

## **APPENDIX 1 - Meridian Water Member Oversight Advisory Group**

### **Terms of Reference**

#### **1. Scope**

- 1.1 The Group will be responsible for providing strategic advice and oversight on all aspects of the Meridian Water programme.
- 1.2 In undertaking this role, it will take into account all the relevant Council, Corporate, Departmental and Service Strategies, Plans Policies and the consequent accommodation needs they generate.

#### **2. Membership and Meetings**

- 2.1 The Group will be chaired by the Leader of the Council and will be attended by other Cabinet Members as deemed appropriate by the Leader.
- 2.2 The Chief Executive, Director of Regeneration and Environment, Director of Finance, Resources and Customer Services, and the Meridian Water Programme Director will be in attendance.
- 2.3 Other officers will be requested to attend depending on the nature of the agenda.
- 2.4 The Group's secretariat function will be managed/provided by the Neighbourhood Regeneration Team.
- 2.5 The Group will meet monthly.

#### **3. Roles and Responsibilities**

- 3.1 Oversee the delivery of the Meridian Water programme and provide strategic advice on issues identified by the Meridian Water Strategic Group.
- 3.2 Monitor all strategic risks that could have a material impact on the delivery of the Meridian Water programme and/or the Council's corporate objectives.
- 3.3 Monitor the Meridian Water programme timescales and provide advice on prioritisation as appropriate.
- 3.4 Monitor the expenditure and income profile.

- 3.5 Monitor and advise upon community and stakeholder engagement activities.
- 3.6 Monitor the communications plan and press coverage.
- 3.7 Provide a strategic review role of Council objectives and policies for the corporate portfolio for approval by Cabinet and ensure thereby that the Council meets its statutory duties and responsibilities.
- 3.8 To ensure that all outputs and recommendations are challenged rigorously before proposals are finalised for consideration by CMB and/or Cabinet.

Meridian Water Governance Chart

