

**MINUTES OF THE MEETING OF THE LOCAL PLAN CABINET SUB-COMMITTEE  
HELD ON THURSDAY, 16 NOVEMBER 2017**

**COUNCILLORS**

**PRESENT** Ayfer Orhan (Cabinet Member for Education, Children's Services and Protection), Ahmet Oykenler (Cabinet Member for Housing and Housing Regeneration), Alan Sitkin (Cabinet Member for Economic Regeneration and Business Development) and Daniel Anderson (Cabinet Member for Environment)

**Associate Cabinet Member (Non-Voting):** Councillor George Savva (Enfield South East)

**ABSENT** Councillor Dinah Barry (Associate Cabinet Member – Enfield West), Councillor Vicki Pite (Associate Cabinet Member – Enfield North)

**OFFICERS:** Peter George (Assistant Director, Regeneration and Planning), Gerry Ansell (Principal Planner) and Deniz Nisancioglu (Planning Officer), Jacqui Hurst (Secretary)

**1**

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dinah Barry (Associate Cabinet Member – Enfield West) and Councillor Vicki Pite (Associate Cabinet Member – Enfield North).

**2**

**DECLARATION OF INTEREST**

NOTED, that there were no declarations of interest in respect of any items listed on the agenda.

**3**

**URGENT ITEMS**

NOTED, that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012. These requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4

**ENDORSEMENT OF COMMUNITY INFRASTRUCTURE LEVY (CIL) MONITORING REPORT 2016/17 AND ADOPTION OF THE REVISED CIL INSTALMENT POLICY**

Councillor Alan Sitkin (Cabinet Member for Economic Regeneration and Business Development) introduced the report of the Executive Director of Regeneration and Environment (No.104).

NOTED

1. That the report sought approval of Enfield's Community Infrastructure Levy (CIL) Monitoring Report 2016/17 and adoption of the Revised CIL Instalment Policy.
2. The total Enfield CIL receipts for 2016/17 had been £207,304.94. Of this amount, 5% had been allocated to CIL administrative expenses, totalling £10,365.25 and 15% had been retained as a proportion towards future neighbourhood expenditure, totalling £31,095.74.
3. Members' attention was drawn to Table 2 of Appendix 1 of the report which set out the CIL Income and Expenditure 2016/17 financial year.
4. It was anticipated that CIL receipts would be higher in future reporting years, given that this was the first year of adoption of Enfield's CIL Charging Schedule; CIL became payable on commencement of development and developers had three years in which to implement a planning permission. It was noted that the first two quarters of 2017/18 had generated more than the total receipts for 2016/17.
5. Appendix 2 to the report set out the Enfield Community Infrastructure Levy Instalment Policy which was outlined to Members in detail. The changed policy would align with the Mayor of London's Policy and other local authorities.
6. Peter George highlighted the requirement for the developer to pay the Council all outstanding CIL monies prior to practical completion; when 95% of the work had been completed or within 240 days of commencement of the development, as set out in the report.
7. In response to questions raised, Members noted that 5% was the maximum amount that could be allocated to CIL administrative expenses.
8. The composition and role of the Community Infrastructure Governance Board was outlined in detail. This officer group had a monitoring role to ensure that CIL expenditure was in line with the policy decisions of Members. Officers worked within the priorities set by Cabinet Members and within the rules that had to be applied.

## LOCAL PLAN CABINET SUB-COMMITTEE - 16.11.2017

9. Table 1 of Appendix 1 of the report set out the developments where payments had been received. It was noted that planning applications had a three year implementation period, it was therefore anticipated that the number of payments would increase in future years.
10. Members further discussed the use of CIL payments and the potential impact of delayed payments.
11. The neighbourhood proportion of the CIL was explained in detail. It was noted that work was currently being prepared on the mechanisms and options that could be applied in the future to determine the allocation and expenditure of the neighbourhood funds at a ward level. The proposals would be brought to the next meeting of the Sub-Committee for discussion and agreement of the preferred way forward. Further CIL receipts were awaited to ensure that the money available had reached a sufficient level to allow effective allocation. Officers were currently undertaking a benchmarking exercise with other local authorities. It was noted that the Council could increase the neighbourhood proportion of CIL above 15% if required.

**Alternative Options Considered:** NOTED, that alternative options were not a consideration as the preparation of a Community Infrastructure Levy Monitoring Report was a requirement of Regulation 62 of the CIL Regulations. Keeping the CIL instalment level as it was would be an option. However, this was not recommended as this would mean that Enfield and Mayor of London policies would be out of step and could result in confusion amongst payees. It would also add to CIL administration costs.

**DECISION:** The Cabinet Sub-Committee agreed that

1. The Local Plan Cabinet Sub-Committee endorse the Enfield Community Infrastructure Levy (CIL) Annual Monitoring Report 2016/17 (detailed in Appendix 1 of the report) for publication on the Council's website, in accordance with Regulation 62 of the CIL Regulations.
2. The Adoption of the Revised CIL Instalment Policy (Appendix 2 of the report) take effect on 1 January 2018 in accordance with the Revised Mayoral CIL Instalment Policy and Regulation 69B of the CIL Regulations.

**Reason:** Preparation of Enfield's Community Infrastructure Levy Monitoring Report 2016/17 was a requirement of Regulation 62 of the CIL Regulations. A report must be published on the charging authority website no later than 31 December following the end of the reported year.

**5**

**MINUTES OF PREVIOUS MEETING**

**AGREED**, that the minutes of the previous meeting of the Local Plan Cabinet Sub-Committee held on 3 May 2017 be confirmed and signed by the Chair as a correct record.

**6**

**DATES OF FUTURE MEETINGS**

NOTED, that future meetings of the Sub-Committee were scheduled to take place on:

1. Wednesday 10 January 2018 at 7.30pm – Members requested that this meeting date be re-scheduled.  
(**Post meeting note:** The next meeting of the Sub-Committee had been re-scheduled to take place on Thursday 1 February 2017 at 7.30pm)
2. Thursday 1 March 2018 at 7.30pm