

Appendix A

Adult Social Care Transport Policy

1. POLICY CONTEXT

This policy sets out Enfield Council's position with regards to the provision and funding of transport for those with assessed eligible needs.

Due to reductions in funding received by the Council from Central Government, the Council needs to deliver savings of £70m by April 2020. This includes a saving of £24m from Adult Social Care.

New legislation introduced by the Government (the Care Act 2014) means that councils now have a duty to provide support to more people. In addition, more people are living longer but in poor health or with significant disabilities. Rightfully, people expect to maintain a good quality of life. The Council's priority is to protect the delivery of front line services for the most vulnerable people in Enfield. This means moving to more cost effective and sustainable transport solutions.

In 2014/15 Adult Social Care spent just over £1.3 million on providing transport for adults with eligible social care needs. Transport is the most heavily subsidised service within the Department. Enfield Council's Cabinet has allocated savings of £500,000 to be delivered by 2016-17, with a proposal to deliver a further £400,000 of potential savings in 2016-17. A total saving of £900,000 in 2016/17 has been agreed by Cabinet.

Under the Care Act 2014 Enfield Council, generally speaking, has a duty to arrange care and support for those with eligible assessed needs. This includes an assessed eligible need to enable you to get around in the community safely to make use of necessary services and to use public transport. The Council also has a power to provide support for non-eligible needs. The Council will provide support where it is required to enable you to travel to an assessed and eligible service, work, education or training where you are eligible for such support in line with the principles set out below. The Council also has a power to charge for meeting needs. Depending on individual circumstances and whether you request the Council's support to meet your travel needs you may be required to contribute to the cost of that support.

Subject to agreement by Council Cabinet, this policy will be implemented from the 1st April 2016.

2. PRINCIPLES OF THIS POLICY

1. The overriding principle is that the decision to provide support with travel is based on a person's individual circumstances including their needs, risks, outcomes and in line with promoting independence. Travel arrangements will be subject to a risk assessment and, where appropriate, will include

independent travel options, assistance to help you travel independently, as well as help from family, friends and other support networks.

- II. This policy rests upon a general assumption and expectation that wherever possible, and in line with promoting independence, you will meet your own needs for travel.
- III. Your assessment or review for care and support will determine whether you have a need for support to enable you to travel to an assessed eligible service, work, activity, education or training and whether this is an eligible need or not.
- IV. At the care and support planning stage the Council will give you information about your transport options and the best value appropriate option for you will be identified and shown in your care and support plan. This will also include any transport needs which the Council is not meeting and a contingency plan for arrangements in the event that the transport support you receive fails (for example if a carer is unable or unwilling to continue to offer it).
- V. Where you are able to travel to an assessed eligible service, activity, work, education or training with the help of family or friends (unpaid carers) we will ask them, either as part of your assessment/review or a carer assessment, whether they are willing and able to continue to do this.
- VI. If you are able to travel independently to an assessed eligible service, work, education or training, you will be expected to do so.
- VII. If you have a Motability vehicle which you drive yourself you are expected to use this to travel to an assessed eligible service, work, activity, education or training where this is reasonable.
- VIII. If you have a Motability vehicle and you are not normally the driver, we would expect the vehicle to be available when you need it to travel to an assessed eligible service, work, activity, education or training. If the person who drives your vehicle is an unpaid carer, we will discuss with them, in conjunction with a carer's assessment where appropriate, whether they are able to help meet your transport needs in this way.
- IX. If your assets are below the upper capital limit you may have to contribute towards the costs of the Council's support for your travel needs. The upper capital limit is set by Government and is subject to an annual review. In 2015-16 the upper capital limit is £23,250. If you receive services within the community and you own your own home, its value will not be taken into account when we work out how much you have to pay. If you live in a residential care setting, the value of any property you own that is regarded as capital will count towards the upper capital limit. Please see our adult social care charging policies for full information.
- X. Where you are in receipt of disability related benefits, you can claim for necessary disability related expenditure to meet any needs necessitated by your illness or disability, which are not being met by the Council. Where you

are claiming Disability Related Expenditure for transport costs necessitated by your illness or disability we will only allow for the costs of the cheapest appropriate option and for amounts over and above the mobility component of Disability Living Allowance (DLA) or Personal Independence Payment (PIP) where you are receiving it.

- XI. If your assets are above the upper capital limit (currently £23,250), you will have to pay the full cost of the Council supporting your travel needs if you ask the council to provide support.
- XII. If you live in a residential care setting we would expect your travel needs to be met within the cost of your placement.
- XIII. Where you cannot arrange your own transport to meet needs under the Care Act 2014, the Council can arrange transport on your behalf through its brokerage service. There may be a charge for this depending on your financial circumstances.

