

**NB if there is likely to be an impact on different groups of staff as a result of this proposal, please also complete a restructuring predictive EQIA form**

<b>Department:</b>	Health Housing and Social Care	<b>Service:</b>	Adult Social Care
<b>Title of decision:</b>		<b>Date completed:</b>	29/10/15
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<b>1</b>	<p><b>Type of change being proposed: Adult Social Care Transport Policy</b></p> <p>This assessment addresses the equality impact of Enfield Council's proposal to introduce a policy in relation to Adult Social Care Transport for people with an assessed eligible need.</p>
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Service delivery change/ new service/cut in service		Policy change or new policy	✓	Grants and commissioning		Budget change	
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<b>2</b>	<p><b>Describe the change, why it is needed, what is the objective of the change and what is the possible impact of the change:</b></p> <p>There are 305 individuals using Council Transport to access Council run day services. Of these 135 have a learning disability, 158 are 65 or over with a mixture of physical frailty and dementia and 12 adults with a physical disability. There are a further 349 people who access transport to externally run day services. Of these 186 have a learning disability and the other 163 have a range of conditions related to physical frailty or physical disability. Transport is used to access a range of activities including day opportunities, respite care, leisure services and other related activities. There are also other service users who buy their transport using a personal budget.</p> <p>Council transport is commissioned and funded by Adult Social Care and is provided by Environment Management Services, in the main through a fleet of leased vehicles (supplemented by taxis as required).</p>
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In 2014/15 Adult Social Care spent in excess of £1.3 million on providing transport for 654 adults with eligible social care needs, such as transport to day care centres or care homes.

Under the Care Act 2014 Enfield Council, generally speaking, has a duty to arrange care and support for those with eligible assessed needs. This includes an assessed eligible need to enable service users to get around in the community safely to make use of necessary services and to use public transport. The Council also has a power to provide support for non-eligible needs. The Council will provide support where it is required to enable service users to travel to an assessed and eligible service, work, education or training where you are eligible for such support in line with the principles set out below. The Council also has a power to charge for meeting needs. Depending on individual circumstances and whether a service user requests the Council's support to meet their travel needs they may be required to contribute to the cost of that support.

Enfield Council is proposing to introduce a Transport Policy within Adult Social Care, which will change the way in which it assesses for and provides transport services within Adult Social Care to those with an assessed eligible need. It is important to stress, that the Council is not proposing to remove transport for people who need this service.

Subject to agreement by Council Cabinet, this policy will be implemented from the 1<sup>st</sup> April 2016.

Changing the Council's approach to transport through promoting independence and the usage of community based options, is commensurate with the Council's preventative approach and supports individuals to have more choice and control over care through accessing mainstream services wherever possible. The current transport service is a traditional model that provides transport for service users from door to door and can, therefore, encourage dependency. The approach being proposed through the Transport Policy recognises that the current transport offer does not fit with the Council's Personalisation agenda; that for some people the existing model of adapted and assisted travel will continue to be appropriate, though at a reduced cost and that for others, alternative and cheaper forms of transport will be appropriate.

Furthermore, reductions in funding received by the Council from central government, means that the Council needs to deliver savings in excess of £70m by 2020. This includes a saving of £24m from Adult Social Care. (A key part of delivering the department's medium term financial plan savings will require a significant reduction in the unit cost of any transport service.)

New legislation introduced by the Government (the Care Act 2014) means that councils now have a duty to provide support to more people. In addition, more people are living longer but with fewer years of good health and many with significant disabilities. The Council's priority therefore must be to protect the delivery of front line services for the most vulnerable people in Enfield.

The proposed Transport policy (Appendix A) is underpinned by the following high principles:

## **SUMMARY OF THIS POLICY**

- I. The overriding principle is that the decision to provide support with travel is based on a person's individual circumstances including their needs, risks, outcomes and in line with promoting independence. Travel arrangements will be subject to a risk assessment and,

where appropriate, will include independent travel options, assistance to help you travel independently, as well as help from family, friends and other support networks.

