office furniture New!</p>	James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	All Wards	Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	

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<p>KD 3668 Adoption of the Events Guidance Document</p> <p>An Events Guidance Document has been written to outline the approach the Council will take to managing events within the Borough's Parks and Open Spaces. Following a consultation on the document, the Parks Service is now seeking approval to implement the document.</p> <p>New!</p>	Cabinet Member for Environment	Not before 1st Mar 2013	Part 1	All Wards	Parks Business Strategy & Partnerships Officer Tel: 0208 379 5430 matthew.watts@enfield.gov.uk	
<p>KD 3669 Door Entry Works - Lytchet Way Estate</p> <p>Provide door entry security works</p> <p>New!</p>	Ray James (Director of Health, Housing & Adult Social Care)	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Southbury	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	
<p>KD 3673 2013/14 Borough Capital Programme - Highway Maintenance and Related Schemes</p> <p>Approval of schemes forming the Borough Capital Programme 2013/14 – Highway Maintenance and Related Schemes</p> <p>New!</p>	Cabinet Member for Environment	Not before 1st Mar 2013	Part 1	All Wards	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	

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KD 3612 Development Management Document Proposed Submission	Local Development Framework Cabinet Sub-Committee Cabinet Council	13 Mar 2013 20 Mar 2013 27 Mar 2013	Part 1	All Wards	Planning Policy Officer natalie.broughton@enfield.gov.uk	
KD 3369 To authorise the Enfield Council Estate Renewal Programme	Cabinet	20 Mar 2013	Part 1 & 2 (Para 3)	All Wards	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	
KD 3593 Options for the provision of a dual registered care home on the former Elizabeth House Site	Cabinet	20 Mar 2013	Part 1 & 2 (Para 3)	All Wards	Head of Procurement & Contracting pauline.kettless@enfield.gov.uk	
KD 3595 Town Centres Strategy Identifying the priorities for promoting the health and vitality of our key town centres.	Cabinet	20 Mar 2013	Part 1	All Wards	Head of Sustainable Communities Tel: 020 8379 3175 judy.flight@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3606 January 2012 Revenue Monitoring Report	Cabinet	20 Mar 2013	Part 1	All Wards	Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	
KD 3650 Update on Public Health Contracts transfer from NHS to LBE To agree the proposed approach to the transfer of contracts from the NHS to LBE	Cabinet	20 Mar 2013	Part 1 & 2 (Para 3)	All Wards	Director of Health, Housing and Adult Social Care Tel: 020 8379 4340 ray.james@enfield.gov.uk	
KD 3655 Capital Monitoring 2012/13 (3rd Quarter) This report provides financial information on the Council's Capital Programme for 2012/13. It reports on expenditure up to 31st December 2012. The report also provides information on the progress of individual capital schemes. New!	Cabinet	20 Mar 2013	Part 1	All Wards	Assistant Head of Finance ann.freeman@enfield.gov.uk	
KD 3657 Emergency Support Scheme To agree the eligibility criteria and operational processes for a new Emergency Support Scheme to replace the elements of the Social Fund being abolished by Government. New!	Cabinet	20 Mar 2013	Part 1	All Wards	Asst Director for Customer Service, Communications & Business Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	

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KD 3672 Quarterly Corporate Monitoring Report Reporting 2012/13 Q3 performance against the Council's Corporate Scorecard New!	Cabinet	20 Mar 2013	Part 1	All Wards	Head of Corporate Policy and Performance alison.trew@enfield.gov.uk	
KD 3656 Annual Adoption of a Pay Policy The Localism Act 2012 requires the Council to annually adopt a pay policy covering the pay and conditions of all staff in receipt of a salary on £52800. The Act requires that the policy is endorsed annually by full Council even when no changes are proposed New!	Council	27 Mar 2013	Part 1	All Wards	Acting Assistant Director Human Resources Tel: 020 8379 3385 tony.gilling@enfield.gov.uk	
KD 3423 Ladderswood Regeneration: Appropriation LBE is required to appropriate the Ladderswood development site following the grant of planning permission to the development partner.	Cabinet	24 Apr 2013	Part 1	Southgate Green	Director of Health, Housing and Adult Social Care Tel: 020 8379 4340 ray.james@enfield.gov.uk	

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KD 3607 February 2013 Revenue Monitoring Report	Cabinet	24 Apr 2013	Part 1	All Wards	Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	
KD 3642 Energy Retrofit Strategy & Action Plan	Cabinet	24 Apr 2013	Part 1	All Wards	Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk	
KD 3664 Amendments to the Policy for Footway Crossovers and Proposals for the Management of Associated Illegal Activity The report proposes amendments to the technical standards for footway crossover applications and seeks approval for adopting a policy for the management of illegal activity. New!	Cabinet	24 Apr 2013	Part 1	All Wards	Head of Highway Services Tel: 020 8379 3480 stephen.skinner@enfield.gov.uk	

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<p>KD 3670 Contract Award for Undertaking a Programme of Energy Conservation Measures to Corporate Buildings and Schools</p> <p>Award of contracts to undertake various energy conservation measures to corporate buildings and schools under the Mayor of London's RE:FIT Programme</p> <p>New!</p>	Cabinet	24 Apr 2013	Part 1 & 2 (Para 3)	All Wards	Head of Architectural Services Tel: 020 8379 6700 john.knightley@enfield.gov.uk	
<p>KD 3671 EMPTY PROPERTY CPO VIII</p> <p>This report invites Cabinet to authorise Officers to make a Compulsory Purchase Orders (CPO) on 2 The Approach, Enfield, EN1 3PY, an empty residential property whose owners have proved un-responsive to attempts by Officers to bring it back into residential use.</p> <p>New!</p>	Cabinet	22 May 2013	Part 1	Southbury	Empty Property Enforcement Officer Tel: 020 8379 3658 john.child@enfield.gov.uk	