#### MUNICIPAL YEAR 2013/14 REPORT NO.

**COMMITTEE:** 

**Licensing Sub-Committee** 

3 July 2013

**REPORT OF:** 

**Principal Licensing Officer** 

**LEGISLATION:** 

**Licensing Act 2003** 

Agenda - Part

Item

SUBJECT:

Application for a new premises licence

PREMISES:

**Funky Lounge** 

111 Green Lanes, Palmers Green N13

WARD:

**Bowes** 

# 1 <u>LICENSING HISTORY & CURRENT POSITION</u>:

- 1.1 The premises is not and has not been licensed under the Licensing Act 2003.
- 1.2 A copy of a location map of the premises is attached as Annex 01.

# 2 THIS APPLICATION:

- 2.1 Application is made by **Ms Cristina Teixeira** for a Premises Licence. The application seeks:
- 2.1.1 **Hours the premises are open to the public**: Sunday to Saturday from 08:00 to 00:00.
- 2.1.2 Supply of alcohol (on supplies only): Sunday to Saturday from 10:00 to 23:30.
- 2.1.3 Late night refreshment: Sunday to Saturday from 23:00 to 00:00.
- 2.2 The application was advertised in accordance with the requirements of the Licensing Act 2003.
- 2.3 Each of the Responsible Authorities were consulted in respect of the application.
- 2.4 A copy of the application is attached as Annex 02.

# 3 **RELEVANT REPRESENTATIONS**:

- 3.1 **Metropolitan Police**: Representation is made on the grounds of the prevention of crime & disorder. The authority considers that it is appropriate, for the promotion of the licensing objectives, to reject the application.
- 3.1.1 A copy of the representation is attached as Annex 03.
- Licensing Authority (including Licensing Enforcement, Environmental Health, Trading Standards, Planning, Health & Safety and Children's Services): Representation is made on the grounds of the prevention of crime & disorder, the prevention of public nuisance and the protection of children from harm. The authority considers that it is appropriate, for the promotion of the licensing objectives, to reject the application.
- 3.2.1 A copy of the representation is attached as Annex 04.
- Other Persons: Representation is have been made, against the application, by residents. The grounds of representation include the prevention of crime & disorder, the prevention of public nuisance, public safety and the protection of children from harm.
- 3.3.1 A copy of the representation is attached as Annex 05.

## 4 RESPONSE TO THE REPRESENTATIONS:

- 4.1 On 6 June 2013 the applicant wrote to all parties that have made representations.
- 4.2 A copy of the letter is attached as Annex 06.

# 5 PROPOSED LICENCE CONDITIONS:

5.1 The conditions arising from this application are attached as Annex 07.

# 6 **RELEVANT LAW, GUIDANCE & POLICIES**:

- 6.1 The paragraphs below are extracted from either:
- 6.1.1 the Licensing Act 2003 ('Act'); or
- 6.1.2 the Guidance issued by the Secretary of State to the Home Office of October 2012 ('Guid'); or
- 6.1.3 the London Borough of Enfield's Licensing Policy Statement of April 2012 ('Pol').

#### **General Principles:**

- The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].
- 6.3 The licensing objectives are:
- 6.3.1 the prevention of crime and disorder;
- 6.3.2 public safety;
- 6.3.3 the prevention of public nuisance; &
- 6.3.4 the protection of children from harm [Act s.4(2)].
- In carrying out its functions, the Sub-Committee must also have regard to:
- 6.4.1 the Council's licensing policy statement; &
- 6.4.2 guidance issued by the Secretary of State [Act s.4(3)].
- The Sub-Committee may not have regard to whether or not a proposal is likely to be permitted in accordance with the law relating to planning or building [Pol s.18.1].

# **Cumulative Impact Policy:**

The applicant premises/club premises is not located in a Cumulative Impact Policy Area [Pol s.9.21/22].

#### Hours:

- The Sub-Committee decides licensed opening hours as part of the implementation of the licensing policy statement and is best placed to make decisions about appropriate opening hours in their area based on their local knowledge and in consultation with responsible authorities [Guid 10.11].
- Stricter conditions with regard to licensing hours may be required for licensed premises situated in or immediately adjacent to residential areas to ensure that disturbance to local residents is avoided. This will particularly apply in circumstances where, having regard to the location, size and nature of the premises, it is likely that disturbance will be caused to residents in the vicinity of the premises by concentrations of people leaving, particularly during normal night-time sleeping periods [Pol s.8.4].
- The impact upon the licensing objectives from people gathering at takeaways, particularly after other licensed premises have closed, can be considerable. In determining licensing hours, regard will therefore be had to the density and closing times of licensed premises in the vicinity [Pol s.8.8.2].

#### Conditions:

- In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives [Guid 8.34].
- Applicants are expected to provide licensing authorities with sufficient information to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises [Guid 8.40].
- Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. Standardized conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives [Guid 1.17.

#### **Decision:**

- As a matter of practice, the Sub-Committee should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas [Guid 9.33].
- In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
- 6.14.1 the steps that are appropriate to promote the licensing objectives;
- 6.14.2 the representations (including supporting information) presented by all the parties;
- 6.14.3 the guidance; and
- 6.14.4 its own statement of licensing policy [Guid 9.34].
- Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers <u>appropriate</u> for the promotion of the licensing objectives. The steps are:
- 6.15.1 to grant the application subject to the mandatory conditions and such conditions as it considers necessary for the promotion of the licensing objectives;
- 6.15.2 to exclude from the scope of the licence any of the licensable activities to which the application relates:
- 6.15.3 to refuse to specify a person in the licence as the premises supervisor;
- 6.15.4 to reject the application [Act s.18].

#### **Background Papers:**

None other than any identified within the report.

