



## London Borough of Enfield

<b>Report Title</b>	Treasury Management Mid-Year Update 2023/24
<b>Report to</b>	Cabinet
<b>Date of Meeting</b>	15 November 2023
<b>Cabinet Member</b>	Cllr Leaver – Cabinet Member for Finance and Procurement
<b>Executive Director</b>	Fay Hammond – Executive Director of Resources
<b>Report Authors</b>	Olga Bennet - Director of Capital and Commercial Olu Ayodele – Head of Finance (Capital & Treasury) Milan Joshi – Assistant Head of Finance (Capital & Treasury)
<b>Ward(s) affected</b>	All
<b>Key Decision Number</b>	Non-Key
<b>Classification</b>	Part 1 Public
<b>Reason for exemption</b>	Not applicable

### Purpose of Report

1. To report the activities of the Council's Treasury Management function over the five months to 31<sup>st</sup> August 2023.
2. Over the reporting period, all treasury management activities have been carried out within approved limits and in compliance with the Prudential Indicators set out in the Council's Treasury Management Strategy statement approved by Council 23<sup>rd</sup> Feb 2023 (KD5504).

### Recommendations

3. Cabinet is recommended to note the report prior to submission to Council to approve on 22<sup>nd</sup> November 2023.

## Background

4. The key points of the report are set in table 1 below:

Table 1 – Key points of report

<b>Key point</b>	<b>Details</b>	<b>Reference</b>
<b>Economic context</b>	<p>Inflation review:                      5.5% at 1 Apr 2022                      10.1% at 31 Mar 2023                      6.70% as at 5 October 2023                      2.00% remains Government target</p> <p>Bank of England base rate review:                      0.75% at 1 Apr 2022                      4.25% at 31 Mar 2022                      5.25% as at 5<sup>th</sup> October 2023                      Two further reviews expected this calendar year</p>	<b>Para 12</b>
<b>Council's cost of borrowing and impact increased cost of borrowing</b>	<p>Average interest for Council's external debt:</p> <p>2022/23 - 2.29% gross interest payable of £27m, net charge to General Fund £3.7m</p> <p>2023/24 –                      Forecast 2.52% gross interest £35.6m, net charge to General Fund £7.7m</p>	<b>Para 38</b>
<b>Borrowing Outstanding on 31st August 2023</b>	<p>£1,118.2m as at 1<sup>st</sup> April 2023                      £1,123.4m as at 31<sup>st</sup> August 2023                      An increase of £5.2m made up of £15m new borrowing offset by £9.8m loan repayments</p>	<b>Para 20</b>
<b>Capital Financing Requirement (CFR)</b>	<p>The borrowing CFR (this represents the underlying need to borrow) is £1,336.2m as at 1st April 2023 and set at £1,484.1m for 2023/24 by Treasury Management Strategy. External debt is below this at 31st Aug 2023 therefore in compliance</p>	<b>Para 27</b>
<b>Investments &amp; Net Borrowing (this is external borrowing less investments)</b>	<p>Estimated income of £1.9m (2022/23 £1.8m) assuming an average rate of return of 5.0% based on year-to-date yields.</p>	<b>Para 44</b>  <b>Fig 1</b>
<b>Compliance with Treasury Management &amp; Prudential Indicators</b>	Compliant	<b>Para 69</b>
<b>Minimum Revenue Provision (MRP)</b>	<p>MRP chargeable to General Fund (GF)                      2022/23 £18.9m                      2023/24 £23.0m</p>	<b>Para 90</b>

5. The Local Government Act 2003 and the Local Authorities (Capital Financing and Accounting) Regulations 2003 require regular reports be submitted to the relevant Council Committee detailing the Council's treasury management activities.
6. This report updates Members for the five months to 31<sup>st</sup> August 2023 on both the borrowing and investment decisions made by the Executive Director – Resources, under delegated authority in the context of prevailing economic conditions and considers the Council's Treasury Management performance. The Council can only borrow for capital investment, it cannot borrow to fund operational, day to day expenditure. The borrowing will support the Council's Capital Strategy appearing elsewhere on the agenda.
7. The regular reporting of treasury management activities assists Members to scrutinise officer decisions and monitor progress on the implementation of its borrowing and investment strategy as approved by Full Council.
8. The Council has adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which requires the Authority to approve treasury management semi-annual and annual reports.
9. The Council's treasury management strategy for 2023/24 was approved by Council on 23<sup>rd</sup> February 2023 (KD 5504) and the Treasury Management Outturn position was reported to Cabinet 13 September 2023 (KD 5655). The Council has borrowed and invested substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of risk remains central to the treasury management strategy.
10. The 2021 Prudential Code includes a requirement for Councils to provide a Capital Strategy. The 2023/24 Capital strategy was approved by Council on the 23<sup>rd</sup> of February 2023 (KD 5502) and the 2024/25 Capital Strategy, appearing elsewhere on the agenda, summarises capital expenditure and financing, over the coming ten years.

### **Economic context**

11. Inflation, measured by the Consumer Prices Index (CPI) stood at 5.5% in April 2022 rising steadily before peaking at 11.1% in October 2022 before falling to 10.1% as at 31<sup>st</sup> March 2023. As at 5<sup>th</sup> October 2023 it stood at 6.7%, with the Government's long term target set at 2%.
12. The Bank of England's Monetary Policy Committee (MPC) relies on interest rates as the primary tool to combat inflation by regulating consumer demand and has increased the base rate at every meeting from 0.75% April 2022 to 4.25% as at 31<sup>st</sup> March 2023. The rate as at 5<sup>th</sup> October 2023 was 5.25% with further reviews scheduled for 2<sup>nd</sup> November and 14<sup>th</sup> December this calendar year.

13. The Council borrows mainly from the Public Works Loans Board (PWLB) although the cost of both long and short-term borrowing have increased significantly over the financial year and are summarised in Table 2 below:

**Table 2: Historical PWLB rates**

<b>PWLB Equal Instalment of Principal (EIP) rates</b>	<b>5 year</b>	<b>10 year</b>	<b>20 year</b>	<b>30 year</b>	<b>40 year</b>
1 <sup>st</sup> April 2022	2.41%	2.50%	2.67%	2.83%	2.87%
12 <sup>th</sup> Oct 2022	5.30%	5.53%	5.66%	5.92%	6.07%
31 <sup>st</sup> March 2023	4.72%	4.49%	4.55%	4.79%	4.90%
31 <sup>st</sup> July 2023	5.88%	5.53%	5.34%	5.48%	5.55%
31 <sup>st</sup> August 2023	5.81%	5.50%	5.38%	5.56%	5.64%
29 <sup>th</sup> September 2023	5.63%	5.39%	5.47%	5.72%	5.85%
4 <sup>th</sup> October 2023	5.69%	5.51%	5.64%	5.89%	6.01%

Source : Debt Management Office 4<sup>th</sup> October 2023

14. These rate increases will impact the replacement of maturing debt and the long-term affordability of the Capital programme. The 2024/25 Capital strategy, appearing elsewhere on the agenda, details the measures required to ensure the programme remains affordable.

