

LONDON BOROUGH OF ENFIELD - KEY DECISION LIST NO. 141
DATE OF PUBLICATION – 27th SEPTEMBER 2013

Please note key decisions nos. **3801 to 3809** have been added since the publication of the last Key Decision List.

1. This edition supersedes all previous editions and provides notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the decisions due to be taken by the Authority.
2. All decisions (unless otherwise stated) included on this list will be taken on the basis of a written report. Copies of the reports and any other documents considered will be available via the website or can be requested by emailing: democracy@enfield.gov.uk
3. Background papers are listed where known in advance
4. Documents shown are available at the London Borough of Enfield, Civic Centre, Silver Street, Enfield, EN1 3XQ.
5. To view details of the Decision Makers on the Key Decision List, please click [Decision Takers](#)
6. Explanation of [Part 2 Classification](#).

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this document will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the Part 2 (Cabinet) items, you should contact (no later than 15 calendar days before the meeting date listed) Governance Team Manager London Borough of Enfield, EN1 3XA, James Kinsella on Tel. No. 020 8379 4041 or james.kinsella@enfield.gov.uk



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3801 Council Tax Pensioner Discount To agree a one off scheme to award qualifying pensioners a £100 discount for council tax New!</p>	<p>Cabinet</p>	<p>13 Nov 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk</p>	
<p>KD 3802 Contract for the Provision of Independent Mental Capacity Advocacy, Deprivation of Liberty Safeguards Relevant Person's (Paid) Representative and Independent Mental Health Advocacy Services Contract to provide the statutory Independent Mental Capacity Advocacy (IMCA), Deprivation of Liberty Safeguards Relevant Person's (Paid) Representative (DoLS RPR) and Independent Mental Health Advocacy (IMHA) Services under a three borough joint contract with Barnet and Haringey. New!</p>	<p>Ray James (Director of Health, Housing & Adult Social Care)</p>	<p>16 Dec 2013</p>	<p>Part 1 and Part 2 (para 3)</p>	<p>All Wards</p>	<p>Procurement Manager Tel: 020 8379 3969 mekonnen.gutta@enfield.gov.uk</p>	

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KD 3803 Tender Approval of Purchasing Furniture for Council Buildings Contract for Furniture Purchase from 2013 to 2017 New!	James Rolfe (Director of Finance Resources and Customer Services)	4 Nov 2013	Part 1 & Part 2 (para3)	All Wards	Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	
KD 3804 Dujardin Mews: Appointment of a housebuilder Following the completion of an OJEU compliant procurement process this report recommends the appointment of a housebuilder to construct 38 new homes on council owned land. New!	Cabinet Member for Housing	8 Nov 2013	Part 1 & 2 (para 3)	Ponders End	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	
KD 3806 Alma Housing Management Strategy The report will explain the future housing management arrangement for the new Alma Estate and Dujardin Mews New!	Cabinet	11 Dec 2013	Part 1 & 2 (para 3)	Ponders End	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	

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<p>KD 3807 Amendment to the NLWA levy The report seeks approval to make a further amendment to the statutory default levy apportionment along with the other 6 boroughs in the NLWA. New!</p>	Cabinet	13 Nov 2013	Part 1 & 2 (Para 3)	All Wards	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	
<p>KD 3808 Framework of Investment Models Cabinet approval will be sought for a framework of investment models for regeneration initiatives and the purchase of residential properties. New!</p>	Cabinet	13 Nov 2013	Part 1 & 2 (Para 3)	All Wards	Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk	

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KD 3809 Children's Centres - Early Childhood Services Commissioning The Children's Trust Commissioning Service is seeking approval to commission a range of Children's Centre services to achieve the Core Purpose as a key component of the LA strategy to improve the well being of children under five and their families. New!	Andrew Fraser (Director of Schools & Children's Services)	25 Oct 2013	Part 1	All Wards	Enfield Child's Fund Manager Tel: 020 8379 3587 barbara.atkinson@enfield.gov.uk	
KD 3629 Chargeable Works in respect of Refurbishment of Dorset and Keys Houses	Cabinet Member for Housing, Cabinet Member for Finance and Property	Not before 31st Dec 2012	Part 1 & 2 (Para 3)	Enfield Lock	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	
KD 3632 PEP Programme To approve expenditure under the PEP programme prior to contract award for costs associated with early orders for on-site enabling works and off site fabrication of modular units.	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 14th Jan 2013	Part 1	All Wards	Programme Manager Tel: 020 8379 5485 michael.toyer@enfield.gov.uk	