#### Contact Officer:

Mark Galvayne on 020 8379 4743

ANNEROI



Funky Lounge, 111 Green Lanes, LONDON, N13 4SP

LONDON BOROUGH OF ENFIELD CIVIC CENTRE, SILVER STREET ENFIELD, EN1 3XE TEL: 020 8379 1000





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# Application for a premises licence to be granted under the Licensing Act 2003

# PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

er	Before completing this form please read the guidance notes at the end of the form.  If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets i necessary.  You may wish to keep a copy of the completed form for your recent.							
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th	e relevant licensing authority in accordance	we are mai with section	ong this applicant the License in th	cation to you as				
	art 1 – Premises Details			and				
11	ostal address of premises or, if none, ordna 1 Green Lanes	nce survey r	nap reference	or description				
1								
Po	st town London		Post code	N13 4SP				
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Tel	lephone number at premises (if any)							
Noi	n-domestic rateable value of premises £1300	00		3				
Par	rt 2 - Applicant Details	,						
Ple	ase state whether you are applying for a prem	ises licence a	as					
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a)	an individual or individuals *	$\boxtimes$	please comple	ete section (A)				
b)	a person other than an individual *			3				
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	ii. as a partnership		please comple	ete section (B)				
	iii. as an unincorporated association or			. ,				
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ENVIRONMENT & STREET SCENE

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o statutory fu				
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(A) INDIVIDUAL APPLIC	ANTS (fill in as	applicable)		
Mr  Mrs	Miss 🛚	Ms 🗌	Other Title (for example, Rev)	
Surname Teixeira	i x	First na Cristina	mes	*, ===
I am 18 years old or ove	r	.,	⊠ Ple	ase tick yes
Current postal address if different from premises address	54 Kenmare G	ardens, Palmers	s Green	
Post Town London			Postcode	N13 5DN
Daytime contact telepho	ne number		24	
E-mail address (optional)				Λ
SECOND INDIVIDUAL AI	PPLICANT (if a	pplicable)	LU .	
Mr Mrs Mrs	Miss 🔲 ,	Ms 🔲	Other Title (for example, Rev)	
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		1		

	ase give a general description of the premises (please read guidance note1 fee Shop	)
		11
	000 or more people are expected to attend the premises at any time, please state the number expected to attend.	
Wha	at licensable activities do you intend to carry on from the premises?	
	ase see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and nsing Act 2003)	2 to the
Pro	vision of regulated entertainment	Please tick yes
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	-
f)	recorded music (if ticking yes, fill in box F)	·
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
Prov	vision of entertainment facilities:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)	
Prov	vision of late night refreshment (if ticking yes, fill in box L)	区
Sup	ply of alcohol (if ticking yes, fill in box M)	$\boxtimes$
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Supply of alcohol Standard days and timings (please read			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	×
guidance note 6)			guidance note /)	Off the premises	
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State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Miss Cristina	Teixeira		
<b>Address</b> 54 Kenmare	Gardens, Palmers Green, London		
7 1			
Postcode	N13 5DN		
Personal Lid LN/20120008	ence number (if known) 33		
	nsing authority (if known) ugh of Enfield	ŝ <	2

# N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

N/A

# 0

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note
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Mon	08:00	00:00	
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Sat	08:00	00:00	
Sun	08:00	00:00	

P Describe the steps you intend to take to promote the four licensing objectives:

# a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

In preparation for this application i have had regard to the Borough's statement of licensing policy, the section 182 Guidance and the Licensing Act 2003.

The standard practices listed below will be maintained at all times. All reasonable steps will be taken to ensure that the premises will have a positive impact upon the local environment and its residents at all times.

#### b) The prevention of crime and disorder

The licensee will particate in any shop/business watch initiative if available.

All incidents of a crime and disorder will be recorded in an incident logbook kept at the premises. Additionally, any incidents of crime and disorder will be reported to the Police. CCTV to be installed,maintained and correctly operated. Tapes will be kept for 31 days.

#### c) Public safety

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exits signs, numerous smoke detectors and emergency lighting (see enclosed plan for details of locations). All appliances are inspected annually.

All emergency exits shall be kept free from obstruction at all times. All building work, and the operation of the premises will be carried out in accordance with appropriate legislation..

#### d) The prevention of public nuisance

All customers are asked to leave quietly. Clear and legible notices will be displayed to remind customers to leave quietly.

Customers will be discouraged from congregating inside or outside the premises.

Trade waste agreement to be maintained at all times.

#### e) The protection of children from harm

All refusals are to be entered into a refusals book, which is to be made available to the Police or relevant Council employee upon request.

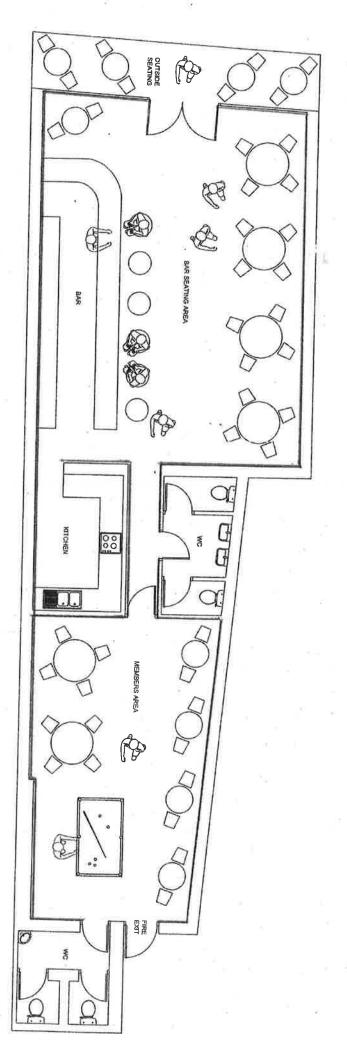
The licensee & all employees shall request accredited proof of age cards for example, the Connexions card and Citizen Card, new type of driving licences with photographs, a passport, an official identity card issued by HM Forces or by an EU country, bearing the photography and date of birth of bearer.

A sign reminding customers that alcohol cannot be served to persons under the age of 18 shall be displayed on the premises.

100			Please tick	yes
• I have mad	de or enclosed payment of the fee			$\boxtimes$
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111 Green Lanes, Palmers Green, London N13 4TT

Scale 1:100 @ A4
Red Line = Licensed Area





## **POLICE REPRESENTATION**

Name and address of premises: Funky Lounge

111 Green Lanes
Palmers Green

N13 4SP

Type of Application:

**New Premises** 

Worksheet number:

WK/213011716

#### **The Application**

This is an application for a new premises licence for the supply of alcohol (indoors only) and the provision of late night refreshment (LNR) as follows;

	Monday - Sunday	
Opening Hours	08:00 - 00:00	
Supply of Alcohol	10:00 – 23:30	
LNR	23:00 - 00:00	

#### In summary I wish to make representation on the following:

Prevention of Crime & Disorder

I wish to make representations against the granting of this application for the following reasons.

This particular premises has been the cause of concern for the local Police Safer Neighbourhoods team (Bowes Ward) regarding the activity of both staff and customers since the club opened in its present form.