15. The Council will take advantage of concessionary borrowing for the HRA announced 15th March 2023 to support the delivery of social housing and is available from June 2023, initially for a period of one year.

### **Relevance to Council Plans and Strategies**

- 16. Good homes in well-connected neighbourhoods
- 17. Build our Economy to create a thriving place
- 18. Sustain Strong and healthy Communities

### **Treasury Management Position**

19. The Council started 2023/24 with net borrowing of £1,081.3m made up of external debt £1,118.2m offset by investments of £36.9m. As at 31<sup>st</sup> August 2023 net borrowing stood at £1,069.9m made up of external debt £1,123.4m offset by investments of £53.5m.

20. The treasury management position on 31 August 2023 and the change since the start of the financial year is set out in Table 3 below. All the investments shown below were in Money Market Funds (categorised as cash equivalent) for this financial year.

**Table 3: Treasury Management Summary**

<b>Summary</b>	<b>31.3.23 Balance £m</b>	<b>Movement £m</b>	<b>31.8.23 Actual at 31 Aug 2023 £m</b>	<b>Approved estimate*</b>	<b>Revised forecast**</b>

Long-term borrowing	1,044.2	5.20	1,049.40	1,423.2	1,406.3
Short-term borrowing***	74.0	0.0	74.0	0.0	0.0
<b>Total borrowing</b>	<b>1,118.2</b>	<b>5.20</b>	<b>1,123.40</b>	<b>1,423.2</b>	<b>1,406.3</b>
<b>Total investments</b>	<b>(36.9)</b>	<b>(16.60)</b>	<b>(53.50)</b>	<b>(35.0)</b>	<b>(35.0)</b>
<b>Net Borrowing</b>	<b>1,081.3</b>	<b>(11.40)</b>	<b>1,069.90</b>	<b>1,388.2</b>	<b>1,371.3</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

\*\*\* Short term borrowing may be used depending on market conditions

21. The increase in borrowing is made up £15m to fund Energetik offset by loan repayments of £9.8m as set out in Table 4 below.

## Borrowing Update

22. The main objective when borrowing is to strike an appropriately low risk balance between securing low interest costs and achieving cost certainty over the period for which funds are required. The flexibility to renegotiate loans should the Council's long-term plans change, is a secondary objective.

23. The Capital Strategy, appearing elsewhere on the agenda, sets out the Council's longer term capital expenditure plans and how they will be funded. Internal cash balances and borrowing using concessionary rates secured for the HRA be used whilst continuing to monitor short term loan offers.

24. Current external loans are summarised in Table 4 below.

Table 4: Treasury Management Borrowing Summary

Type of Loan	31 <sup>st</sup> March 2023 £m	Net movement £m	31 <sup>st</sup> August 2023 £m
Public Works Loans Board	994.80	(9.10)	985.70
Local Authorities (short-term)	74.00	0.00	74.00
European Investment Bank	7.60	(0.20)	7.40
London Energy Efficiency Fund	1.40	(0.20)	1.20
Mayors Energy Efficiency Fund	15.00	15.00	30.00
Heat Networks Investment Project	21.60	0.00	21.60
Salix Funding	3.10	(0.40)	2.70
Greater London Authority	0.70	0.10	0.80
<b>Total Debt</b>	<b>1,118.2</b>	<b>5.2</b>	<b>1,123.4</b>
<b>Accrued Interest</b>	<b>7.2</b>	<b>(7.20)</b>	<b>0.00</b>
<b>Total Debt &amp; Accrued Interest Outstanding</b>	<b>1,125.4</b>	<b>(2.00)</b>	<b>1,123.4</b>

## The Capital Financing Requirement (CFR)

25. The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This represents the accumulated capital expenditure for which borrowing *would have been required* had the

Council not used its own cash balances to supplement earmarked internal resources. It therefore differs to the actual borrowing.

26. This is done to ensure borrowing is kept to a minimum and cash balances maintained at a level adequate to support any day to day working capital requirements. The use of cash balances is termed internal borrowing with external borrowing representing the Council's actual debt.

27. As at 31 August 2023 external borrowing of £1,123.4m remains below the loans CFR, approved in the Treasury Management Strategy, for 2023/24 of £1,484.1m. The Prudential Indicator for the CFR requires total external debt to be no higher than the CFR therefore the Council remains compliant. The difference of £360.7m is the accumulated cash resources the Council has used to reduce borrowing over and above the capital resources already allocated to finance its capital expenditure over the years.

28. Table 5 below shows the Council's CFR as compared to its external borrowing together with the Operational boundary and Authorised limit.

Table 5: Capital Financing Requirement and Gross Debt

Capital Financing Requirement (CFR)	Approved estimate 2023/24*	Revised forecast** £m
General Fund	1,132.9	1,064.4
Housing Revenue Account	351.2	358.5
<b>Borrowing CFR</b>	<b>1,484.1</b>	<b>1,422.9</b>
PFI liability	22.1	22.1
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,445.0</b>
External Borrowing	1,423.2	1,406.4
Internal Borrowing	83.0	38.6
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,445.0</b>
External borrowing required	1,423.2	1,406.3
Other liabilities	22.1	22.1
<b>Operational boundary</b>	<b>1,445.3</b>	<b>1,428.4</b>
Headroom	200.0	351.6
<b>Authorised Limit</b>	<b>1,645.3</b>	<b>1,780.0</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

29. The Operational boundary is the level of external debt expected if capital expenditure plans are fully implemented. The Authorised Limit, which is based on the Operational boundary plus a temporary allowance only to be used in exceptional circumstances, is the maximum level of external debt beyond which any additional borrowing is prohibited. This limit can only be set by Full Council.

