

MUNICIPAL YEAR 2015/2016 REPORT NO.

**ACTION TO BE TAKEN UNDER
DELEGATED AUTHORITY**

PORTFOLIO DECISION OF:
Cabinet Member for Economic
Regeneration & Business
Development

REPORT OF:
Director – Regeneration &
Environment

Contact officer and telephone number:
Lauren Laviniere (0208 379 1452)
E mail:
lauren.laviniere@enfield.gov.uk

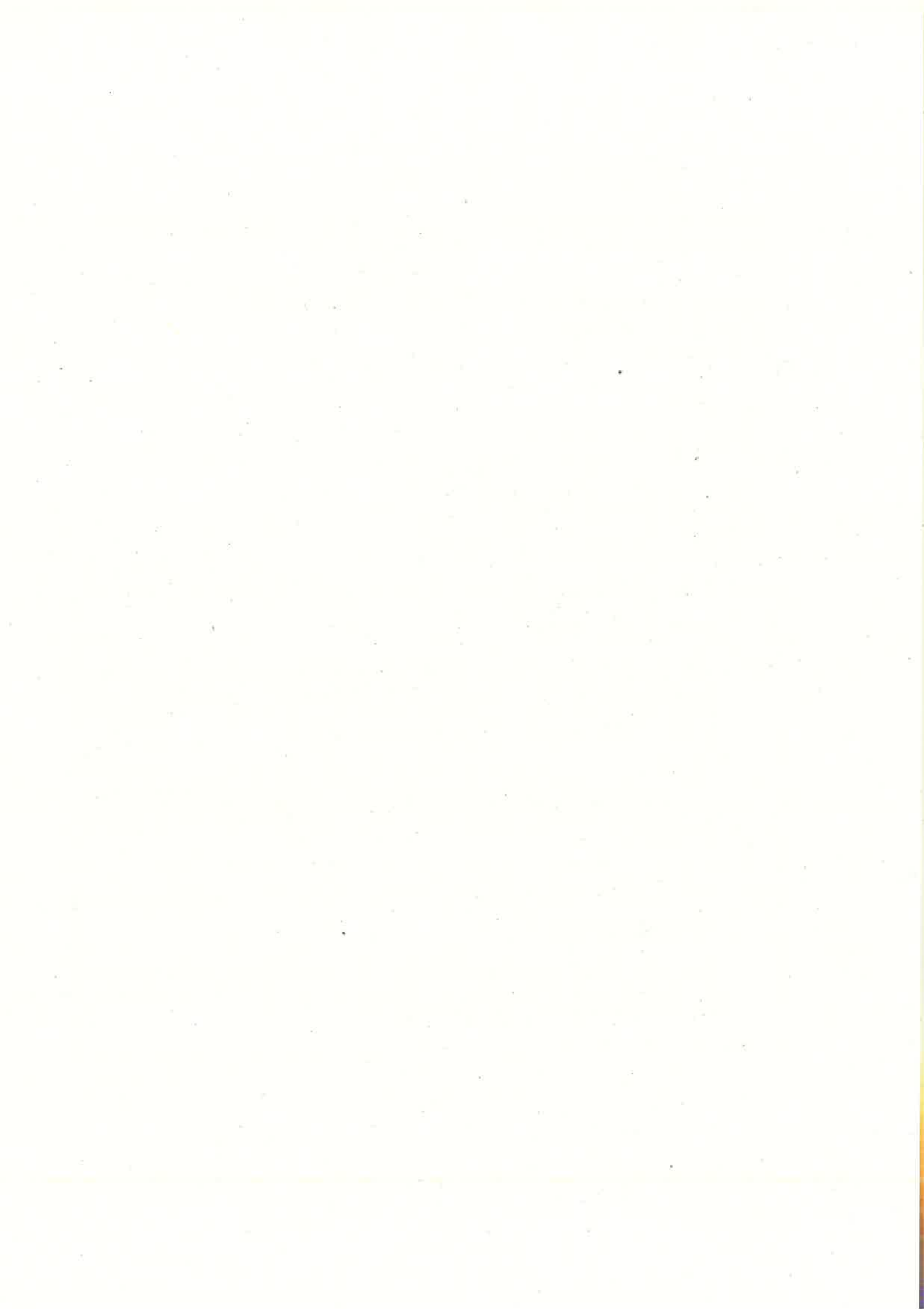
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| Agenda – Part: 1 | KD Num: 4071 |
| Subject: Minor Changes to the consultation Draft North London Waste Plan | |
| Wards: All | |

1. EXECUTIVE SUMMARY

- 1.1 At its meeting on the 7th July 2015, the Local Plan Cabinet Sub Committee approved the Draft North London Waste Plan (NLWP) for consultation and agreed that any further minor changes can be approved by the Cabinet Member for Economic Regeneration and Business Development.
- 1.2 This report seeks approval for a schedule of Minor Changes to the draft NLWP (set out in Appendix 1). The Schedule provides updates, clarifications and minor corrections to the text in the draft NLWP, so that it can be issued for consultation.

2. RECOMMENDATION

- 2.1 That the Cabinet Member for Economic Regeneration and Business Development approve the Schedule of Minor Changes for the consultation draft North London Waste Plan (set out in Appendix 1).



3. BACKGROUND

3.1 At its meeting on the 7th July 2015, the Local Plan Cabinet Sub Committee agreed:

a) to approve the draft North London Waste Plan (set out in Appendix 1 of the report) for public consultation;

b) that any further minor changes to the draft North London Waste Plan (NLWP) can be approved by the Cabinet Member for Economic Regeneration and Business Development.

3.2 A schedule of Minor Changes to the draft NLWP has now been prepared (set out in Appendix 1). These provide updates, clarifications and minor corrections to the text particularly related to the Habitats Regulation Assessment - which forms part of the technical evidence base for the NLWP - and the Mayor's London Plan.

3.3 The other north London boroughs are also seeking approval to these changes through their equivalent approval processes.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 None.

5. REASONS FOR RECOMMENDATIONS

5.1 Waste Planning Authorities (WPAs) are required to prepare a Waste Local Plan. The draft NLWP has already been agreed consultation, with delegated authority for any further changes. The proposed Schedule of Minor Changes are required to ensure the consultation NLWP is sufficiently clear and up to date.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS

6.1 Financial Implications

6.1.1 The Schedule of Minor Changes does not itself directly commit the Council to additional expenditure beyond those already identified in the Memorandum of Understanding (MoU) for the NLWP. The MoU, and its associated budget, is solely related to the preparation of the Plan. Any future proposals arising with cost implications would need to be subject to separate reports and full financial appraisal.

