

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON TUESDAY, 21 OCTOBER 2014**

COUNCILLORS

PRESENT Yasemin Brett, Chris Bond, Achilleas Georgiou and Ahmet Oykenner

OFFICERS: Peter Doherty (ERPF Administrator), Ann Freeman (Assistant Head of Finance), Jayne Middleton-Albooye (Principal Lawyer), Joanne Stacey (Performance and Information Manager) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary)

Also Attending: Two members of the public.

1

WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting. Apologies for lateness were received from Councillor Georgiou.

2

DECLARATION OF INTERESTS

Members declared non pecuniary interests in the applications submitted from their wards.

Councillor Bond declared a non-pecuniary interest in the following application in Southbury Ward: (SOUB033).

Councillors Brett and Georgiou declared a non-pecuniary interest in the following application in the Bowes Ward: (BOW053).

Councillor Oykenner declared a non-pecuniary interest in the following applications in Palmers Green Ward: (PAL043) (PAL044) and (PAL045).

3

URGENT ITEMS

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

There were no urgent items.

4

INTERNAL AUDIT RECOMMENDATIONS: REVIEW OF 2013/14 FUNDING ROUND

The Sub Committee received the report of the Chief Executive containing recommendations following an internal audit review of the 2013/14 funding round.

NOTED

1. Internal Audit had carried out an annual review of the Enfield Residents Priority Fund processes, procedures and governance arrangements during Summer 2014.
2. They had identified two medium risks: that actions agreed during monthly meetings at which project applications were reviewed by Finance and Legal Services were not documented and that there was no protocol for ensuring the consistency of project amendments.
3. Recommendations have been put forward to address these concerns.
4. The fund also needs to be mindful of the Council's equalities duties. Officers would go away and bring back to the committee a proposal as to how the outcomes of applications can be monitored, to ensure that that the council's equalities duties are addressed.
5. The revised guidance and criteria will be updated on the Council website and a copy brought to future meetings for reference.
6. The new guidance only allows for one application from any group per ward.

AGREED

1. To note the amendments to the Enfield Residents Priority Fund application form and the amended wording of the applications for Consideration Section of the covering report.
2. To note formally that Legal and Finance have been consulted on all Enfield Residents' Priority Fund applications.
3. The procedure for variation of Enfield Residents' Priority Fund approved projects as set out in paragraph 3.3 of the report.

5 2014/15 ENFIELD RESIDENTS' PRIORITY FUND - REVIEW OF PROCESSES

The Sub Committee received some amended guidance for the 2014/15 Enfield Residents Priority Fund, from Alison Trew, Head of Corporate Policy and Performance.

NOTED

1. The consultation process between members on the applications to be submitted was not as effective as originally intended, so it was being proposed that changes be made to the guidance on the process of submitting applications.
2. As a general rule all three ward councillors should agree on the applications that they wish to put forward. If agreement cannot be reached then the reasons will be included with the application and the Cabinet Sub Committee would then make a decision, taking all factors into account.
3. Several applications had been submitted in this round by councillors which were not fully completed and did not meet the fund criteria. It was therefore proposed that a simplified extended briefing guide would be produced for new councillors to help them with the process. This could be followed up by a workshop if necessary.

AGREED that the Enfield Residents Priority Fund Guidance would be changed so that the existing wording will be replaced. The wording in the first paragraph will be replaced with the wording in the second paragraph.

“The forms will then be sent to the three ward councillors for consideration. Ideally all three councillors will agree to recommend or reject each application. However, where agreement cannot be reached, provided one councillor signs the form, the application may still be submitted for consideration by the Cabinet Sub Committee.”

The paragraph below will replace the paragraph above:

“They will then be sent to the three ward councillors who must discuss all the applications and, wherever possible, agree unanimously on the applications that they wish to be recommended on to Cabinet Sub Committee. Completed forms must indicate that all the ward councillors support the proposal. If agreement cannot be reached, the applications may still be submitted provided that the councillors reasons for support or rejection are clearly set out in the appropriate space on the application form. The Cabinet Sub Committee will take this information into account when they decide on the applications.”

6

ENFIELD RESIDENTS PRIORITY FUND APPLICATIONS FOR 2014/15 FUNDING

Councillor Yasemin Brett introduced the report of the Chief Executive (No. 101) presenting the applications that had been formally submitted up to 29 September 2014 for the Enfield Residents' Priority Fund 2014-15.

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Joanne Stacey, Performance and Information Manager, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Talkies Community Film Festival (BOW053) (BUSH023) (PAL044) (SGTG019) (WMH025)

A joint project for Bowes, Bush Hill Park, Palmers Green, Southgate Green and Winchmore Hill Wards to provide a pop up film festival at various locations across the borough. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

The application was approved for Bowes, Bush Hill Park and Winchmore Hill. It was deferred for Palmers Green and withdrawn by Southgate Green.