I have researched police intelligence systems for the last year with the following results:

Crimint – **YERT00358389**, 15/04/2013. Relates to information given to local SNT officers about concerns regarding Funky Lounge and young women seen to be entering on a regular basis with suggestions of prostitution and drug dealing. Redacted and exhibited as my exhibit **MGF/1** 

Crimint – **YERT00360088**, 18/05/2013. Relates to an intelligence report submitted by PS Lorna Taylor, the ward Sergeant responsible for Funky lounge. The report outlines of a visit made to the club on Thursday 16<sup>th</sup> may 2013 with evidence of smoking within

the premises, facilities for gambling being present by way of card tables and AWP machines. A request was made to speak to the manager. A short while later a female attended claiming to be in charge. At this point two of the males who had been seen smoking earlier got up and ran out, one via the front door, the other out of the back door. Officers chased after both males but lost them. (CAD YE9556/16May refers, Redacted as my exhibit MGF/2) Upon the officer's return to the club, a strong smell of cannabis was detected by the toilet area at the back of the building. Officers also noted that there were glasses on a table in the Café area which contained what the officers described as Whisky although no bottles were seen to be on display. Copy of this intelligence report redacted as my exhibit MGF/3.

Crimint - YERT00360089, 18/05/13. Relates to a further visit made to the club on Friday 17<sup>th</sup> May 2013 by officers from the local SNT, including Sergeant Taylor. Males were observed on the approach of police to enter the club but had disappeared once officers were inside leaving their coats behind. The same female who stated that she was in charge was present. When asked to give details of the owner, she stated she didn't know and refused to give any details. One of the officers in attendance noticed a wrap of white powder on top of a fridge inside of the venue. The female was arrested on suspicion of being on possession of a class 'A' drug. A search of the premises was then undertaken and a forged driving licence was found in the same females' name which subsequently was found to be false after having been finger printed. Later the female admitted to possessing both the class 'A' drugs and the forged driving licence and was dealt with by way of an adult caution. Copy of intelligence report redacted and exhibited as exhibit MGF/4.

Statement by PC 456YE Panteli outlining the two visits made by officers to the venue as above. Exhibit KP/1

A member of the Bowes SNT would like to attend any licensing sub committee hearing regarding this application in order to pass on her concerns over the way this club has been run.

Further to the above, I have tried to contact the applicant in this matter, Miss Cristina Teixeira at the home address supplied. I have called on the house on two occasions with no reply and have checked the voters register which shows no one by that name as residing there.

I have contacted the agents who submitted this application, F.S.L. Business Consultants, 20 Adamson road, London, NW3 3HR and spoken to Fabien who stated that he was unaware of the ongoing issues at Funky lounge. I was then contacted by a Mr Panayiotou who claimed to be the owner of the premises. Mr Panayiotou stated that he had sub-let the premises whilst he was being treated for cancer and likewise was unaware of the problems at the premises.

Mr Panayiotou explained that as a result of the ongoing issues, he had closed the premises immediately and made me aware that it was his intention to refurbish the shop with the intention of reopening in approximately 8 - 10 weeks.

I asked Mr Panayiotou who the applicant, Miss Cristine Teixeira was as I had been unable to contact her. He stated that she was his girlfriend and that they intended to run the premises together when it reopened and that the address given on the application for her was his parents as she sometimes stayed there.

As can be seen from the above intelligence and information reports, this venue is associated with criminality and it is strongly believed that should this licence be granted, little or no heed would be paid to the licensing objectives.

Although Mr Panayiotou has informed me that he intends to manage the premises personally from now on, I still fear that I have not received enough reassurances that all the licensing objectives will be adhered to, in particular with regards to crime & disorder.

Therefore, Police object to the granting of this licence in its entirety.

#### **Cumulative Impact Policy**

London Borough of Enfield

This premise is not within one of Enfield Boroughs Cumulative Impact Policy areas.

#### CCTV

CCTV is an essential ingredient in deterring crime and gathering evidence if crime is committed. Although CCTV is discussed in the operating schedule, insufficient detail has been provided to ensure its quality and integrity. Police therefore request the following condition is applied to the premises licence to ensure quality performance.

#### **DRINKING CONTROL AREA**

#### <u>Designated alcohol control zone:</u>

The premises is in the Green lanes & Winchmore Hill Green drinking control area. LB of Enfield's Licensing Policy, para 24.2 states "in considering licence applications and reviews, the Council will have regard to the impact of licensed premises on the observance of the designated area controls. This is likely to be particularly relevant to sales of alcohol for consumption off premises and unauthorised removal of drinks that have been supplied for consumption on premises." The application is for the supply of alcohol on the premises.

I have concerns regarding the observance of the designated alcohol control zone.

However, If this application were granted in full or part, I would recommend the following alteration be made to the licence conditions. I also suggest that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

#### \*PLEASE REFER TO ANNEX 07\*

Officer: Martyn Fisher PC 357YE

Tel: 0208 379 6112

Martyn.Fisher@Enfield.Gov.uk

Date: 28th May 2013

IIP

#### TREAT AS RESTRICTED

28/05/2013

# CRIMINT PLUS - INFORMATION REPORT OFFICER SAFETY

URN YERT00358389

Subject Licensing - Funky Lounge/Club Planet

 GPMS
 RESTRICTED

 Event Date
 15/04/2013

 Date Created
 15/04/2013

 Date Updated
 16/04/2013

Risk of Serious Harm? No

Decision Status NFA / CLOSED

Administration Status Administration Complete

#### **Details**

Subject Licensing - Funky Lounge/Club Planet

Borough Enfield Bowes

Created By p222301 Efdokoula PANTELI (YE)

Source XRef YEIS00113161

#### **Evaluation**

Officer Safety Yes
Risk of Serious Harm? No
CRIS or Merlin Required? No
Evaluation E41
NIM Level 1

#### Information Marker (Replaces QQ Codes)

Туре	Sub Type		
Community Issues	Licensing		
Drugs			

#### **Report Information**

Police were on foot patrols along Green Lanes N13 on Friday 12/04/2013. Police were approached by various members of the public who want to remain anonymous expressing concern about certain shops in Green Lanes N13. The shops mentioned were the Funky Lounge, Club Planet and the Bujani. The people state that although the shops are relatively quiet during the day in the evenings there are young females attending the premises suggesting prostitution. Also there

was a suggestion of possibly drug dealing at the back of the premises with high end spec vehicles attending the locations and leaving very shortly after. It has been reported.

The informants also stated that the shops are relatively quiet and don't understand how they make the money to pay the bills. Again suggestions that the shops are either fronts for laundering money or they are open from ill gains.

Police noticed a male who always hangs out at Funky Lounge and Bujani called Police suspect that this male is a look out for both shops. He is always seen around the shops wearing dark glasses and when police are seen in the area he dives into the shops. was stopped a few times and searched under sec 23 of the misuse drugs act with negative result.