6.2 Legal Implications

6.2.1 When the North London Waste Plan (NLWP) becomes adopted, it will form part of the statutory Development Plan.

6.2.1 It is necessary to carry out public consultation as part of the process of preparing a Local Plan document, which forms part of the Development Plan. This report seeks authority to make minor changes before the Draft NLWP is issued for consultation.

6.2.2 The recommendations contained within this report are in accordance with the Council's obligations and duties.

6.3 Property Implications

6.3.1 It is noted that some of the options for the potential location of future waste sites would involve development on Strategic Industrial Land and other employment sites, some of which form part of the Council's landholding. The proposed minor changes do not affect these sites.

7. KEY RISKS

7.1 Timely completion of the NLWP is critical to underpin and help deliver the Council's regeneration programme and ensure that development decisions in the borough are plan led.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

By identifying an adequate provision of land to manage waste generated in north London up to 2032, and designing policies which ensure that waste facilities maximise their potential benefits and minimise any negative impacts, the NLWP seeks to facilitate the delivery high quality and accessible waste facilities which will serve communities across north London.

8.2 Growth and Sustainability

The NLWP seeks to provide a co-ordinated sub-regional approach to planning for new waste facilities to meet the needs of the North London boroughs and to contribute towards the net self-sufficiency in the management of waste. The NLWP boroughs are working together in order to find the most sustainable waste management solution possible. The Draft NLWP is based on a combined strategy of net self-sufficiency and maximised recycling. New waste facilities can create new jobs, produce local energy and provide important resources for reuse in other processes – all of which can help deliver wider economic benefits.

8.3 Strong Communities

The NLWP will be subject to public consultation during its preparatory stages, in line with the Borough's Statement of Community

Involvement. Several consultation activities have already taken place to inform the Draft NLWP, including focus group workshops. The intention of this report is to agree minor changes to the Draft NLWP so that it can be issued for formal consultation. Consultation will provide an opportunity for stakeholders to comment on the emerging Plan. Boroughs will consider the responses received to consultation as the next version of the Plan (the proposed submission version) is being developed.

9. EQUALITIES IMPACT IMPLICATIONS

- 9.1 To ensure the draft Plan will not have a significant negative impact on equalities, an Equalities Impact Assessment has been undertaken to support the preparation of the Plan and it has identified that there will be no significant impacts.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

- 10.1 When the NLWP is adopted as part of the Council's Local Plan, it will comprise formal Council policy which will be used in the determination of planning applications. This would ensure that development decisions in the borough are plan led, thereby helping to prevent inappropriate, uncoordinated and poor quality development coming forward.
- 10.2 The Council's Business Plan 2012-15 identifies this project in seeking to meet the objective of delivering modern waste services which improve recycling, reduce waste disposal and minimise future costs.

11. PUBLIC HEALTH IMPLICATIONS

- 11.1 The NLWP should have a positive impact upon general health and well-being in terms of improving the environment and reducing pollution. By facilitating net self-sufficiency in waste management and increased recycling, the NLWP encourages waste to be managed within the north London area which potentially reduces its need to travel, and will reduce reliance on landfill – both of which will help reduce associated climate change impacts. However, implementation of the plan will need to be monitored to ensure that there are no significant negative impacts.



Appendix 1: Schedule of changes to cabinet version of the NLWP

| Nature of change | Change to text |
|--|---|
| Update to information since 6 th Draft | <p>Additional text to 1.7 as follows:</p> <p><u>The Greater London Authority (GLA) intend to carry out a full review of the London Plan which will commence in 2015. The North London Boroughs will monitor progress on this in order to reflect any relevant changes of policy in the NLWP.</u></p> |
| Clarification | <p>Additional note to reference to London Plan in 1.7 as follows:</p> <p><u>[1] At time of writing this is The Spatial Development Strategy For London Consolidated With Alterations Since 2011 (March 2015) also known as London Plan March 2015 (FALP)</u></p> <p>Other references to the London Plan in the 7th Draft also include the addition of <u>(March 2015)</u> where appropriate.</p> |
| Clarification | <p>Additional text to 2.23 as follows:</p> <p><u>There are no plans by any of the boroughs to review their Green Belt boundaries as part of the NLWP.</u></p> |
| Correction of terminology to be in line with the London Plan | <p>Change to 'Aim of NLWP' as follows:</p> <p>"To <u>move work</u> towards achieving net self-sufficiency in the management of North London's waste</p> |
| Correction of terminology to be in line with the London Plan | <p>Change to Strategic Object 3 as follows:</p> <p>To <u>achieve work towards</u> net self-sufficiency</p> |
| Correction | <p>Deletion of 4.7 which repeats 4.6</p> |
| Clarification | <p>Change to 6.4 as follows:</p> <p>In line with the National Planning Policy Framework (paragraph 182) to ensure the NLWP is justified, a range of options have been tested to demonstrate that <u>in the selection of the preferred strategy</u>, the North London Boroughs have considered reasonable alternatives and that the Plan follows the most appropriate strategy.</p> |
| Clarification and correction | <p>Changes to 7.1 as follows:</p> <p>... Using this information, the North London Boroughs propose to adopt the following approach ('Provision for North London's Waste to 2032'); this sets out in broad terms how the waste management needs in North London over the plan period will be met <u>are being planned for</u>. While some waste</p> |

