

MUNICIPAL YEAR 2017/2018 REPORT NO.

**ACTION TO BE TAKEN UNDER
DELEGATED AUTHORITY**

OPERATIONAL DECISION OF:
Interim Executive Director for
Regeneration and Environment

REPORT OF:
Interim Executive Director –
Regeneration & Environment

Agenda – Part: 1

KD Num: 4563

**Subject: Variation to the Litter
Enforcement Contract**

Wards: All

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1. EXECUTIVE SUMMARY

- 1.1 This report sets out the details of the proposed extension to the Litter Enforcement contract for a 12-month period.
- 1.2 The report summarises the contract variation and outlines the financial implications for the Council
- 1.3 The report provides a summary of new key performance indicators to drive environmental improvements to the street scene.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Executive Director for Regeneration & Environment, agrees to a variation of the payment structure of the contract to an hourly rate as detailed in section 3.2 of this report for a period starting 2 October 2017 to 31 August 2018.
- 2.2 Agrees to extend the contract for a 12-month period from 1 September 2017 to 31 August 2018.
- 2.3 Agrees inclusion of the £400 Fixed Penalty Notice for fly-tipping as part of the litter enforcement service.
- 2.4 Agrees to additional key performance indicators.
- 2.5 Agrees the provision of out of hours' patrols as detailed in section 3.2.11 subject to regular review.

- 3.1.1 Since February 2009, Enfield Council has delivered a uniformed litter warden service through a contractor who provided a visible deterrent towards littering and dog fouling with enforcement provision through the issue of £80 Fixed Penalty Notices (FPN) and prosecution where the penalty remains unpaid.
- 3.1.2 In December 2013 Enfield Council obtained a spitting Bylaw which at the time could only be dealt with by way of prosecution. In December 2014, Enfield Council was granted powers to be able to issue an £80 FPN for a spitting offence, reduced to £50 if the penalty is paid within 14 days.
- 3.1.3 The current contract was awarded to the current contractor and commenced on 1 September 2015 to run to 31 August 2017, with an option to extend for two years at 12 months each. The contract was priced per FPN issued by the contractor. The current contract is priced at **see Part 2**. On average, approximately 6500 fixed penalty notices are issued annually by the service.
- 3.1.4 In May 2016, the management of the service was transferred to the Waste Enforcement Unit.
- 3.1.5 The primary objective of the service is to provide high calibre, knowledgeable and friendly Enforcement Officers to patrol locations as required by the Authority to detect and enforce noncompliance with regards to littering legislation and reduce the increasingly high volumes of littering.
- 3.1.6 The long-term objective of the service is to bring about an improvement to the Borough's street scene through a reduction in the amount of litter; fly tipping; dog fouling and spitting incidents.
- 3.1.7 There has been a national focus on payment mechanisms for enforcement contractors over the last year which has resulted in a review of local authority contracts.

3.2 **Contract Variation**

- 3.2.1 The Litter Enforcement contract is due to expire on 31 August 2017. However, the contract has an extension option for 2 x 1 years.
- 3.2.2 A full tender procurement process was commenced at the start of 2017, for a new long term Litter Enforcement contract.
- 3.2.3 In May 2017, there was a national focus on industry standard payment mechanisms, that directly or indirectly incentivise contractors to issue FPNs. It was decided in discussion with the Cabinet Member to review the contract terms to make it clear that environmental outcomes are the key priority for the Council.

