

MUNICIPAL YEAR 2017/18

Meeting Title:
HEALTH AND WELLBEING BOARD
Date: 17th April 2018

Agenda Item:
**Subject: Enfield Pharmaceutical
Needs Assessment**

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1. EXECUTIVE SUMMARY

The Health and Wellbeing Board (HWB) is responsible for preparing the Pharmaceutical Needs Assessment (PNA) of the borough, which will inform market entry and commissioning of pharmaceutical services. PNA is completed and published on the Healthy Enfield website at the end March 2018.

It is good practice to periodically review the PNA to identify whether the assessment is still relevant. This should be at least annually or after any significant changes in pharmaceutical services. This report provides proposed approach for PNA maintenance in Enfield.

2. RECOMMENDATIONS

- The Board is asked to note the publication of Enfield PNA 2018-2021
- The Board is asked to discuss and agree on the approach to maintaining the Enfield PNA.

3. BACKGROUND

3.1 The National Health Service (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 (SI 2013 No. 349) set out the system for market entry to provide community pharmacy services.

3.2 Under the Regulations, Health and Wellbeing Boards are responsible for publishing a statement of the current and future needs for the pharmaceutical services for the population in its area, referred to as Pharmaceutical Needs Assessment (PNA), every three years; and NHS England is responsible for considering applications and maintaining the pharmaceutical list. The update of PNA was due by April 2018.

3.3 Enfield PNA is now complete and available on Healthy Enfield website.

4. REPORT

- 4.1 60 days stakeholder consultation was conducted between the 24th October 2017 and 7th January 2018.
- 4.2 PNA steering group reviewed and considered all the comments and feedback submitted during this consultation. PNA report was amended as appropriate.
- 4.3 As agreed at the HWB meeting on the 10th October 2017, the final PNA report was signed off by the delegated HWB members (CCG, LA Public Health and Healthwatch) on the 15th March 2018.
- 4.4 The full report along with the executive summary report is now available on Healthy Enfield website at <https://new.enfield.gov.uk/healthandwellbeing/pna/>
- 4.5 It is good practice to periodically review the PNA to identify whether the assessment is still relevant. This is generally recommended to be at least annually or after any significant changes in pharmaceutical services in the borough.
- 4.6 Proposed approach in Enfield is presented in Appendix A along with the updated TOR for PNA steering group for maintenance in Appendix B.

5.0 Recommendation

- 5.1 The Board is asked to note the publication of Enfield PNA 2018-2021
- 5.2 The Board is asked to discuss and agree on the approach to maintaining the Enfield PNA.

Appendix A: Enfield’s approach to PNA Maintenance – draft proposal

Introduction

The National Health Service (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 requires Health and Wellbeing Boards to publish a revised assessment as soon as is reasonably practical after identifying significant changes to the need for pharmaceutical services since the publication of its PNA, and at least every three years.

This paper summarises the Enfield’s approach to maintaining our PNA.

Review of PNA

It is good practice to periodically review the PNA to identify whether the assessment is still relevant. This should be at least annually or after any significant changes in pharmaceutical services.

Following areas should be considered at this periodic review:

- Changes in pharmaceutical service provision in Enfield
- Health needs, as identified in the JSNA
- Other services commissioned by local public health, CCG or other NHS organisations
- Other factors such as development planning which could affect current or future pharmaceutical needs

The result of the review and required actions are summarised in the table below.

Changes identified during the review	Action
Changes in needs and/or pharmaceutical service provision is disproportionate to revise the assessment.	<ul style="list-style-type: none"> • Update the pharmaceutical list and map. • Any other changes to be reflected in the next PNA revision.
Changes in needs and/or pharmaceutical service provision are relevant to the granting of applications ¹ , but they are disproportionate to revise the assessment.	<ul style="list-style-type: none"> • Update the pharmaceutical list and map. • Publish supplementary statement.
Changes in needs and/or pharmaceutical service provision are relevant to the granting of applications ¹ , but they are proportionate to revise the assessment.	<ul style="list-style-type: none"> • Initiate formal process to revise and develop PNA.