- II. This policy rests upon a general assumption and expectation that wherever possible, and in line with promoting independence, you will meet your own needs for travel.
- III. Your assessment or review for care and support will determine whether you have a need for support to enable you to travel to an assessed eligible service, work, activity, education or training and whether this is an eligible need or not.
- IV. At the care and support planning stage the Council will give you information about your transport options and the best value appropriate option for you will be identified and shown in your care and support plan. This will also include any transport needs which the Council is not meeting and a contingency plan for arrangements in the event that the transport support you receive fails (for example if a carer is unable or unwilling to continue to offer it).
- V. Where you are able to travel to an assessed eligible service, activity, work, education or training with the help of family or friends (unpaid carers) we will ask them, either as part of your assessment/review or a carer assessment, whether they are willing and able to continue to do this.
- VI. If you are able to travel independently to an assessed eligible service, work, education or training, you will be expected to do so.
- VII. If you have a Motability vehicle which you drive yourself you are expected to use this to travel to an assessed eligible service, work, activity, education or training where this is reasonable.
- VIII. If you have a Motability vehicle and you are not normally the driver, we would expect the vehicle to be available when you need it to travel to an assessed eligible service, work, activity, education or training. If the person who drives your vehicle is an unpaid carer, we will discuss with them, in conjunction with a carers assessment where appropriate, whether they are able or willing to help meet your transport needs in this way.
- IX. If your assets are below the upper capital limit you may have to contribute towards the costs of the Council's support for your travel needs. The upper capital limit is set by Government and is subject to an annual review. In 2015-16 the upper capital limit is £23,250. If you receive services within the community and you own your own home, its value will not be taken into account when we work out how much you have to pay. If you live in a residential care setting, the value of any property you own that is regarded as capital will count towards the upper capital limit. Please see our adult social care charging policies for full information.
- X. Where you are in receipt of disability related benefits, you can claim for necessary disability related expenditure to meet any needs necessitated by your illness or disability, which are not being met by the Council. Where you are claiming Disability Related Expenditure for transport costs necessitated by your illness or disability we will only allow for the costs of the cheapest appropriate

option and for amounts over and above the mobility component of Disability Living Allowance (DLA) or Personal Independence Payment (PIP) where you are receiving it.

- XI. If your assets are above the upper capital limit (£23,250), you will have to pay the full cost of the Council supporting your travel needs if you ask the council to provide support.
- XII. If you live in a residential care setting, in most cases your travel needs will be met within the cost of your placement.
- XIII. Where you cannot arrange your own transport to meet needs under the Care Act 2014, the Council can arrange transport on your behalf through its brokerage service. There may be a charge for this depending on your financial circumstances.

The proposed changes, outlined by the core principles (detailed above) apply to those who have been assessed as eligible for support from Adult Social Services. This policy proposes that provision of transport is considered as part of the assessment and support planning process, where a service users need to attend community services or other activities has been identified as part of their support plan.

Where service users have specific transport needs the Council will ensure that appropriate resources are available.

### Monitoring Information

Monitoring information / data has been included and is displayed in the tables below.

Adult Social Care service users with Day Care (External and Internal)

#### Summary by Primary Client Type

Service user group		
Learning Disabilities	321	49%
Mental Health	69	11%
Physical Disability	243	37%
Other	21	3%
Grand Total	<b>654</b>	

#### Summary by ethnicity

Ethnicity	
AFRICAN	26

ALBANIAN	2
ANY OTHER MIXED BACKGROUND	1
ASIAN AND CHINESE	1
BANGLADESHI OR BRITISH BANGLADESHI	7
Belgian	1
BLACK AND WHITE	1
BLACK BRITISH	23
BRITISH ASIAN	13
British White	21
CARIBBEAN	52
CHINESE	6
CYPRIT (PART NOT STATED)	2
EAST AFRICAN ASIAN	4
ENGLISH	49
GREEK	9
GREEK CYPRIT	40
INDIAN OR BRITISH INDIAN	18
IRANIAN	1
IRISH	12
ITALIAN	15
KURDISH	1
MAURITIAN	1
NIGERIAN	4
NOT YET OBTAINED / NOT ESTABLISHED	8
NOT YET OBTAINED/NOT ESTABLISHED	1
OTHER ASIAN, ASIAN UNSPECIFIED	6
OTHER GROUP	20
OTHER WHITE, WHITE UNSPECIFIED	2
PAKISTANI OR BRITISH PAKISTANI	3
PORTUGESE	1
PUNJABI	1
REFUSED / DECLINED	1
SOMALIAN	2

SOUTH AFRICAN	1
SRI LANKAN	3
TURKISH	16
TURKISH CYPRIOT	25
VIETNAMESE	1
WELSH	2
WHITE AND BLACK AFRICAN	1
WHITE AND BLACK CARIBBEAN	3
WHITE BRITISH, MIXED BRITISH	236
WHITE EUROPEAN, EUROPEAN UNSPECIFIED, EUROPEAN MXD	11
<b>Grand Total</b>	<b>654</b>