2.2 Driveways on Little Bury Street (BUSH024)

A project for Bush Hill Park Ward to construct driveways for 11-17 Little Bury Street and to landscape the area. Members noted that the application didn't meet the ERPF Funding Criteria as it was for works on private property, it didn't benefit the wider community and it wouldn't help tackle deprivation.

The application was not approved as it did not meet the criteria.

2.3 Clay Hill Singing (CHAS026)

A project for Chase Ward to create a community singing group for local residents. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

In a link to the Council's strategic objectives, members felt that the project should look to ensure that it could be sustained in the future and was not solely dependent on receiving money from the Enfield Residents Priority Fund.

It was noted that the application had been signed by the ward councillors after the papers had been dispatched with the agenda.

The application was approved at a reduced rate.

2.4 Trent Park Guided Walks (CF018)

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A project for Cockfosters Ward to provide a programme of walks and specialist tours of Trent Park. Members noted that the application met the social wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability and environment.

In a link to the Council's strategic objectives, members felt that the project should look to ensure that it could be sustained in the future and was not solely dependent on receiving money from the Enfield Residents Priority Fund.

The application was approved at a reduced rate.

2.5 Winter Wonderland (ENFL028) (HIWAY039)

A project for Enfield Lock and Highway Wards to provide a winter wonderland event in the park. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, strong communities and environment.

The application was approved.

2.6 Alevi Community Capacity Building (HAS035)

A project for Haselbury Ward to set up a youth group for the Alevi community members.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.7 Veterans Football League (HAS036)

A project for Haselbury Ward to set up a football league for over 35's veterans.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the beneficiaries would be in the ward. Officers would work with the councillors and the applicants to address these issues.

2.8 Exposure Jubilee Project (JUB035) (PAL043)

A joint project to enable young people in Jubilee and Palmers Green Wards to produce newsletters and magazines. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all and education, skills and training.

The application was deferred as it had not been signed by ward councillors.

2.9 Aiding Young People (JUB036)

A project for Jubilee Ward to set up football leagues and training for young people.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.10 Parenting Club for Women (LOED055)

A project for Lower Edmonton Ward to set up a parenting club for mothers and teenage children.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.11 Aiding Project for Diverse Communities (LOED056)

A project for Lower Edmonton Ward to set up an advice and support centre for the local community.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.12 Aiding Young Children and Adults (LOED057)

A project for Lower Edmonton Ward for a healthy living project.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.13 Story Making Book Club (LOED058)

A project for Lower Edmonton Ward involving story making and book publishing for local children.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

**2.14 Community Capacity Building Project
(LOED059)**

An education and development project for young children in Lower Edmonton Ward.

The application was deferred as it was felt that more information was needed to enable the committee to make a well informed decision. There was a lack of evidence about the demand and support for the scheme and it was not clear who the ward beneficiaries would be. Officers would work with the councillors and the applicants to address these issues.

2.15 Palmers Green Festival (PAL045) (SGTG021) (WMH027)

A joint project for Palmers Green, Southgate Green and Winchmore Hill Wards for a festival for local residents. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all and strong communities.

This application had been approved retrospectively due to the late start in considering the applications. The applicants were to be encouraged to look for sponsorship to cover future events.

The application had been signed by the ward councillors after the papers had been dispatched with the agenda.

The application was approved for Palmers Green and Winchmore Hill but was withdrawn by Southgate Green councillors

2.16 Stay Green in Bush Hill Park (SOUB033)

An application for Southbury Ward to set up a planting project for young people with learning disabilities in Bush Hill Park. Members noted that the application met the environmental wellbeing objective and the following criteria: growth and sustainability and environment.

It was noted that the application had been signed by ward councillors after the papers for the meeting had been sent out.

The application was approved.

2.17 Arnos Park Community Garden (SGTG020)

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A project for Southgate Green Ward for a planting project in Arnos Park. Members noted that the application met the environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable further discussion between the ward councillors, the applicants and the Park's Service.

2.18 Community Christmas Lights and Parade (TOWN034)

A project for Town Ward to fund the annual community Christmas Lights and Christmas Parade. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all and strong communities.

In a link to the Council's strategic objectives, members felt that the project should look to ensure that it could be sustained in the future and was not solely dependent on receiving money from the Enfield Residents Priority Fund.

The application was approved at a reduced rate.

2.19 Willow Residents Newsletter (TOWN035)

A project for Town Ward to allow the Willow Road Residents Association to produce a monthly newsletter. Members noted that the application met the social wellbeing objective and the following criteria: growth and sustainability and strong communities.

It was noted that the residents association hoped that by distributing free copies of the newsletter more residents would subscribe making the project sustainable in the long term.

The application was approved at a reduced rate to cover half a year's publications.

2.20 Fore Street Flats Home Entrances (UPED050)

A project for Upper Edmonton Ward to repair and improve the access to the Fore Street Flats. Members noted that the project did not meet the ERPF Funding Criteria as it was for works on private property, it didn't benefit the wider community and it wouldn't help tackle deprivation.

The application was not approved as it did not meet the criteria.

