



PUBLICATION OF DECISION LIST NUMBER 29/14-15

MUNICIPAL YEAR 2014/2015

Date Published: Tuesday 7th October 2014

This document lists the decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers key, non-key, Council and urgent decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance Secretariat in writing within 5 working days of the date of publication of the decision:

- by at least 7 Members of the Council; or
- by formal resolution of a Scrutiny Panel; or
- where it is not possible (given the call-in deadline) to put the issue to a Panel meeting, by the Chairman of a Scrutiny Panel.

Additional copies of the call-in request form are available from the Governance Secretariat.

If you have any queries or wish to obtain further report information or information on a decision please refer to:

– James Kinsella (ext.4041)

Phone 020 8379 then extension number indicated

INDEX OF PUBLISHED DECISIONS – 7th October 2014

| List Ref | Decision Made by | Date Decision to come into effect | Part 1 or 2 | Subject/Title of Report | Category of Decision | Affected Wards | Eligible for Call-In & Date Decision must be called in by (If Applicable) | Page No. |
|------------|--|---|---------------------|-------------------------------|----------------------|----------------|---|----------|
| 1/29/14-15 | Cabinet Member for Finance (Cllr Stafford) | Wednesday 15 th October 2014 | Part 1 & 2 (Para 3) | Libraries Self Service Kiosks | Key Decision KD 3968 | All | Yes Tuesday 14 th October 2014 | 1 |

DECISIONS

For additional copies or further details please contact James Kinsella (020 8379 4041), Governance Team.

CALL – IN UPDATE

Please note no decisions have been called in for review from the following list:

List No.25 Issued on Tuesday 23rd September 2014 with a Call In date of 30th September 2014.

List No.26 Issued on Friday 26th September 2014 with a Call In date of 3rd October 2014.

SUBJECT TITLE OF THE REPORT**LIBRARIES SELF SERVICE KIOSKS**

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by decision | Decision taken by | Date Decision to come into effect | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non- Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by |
|--|---|---|--|---|---|----------------------------------|---|
| Part 1 & 2 (Para 3) | All | Cabinet Member for Finance (Councillor Stafford) | Wednesday 15 th October 2014 | None | Key Decision KD 3968 | Olusola Akinola 0208 379 4626 | Yes Tuesday 14 th October 2014 |

DECISION

AGREED: subject to no call-in being received, the following decision will come into effect on Wednesday 15th October 2014:

1. To approve purchase orders being raised to the appointed supplier from the procurement process, for self-serving kiosks, staff readers, security gates and other required RFID equipment. To approve purchase orders being raised for replacement counters and other necessary equipment as outlined in the agreed Spend to Save Plan. The total value is £440,375 to be funded as previously agreed. The cost is for a five year refresh period and includes support and Serco costs.
2. To approve the release of £259,630 from the IT programme budget to purchase additional self-service kiosks and staff readers to replace Windows XP equipment that cannot be upgraded. The cost is for a five year refresh period and includes support and Serco costs.

ALTERNATIVE OPTIONS CONSIDERED:

Biblioteca/Axiell have reported that existing self-serving equipment in libraries is now considered to be legacy equipment and therefore cannot be upgraded to Windows 7 in line with Council requirements. The appointed supplier is also unable to upgrade the software in all the legacy machines.

REASONS FOR RECOMMENDATIONS:

Library staffing levels in branches with RFID equipment assume self-service capability and there is a significant degradation in the level of service provision when self-service capability fails. The legacy equipment will not be maintained beyond April 2014, so must be replaced. This also provides an opportunity to improve self-service provision with more user friendly and reliable technology.

BACKGROUND:

Please note that a copy of the part 1 report is available via the Decision list link on the Council's Democracy pages. As the Part 2 report contains exempt information it will not be available to the press or public