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KD 3643 Carterhatch Site Sales Agreement	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 21st Jan 2013	Part 1	Chase	Interim AD of Property Services Tel: 020 8379 4101 Keith.crocombe@enfield.gov.uk	
KD 3675 Moorfield Family Centre Minority User Rights	Cabinet Member for Children & Young People, Cabinet Member for Housing	Not before 27th Feb 2013	Part 1 & 2 (Para 3)	Enfield Highway; Southbury	Senior Asset Manager Tel: 020 8379 6533 mark.eaton@enfield.gov.uk	
KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Ray James (Director of Health, Housing & Adult Social Care)	Not before 1st Mar 2013	Part 1	All Wards	Head of Procurement & Contracting Tel: 020 8379 4725 pauline.kettless@enfield.gov.uk	

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KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Mar 2013	Part 1	All Wards	Head of Exchequer Services Tel: 020 8379 4690 julie.barker@enfield.gov.uk	
KD 3227 Approval of Departmental Fees and Charges	Relevant Cabinet Member or Director	Not before 1st Mar 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3258 (a) Divisional or Team re-structuring (b) Departmental Restructure - To approve any changes to the Council's Departmental Structure To approve any team or divisional restructuring proposals associated with any action required by the Council arising from the outcome of the Government's Comprehensive Spending Review.	Relevant Cabinet Member or Director	Not before 1st Mar 2013	Part 1	All Wards	Acting Assistant Director Human Resources Tel: 020 8379 3385 tony.gilling@enfield.gov.uk	

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KD 3393 Agreement to undertake decent homes work in the private sector in partnership with North London Housing Sub Region. To endorse the grant criteria agreed with the North London boroughs.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk	
KD 3427 Asset Management - Potential disposal of Council owned properties.	Cabinet, Relevant Cabinet Member or Director	Not before 1st Mar 2013	Part 1	All Wards	Interim AD of Property Services Tel: 020 8379 4101 Keith.crocombe@enfield.gov.uk	
KD 3432 Approve the disposal and letting of Council owned Sites	Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1	All Wards	Interim AD of Property Services Tel: 020 8379 4101 Keith.crocombe@enfield.gov.uk	
KD 3439 Approval of Empty Property Policy To approve the Council's new Empty Properties Policy and associated documents	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk	

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KD 3445 Unauthorised Encampment Policy To approve the Council's Policy on dealing with Unauthorised Encampments.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk 020 8379 3657	
KD 3471 Housing Assistance Policy Review of the Housing Assistance Policy. The policy outlines the council's guiding principles and approach to providing financial support to assist vulnerable people to live independantly in accommodation that is free from serious disrepair and is suitable for their needs.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk	
KD 3473 Award of contracts for gas and electricity supplying Housing sites.	Ian Davis (Director of Environment)	Not before 1st Mar 2013	Part 1	All Wards	Energy Manager Tel: 020 8379 3089 andrea.latter@enfield.gov.uk	

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<p>KD 3568 Award of procurement contracts in relation to the Council's Depot relocation project.</p> <p>Several contracts will need to be awarded in relation to the provision of equipment, goods, services and facilities required to set up and run the the Council's new depot at Morson Road, Enfield. The award of these contracts and the installation of any product or equipment will be linked to coincide with the construction and development programme of the site.</p>	<p>Ian Davis (Director of Environment)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>Ponders End</p>	<p>Assistant Director - Waste Management neil.isaac@enfield.gov.uk</p>	
<p>KD 3584 Third Ave Decent Homes Additional Spend Report requesting additional funding for the additional decent homes works carried out in the Third Avenue area.</p>	<p>Ray James (Director of Health, Housing & Adult Social Care)</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>Bush Hill Park</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	

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KD 3597 Award of individual contracts via Framework suppliers for the Primary Expansion Project Schools. Each school will have an individual contract.	Andrew Fraser (Director of Schools & Children's Services), Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1	All Wards	Programme Manager Tel: 020 8379 5485 michael.toyer@enfield.gov.uk	
KD 3599 Approval of strategy and costs for the Primary Expansion Programme	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 1st Mar 2013	Part 1	All Wards	Programme Manager Tel: 020 8379 5485 michael.toyer@enfield.gov.uk	
KD 3624 Implementation of Suitability Order The Suitability Order allows local authorities to discharge homelessness duty into the Private Rented Sector. This decision sets out the Local Authority's position as it relates to the Order.	Cabinet Member for Housing	Not before 1st Mar 2013	Part 1	All Wards	Assistant Director Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	