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| | will continue to be exported to facilities which North London cannot accommodate, there is a surplus of provision for some management routes (shown as minus figures in Table 5) and therefore an equivalent quantity of waste can be provided within North London. |
| Correction | New Figure 12: Anticipated exports to landfill during the NLWP plan period |
| Clarification | Change to 8.4 as follows: Allocating both sites and areas to meet the identified capacity gaps offers considerable benefits. Allocating sites <u>will provide certainty to the waste industry that these are suitable locations for future waste development in North London and will help the North London boroughs meet the London Plan apportionments</u> that are available and suitable for waste management facilities will demonstrate that the North London Boroughs can meet the apportionment targets set out in the London Plan – boroughs are required to meet apportionment targets as a minimum. However, care needs to be taken when allocating sites to ensure there are no immitigable constraints to future development for waste management facilities. |
| Clarification | Change to 8.5 as follows: Identifying areas within which waste uses would be broadly acceptable <u>will is also required to</u> ensure the NLWP <u>can meet the aim of net self-sufficiency for LACW, C&I and C&D waste, and</u> has sufficient flexibility to cope with any future change in circumstances. |
| Clarification | Change to title of Policy 1 as follows: Policy 1: Safeguarding of existing waste management Sites <u>and protection of allocated sites</u> |
| Clarification | Change to Policy 4 as follows: Applications for waste development on unallocated sites outside of the sites and areas identified in Schedules 1-3 <u>will be permitted provided must clearly demonstrate to the satisfaction of the relevant boroughs</u> that the proposal: |
| Clarification | Change to Policy 6f as follows: |

| | |
|--|---|
| | <p>there is no significant adverse impact on the historic environment, or the recreational open spaces <u>or land in recreational use or</u> and landscape character of the area</p> |
| Clarification | <p>Change to Policy 6j as follows:</p> <p>the development has no significant adverse effect on <u>the integrity of an area designated under the Habitats Directive or no significant adverse effect on</u> local biodiversity; and that there are no likely significant impacts or adverse effects affecting the integrity of an area designated under the Habitats Directive</p> |
| Clarification | <p>Changes to wording of 9.34 in line with changes to Policy 6j as follows:</p> <p>Waste developments should be designed to protect and enhance local biodiversity. No development will be allowed that will have likely significant impacts an adverse effect on any area designated under the Habitats Directive. Assessments undertaken for the plan have identified sites of European Community importance within and nearby the plan area. Sites at least partially within the plan boundary are the Lee Valley Special Protection Area (SPA) and RAMSAR site and part of Epping Forest Special Area for Conservation (SAC). Additional sites at least partially within 10 km of the plan area boundary are Wormley-Hoddesdon Park Woods SAC and Wimbledon Common SAC3. Developers need to be able to <u>demonstrate that their proposals will not either alone or in combination, have an adverse effect on the integrity of any European site impacts on any of these sites are acceptable.</u></p> |
| Other minor grammatical changes to add clarity | Throughout plan |



MUNICIPAL YEAR 2015/2016 REPORT NO.

ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY

PORTFOLIO DECISION OF:
Cabinet Member for Education,
Children's Services & Protection

REPORT OF:
Chief Education Officer

Contact officer telephone number:

Keith Rowley Tel: 0208 379 2459
E mail: keith.rowley@enfield.gov.uk

Agenda – Part: 1

Subject: Award of contract(s) to deliver works to enable the provision of Universal Free School Meals – Galliard Primary School

Wards: Jubilee

Key Decision No: KD 4129

Councillor Ayfer Orhan

1. EXECUTIVE SUMMARY

- 1.1 This report seeks approval for contract award for construction works and scheme expenditure including related construction works and services, loose furniture & equipment. This approval is required to enable the provision of a new school meals kitchen at Galliard Primary School to provide hot free school meals to all Key Stage 1 pupils to comply with Department for Education (DfE) statutory requirements from 1st September 2014 onwards.
- 1.2 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules.

2. RECOMMENDATIONS

That the Cabinet member for Education, Children's Services and Protection approve the following:

- 2.1 Contract Award to Contractor 'A' for the construction work relating to the new school meals kitchen and associated works at Galliard Primary School as detailed in Part 2 of this report.
- 2.2 Total scheme expenditure including Construction works, professional and technical costs, loose furniture & equipment and scheme contingency; as detailed in Part 2 of this report.
- 2.3 That the Chief Education Officer allocates project contingency, via operational decisions, as required.

3. BACKGROUND

- 3.1 The Council as Corporate Landlord is responsible for major works to address the condition of community and foundation schools. Such works mainly relate to building such as roof replacement, electrical and mechanical services. The responsibility for major works includes kitchen and dining halls. Under the Scheme for Financing Schools, the limits for delegation for repairs and maintenance is £36,000 for primary schools and £53,000 for secondary schools. Separate funding streams are available for Voluntary Aided Schools for kitchen and dining hall work through the Locally Controlled Voluntary Aided Programme (LCVAP).
- 3.2 In September 2013 the Deputy Prime Minister, Nick Clegg announced every child in reception, year 1 and year 2 in state-funded schools will receive a free school lunch from September 2014. The government will be providing revenue funding of £450 million in 2014 to 2015 and £635 million in 2015 to 2016 to the Department for Education (DfE) to fund this commitment. It will also make £150 million of capital available to ensure that schools can build new kitchens or increase dining capacity where necessary.
- 3.3 In December 2013 the DfE announced Capital allocations for universal infant free school meals (UIFSM) and basic need. Enfield received UIFSM funding of £817,893 for mainstream schools and £230,875 for Voluntary Aided Schools. Voluntary Aided school projects are prioritised by the relevant Diocesan Board or schools in conjunction with Schools and Children's Services (SCS) Offices.
- 3.4 A project team consisting of SCS and Catering services staff was created to evaluate the Central Government's UIFSM initiative. The priority task of the project team was to review all mainstream schools which are affected by the UIFSM in terms of health and safety, kitchen condition in terms of building, ability to deliver an increase in meals (increase meal production on average additional 100 meals) and kitchen equipment. This review identified nine schools as being unable to cope with the meal increase or at risk of closure due to equipment breakdown or building condition.
- 3.5 Improvement works have been completed in six of the nine schools identified, however, feasibility studies indicated that three schools Oakthorpe, Lavender and Galliard Primary Schools would exceed £250,000 and will be subject to further separate reports (Cabinet Report 9th April 2014 KD3889 Preparing Enfield's School Kitchens for the Introduction of Free School Meals for Pupils Under Seven and the Impact on Capital Investment).