Enfield PNA steering group should carry out this periodic review. Membership and terms of reference of this group can be found in Appendix B.

¹ The 5 types of market entry applications are: Current needs; Future needs; Improvements or better access to the current service; Unforeseen benefits (that there is evidence of benefits that was not foreseen when the PNA was published); future improvements or better access.

Enfield Pharmaceutical Needs Assessment Steering Group Terms of Reference

Background

The provision of NHS Pharmaceutical Services is a controlled market. Any pharmacist, dispensing appliance contractor or dispensing doctor (rural areas only), who wishes to provide NHS Pharmaceutical services, must apply to be on the Pharmaceutical List.

The National Health Service England (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 (SI 2013 No. 349) set out the system for market entry. Under the Regulations, Health and Wellbeing Boards are responsible for publishing and maintaining a Pharmaceutical Needs Assessment (PNA); and NHS England is responsible for considering applications.

The purpose of the PNA is to review current and future needs for pharmaceutical services within the borough. It maps the pharmaceutical services which are currently provided, together with when and where these are available to the local population, in order to establish any gaps in provision.

PNAs are used by NHS England as a basis to determine market entry to a pharmaceutical list, move an existing pharmacy or to provide additional services. PNAs can also be used to inform the commissioning of enhanced or locally commissioned services from pharmacies by NHS England, Local Authority, Clinical Commissioning Groups (CCG) and other local commissioners.

Roles and functions of the steering group

The Enfield PNA Steering Group (PNA SG) has been established to:

- Oversee and drive the formal process required for the maintenance of a PNA for Enfield
- Ensure that the published PNA complies with all the requirements set out under the Regulations
- Promote integration of the PNA with other strategies and plans including the Joint Health & Wellbeing Strategy, the CCG's Commissioning Strategy Plans and other relevant strategies.
- Nominated members to review new applications and proposed NHS England decisions, on behalf of Health and Wellbeing Board, as and when required.

Key Objectives

- Review the PNA at least annually to assess whether it is still relevant.
- Maintain pharmaceutical list and map, and publish additional statement if required.
- Ensure that the requirements for the maintenance and content of PNAs are followed and that the appropriate assessments are undertaken, in line with the Regulations
- Initiate revision of PNA, if required. Report this to the Health and Wellbeing Board.
- Report to the HWB of any updates and changes to pharmaceutical service provision and needs in the borough.

- Nominated members (Enfield PH, CCG and Enfield Healthwatch) to formally respond, on behalf of the Health and Wellbeing Board, to invitation to comment on the proposed decisions regarding new openings or changes in community pharmacies in Enfield, requested by the NHS England.
- Document and manage potential and actual conflicts of interests
- Liaise with NHS England in maintaining the Enfield's PNA

Governance

The steering group will be governed by the Enfield Health and Wellbeing Board (HWB) and will report any changes and issues to HWB as and when required. The HWB will oversee the maintenance of the PNA.

The Director of Public Health will act as the responsible member of the HWB to maintain the PNA going forward. A suitable member of the Public Health Department, usually a Health Intelligence Manager, will chair the steering group and report directly to the Director.

The chair of the PNA steering group has delegated authority to make decisions between the steering group meetings in order to remove blockages and barriers. The chair of the steering group will need to give an account of any actions or decisions to the steering group and also to the HWB via the Director of Public Health who is the responsible member to the HWB.

Transparent arrangements to manage actual and potential conflicts of interest have been established as follows:

- Declaration of interests will be a standing item on each PNA Steering Group agenda.
- Where a member has a conflict of interest for any given agenda item, they will be entitled to participate in the discussion but will not be permitted to be involved in final decision making.

Membership

- Enfield Public Health, LBE (Chair)
- Medicines Management Team, Enfield CCG
- Barnet, Enfield and Haringey Local Pharmaceutical Committee
- Enfield Healthwatch
- Enfield Voluntary Action