

## Terms of Reference

### Member Governor Forum

#### **Membership:**

- One representative (not necessarily the Chairman) from each Governing Body nominated by the governors to represent the views of the Governing Body and their School;
- 5 Council representatives including the Member with Portfolio for Education, Children's Services and Leisure (nominated annually by Council);
- The Director for Education, Children's Services and Leisure;
- Three education statutory co-optees (nominated annually by the London Diocesan Board for Schools, Westminster Diocese and the Agency for Jewish Education);
- The Chairmen of the Parents' Forum, Schools' Forum, and Staff Forum /Joint Consultative Group for Teachers;
- One Headteacher representative from each Sector (nominated by Headteacher's Conferences);
- A Lead Officer of the Education, Children's Services and Leisure Department;

Any member who is unable to attend a Forum meeting may nominate a substitute from within the body they represent to attend that meeting.

#### **Remit:**

- To consider a range of issues common to both the Council and governing bodies and to make recommendations to the Cabinet, via the Member with Portfolio for Education, Children's Services and Leisure and any relevant Scrutiny Panel;
- To consider matters concerning the Education, Children's Services and Leisure service referred by school governing bodies, Council Scrutiny Panels, the Policy Co-ordinating Group or other educational partners;
- To receive timely briefings from Education, Children's Services and Leisure Officers on matters being presented to school governing bodies;
- To assist in the development and review of policy including monitoring the impact of the policy;
- To consider priorities for resources in consultation with the Schools' Forum;
- To consult with and receive suggestions and proposals from the forums representing parents and staff.