



## **PUBLICATION OF DECISION LIST NUMBER 06/15-16**

### **MUNICIPAL YEAR 2015/2016**

Date Published: Friday 5<sup>th</sup> June 2015

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers key, non-key, Council and urgent decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision please refer to:

– James Kinsella (ext.4041)

*Phone 020 8379 then extension number indicated*

**INDEX OF PUBLISHED DECISIONS – 5<sup>th</sup> June 2015**

<b>List Ref</b>	<b>Decision Made by</b>	<b>Date Decision to come into effect</b>	<b>Part 1 or 2</b>	<b>Subject/Title of Report</b>	<b>Category of Decision</b>	<b>Affected Wards</b>	<b>Eligible for Call-In &amp; Date Decision must be called in by (If Applicable)</b>	<b>Page Number</b>
1/06/15-16	Cabinet Member for Housing & Housing Regeneration (Cllr Oykener)	Monday 15 <sup>th</sup> June 2015	Part 1	Council Housing Complaints – Removal of Stage 3	Non-Key	All	Yes Friday 12 <sup>th</sup> June 2015	1-2
2/06/15-16	Cabinet Member for Housing & Housing Regeneration (Cllr Oykener)	Monday 15 <sup>th</sup> June 2015	Part 1	Procurement of Multidisciplinary Services to Support Delivery of the Meridian Water Housing Zone	Key Decision KD 4110	Upper Edmonton	Yes Friday 12 <sup>th</sup> June 2015	3
3/06/15-16	Cabinet Member for Housing & Housing Regeneration (Cllr Oykener)	Monday 15 <sup>th</sup> June 2015	Part 1	Grant To Vacate (GTV)	Non-Key	All	Yes Friday 12 <sup>th</sup> June 2015	4

**DECISIONS**

For additional copies or further details please contact James Kinsella (020 8379 4041), Governance Team.

**CALL – IN UPDATE**

Please note no Decisions have been called in for review from the following lists:

**List No.04 Issued on Friday 29<sup>th</sup> May 2015 with a Call In date of Friday 5<sup>th</sup> June 2015.**

**LIST REFERENCE: 1/06/15-16**

<b>SUBJECT TITLE OF THE REPORT</b>							
<b>COUNCIL HOUSING COMPLAINTS – REMOVAL OF STAGE 3</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision to come into effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Cabinet Member for Housing & Housing Regeneration (Cllr Oykenner)	Monday 15 <sup>th</sup> June 2015	None	Non-Key	Vicki Morgan 020 8379 8021	Yes Friday 12 <sup>th</sup> June 2015
<b>DECISION</b>							
<p><b>AGREED:</b> subject to no call-in being received, the following decision will come into effect on Monday 15<sup>th</sup> June 2015 that:</p> <ol style="list-style-type: none"> <li>1. That Council Housing removes stage 3 from the complaints process and adopts the 2 stage process operated by the rest of the Council, with the second stage – end stage – signed off by the Chief Executive in line with Council policy.</li> <li>2. That the requirements of the Housing Ombudsman and Localism are incorporated into the wider Council complaints policy prior to sign off of the draft policy.</li> <li>3. That complaints received up to 31<sup>st</sup> March 2015 are considered under Enfield Homes’ complaints policy and have the option to progress through 3 stages.</li> <li>4. That complaints received from 1<sup>st</sup> April 2015 are subject to first stage and end stage only – in line with Council policy.</li> <li>5. The absence of a finalised complaints policy at the Council means that the current policy does not accommodate the Housing Ombudsman and the provisions of Localism. It is therefore proposed that a Council Housing 2 stage complaints option is run alongside the corporate complaint policy and schools complaints. This will be withdrawn when the corporate policy is signed off and complaints is centralised under Enfield 2017.</li> <li>6. Council Housing complaints policy is rebranded and updated to remove Stage 3 until the Council is in a position to launch the new complaints policy. As detailed in Appendix 1 of the Report.</li> <li>7. Council Housing does not have access to Covalent due to the imminence of a replacement IT system and centralisation. It operates a database which provides full recording, tracking and reporting capabilities. It is recommended that this process remains in place until a new IT system is available. This will reduce the cost that would be incurred in a roll-out of Covalent and save resources required to train and then double enter all existing complaints onto a new system.</li> </ol>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
To continue to operate separate processes with different stages. General complaints for Council services would be examined under the 2 stage Council process and Housing complaints would continue to be subject to 3 stages.							

