

NOTIFICATION OF DECISION TAKEN – FOR PUBLICATION

PLEASE NOTE: THIS FORM MUST BE HAND DELIVERED TO THE DEMOCRATIC SERVICES TEAM WITHIN 1 WORKING DAY OF THE DECISION BEING TAKEN.

FOR USE WITH ALL PORTFOLIO AND OFFICER KEY DECISIONS

See checklist below and Guidance Note 4 – Guidance Notes for Individual Member/officer Decision-making.

Summary of Decision Taken including reasons (If appropriate, please specify relevant paragraphs).

This report makes the proposal to establish a temporary Governing Body for Houndfield Primary School. The size of the temporary Governing Body shall be 7.

It is recommended that:

- 2.1 arrangements for the governance of the School be adopted for the Temporary Governing Body in line with the proposed Instrument of Government for Houndsfield Primary School;
- 2.2 Keith Carrano is appointed to the Temporary Governing Body as Temporary LA Governors;
- 2.3 Osawe Okali is appointed to the Temporary Governing Body as Temporary Parent Governors;
- 2.4 Robert Wells is appointed to the Temporary Governing Body as Temporary Staff Governor;
- 2.6 the substantive Headteacher of the Houndsfield school becomes the Headteacher governor on the Temporary Governing Body;
- 2.7 Ross Maloney and Mary Nagle be nominated for appointment to the Temporary Governing Body as Temporary co-opted Governors;
- 2.8 On the date of dissolution, the Temporary Governing body of the de-federated school shall be incorporated as the governing body of the Houndfield Primary School as given in a new Instrument of government which the LA shall issue effective from 1 April 2016;

PLEASE SPECIFY CATEGORY OF DECISION: Non-Key

If Key, please quote Forward Plan reference. Reference No. _____

Any alternative options considered and rejected:

The process for establishing a temporary governing body is dictated by legislation, therefore there are no alternative options available.

Was the decision made in Part 1 or Part 2 ? Part 1

Interests Declared in Respect of the Decision (and by who): None

NOTE: This form must be signed and dated by the decision taker(s) – see below:

The date specified will be taken as the date that the decision was made.

Signed:




CABINET MEMBER
EDUCATION, CHILDREN'S SERVICES AND
PROTECTION
COUNCILLOR AYFER ORHAN

Date:

21 / 04 / 2017

EXECUTIVE DIRECTOR – CHILDREN'S SERVICES

Signed:



TONY THEODOULOU

Date:

13 / 4 / 17

Checklist for report authors:

1. Is the decision to be taken clear and have all sections of the form been completed?
2. Is the decision key or non-key, delete as appropriate (please see Guidance Note No. 1).
3. Has the form been signed and dated by the Director and the Cabinet Member?

NOTE: PLEASE ATTACH A COPY OF THE REPORT TO WHICH THE DECISION RELATES

FOR DST OFFICE USE	Ref. No:	Date of Receipt:
CATEGORY OF DECISION:	ELIGIBLE FOR CALL-IN: YES/NO	DATE TO BE CALLED-IN BY:

MUNICIPAL YEAR 2015/2016 REPORT NO.

MEETING TITLE AND DATE:

REPORT OF:

Director of Schools and
Children's Services

Agenda – Part: 1	Item:
------------------	-------

Subject: To establish a Temporary Governing Body for Houndsfield Primary School. Latymer Road N9 NPL	
---	--

Silver Street Ward	
---------------------------	--

Cabinet Member consulted: Cllr Ayfer Orhan	
---	--

Contact officer and telephone number:

Theresa Palmer: 0208 379 3321

E mail: Theresa.palmer@enfield.gov.uk

1. EXECUTIVE SUMMARY

This report makes the proposal to establish a temporary Governing Body for Houndsfield Primary School the size of the temporary Governing Body shall be 7.

2. RECOMMENDATIONS

It is recommended that:

- 2.1 arrangements for the governance of the School be adopted for the Temporary Governing Body in line with the proposed Instrument of Government;
- 2.2 Keith Carrano is appointed to the Temporary Governing Body of Churchfield Primary School as Temporary LA Governors;
- 2.3 Osawe Okali plus one other be appointed to the Temporary Governing Body as Temporary Parent Governors;
- 2.4 Robert Wells is appointed to the Temporary Governing Body as Temporary Staff Governor;
- 2.6 the substantive Headteacher of Houndsfield Primary School becomes the Headteacher governor on the Temporary Governing Body;
- 2.7 Ross Maloney and Mary Nagle be nominated for appointment to the Temporary Governing Body as Temporary co-opted Governors;
- 2.8 On the date of dissolution, the Temporary Governing body of the de-federated school shall be incorporated as the governing body of the Houndsfield Primary School as given in a new Instrument of government which the LA shall issue effective from 1 April 2017;

