

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND  
CABINET SUB-COMMITTEE  
HELD ON TUESDAY, 19 FEBRUARY 2013**

**COUNCILLORS**

**PRESENT** Bambos Charalambous (Chair), Chris Bond, Achilleas Georgiou and Christine Hamilton

**OFFICERS:** Joanne Stacey (Performance and Information Manager), Peter Doherty (ERPF Administrator), Jayne Middleton-Albooye (Legal), Ann Freeman (Assistant Head of Finance), Richard Tyler (Assistant Director of Finance) and James Kinsella (Governance Team).

**1**

**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. An apology for lateness was received from Councillor Georgiou.

**2**

**DECLARATION OF INTERESTS**

Councillor Charalambous declared a Disclosable Pecuniary Interest in application BUSH014 – purchase of equipment and furniture for Little Wellingtons Pre School as he was related to the applicant. He took no part in the discussion or decision on this item.

**3**

**URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. There were no urgent items.

**4**

**BUDGET 2013/14**

The Sub Committee received a verbal update from Richard Tyler (Assistant Director Corporate Finance) on the budget position relating to the Residents Priority Fund for 2013/14. The following key issues were highlighted as part of the update:

- The inclusion, within the Council's final budget setting report, of the recommendation for any underspend from the Priority Fund in 2012/13 to be carried forward for use in 2013/14; and

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- The proposed £273k reduction in funding for the Priority Fund in 2013/14 being recommended as a corporate saving as part of the final budget setting report to Council.

The Sub Committee noted:

1. The two proposals highlighted above were due to be considered by Council as part of the budget setting process on 27 February 2013.
2. The need to review application of the Capital/Revenue funding split as part of the allocation process for 2013/14 at the end of the current financial year.
3. The need for further consideration to be given to the way in which funding was committed to schemes as the Priority Fund approached its final year of operation. Members were concerned to ensure that a clear approach was identified for dealing with the allocation of any committed funding for schemes whose implementation had been delayed beyond the life of the Fund.

## 5

### APPLICATIONS TO THE ENFIELD RESIDENTS PRIORITY FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.168) presenting the applications that had been formally submitted up to 25 January 2013 for the Enfield Residents Priority Fund.

Joanne Stacey presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

#### 2.1 Bosworth Road Alleygate (BOW036)

A project for Bowes Ward to install an alleygate in Bosworth Road. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment.

The application was approved.

#### 2.2 Firs Farm Primary School Hall Expansion (BUSH013)

The application was deferred pending sign off of the application by the ward councillors.

**2.3 Little Wellingtons Pre School (BUSH014)**

The application was deferred pending sign off of the application by the ward councillors.

**2.4 Bush Hill Park Residents Association - Re-Launch (BUSH015)**

The application was deferred pending sign off of the application by the ward councillors.

**2.5 Bush Hill Park United Reform Church Hall Roof (BUSH016)**

The application was deferred pending sign off of the application by the ward councillors.

**2.6 North Enfield Cricket Club Development Fund (CHAS010)**

Following previous approval of the original application totalling £24, 939 the Sub Committee was advised that the applicant had now obtained a final quote for the scheme, which included an enhanced specification supported by the ward councillors. Given the range of facilities the revised specification would provide, members were minded to approve an increase in the original project award of £1,325 in order to fund the enhanced specification.

**2.7 O'Bay Community Trust/Redeemed Christian Church of God (RCCG) Kingdom Life Chapel (EDM016)**

A project for Edmonton Green Ward to build a chapel entrance to comply with the Disability Discrimination Act and to install an IT system hub for external users. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

Members noted the legal advice provided at the meeting relating to the interest of the applicant in the property which was the subject of the application. In view of the legal advice and additional concerns raised regarding the limited evidence of consultation to support the project, members were minded to refuse the application.

**2.8 The Ideas Station (EDM017)**

A project for Edmonton Green Ward to provide social media training for local women. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training.

The application was approved.

**2.9 Enfield Time Bank – Residents Healthy Living Club (EDM018)**

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A project for Edmonton Green Ward to set up a club to promote healthy eating and a healthy lifestyle. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

Members were advised that clarification was being sought by officers regarding the relation between the Priority Fund application and funding that the applicant had already received from the Council's Sustainable Communities Team. In addition members requested confirmation that the applicant had complied with the necessary licensing requirements. In view of the additional information requested, Members agreed to defer final consideration of the application.