**REASONS FOR RECOMMENDATIONS:**

1. To streamline the complaint process for customers.
2. To bring Council Housing into line with the rest of the Council.
3. To ensure the requirements of Localism and Housing Ombudsman continue to be considered.
4. To aid the mitigation of the complaints service into a central team.

**BACKGROUND:**

Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.

**LIST REFERENCE: 2/06/15-16**

<b>SUBJECT TITLE OF THE REPORT</b>							
PROCUREMENT OF MULTIDISCIPLINARY SERVICES TO SUPPORT DELIVERY OF THE MERIDIAN WATER HOUSING ZONE							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision to come into effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	Upper Edmonton	Cabinet Member for Housing & Housing Regeneration (Cllr Oyken)	Monday 15 <sup>th</sup> June 2015	None	Key Decision KD 4110	Daisy Johnson 020 8379 5598	Yes Friday 12 <sup>th</sup> June 2015
<b>DECISION</b>							
<p><b>AGREED:</b> subject to no call-in being received, the following decision will come into effect on Monday 15<sup>th</sup> June 2015 that:                      The Cabinet Member for Housing &amp; Housing Regeneration authorises the award of three contracts to:</p> <ol style="list-style-type: none"> <li>1. Karakusevic Carson Architects for a duration of four years (Lot 1);</li> <li>2. Arup for a duration of four years (Lot 2); and</li> <li>3. OKRA Landscape for a duration of four years (Lot 3).</li> </ol> <p>To supply the Council with design advisory services to a value of circa £3,000,000 during municipal year 2015/16 to support delivery of the Meridian Water Housing Zone.</p>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
<p><b>Framework Procurement:</b> Procuring this multidisciplinary team via an existing Framework Agreement was considered inappropriate because of the value of the contract and the limited number of consultants teams on available frameworks. By following the Open Procedure, the Council has had the opportunity to assemble the best team for this significant project.</p> <p><b>Do Nothing:</b> the Council will be unable to deliver the project within the required timescales.</p>							
<b>REASONS FOR RECOMMENDATIONS:</b>							
<p>The combined skills within the appointed teams will ensure the Council has a highly experienced team behind it to both deliver and advise on all aspects of the Meridian Water Housing Zone as it progresses through the development stages.</p> <p>Further details are in Section 5 of the Report.</p>							
<b>BACKGROUND:</b>							
Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.							

**LIST REFERENCE: 3/06/15-16**

<b>SUBJECT TITLE OF THE REPORT</b>							
GRANT TO VACATE (GTV)							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision to come into effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	Upper Edmonton	Cabinet Member for Housing & Housing Regeneration (Cllr Oyken)	Monday 15 <sup>th</sup> June 2015	None	Non-Key	Thekla Frangeskou 020 8379 8201	Yes Friday 12 <sup>th</sup> June 2015
<b>DECISION</b>							
<p><b>AGREED:</b> subject to no call-in being received, the following decision will come into effect on Monday 15<sup>th</sup> June 2015 that: That a Grants to Vacate/ Home Aspirations Mobility (GTV/HAM) Scheme is operated from 2015-2016, as detailed in the Report.</p>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
There are no Alternative Options.							
<b>REASONS FOR RECOMMENDATIONS:</b>							
To maximise take-up of the GTV/HAM Scheme.							
<b>BACKGROUND:</b>							
Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.							

Publication of Decision List 3/06/15-16 – 5<sup>th</sup> June 2015