#### **Assessment, Decision & Administration**

Intel Unit Owning

Enfleld (YE)

#### **Assessment and Decision**

**Priority Assessment** 

Low No

Risk of Serious Harm? **Decision Status** 

NFA / CLOSED

Focus Desk(s)

Safer Neighbourhood Desk

#### Administration

Administration Status

Administration Complete

Data Standards checked? Core Records created or updated?

Υ

Reviewed for CRIS and Merlin?

Υ

Briefing

#### Legacy

**FAO Desk** 

Safer Neighbourhood Desk

IIP

#### TREAT AS RESTRICTED

28/05/2013

# CAD

Reference Id

YE/9556

Date Time

16/05/2013 21:39:46

Location
Opening Code

111 GREEN LANES, N13:FUNKY LOUNGE 503 - Police Generated Resource Activity

301 - Licensing

400 - Suspects Chased On Foot

#### **Incident Details**

Received By

O - Ordinary

Caller Name

**LORNA TAYLOR 405YE** 

Caller Type

S - Staff on Duty

**Opening Code** 

503 - Police Generated Resource Activity

301 - Licensing

400 - Suspects Chased On Foot

Classifier Code

503 - Police Generated Resource Activity

301 - Licensing

Qualifier Code

701 - Assistance Requested / Rendered

Resolution Code

703 - No Offences Disclosed

Urgency

R - Referrred

Date and Time of Arrival

16/05/2013 - 21:43:00

Incident Entered at Operator ID

CCC -CHS

#### **Cross References**

System	URN
CRIS	NOT CRIMED

#### Tags

#### **Resource Assigned**

Time	Date	Call Sign	Туре	Description
21:39:54	16/05/2013	405YE	FP	FOOT PATROLS
21:39:56	16/05/2013	456YE	FP	FOOT PATROLS
21:39:54	16/05/2013	405YE	FP	FOOT PATROLS
21:39:56	16/05/2013	456YE	FP	FOOT PATROLS
21:48:30	16/05/2013	YE23N	IRV	IRV
21:48:30	16/05/2013	YE23N	IRV	IRV

## **Location Details**

#### **Attendance Location**

Location

111 GREEN LANES, N13:FUNKY LOUNGE

Map Reference

530980192153

Ward

**YE13** 

Sector OCU YW - Enfield YE - Edmonton

#### **Incident Location**

Location

111 GREEN LANES, N13:FUNKY LOUNGE

Map Reference Sector 530980192153

YW - Enfleid

OCU

YE - Edmonton

IIP.

#### TREAT AS RESTRICTED

28/05/2013

# **CRIMINT PLUS - INFORMATION REPORT**

URN YERT00360088

Subject Licensing - Funky Lounge

 GPMS
 RESTRICTED

 Event Date
 16/05/2013

 Date Created
 18/05/2013

 Date Updated
 20/05/2013

Risk of Serious Harm? No

Decision Status NFA / CLOSED

Administration Status Administration Complete

#### **Details**

Subject Licensing - Funky Lounge

Borough Enfield Ward Bowes

Created By p007725 Lorna TAYLOR (YE)

Source XRef YEIS00114921

#### **Evaluation**

Risk of Serious Harm? No
CRIS or Merlin Required? No
Evaluation B21
NIM Level 1

Information Marker (Replaces QQ Codes)

#### **Report Information**

On Thursday 16th MAY,2013 at approximately 2215 hours officers from Bowes SNT attended FUNKY LOUNGE 111 Green Lanes,N13 to conduct a visit to the premises on behalf of PC Martyn Fisher licencing officer.

The purpose of the visit was to check premises and speak to the proprieter re an ongoing license application applied for by the property.

On entering rear alleyway there were 4-6 males who made off on police arrival.

Upon arrival officers entered the property via the rear door. Immediatly it was noted that in a room which appeared to be a games room with a pool table, two gaming machines and card tables, two Eastern European males were sitting on sofas smoking cigarettes in the premises. There was an ash tray on the table and it was full of cigarette butts. There were also other cigarette butts on the floor near where they were sitting.

In the main room of the premises which is supposed to be the coffee shop/ice cream parlour there were another group of males approximately 5-6 of Eastern European origin. The majority of this group were also smoking. An ash tray which was black plastic was on the table. 2 cigarette butts were observed in the ash tray and one was on the floor under the table where the males were sitting.

Officers asked who was in charge at the property. One of the males stated that the boss was out and that they would ring her.

Approximately 5 minutes later a female attended the property.

She gave her details as



FEMALE

IC2

F506

Slim build with black hair in a pony tail.

Whilst speaking to two of the males who had been sitting smoking in the main room ran from the premises. One ran out of the front door and one out of the rear door.

The first male described as

MALE

IC2

f510

Slim bulld.

Goatee beard

A age 30 years.

2nd

MALE

IC2

F509

Prop build

Clean shaven

short black hair

Black leather jacket and jeans.

Officers advised the purpose of their visit. When asked about permitting the smoking to take place on the premises stated that she was not aware people were smoking because she was out.

Walking around the premises police observed the following. The toilets at the rear of the property smelt strongly of herbal cannabis.

There was no food being served although there were food menus.

There were glasses on the table in the cafe part of the premises that had a alcohol in them. It appeared to be whisky from the smell. No bottles of alcohol were observed on display in the premises.

·利利·西斯

On the front window of the property was the current license application. There was a table and a chair outside on the pavement of the property.

The rear doors of the property were wide open. The lights were on. In the back room of the property was a card table with cards scattered on it. There were various coloured gaming chips on the table.

There were two £70 gaming machines called "Black horse"

There were CCTV cameras in the property. One near the front door which was looking at the floor. Another in the rear of the cafe which was pointed looking at a wall. In the gaming room there was a 3rd monitor which was looking at the street outside. The CCTV monitoring screen was in the kitchen. It was checked and it was trained to be looking at the street outside the front of the property rather than anything going on in the premises.

said she was in charge but was not the licensee but could not give details of who it was,

Also noted in the premises were excercise books with money amounts written in it and score sheets. No money apparent though.

It appears the venue is not selling food or drink of any variety. It does not appear to be a coffee shop or ice cream parlour as advertised. Gambling, smoking and drug smoking appear to be taking place at the property.

E mail to Martyn Fisher to advise.

#### **Assessment, Decision & Administration**

Intel Unit Owning

Enfield (YE)

#### Assessment and Decision

Priority Assessment

Low

Risk of Serious Harm?

