

## NOTIFICATION OF DECISION TAKEN – FOR PUBLICATION

**PLEASE NOTE: THIS FORM MUST BE HAND DELIVERED TO THE DEMOCRATIC SERVICES TEAM WITHIN 1 WORKING DAY OF THE DECISION BEING TAKEN.**

**FOR USE WITH ALL PORTFOLIO AND OFFICER KEY DECISIONS**

**See checklist below and Guidance Note 4 – Guidance Notes for Individual Member/officer Decision-making.**

**Decision taken by:** Cabinet Member for Economic Development and Director of Regeneration and Environment.

**Summary of Decision Taken including reasons** (If appropriate, please specify relevant paragraphs within the report)

### Decision

That the Cabinet Member for Economic Development:

- Authorise the commencement of the process to appoint consultants to prepare a Conservation Management Plan (CMP) and Options Appraisal for Broomfield House, stable block and park, which are required to support the development of a Stage 1 bid to the Heritage Lottery Fund's Heritage Enterprise Programme (HLF / HEP);
- Approve the Brief, and note the timetable, for the production of the Conservation Management Plan and Options Appraisal set out in Appendix 3;
- Authorise the commencement of background work on an appropriate course of action in regard to the covenant relating to the use of the house and park to enable a HLF / HEP scheme to be developed;
- Approve the establishment of the Broomfield House Partnership Board and associated Terms of Reference.

### Reasons

- The options overview has made clear that to do nothing is not sustainable due to the ongoing costs of ensuring site security and safety. In its current condition Broomfield House continues to blight the local environment. HLF and EH representatives have indicated that the Heritage Enterprise Programme may be appropriate for the house.
- The community vision scheme was not supported by the HLF, who are steering the Council towards the HLF / HEP programme. A fully commercially led scheme has not found full support from the local community in the past. The House was considered to remain of listable quality when assessed in 2012.
- It is considered that undertaking studies and reviewing the existing covenant to support the preparation of a HLF-HEP Stage 1 application is the best option as it has the potential to deliver community interests with economically sustainable management.

**PLEASE SPECIFY CATEGORY OF DECISION:** Non-Key Delete as appropriate  
If Key, please quote Forward Plan reference. Reference No. \_\_\_\_\_

**Any alternative options considered and rejected:**

- An outline of the current options is included at paragraphs 6.1 – 6.6 of the report.
- Do nothing. This is not a sustainable option and with the passage of time since the first fire in 1984, becomes increasing less so.
- Pursue the community vision scheme. The Heritage Lottery Fund bid for the Community Vision scheme was not approved.
- Consider a commercially led alternative scheme. Over the years, the appetite amongst the community has been for a community led solution rather than a commercial one and therefore is unlikely to enjoy full support from all interest groups within the local community.
- Apply for de-listing Apply to DCMS for de listing. In 2012 the House was considered to still warrant listed status, albeit at Grade II, rather than II\*.
- It is considered that submitting a HLF-HEP application is the best option as it has the potential to deliver community interests with economically sustainable management.

**Was the decision made in Part 1 or Part 2 ?** If Part 2 please give the relevant paragraph of the Access to Information Act.

Part 1

**Interests Declared in Respect of the Decision (and by who):**

None

**NOTE: This form must be signed and dated by the decision taker(s) – see below:**

The date specified will be taken as the date that the decision was made.

Signed 

Cabinet Member for Economic Regeneration

ALAN SITKIN

PLEASE PRINT NAME

Signed 

Director of Regeneration and Environment

IAN DAVIS

PLEASE PRINT NAME

Date 19 / 9 / 2014