

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND  
CABINET SUB-COMMITTEE  
HELD ON THURSDAY, 12 SEPTEMBER 2013**

**COUNCILLORS**

- PRESENT** Christine Hamilton, Achilleas Georgiou and Bambos Charalambous (Chair)
- ABSENT** Chris Bond
- OFFICERS:** Peter Doherty (ERPF Administrator), Antonia Makanjuola (Senior Lawyer), Joanne Stacey (Performance and Information Manager), Alison Trew (Head of Corporate Policy and Performance), Bob Griffiths (Assistant Director - Planning, Highways & Transportation) and Shanthy Gunesequera (Project Manager - Environment) Penelope Williams (Secretary)

**1**

**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. Apologies for absence were received from Councillor Bond.

**2**

**DECLARATION OF INTERESTS**

Councillors Georgiou and Charalambous declared non pecuniary interests in applications in their wards.

Councillor Charalambous declared non pecuniary interests in Palmers Green Ward applications. (PAL034)

Councillor Georgiou declared a non pecuniary interest in the Bowes Ward application. (BOW045)

**3**

**URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. There were no urgent items.

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**ENVIRONMENT'S ENFIELD RESIDENTS PRIORITY FUND PROJECTS -  
PROGRESS TO DATE (2011-2013)**

The Sub Committee received a report listing all the Enfield Residents Priority Fund projects that had been carried out by the Council's Environment Department.

Shanthy Gunsekera (Programme Manager Environment) and Bob Griffiths, (Assistant Director Planning Highways and Transportation) presented the information to the Committee.

NOTED

1. Sixty projects had already been completed with a further 50 in progress.
2. Key milestones were in place for every project and were being regularly tracked.
3. Projects involving CCTV cameras including BOW006, PE005, UPED012, BOW034, HAS021, PAL024, EPED031 had all been delivered, but had money left in the budgets to cover maintenance costs, which had not yet been spent. Maintenance had not cost as much as expected and so there was enough money to fund further years. Councillor Georgiou asked for a report analysing the effectiveness of all the CCTV cameras installed through the Enfield Residents Priority Fund
4. Speed bumps had been installed in Beale Close (BOW007) but there had been delays in the consultation, which Enfield Homes had been due to carry out on the bike storage area.
5. Councillor Georgiou requested a report from Paul Davey (Joint Chief Operating Officer) at Enfield Homes explaining what had caused the delays on the Beale Close Bike Storage Area, how it had been dealt with, including an end date for completion as well as the reason behind the delays on the other projects involving Enfield Homes – SOUB001 and SOUB014.
6. Refurbishment of Noticeboards Dryden Road/Queen Anne's Place (BUSH006) had been unnecessarily delayed, but a new project manager had now taken over the project.
7. The Children's Play Area, Trent Park (CF002), Hertford Road Hanging Baskets (HILA002), Meadway and Linden Way Vehicle Activated Signs (SGT006), Weir Hall Speed Sign (UPED007), Willow Estate No Cold Calling Zone (TOWN024) projects have been completed and are due to be invoiced.

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8. Replacing the play equipment at Boxers Lake Playground (HILA002, HILA006) had been delayed due to procurement issues. Tenders are now to be assessed and installation will take place by the end of November 2013. More details would be provided for the next meeting.
9. Additional Seating for Tatem Park (PAL001) had been delayed due to admin issues.
10. Palmers Green Triangle Landmark Clock (PAL005) had been delayed because of uncertainty over proposals for changes to the road layout. It had now been decided that work would start, the toilets would be blocked off, planters provided and the clock installed, but nothing would be done which would compromise the new road scheme if this was approved.
11. A new project manager had now taken on the Vehicle Activated Sign in the Fairway (PAL012). Councillor Charalambous agreed to provide the applicants contact details.
12. Ayley Croft Cycle Parking (SOUB001) was delayed due to Enfield Homes.
13. Enfield Playing Fields Green Gym and Play Area (SOUB004). The green gyms had been delayed in order to obtain a discount, when ordering them together, but this one was now in place and the others would follow.
14. The Arnos Park Café (SGTG005) project was progressing. An update had been received at the last meeting.
15. Warwick Road Traffic Calming (BOW032, BOW039) were being progressed together. A recent public meeting had been held to discuss the proposals.
16. Work on the New River Crossover Speed Table (BOW033) is due to begin in November 2013.
17. The Warwick Road Traffic Survey (BOW038) had been undertaken. It was cost less than expected and a surplus of £2,500 was likely.
18. A leaflet on the outcomes from the Grenoble Gardens Traffic Survey (BOW038) was still to be produced, but the survey was complete.
19. Wheels for All Disabled Cycle Project (PE025, HIWAY028) had been delayed two weeks because of the weather.
20. Work was taking place with the applicant to resolve planning matters around the Albany Pavillion Community Centre (ENFL014).