30. The Council is currently estimating the cost of new debt at 4.80% for the remainder of 2023/24 and will continue to use internal resources where possible

to minimise borrowing whilst using concessionary rates secured for the HRA and short-term borrowing where necessary until longer term borrowing costs stabilise.

31. This estimate is based on estimates of UK Gilt yields and is considered a reasonable estimate of the return demanded by the Capital Markets in return for UK Government Bonds. The estimate includes an on-lending allowance expected to be charged by the Debt Management Office and corroborated by advice from the Council's external Treasury Advisers.

### Forward Borrowing

32. The Council has one forward loan arrangement for £15m at 3.95% for one year from 30 November 2023.
33. Continuing instability combined with expected increases in the base rate have introduced some uncertainty making forward borrowing unviable in the five months to 31 August 2023. The markets will continue to be monitored for favourable borrowing products.

### Other Debt Liabilities

34. Private Finance Initiative/finance leases liabilities of £26.3m as at 31st August 2023.

### Cost of Borrowing

35. The average interest rate paid on total external debt in 2022/23 was 2.29%.
36. The current forecast average interest payable is 2.83% against a budget of 2.92% as shown in table 6 below.

Table 6: Debt summary

Debt	Actual for 2022/23 £m	Actual at 31.08.23 2023/24 £m	Feb 2023 estimate (if 100% capital programme delivery)* 2023/24 £m	Q1 Revenue Update 2023/24** £m	Revised forecast*** 2023/24 £m
<b>Gross Cost of Debt</b>	27.0	3.4	41.7	37.7	35.6
<b>Funded by :</b>					
Capitalised interest - Meridian Water	6.6	0.0	8.7	8.5	8.5
Housing Revenue Account	11.3	0.0	14.2	13.3	13.1
Companies & other	3.6	0.0	5.1	4.2	4.4
Investment Income	1.8	1.9	1.0	1.9	1.9
<b>Total recharges &amp; income</b>	<b>23.3</b>	<b>1.9</b>	<b>29.0</b>	<b>27.9</b>	<b>27.9</b>
<b>General Fund net interest</b>	<b>3.7</b>	<b>1.5</b>	<b>12.7</b>	<b>9.8</b>	<b>7.7</b>

\*Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\*Q1 revenue forecast update report (Cabinet 13 Sep 2023)

\*\*\*Revised forecast based on current level of activities

## Debt Maturity

37. The Council has 106 loans with some loans reaching maturity (becoming repayable) at up to 50 years with the average currently at 18 years (31 March 2023 : 104 loans with average 23 yrs.). The “maturity profile” shows the distribution of when cash must be repaid to lenders and is composed of all loan products.

38. In 2023/24 the Council must repay to its lenders £104.2m which carries an average interest cost of 2.80% per annum. If this same amount is then replaced at an estimated rate of 4.80% (in line with latest rates offered) the increase in interest cost on a full year basis is estimated at £2m per annum.

39. Table 7 below shows the current maturity structure of the Council’s debt portfolio. The cost of replacing debt is within the prudential indicator for maturity profile. The Council is not significantly exposed to refinancing risk.

Table 7: Debt by maturity

Debt maturity	Loans Outstanding as at 31 March 2023 £m	Loans Outstanding as at 31 August 2023 £m
Under 1 year	104.2	94.4
1-2 Years	31.8	31.8
3-5 years	62.9	62.9
5-10 Years	178.7	182.7
10-15 Years	175.5	182.3
15-20 Years	128.6	132.8
20-25 Years	63.4	63.4
25-30 Years	94.4	94.4
30-35 Years	48.9	48.9
35-40 Years	74.8	74.8
40-45 Years	50.0	50.0
45+ Years	105.0	105.0
<b>Total Debt</b>	<b>1,118.2</b>	<b>1,123.4</b>

## Treasury Investment Activity

40. Total cash balances can vary considerably, predominantly because of the significant peaks and troughs arising from payment profiles of business rate collections, capital expenditure, DWP payments and housing benefit payments.



41. During the year the Council's investment balance has ranged between £36.9m and £96.5m due to timing differences between income and expenditure.

42. The investment position as at 31<sup>st</sup> August 2023 is shown in Table 8 below.

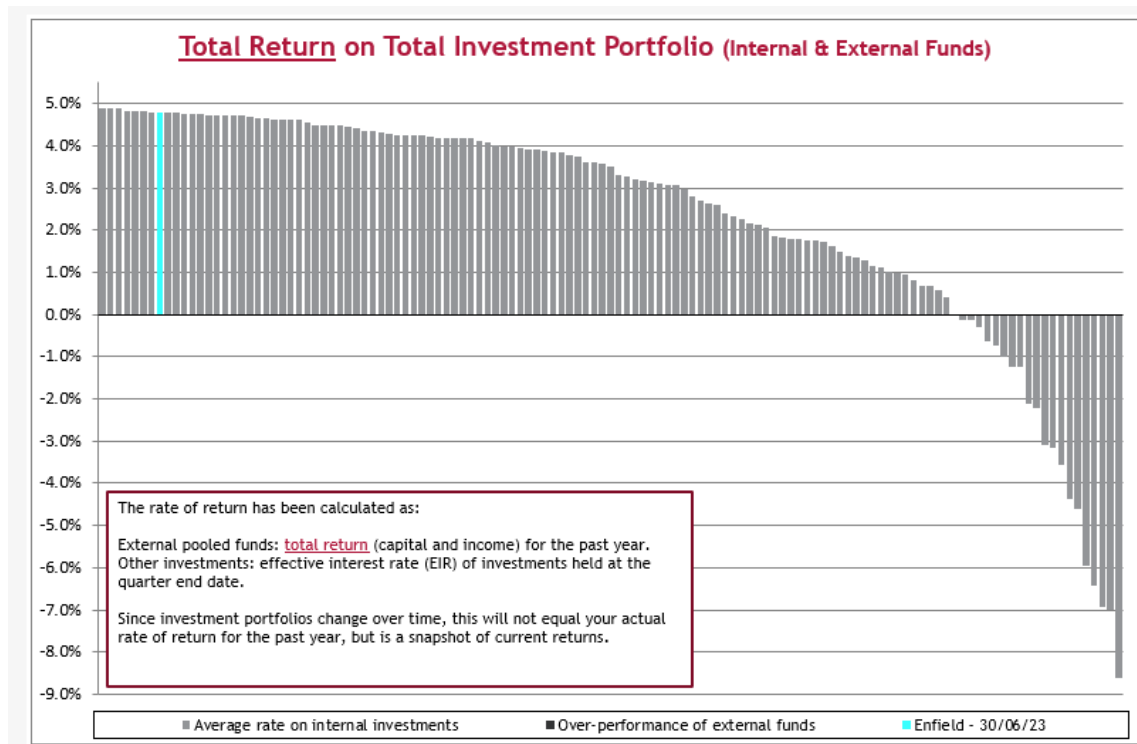
Table 8: Investment summary

<b>Counterparties – all Money Market Funds</b>	<b>31 March 2023 £m</b>	<b>Movement £m</b>	<b>31 August 2023 £m</b>
Deutsche	3.8	(3.8)	0
Federated	0	22.1	22.1
CCLA	25	(25.0)	0
Invesco	0	15.0	15
Aviva Investors	8.1	8.3	16.4
<b>Total Cash Investments</b>	<b>36.9</b>	<b>16.6</b>	<b>53.5</b>