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KD 3627 Expansion of CCTV This report outlines a proposal to extend the CCTV coverage in the borough by a total of 24 additional sites, including 2 x Automatic Number Recognition Cameras	Cabinet Member for Community Wellbeing and Public Health	Not before 1st Mar 2013	Part 1	All Wards	Head of Community Safety Tel: 020 8379 4085 andrea.clemons@enfield.gov.uk	
KD 3628 Disposal of Education Land	Cabinet Member for Finance and Property, Cabinet Member for Children & Young People	Not before 1st Mar 2013	Part 1 & 2 (Para 3)	Cockfosters	Senior Asset Manager Tel: 020 8379 6533 mark.eaton@enfield.gov.uk	
KD 3630 Talent Management Solution	Rob Leak (Chief Executive)	Not before 1st Mar 2013	Part 1	Does Not Apply	Head of HR - Corporate Learning and Development Tel: 020 8379 4137 jo.clemente@enfield.gov.uk	
KD 3634 Professional & Technical fees for design of Palmers Green Library	Cabinet Member for Culture, Leisure, Youth and Localism	Not before 1st Mar 2013	Part 1 & 2 (para 3)	Palmers Green	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	

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<p>KD 3635 Disposal of Land - De Bohun School The report seeks approval to the disposal of part of the De Bohun School site and to the ring fencing of the capital receipt for urgent condition work at the School.</p>	<p>Cabinet Member for Children & Young People</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>Cockfosters</p>	<p>Client Project Manager Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk</p>	
<p>KD 3666 Local Implementation Plan for 2013-14 Expenditure The report describes approved (by TfL) EXPENDITURE FOR 2013-14 FOR IMPLEMENTATION IN 2013-14. The report seeks approval for the expenditure on individual schemes out of the already approved funding from TfL</p>	<p>Cabinet Member for Environment</p>	<p>Not before 1st Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk</p>	

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<p>KD 3676 A Leasing Policy for Property and Assets in Enfield's Parks</p> <p>This policy will ensure consistency in the way that the parks assets portfolio is managed; ensure that the community is consulted on future uses of of parks assets; ensure that all opportunities are advertised and assessed consistently; and will ensure that the Council responds proactively to the localism agenda</p>	<p>Cabinet Member for Finance and Property, Cabinet Member for Environment</p>	<p>Not before 12th Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk</p>	
<p>KD 3681 Private Leased Annex framework contract: Waiver to extend and variation in relation to pricing</p> <p>Approval to extend the Private Leased Annex framework contract for one year and to vary the contracts terms in relation to pricing in schedule 4.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 22nd Mar 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk</p>	

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<p>KD 3679 Cemetery Provision and Grave Re-Use This proposal will make sites available for new graves and expand the product range for residents to have a greater choice. It will also maximise the amount of graves available in the limited space available, provide a wider distribution of sports provision in the surrounding area and meet the burial demands for a growing population of Enfield residents</p>	Cabinet Member for Environment	Not before 1st Apr 2013	Part 1	All Wards	Assistant Director - Waste Management neil.isaac@enfield.gov.uk	
<p>KD 3696 Agreement to proceed with a tender to address worklessness for disadvantaged residents utilising Council match funding and the European social fund.</p>	Cabinet Member for Business and Regeneration, Neil Rousell (Director of Regeneration, Leisure & Culture)	Not before 1st May 2013	Part 1	All Wards	Programmes & Performance Review Officer anna.loughlin@enfield.gov.uk	
<p>KD 3704 Contract Award for Energy Company Obligation (ECO) Award of contract for selection of one or more ECO providers in Enfield.</p>	Cabinet Member for Environment, Cabinet Member for Housing	Not before 20th May 2013	Part 1 & 2 (Para 3)	All Wards	Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk	Contract Award for Energy Company Obligation (ECO)

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KD 3687 Ponders End High Street Regeneration Scheme (The Electric Quarter) Update on delivery progress outlining the next steps which require a Key Decision.	Cabinet, Relevant Cabinet Member or Director	Not before 22nd May 2013	Part 1 & 2 (Para 3)	Ponders End	Project Manager - Ponders End marc.clark@enfield.gov.uk	
KD 3705 CCTV monitoring & other safety services staffing tender Start up report to approve the re-tender of the current contracted monitoring contract that is due to expire 31/03/2014 using Procurement & Legal Services. To widen the scope of the safety monitoring services within the new contract to enable later internal or external client take up of services. An additional Key Decision report will be presented after the tender process to approve the successful contractor to full council.	Cabinet Member for Community Wellbeing and Public Health	Not before 1st Jun 2013	Part 1	All Wards	Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	
KD 3711 Welch & Woolpack External Envelope Works Renewal of windows, roofs, cladding (subject to ECO funding), change of heating.	Cabinet Member for Housing	Not before 1st Jun 2013	Part 1 & 2 (para 3)	Enfield Lock	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	

