

MUNICIPAL YEAR 2017/2018 - REPORT NO. **76**

**MEETING TITLE AND DATE**  
**Councillor Conduct Committee**

**Thursday 5<sup>th</sup> October 2017**

**REPORT OF: Jayne Middleton-Albooye** – Monitoring Officer and Acting Assistant Director of Legal and Governance

**Contact Officer:**

Kathy Constantinou,  
Superintendent Registrar & Head of  
Mayoral & Member Support  
Services

0208 379 8528  
Kathy.constantinou@enfield.gov.uk

<b>Agenda - Part:1</b>	<b>Item: 7</b>
<b>Subject:</b>  <b>Gifts and Hospitality</b>  <b>Wards: All</b> <b>Key Decision No: (N/A)</b>	
<b>Cabinet Member consulted:</b>  <b>N/A</b>	

**1. EXECUTIVE SUMMARY**

- 1.1 This report is an annual update providing information to the Councillor Conduct Committee on the gifts and hospitality register and an overview of the process for the period 2017 to 2018.

**2. RECOMMENDATIONS**

- 2.1 To note the data for the period to 2017 – 2018.

**3. BACKGROUND**

The Councillors Code of Conduct requires Members to register with the Monitoring Officer any gifts and hospitality and the offer of any gift or hospitality with an estimated value of £25.00 or more. Offers made but refused must also be disclosed.

The Guidance note at Appendix 1 offers clear information for Members on what is a gift or hospitality and when to complete the register. If agreed, it will be circulated to all Members and placed on the intranet and Members Portal for ease of access.

The register records a total of 14 completed forms in the period 1 April 2017 to date, as shown in the table below.

<b>Gifts and Hospitality Forms April 2016 – March 2017</b>		
Accepted	Declined	Total
10	4	14

For the same period in 2016 – 2017, 33 forms were completed by Members.

The types of gifts & hospitality being recorded is: lunches, dinners, hospitality at sports events, conferences, drinks receptions & the Chelsea Flower Show.

**4. ALTERNATIVE OPTIONS CONSIDERED**

None

**5. REASONS FOR RECOMMENDATIONS**

To update the committee on the gifts and hospitality received or declined April 2016 – March 2017.

**6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

**6.1 Financial Implications**

There are no financial implications.

**6.2 Legal Implications**

The Council has a duty to promote and maintain high standards of conduct of Members. The Code of Conduct is drafted in accordance with the Localism Act 2011.

**6.3 Property Implications**

None

**7. KEY RISKS**

*None*

**8. IMPACT ON COUNCIL PRIORITIES**

The report contents meet the Council priorities of Fairness for All, Growth and Sustainability and Strong Communities.

**9. EQUALITIES IMPACT IMPLICATIONS**

No equality impact assessment/analysis has been undertaken as it is not required.

**10. PERFORMANCE MANAGEMENT IMPLICATIONS**

*None*

**11. HEALTH AND SAFETY IMPLICATIONS**

*None*

**12. HUMAN RESOURCES IMPLICATIONS**

*None*

**13. PUBLIC HEALTH IMPLICATIONS**

*None*

**Background Papers:** None