2.21 3Es Table Tennis Club (SOUB031)

A project for Upper Edmonton Ward to run table tennis classes for young people. Members noted that the application met the economic and

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environmental wellbeing objectives and the following criteria: fairness for all, strong communities and health and disability.

Members noted that this was a successful club in a deprived area which had been able to get funding from other sources.

The application was approved.

2.22 DJ Academy Celebration Event (UPED052)

A project for Upper Edmonton Ward to provide training for young people in music recording and production. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, education, skills and training.

Members noted that although this was a popular and successful project which provided very effective diversionary activities for young people, the committee had already funded several similar applications for other wards. However, after discussion, the Committee felt that the DJ provided a unique service which the Council would have difficulty finding elsewhere.

The application was approved.

2.23 Wilbury Way Open Space Improvements (UPED053)

A project for Upper Edmonton Ward providing improvements to the Wilbury Way Open Space. Members noted that the application met the environmental wellbeing objective and the following criteria: growth and sustainability, strong communities and environment.

The application was approved.

2.24 N21 St Nicholas Fair (WMH027)

A project for Winchmore Hill Ward for a Christmas Fair in Winchmore Hill. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all and strong communities.

In a link to the Council's strategic objectives, members felt that the project should look to ensure that it could be sustained in the future and was not solely dependent on receiving money from the Enfield Residents Priority Fund.

The application was approved at a reduced rate.

It was noted that legal and finance had been consulted on all applications considered.

Alternative Options Considered

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That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund:

WARD	PROJECT TITLE	AMOUNT
Bowes (BOW053), Bush Hill Park (BUSH023), Winchmore Hill (WMH025)	Talkies Community Film Festival	£3,000 (£1,000 per ward)
Chase (CHAS026)	Clay Hill Singing	£4,000
Cockfosters (CF018)	Trent Park Guided Walks	£2,500
Enfield Lock (ENFL028) and Enfield Highway (HIWAY039)	Albany Park Winter Wonderland	£10,000 (£5,000 per ward)
Palmers Green (PAL045), Winchmore Hill (WHM027)	Palmers Green Festival	£3,868 (£1,934 per ward)
Southbury (SOUB033)	Stay Green in Bush Hill Park	£4,768
Town (TOWN034)	Community Christmas Lights	£950
Town (TOWN035)	Willow Residents Newsletter	£450
Upper Edmonton (UPED051)	3Es Table Tennis Club	£3,868
Upper Edmonton (UPED052)	DJ Academy Celebration Event	£5,000
Upper Edmonton (UPED053)	Willbury Way Open Space Improvements	£2,960
Winchmore Hill (WMH053)	St Nicholas Fair	£3,500

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2. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
 - Palmers Green (PAL044) Talkies Community Film Festival – as it had not been signed by the ward councillors.
 - Haselbury (HAS035) – Alevi Community Capacity Building – for more work to be done on the application.
 - Haselbury (HAS036) – Veterans Football League – for more work to be done on the application.
 - Jubilee (JUB035) - Exposure Jubilee Project – as it had not been signed by the ward councillors.
 - Jubilee (JUB036) – Aiding Young People – to enable more work to be done on the application.
 - Lower Edmonton (LOED055) – Parenting Club for Women – to enable more work to the done on the application.
 - Lower Edmonton (LOED056) – Aiding Project for Diverse Communities – to enable more work to the done on the application.
 - Lower Edmonton (LOED057) – Aiding Young Children and Adults – to enable more work to the done on the application.
 - Lower Edmonton (LOED058) – Story Making Book Club – to enable more work to the done on the application.
 - Lower Edmonton (LOED059) – Community Capacity Building Project – to enable more work to the done on the application.
 - Palmers Green (PAL043) – Exposure Jubilee Project – as it had not been signed by ward councillors.
 - Southgate Green (SGTG020) – Arnos Park Community Garden – to enable further discussions between the ward councillors, the applicants and the Parks Service.
3. The following applications were withdrawn by the ward councillors:
 - Southgate Green (SGTG019) - Talkies Community Film Festival
 - Southgate Green (SGTG021) – Palmers Green Festival
4. The following applications were not approved as they did not meet the criteria:
 - Bush Hill Park (BUSH024) - Driveways on Little Bury Street
 - Upper Edmonton (UPED050) – Fore Street Flats - Home Entrances.
5. The Chair of the Sub Committee be given delegated authority to provide approval in cases where applications are agreed in principle, subject to certain conditions, and these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental

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wellbeing by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

7

MINUTES OF THE MEETING HELD ON 27 AUGUST 2014

The minutes of the meeting held on 27 August 2014 were received and agreed as a correct record.

8

DATES OF FUTURE MEETINGS

Members noted the dates agreed for future meetings of the sub-committee:

- Thursday 20 November 2014
- Wednesday 14 January 2015
- Thursday 19 March 2015

All meetings to take place at 7.00pm unless otherwise indicated.

9

EXCLUSION OF PRESS AND PUBLIC