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KD 3712 Channel Island external envelope works Renewal of windows, roof, cladding (subject to ECO funding), change of heating.	Cabinet Member for Housing	Not before 1st Jun 2013	Part 1 & 2 (para 3)	Enfield Highway	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3713 Capital Programme 2013-14 Approval for the Capital Programme 13-14	Cabinet Member for Housing	Not before 1st Jun 2013	Part 1	All Wards	Housing Professional Services Tel: 020 8375 8271 elpida.andreou@enfield.gov.uk	
KD 3688 Temporary Library - Palmers Green Authorisation for Council Officers to accept a tender on the range of £250k, for the temporary library required, associated with the sale of Southgate Town Hall.	Cabinet Member for Finance and Property	Not before 3rd Jun 2013	Part 1 & 2 (Para 3)	Palmers Green	Project Manager - Property Procurement Tel: 020 8379 3019 anne.crowne@enfield.gov.uk	
KD 3689 Multifunctional Device (MFD) tender	James Rolfe (Director of Finance Resources and Customer Services)	Not before 3rd Jun 2013	Part 1 & 2 (Para 3)	Does Not Apply	IT Supplier Manager. Tel: 020 8379 5159 rajiv.rathod@enfield.gov.uk	

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KD 3697 Waste Vehicles 2013 To purchase up to five recycling vehicles as part of the DCLG project.	Ian Davis (Director of Environment)	Not before 1st Jul 2013	Part 1 & 2 (Para 3)	All Wards	Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Waste Vehicles 2013
KD 3722 Purchase of Ridge House Clinic, Church Street, N9 9JT Acquisition of an NHS owned property adjacent to LBE owned Ridge Avenue Library	Cabinet Member for Finance and Property, James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Jul 2013	Part 1 & 2 (Para 3)	Bush Hill Park	Senior Asset Management Surveyor Tel: 020 8379 4004 mohammed.lais@enfield.gov.uk	
KD 3740 Short-term extension of Housing Related Floating Support Contracts	Cabinet Member for Adult Services, Care and Health	Not before 4th Jul 2013	Part 1 & 2 (Para 3)	All Wards	Head of Procurement & Contracting Tel: 020 8379 4725 pauline.kettless@enfield.gov.uk	

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<p>KD 3744 Hadley Wood to Enfield Island Village Greenway between The Ridgeway and Cockfosters Road</p> <p>To introduce a further section of the Hadley Wood to Enfield Island Village Greenway between The Ridgeway and Cockfosters Road.</p>	Cabinet Member for Environment	Not before 12th Jul 2013	Part 1	Chase; Cockfosters	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	
<p>KD 3750 Recycling and refuse collections on the A10 and A406 dual carriageways</p> <p>The report summarises the recycling and refuse collection arrangements for the A10 and A406 following a review and resident consultation.</p>	Ian Davis (Director of Environment)	Not before 22nd Jul 2013	Part 1	Bowes; Bush Hill Park; Haselbury; Jubilee; Palmers Green; Southbury; Southgate Green; Upper Edmonton	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	
<p>KD 3751 Provision at CCTV centre</p>	Ian Davis (Director of Environment)	Not before 22nd Jul 2013	Part 1 & 2 (Para 3)	All Wards	Head of Community Safety Tel: 020 8379 4085 andrea.clemons@enfield.gov.uk	

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KD 3747 Two Year Old Capital Grant – proposals re allocation of grant	Cabinet Member for Children & Young People	1 Aug 2013	Part 1	All Wards	Deputy Service Manager, Early Years, Childcare and Community Access Tel: 020 8379 1443 imani.nassor@enfield.gov.uk	
KD 3749 Changes to Childcare within Children's Centres	Cabinet Member for Children & Young People	Not before 1st Aug 2013	Part 1 & 2 (Para 3)	Bowes; Edmonton Green; Enfield Highway; Enfield Lock; Haselbury; Jubilee; Southbury; Southgate Green; Upper Edmonton	Deputy Service Manager, Early Years, Childcare and Community Access Tel: 020 8379 1443 imani.nassor@enfield.gov.uk	