3. BACKGROUND

- 3.1 with the resignation of the Executive Headteacher of the Field Federation in August 2016, a gradual change in ethos and direction between schools within the Federation became apparent. In October 2016 an LA Review was undertaken and the subsequent Outcome Report highlighted significant failings, as a result the Governing Body of the Field Federation at its meeting on 15th December 2016 endorsed proposals to de federate;
- 3.2 The proposal would see the reversal of Churchfield Primary School and Houndsfield Primary School as a hard federation to its former status as a single primary school;
- 3.3 The school would maintain its current admission number of 90;
- 3.4 The school would continue to operate from its existing buildings and site.

4. ALTERNATIVE OPTIONS CONSIDERED

The process for establishing a temporary governing body is dictated by legislation, therefore there are no alternative options available.

5. REASONS FOR RECOMMENDATIONS

- 5.1 The School Governance (Federations)(England) Regulations 2012 makes provision for the dissolution of a federation on discontinuance of federated Schools (regulation 41 and 42);
- 5.2 On the date of dissolution, the temporary governing body of the de-federated school is incorporated as the governing body of the incorporated Primary School under a new instrument of government and shall be named the Houndsfield Primary School;
- 5.3 The School Governance Miscellaneous Amendments) (England)(Regulations) 2015 require that the LA must determine the size of the Temporary Governing Body and that this must include at least 7 temporary Governors;
- 5.4 The LA therefore, on notification from the Governing Body of the Field Federation of its decision to de-federate following its meeting on 15 December 2016, seeks to establish a Temporary Governing Body, the size of which shall be 7 to include:
 - two (2) temporary parent Governors to be appointed by the LA who have the skills required to contribute to the effective governance and success of the school
 - Headteacher
 - one (1) temporary Staff governors to be appointed by the LA
 - one (1) temporary LA Governor to be appointed by the LA

- two (2) temporary co-opted governors who have the skills required to contribute to the effective governance and success of the school. The total number of temporary co-opted governors, when counted with the head teacher and the temporary staff governor, must not exceed one third of the total membership of the temporary governing body

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

There are no financial implications in relation to the establishment of the temporary Governing Body.

6.2 Legal Implications

The procedure for ending a school federation is set out in the School Governance (Federations) (England) Regulations 2012. Once notice has been given, Regulation 35 requires the relevant local authority to establish a temporary governing body for the newly de-federated school. The requirements for the temporary governing body are set out in the School Governance (New Schools) (England) Regulations 2007. The proposals set out in this report comply with the above legislation.

6.3 Property Implications

There are no property implications

7. KEY RISKS

The high profile of governance placed upon schools by Ofsted and the DFE means that governing bodies are held accountable for the rigor and performance of the school. Failure to put in place a temporary governing body of the de-federated school will leave the school without effective strategic oversight and in breach of the legislation mentioned above.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The temporary governing body would oversee provision to provide children with a seamless journey through the school from age 4 – 11 (See consultation proposal attached)

8.2 Growth and Sustainability

The temporary governing body would seek to promote high educational standards and ensure high quality good teaching

providing consistency of approach and opportunities for improvements which include single point entry for admissions and ensuring smooth transition between the KS1 and KS2.

8.3 Strong Communities

The temporary governing body would oversee provision to secure continued community links in the Edmonton area as established by the Houndsfield Primary School.

9. EQUALITIES IMPACT IMPLICATIONS

9.1 There will be no change to the admission number for the school on the opening date, which will remain as 90;

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 The Primary schools were federated in xx and led by an Executive Headteacher and a single Governing Body. In the process de-federation a temporary governing body would be formed to oversee continuation of leadership and management responsibilities;

10.2 On the date of dissolution, the temporary governing body of the de-federated school is incorporated as the governing body of the Primary school as under the name given in the schools new instrument of government.

11. PUBLIC HEALTH IMPLICATIONS

A Governing body is essential to set the strategic direction and ethos of a school. Without such a body it is likely that pupils' wellbeing will be detrimentally affected.

Background Papers

The School Governance (Federations) (England) Regulations 2012

The School Governance Constitution Regulations 2012

School Governance (New Schools) (England) Regulations 2007

School Organisation Maintained Schools January 2014

<https://www.gov.uk/government/publications/school-organisation-maintained-schools>

DfE Guidance re: The School Governance (Federations) (England) Regulations 2012

School Governance (New Schools)(England) Regulations 2007 – as amended by The school Governance (Miscellaneous Amendments) (England)(Regulations 2015

NOTIFICATION OF DECISION TAKEN – FOR PUBLICATION

PLEASE NOTE: THIS FORM MUST BE HAND DELIVERED TO THE DEMOCRATIC SERVICES TEAM WITHIN 1 WORKING DAY OF THE DECISION BEING TAKEN.