3. YOUR NEEDS ASSESSMENT AND CARE AND SUPPORT PLAN

- 3.1 Your assessment or review for care and support will identify whether you have an eligible need to enable you to get around in the community safely and to use public transport. It will also identify whether you need support to enable you to travel to an assessed and eligible service and whether you qualify for such support from the Council.
- 3.2 Your care and support plan will show how your eligible assessed needs will be met as well as any information and advice given to you to meet non-eligible needs. The Council will not support travel needs that are not included within your care and support plan. Your assessor will discuss with you and/or your representative the national eligibility criteria, your use of existing transport options, including privately funded options, the availability of other transport options including, a motability car, concessionary travel options, family or friends who can help you with transport, and any other options available to you.
- 3.3 You can ask for a family member, independent advocate or other representative to attend your assessment and care and support planning meeting with you. Their views will be taken into account.
- 3.4 If you have a family member or friend who helps with your care, we will involve them in the assessment and support planning process, and they will be offered an assessment in their own right (called a carer's assessment). We will discuss with them whether they are willing or able to help with your travel needs, and any potential impact on their own health and wellbeing. This will include a contingency plan to ensure your needs continue to be met in the event that any travel arrangements not provided by the Council fail, for example, if your unpaid carers are either unable or unwilling to continue to provide you with this support.

- 3.5 If you have recently been discharged from hospital following an accident or illness, your assessor will look at whether a period of enablement support would help you get out and about more easily or what equipment could be loaned to you to help you travel more independently. Any risk assessment will also identify your potential to learn independent travel skills. The assessor may look at whether you would benefit from road safety training or help to improve your orientation skills so that you can travel more independently. Short term support can be provided to improve your knowledge and increase your confidence so that you can travel independently to and from places you go regularly. This type of support is most likely to apply to users of Learning Disability Services.
- 3.6 If you do have an assessed eligible need to get around the community safely to make use of necessary services or use public transport and the need is not met by a carer your assessor will discuss with you and/or your representative your transport options and these will be shown in your care and support plan. For example, if it is clear from an assessment of your needs that you require specially adapted and assisted transport to travel around the community safely, this will be shown in your care and support plan. We will always look at the best value appropriate transport option for you.
- 3.7 Where you do not have an assessed eligible need to get around the community safely or use public transport your assessor will determine whether you require support to enable you to travel to an assessed and eligible service, work, education or training and whether you are eligible for such support in line with the principles set out above. If support is required and you are eligible your assessor will discuss with you, and/or your representative, your transport options and this will be shown in your support plan. We will always look at the best value appropriate transport option for you.
- 3.8 If you are not eligible for support to enable you to travel to an assessed and eligible service work, education or training or you are eligible and do not wish for support you and/or your representative will be given information about local transport options, including how much they cost and any appropriate support to access them.

4. PAYING FOR YOUR TRANSPORT

- 4.1 How much you pay towards your care and support under the Care Act 2014, is worked out with you at your financial assessment and will take into account the principles set out above. This policy should be read in conjunction with the Council's 'Charges for Community Care Services For People Living at Home'.
- 4.2 If the Council pays towards the cost of your services, our contribution will be included in your 'Personal Budget'. Your Personal Budget is money allocated to pay for your care and support to meet your eligible assessed needs, as

shown in your support plan. If you take some or all of your Personal Budget as a Direct Payment, the amount you contribute towards the cost of your services will be deducted from your Direct Payment.

- 4.3 Where you are in receipt of disability related benefits, you can claim for necessary disability related expenditure to meet any needs necessitated by your illness or disability, which are not being met by the Council. Where you are claiming Disability Related Expenditure for transport costs necessitated by your illness or disability we will only allow for the costs of the cheapest appropriate option and for amounts over and above the mobility component of DLA or PIP where you are receiving it.
- 4.4 If you have exchanged your higher rate mobility allowance for a Motability car you cannot claim any Disability Related Expenditure for transport as this is expected to meet all your transport needs (where it is reasonable to expect you to use it). However, any ongoing costs incurred due to the need to make a down payment for your motability car which has to be repaid from your benefits will be taken into account as Disability Related Expenditure where mobility benefit is taken in its entirety in exchange for the car.
- 4.5 Disability Related Expenditure for car running costs, fuel or parking will only be taken into account where any travel costs you have due to your disability exceed the value of any mobility benefit you receive (if you do receive it). If you have a Blue Badge displayed on your car, you are exempt from most parking fees.
- 4.6 When claiming Disability Related Expenditure for travel to work, education or training the amount we pay will be less the cost of the standard journey by public transport.
- 4.7 If your savings are above the upper capital limit you cannot claim Disability Related Expenditure.
- 4.8 The Council will not charge for enablement support (for example any travel training we provide to enable you to travel more independently).

Care Act Statutory Guidance, Item 38, Disability Related Expenditure
(xv) other transport costs necessitated by illness or disability, including costs of transport to day centres, over and above the mobility component of DLA or PIP, if in payment and available for these costs. In some cases, it may be reasonable for a council not to take account of claimed transport costs – if, for example, a suitable, cheaper form of transport.... has not been used.