4. PROPOSAL

- 4.1. After detailed consultation, a design has been agreed with the Governing Body
- 4.2. Planning approval dated 14 May 2015 has been granted for a single storey extension to the east elevation to enlarge the existing school kitchen.
- 4.3 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules. The Tendering Procedure is in accordance with the principles of JCT Practice Note 6 (Series 2) 'Main Contract Tendering' with arithmetical errors dealt with under Alternative 2 (standby or amend).
- 4.4 Five contractors were invited, however, only two competitive bids were received. The tenders were evaluated in accordance with the tendering procedure to arrive at the recommendation for contract award to Contractor 'A' as detailed in Part 2 of this report. Whilst the Contract Procedure Rules (CPR) 7.2 require 3 written quotations for works under £500,000, and only two quotes were received, this has been approved by the Head of Service (Corporate Maintenance and Construction Team) in discussion with Corporate Procurement, on behalf of the Assistant Director of Procurement, in order to comply with CPR 7.2.
- 4.5 Both tenderers met the programme requirements as set out in the Preliminaries / General Requirements. No alternative time tenders were offered.
- 4.6 The construction work should commence at the end of July 2015 to utilise the school summer holiday period completion February 2016.
- 4.7 An Operational Decision was signed by the Director of Schools and Children's Services on 23 June 2015 authorise a Letter of Limited Liability to underwrite the supplier mobilisation costs for the manufacture of the new bespoke kitchen equipment required as part of this scheme in order to avoid any delays to the programme. This was at risk subject to the outcome of this key decision.
- 4.8 An Operational Decision was signed by the Director of Schools and Children's Services on 1 July 2015 to authorise a Letter of Limited Liability to underwrite contract mobilisation with the recommended Contractor 'A' in order to maintain the programme. This was a risk subject to the outcome of this key decision.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Not to proceed with this project would mean that Galliard Primary School, would not have suitable kitchen facilities to provide hot free school meals to all Key Stage 1 pupils which, in turn, could have a detrimental effect on teaching standards for all pupils.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The tender from Contractor 'A' is compliant and is the most economically advantageous tender.
- 6.2 The design has been future-proofed to enable the kitchen to provide free hot school meals to all pupils if this becomes a statutory requirement in the future.
- 6.3 Any delay will severely affect the ability of the school to continue providing hot free school meals to all Key Stage 1 pupils from Spring Term 2016.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS

7.1 Financial Implications

- 7.1.1 The tables below summarises the funding already approved within the SCS Capital Programme and the proposed costs of the scheme following the tender process

| Kitchen | 2015/16 Estimate | Tender |
|-------------------------------|-------------------------|----------------|
| Construction | | £376K |
| Fees | | £70K |
| Total Exp | £289K | £446K |
| Funded by | | |
| Free School Meals Grant | (£275k) | (£275k) |
| Maintenance & Condition Grant | (£14k) | (£171k) |
| Total Funding | (£289k) | (£446k) |

The increase in the scheme costs of £157k will be funded from the uncommitted Condition & Maintenance grant funding allocated to the Council by the Department of Education

7.1.2 VAT Implications

The supply of statutory education by the Council is deemed to be non-business activity. VAT incurred towards non-business supplies are normally recoverable under the provisions of S33 of VAT Act 1994, but subject to the normal rules for VAT recovery. The Council must pay with its own funds so the use of Corporate resources (SCS capital funds) will satisfy one of the criteria. The Council must also contract for the supply, receive the supply, and receive the VAT invoice(s) in its name. There is scope for recovery of the proportion of VAT costs funded by the School's contribution where this is funded from the

School delegated budget, loan from the council or any donations which are 'freely' given to the school; VAT may not be recoverable if other funds are used.

- 7.1.3 Analysis of the estimated costs of the project shows that the project will not create adverse partial exemption implications. However, continuous monitoring of all capital projects is recommended in order to ensure that the total exempt input VAT does not breach the 5% minimal limit.

7.2 Legal Implications

- 7.2.1 The contents of this report constitute a Key Decision as the proposals will lead to capital expenditure exceeding £250,000. This item has been included in the Key Decision List (ref. KD 4129). Once approved the decision to proceed will be subject to the usual call-in.
- 7.2.2 The estimated value of the contract is below the European Union Procurement Rules threshold for Works contracts. The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules (CPR). As detailed above in **Proposal 4.4**, the CPR 7.2 have been complied with.
- 7.2.3 The Joint Contacts Tribunal (JCT) Intermediate with Contractors Design ICD 2011 contract for the works is a form approved by the Assistant Director for Legal Services. Contract award will be via letter of acceptance to allow works to commence in advance of contract execution.
- 7.2.4 Planning approval has been obtained for the scheme; the works should not commence until such time as approval is given to any pre-commencement conditions (if required) are discharged.
- 7.2.5 The Council has a general responsibility for education and to secure efficient primary education to meet the needs of the population in its area under Section 13 of the Education Act 1996. Section 111 of the Local Government Act 1972 further enables local authorities to do anything, including incurring expenditure and borrowing, which facilitates or is conducive or incidental to the discharge of their functions. The Council has the power under section 1(1) of the Localism Act 2011 to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles. The provision of appropriate kitchens is incidental to the statutory requirement to provide school meals, therefore the recommendations in this report are within these powers.

7.3 Property Implications

- 7.3.1 The proposed project will ensure that sufficient accommodation is available to enable Galliard Primary School, Enfield to provide hot free school meals to all

KS1 pupils from the Spring Term 2016 onwards to meet the Department for Education statutory requirements/minimum guidelines.

- 7.3.2 Future proof systems engineering at this stage will avoid high costs later in the development life cycle. This will give the school versatility and lower costs in the future.
- 7.3.3 To meet statutory requirements it is vital to ensure that the Council's financial accounts do not include buildings (or parts of buildings) that have been demolished. To ensure we have high quality records and meet our statutory obligations Education Asset Managers will complete a demolition notification form and return to Property Services.
- 7.3.4 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 7.3.5 Manufacturers Guarantees and warranties on all kitchen equipment usually last for one year. These should be assignable to the Council. If extended warranties are available it would be prudent to investigate the costs of acquisition, as replacement tech is expensive and as models of cookers, burners, ovens and so on change to newer efficient models, the correct fit may prove difficult to find.
- 7.3.6 Property Services will need to be aware and sent the new data being generated for the expansion of these schools. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 7.3.7 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.

8. KEY RISKS

- 8.1 Unless the Council is able to undertake a comprehensive UFSM programme in resolving kitchens issues the schools identified in section 3.5 will not be able to meet the requirements of the Governments UISFM initiative.

9. IMPACT ON COUNCIL PRIORITIES

- 9.1.1 The contract will assist the Council to deliver its construction related projects and programmes which in turn help support the delivery of services to the benefit of the community.
- 9.1.2 This proposal will assist the Council in meeting its objective of providing high quality school meals and improved educational attainment for all children and young people by ensuring that pupils are adequately nourished.