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21. Local residents had expressed concern about the Turkey Brook Clean Up (ENFL017) project as they felt that the work carried out had made no difference. The vegetation was very overgrown and unsightly and there was persistent low level flytipping. A meeting with the residents had been arranged to discuss the issues. The Environment Agency were responsible for the upkeep of the Turkey Brook and the Council for parts of the embankment.
22. The Grangeway Pedestrian Crossing Refuge (GRA005) project had been redesigned and a further consultation with residents taken place.
23. Questions were raised about the original quotation for the St Demetrios School Playground Resurfacing (HAS022, JUB017). Additional works had been requested and Bob Griffiths agreed to provide a written note explaining the rationale behind the changes.
24. Planning permission for the Palmers Greenery (PAL015) had been submitted.
25. On the Crime Deterrent Signage (PAL023) project, the officer in charge had been in contact with the applicant to discuss requirements.
26. The Ayley Croft Play Area (SOUB014) was another project which had been delayed by Enfield Homes, but the evaluation of the consultation returns was now complete and work was due to start in October 2013.
27. Work on the Bush Hill Park Green Gym (SOUB016) had begun and was due to be completed in October 2013.
28. Cecil Avenue Tree Planting (SOUB021) would take place during the planting season.
29. The Grovelands Park Green Gym (SGT012) would be installed after Bush Hill Park.
30. It is unclear whether the tender process for the Jubilation of Minchenden Oak Gardens (SGTG008) has been completed.
31. Environment were waiting for wetter weather to enable the tree planting and grass verge work to be completed for the Churchbury Lane Street Scene Improvements (TOWN015).
32. Extra funding to provide the 7-8 trees on Inverness Avenue (TOWN020) had been requested from the Priority Fund.
33. Work started this week on the Holmesdale Tunnel Open Space Project (TST037). It had been delayed due to problems with the manufacture of the fencing but was due for completion in October 2013.

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34. The Enhancing the Local Environment Teams (ENFL021,JUB019, PE026, SOUB023,TST040) had started the extra work.
35. New project officers were now in place and work should proceed more quickly.
36. Bob Griffiths and Shanthi Gunsekera would be invited back to the December Committee meeting to update on progress. An update on the Turkey Brook Clean Up (ENFL017) project would be provided for the next meeting.
37. At the next meeting a financial update would be provided on all projects, ward by ward with a balance column including information on monies spent in each year, any carried forward and any underspends, with reasons why the money is unaccounted for.
38. In finance terms projects were not judged complete until the invoices had been paid.

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### APPLICATIONS TO THE FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.74) presenting the applications that had been formally submitted up to 22 August 2013 for the Enfield Residents Priority Fund 2013-14.

Joanne Stacey, Performance and Information Manager, presented the report to members.

### NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

#### 2.1 Boundary Fields Green Gym (BOW045)

A project for Bowes Ward to install a green gym in Boundary Fields. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

## **2.2 Continuation Handyperson and Small Jobs Scheme (BUSH018)**

A project for Bush Hill Park Ward to continue the handyman scheme. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and educational, skills and training.

The application was deferred as it had not been signed by all the ward members.

## **2.3 Active Age (EDM042)**

A project for Edmonton Green Ward to set up a lunch club for elderly people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and educational, skills and training and crime.

The application was deferred as it had not been signed by all the ward councillors.

## **2.4 Christmas Lights for the Community (GRA009)**

A project for Grange Ward to provide festive lights for the area around the Green Dragon Pub to Masons Corner.

The application was withdrawn by the ward councillors.