- 3.2.4 As the new proposed payment mechanism was untried and untested it was decided that it would be preferable to cease the tender process for a long-term contract and extend the current contract to provide sufficient time to thoroughly assess the new payment mechanism.
- 3.2.5 Within the current contract, the contractor is not permitted to incentivise employees to issue fixed penalty notices. However, the pricing mechanism of the current contract is by issue of FPNs and the Cabinet Member believes that the contract extension should clarify the outcomes required by the Council.
- 3.2.6 To vary this element of the contract, it has been proposed that the payment mechanism is changed from paying per FPN to an hourly rate. The contractor is committed to paying the officers **see Part 2** with no Competence Allowance or Bonus. The staffing levels will remain unchanged and the following resources will be provided:
- Company Vehicle
 - Officer expenses (Mileage claims or Oyster Card)
 - IT systems including handheld devices
 - Encrypted Body Worn Cameras and DEMS cloud System
 - Uniform and Stab Vest
 - Management and Operational Support.
- 3.2.7 The current level of FPNs and payment rate ensures that the current Litter Enforcement contract is cost neutral. The contract variation will require the service to remain cost neutral. To achieve this, we would require payment of **see Part 2** within the contract period. Within the period of January 2016 and December 2016, 4,138 FPNs were paid.
- 3.2.8 If the contract was to achieve a surplus this could be reinvested into the service to increase staff levels of the Litter Enforcement Team.
- 3.2.9 Additional KPI's are proposed for inclusion in the contract variation. The additional KPIs will be used to focus the contractor on the long-term objectives of the service for improving the street scene by reducing littering within hot spots provided by the authority.
- 3.2.10 Following the key decision KD4412 of the Cabinet Member for Environment, the level of the FPN for fly tipping was set at £400. As part of the contract variation, it is proposed that the service will include issuing FPNs for fly tipping offences, if witnessed by enforcement officers whilst on patrol.
- 3.2.11 The contractor will also continue to provide an Out of Hours (OOH) service, as required. The service operates during evening hours as instructed by the Authority and is focused on patrolling fly tipping hotspot areas. FPNs are issued, on the spot wherever possible, for both fly tipping and littering offences, witnessed or identified by the

enforcement officers. The OOH service is also required to be cost neutral and so if the service is not self-funding it will be withdrawn.

- 3.2.12 At the time of the contract extension, a Data Processing Agreement between London Borough of Enfield and the contractor will be agreed. The agreement will set out the terms and conditions under which personal data will be processed by the contractor.

4. ALTERNATIVE OPTIONS CONSIDERED

Not to provide the service

- 4.1 This is not a viable option as the Council has a duty under Section 89 of the Environmental Protection Act, 1990 to, so far as is practicable, keep the land and highways clear of litter and refuse. Furthermore, we are unable to provide a full service within existing staff resources.

Extend the current contract

- 4.2 This will be a continuation of the current service which does not provide sufficient contractor objectives for improving the street scene.

In addition, there is the lack of clarity on payment mechanisms within the current contract.

5. REASONS FOR RECOMMENDATIONS

- 5.1 Under the current contract the main focus is on the volume of FPNs issued and there are insufficient KPIs in place to require the contractor to address the long-term objective of the contract which is to improve the street scene.
- 5.2 Since a full tender process for a long-term contract was commenced, the position of the Council changed, with regard the proposed the payment mechanism for the contract. The tender process was forced to halt following the national focus in similar contracts in May 2017. There was no other alternative at that stage but to extend the current contract, to allow for time for a new payment mechanism to be trialled and tested.
- 5.3 By changing the payment mechanism of the contract from per FPN issued to an hourly rate, the Council removes the risk of criticism for indirect incentivising of the contract to issue an increased number of FPNs.
- 5.4 The variation will also allow for additional KPIs to be included that ensure that the service will focus on littering hotspots, which have been assigned by the Council. The KPIs will require an improvement of the street scene at these hotspots.

6. COMMENTS OF THE EXECUTIVE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS

6.1 Financial Implications

The service is required to remain cost neutral.

6.2 Legal Implications

6.2.1 The Council as a duty under section 89 of the Environmental Protection Act, 1990 to, so far as is practicable, keep the land and highways clear of litter and refuse. In addition, section 111 of the Local Government Act, 1972 allows a local authority to do anything (whether or not involving expenditure, borrowing, or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

6.2.2 The current contract provides at Clause 8.2 that the parties may agree in writing to extend the Contract for a further two 12 months periods.

6.2.3 This is an EU contract and as such any variation to the Contract during its term is governed by Regulation 72 of the Public Contracts Regulations 2015 (PCR 2015).

6.2.4 The variations proposed in this Report must fall within the circumstances set out in Regulation 72 of the PCR 2015. If not the varied contract is essentially a new contract which should have been procured afresh in accordance with PCR 2015, including mandatory OJEU advertising.