43. The Council expects to generate £1.9m investment income this financial year equating to a 5% return, assuming year to yield will continue to the end of the financial year and cash balances will remain at an average of £40m till the end of the financial year (2022/23 £1.84m investment income, 4.93% yield).

44. On average the Council's cash investment portfolio had a risk weighting equivalent to A+ credit rating. Benchmarking from the Council's Treasury Advisors show the Council to be amongst the best performers in this regard as shown in benchmarking data published by the Council's Treasury advisers at 30<sup>th</sup> June 2023.

Figure 1 – Councils return on investments



Source : Arlingclose Investment Benchmarking as at 30 June 2023

## Investment Benchmarking

45. Table 9 below show the progression of risk and return metrics for the Enfield Investments portfolio compared with other local authorities as extracted from Arlingclose quarterly investment benchmarking as of 30 June 2023:

Table 9: Investment benchmarking

Benchmarking	Credit Score	Credit Rating	Bail-in Exposure	Weighted Average Maturity (days)	Rate of Return %
30.06.2023	4.80	A+	100%	1	4.80%
31.03.2023	5.09	A+	100%	1	4.12%
31.03.2022	4.90	A+	100%	1	0.52%
<b>Similar LA's</b>	<b>4.71</b>	<b>A+</b>	<b>61%</b>	<b>32</b>	<b>2.24%</b>
<b>All LA's</b>	<b>4.71</b>	<b>A+</b>	<b>59%</b>	<b>12</b>	<b>1.59%</b>

Arlingclose Investment Benchmarking 2023/24 as at 30 June 2023

46. Both the CIPFA Code and Government guidance require the Council to invest its funds prudently, and to have regard to the security and liquidity of its treasury investments before seeking the optimum rate of return, or yield. The Council's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk of receiving unsuitably low investment income.

47. **Credit score and credit rating** measures the credit risk of the Council's investment portfolio. At the end of the reporting period our investment portfolio has been assigned a credit score of 5.00 based on an average long-term credit rating from Fitch as A+. It is worth noting that this is expected of

our investment portfolio as all the investments are in money market funds with average maturity of 1 day for instant and liquidity/easy access.

48. The credit score of money market funds is calculated from the fund's investments on the previous month end date. As part of Arlingclose investment advice an average credit rating from Fitch, Moody's and Standard & Poor's are converted to a number, for example AAA=1, AA+=2, etc. Higher numbers therefore indicate higher risk.
49. The Council's investment portfolio of £53.5m at 31<sup>st</sup> August 2023 has 100% "bail in" exposure meaning some or all of the investment can be lost in the event Money Market Funds (MMF) fails.
50. Prior to 2013, failed banks were either bailed out by Government or placed into administration, with losses shared amongst most investors.
51. The risk of these losses has been substantially mitigated by the Council placing these investments with six different MMFs, then with each MMF subsequently invested in more than 10 institutions. The Council's investment advisors are comfortable with the Council's investment strategy and risk exposure.

### **Non-Treasury Investments**

52. The definition of investments in CIPFA's revised 2021 Treasury Management Code covers all the financial assets of the Authority as well as other non-financial assets which the Authority holds primarily for financial return. Investments that do not meet the definition of treasury management investments (i.e. management of surplus cash) are categorised as either for service purposes (made explicitly to further service objectives) or for commercial purposes (made primarily for financial return).
53. Investment Guidance issued by the Department for Levelling Up Housing and Communities (DLUHC) also broadens the definition of investments to include all such assets held partially or wholly for financial return.
54. The Authority also held £93.9m of such investments as loans to subsidiaries as set out in table 10 below :

**Table 10: Council owned Companies**

<b>Council owned Companies</b>	<b>Housing Gateway Ltd £m</b>	<b>Lea Valley Heat Networks Ltd £m</b>
<b>31 March 2022 (nominal)</b>	127.40	15.20
New Borrowing	0.00	19.00
Repaid Borrowing	-0.60	-0.30
<b>Balance at 31 March 2023</b>	<b>126.80</b>	<b>33.90</b>
New advances	0.00	1.60
Repayments	(0.30)	(0.06)
<b>Balance 21<sup>st</sup> Sep 2023</b>	<b>126.5</b>	<b>35.40</b>
Advances – to be drawn	0.00	6.20
Repayments due	(6.30)	(0.12)
<b>Expected position 31 March 2024</b>	<b>120.20</b>	<b>41.50</b>

55. Net loans advanced to the Council's subsidiary companies to date, totalled £1.6m as at 31st August 2023 relating to Lea Valley Heat Networks (LVHN).

56. In accordance with Soft Loan accounting which recognises the sub-market element of the loan advances a proportion of these loans are expected to be classified as investments in subsidiaries.

57. In respect of LVHN the Council will also impair the loans advanced if required to ensure a prudent estimate is assigned to the recoverable amount after taking into account the inherent business risk of the venture. This adjustment has no impact on the Council's useable reserves in accordance with IFRS 9.

58. These investments generated no investment income in 2022/23 and the Council held no investments for commercial purposes.

### **Gross to Net Table and Debt Servicing Costs**

59. This shows how the total, or "gross", debt and interest of the Council as a whole is divided into its main constituent services (HRA, Meridian Water and Companies) to leave the residue, or "net", debt and interest attributable to the Council's General Fund.

60. It also shows how financial liabilities (PFI and lease obligations) increase and how its investments decrease the Council's overall debt position. Both are shown in the tables below.