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<p>KD 3752 Angel Gardens at Rays Road The redevelopment of the derelict council owned Rays Road site into a a new community public open space "Angel Gardens". The space will include both informal and formal leisure and recreational space plus community growing facilities which will link into the market gardening project.</p>	Cabinet Member for Business and Regeneration	Not before 1st Aug 2013	Part 1 & 2 (para 3)	Edmonton Green	Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	
<p>KD 3753 Angel Road Station redevelopment This decision will seek approval to accept the London Growth Fund grant to begin the initiation of station improvements at Angel Road Station</p>	Cabinet Member for Business and Regeneration	Not before 1st Aug 2013	Part 1	Upper Edmonton	Projects, Funding and Developments Manager Tel: 020 8379 1503 sharon.strutt@enfield.gov.uk	
<p>KD 3741 Update on the NLWA Procurement</p>	Cabinet	Not before 1st Sep 2013	Part 2 (Para 3)	All Wards	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	

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<p>KD 3785 Tender approval of Forty Hall Annex (Banqueting Suite) and Café Leases The current lease for the Banqueting Suite at Forty Hall finishes in September 2013. This presented an opportunity to re-tender the Banqueting Suite lease and also include the Café. A tender exercise has been conducted and this paper proposes a new lease with an operator for the Annex / Banqueting suite and a separate lease with a new operator for the Café.</p>	<p>Cabinet Member for Culture, Leisure, Youth and Localism</p>	<p>1 Sep 2013</p>	<p>Part 1 & 2 (para 3)</p>	<p>Chase</p>	<p>Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk</p>	
<p>KD 3611 Lease of St John's Church Hall and Garden Lease of St John's Church Hall and Garden for use by St Matthew's Edmonton Annex.</p>	<p>Cabinet Member for Children & Young People</p>	<p>Not before 2nd Sep 2013</p>	<p>Part 1 & 2 (Para 3)</p>	<p>Upper Edmonton</p>	<p>Client Project Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk</p>	

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KD 3777 Self-Funding Sustainability Service Approval of a business model to ensure that the Sustainability Service is able to cover its operational costs from April 2015. This financial sustainability will enable the service to continue to provide significant cost avoidance and added value through the Enfield 2020 Sustainability Programme.	Cabinet Member for Environment, Cabinet Member for Finance and Property	2 Sep 2013	Part 1	All Wards	Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk	
KD 3778 Palmers Green Library - enabling works Authorisation of Council Officers to accept a tender above £250k for the demolition of western annexe, splitting of services, reinstatement works, creation of stairwells, associated with the Sale of Southgate Town Hall.	Cabinet Member for Finance and Property	Not before 2nd Sep 2013	Part 1 & 2 (para 3)	Palmers Green	Project Manager - Property Procurement Tel: 020 8379 3019 anne.crowne@enfield.gov.uk	
KD 3792 ECO Private Sector Homes Pilot	Cabinet Member for Housing	Not before 16th Sep 2013	Part 1 & 2 (para 3)	All Wards	deborah.southwell@enfield.gov.uk	

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KD 3794 Amendment to Enfield's Housing Allocations Scheme To amend Enfield's Scheme for allocating Council and housing association homes to remove reference to the London Housing Design Guide bedroom space standards and replace it with the statutory space standards set out in s326 Housing Act 1985	Cabinet Member for Housing	23 Sep 2013	Part 1	All Wards	Assistant Director Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	
KD 3728 SAP Process Automation and EForms	James Rolfe (Director of Finance Resources and Customer Services)	Not before 1st Oct 2013	Part 1 & 2 (Para 3)	Does Not Apply	IT Supplier Manager. Tel: 020 8379 5159 rajiv.rathod@enfield.gov.uk	
KD 3784 Town Centre Management Strategy	Cabinet Member for Environment	Not before 1st Oct 2013	Part 1	All Wards	Planning Policy Officer Lovlace.Poku@enfield.gov.uk	

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<p>KD 3796 Tenancy Agreement Variations Lead Member for Housing's authority is sought for implementing variations to the Tenancy Agreement, used for all LBE Housing tenants. This follows extensive consultation on the proposed changes with wide range of stakeholders, including members, and formal tenant consultation.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Oct 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Jan Powell, Housing Management, 0208 375 8121, jan.powell@enfield.gov.uk</p>	
<p>KD 3798 Department for Transport (DfT) funding allocation Report details the proposal to undertake resurfacing works using the DfT allocation of £280,000.</p>	<p>Ian Davis (Director of Environment)</p>	<p>1 Oct 2013</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Principal Engineer Tel: 020 8379 3486 ian.sturrock@enfield.gov.uk</p>	