6.2.5 The Variations proposed do not fit obviously into any of the cases envisaged in Regulation 72 of the PCR 2015, thus there is some procurement risk and risk of challenge in varying the Contract as proposed

6.2.6 This Risk is low and is mitigated by:

- There is a Variation Clause at Clause 21 of the Contract(although probably to general to fall within the scope of Regulation 72 (1) (a) of the PCR 2015 which provides for contracts to be modified without a new procurement where the modifications irrespective of monetary value have been provided for in the initial procurement documents in clear, precise and unequivocal review clauses) allows the Council and the Contractor to agree a Variation to the terms of the Contract, including consequential amendments as a result of such Variations, including adjustment to the Contract Price.

- It is arguable that the proposed Variation falls within Regulation 72(1) (e) that the modifications, irrespective of their value, are not substantial, within the meaning of Regulation 72 (8)
- It is also arguable that the proposed Variation falls within Regulation 72 (1) (c) that is that the need for the modification has been brought about by circumstances which a diligent contracting authority could not have foreseen; the modification does not alter the overall nature of the contract and any increase in price does not exceed 50% of the value of the original contract.

6.3 Procurement Implications

The procurement of services will be done in accordance with the Councils Contract Procedure Rules (CPRs) and the Public Contract Regulations 2015.

6.4 Property Implications

The contract will require the Council to provide desk space for one administrative worker supplied by the contractor

7. KEY RISKS

- 7.1 No significant risks have been identified as the provision of litter, dog fouling and spitting enforcement requires no direct investment by the Council and should continue operate on a cost-neutral basis as it has done previously.
- 7.2 Should the contractor cease to provide the contracted service for any reason, the impact may prevent the reduction of litter, dog fouling, spitting and waste offences and be detrimental to the overall appearance of the street environment.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

Litter and fly tipping are a scourge that affect the look and feel of the Borough and impacts upon everyone.

There will be positive impacts for residents and other people visiting the Borough in terms of reduced amounts of litter and waste, and a more aesthetically pleasant environment.

8.2 Growth and Sustainability

These proposals will contribute towards ensuring that the service meets performance targets and standards of cleanliness.

8.3 Strong Communities

Clean streets are a top priority for Enfield's residents and businesses. The Council have a strong commitment to cleaner streets. This contract contributes towards enhancement of the street scene.

9. EQUALITY IMPACT IMPLICATIONS

- 9.1 The provision of general enforcement services has already been considered as part of the Regulatory Service's retrospective Equalities Impact Assessment. The EQIA confirmed:

The service is open to all customers and does not distinguish between groups that make up the Enfield community. In the event of enforcement action, it is proportional and equally applied under the burden of proof for which the courts decide the ultimate sanction.

We do not issue litter Fixed Penalty Notices (FPN's)/Dog Fouling FPNs to persons under 18. It is however perfectly legal to do so, but we have decided to deal with this offence by a written warning via parent/guardian.

- 9.2 It should however be noted that the any contracts awarded include a duty on the successful applicant to assist us with meeting our obligations under the Equalities Act 2010.
- 9.3 Kingdom Security will be bound by the terms and conditions of the Company and their Equalities and Diversity policy for both its staff and clients. The delivery of the contract, provides a service that is inclusive to all. Therefore, it has been considered for the reasons above that a separate EQIA is not required to enable the decision to be made to recommend the extension of the contract.
- 9.4 As a statutory regulator, we are obliged to work in accordance with our enforcement policy. We revised our policy in 2015 and consulted with residents and business. The policy went to Cabinet on the 21st Jan 2016 and came into effect on the 1st March 2016.
- 9.5 The service is open to all customers and does not distinguish between groups that make up the Enfield Community. In the event of enforcement action, it is proportionate and equally applied under the burden of proof for which the courts decide the ultimate sanction.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

The contract will support the achievement of Street Cleansing performance objectives.

11. HEALTH AND SAFETY IMPLICATIONS

None, as this is a fully contracted out service although the Council will closely monitor and manage this contract in accordance with Council guidelines on managing contractors.

12. PUBLIC HEALTH IMPLICATIONS

- 12.1 There are no negative impacts associated with the provision of this service.
- 12.2 The proposed service will have a positive impact upon the health and well-being of the public in Enfield by reducing the amount of spitting, dog fouling and waste on the streets which is detrimental to health and the environment.

Background Papers

None.

MUNICIPAL YEAR 2017/2018 REPORT NO.