Nα

**Decision Status** 

NFA / CLOSED

Focus Desk(s)

Safer Neighbourhood Desk

#### **Administration**

Administration Status

Administration Complete

Data Standards checked?

Υ

Core Records created or updated?

Reviewed for CRIS and Merlin?

#### **Briefing**

#### Legacy

**FAO Desk** 

Safer Neighbourhood Desk



IIP

#### TREAT AS RESTRICTED

28/05/2013

# **CRIMINT PLUS - INFORMATION REPORT**

URN YERT00360089

Subject Licensing - Funky Lounge

 GPMS
 RESTRICTED

 Event Date
 17/05/2013

 Date Created
 18/05/2013

 Date Updated
 20/05/2013

Risk of Serious Harm? No

Decision Status NFA / CLOSED

Administration Status Administration Complete

#### **Details**

Subject Licensing - Funky Lounge

Borough Enfield Ward Bowes

Created By p007725 Lorna TAYLOR (YE)

Source XRef YEIS00114923

#### Evaluation

Risk of Serious Harm? No CRIS or Merlin Required? No

Other Refs Cris 52099814/13

Evaluation B21 NIM Level 1

#### Information Marker (Replaces QQ Codes)

Туре	Sub Type
Drugs	Possession

#### **Report Information**

On Friday 17th May,2013 at about 2100 hours officers from Bowes SNT attended Funky Lounge 111 Green Lanes,N13. It was a follow up visit from YERT00360088 conducted 16/5/2013 where during a licensing visit smoking was observed. The premises smelt of cannabis and cusomers fled the property on police arrival.

On this visit there were 3 males obeserved outside the front of the property on the pavement. The female who gave her details as was sweeping the alley to the rear of the property.

Whilst we parked the car the female was seen to make into the property quickly after seeing us. When we got into the

property only the female was present. The males who had been standing outside on the pavement had gone. They had left their jackets on the black leather sofas in the cafe part of the building.

Noted from the visit the night before ashtrays had been cleared away. There was a strong smell of air freshener in the property. Cards and chips from the gaming table had been thrown down the back on one of the sofas in the rear games room

was asked where the proprieter was. She kept saying she did not know and refused to give his deatails.

One of the PC s noted that appeared nervous. She kept looking in the direction of the fridge. Pc Wilson observed that there was a wrap of white powder on top of the fridge. He seized it and arrested for possession of the wrap as she was the only person on the premises and was in charge of the premises by her own omission.

A SEC 32 search was then conducted of the property. No further drugs were found. In the gaming room a large roll of cling film was found and several small self seal bags were found in both the games room and on the kitchen counter.

Once at YE was live scanned. She had given false particulars

Her real details are.



IC2 F504 PNCID 11/320522K

89 HIGH ST,E17

Known for TDA, prohibited weapons.

was also in possession of a forged driving licence.

admitted possession of the white powder which tested as cocaine. She also tested positive for cocaine when given a COZART test.

Subject admitted possession of the cocaine for her own use and the forged driving licence. She was cautioned for both offences

E mail to Martyn Fisher to advise by SNT

#### **Assessment, Decision & Administration**

Intel Unit Owning

Enfield (YE)

**Assessment and Decision** 

**Priority Assessment** 

... Medium

IIP

#### TREAT AS RESTRICTED

28/05/2013

Risk of Serious Harm?

Decision Status Focus Desk(s) No

NFA / CLOSED Drugs Desk

#### **Administration**

Administration Status
Data Standards checked?

Core Records created or updated? Reviewed for CRIS and Merlin? **Administration Complete** 

Y

Y



**Briefing** 

Legacy

FAO Desk

Drugs Desk



**Attachments** 

**Links** 





	CJ Act	<b>W</b> t 1967, s.9; MC Act 19	VITNESS ST. 280, ss.5A(3)(a) and 53			kules 2005, Ru	le 27.1	
	Statement of	PC PANTELI 456	YE	URN:	01	YE		13
	Age if under 18	Over 18	(if over 18 insert 'over	18') Occupati	on: F	Police Office	r	
	make it knowing th	onsisting of: 2 phat, if it is tendered in a false, or do not believ	evidence, I shall be li					
	Signature:				Date:	17th of M	ay 2013	1444
	Tick if witness evide	ence is visually recorde	ed (supply wi	itness details c	on rear)		9	
	On Thursday 16th	of May 2013 just a	after 22:00 hours m	yself and Al	PS Taylo	r we attende	d the Funky L	ounge,
	111 Green Lanes 1	N13 4SP for an alco	hol licence visit. C	AD 9556/161	May13 re	ference. I an	the ward offi	cer for
	Bowes SNT and o	on many occasions	members of the pul	blic informe	d me that	t the premise	s show that th	ney are
	closed however th	ere are people with	suitcase coming fro	m the back a	alley, the	re has been s	moking and d	rinking
	alcohol in all hour	s and that this happe	ens most nights very	y late and ear	ly hours	of the mornin	ng causing ant	i social
	behaviour in the ar	rea. It is intimated th	at there could be po	ossibly illega	l persons	at the premi	ses and also sr	noking
	drugs and illegal g	ambling taking place	e.					
	I parked the marke	ed police vehicle in	Belsize Avenue N1	3 and mysels	f and AP	S 405YE Tay	lor went throu	igh the
	service alley into t	the back of the prem	ises. The back door	r was open a	nd I saw	two males si	tting near the	middle
	door smoking with	n ashtrays on the tab	le. APS Taylor info	rmed them o	of the visi	t and asked v	vho is in charg	ge. The
	males looked extre	emely nervous and	begun to get their	phones out	and tryin	g to make ca	ills in their la	nguage
	unknown to me. V	We then went through	gh the door which,	lead to the f	ront of the	he shop. The	re I saw anoth	er two
	males sitting by th	e right side of the sh	nop with clear glass	es in front o	f them. T	here was a pa	acket of cigare	ttes on
	the table with an a	shtray full of cigaret	tte buts. Again we a	asked who w	as in cha	rge here and	the males were	e again
	nervous and appea as whisky.	red not to speak Eng	glish. I smelt the bro	own li <b>quid</b> ir	the clea	r glasses and	recognised the	e smell
		was asking who is i	in abarra of the abo	an hut nahad	v ownad	up and ham	n to use their	mahila
		_	•	•				
	-	e two males which I			-	•		_
	_	ed by a middle door		_	-			
		ey may have been e			_			
	-	cannabis. As I was						
		ere acting suspicious ase but the two male			_			
_								
	Signature:		Signature w	vitnessed by:	********			**********

Continuation of Statement of

PC PANTELI 456YE

female turned up and stated that she was in charge and that she went to the local shops to buy items. APS Taylor asked the female questions in regards to who stays in charge of the shop and she stated that she was. APS Taylor asked the female who the males were who run off and she stated that they were customers. When asked which shop she was in police checked with the shop owner who confirmed this and also informed police that she bought a bottle of whisky amongst other items. Police did not see the bottle of whisky. It is suspected the female may have disposed the bottle to the two males who absconded or taken it to 89 Green Lanes N13.