### **2.10 Edmonton Foodbank (EDM022)**

Following previous approval of the original application totalling £24,500, the Sub Committee was advised that the applicant had received additional support from a local supermarket chain in the form of a large non perishable food donation. This had generated an underspend on the original project of £6,500 and the applicant was now seeking approval to its reallocation as a contribution towards the cost of a lease being negotiated on Council owned premises for the scheme. Whilst supportive, in principle, towards the reallocation of funding members (on the basis of legal advice and previous practice) were not minded to approve its use towards the lease of council owned premises. Consideration on the reallocation of any underspend was therefore deferred to allow further consultation with the applicant on its potential use.

### **2.11 The Grangeway Pedestrian Crossing and Refuge (GRA05)**

A project for Grange Ward to build a pedestrian crossing and refuge in the Grangeway by Grange Park Railway Station. Members noted that the application met the social and environment wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities.

Members noted that the high level of public support for the application, which was also supported in principle by the Director-Environment. The application was approved.

### **2.12 St Demetrios Greek School Playground Resurfacing (HAS022), (LOED034) (UPED032)**

A project for Haselbury, Jubilee and Upper Edmonton Wards to repair and resurface the playground at St Demetrios's Greek School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and environment.

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The Sub Committee considered all three applications together. The applications had been deferred at the previous meeting to enable clarification of the costs submitted, which officers advised had now been obtained. As a result the costs being sought under each application were as follows – (HAS022) £29,480; (JUB017) £32,256 & (UPED032) £7,600. Confirmation was provided that it would not be possible to claim back any VAT in relation to these costs. Whilst the Sub Committee was minded to approve the scheme, members felt that a quote for the work should also be sought from the Council's Highway Contractor as a means of further testing and managing the overall level of costs.

### **2.13 Boxers Lake Playground Refurbishment (HILA006)**

A project for Highlands Ward to make improvements to Boxers Lake Playground. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

Members felt there was insufficient detail provided within the application to allow further consideration at the meeting. Whilst not opposed to the principle of the scheme, consideration of the application was deferred to enable further detail on the scheme and costs to be provided.

### **2.14 CRE8 Skills and Employability (LOED033)**

A project for Lower Edmonton Ward to provide employment and skills advice to local residents. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment.

The Sub Committee was advised that following further consultation with ward councillors a revised application had been submitted for the scheme seeking £5,800. The revised application was approved.

### **2.15 IT4 Employment (LOED034)**

A project for Lower Edmonton Ward to provide IT and English for Speakers of Other Languages training for young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

Members concern to ensure that use of any funding awarded was directed towards the purpose identified within the application, given the previous allocation of funds for other equipment. Officers confirmed this would be kept under review as funding would only be released based on the submission of receipts or invoices. On this basis the application was approved.

### **2.16 Anti Crime Signs (PAL023)**

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A project for Palmers Green Ward to provide signs to deter criminals and to warn residents of possible criminal activity. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment.

In view of concerns raised at the meeting, members felt that further detail was needed on the nature of the signage to be used, along with its proposed location and evidence of its potential impact. Consideration of the application was therefore deferred to enable this additional information to be provided.

### **2.17 Mobile CCTV (PAL024)**

A project for Palmers Green Ward to provide mobile CCTV cameras to assist in the detection of and to deter criminal activity. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment.

Whilst minded to support the scheme, concerns were raised by members relating to the management of costs and payments for the ongoing maintenance of the equipment. The application was therefore approved, subject to the award of a maximum level of funding up to £19,000 with further clarification to be sought on how payments would be managed over the length of the scheme.

### **2.18 Tatem Park Centenary Gates (PAL025)**

A project for Palmers Green Ward to install gates to commemorate the centenary of Tatem Park. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

Consideration of the application was deferred until the 2013/14 financial year, in view of the limited level of funding remaining within the original 2012/13 allocation for Palmers Green ward.

### **2.19 Ponders End Festivals (PE023)**

A project for Ponders End Ward to run community festivals in Ponders End Ward in 2013 and 2014. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education skills and training and crime.

Concerns were highlighted by members at the limited detailed provided on the breakdown of costs and overall level of funding being sought for each event. As a result consideration of the application was deferred to enable further

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clarification to be sought on the detailed cost breakdown and location for each event, along with the target communities and role of the Events Manager.

### **2.20 Ponders End Minibus (PE024)**

A project for Ponders End Ward to provide a minibus for the Ponders End Community Development Trust. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education skills and training and crime.

Members concern at the level of funding being sought under the application and in relation to the breakdown of associated on costs and proposed use of the vehicle for hire purposes. In view of the concerns highlighted members were minded to refuse the application.