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<p>KD 3721 Article 4 Direction to Control Changes of Use from Office B1(a) to Residential (C3) In Strategic Industrial Locations</p> <p>The government has introduced a relaxation of planning controls which for a period of 3 years will allow for office accommodation to be converted to housing without the need for planning permission. This is likely to have negative effects on industrial areas and in turn business and commerce in the borough.</p>	Council	Not before 9th Oct 2013	Part 1	Edmonton Green; Enfield Highway; Enfield Lock; Jubilee; Lower Edmonton; Southbury; Upper Edmonton	Principal Planner Tel: 020 8379 3865 Gerry.ansell@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3767 Article 4 Direction Review</p> <p>Domestic properties have permitted development rights allowing owners to carry out a range of development works without planning permission. Such works can have a harmful effect on the character or appearance of a conservation area leading to the erosion of their special interest. The Council has already removed many of these rights by serving an Article 4 Direction.</p> <p>This report recommends that permitted development rights to install domestic micro generation equipment including solar PV or solar thermal equipment and wind turbines be withdrawn from domestic properties (houses and flats) within the Lakes Conservation Area as a pilot.</p> <p>It further recommends that future decisions to serve Article 4 Directions to remove any permitted development rights across the borough be decided by Planning Committee</p>	Council	Not before 9th Oct 2013	Part 1	Palmers Green; Southgate Green; Winchmore Hill	Heritage Officer Tel: 020 8379 3852 christine.white@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3727 Residential Leaseholds - Sale of HRA Ground Rental Income Stream</p> <p>A proposal that the Council considers selling the benefit of the HRA ground rental income stream relating to residential leasehold properties in return for a premium payment.</p>	Cabinet	13 Nov 2013	Part 1	All Wards	Principal Development Surveyor, Property Services bruce.mcrobie@enfield.gov.uk	
<p>KD 3729 Quarterly Corporate Performance Report</p> <p>This report presents Cabinet with updated data against key corporate and partnership performance indicators and asks them to note progress made towards delivering the identified key priority indicators for Enfield.</p>	Cabinet	16 Oct 2013	Part 1	All Wards	Head of Corporate Policy and Performance alison.trew@enfield.gov.uk	
<p>KD 3735 Housing Revenue Account Rent Policy and Tenancy Policy</p> <p>The report will propose a rent policy and a tenancy policy to apply to the Council's housing stock</p>	Cabinet	16 Oct 2013	Part 1	All Wards	Project Manager, HRA Reform Tel: 0208 379 4058 helen.waring@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3757 Revenue Monitoring Report: August 2013 This report summarises the revenue monitoring position of the Council as a whole as at 31st August 2013	Cabinet	16 Oct 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3776 Local Implementation Plan Investment Programme 2014-15 To approve the submission, to TfL, of programmes to be implemented in 2014-15 using the Local Implementation Plan Grant allocated by TfL to L.B.Enfield for 2014-15. The submission also provides a perspective on expenditure levels for two further financial years to 2017	Cabinet	16 Oct 2013	Part 1	All Wards	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3779 Corporate Estate Strategy The report will propose an overall strategy for the Council's estate. It will include property aims and objectives as well as key themes to be developed into asset management plans.</p>	Cabinet	13 Nov 2013	Part 1	All Wards	Interim AD of Property Services Tel: 020 8379 4101 Keith.crocombe@enfield.gov.uk	
<p>KD 3781 Joint Service Centre - Compulsory Purchase Order to Facilitate Development A Cabinet decision will be sought for approval to progress to a CPO to acquire a strip of land, if negotiations with leaseholders are unsuccessful.</p>	Cabinet	16 Oct 2013	Part 1 & 2 (para 3)	Enfield Lock	Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk	
<p>KD 3783 Tranche 5 - Asset Disposals Listing of properties earmarked in principle for disposal subject to full due diligence investigations.</p>	Cabinet	16 Oct 2013	Part 1 & 2 (Para 3)	All Wards	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3789 Empty Property Compulsory Purchase Order (CPO IX) The report invites Cabinet to authorise Officers to make a Compulsory Purchase Orders (CPO) on 39 Aylands Road, Enfield, EN3 6PW, an empty residential property where the person in control has proved un-responsive to attempts by Officers to bring it back into residential use.</p>	Cabinet	16 Oct 2013	Part 1	Turkey Street	Empty Property Enforcement Officer Tel: 020 8379 3658 john.child@enfield.gov.uk	
<p>KD 3791 Refurbishment of Palmers Green Library Proposals for works to Palmers Green Library.</p>	Cabinet	16 Oct 2013	Part 1 & 2 (para 3)	Palmers Green	Project Manager - Property Procurement Tel: 020 8379 3019 anne.crowne@enfield.gov.uk	