Clearly there were gambling tables at the back and also playing cards and poker chips. Also there were two gambling machines. The shop did not look like it was well organised and seemed to be a few people who appeared to be on the phone when police arrived to call the boss. There seemed to be a connection with a further shop in 89 Green Lanes NI3 Bujani. Police also attended there and again the same set up where there were four males in the back room playing cards and a poker table was on the side but not set up. At the front there was a snooker table with two males playing and a bar. Police spoke to the manager who gave his name as Mr Arjan Elezi and informed him that police were carrying out a licence visit. He stated that they do not sell alcohol only soft drinks. Clearly there was a bar with two empty boxes of Tennessee Whiskey on display. Mr Elezi became very coy and stated that police were upset because two males run from them. It is suspected that during the early hours both shops stage gambling games with money and the so called managers earn their wages by catering to the players. These places where the gambling is taking place is often in the back room and normally access is on know basis with a middle door shut with lookouts in the shop to alert them for police arrival. These shops are often disguised as social clubs with men mostly being members. It was also evident that smoking is allowed at the premises.

Signature:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Signature witnessed by:	



#### LICENSING AUTHORITY REPRESENTATION

This representation is made by Enfield's Licensing Enforcement Team and is made in consultation with and on behalf of the Trading Standards Service (inspectors of Weights & Measures), Planning authority, Health & Safety authority, Environmental Health authority and the Child Protection Board.

I confirm I am authorised to speak at any hearing on behalf of the Licensing authority, Trading Standards Service (inspectors of Weights & Measures), Planning authority, Health & Safety authority, Environmental Health authority, and Child Protection Board).

Name and address of premises: Funky Lounge

111 Green Lanes

London N13 4SP

Type of Application:

**New Premises Licence** 

I certify that I have considered the application shown above and I wish to make representations that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the following reasons:

#### **Background History:**

This premises is for a coffee shop and the application is to provide the following activities:

Activity	Applied for Hours
Open	08:00 - 00:00 Mon - Sun
Alcohol (off sales)	10:00 – 23:30 Mon - Sun
LNR	23:00 - 00:00 Mon - Sun

Council records show the following history of complaints:

- Mon 05/09/11 Complaint received alleging that drug dealing takes place at the premises. Information past to the police.
- Wed 07/09/11 Complaint stating that the premises sells food and drink from their back door after 22.30.
- Wed 05/10/11 Another complaint stating that the premises sells hot food out the back of the alleyway late at night.
- Fri 07/10/11 Telephone conversation with complainant. Complainant alleges that people go in and out of the premises until 1am. Complainant also stated that there are ASB issues in the area and that they have smelt illegal substances being smoked inside and outside of the premises. The complainant stated that they have contacted the police about these issues.

- Fri 14/10/11

  23:55 Out of Hours Licensing Officers (TH & CT) visited the premises. Checked the alley gates on both Melbourne Ave and Sidney Ave and they were all locked and secure. There were people sitting at the back of the premises, behind a curtain. Front door was ajar. Entered and spoke to waitress inside. She said that the premises closes at 7.30pm and the only reason they are open is that it is a friend of the owner's birthday. The Officers could smell smoke and advised staff that smoking is not permitted inside a commercial premises at any time. A couple of men staggered out from behind the curtain. They appeared to be intoxicated. The Officers were not sure if this was due to alcohol or drugs. The member of staff said that the owner was a man named Petrit but did not know his surname. Left 00.05.
- Fri 25/11/11

  22:30 An Out of Hours Licensing Officer (TH) visited the premises with the Police Licensing Officer (MFX) and the Bowes & Southgate Green Safer Neighbourhood Team as part of a joint operation. Shutter almost to the ground on arrival, but plenty of people were seen/heard inside. Door was unlocked. Officers entered the premises. Four bottles of beer were found in the bottom of a sandwich fridge along with one Johnnie Walker bottle of whiskey, one bottle Smirnoff vodka, and one bottle Corvoisier. An ashtray with cigarette butts in it was also found inside the premises although the occupants denied smoking. There were approximately ten people in the premises and it was not clear what they were doing inside the premises. No events were being advertised. The Officers left the premises at 23.00.

No complaints received during 2012.

- Mon 11/03/13 Complaint received from a local resident alleging that they are disturbed by late night noise coming from Funky Lounge on Green Lanes as late as 2am and that customers enter via the rear of the premises.
- Sun17/03/13 02:00 Out of Hours Noise Officers (PB) approached the premises and found it in darkness. However, two men were seen behind the counter at the rear. Went to rear of premises and could hear voices of men inside.
- Wed 15/05/13 Observations by the local Safer Neighbourhood Team (SNT).

  No one in control of the premises, several people seen smoking.

  People ran away from the premises on police arrival. Smell of cannabis in the toilets. Evidence of gaming. Alleygates unlocked. Look out seen at the rear. Further group at rear made off on police arrival.
- Fri 17/05/13 20:40 The local SNT visited the premises again. The female in charge appeared nervous, a wrap of white powder was found within the venue and the female was arrested for Possession of a Class 'A' drugs, ie Cocaine. At 21:05, a search was conducted inside of venue and a forged driving licence with the same females details was found. The female was taken to Edmonton Police station and admitted both offences in interview.

#### **Prevention of Nuisance:**

This premises is located in a parade of shops on Green Lanes close to the Haringey boarder. There are residential properties above some of the shops, and in nearby side streets. An alleyway runs along the back of the shops.

#### **Cumulative Impact Policy (CIP)**

This premises is not located within any of Enfield's Cumulative Impact Policy (CIP) Areas.

#### <u>Planning Information</u>

TP/10/0585 - Change of use from A1 to smoothie bar/coffee lounge A3 (RETROSPECTIVE). - GRANTED WITH CONDITIONS

Condition 4 - Deliveries and collections to and from the premises shall only take place between the hours of 07.00 hours to 19.00 hours Monday to Saturday and at no other time. Reason: To safeguard the amenities of the occupiers of nearby residential properties.