### **2.21 Roman Way Estate Picnic Tables (SOUB019)**

A joint project, with Enfield Homes, for Southbury Ward to install picnic tables on the Roman Way Estate. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved, subject to confirmation being obtained that Enfield Homes had approved their element of the scheme funding.

### **2.22 Enfield Playing Fields Trees and Wild Flower Meadow (SOUB020)**

A project for Southbury Ward to plant mature trees and a wild flower meadow on the Enfield Playing Fields. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

### **2.23 Cecil Avenue Tree Planting (SOUB021)**

A project for Southbury Ward to plant trees in Cecil Avenue. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

### **2.24 Revitalisation of Southgate Underground Station Wooded Space (SGT016)**

A project for Southgate Ward to revitalise a wooded open space near Southgate Underground Station by maintaining existing planting and providing

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planting trees. Members noted that the application met the environmental wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

In view of concerns highlighted at the meeting regarding ownership of the land originally identified under the scheme the application was approved, subject to confirmation being provided that the land on which the planting would be undertaken was owned by the Council.

### **2.25 Southgate Exposure Magazine (SGT013)**

A project for Southgate Green Ward to produce a magazine with young people. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was approved.

### **2.26 Waterfall Road Closure (SGT014)**

A project for Southgate Green Ward to close Waterfall Road for the Christ Church May Fair. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

The application was approved.

### **2.27 Jubilation of the Minchenden Oak Gardens (SGT008)**

The application was deferred pending sign off of the application by the ward councillors.

### **2.28 Enfield Choral Society Staging (TOWN016)**

A project for Town Ward to provide replacement staging for the Enfield Choral Society. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

The application was approved at the revised level of £12,247 (to include costs relating to delivery and VAT).

### **2.29 ICT Community Courses for the Over 50's (TOWN017)**

A project for Town Ward to provide IT courses and training for residents over 50. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities, education, skills and training.

The application was approved.

### **2.30 Enfield War Memorial Planting and Maintenance (TOWN018)**

A project for Town Ward to fund seasonal planting and maintenance of the Enfield War Memorial, Chase Side. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities and environment.

The application was approved.

### **2.31 Etcetera Morris Men (TOWN019)**

A project for Town Ward to provide support to the Etcetera Morris Dancing Group. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities and education, skills and training.

Concerns were highlighted by members in relation to the breakdown of costs provided, with specific reference made to the costs being sought for advertising, equipment maintenance and venue hire. In view of the concerns raised, members were minded to defer consideration of the application in order to enable further detail to be sought on the breakdown of costs.

### **2.32 Turkish Literacy and Numeracy Classes (TST038)**

A project for Turkey Street Ward to provide Turkish Literacy and Numeracy Classes. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities and education, skills and training and crime.

Members were advised that consideration of the application had previously been deferred to enable further detail to be sought on the level of community consultation and support for the scheme. The applicant had not provided the additional evidence requested and members were therefore minded to refuse the application.

### **Alternative Options Considered**

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

### **DECISION**

- (1) The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

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<b>Ward</b>	<b>Project Title</b>	<b>Amount</b>
Bowes (BOW036)	Bosworth Road Alleygate	£8,500
Edmonton Green (EDM017)	The Ideas Station	£6,741
Grange (GRA005)	The Grangeway Pedestrian Crossing/Refuge	£17,000
Lower Edmonton (LOED033)	CRE8 Skills and Employability	£5,800
Lower Edmonton (LOED034)	IT4 Employment	£13,794
Southbury (SOUB20)	Enfield Playing Fields Trees and Wild Flower Meadow	£3,000
Southbury (SOUB21)	Cecil Avenue Tree Planting	£4,000
Southgate Green (SGTG013)	Southgate Exposure Magazine	£5,174
Southgate Green (SGTG014)	Waterfall Road Closure	£1,000
Town (TOWN016)	Enfield Choral Society Staging	£12,247
Town (TOWN017)	ICT Community Courses for the Over 50's	£7,950
Town (TOWN018)	Enfield War Memorial Planting and Maintenance	£5,400

**(2)** The following applications were approved in principle, subject to the conditions outlined:

Haselbury Ward (HAS022); Jubilee & Upper Edmonton (JUB017) & (UPED032)	St Demetrios Greek School Playground Repairs	(HAS022) £29,480; (JUB017) £32,256 & (UPED032) £7,600 — subject to an additional quote for the works being obtained from the Council's Highway Contractor prior to any final decision on the award of contract.
Palmers Green Ward (PAL024)	Mobile CCTV	Subject to a maximum level of funding up to £19,000 with

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			clarification being sought on how payments would be managed
Southbury (SOUB019)	Ward	Roman Way picnic tables	£1,500 – subject to confirmation from Enfield Homes relating to approval of their element of the scheme funding
Southgate (SCT016)	Ward	Revitalisation of open space around Southgate Underground Station	£850 – subject to confirmation being provided that the land on which the planting would be undertaken was owned by the Council.

