



PUBLICATION OF DECISION LIST NUMBER 70/15-16

MUNICIPAL YEAR 2015/2016

Date Published: Tuesday 12th April 2016

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers key, non-key, Council and urgent decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision please refer to:

– James Kinsella (ext.4041)

Phone 020 8379 then extension number indicated

INDEX OF PUBLISHED DECISIONS – 12th April 2016

List Ref	Decision Made by	Date Decision to come into effect	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page No.
1/70/15-16	Cabinet Member for Environment (Cllr Anderson)	Wednesday 20th April 2016	Part 1	Corporate Repair and Maintenance and DDA Programme – 2016-2017	Key Decision KD4279	All	Yes - Tuesday 19th April 2016	1
2/70/15-16	Cabinet Member for Environment (Cllr Anderson)	Wednesday 20 th April 2016	Part 1	Extension of Contracts for Responsive Maintenance and Minor Works (Non Housing): Contract One: Building Contract Two: Mechanical and Electrical	Key Decision KD4277 & KD4278	All	Yes – Tuesday 19 th April 2016	2

DECISIONS

For additional copies or further details please contact James Kinsella (020 8379 4041), Governance Team.

LIST REFERENCE: 1/70/15-16

SUBJECT TITLE OF THE REPORT							
CORPORATE REPAIR AND MAINTENANCE AND DDA PROGRAMME – 2016-2017							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes in to effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1	All	Cabinet Member for Environment (Cllr Anderson)	Wednesday 20 th April 2016	None	Key Decision KD4279	Matthew Mulvany 020 8379 6800	Yes Tuesday 19th April 2016
DECISION							
<p>AGREED: subject to no call-in being received, the following decisions will come into effect on Wednesday 20th April 2016:</p> <ol style="list-style-type: none"> 1. That the financial position pertaining to the Corporate Repair and Maintenance and the DDA fund be noted. 2. That Programmes for 2016-17 as detailed in Appendix A of the report, be carried out, subject to available funding. 3. That a repair and maintenance funded quotation, in sum of £132,098, for ventilation works at Millfield Theatre be accepted. 							
ALTERNATIVE OPTIONS CONSIDERED:							
The Council could rely on reactive maintenance only, but this is not a cost effective or planned way to manage property, and would have detrimental effect on the corporate buildings portfolio in the medium to longer term.							
REASONS FOR RECOMMENDATIONS:							
<ol style="list-style-type: none"> 1. Planned Maintenance comprises the careful attention to buildings, their structure, engineering services and hard landscaped surroundings necessary to retain them, or help restore them, to an acceptable condition. These measures are required to enable their continued function, preserve value, integrity, and to meet the continued expectations of the occupier. 2. All of the works will be procured in line with the Council's constitution in order to deliver value for money. 3. The types of projects undertaken under planned maintenance secure the longer term condition of buildings, maintain their capital value and reduce the need for repeated reactive repairs. 							
BACKGROUND:							
Please note that a copy of the Part 1 report is available via the decision list link on the Council's democracy pages.							

LIST REFERENCE: 2/70/15-16

SUBJECT TITLE OF THE REPORT							
EXTENSION OF CONTRACTS FOR RESPONSIVE MAINTENANCE AND MINOR WORKS (NON-HOUSING): CONTRACT ONE: BUILDING AND CONTRACT TWO: MECHANICAL AND ELECTRICAL							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes in to effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1	All	Cabinet Member for Environment (Cllr Anderson)	Wednesday 20th April 2016	None	Key Decision KD4277 & KD4278	Matthew Mulvany 020 8379 6800	Yes Tuesday 19 th April 2016

DECISION

AGREED: subject to no call-in being received, the following decisions will come into effect on Wednesday 20th April 2016:

That the Cabinet Member for Environment approves:

1. The enactment of the extension provision within the Responsive Maintenance and Minor Works (Non Housing) Contracts as detailed below:
 - 1.1 To extend the measured term contract for Building Works held with Kirkman and Jourdain Limited until 7th April 2017.
 - 1.2 To extend the measured term contract for Mechanical and Electrical held with Munn's Limited until 7th April 2017.

ALTERNATIVE OPTIONS CONSIDERED:

1. The provision of these services could be undertaken via other facilities management type contracts. The timescales to procure such contracts are such that it is not possible in the short term to consider this as an option. As detailed above the contracts contain a break clause which allows the Council upon 13 weeks' notice to determine the contracts should better opportunities arise for alternative ways to deliver the services.
2. Both contractors have performed to satisfactory standard as evidenced via regular key performance indicator reporting. It is important that the Council maintains continuity of service. There are no issues that preclude the contracts being extended at this point.
3. A further review will be undertaken as to whether a Total FM or similar contract should be considered in future.

REASONS FOR RECOMMENDATIONS:

1. The Council has a legal obligation to ensure that its corporate buildings are maintained in a safe and fit for purpose condition. The current contracts that undertake this work are due to expire on 8th April 2016. The contracts will then have a provision to extend for one final year to 2018 – if agreeable. In order to maintain the contracts it is necessary that the second of the one year extension provision is enacted.
2. As previously stated, the current arrangements are still considered the most appropriate way forward but will be kept under review. Should the Council decide to re-procure these contracts, a minimum of 12 months is required to undertaken this exercise.

BACKGROUND:

Please note that a copy of the Part 1 report is available via the decision list link on the Council's democracy pages.