Condition 5 - The premises shall only be open for business and working between the hours of 10.00 hours to 22.00 hours Monday to Friday, 12.00 hours to 22.00 hours Saturday and Sunday and at no other time. All other activity associated with the use shall cease 1 hour after closing time. Reason: To safeguard the amenities of the occupiers of nearby residential properties.

Condition 6 - Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order 1987, or any amending Order, the premises shall only be used as smoothie bar / coffee lounge and shall not be used for any other purpose within Use Class A3, or for any other purpose except a use within Use Classes A1 and A2. Reason: To preserve the vitality and viability of the Shopping Centre.

The hours applied for in this premises licence application exceed those permitted by the current planning permission.

Insufficient planning permission cannot prevent a licence from being granted, however, if businesses trade without planning permission they will be guilty of an offence under planning law and may be prosecuted by the Planning Enforcement Team. Therefore businesses must have the relevant planning permission AND licence in order to trade legally. If the times and activities on both are not the same, businesses must stick to the lesser times / activities as failure to do so will be a breach of either planning or licensing legislation.

In summary I wish to make representation on the following:

- Prevention of Public Nuisance
- Protection of Children from harm
- Prevention of Crime and Disorder

The complaints and the outcome of the police visits raise serious concerns in relation to the legitimacy of this premises. I therefore object to any premises licence being granted.

However, if this application were granted in full or part, I would recommend the following conditions be attached to the licence to promote the licensing objectives. These conditions are in addition to the proposed conditions in Annex 2 as indicated.

**\*PLEASE REFER TO ANNEX 07\*** 

I reserve the right to provide further information to support this representation.

If these conditions were accepted in full I WOULD NOT withdraw my representation.

Duly Authorised: Charlotte Palmer, Licensing Enforcement Officer

Contact: 0208 379 3965 or charlotte.palmer@enfield.gov.uk

Oalmer Oalmer

Signed:

Date: 28/05/2013

ANNEXOS

Melbourne Avenue London N13 4SX

Licensing section London Borough of Enfield, Civic Centre Silver Street Enfield EN1 3XA

30 May 2013

Dear Sir/ Madam.

# License application: Funky Lounge, 111 Green Lanes, LONDON, N13 4SP

We are writing to make a representation objecting to this application as we do not believe that the applicant has demonstrated behaviours which conform to the licensing objectives – a petition demonstrating local residents anger is being compiled.

Before illustrating lack of compliance we believe a bit of background might be helpful. You will wish to note that a representation has already been made on behalf of the residents to the Council by Councillor Achilleas Gergiou for noise pollution and late night operation by Funky Lounge. The matter is being investigated by Noise Pollution and Licensing Enforcement team and Safer Neighbourhood Team, and the Councillor is fully apprised of the situation. We understand that the Metpolice have already attended to several incidents. A number of attempts to keep the alleygate locked to deter potential criminal activities have been met with abusive responses from some Funky Lounge staff such as "monkeys" or with dismissive attitudes like "I can park wherever I like".

Nevertheless, the broader picture is that the little quadrant that encompasses Funky Lounge already has two off licences (Mediterranean Supermarket and Aksu Foods) that operate nearly 24/7, three clubs (El Greco, Club Planet, Funky Lounge), three restaurants (Dom's, OZ Cikick and Can's), Ladbroke etc, and granting this application would only exacerbate the situation – see Figure 1 below.

Next, we turn to the licensing objectives:

a) Prevention of crime and disorder – as discussed above Funky Lounge appear not keen to comply with the spirit of keeping the alleygate locked and yet this had proved very effective in preventing any criminal activities that were developing in the area. With the supply and consumption of alcohol for such long hours it is quite clear that some patrons are likely to get drunk and could get disorderly or could get chucked out onto the streets and cause discomfort to the neighbours whilst trying to get some sleep. This is a very busy through road area

with endemic parking problems for residents – see Fig 2. This is likely to get worse with patrons who might prefer the convenience of their own transport. Also, Funky Lounge hopes to provide some catering on the pavement in front but we fear there will be spillovers at the back leading to more aggravation on the alleyway situation. Neighbours are constantly forced to challenge some patrons loitering past mid night along the side roads and having rather loud conversations (including on their mobile fones) which disrupts sleep and this is likely to get worse.

- b) Promotion of public safety and prevention of public nuisance it is of concern that even with apparent low activity levels litter appears to be an issue see Fig 3. Nearly every week mountains of black bags (especially on Fridays) can be seen and some of them are split and this could easily lead to rats infestation again. It took concerted effort including the Council's provision of wheelie bins for this to be eradicated but all that could easily be undone. Noise pollution as discussed above is likely to increase and this will not only disrupt sleep but also the development of a lot of children in the neighbourhood. The alleygate posts have been known to provide convenient shelters for unscrupulous people to relieve themselves (see Fig 4) and this is likely to get worse late at night when some drunk patron may turn the alleyway into some kind of toilet if they cannot be bothered to wait their turn at the urinals etc.
- c) Protection of children from harm the extent of cigarette buts discarded without due consideration (see Fig 2) suggests that passive smoking could increase with major consequences not only for children's development but neighbours health/ wellbeing. As the black bags split it beggars belief what other dangerous objects such as sharps might be exposed etc.

On the whole although the neighbourhood is very busy during the day residents take some comfort in knowing that at night there is some peace and quiet but with Funky Lounge proposing to operate until midnight this semblance of tranquillity would be decimated, and we fear many neighbours might wish to move houses if only some poor souls can be found to replace them. In reviewing this application we would strongly urge you reflect on the representations made not only by Councillor Achilles but also your Licensing Authority; to speak to the Met Police (contact: Simon Denny) at Bowes Park Safer Neighbourhood Team who should be able to tell you of their experiences of not only dealing with Funky Lounge incidents but more generally of trying to keep peace in the area.

We would be grateful if you could take this representation into account in reviewing the application.

Kind regards

John/ On behalf of the residents

Figure 1: Funky Lounge location

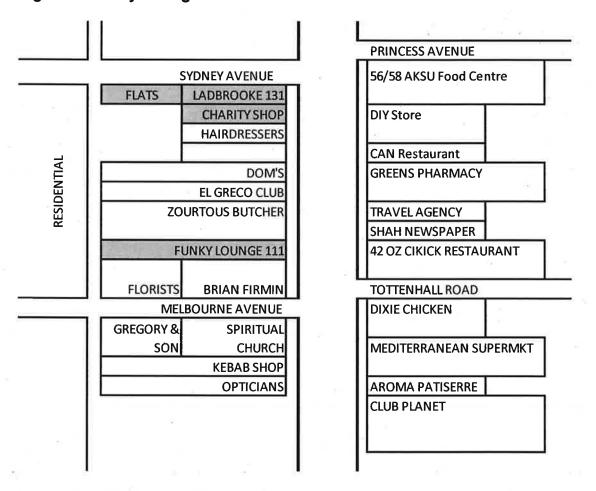


Figure 2 - alleyway parking



Fgure 3 – Evidence of litter



Figure 4: Toilet?