9.2 Growth and Sustainability

- 9.2.1 The contract will assist in the procurement of construction related activity within the borough and its associated employment and economic benefits.

9.3 Strong Communities

None.

10. EQUALITY IMPACT IMPLICATIONS

- 10.1 Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of this report.

11. PERFORMANCE MANAGEMENT

- 11.1 The provision of the new facilities at Gilliard Primary School as identified in this report, will enable the Authority to meet its statutory duty to ensure the availability of hot free school meals for all KS1 pupils attending the school.
- 11.2 As a new school meals kitchen is constructed, the aim will be to provide high quality sustainable facilities, designed to enable hot school meals to be provided and to further improve the quality and choice of meals provided.
- 11.3 The strategy presented in this report is consistent with the national agenda for providing free hot meals for all Key Stage 1 pupils attending primary schools.
- 11.4 The design achieves a building of statutory compliance utilising building elements, components and materials selected having due regard for their durability and ease of maintenance. A low maintenance building is sought. The energy strategy will make the building thermally efficient to reduce the heating energy demand.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1. The CDM Regulations 2015 will apply and the requisite notices will be issued to the Health and Safety Executive (HSE) and Health and Safety information will be put in place by the Principal Designer and Principal Contractor.

13. PUBLIC HEALTH IMPLICATIONS

13.1 This scheme will provide free hot school meals for all Key Stage 1 pupils which will impact on the health and well-being of the pupils.

Background Papers

None.

MUNICIPAL YEAR 2015/2016 REPORT NO.

ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY

PORTFOLIO DECISION OF:
Cabinet Member for Education,
Children's Services & Protection

REPORT OF:
Chief Education Officer

Agenda – Part: 1

Subject: Award of contract(s) to deliver works to enable the provision of Universal Free School Meals – Lavender Primary School

Wards: Chase

Key Decision No: KD 4130

Councillor Ayfer Orhan

Contact officer and telephone number:

Keith Rowley Tel: 0208 379 2459

E mail: keith.rowley@enfield.gov.uk

1. EXECUTIVE SUMMARY

- 1.1 This report seeks approval for contract award and scheme expenditure including construction services, infrastructure works and other associated orders. This approval is required to enable the provision of a new school meals kitchen at Lavender Primary School in order to enable the school to provide hot free school meals to all Key Stage 1 pupils to comply with Department for Education (DfE) statutory requirements from 1st September 2014 onwards.
- 1.2 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules.

2. RECOMMENDATIONS

That the Cabinet member for Education, Children's Services and Protection and the Cabinet Member for Finance approve the following:

- 2.1 Contract Award to Contractor 'A' for the construction work relating to the new school meals kitchen and associated works at Lavender Primary School as detailed in Part 2 of this report.
- 2.2 Total scheme expenditure including Construction works, professional and technical costs, loose furniture & equipment and scheme contingency; as detailed in Part 2 of this report.
- 2.3 That the Chief Education Officer allocates project contingency, via operational decisions, as required.

3. BACKGROUND

- 3.1 The Council as Corporate Landlord is responsible for major works to address the condition of community and foundation schools. Such works mainly relate to building such as roof replacement, electrical and mechanical services. The responsibility for major works includes kitchen and dining halls. Under the Scheme for Financing Schools, the de minimis limits for delegation for repairs and maintenance is £36,000 for primary schools and £53,000 for secondary schools. Separate funding streams are available for Voluntary Aided Schools for kitchen and dining hall work through the Locally Controlled Voluntary Aid Programme (LCVAP).
- 3.2 In September 2013 the Deputy Prime Minister, Nick Clegg announced every child in reception, year 1 and year 2 in state-funded schools will receive a free school lunch from September 2014. The government will be providing revenue funding of £450 million in 2014 to 2015 and £635 million in 2015 to 2016 to the Department for Education (DfE) to fund this commitment. It will also make £150 million of capital available to ensure that schools can build new kitchens or increase dining capacity where necessary.
- 3.3 In December 2013 the DfE announced Capital allocations for universal infant free school meals (UIFSM) and basic need. Enfield received UIFSM funding of £817,893 for mainstream schools and £230,875 for Voluntary Aided Schools. Voluntary Aided school projects are prioritised by the relevant Diocesan Board or schools in conjunction with Schools and Children's Services (SCS) Offices.
- 3.4 A project team consisting of SCS and Catering services staff was created to evaluate the Central Government's UIFSM initiative. The priority task of the project team was to review all mainstream schools which are affected by the UIFSM in terms of health and safety, kitchen condition in terms of building, ability to deliver an increase in meals (increase meal production on average additional 100 meals) and kitchen equipment. This review identified nine schools as being unable to cope with the meal increase or at risk of closure due to equipment breakdown or building condition.
- 3.5 Improvement works have been completed in six of the nine schools identified, however, feasibility studies indicated that three schools Oakthorpe, Lavender and Galliard Primary Schools would exceed £250,000 and will be subject to further separate reports (Cabinet Report 9th April 2014 KD3889 Preparing Enfield's School Kitchens for the Introduction of Free School Meals for Pupils Under Seven and the Impact on Capital Investment).

4. PROPOSAL

- 4.1. After detailed consultation, a design has been agreed with the Governing Body
- 4.2 Planning approval dated 22 May 2015 has been granted for a single storey extension to the north west elevation to enlarge the existing school kitchen.
- 4.3 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules. The Tendering Procedure is in accordance with the principles of JCT Practice Note 6 (Series 2) 'Main Contract Tendering' with arithmetical errors dealt with under Alternative 2 (standby or amend).
- 4.4 Five contractors were invited, however, only two competitive bids were received. The tenders were evaluated in accordance with the tendering procedure to arrive at the recommendation for contract award to Contractor 'A' as detailed in Part 2 of this report. Whilst the Contract Procedure Rules (CPR) 7.2 require 3 written quotations for works under £500,000, and only two quotes were received, this has been approved by the Head of Service (Corporate Maintenance and Construction Team) in discussion with Corporate Procurement, on behalf of the Assistant Director of Procurement, in order to comply with CPR 7.2.
- 4.5 Contractor 'A' submitted a tender price that met the programme requirements of 28 weeks as set in the Preliminaries / General Requirements. No alternative time tender was offered.
- 4.6 Contractor 'B' submitted a tender price for an alternative 20 week programme. No tender price was submitted that met the programme requirements of 28 weeks as set in the Preliminaries / General Requirements.
- 4.7 The construction work should commence at the end of July 2015 to utilise the school summer holiday period completion February 2016.
- 4.8 An Operational Decision was signed by the Director of Schools and Children's Services on 16 July 2015 to authorise a Letter of Limited Liability to underwrite contract mobilisation with the recommended Contractor 'A' in order to maintain the programme. This was a risk subject to the outcome of this key decision.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Not to proceed with this project would mean that Lavender Primary School, would not have suitable kitchen facilities to provide hot free school meals to all Key Stage 1 pupils which, in turn, could have a detrimental effect on teaching standards for all pupils.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The tender from Contractor 'A' is compliant and is the most economically advantageous tender.
- 6.2 The design has been future-proofed to enable the kitchen to provide free hot school meals to all pupils if this becomes a statutory requirement in the future.
- 6.3 Any delay will severely affect the ability of the school to continue providing hot free school meals to all Key Stage 1 pupils from Spring Term 2016.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS

7.1 Financial Implications

- 7.1.1 The table below summarises the funding already approved within the SCS Capital Programme and the proposed costs of the scheme following the tender process.

| Kitchen | 2015/16 Estimate | Tender |
|-------------------------------|-------------------------|---------------|
| Construction | | £528K |
| Fees | | £100K |
| Total Exp | £187k | £628K |
| Funded by | | |
| Free School Meals Grant | £123k | £18k |
| Maintenance & Condition Grant | £64k | £610k |
| Total Funding | £187k | £628k |

The increase in the enlarged scheme costs of £441k will be funded from the uncommitted Condition & Maintenance grant funding allocated to the Council by the Department of Education. The Free School Meals grant allocated to this scheme has reduced following a redistribution of the available grant across other schemes in the kitchen programme.

7.1.2 VAT Implications

The supply of statutory education by the Council is deemed to be non-business activity. VAT incurred towards non-business supplies are normally recoverable under the provisions of S33 of VAT Act 1994, but subject to the normal rules for VAT recovery. The Council must pay with its own funds so the use of Corporate resources (SCS capital funds) will satisfy one of the criteria.

The Council must also contract for the supply, receive the supply, and receive the VAT invoice(s) in its name. There is scope for recovery of the proportion of VAT costs funded by the School's contribution where this is funded from the School delegated budget, loan from the council or any donations which are 'freely' given to the school; VAT may not be recoverable if other funds are used.

- 7.1.3 Analysis of the estimated costs of the project shows that the project will not create adverse partial exemption implications. However, continuous monitoring of all capital projects is recommended in order to ensure that the total exempt input VAT does not breach the 5% minimal limit.

7.2 Legal Implications

- 7.2.1 The contents of this report constitute a Key Decision as the proposals will lead to capital expenditure exceeding £250,000. This item has been included in the Key Decision List (ref. KD 4129). Once approved the decision to proceed will be subject to the usual call-in.
- 7.2.2 The estimated value of the contract is below the European Union Procurement Rules threshold for Works contracts. The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules (CPR). As detailed above in **Proposal 4.4**, the CPR 7.2 have been complied with.
- 7.2.3 The Joint Contacts Tribunal (JCT) Intermediate with Contractors Design ICD 2011 contract for the works is a form approved by the Assistant Director for Legal Services. Contract award will be via letter of acceptance to allow works to commence in advance of contract execution.
- 7.2.4 Planning approval has been obtained for the scheme; the works should not commence until such time as approval is given to any pre-commencement conditions (if required) are discharged.
- 7.2.5 The Council has a general responsibility for education and to secure efficient primary education to meet the needs of the population in its area under Section 13 of the Education Act 1996. Section 111 of the Local Government Act 1972 further enables local authorities to do anything, including incurring expenditure and borrowing, which facilitates or is conducive or incidental to the discharge of their functions. The Council has the power under section 1(1) of the Localism Act 2011 to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles. The provision of appropriate kitchens is incidental to the statutory requirement to provide school meals, therefore the recommendations in this report are within these powers.

7.3 Property Implications

- 7.3.1 The proposed project will ensure that sufficient accommodation is available to enable Lavender Primary School, Enfield to provide hot free school meals to all KS1 pupils from the Spring Term 2016 onwards to meet the Department for Education statutory requirements/minimum guidelines.
- 7.3.2 Future proof systems engineering at this stage will avoid high costs later in the development life cycle. This will give the school versatility and lower costs in the future.
- 7.3.3 To meet statutory requirements it is vital to ensure that the Council's financial accounts do not include buildings (or parts of buildings) that have been demolished. To ensure we have high quality records and meet our statutory obligations Education Asset Managers will complete a demolition notification form and return to Property Services.
- 7.3.4 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 7.3.5 Manufacturers Guarantees and warranties on all kitchen equipment usually last for one year. These should be assignable to the Council. If extended warranties are available it would be prudent to investigate the costs of acquisition of, as replacement tech is expensive and as models of cookers, burners, ovens and so on change to newer efficient models, the correct fit may prove difficult to find.
- 7.3.6 Property Services will need to be aware and sent the new data being generated for the expansion of these schools. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 7.3.7 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.

8. KEY RISKS

- 8.1 Unless the Council is able to undertake a comprehensive Universal Free School Meal programme in resolving kitchens issues the schools identified in section 3.5 will not be able to meet the requirements of the Governments UISFM initiative.

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

9.1.1 This contract will assist the Council to deliver its construction related projects and programmes which in turn help support the delivery of services to the benefit of the community.

9.1.2 This proposal will assist the Council in meeting its objective of providing high quality school meals and improved educational attainment for all children and young people by ensuring that pupils are adequately nourished.

9.2 Growth and Sustainability

9.2.1 This contract will assist in the procurement of construction related activity within the borough and its associated employment and economic benefits.

9.3 Strong Communities

None.

10. EQUALITY IMPACT IMPLICATIONS

10.1 Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of this report.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

11.1 The provision of the new facilities at Gilliard Primary School as identified in this report will enable the Authority to meet its statutory duty to ensure the availability of hot free school meals for all KS1 pupils attending the school.

11.2 As a new school meals kitchen is constructed, the aim will be to provide high quality sustainable facilities, designed to enable hot school meals to be provided and to further improve the quality and choice of meals provided.

11.3 The strategy presented in this report is consistent with the national agenda for providing free hot meals for all Key Stage 1 pupils attending primary schools.