MEETING TITLE AND DATE:

DMT

REPORT OF:

Director of Health, Housing and Adult
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Agenda – Part: 1

Item:

Subject: Award of the Smoking
Cessation Service contract

Wards: All

Key Decision No: KD 4386

Cabinet Member consulted:
Cllr Krystle Fonyonga

1. EXECUTIVE SUMMARY

- 1.1 A procurement process has been completed for the provision of a Smoking Cessation service in the borough in accordance with the Council's contract procedure rules (CPRs). A competitive tendering process was undertaken and advertised on the London Tenders portal.
- 1.2 The financial envelope for this programme will be covered from the Public Health Grant.
- 1.3 The new contract covers an initial contracting period of two (2) years with options to extend on a consecutive basis for one (1) year twice, therefore, rolling up to a further two (2) years, subject to satisfactory performance.
- 1.4 The contract will primarily focus on the following five target groups for whom it has been identified that work is likely to have a significant impact:
 - The Turkish Community;
 - Pre-natal women and their partners;
 - Post-natal women and their partners;
 - Individuals with long-term conditions; and
 - Students.
- 1.5 There are no TUPE implications.

2. RECOMMENDATIONS

The Director is asked to:

- 2.1 note the tender process has adhered to the Council's Corporate Procurement Procedures, CPRs and EU Procurement Regulations; and
- 2.2 approve the award of the contract to the preferred Bidder as detailed in Part 2 of this Report.

3. BACKGROUND

- 3.1 As part of the implementation of the Health and Social Care Act 2012, previously held NHS Public Health contractual and financial responsibilities including those for Smoking Cessation Services were transferred to Local Authorities as of 1 April 2013.
- 3.2 The initial contract for this service was a joint contract in partnership with the London Borough of Haringey, which expired 31 March 2015.
- 3.3 Following an internal review, LB Haringey served notice on the contract in February 2015, which did not afford Enfield Council the opportunity to go out to tender for the 2015/16 financial year. Therefore, a waiver was requested and agreed upon which would ensure the continuity of service provision in 2015/16 and to procure for 2016/17.
- 3.4 Due to the waiver agreement, it was not possible to extend past 31 March 2016 and as such an interim agreement was made with the provider at the time, to remain until existing programmes, treatments and appointments had completed.
- 3.5 Following a review of the Public Health Grant and the implications of the financial reduction to the Council, service delivery was scrutinised.
- 3.6 Historically, performance in Enfield for the number of registered quitters was based on a formula relating to smoking prevalence (2015/16: 1,473).
- 3.7 The numbers were based on four-week quitters, which did not account for individual tobacco smoking levels (all quitters are equal no matter how addicted the smoker) and therefore calling for a review of current service delivery and a more targeted approach.
- 3.8 Over recent years smoking is becoming increasingly uncommon in Enfield with prevalence levels falling from 19.4% in 2010 to 13.1% in 2016. The borough is now ranked the 10th lowest smoking rate in London (range 7.4% in Harrow to 22.3% in Newham) and the second lowest rate of current smokers at age 15 (3.5% according to 'What about Youth' (WAY) survey).
- 3.9 Recent evidence combined with local intelligence identified that service provision going forward should be needs based, prioritising high risk populations and addiction levels whilst embracing new ways of working with the following identified high risk/high prevalence target groups;
 - **The Turkish Community:** *Smoking prevalence in this group is estimated to be 50%, 3x that of the national average*

(16.9%) (London Health Observatory and Local Intelligence);

- **Pre- and Post-natal women:** *Smoking during pregnancy harms the growth of the foetus in the womb, reduction in fertility in men and women, harms related to second-hand smoke inhalation by children of smoking parents;*
- **Individuals with Long-Term Conditions:** *Additional risk factors and impact on life expectancy associated to smoking of tobacco;*
- **Students:** *likelihood to start smoking reduces with age; 40% of smokers started to smoke before the age of 16 and very few start after the age 24.*

3.10 The NHS 'SmokeFree' programme will continue to be widely advertised across the Borough to ensure that residents who do not fall inside the target groups will continue to be afforded the opportunity to receive stop smoking support from their GPs, at local pharmacies and via the NHS Smoke Free website www.nhs.uk/smokefree.

3.11 The new provider, whilst fully supported by the Tobacco Control Alliance, will be expected to adopt best practice as well as innovative approaches on how smokers can be encouraged to stop smoking in ways other than the traditional one-to-one or group sessions offered.