FOR USE WITH ALL PORTFOLIO AND OFFICER KEY DECISIONS

See checklist below and Guidance Note 4 – Guidance Notes for Individual Member/officer Decision-making.

Summary of Decision Taken including reasons (If appropriate, please specify relevant paragraphs).

This report makes the proposal to establish a temporary Governing Body for Churchfield Primary School. The size of the temporary Governing Body shall be 7.

It is recommended that:

- 2.1 arrangements for the governance of the School be adopted for the Temporary Governing Body in line with the proposed Instrument of Government for Churchfield Primary School;
- 2.2 Susie Owen is appointed to the Temporary Governing Body as Temporary LA Governors;
- 2.3 Louise Ray is appointed to the Temporary Governing Body as Temporary Parent Governor;
- 2.4 an election be held to fill the Temporary Governing Body as Temporary Staff Governor;
- 2.6 the substantive Headteacher of Houndsfield school becomes the Headteacher governor on the Temporary Governing Body;
- 2.7 Anna Gower and Andrzej Czyrka be nominated for appointment to the Temporary Governing Body as Temporary co-opted Governors;
- 2.8 On the date of dissolution, the Temporary Governing body of the de-federated school shall be incorporated as the governing body of the Churchfield Primary School as given in a new Instrument of government which the LA shall issue effective from 1 April 2017;

PLEASE SPECIFY CATEGORY OF DECISION: Non-Key

If Key, please quote Forward Plan reference. Reference No.

Any alternative options considered and rejected:

The process for establishing a temporary governing body is dictated by legislation, therefore there are no alternative options available.

Was the decision made in Part 1 or Part 2 ? Part 1

Interests Declared in Respect of the Decision (and by who): None

NOTE: This form must be signed and dated by the decision taker(s) – see below:

The date specified will be taken as the date that the decision was made.

Signed:



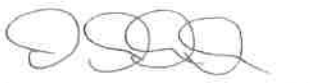
**CABINET MEMBER
EDUCATION, CHILDREN'S SERVICES AND
PROTECTION
COUNCILLOR AYFER ORHAN**

Date:

21 / 04 / 2017

EXECUTIVE DIRECTOR – CHILDREN'S SERVICES

Signed:



TONY THEODOULOU

Date:

13 / 4 / 17

Checklist for report authors:

1. Is the decision to be taken clear and have all sections of the form been completed?
2. Is the decision key or non-key, delete as appropriate (please see Guidance Note No. 1).
3. Has the form been signed and dated by the Director and the Cabinet Member?

NOTE: PLEASE ATTACH A COPY OF THE REPORT TO WHICH THE DECISION RELATES

FOR DST OFFICE USE	Ref. No:	Date of Receipt:
CATEGORY OF DECISION:	ELIGIBLE FOR CALL-IN: YES/NO	DATE TO BE CALLED-IN BY:

MUNICIPAL YEAR 2015/2016 REPORT NO.

MEETING TITLE AND DATE:

REPORT OF:

Director of Schools and
Children's Services

Agenda – Part: 1	Item:
-------------------------	--------------

Subject: To establish a Temporary Governing Body for Churchfield Primary School. Ripon Road N9 NPL Silver Street Ward
--

Wards:

Cabinet Member consulted: Cllr Ayfer Orhan

Contact officer and telephone number:

Theresa Palmer: 0208 379 3321

E mail: Theresa.palmer@enfield.gov.uk

1. EXECUTIVE SUMMARY

This report makes the proposal to establish a temporary Governing Body for Churchfield Primary School the size of the temporary Governing Body shall be 7.

2. RECOMMENDATIONS

It is recommended that:

- 2.1 arrangements for the governance of the School be adopted for the Temporary Governing Body in line with the proposed Instrument of Government;
- 2.2 Susie Owen is appointed to the Temporary Governing Body of Churchfield Primary School as Temporary LA Governors;
- 2.3 Louise Ray plus one other be appointed to the Temporary Governing Body as Temporary Parent Governors;
- 2.4 an election be held to fill the Temporary Staff Governor position on the Temporary Governing Body;
- 2.6 the substantive Executive Headteacher of the Primary School becomes the Headteacher governor on the Temporary Governing Body;
- 2.7 Anna Gower and Andrzej Czyrka be nominated for appointment to the Temporary Governing Body as Temporary co-opted Governors;
- 2.8 On the date of dissolution, the Temporary Governing body of the de-federated school shall be incorporated as the governing body of the Churchfield Primary School as given in a new Instrument of government which the LA shall issue effective from 1 April 2017;