61. The Council's net debt increased by £157.8m from £949.8m to £1,107.6m in 2022/23 as shown in Table 11. The capital financing implications of this are recognised in the Council's Medium Term Financial Plan.

Table 11: Gross to Net Debt

Gross to Net table	2022/23 Actual £m	Actual as at 31.08.23 £m	2023/24 Approved estimate (@100% capital programme delivery) £m	2023/24 Revised estimate** £m
<b>Gross borrowing</b>	<b>1,118.20</b>	<b>1,123.40</b>	<b>1,423.2</b>	<b>1,406.3</b>
Companies & Schools	(160.7)	(160.7)	(198.7)	(173.9)
Meridian Water	(374.9)	(374.9)	(422.8)	(406.0)
HRA	(296.8)	(296.8)	(351.2)	(358.5)
<b>General Fund</b>	<b>285.8</b>	<b>291.00</b>	<b>450.5</b>	<b>467.9</b>
<b>Gross Debt to Net Debt :</b>				
Total borrowing	1,118.20	1,123.40	1,423.2	1,406.3
PFI & Finance leases	26.3	26.3	22.1	22.1
<b>Gross Debt</b>	<b>1,144.50</b>	<b>1,149.70</b>	<b>1,445.3</b>	<b>1,428.4</b>
Treasury investments	(36.9)	(53.5)	(35.0)	(35.0)
<b>Net Debt</b>	<b>1,107.60</b>	<b>1,096.20</b>	<b>1,410.3</b>	<b>1,393.4</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

62. The Council's revenue cost of debt servicing for 2022/23 is summarised in Table 12 below. The net interest charge to General Fund was under spent against budget by £2.4m due mainly to lower than expected spend on the capital programme and MRP overspent by £1.4m due mainly to voluntary contributions in respect of Meridian Water.

63. The 2023/24 capital financing budget anticipated a drawdown from reserves in the year 2023/24 of £2.3m. The current forecast is that the drawdown will be below this, at £2.1m.

Table 12 : Debt Servicing Costs

Net interest and MRP cost	2022/23 Actual £m	2023/24 Actual 31.08.23 £m	2023/24 Approved estimate @100% programme delivery* £m	2023/24 Q1 Revenue update** £m	2023/24 Revised estimate*** £m
<u>Interest on borrowing :</u>					
Gross interest payable	27.0	3.3	41.7	37.7	35.6
Meridian Water	(6.6)	0.0	(8.7)	(8.5)	(8.5)
HRA	(11.3)	0.0	(14.2)	(13.3)	(13.1)
Companies	(4.3)	0.0	(4.9)	(4.2)	(4.3)
School and other	0.7	0.0	(0.1)	0.0	(0.1)
Treasury investments	(1.8)	(1.9)	(1.0)	(1.9)	(1.9)
<b>Net interest</b>	<b>3.7</b>	<b>1.4</b>	<b>12.8</b>	<b>9.8</b>	<b>7.7</b>
<b>Budget</b>	<b>6.1</b>	<b>6.1</b>	<b>6.1</b>	<b>6.1</b>	<b>6.1</b>
<b>Interest (Under) over budget</b>	<b>(2.4)</b>	<b>(4.7)</b>	<b>6.7</b>	<b>3.7</b>	<b>1.6</b>
<u>Minimum Revenue Provision (MRP) :</u>					
MRP	18.9	0.0	19.7	21.8	23.0
Budget	17.5	22.5	22.5	22.5	22.5
<b>MRP (Under) over budget</b>	<b>1.4</b>	<b>(22.5)</b>	<b>(2.8)</b>	<b>(0.7)</b>	<b>0.5</b>

\*Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\*Q1 revenue forecast update report (Cabinet 13 Sep 2023)

\*\*\*Revised forecast based on current level of activities

## Debt Restructuring

64. Debt restructuring normally involves prematurely replacing existing debt (at a premium or discount) with new loans to secure net savings in interest payable or a smoother maturity profile. Restructuring can involve the conversion of fixed rate interest loans to variable rate loans and vice versa.

65. No restructuring was done during the year as the new PWLB borrowing rates and premature repayment rates made restructuring unviable. The Council will continue to actively seek opportunities to restructure debt, if viable.

## Treasury Management Indicators - overview

66. The Council was in compliance with all nine indicators used to ensure its activities were within well-defined limits, summarised below:

- **Operational Boundary and Authorised Limit**

Set by Full Council to ensure external debt does not exceed prescribed limits:

**Operational Boundary** is the estimated level of external debt assuming capital expenditure plans are fully implemented and represents that level debt expected assuming no extraordinary or unexpected events e.g. significant additional expenditure to be financed by borrowing or capital receipt or grant failing to materialise.

**Authorised Limit** is the Operational boundary *plus a temporary allowance* to accommodate extraordinary events (such as those above). This level of borrowing is not sustainable and is therefore the maximum beyond which additional borrowing is prohibited.

- **Liability Benchmark**

An estimate of how much debt the Council should be carrying based on external debt and requirements to maintain liquidity and is normally forecast for at least ten years

- **Debt Servicing costs as a proportion of revenue resources**

An assessment of the sustainability of the Council's borrowing commitments in the context of its revenue resources. Three main measures are used including one recently introduced by DLUHC in the context of the Levelling Up and Regeneration Bill (May 2022)

- **Net income from Commercial & Service Investments to Net Revenue Budget –**

Considers the Council's exposure to risk from commercial and service investment income in relation to its overall revenue resources

- **Risk & Liquidity**

A suite of five indicators assessing the risk and liquidity of the Council's borrowing and investment portfolio

## Treasury Management Indicators - results

### Operational Boundary and Authorised Limit

67. The Authorised Limit, set at £1,645.3m for 2023/24, was set as a precaution against the failure to receive a source of income or a major unexpected expenditure. In the unlikely event of this happening, the Council would need to borrow on a temporary basis to cover the shortfall in cash receipts. Any significant breach must be reported to the Council.

68. Officers report that all treasury management activities undertaken during the year complied fully with the CIPFA Code of Practice and the Council's approved Treasury Management Strategy.

69. Compliance with the authorised limit and operational boundary for external debt is demonstrated in table 13 below.

Table 13 : Approved Borrowing Limits

Approved Borrowing Limits 2022/23	31st Aug 2023 £m	Operational Boundary £m	Authorised Limit £m	Complied?
Borrowing (gross)	1,123.4	1,423.2	1,445.3	Yes
PFI and Finance Leases/Headroom	22.1	22.1	200.0	Yes
<b>Total Debt</b>	<b>1,145.50</b>	<b>1,445.3</b>	<b>1,645.3</b>	<b>Yes</b>

70. The Authorised Limit is the ultimate threshold beyond which additional borrowing is prohibited. A temporary breach of the Operational Boundary is not counted as a compliance failure if it is due to variations in cash flow and of a relatively low value.