3.12 The Tender Process

3.13 The priorities for this tender are:

- (i) Ensuring that governance is adhered to;
- (ii) Implementing a service as close to the expiration of the previous contract as possible.

3.14 It has been determined that this Contract is subject to the Light Touch Procurement Regime. As such the Contract value does not trigger the threshold for Social and other specific services. As a result, an OJEU notice was not required for this tender.

3.15 The Council has elected to use a version of the Open Procedure with clearly defined minimum requirements that Providers were asked to meet.

3.16 The opportunity was advertised on the London Tenders portal. Fourteen (14) Providers submitted an expression of interest and accessed the tender documentation but only two (2) organisations submitted a full Bid and accompanying paperwork which was evaluated against the evaluation criteria stated in the Invitation to Tender Documentation.

- 3.17 The overall evaluation was based on a ratio of Quality 70% and Price 30%. The sub-criterion for the evaluation was detailed in full in the tender documentation. A team of officers responsible for the smoking cessation services and Public Health with the requisite expertise and experience evaluated the tenders.
- 3.18 Providers were expected to deliver a high-quality service meeting all requirements whilst providing value for money throughout the term of the Contract.
- 3.19 The Pricing evaluation asked Providers to demonstrate how they will contribute to the added value element of the Contract, which had to be a minimum of 10% of the Contract price. Added value could be through the provision of resources, funding or additional services.
- 3.20 **Final Scoring**
See Part 2

4. ALTERNATIVE OPTIONS CONSIDERED

There was no alternative to tendering externally as the Council does not have the resources internally to deliver this service.

5. REASONS FOR RECOMMENDATIONS

- 5.1 Tenderers have submitted responses as part of a thorough, transparent and fair procurement process.
- 5.2 Both responses have been evaluated against the agreed specification, detailing Quality requirements and Price.
- 5.3 Bidders were required to submit evidence of working with all five targeted groups.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 The cost of the Smoking Cessation contract will be met from the ring fenced Public Health Grant, which for Enfield is 17.272m in 2017/2018. The Grant is designed to cover expenditure incurred in delivering the Public Health function including mandated (statutory) and non-mandated (non-statutory) services. Smoking cessation services is a non-mandated service.

6.1.2 See Part 2 for additional financial implications.

6.1.3 All spend against this contract will be monitored by the Budget Holder and any variations from the agreed contract price will be reported to the Department Management Team.

6.2 Legal Implications

6.2.1 S.111 Local Government Act 1972 gives a local authority power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of its functions. The services to be provided by the successful service provider as outlined in parts 1 & 2 of this Report are incidental to the functions of the Council's departments and are intended to help ensure an effective service provision in the Borough.

6.2.2 The Council also has a general power of competence in accordance with s.1(1) Localism Act 2011. This states that a local authority has the power to do anything that individuals generally may do provided it is not prohibited by legislation.

6.2.3 The Health and Social Care Act 2012, which came into force on 1st April 2013, transferred contractual and financial responsibility for public health from the NHS to local authorities including programmes and services for Smoking Cessation, which the Council is continuing by way of this procurement of a smoking cessation service.

6.2.4 Under s.2B of the NHS Act 2006, inserted by the Health and Social Care Act 2012, upper tier and unitary local authorities have a duty to take appropriate steps to improve the health of their populations. Local authorities are also required to provide certain public health services in accordance with secondary legislative provision (such as Local Authorities (Public Health Functions and Entry to Premises by Local Health Watch Representatives) Regulations 2013).

6.2.5 This service contract falls under Chapter 3, s.7 (Social and Other Specific Services) of the Public Contracts Regulations 2015 (Regulations) and is therefore subject to the Light Touch Regime, but only needing a notice in the Official Journal of the European Union ("OJEU") if the value of the contract is equal to or exceeds the applicable Light Touch Regime EU threshold of £589,148.00.

6.2.6 If the value is below the EU threshold, the contract must be advertised and competed for in accordance with the Council's Contract Procedure Rules ("CPR").

6.2.7 Provided the selection and award of the contract is in accordance with the CPRs and, as and where applicable, accords with the principles of transparency, non-discrimination, and equal treatment, there is negligible, if any risk in the Council awarding and contracting with the preferred bidder, as detailed in the report.