<p>KD 3797 Meridian Water development opportunities Cabinet report requesting approval for development opportunities in Meridian Water.</p>	Cabinet	16 Oct 2013	Part 1 & 2 (Para 3)	Upper Edmonton	Assistant Director, Regeneration, Planning & Programme Management	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3799 Future Provision of Secondary Tuition Services (PRU)</p> <p>The report details proposals for the re-provision of the Secondary Tuition Service (STS) also known as the Pupil Referral Unit (PRU) from its current multi-site accommodation on to one site on 230 Bullsmoor Lane.</p> <p>The report also details the procurement methodology for delivering the new building required to house the PRU and seeks approval to commence the Planning and procurement process.</p> <p>The report also details the outline capital requirements for the build and the options for funding</p>	Cabinet	16 Oct 2013	Part 1 & 2 (Para 3)	All Wards	Assistant Director Regeneration Leisure and Libraries Tel: 020 8379 4250 gary.barnes@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3800 Alma Estate Regeneration CPO Cabinet approval sought to commence the Compulsory Purchase Order process so that the council can use CPO powers to obtain vacant possession as a last resort should negotiations fail with any remaining leaseholders.	Cabinet	13 Nov 2013	Part 1 & 2 (para 3)	Ponders End	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	
KD 3787 Outer London Fund Round 2 Enfield Business Centre Extension Improvements Physical works to extend and enhance Enfield Business Centre Ground Floor and to Improve the area in front of the Business centre to create a shared space.	Cabinet Member for Business and Regeneration	1 Nov 2013	Part 1 & 2 (para 3)	Enfield Highway	Planning and Regeneration Officer simon.page@enfield.gov.uk	
KD 3788 Outer London Fund Round 2 Gateway Improvements Physical improvements to two Gateway Areas. One area is in Ponders End and the other in Turkey Ward close to Albany Park	Cabinet Member for Business and Regeneration	1 Nov 2013	Part 1 & 2 (para 3)	Turkey Street	Planning and Regeneration Officer simon.page@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3665 "Healthwatch Enfield" - Agreement for delivery of the Healthwatch functions	Cabinet Member for Adult Services, Care and Health	Not before 4th Nov 2013	Part 1	All Wards	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	
KD 3726 Housing Revenue Account (HRA) Garages Sites Strategy This report will set out the Council's proposals for managing its HRA Garage stock into the future - the work undertaken in the preparation of this strategy will cover an options appraisal of each of the 331 sites currently managed within the HRA.	Cabinet	13 Nov 2013	Part 1	All Wards	Project Manager, HRA Reform Tel: 0208 379 4058 helen.waring@enfield.gov.uk	
KD 3734 Dujardin Mews Appropriation for Planning Purposes Authority to go ahead with the appropriation of the Academy Street site in Ponders End for Planning Purposes to provide new homes.	Cabinet	13 Nov 2013	Part 1 & 2 (Para 3)	Ponders End	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3758 Revenue Monitoring Report September 2013 This report summarises the overall revenue monitoring position of the Council as at 30th September 2013	Cabinet	13 Nov 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3759 Capital Monitoring 2013-14: September 2013 This report summarises the overall financial position of the Council as at 30th September 2013	Cabinet	13 Nov 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3760 Budget 2014/15 and Medium Term Financial Plan Update This report updates Members on the preparation of the 2014/15 budget and the update of the Medium Term Financial Plan	Cabinet	13 Nov 2013	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3773 Alma Estate Leaseholder Options Report Cabinet authority sought to offer financial assistance packages to resident leaseholders affected by Estate Renewal projects, including shared equity.	Cabinet	13 Nov 2013	Part 1 & 2 (para 3)	All Wards	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	
KD 3780 Small Housing Sites Land Appropriation Appropriation of the Small Housing Sites development land for planning purposes to enable the redevelopment of the site to proceed without delay.	Cabinet Member for Finance and Property, Cabinet Member for Housing	26 Nov 2013	Part 1	Chase; Town; Turkey Street	Project Manager Tel: 020 8379 2179 geoffrey.richards@enfield.gov.uk	Small Housing Sites Land Appropriation
KD 3790 Utilisation of Local Authority Grant Funding to Support Provision of New Affordable Housing This report outlines a range of schemes to utilise funding from the Council's resources and seeks Members support to approve recommendations.	Cabinet Member for Housing	30 Nov 2013	Part 1	All Wards	Development Officer owen.plummer@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3369 To authorise the Enfield Council Estate Renewal Programme	Cabinet	11 Dec 2013	Part 1 & 2 (Para 3)	All Wards	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	