### Liability benchmark

71. This is basically outstanding debt plus an allowance for liquidity to maintain day to day working capital and is therefore an estimate of how much debt the Council should be carrying. Table 14 shows the 2022/23 position together with estimates for 2023/24.

Table 14: Balance Sheet Summary

Balance Sheet Summary	Approved estimate 2023/24* £m	Revised forecast 2023/24* £m
<b>Capital Financing Requirement (CFR)</b> : the accumulated capital expenditure to 31 <sup>st</sup> March 2023 for which borrowing <i>would have been required</i> had the Council not used its own cash resources (termed “internal borrowing”) to offset actual borrowing		
General Fund	1,132.9	1,064.4
Housing Revenue Account	351.2	358.5
<b>Borrowing CFR</b>	<b>1,484.1</b>	<b>1,422.9</b>
PFI liability	22.1	22.1
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,445.0</b>
<b>CFR Represented as :</b>		
External Borrowing	1,423.2	1,406.4
Internal Borrowing	83.0	38.6
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,445.0</b>
<b>Operational boundary</b>		
External borrowing required	1,423.2	1,406.3
Other liabilities	22.1	22.1
<b>Operational boundary</b>	<b>1,445.3</b>	<b>1,428.4</b>
Headroom	200.0	351.6
<b>Authorised Limit</b>	<b>1,645.3</b>	<b>1,780.0</b>
<b>Liability Benchmark</b> : estimate of net borrowing requirement including allowance for liquidity		
Capital Financing Requirement	1,484.1	1,422.9
Less : Balance Sheet resources	(105.8)	(105.8)
Add: Allowance for liquidity	35.0	35.0
<b>Liability benchmark (year end)</b>	<b>1,413.3</b>	<b>1,352.1</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

72. The Chart below illustrates the Council's treasury position on 31 March 2023. It shows the borrowing the Council already has (shaded in grey) does not exceed the borrowing amount required in total (red line). This chart uses data of the capital programme up to 2032 only.

Figure 2 Liability Benchmark





#### Debt Servicing costs as a proportion of revenue resources

73. DLUHC, on 4th July 2023, set up the Office for Local Government (“Oflog”), aimed at increasing transparency and identifying Councils “at risk of potential failure”.

74. In the context of the Levelling up and Regeneration Bill (introduced to Parliament 11<sup>th</sup> May 2022, presently in the House of Lords) which makes similar references, three indicators which assess the resilience of the Council’s revenue budgets to contain debt servicing costs have been presented in table 5 below.

- Oflog indicator “Debt Servicing as a proportion of Core Spending Power” (CSP) where CSP measures revenue resources by the funding available for General Fund services comprised mainly of Council tax and specific Government grants.
- Debt servicing costs as a proportion of Net Revenue Budget - introduced by the Treasury Management Strategy Statement 2023/24 (KD 5504) approved by Council 23<sup>rd</sup> February 2023 is referenced as a key indicator of affordability in the Capital Strategy appearing elsewhere on the agenda.
- Ratio of external debt to Net Revenue Budget – introduced by the Treasury Management Strategy Statement 2022/23 (KD 5355) approved by Council 24<sup>th</sup> February 2022, similar to the above Oflog indicator but using Net Revenue Budget which includes a broader span of revenue resources

75. These each assess these criteria differently but taken together generate a corroborative measure of the resilience of the Council's revenue resources which indicates debt and debt financing have been stable across financial years 2021/22 and 2022/23 but are set to increase in 2023/24 based on current approved estimates.

Table 15 : Debt Servicing costs as proportion of Net Revenue Budget

<b>Financing as a proportion of Revenue Resources</b>	<b>2021/22 Outturn Compared to all other London Councils (below)</b>	<b>2022/23 Outturn</b>
Debt Servicing as a proportion of Core Spending Power (Oflog)	9.2%	8.8%
Debt servicing costs as a proportion of Net Revenue Budget	9.0%	8.5%

Estimates for 2023/24 are expected to be between 10% to 12% in line with the Capital Strategy appearing elsewhere on the agenda.

Net income from Commercial & Service Investments to Net Revenue Budget

76. The primary purpose of the Council's investments in Housing Gateway Limited and Lea Valley Heat Networks Limited are the provision of temporary accommodation (a statutory duty) and the provision of sustainable and low-cost energy to the Borough's residents and businesses respectively.

77. Similarly, the Council's share of the Joint Venture at Montagu Industrial Estate is primarily for the economic regeneration of the area which will have wider benefits for residents and businesses within the Borough.

78. No income was generated by these investments in 2022/23 and any future income will be incidental to the provision of services and not driven for pure commercial gain.

79. During 2022/23 net income from the Council's investment properties made up 3.5% of the Net Revenue Budget which is considered neither significant nor a risk and is incidental to the provision of the Council's wider services.

Risk & Liquidity

80. **Security:** The Council has adopted a voluntary measure of its exposure to credit risk by monitoring the value weighted average credit rating and credit score of its investment portfolio. This is calculated by applying a score to each investment (AAA=1, AA+=2, etc.) and taking the arithmetic average, weighted by the size of each investment. Unrated investments are assigned a score based on their perceived risk, summarised in table 16 below.

Table 16: Credit Risk

Credit Risk	31.3.23 Actual	30.06.23 Actual*	2023/24 Target	Complied?
Portfolio average credit rating	A+	A+	A	Yes
Portfolio average credit score	5	5	6	Yes

\*Measure for 30 Sep 2023 not available as at 21 Sep 2023

81. **Liquidity:** The Council has adopted a voluntary measure of its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments within a rolling three-month period, without additional borrowing, summarised in table 17 below.

Table 17: Liquidity Risk Indicator

Liquidity Risk	31.3.23 Actual £m	30.06.23 Actual* £m	2023/24 Target £m	Complied?
Total cash available within 3 months	36.9	53.5	35.0	Yes

82. **Interest Rate Exposures:** This indicator is set to control the Council's exposure to interest rate risk. The Council holds no variable interest rate debt however, the Council's Treasury Management Strategy does permit variable interest rate loans.

