**MUNICIPAL YEAR 2012/2013 REPORT NO. 76A**

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| **Agenda – Part: 1** | **Item: 15** |
| **Subject: Member Governor Forum – Terms of Reference**<br><br>**Wards: All** | |
| **Cabinet Member consulted: Cllr Orhan** | |

**MEETING TITLE AND DATE:**
**COUNCIL – 19 September 2012**

**REPORT OF:**
Director of Schools and Children's Services

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## 1. EXECUTIVE SUMMARY

Following consideration by the Members and Democratic Services Group (4 September 12) Council is being asked to consider and agree the revised Terms of Reference for the Member Governor Forum.

## 2. RECOMMENDATIONS

To agree the amended Terms of Reference as attached.

## 3. BACKGROUND

The Member Governor Forum has agreed revisions to its current Terms of Reference in order to ensure that they reflect current practice. The revised Terms of Reference were agreed by the Forum at its meeting on 3 November 11. The Members and Democratic Services Group has considered and agreed the revised Terms of Reference and recommended them onto Council, for approval.

Main Changes

The main changes to the Terms of Reference relate to the changing titles of portfolio, from Education, Children's Services and Leisure to Schools and Children's Service. In addition there are now Academies and Free Schools in the Local Authority and the Member Governor Forum were keen to ensure that these groups were also represented at meetings. The Member Governor Forum recommended that the representative could be any member of the Governing body rather than the Chairman. The two noted deletions were that Parents' Forum was removed from the 5th bullet point under membership and Policy Coordinating Group was deleted from the 2nd bullet point of the Remit. Both of these deletions are as a result of the cessation of the group concerned.

The revised terms of reference were then referred back to Member Governor Forum for final approval, prior to consideration by the Members & Democratic Services Group, where they have been recommended onto full Council for approval.

## 4. ALTERNATIVE OPTIONS CONSIDERED

None.

## 5. REASONS FOR RECOMMENDATIONS

Member Governor Forum considered their terms of reference and agreed that they were outdated. They therefore made some minor changes to ensure that they reflected current practice.

## 6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 **Financial Implications -** None

6.2 **Legal Implications -** None

6.3 **Property Implications -** None

## 7. KEY RISKS

None.

## 8. IMPACT ON COUNCIL PRIORITIES

**8.1 Fairness for All**
These changes allow for inclusion of Academies and Free Schools in the representation to MGF.

**8.2 Growth and Sustainability**
None.

**8.3 Strong Communities**

These changes allow for wider consultation across the broad spectrum of School Groups in the Local Authority.

## 9. PERFORMANCE MANAGEMENT IMPLICATIONS

None.

**Background Papers**

- Minutes of the Member Governor Forum meeting held on 18 July 2011
- Draft Minutes of the Member Governor Forum meeting held on 3 November 2011;

- A copy of the Current Terms of Reference agreed in 2006 and the revised Terms of Reference which the MGF recommend to the Members and Democratic Group for approval.

# MEMBER GOVERNOR FORUM

## Terms of Reference

## Agreed by Member Governor Forum 3.11.11

## Agreed at the Members & Democratic Services Group 6 March 2012

## Reviewed and agreed by Member Governor Forum 14 June 2012

## Agreed for referral onto Council by Members & Democratic Services Group 4 September 2012

**Membership:**

- One representative from each **Maintained School/Academy** Governing Body nominated by the governors to represent the views of the Governing Body and their **School/Academy/Free School. Where matters under discussion concerned the direct relationship between the LA and its Maintained Schools, representatives on non maintained Schools will have an observer status.**
- 5 Council representatives (3 majority and 2 minority) including the Member with Portfolio for Children and Young People (nominated annually by Council), **the Chairman and Vice Chairman of Children and Young Peoples Scrutiny Panel, Lead Opposition Member for Schools and** Children's Services **and one other Cabinet Member. (However, where opposition roles are combined, the opposition will nominate an appropriate Member).** The Director for **Schools and** Children's Services.
- Three education statutory co-optees (nominated annually by the London Diocesan Board for Schools, Westminster Diocese and the United Synagogue).
- The Chair of the Schools' Forum and Staff Forum /Joint Consultative Group for Teachers.
- One Headteacher representative from each Sector, (Primary, Secondary and Special) (nominated by Headteacher's Conferences).
- A Lead Officer from the **Schools and** Children's Services Department.

Any member who is unable to attend a Forum meeting may nominate a substitute from within the body they represent to attend that meeting.

**Remit**:

- To consider a range of issues common to both the Council and governing bodies and to make recommendations to the Cabinet, via the Member with Portfolio for Children and Young People and any relevant Scrutiny Panel.
- To consider matters concerning the **Schools and** Children's Services service referred by school governing bodies, Council Scrutiny Panels or other educational partners.
- To receive timely briefings from **Schools and Children's Officers** on matters being presented to school governing bodies.
- To assist in the development and review of policy including monitoring the impact of the policy.
- To consider priorities for resources in consultation with the Schools' Forum.
- To consult with and receive suggestions and proposals from the forums representing staff and schools.