

Fay Hammond
Executive Director, Resources

Please reply to: Gemma Young

Email: Gemma.young@enfield.gov.uk

Phone: 07900 169838

Textphone:

Fax:

My Ref:

Your Ref:

Date: 27 October 2023

Dear Fay

Mayor of the London Borough of Enfield Appeal Fund 2022-23

INTRODUCTION

This letter has been prepared to support your independent examination of the Mayor of Enfield's Appeal Fund 2022-23. It sets out the work completed by the Internal Audit team and any key findings arising from this work.

METHODOLOGY

Ian Kafka, Graduate Finance Trainee prepared the draft financial statements for the Mayor of the London Borough of Enfield Appeal Fund for the year ended 30 June 2023 using the records maintained by the Mayor's Office.

Internal Audit has examined the financial statements in accordance with directions and guidance for examiners issued by the Charity Commission.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion will be given by Internal Audit as to whether the accounts present a 'true and fair' view.

Terry Osborne
Director of Law & Governance
Monitoring Officer
Enfield Council
Civic Centre, Silver Street
Enfield EN1 3XY

www.enfield.gov.uk

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SUMMARY

We have reviewed the financial statements and accounting records provided. Our review has not identified any significant concerns regarding the accuracy and completeness of the accounting records relating to the Mayor of the London Borough of Enfield Appeal Fund for 2022-23.

We confirm that the total amount available for distribution in relation to 2022-23 is £9,485. The distribution not be made until it is approved at the charity's Annual General Meeting in November 2023.

FINDINGS

No specific findings were identified.

OUTSTANDING INFORMATION

There are no outstanding items in relation to this review:

REPORTING REQUIREMENTS

The Charities Statement of Recommended Practice (SORP): Accounting and Reporting by Charities provides guidance for charities preparing accounts on an accrual's basis. We have identified from SORP FRS102 that as a smaller charity, the Mayor of Enfield's Appeal Fund is exempt from preparing a cash flow statement.

If you have any questions on the work completed or the content of this letter, then please do not hesitate to contact me on 07900 168938 or Marion Cameron on 020 8132 1065.

We would like to extend our thanks to Ian and Koulla Panaretou for their co-operation during the course of this review.

Yours sincerely

Gemma Young
Head of Internal Audit and Risk Management

cc

Claire Johnson, Head of Governance and Scrutiny

Koulla Panaretou, Mayoral Services Manager

Ian Kafka, Graduate Finance Trainee

Terry Osborne, Director of Law and Governance

Marion Cameron, Deputy Head of Internal Audit and Risk Management

Lisa Byrne, Audit and Risk Manager

Ejaz Patel, Senior Risk Officer