Table 18: Interest Rate Risk Indicator

Interest Rate Risk	31.3.23 Actual	2023/24 estimate*	2023/24 Limit	Complied?
Upper limit on one-year revenue impact of a 1% <u>rise</u> in interest rates	0.0	0.0	<b>£4m</b>	Yes
Upper limit on one-year revenue impact of a 1% <u>fall</u> in interest rates	0.0	0.0	<b>£4m</b>	Yes

\*assuming no variable rate loans, no exposure

83. The Council has £104.2m loans to be repaid in 2023/24 carrying an average interest cost of 2.80%. Assuming these are replaced at the current estimated cost of 4.80% the full years increase in interest cost is estimated at £2m which is within the £4m threshold approved in the Treasury Management Strategy.

84. **Maturity Structure of Borrowing:** This indicator is set to control the Council's exposure to refinancing risk. The upper and lower limits on the maturity structure of all borrowing are summarised in table 19 below.

Table 19: Maturity Structure

Maturity Structure	31.3.23 Actual £m	31.08.23 Actual £m	31.3.23 Actual %	Upper Limit	Lower Limit	Complied?
Under 12 months	104.2	94.4	8.40%	30%	0%	Yes
12 months & within 2 yrs	31.8	31.8	2.83%	35%	0%	Yes
24 months & within 5 yrs	62.9	62.9	5.60%	40%	0%	Yes
5 years and within 10 yrs	178.7	182.7	16.26%	45%	0%	Yes
10 yrs and above	740.6	751.6	66.90%	100%	0%	Yes
<b>Total</b>	<b>1,118.2</b>	<b>1,123.4</b>	<b>100%</b>			

85. Principal Sums Invested for Periods Longer than a year: The purpose of this indicator is to control the Council's exposure to the risk of incurring losses by seeking early repayment of its investments. The limits on the long-term principal sum invested to final maturities beyond the period are set out in table 20 below.

Table 20 : Principals invested over one year

Principal invested over one year	2022/23	2023/24	No fixed date
Actual principal invested beyond 365 days	Nil	Nil	Nil
Limit on principal invested beyond 365 days	£25m	£25m	£0m
Complied?	Yes	Yes	Yes

86. Long-term investments with no fixed maturity date include strategic pooled funds and real estate investment trusts but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term.

### Minimum Revenue Provision

87. In accordance with the Local Government Act 2003 and revised Guidance issued 2018, the Council is required to pay off an element of the accumulated General Fund capital expenditure, which was funded from borrowing, through an annual revenue charge known as the Minimum Revenue Provision (MRP).

88. The 2023/24 MRP Budget is £22.5m and MRP forecast is £23.0m.

89. The Council's MRP Policy was amended during the reporting financial year and approved by Council at its meeting of 23rd February 2023.

### MRP Consultation and Enfield Council's MRP Policy Review

90. The Department for Levelling Up, Housing and Communities (DLUHC) initiated a consultation on changes to the MRP framework from 30<sup>th</sup> November 2021 to 8<sup>th</sup> February 2022, the results of which have not yet been published but are expected to impact Councils in 2023/24.

91. The two main proposals are expected to increase MRP charges if implemented, as currently worded, as follows:

- **Council owned companies** - Loans made by the Council currently use the loan repayments in lieu of charging MRP. The consultation proposes this is no longer permitted which could significantly increase MRP charges in the short term with capital receipts only taking effect to reduce MRP in the longer term. A mitigation could be the acknowledgement of loan agreements stipulating a repayment trajectory which could have the effect of reducing the MRP charges.
- **Meridian Water** is modelled to be funded initially by borrowing but long term primarily by future capital receipts. If the current proposed wording is not altered to allow self-financing projects, then this may lead to a significant impact to the revenue budget. Although the capital receipts generated by Meridian Water will be used to fund future stages of Meridian Water or other projects upfront, the MRP charge would increase in the medium term.

92. The Council's Annual MRP Statement, published as part of the Treasury Management Strategy Statement, (KD 5504) approved by Council 23rd February 2023, sets out the assumptions to be used in applying MRP from 1st April 2023 including the application of capital receipts and use of voluntary MRP to accelerate debt extinguishment where such opportunities exist.

93. The Council has also commissioned its external Treasury Advisers to review the impact of the consultation once final proposals have been announced by the Government the results of which will be used to update the Capital Strategy appearing elsewhere on the agenda.

### **Financial Implications**

94. This is a noting report which fulfils the requirement to report annually the performance of the Council's treasury management activities. Financial implications are set out in the body of the report.

### **Legal Implications**

95. The Council must adhere to various statutory provisions under the Local Government Finance Act 1992, The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and The Local Government Act 2003.

96. The Council must set the budget (of which the Capital Programme is part of) in accordance with the provisions of the Local Government Finance Act 1992 and approval of a balanced budget each year is a statutory responsibility of the Council.

97. Sections 25 to 29 of the Local Government Act 2003 impose duties on the Council in relation to how it sets and monitors its budget. These provisions require the Council to make prudent allowance for the risk and uncertainties in its budget and regularly monitor its finances during the year. The legislation leaves discretion to the Council about the allowances to be made and action to be taken.

98. In accordance with the legislative requirements and the Chartered Institute of Public Finance and Accountancy (CIPFA) and Prudential Codes ('the Codes'), this Report follows the recommendations under the Codes and legislation, by monitoring and reporting and detailing the Council's Treasury Management activities. The Report sets out that there has been compliance with the indicators used and that monitoring shows that its activities remain within well-defined limits. Further, it is reported that all Treasury Management activities undertaken during the year complied fully with the CIPFA Code and the Council's approved Treasury Management Strategy.

99. The Executive Director of Resources has responsibility for overseeing the proper administration of the Council's financial affairs, as required by section 151 of the Local Government Act 1972 and is the appropriate officer to advise in relation to these matters.

100. When considering its approach to the Treasury Management matters set out in the Report, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the Public Sector Equality Duty: 'PSED'). This PSED is considered in the section 'Equalities Implications and Equalities Impact Assessment'.