## **2.5 Gate the Footpath (GRA008)**

A project for Grange Ward to install gates on the public footpath between Wades Hill and Green Dragon Lane to prevent crime and anti-social behaviour. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all and strong communities.

The application was deferred pending the introduction of a Community Safety Unit Policy on gated footpaths.

## **2.6 Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp (HAS025)**

A project for Haselbury Ward to replace the existing steps to allow disabled people and pushchair users to access the footway.

The application was withdrawn.

## **2.7 Highlands School Minibus (HILA009)**

A project for Highlands Ward to provide a donation towards a minibus for Highlands School. Members noted that the application met the social and

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environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Members were assured that the minibus would be available for community use. The school and the Parents Association had agreed to each provide half of the remaining cost. The minibus would be hired to a local care home at cost.

The application was approved.

### **2.8 Ward Time Bank (HIWAY32)(UPED044)**

A joint project for Enfield Highway and Upper Edmonton Wards to create a time bank for ward residents. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was deferred for more information.

### **2.9 Houndsfield Animals (JUB026)**

A project for Jubilee Ward to construct an animal and garden area at Houndsfield Primary School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment

Subsequent to approval at the last meeting of the Committee, it had come to light that this application had not been signed off by all three ward councillors, as previously thought. It was therefore agreed that approval should be withdrawn, as the application did not meet the fund criteria.

### **2.10 Alleygating on Chatsworth Drive (JUB027)**

A project for Jubilee Ward to install alley gates on Chatsworth Drive. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities crime and environment

The application was deferred as it had not been signed by all three ward councillors.

### **2.11 Be All You Can Be (JUB028)**

A project for Jubilee Ward for an outreach project with the Play Development Team. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been signed by all three ward councillors.

**2.12 Sports for All (JUB029)**

A project for Jubilee Ward to provide youth diversion using sports. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

**2.13 Football for Veterans (JUB030)**

A project for Jubilee Ward to provide support for a veterans' football league. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

**2.14 Innovative Employment and Training Opportunities (LOED037)**

A project for Lower Edmonton Ward to provide additional apprentice training opportunities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

The application was deferred as the extra financial information requested had not been provided by the applicants.

**2.15 Community Radio and TV Training (LOED038)**

A project for Lower Edmonton Ward to provide media training for local young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

Revised costings had been submitted for industry standard equipment.

The application was approved.



### **2.16 Helping Black and Ethnic Minority Groups to set up Small Businesses (LOED042)**

A project for Lower Edmonton Ward to help Black and Ethnic Minority Groups to set up small businesses. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

Any benefit advice provided would be tailored to help the self-employed clients with their benefits.

The application was approved.

### **2.17 Christmas Lights for the Community (PAL034)**

A project for Palmers Green Ward to provide festive lights for Palmers Green Town Centre. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all and strong communities.

The application was deferred for more information about the use by different religious groups and to clarify information received from the lighting contractor.

### **2.18 Challenge and Change Activities for Young People (PE033)**

A project for Ponders End Ward to provide activities for young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

A revised budget had been provided.

The application was approved.

### **2.19 Radio Presenting, DJ'ing and Qualifications for All**

A project for Southbury Ward to help young people gain qualifications and offer long term volunteering opportunities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, strong communities, employment, education, skills and training and crime.

The application was approved.

### **2.20 Christmas Lights for the Community (PAL034)**

A project for Southgate Ward to provide festive lights for Southgate Green Town Centre.

The application was withdrawn by ward councillors.

### **2.21 Inverness Avenue Trees Additional Funding (TOWN020B)**

Additional funding for the previously approved scheme to plant trees in Inverness Avenue. Members noted that the application met the environmental wellbeing objective and the following criteria: fairness for all, strong communities and environment.

The original scheme had been for 8 trees but there was only enough funding for 6. Therefore extra funding was required to enable the project to be completed.

The application was approved.

### **2.22 Hermitage Lane Collapsible Bollards (UPED041)**

A project for the Upper Edmonton Ward to install two collapsible bollards in Hermitage Lane. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was deferred pending the outcome of the consultation being carried out by the Council's Highways Department.