KD 3708 Future arrangements for ICT Delivery Future arrangements for ICT Delivery	Cabinet	Not before 11th Dec 2013	Part 1 & 2 (Para 3)	Does Not Apply	Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk	
KD 3733 Quarterly Corporate Performance Report This report presents Cabinet with updated data against key corporate and partnership performance indicators and asks them to note progress made towards delivering the identified key priority indicators for Enfield.	Cabinet	11 Dec 2013	Part 1	All Wards	Head of Corporate Policy and Performance alison.trew@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
<p>KD 3739 Housing Revenue Account Specialist Accommodation for Older People Strategy</p> <p>The report will propose a strategy for providing accommodation for older people within the Council's Housing Revenue Account. It will include a review of current provision and consider the Council's options for providing specialist accommodation into the future.</p>	Cabinet	11 Dec 2013	Part 1	All Wards	Project Manager, HRA Reform Tel: 0208 379 4058 helen.waring@enfield.gov.uk	
<p>KD 3782 Investment in Private Rented Sector</p> <p>A decision will be sought to invest, with external investors, in Enfield's private renter sector and purchase properties which can be used as temporary accommodation. A detailed viability assessment is currently being undertaken and Cabinet and Council approval will be sought for the business case to take this forward.</p>	Cabinet Council	11 Dec 2013 29 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3706 Lee Valley Heat Network - Business Plan Approval of the Business Plan for the Lee Valley Heat Network	Cabinet Council	22 Jan 2014 29 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Head of Sustainability Tel: 020 8379 3410 jeff.laidler@enfield.gov.uk	
KD 3736 Young Peoples Substance Misuse Service Contract Drugs and Alcohol Action Team Tendering Requirement	Cabinet	22 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Strategy Manager Tel: 020 8379 5622 andrew.thomson@enfield.gov.uk	
KD 3737 Crime Reduction Substance Misuse Recovery Service Contract Drugs and Alcohol Action Team Tendering Requirement	Cabinet	22 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Strategy Manager Tel: 020 8379 5622 andrew.thomson@enfield.gov.uk	
KD 3738 Adult Recovery Substance Misuse Service Contract Drugs and Alcohol Action Team Tendering Requirement	Cabinet	22 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Strategy Manager Tel: 020 8379 5622 andrew.thomson@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3761 Revenue Monitoring 2013-14: November 2013 This report summarises the revenue position of the Council as at 30th November 2013	Cabinet	22 Jan 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3793 New Avenue Estate Renewal Scheme Recommendation for Cabinet to appoint the preferred bidder at the Final Tender stage to develop the New Avenue Estate.	Cabinet	22 Jan 2014	Part 1 & 2 (Para 3)	Cockfosters	Assistant Director, Council Homes Tel: 0208 379 5258 paul.davey@enfield.gov.uk	
KD 3795 CCTV staffing contract award of contract To approve the award of the successful contractor for the CCTV monitoring services contract that is to subject to a part B OJEU tender process and is expected to start on 1st April 2014.	Cabinet	22 Jan 2014	Part 1 & 2 (Para 3)	All Wards	Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3762 Revenue Monitoring Report: December 2013 This report summarises the overall revenue position of the Council as at 31st December 2013	Cabinet	12 Feb 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3763 Capital Monitoring Report : December 2013 This report summarises the overall financial position of the Council as at 31st December 2013	Cabinet	12 Feb 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3764 Budget 2014-15 and Medium Term Financial Plan 2014-18 This report sets the Council Tax for 2014-15 and sets out the Medium term Financial Plan for 2014-18	Cabinet	12 Feb 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Contact Officer Details	Background Papers
KD 3766 Budget 2014-15 and Medium Term Financial Plan 2014-18 This report sets the Council Tax for 2014-15 and the Medium Term Financial Plan 2014-18	Council	26 Feb 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3765 Revenue Monitoring Report : February 2014 This report summarises the overall revenue position of the Council as at 28th February 2014	Cabinet	23 Apr 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3765 Revenue Monitoring Report : February 2014 This report summarises the overall revenue position of the Council as at 28th February 2014	Cabinet	23 Apr 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	
KD 3765 Revenue Monitoring Report : February 2014 This report summarises the overall revenue position of the Council as at 28th February 2014	Cabinet	23 Apr 2014	Part 1	All Wards	Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	