#### **101. Equalities Implications**

102. The Equalities Impact Assessment is attached in Appendix 1. There were no differential impacts identified.

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#### **Appendices**

Equalities Impact Assessment

#### **Background Papers**

The following documents have been relied on in the preparation of this report:

- (i) Treasury Management Strategy Statement 2022/23 (KD5504) approved by Council 23<sup>rd</sup> February 2023
- (ii) Treasury Management Outturn Report 2022/23 (KD5655) approved by Cabinet 13<sup>th</sup> September 2023

## Appendix1 – Equalities Impact Assessment EQUIA

### SECTION 1 – Equality Analysis Details

<b>Title of service activity / policy/ strategy/ budget change/ decision that you are assessing</b>	<b>Treasury Management Mid Year Update 2023/24</b>
<b>Lead officer(s) name(s) and contact details</b>	<b>Olu Ayodele</b>
<b>Team/ Department</b>	<b>Resources – Finance</b>
<b>Executive Director</b>	<b>Fay Hammond</b>
<b>Cabinet Member</b>	<b>Cllr Leaver</b>
<b>Date of EqIA completion</b>	<b>5<sup>th</sup> October 2023</b>

### SECTION 2 – Summary of Proposal

Please give a brief summary of the proposed service change / policy/ strategy/ budget change/project plan/ key decision

**Please summarise briefly:**

What is the proposed decision or change?

What are the reasons for the decision or change?

What outcomes are you hoping to achieve from this change?

Who will be impacted by the project or change - staff, service users, or the wider community?

Summarises the Council's debt and investment portfolios as at 31 Aug 2023. Attention drawn to interest paid and investment returns earned together with overall levels of debt against established thresholds to ensure Council's financial position remains sustainable.

## SECTION 3 – Equality Analysis

This section asks you to consider the potential differential impact of the proposed decision or change on different protected characteristics, and what mitigating actions should be taken to avoid or counteract any negative impact.

According to the Equality Act 2010, protected characteristics are aspects of a person's identity that make them who they are. The law defines 9 protected characteristics:

1. Age
2. Disability
3. Gender reassignment.
4. Marriage and civil partnership.
5. Pregnancy and maternity.
6. Race
7. Religion or belief.
8. Sex
9. Sexual orientation.

At Enfield Council, we also consider socio-economic status as an additional characteristic.

“Differential impact” means that people of a particular protected characteristic (eg people of a particular age, people with a disability, people of a particular gender, or people from a particular race and religion) will be significantly more affected by the change than other groups. Please consider both potential positive and negative impacts, and, where possible, provide evidence to explain why this group might be particularly affected. If there is no differential impact for that group, briefly explain why this is not applicable.

Please consider how the proposed change will affect staff, service users or members of the wider community who share one of the following protected characteristics.



**Age**

This can refer to people of a specific age e.g. 18-year olds, or age range e.g. 0-18 year olds.

Will the proposed change to service/policy/budget have a **differential impact [positive or negative]** on people of a specific age or age group (e.g. older or younger people)?

Please provide evidence to explain why this group may be particularly affected.

None

**Mitigating actions to be taken**

Not applicable

**Disability**

A person has a disability if they have a physical or mental impairment which has a substantial and long-term adverse effect on the person's ability to carry out normal day-day activities.

This could include:

Physical impairment, hearing impairment, visual impairment, learning difficulties, long-standing illness or health condition, mental illness, substance abuse or other impairments.

Will the proposed change to service/policy/budget have a **differential impact [positive or negative]** on people with disabilities?

Please provide evidence to explain why this group may be particularly affected.

None

**Mitigating actions to be taken**

Not applicable

**Gender Reassignment**

This refers to people who are proposing to undergo, are undergoing, or have undergone a process (or part of a process) to reassign their sex by changing physiological or other attributes of sex.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on transgender people?

Please provide evidence to explain why this group may be particularly affected.

None

**Mitigating actions to be taken**

Not applicable

**Marriage and Civil Partnership**

Marriage and civil partnerships are different ways of legally recognising relationships. The formation of a civil partnership must remain secular, where-as a marriage can be conducted through either religious or civil ceremonies. In the U.K both marriages and civil partnerships can be same sex or mixed sex. Civil partners must be treated the same as married couples on a wide range of legal matters.

Will this change to service/policy/budget have a **differential impact [positive or**

<b>negative]</b> on people in a marriage or civil partnership?
Please provide evidence to explain why this group may be particularly affected
None
<b>Mitigating actions to be taken</b>
Not applicable
<b>Pregnancy and maternity</b> Pregnancy refers to the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on pregnancy and maternity?
Please provide evidence to explain why this group may be particularly affected
None
<b>Mitigating actions to be taken</b>
Nor applicable

<b>Race</b> This refers to a group of people defined by their race, colour, and nationality (including citizenship), ethnic or national origins.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on people of a certain race?
Please provide evidence to explain why this group may be particularly affected
None
<b>Mitigating actions to be taken</b>
Not applicable

<b>Religion and belief</b> Religion refers to a person's faith (e.g. Buddhism, Islam, Christianity, Judaism, Sikhism, Hinduism). Belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on people who follow a religion or belief, including lack of belief?
Please provide evidence to explain why this group may be particularly affected.
None
<b>Mitigating actions to be taken</b>
Not applicable

<b>Sex</b> Sex refers to whether you are a man or woman.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on men or women?
Please provide evidence to explain why this group may be particularly affected.
None
<b>Mitigating actions to be taken</b>
Not applicable

<b>Sexual Orientation</b> This refers to whether a person is sexually attracted to people of the same sex or a different sex to themselves. Please consider the impact on people who identify as heterosexual, bisexual, gay, lesbian, non-binary or asexual.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on people with a particular sexual orientation?
Please provide evidence to explain why this group may be particularly affected.
None
<b>Mitigating actions to be taken</b>
Not applicable

<b>Socio-economic deprivation</b> This refers to people who are disadvantaged due to socio-economic factors e.g. unemployment, low income, low academic qualifications or living in a deprived area, social housing or unstable housing.
Will this change to service/policy/budget have a <b>differential impact [positive or negative]</b> on people who are socio-economically disadvantaged?
Please provide evidence to explain why this group may be particularly affected.
None
<b>Mitigating actions to be taken.</b>
Not applicable

**SECTION 4 – Monitoring and Review**

How do you intend to monitor and review the effects of this proposal? Not applicable
Who will be responsible for assessing the effects of this proposal? Not applicable
The report provides an update on the Council’s level of borrowing and investments and has no impact on any groups with protected characteristics or persons who may attract “differential impact” from any of the proposals in the report.

## SECTION 5 – Action Plan for Mitigating Actions.

Identified Issue	Action Required	Lead officer	Timescale/By When	Costs	Review Date/Comments
Not applicable					

None required