3. BACKGROUND

- 3.1 with the resignation of the Executive Headteacher of the Field Federation in August 2016, a gradual change in ethos and direction became apparent between schools within the Federation. In October 2016 an LA Review was undertaken the subsequent LA Review outcome report highlighted significant failings. The Governing Body of the Field Federation at its meeting on 15th December 2016 endorsed proposals to de federate;
- 3.2 The proposal would see the reversal of Churchfield Primary School and Houndsfield Primary School as a hard federation to its former status as a single primary school;
- 3.3 The school would maintain its current admission number of 90;
- 3.4 The school would continue to operate from its existing buildings and site.

4. ALTERNATIVE OPTIONS CONSIDERED

The process for establishing a temporary governing body is dictated by legislation, therefore there are no alternative options available.

5. REASONS FOR RECOMMENDATIONS

- 5.1 The School Governance (Federations)(England) Regulations 2012 makes provision for the dissolution of a federation on discontinuance of federated Schools (regulation 41 and 42);
- 5.2 On the date of dissolution, the temporary governing body of the de-federated school is incorporated as the governing body of the incorporated Primary School under a new instrument of government and shall be named the Churchfield Primary School;
- 5.3 The School Governance Miscellaneous Amendments) (England)(Regulations) 2015 require that the LA must determine the size of the Temporary Governing Body and that this must include at least 7 temporary Governors;
- 5.4 The LA therefore, on notification from the Governing Body of the Field Federation of its decision to de-federate following its meeting on 15 December 2016, seeks to establish a Temporary Governing Body, the size of which shall be 7 to include:
 - two (2) temporary parent Governors to be appointed by the LA who have the skills required to contribute to the effective governance and success of the school
 - Headteacher
 - one (1) temporary Staff governors to be appointed by the LA
 - one (1) temporary LA Governor to be appointed by the LA

- two (2) temporary co-opted governors who have the skills required to contribute to the effective governance and success of the school. The total number of temporary co-opted governors, when counted with the head teacher and the temporary staff governor, must not exceed one third of the total membership of the temporary governing body

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

There are no financial implications in relation to the establishment of the temporary Governing Body.

6.2 Legal Implications

The procedure for ending a school federation is set out in the School Governance (Federations) (England) Regulations 2012. Once notice has been given, Regulation 35 requires the relevant local authority to establish a temporary governing body for the newly de-federated school. The requirements for the temporary governing body are set out in the School Governance (New Schools) (England) Regulations 2007. The proposals set out in this report comply with the above legislation.

6.3 Property Implications

There are no property implications

7. KEY RISKS

The high profile of governance placed upon schools by Ofsted and the DFE means that governing bodies are held accountable for the rigor and performance of the school. Failure to put in place a temporary governing body of the de-federated school will leave the school without effective strategic oversight and in breach of the legislation mentioned above.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The temporary governing body would oversee provision to provide children with a seamless journey through the school from age 4 – 11 (See consultation proposal attached)

8.2 Growth and Sustainability

The temporary governing body would seek to promote high educational standards and ensure high quality good teaching

providing consistency of approach and opportunities for improvements which include single point entry for admissions and ensuring smooth transition between the KS1 and KS2.

8.3 Strong Communities

The temporary governing body would oversee provision to secure continued community links in the Edmonton area as established by Churchfield Primary School.

9. EQUALITIES IMPACT IMPLICATIONS

9.1 There will be no change to the admission number for the school on the opening date, which will remain as 90;

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 The Primary schools were federated in 2008 and led by an Executive Headteacher and a single Governing Body. In the process de-federation a temporary governing body would be formed to oversee continuation of leadership and management responsibilities;

10.2 On the date of dissolution, the temporary governing body of the de-federated school is incorporated as the governing body of the Primary school as under the name given in the schools new instrument of government.

11. PUBLIC HEALTH IMPLICATIONS

A Governing body is essential to set the strategic direction and ethos of a school. Without such a body it is likely that pupils' wellbeing will be detrimentally affected.

Background Papers

The School Governance (Federations) (England) Regulations 2012

The School Governance Constitution Regulations 2012

School Governance (New Schools) (England) Regulations 2007

School Organisation Maintained Schools January 2014

<https://www.gov.uk/government/publications/school-organisation-maintained-schools>

DfE Guidance re: The School Governance (Federations) (England) Regulations 2012

School Governance (New Schools)(England) Regulations 2007 – as amended by The school Governance (Miscellaneous Amendments) (England)(Regulations 2015