5. HOW TO ACCESS TRANSPORT SERVICES

- 5.1 When we complete your care and support plan with you the Council will ensure you have information about all suitable transport options for you and these will be included in your care and support plan. The Council will work with you to ensure you have the information you need to access transport services independently wherever possible. However, if you are unable to arrange your

own transport and there is no-one who can help you, we have a brokerage service which can arrange transport for you, if appropriate (which may be charged for).

- 5.2 You can also look at our Website <http://adultsocialcaremarketplace.enfield.gov.uk/> for information about what transport options are available in Enfield. This will include information about how much transport costs.
- 5.3 We will help to ensure that you can travel safely and help you to travel as independently as possible. We can also help you with cost effective transport options and tell you what transport options are least harmful to the environment.

6. EXCEPTIONS

You will not have to pay for social care services if any of the following applies to you:-

- You qualify for statutory after care under Section 117 of the Mental Health Act 1983
- You have been diagnosed with Creutzfeldt Jacob Disease (CJD)

APPENDIX 1. TRANSPORT OPTIONS FOR PEOPLE SUPPORTED BY ADULT SOCIAL CARE

<p>Public transport – buses</p>	<p>Most routes have visual and audible announcements for passengers.</p> <p>Travel is free anytime in Greater London for residents with a Freedom Pass.</p>
<p>Public transport – tube, London Overground, TfL rail and DLR</p>	<p>There is limited step free access at stations in Enfield and, indeed, in London as a whole. Transport for London has a programme to install step free access in all stations across the capital. However, at the present time, most stations do not have step free access and few have lifts. Step free access means an alternative to stairs, i.e. an escalator, lift or both, through to street level.</p> <p>Travel is free anytime in Greater London for residents with a Freedom Pass.</p>
<p>Driving and the Blue Badge</p>	<p>Disabled drivers and passengers, whether they travel in a private vehicle or rent a Motability vehicle, can apply for a Blue Badge. Blue Badge holders can park for free on most roads, however, there are exceptions where they can only park in designated bays, for example, on red routes.</p> <p>Blue badge holders can also claim exemption from the Congestion Charge (registration is required and a fee is payable).</p> <p>Disabled drivers can also claim exemption from road tax.</p>
<p>Motability vehicles</p>	<p>Higher rate mobility allowance can be exchanged for a Motability vehicle from any participating dealership. Full information can be found at http://motability.co.uk</p> <p>You can have a Motability vehicle and a Blue Badge. Insurance, breakdown cover, service, maintenance and repairs are covered by your agreement. You will need to pay for your own petrol.</p> <p>An agreement for a Motability vehicle is for three years, so if you choose this option you cannot claim any other transport costs for the period of</p>

	your agreement.
Motability scooters and powered wheelchairs	People in receipt of mobility allowance can use some of it to rent a Motability scooter or powered wheelchair. Full details can be found at www.motability.co.uk/scooters-and-powered-wheelchairs/
Dial-a-Ride	<p>To be eligible for Dial-a-Ride you must have a permanent or long-term disability which means you are unable to use public transport some or all of the time.</p> <p>You are automatically eligible for membership if you are:</p> <ul style="list-style-type: none"> • A Taxicard member • Getting the Higher Rate Mobility Component of Disability Living Allowance • Getting the Standard or Enhanced Mobility Rate of the Personal Independence Payment (PIP) • Registered blind or partially sighted • Aged 85 or over • Getting a Higher Rate Attendance Allowance • Getting a War Pension Mobility Supplement <p>If none of the above apply to you, you may still be able to join Dial-a-Ride but you will have to undergo a paper-based mobility assessment to establish your eligibility for the service</p> <p>Dial-a-Ride will not provide travel to and from day care centres. More information is available from Transport for London at www.tfl.gov.uk/modes/dial-a-ride/membership?intcmp=4002</p>
London Taxicard Scheme	<p>The London Taxicard Scheme provides subsidised transport in taxis and private hire vehicles for people with mobility problems or a visual impairment. The application form can be downloaded from: www.enfield.gov.uk/info/1000000833/help_getting_out_and_about/3265/london_taxicard_scheme</p> <p>Full details about the London Taxicard Scheme can be found at: www.londoncouncils.gov.uk/services/taxicard</p>
Voluntary transport schemes	There are a number of voluntary schemes locally and some day care providers have a transport option.
Transport provided by Service Providers	Some service providers provide their own transport. Eligibility for access to this transport will be determined by your assessment or review

Council Transport

The Council provides buses which are adapted and assisted. Eligibility to access to this service is determined by your assessment or review

Personal assistants and chaperones

Where a person requires accompaniment to travel and there is no family member or friend available to travel with them, there are agencies who can provide travel assistants for this purpose. These agencies can be found on the Council's Adult Social Care e-market place.