11.4 The design achieves a building of statutory compliance utilising building elements, components and materials selected having due regard for their

durability and ease of maintenance. A low maintenance building is sought. The energy strategy will make the building thermally efficient to reduce the heating energy demand.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1. The CDM Regulations 2015 will apply and the requisite notices will be issued to the Health and Safety Executive (HSE) and Health and Safety information will be put in place by the Principal Designer and Principal Contractor.

13. PUBLIC HEALTH IMPLICATIONS

- 13.1 This scheme will provide free hot school meals for all Key Stage 1 pupils which will impact on the health and well-being of the pupils.

Background Papers

None.

MUNICIPAL YEAR 2015/2016 REPORT NO.

ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY

PORTFOLIO DECISION OF:
Cabinet Member for Education,
Children's Services & Protection

REPORT OF:
Chief Education Officer

Agenda – Part: 1

Subject: Award of contract(s) to deliver works to enable the provision of Universal Free School Meals – Oakthorpe Primary School,

Wards: UPPER EDMONTON
Key Decision No: KD 4131

Councillor Ayfer Orhan

Contact officer and telephone number:

Keith Rowley Tel: 0208 379 2459
E mail: keith.rowley@enfield.gov.uk

1. EXECUTIVE SUMMARY

- 1.1 This report seeks approval for contract award for construction works and scheme expenditure including related construction works and services, loose furniture & equipment. This approval is required to enable the provision of a new school meals kitchen at Oakthorpe Primary School to provide hot free school meals to all Key Stage 1 pupils to comply with Department for Education (DfE) statutory requirements from 1st September 2014 onwards.
- 1.2 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules.

2. RECOMMENDATIONS

That the Cabinet member for Education, Children's Services and Protection approve the following:

- 2.1 Contract Award to Contractor 'A' for the construction work relating to the new school meals kitchen and associated works at Oakthorpe Primary School as detailed in Part 2 of this report.
- 2.2 Total scheme expenditure including Construction works, professional and technical costs, loose furniture & equipment and scheme contingency; as detailed in Part 2 of this report.
- 2.3 That the Chief Education Officer allocates project contingency, via operational decisions, as required.

3. BACKGROUND

- 3.1 The Council as Corporate Landlord is responsible for major works to address the condition of community and foundation schools. Such works mainly relate to building such as roof replacement, electrical and mechanical services. The responsibility for major works includes kitchen and dining halls. Under the Scheme for Financing Schools, the limits for delegation for repairs and maintenance is £36,000 for primary schools and £53,000 for secondary schools. Separate funding streams are available for Voluntary Aided Schools for kitchen and dining hall work through the Locally Controlled Voluntary Aided Programme (LCVAP).
- 3.2 In September 2013 the Deputy Prime Minister, Nick Clegg announced every child in reception, year 1 and year 2 in state-funded schools will receive a free school lunch from September 2014. The government will be providing revenue funding of £450 million in 2014 to 2015 and £635 million in 2015 to 2016 to the Department for Education (DfE) to fund this commitment. It will also make £150 million of capital available to ensure that schools can build new kitchens or increase dining capacity where necessary.
- 3.3 In December 2013 the DfE announced Capital allocations for universal infant free school meals (UIFSM) and basic need. Enfield received UIFSM funding of £817,893 for mainstream schools and £230,875 for Voluntary Aided Schools. Voluntary Aided school projects are prioritised by the relevant Diocesan Board or schools in conjunction with Schools and Children's Services (SCS) Offices.
- 3.4 A project team consisting of SCS and Catering services staff was created to evaluate the Central Governments UIFSM initiative. The priority task of the project team was to review all mainstream schools which are affected by the UIFSM in terms of health and safety, kitchen condition in terms of building, ability to deliver an increase in meals (increase meal production on average additional 100 meals) and kitchen equipment. is review identified nine schools as being unable to cope with the meal increase or at risk of closure due to equipment breakdown or building condition.
- 3.5 Improvement works have been completed in six of the nine schools identified, however, feasibility studies indicated that three schools Oakthorpe, Lavender and Galliard Primary Schools would exceed £250,000 and will be subject to further separate reports (Cabinet Repot 9th April 2014 KD3889 Preparing Enfield's School Kitchens for the Introduction of Free School Meals for Pupils Under Seven and the Impact on Capital Investment).

4. PROPOSAL

- 4.1. After detailed consultation, a design has been agreed with the Governing Body
- 4.2 Planning approval dated 14 May 2015 has been granted for a single modular classroom.
- 4.3 The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules. The Tendering Procedure is in accordance with the principles of JCT Practice Note 6 (Series 2) 'Main Contract Tendering' with arithmetical errors dealt with under Alternative 2 (standby or amend).
- 4.4 Six Contractors were invited, however, only two competitive bids were received. The tenders were evaluated in accordance with the tendering procedure to arrive at the recommendation for contract award to Contractor 'A' as detailed in Part 2 of this report. Whilst the Contract Procedure Rules (CPR) 7.2 require 3 written quotations for works under £500,000, and only two quotes were received, this has been approved by the Head of Service (Corporate Maintenance and Construction Team) in discussion with Corporate Procurement, on behalf of the Assistant Director of Procurement, in order to comply with CPR 7.2.
- 4.5 Both tenderers met the programme requirements as set out in the Preliminaries / General Requirements. No alternative time tenders were offered.
- 4.6 The construction work should commence at the end of July 2015 to utilise the school summer holiday period completion December 2015.
- 4.7 An Operational Decision was signed by the Director of Schools and Children's Services on 1 July 2015 to authorise a Letter of Limited Liability to underwrite contract mobilisation with the recommended Contractor 'A' in order to maintain the programme. This was a risk subject to the outcome of this key decision.
- 4.8 An Operational Decision was signed by the Director of Schools and Children's Services on 7 July 2015 authorise a Letter of Limited Liability to underwrite the supplier mobilisation costs for the manufacture of the new bespoke kitchen equipment required as part of this scheme in order to avoid any delays to the programme. This was at risk subject to the outcome of this key decision

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Not to proceed with this project would mean that Oakthorpe Primary School, would not have suitable kitchen facilities to provide hot free school meals to all Key Stage 1 pupils which, in turn, could have a detrimental effect on teaching standards for all pupils.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The tender from Contractor 'A' is compliant and is the most economically advantageous tender.
- 6.2 The design has been future-proofed to enable the kitchen to provide free hot school meals to all pupils if this becomes a statutory requirement in the future.
- 6.3 Any delay will severely affect the ability of the school to continue providing hot free school meals to all Key Stage 1 pupils from December 2015.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS

7.1 Financial Implications

- 7.1.1 The table below summarises the funding already approved within the SCS Capital Programme and the proposed costs following the tender process.

| | 2015/16 Budget | 2015/16 Costs |
|-------------------------------|-----------------------|----------------------|
| | £000's | £000's |
| Kitchen | 175 | |
| - Construction | | 335 |
| - P&T Fees | | 62 |
| Modular | 150 | |
| - Construction | | 140 |
| - P& T Fees | | 28 |
| Total Expenditure | 325 | 565 |
| Funded by | | |
| Free School Meals Grant | (72) | (72) |
| Maintenance & Condition Grant | (253) | (493) |
| Total Funding | (325) | (565) |

The increase in costs of £240k will be funded from the uncommitted Condition & Maintenance grant funding allocated to the Council from the Department of Education.

7.1.2 VAT Implications

The supply of statutory education by the Council is deemed to be non-business activity. VAT incurred towards non-business supplies are normally recoverable under the provisions of S33 of VAT Act 1994, but subject to the normal rules for VAT recovery. The Council must pay with its own funds so the

use of Corporate resources (SCS capital funds) will satisfy one of the criteria. The Council must also contract for the supply, receive the supply, and receive the VAT invoice(s) in its name. There is scope for recovery of the proportion of VAT costs funded by the School's contribution where this is funded from the School delegated budget, loan from the council or any donations which are 'freely' given to the school; VAT may not be recoverable if other funds are used.

- 7.1.3 Analysis of the estimated costs of the project shows that the project will not create adverse partial exemption implications. However, continuous monitoring of all capital projects is recommended in order to ensure that the total exempt input VAT does not breach the 5% minimal limit.

7.2 Legal Implications

- 7.2.1 The contents of this report constitute a Key Decision as the proposals will lead to capital expenditure exceeding £250,000. This item has been included in the Key Decision List (ref. KD 4129). Once approved the decision to proceed will be subject to the usual call-in.
- 7.2.2 The estimated value of the contract is below the European Union Procurement Rules threshold for Works contracts. The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with Contract Procedure Rules (CPR). As detailed above in **Proposal 4.4**, the CPR 7.2 have been complied with.
- 7.2.3 The Joint Contacts Tribunal (JCT) Intermediate with Contractors Design ICD 2011 contract for the works is a form approved by the Assistant Director for Legal Services. Contract award will be via letter of acceptance to allow works to commence in advance of contract execution.
- 7.2.4 Planning approval has been obtained for the scheme; the works should not commence until such time as approval is given to any pre-commencement conditions (if required) are discharged.
- 7.2.5 The Council has a general responsibility for education and to secure efficient primary education to meet the needs of the population in its area under Section 13 of the Education Act 1996. Section 111 of the Local Government Act 1972 further enables local authorities to do anything, including incurring expenditure and borrowing, which facilitates or is conducive or incidental to the discharge of their functions. The Council has the power under section 1(1) of the Localism Act 2011 to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles. The provision of appropriate kitchens is incidental to the statutory requirement to provide school meals, therefore the recommendations in this report are within these powers.

7.3 Property Implications

- 7.3.1 The proposed project will ensure that sufficient accommodation is available to enable Oakthorpe Primary School, Enfield to provide hot free school meals to all KS1 pupils from 23rd December 2015 onwards to meet the Department for Education statutory requirements/minimum guidelines.
- 7.3.2 Future proof systems engineering at this stage will avoid high costs later in the development life cycle. This will give the school versatility and lower costs in the future.
- 7.3.3 To meet statutory requirements it is vital to ensure that the Council's financial accounts do not include buildings (or parts of buildings) that have been demolished. To ensure we have high quality records and meet our statutory obligations Education Asset Managers will complete a demolition notification form and return to Property Services.
- 7.3.4 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 7.3.5 Manufacturers Guarantees and warranties on all kitchen equipment usually last for one year. These should be assignable to the Council. If extended warranties are available it would be prudent to investigate the costs of acquisition of, as replacement tech is expensive and as models of cookers, burners, ovens and so on change to newer efficient models, the correct fit may prove difficult to find.
- 7.3.6 Property Services will need to be aware and sent the new data being generated for the expansion of these schools. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 7.3.7 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.

8. KEY RISKS

- 8.1 Unless the Council is able to undertake a comprehensive UIFSM programme in resolving kitchens issues the schools identified in section 3.5 will not be able to meet the requirements of the Governments UISFM initiative.

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

9.1.1 This contract will assist the Council to deliver its construction related projects and programmes which in turn help support the delivery of services to the benefit of the community.

9.1.2 This proposal will assist the Council in meeting its objective of providing high quality school meals and improved educational attainment for all children and young people by ensuring that pupils are adequately nourished.

9.2 Growth and Sustainability

9.2.1 This contract will assist in the procurement of construction related activity within the borough and its associated employment and economic benefits.

9.3 Strong Communities

None.

10. EQUALITY IMPACT IMPLICATIONS

10.1 Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of this report.

11. PERFORMANCE MANAGEMENT

11.1 The provision of the new facilities at Oakthorpe Primary School, as identified in this report, will enable the Authority to meet its statutory duty to ensure the availability of hot free school meals for all KS1 pupils attending the school.

11.2 As a new school meals kitchen is constructed, the aim will be to provide high quality sustainable facilities, designed to enable hot school meals to be provided and to further improve the quality and choice of meals provided.

- 11.3 The strategy presented in this report is consistent with the national agenda for providing free hot meals for all Key Stage 1 pupils attending primary schools.
- 11.4 The design achieves a building of statutory compliance utilising building elements, components and materials selected having due regard for their durability and ease of maintenance. A low maintenance building is sought. The energy strategy will make the building thermally efficient to reduce the heating energy demand.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1 The CDM Regulations 2015 will apply and the requisite notices will be issued to the Health and Safety Executive (HSE) and Health and Safety information will be put in place by the Principal Designer and Principal Contractor.

13. PUBLIC HEALTH IMPLICATIONS

- 13.1 This scheme will provide free hot school meals for all Key Stage 1 pupils which will impact on the health and well-being of the pupils.

Background Papers

None.