### **2.23 Woodcroft Wildspace Covered Learning Area and Rain Water Recycling (WHMH021)**

A project for Winchmore Hill Ward to further enhance the facilities of the Woodcroft Wildspace Covered Learning Area including rain water recycling facilities. Members noted that the application met the environmental wellbeing objective and the following criteria: strong communities and environment.

The application was approved.

### **2.24 Palmers Green Alleygating Applications**

It was noted that the three Palmers Green Alleygating applications PAL026, PAL027 and PAL028 had all been funded from elsewhere; the funding allocated for these projects had therefore been put back in the ward funds and could now be used for other ward projects.

### **Alternative Options Considered**

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

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**DECISION**

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

<b>Ward</b>	<b>Project Title</b>	<b>Amount</b>
Bowes (BOW045)	Boundary Fields Green Gym	£20,000
Highlands (HILA009)	Highlands School Minibus	£12,000
Lower Edmonton (LOED038)	Community Radio and TV Training	£9,890
Lower Edmonton (LOED042)	Helping Black and Ethnic Minority Groups to set up Small Businesses	£12,184
Ponders End (PE033)	Challenge and Change	£3,000
Southbury (SOUB025)	Radio, Presenting, DJing and Qualifications for All	£7,700
Town (TOWN020B)	Inverness Avenue Trees Additional Funding	£429
Winchmore Hill (WMH021)	Woodcroft Wildspace Covered Learning Area and Rain Recycling	£3,400

2. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bush Hill Park (BUSH018) Continuation of Handyperson and Small Job Scheme was deferred as it had not been signed by all the ward councillors.
  - Edmonton Green (EDM042) Active Age was deferred as it had not been signed by all the ward councillors.
  - Grange (GRA008) Gate the Footpath was deferred pending the introduction of the Community Safety Unit Policy on gated footpaths.
  - Enfield Highway and Upper Edmonton (HIWAY32) (UPED044) Ward Time Bank was deferred for more information.
  - Jubilee Ward (JUB027) Alleygating on Chatsworth Drive was deferred as the application had not been signed by all the ward councillors
  - Jubilee (JUB028) Be All You Can Be was deferred as the application had not been signed by all the ward councillors.
  - Jubilee (JUB029) Sports for All was deferred as the application had not been agreed by all the ward councillors.

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- Jubilee (JUB030) Football for Veterans was deferred as the application had not been agreed by all the ward councillors.
  - Lower Edmonton Ward (LOED037) Innovative Employment and Training Solutions deferred as the extra financial information requested had not been provided by the applicants.
  - Palmers Green (PAL034) Christmas Lights for the Community was deferred for more information about the use by different religious groups and to clarify information received from the lighting contractor.
  - Upper Edmonton Ward (UPED041) Hermitage Lane Collapsible Bollards was deferred pending the outcome of the consultation being carried out by the Council's Highways Department.
3. The following applications were withdrawn by ward councillors:
- Grange (GRA009) Christmas Lights for the Community.
  - Haslebury (HAS025) Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp.
  - Southgate (SGT022) Christmas Lights in the Community.
4. Subsequent to approval at the last meeting of the Committee, it had come to light that the Jubilee Ward (JUB026) Application Houndsfield Animals, had not been signed off by all three ward councillors, as previously thought. It was therefore agreed that approval should be withdrawn, as the application did not meet the fund criteria.
5. The Chair of the Sub Committee be given delegated authority to provide final project approval in cases where applications are agreed in principle subject to certain conditions, and in these conditions have been met.

**Reason:** The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

## **6**

### **MINUTES OF THE MEETING HELD ON 22 AUGUST 2013**

#### **1. Minutes of the Meeting held on 22 August 2013**

The minutes of the meeting held on 22 August 2013 were agreed as a correct record.

**2. Matters Arising**

Councillor Georgiou requested a finance report for the next meeting which would show how much of the fund money had been spent in house, within the council.

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**DATES OF FUTURE MEETINGS**

To note the dates agreed for future meetings of the Sub Committee:

- Thursday 10 October 2013
- Thursday 7 November 2013
- Thursday 5 December 2013
- Thursday 16 January 2014
- Thursday 6 February 2014
- Tuesday 4 March 2014 (previously scheduled for Thursday 6 March)
- Thursday 3 April 2014