6.2.8 Throughout the engagement of the successful provider, the Council must comply with its obligations relating to obtaining best value under the Local Government (Best Value Principles) Act 1999. The Council must keep a clear audit trail of its decision to award the contract to the successful provider, in order to demonstrate that best value has been, and will continue to be, obtained for the Council.

6.2.9 The contents of this report constitute a Key Decision and this item has been included in the Key Decision List reference: KD4386. Once approved the decision to proceed will be subject to the usual five-day call-in period.

6.2.10 The resulting contract, being based on NHS derived funding, should be in the form of the standard NHS contract applicable to such services (in this case the Public Health Services Contract), though this is not mandatory. Furthermore, all legal agreements arising from the matters described in this report must be approved in advance of contract commencement by the Assistant Director of Legal Services and Governance.

6.3 **Property Implications**

There are no property implications.

6.4 **Procurement Implications**

6.4.1 In accordance with the Regulations the resulting contract which will be awarded pursuant to this tender process is deemed to be subject to the light touch procurement regime for social and other specific services in accordance with Chapter 3, s.7 of the Regulations.

6.4.2 The Authority is using a form of the open procedure which it deems appropriate to this opportunity and ensures compliance with the regulations ensuring the process is transparent, fair and treats all Providers equally.

6.4.3 In accordance with the CPR the Authority is required to obtain 5 written quotations for Contract above £100,000. The Authority launched a tender process that was advertised on the London Tenders Portal. The Contract received 14 expressions

of interest. At the close of the tender period two tender submissions were received.

6.4.4 Feedback from other providers indicated that they were either unable to meet the requirements (specific provision relating to the Turkish community/pre-natal target service users) or were not able to deliver services in this location.

7. KEY RISKS

7.1 Key risks associated with the management of quality and performance during the contract term will be managed through monthly (during the first five months) contract monitoring meetings, followed by quarterly contract monitoring meetings which will include the reviewing of KPIs.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

8.1.1 The tender process has been conducted in accordance with both the Council's Contract Procedure Rules and EU Procurement Regulations. Therefore, the tender process has adhered to the principles of transparency and fairness to encourage healthy competition within this specialist sector and bidders have accordingly been appropriately supported throughout the process.

8.2 Growth and Sustainability

8.2.1 The redesign of the Smoking Cessation service will target five of the Borough's most vulnerable groups, which will contribute to improving the health and wellbeing of the individual and their families.

8.3 Strong Communities

8.3.1 Smoking not only causes considerable ill-health, disability and disease so weakening communities but also is a considerable financial drain, particularly in less financially resilient communities where smoking prevalence tends to be higher.

8.3.2 Smoking 10-a-day costs approximately £35 a week or £1,800 a year or just under 8% of the new benefit cap in Greater London for couples or lone parents regardless of having dependent children.

8.3.3 It is associated with an annual loss of 856 years of lost productivity, 23 tonnes of waste that LBE must collect and 18 smoking related fires in the borough each year.

8.4 All costs combined in Enfield are estimated by Action on Smoking and Health (ASH) to be £56.8 million a year.

9. EQUALITIES IMPACT IMPLICATIONS

9.1 Smoking is concentrated in NS-SEC categories 5 – 9 and is therefore both a result and a consequence of social inequalities. The new provider will target these high prevalence groups and will therefore contribute to reducing health inequalities by both reducing tobacco consumption and by increasing disposable income.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 Monthly contract management meetings will be held during the first five (5) months, followed by quarterly meetings with reports.

10.2 Data management will be carried out monthly and reported to Public Health Intelligence Team.

11. HEALTH AND SAFETY IMPLICATIONS

The Contractor is responsible for executing H&S guidelines.

12. HR IMPLICATIONS

The Contractor is responsible for executing HR guidelines, TUPE does not apply.

13. PUBLIC HEALTH IMPLICATIONS

13.1 Smoking is the greatest cause of death, disability and ill-health. It is estimated it causes some 400 deaths a year in the Borough and that for every smoking death there are some 21 people with smoking related diseases.

13.2 The impact therefore on both health and social care is significant. A smoking cessation service is an essential part of the borough's work to reduce smoking prevalence in the borough by supporting people to stop smoking, by signalling the importance of not smoking and be working as an integral part of the tobacco control alliance.

Background Papers
N/A