## Summary by Ward

<b>Ward</b>	
BOWES	27
BUSH HILL PARK	42
CHASE	40
COCKFOSTERS	20
EDMONTON GREEN	45
ENFIELD HIGHWAY	31
ENFIELD LOCK	29
GRANGE	9
HASELBURY	38
HIGHLANDS	39
JUBILEE	33
LOWER EDMONTON	21
Out of borough	5
PALMERS GREEN	33
PONDERS END	28
SOUTHBURY	17
SOUTHGATE	29
SOUTHGATE GREEN	21
TOWN	36
TURKEY STREET	42
UPPER EDMONTON	32
WINCHMORE HILL	37
<b>Grand Total</b>	<b>654</b>

Enfield Council is cognisant of its responsibilities in relation to the changes being proposed, whilst maintaining its Public Sector Equality Duty in relation to having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and





If Yes answered above – please describe the impact (including any positive impact on social economic inequality) and any mitigation if applicable.

The provision of a personalised transport service will offer service users more choice and control over what transport options they access to get out and about. Supporting social inclusion and enabling people with disabilities to access mainstream transport, (wherever possible) thus enabling service users to lead full and active lives in their communities.

The Council will still provide support and advice to help those individuals affected while still providing travel assistance to those most in-need and on very low incomes who do not get mobility benefits. The Council will also support people who may be eligible to apply for disability benefits to do so.

To reduce any negative impact as a result of the proposed Transport policy, the Council will:

- Support service users, families and carers to maximise the benefits available to them, wherever appropriate
- Include transport options as part of the care and support planning process, ensuring that service users have the support they need to identify transport which is appropriate to help meet their needs. This will include independent travel options, assistance to help travel independently, as well as help from family, friends and other support networks.
- For those services users with an assessed eligible need, (unable to arrange their own transport) the Council can arrange transport on their behalf through the brokerage function. (Service users will be charged up to the full cost of this transport, depending on their financial assessment.
- Ensure that any impact from this policy associated with carers' and their 'carer role', will be reduced by identifying any associated carer issues, through individual reviews and/or carer assessments.

Please nb; as part of the assessment, support planning and review process Transport arrangements will always be subject to a risk assessment.

## **5. Review**

How and when will you monitor and review the effects of this proposal?

Assessments, Support Plans and Reviews will monitor the impact on Service Users and their Carers

This activity will take place appropriate to the needs of the Service User.

**NB if there is likely to be an impact on different groups of staff as a result of this proposal, please also complete a restructuring predictive EQIA form**

**Action plan template for proposed changes to service, policy or budget**

Title of decision:.....

Team:..... Department:.....

Service manager:.....

Identified Issue	Action Required	Lead Officer	Timescale/ By When	Costs	Review Date/ Comments
<b>Ensure that the draft Adult Social Care Transport Policy and Adult Social Care Transport Consultation Questionnaire is written in a way that can be clearly understood by service users, carers and families, and residents</b>	Organise pre consultation - Working Group engagement meetings with service users and carers to review the Transport Consultation packs accessibility, and to gain feedback and make appropriate changes to ensure that the draft policy and questionnaire is written in a way that is clear and easy to understand.	Janice Abraham/Chris O'Donnell	15/7/15 16/7/15 20/7/15		3 pre-consultation Working Group engagement meetings held on the 15/7, 16/7 and 20/7/15. Feedback provided by service users, family and carers. Appropriate changes have been made to draft policy and the questionnaire to improve accessibility of the information

<b>Consultation &amp; Engagement</b> Informing existing service users, family / carers and residents of the draft policy	Consultation and engagement campaign (Web, e-mail, consultation events, letters, newsletters.) <i>Please refer to the Consultation and Engagement Plan for further detail.</i>	Cenk Orhan	Consultation and engagement campaign To commence 10 <sup>th</sup> of August and run until 10 <sup>th</sup> November 2015		
Publication of consultation outcomes	Publish on Council's website and provide hard copies / other accessible formats as required	Cenk Orhan	Following consultation close		
Publish amendments to draft policy	Publish amendments to draft process, and set up feedback process on the amendemnts	Cenk Orhan / Helen Finnemore	15 <sup>th</sup> December 2015 – January 2016		
Complete service user transport needs assessment	Analysis of existing demographic and service information to establish picture of service user transport needs	Doug Wilson	TBC		
Service Planning	Conduct service planning	Doug Wilson	August 2015 – Feb 2016		

Please insert additional rows if needed

Date to be Reviewed: .....

**APPROVAL BY THE RELEVANT ASSISTANT DIRECTOR - NAME..... SIGNATURE.....**

**This form should be emailed to [joanne.stacey@enfield.gov.uk](mailto:joanne.stacey@enfield.gov.uk) and be appended to any decision report that follows.**