

FINANCE AND PERFORMANCE SCRUTINY PANEL 2023/24
CHAIR: Cllr Nawshad Ali

| Date of meeting | Topic | Report Author | Lead Members | Executive Director/ Director | Scope |
|------------------------|--|--|---------------------|---|--|
| 12 June 2023 | Work Programme Planning | | | | |
| 31 October 2023 | P-card payment monitoring. | Julie Barker | Cllr Tim Leaver | Fay Hammond | Update to the Panel following a Council review |
| | Commercial property assets and investment return/income generation | Nick Denny/ Doug Ashworth | Cllr Tim Leaver | James Wheeler | An area of interest for the Panel, information requested on Council owned properties, and whether they are properly used and income is maximised. |
| | Information on Quarterly Monitoring Reports (Revenue, Capital and Performance) | Olga Bennet (capital) Kevin Bartle (revenue) Eleanor Brown (performance) | Cllr Tim Leaver | Fay Hammond | The Panel to receive regular monitoring updates which have been recently presented to Cabinet. |
| 16 January 2024 | Customer Service Performance data | Lee Shelsher | Cllr Ergin Erbil | Simon Pollock | Information requested on changes being introduced and towards self serve information requested on website analytics and bounce rate and customer experience. |
| | Council Companies | Will Wraxall | Cllr Leaver | Fay Hammond | An area of interest for the Panel Deferred from 2022/23 work programme |

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| | | | | | Information requested on the performance and resilience of Council Companies and how well money is spent/invested |
| | Procurement, including update on legislative changes. | Michael Sprosson | Cllr Tim Leaver | Fay Hammond | Update to the Panel following a Council review and legislative changes Further to the report to the Panel on 19/10/22 |
| | Information on Quarterly Monitoring Reports (Revenue, Capital and Performance) | Olga Bennet (capital) Kevin Bartle (revenue) Eleanor Brown (performance) | Cllr Tim Leaver | Fay Hammond | Regular monitoring To receive the monitoring reports which have been recently presented to Cabinet |
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| 6 March 2024 | Budget overview on Temporary Accommodation and Housing Revenue Account | Joanne Drew Claire Eldred Olga Bennet | Cllr George Savva Cllr Tim Leaver | Sarah Cary Fay Hammond | Discussed and agreed at work planning – to be examined in depth Financial information requested in respect of Housing pressures, temporary accommodation costs and the HRA budget |
| | Information on Quarterly Monitoring Reports (Revenue, Capital and Performance) | Olga Bennet (capital) Kevin Bartle (revenue) Eleanor Brown (performance) | Cllr Tim Leaver | Fay Hammond | Regular monitoring To receive the monitoring reports which have been recently presented to Cabinet |
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| Additional Meeting date tbc | Budget for SEN children's services / care packages / transport | Neil Best | Cllr Tim Leaver Cllr Abdul Abdullahi | Fay Hammond Tony Theodoulou | Discussed and agreed at work planning – to be examined in depth Financial information requested in respect of special needs schooling, packages and transport costs relating to SEN children's services |
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