ANNEX OC

# <u>Funky Lounge</u>

111 Green Lanes - Palmers Green - N13 4SP

06/06/13

Dear Neighbour,



We have been informed that the business we leased has caused several issues in regards to the noise nuisance, disturbance and anti-social behaviour. We had to lease the business out due to my medical condition and extensive on going treatment, our initial checks on the tenants did not highlight any issues relating to their past behaviour and everything was dealt with in good faith. Since returning to enough health we have been working with the local authorities (Council & Police) and have successfully removed the tenants which cause you so much distress. We are now in the process of renovating the building and returning back to trade as a family run Coffee Shop/Ice-cream Parlour that I am sure most of you remember. We wish to trade in such a manner to regain our loyal customers as well as attract a higher calibre of clientele to the area, for that we have been informed that we require the appropriate licences from the local authority, we have started this process, but believe that you were not updated to the fact we have taken back the running of business.

The issues raised in your letter to the council about our application have come as an absolute shock. As members of the community ourselves we do not wish to add to the problems within the area and have taken the steps to ensure that this is not the case. In regards to your objection to our proposed functions we hope that knowing we are returning to the area all of the previous issues of concern will be removed. The primary function of our business is providing hot and cold drinks as well as light cold and hot food as we use to, in calm warm ambiance with friendly courteous service. Obviously returning for the second time we now wish to bring new and interesting things to our community, we are considering light alcoholic refreshments, if we gain your collaboration and get granted the necessary license. We are also considering introducing a various range of frozen yogurts which will be our exciting addition to our menu.

We do not intent to open the premise for the entire proposed times under Late Night Refreshment proposal, just to have the flexibility to operate if and when it is necessary, as we previously use to quite often cater for children and teenagers birthday parties and our customers seem to be disappointed when we did not allow them to consume any alcohol in the premises. Our premise is completely different to the other late night licensed premise in the area. When we first opened up Funky Lounge we were so overwhelmed with the community's reaction. Everyone was so happy that we had brightened up green lane and how lovely the place was. "A place that you normally expected to find in the west end", a customer told me once. That is exactly what we aim to do. Bring that brightness to the area, improving it as much as possible. Giving our children, teenagers, mums, etc. a lovely place to lounge, grab a quite bite to eat or indulgence in our delicious range of ice creams. This way we will most definitely detach our premises to all the other that we have recently been compared and creating turning point against all the problems of the recent past, but we are aware that this can be a tough process and we will need all our support.

We would like to offer you the opportunity to put forward your issues as we value the opinion and suggests made by any resident on problems and resolutions. We currently have builders in the premises and due to on-going health treatments we will not be around the next couple of weeks or so, but please feel free to telephone us or email us. We feel that together can help improve the area for its residents and businesses.

Yours sincerely,

Nick & Cristina

Temporary Tel No.: 07757 912811

Email: info.funkylounge@gmail.com

ANNER 07

#### **FUNKY LOUNGE - WK/213011716**

## **Annex 1 - Mandatory Conditions**

- 1. No supply of alcohol may be made under the premises licence: (a) At a time when there is no designated premises supervisor in respect of the premises licence; or (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Annex 2 - Conditions consistent with the Operating Schedule

#### **PROPOSED BY APPLICANT:**

- 3. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
- 4. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
- 5. Customers shall be discouraged from congregating inside/outside the premises.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

#### REQUESTED BY THE METROPOLITAN POLICE SERVICE:

6. A digital CCTV system must be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance and exit doors both inside and outside, the alcohol displays, and floor areas; (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras viewing till areas must capture frames not less than 50% of screen; (4) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (5) Cameras must capture a minimum of 16 frames per second; (6) Be capable of visually confirming the nature of the crime committed; (7) Provide a linked record of the date, time, and place of any image; (8) Provide good quality images – colour during opening times; (9) Operate under existing light levels within and outside the premises; (10) Have the recording device located in a secure area or locked cabinet; (11) Have a monitor to review images and recorded picture quality; (12) Be regularly maintained to ensure continuous quality of image capture and retention; (13) Have signage displayed in the customer area to advise that CCTV is in operation; (14) Digital images must be kept for 31 days; (15) Police will have access to images at any reasonable time; (16) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file

format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police or authorised local authority employees on request.

- 7. Signs shall be prominently displayed on the exit doors advising customers that the premises is in a 'Drinking Control Area' and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
- 8. Toilets at the premises shall be checked for any sign of drug use an average of every two hours whilst the premises is open for licensable activity. A record shall be kept of the times, dates and any issues discovered. These records shall be kept for 6 months.
- 9. At least 4 prominent, clear and legible notices shall be displayed throughout the premises warning customers that drug use will not be tolerated.
- 10. The designated person should take reasonable steps to ensure that all employees understand their responsibilities under the Code of Practice for Equal Chance Gaming in Clubs and Premises with an Alcohol Licence.
- 11. The DPS shall keep up to date with limits on stakes and prize moneys with regards to equal chance gaming in clubs and premises with an alcohol licence.
- 12. An up to date copy of the Code of Practice for Equal Chance Gaming in Clubs and Premises with an Alcohol Licence shall be kept on the premises and be made available for customers should they so wish.
- 13. The designated smoking area shall be at the front of the premises only.

#### REQUESTED BY LICENSING AUTHORITY:

- 14. All incidents of crime & disorder shall be recorded in an incident logbook. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year from the date of the last entry.
- 15. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.
- 16. The Local Authority or similar proof of age scheme shall be operated and relevant material shall be displayed at the premises. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.

- 17. All staff shall receive induction and refresher training (at least every three months) relating to the sale of alcohol and the times and conditions of the premises licence.
- 18. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.
- 19. All customers shall enter and leave the premises via the front of the premises.
- 20. The rear outside area shall not be used by customers.
- 21. A Personal Licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol.
- 22. The front and rear escape routes shall be free from obstruction at all times. The front and rear escape doors and any internal doors on the escape route shall remain unlocked whilst the premises is open.
- 23. Clear glass on all windows shall be fitted to allow clear sight into the premises when open.
- 24. Curtains or other forms of window coverings shall not be used to block sight access into the premises when open.