**(3)** The following applications were deferred for consideration at a future meeting of the Sub Committee for the reasons indicated:

Bush Hill Park Ward (BUSH013)		Firs Farm Primary School Hall Expansion	To enable the application to be signed off by the ward councillors
Bush Hill Park Ward (BUSH014)		Little Wellingtons Pre School Resources	To enable the application to be signed off by the ward councillors
Bush Hill Park Ward (BUSH015)		- Bush Hill Park Residents Association Re-launch	To enable the application to be signed off by the ward councillors
Bush Hill Park Ward (BUSH016)		Bush Hill Park United Reform Church Hall Roof	To enable the application to be signed off by the ward councillors
Edmonton Green Ward (EDM018)		Enfield Time Bank— residents healthy living club	To enable confirmation to be sought of alternative funding provided and that the necessary licensing requirements have been met

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Highlands (HILA006)	Ward	Boxers Lake Playground refurbishment	To enable further detail on the scheme and costs to be provided
Palmers Green (PAL023)	Ward	Anti Crime signs	To enable further detail to be sought on the signage, its location and evidence of its impact
Palmers Green (PAL025)	Ward	Tatem Park Centenary Gates	To allow consideration of the application during the 2013/14 financial year
Ponders End (PE023)	Ward	Ponders End Community Festivals 2013 & 2014	To enable further clarification to be sought on the detailed cost breakdown and location for each event, along with the target communities and role of the Events Manager
Southgate Green (SGTG008)	Ward	Jubilation of Minchenden Oak Garden	To enable the application to be signed off by the ward councillors
Town Ward (TOWN019)		Etcetera Morris Dancing Club	To enable a further detailed breakdown of costs to be provided

**(4)** The following applications were refused as they did not meet the fund's criteria:

Edmonton Green (EDM016)	Ward	O'Bay Community Trust and Redeemed Christ Church of God Kingdom Life Chapel Disability Discrimination Act Compliance Project
Ponders End (PE024)	Ward	Ponders End Minibus
Turkey Street (TST038)		Turkish Literacy & Numeracy Classes

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- (5) In relation to the updates provided on the following applications previously approved by the Sub Committee:
- (a) Edmonton Green Ward (EDM022) – Edmonton Foodbank: consideration of the use of any underspend from the original allocation, generated as a result of a food donation, be deferred to allow further consultation with the applicant on its potential use. The Sub Committee were not minded to approve its use towards the lease of council owned premises.
  - (b) Chase Ward (CHAS010) – North Enfield Cricket Club Development Fund: the project award be increased by £1,325 in order to provide a further range of improved facilities.
- (6) The Chair of the Sub Committee be given delegated authority to provide final project approval in cases where applications are agreed in principle subject to certain conditions and these conditions have been met.

**Reason:** The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

## 6

### FINANCIAL MONITORING REPORT

The Sub Committee received a financial monitoring update report from Ann Freeman (Assistant Head of Finance) detailing the fund expenditure by ward to 5 February 2013.

NOTED

1. The spend summary for the Fund contained within the update report, split on a ward by ward basis.
2. The identification of a £32k underspend in relation to the allocation for projects approved during 2011/12 which had now been confirmed as completed.

**AGREED** that

- (1) the Sub Committee hold an informal meeting, prior to the end of the 2012/13 financial year in order to review in more detail:
  - (a) the level of funding allocated to schemes during the 2011/12 financial year for which there was still an ongoing commitment in relation to projects still to be completed or which had not yet been subject to any detailed claim. The breakdown to be provided on a ward basis and to include consideration of the options for dealing with any underspend in relation to its impact on the 2012/13 financial year.

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- (b)** the 2011/12 schemes identified under **(1)** above which had yet not been subject to any detailed claim for funding
- (2)** all future monitoring update reports include a split (in relation to the spend to date) to identify the level of funding carried forward for projects from 2011/12 & 2012/13.

**7**

### **MINUTES OF THE MEETING HELD ON 15 JANUARY 2013**

The minutes of the meeting held on 15 January 2013 were agreed as a correct record.

**8**

### **DATES OF FUTURE MEETINGS**

NOTED the dates agreed for future meetings of the Cabinet Sub Committee:

- Tuesday 19 March 2013
- Tuesday 16 April 2013