

MUNICIPAL YEAR 2017/2018 - REPORT NO.

MEETING TITLE AND DATE Health and Wellbeing Board

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Agenda - Part:	Item:
	Subject: Proposed 2018/19 timeline for production of the JHWBS (Joint Health & Wellbeing Strategy) by April 2019
	Report of: Stuart Lines Director of Public Health

1. EXECUTIVE SUMMARY

The current Enfield Joint Health & Wellbeing Strategy (JHWBS) runs from 2014 to 2019.

In order for the next JHWBS to be published by April 2019 a clear timeline and governance structure is required.

The JHWBS will be developed by the JHWBS Task & Finish Group, which reports to the Health Improvement partnership (HIP), a sub-group of the Health & Wellbeing Board.

The JHWBS Task & Finish Group will be a multi-agency group which will report progress to the HIP regularly.

The timeline provides an overview of the process with key milestones.

2. RECOMMENDATIONS

Enfield Health & Wellbeing Board is requested to note and endorse the proposed timeline for the delivery of the 2019 JHWBS

3. BACKGROUND

The Health & Wellbeing Board is required to produce a Joint Health & Wellbeing Strategy (JHWBS). The current Strategy runs from 2014 to 2019. In order for the next JHWBS to be published by April 2019 a clear timeline and governance structure is required.

The JHWBS will be developed by the JHWBS Task & Finish Group, which will report to the Health Improvement partnership (HIP), a sub-group of the Health & Wellbeing Board.

The JHWBS Task & Finish Group (T&F Group) will be a multi-agency group, reflecting the complex and multi-disciplinary nature of the Strategy. The T&F group will use the Joint Strategic Needs Assessment (JSNA) in developing the strategic priorities for the people of Enfield.

Project management will be provided by the Strategy & Policy Hub. The JHWBS T&F Group will report progress on the project timeline with key milestones to the HIP regularly.

4. ALTERNATIVE OPTIONS CONSIDERED

N/A

5. REASONS FOR RECOMMENDATIONS

The JHWBS is a complex and multi-agency piece of work that requires strong project management to a clearly defined timeline in order to be co-produced over the coming year.

The JHWBS T&F Group is a partnership group designed to achieve input from all relevant parties. Project management will be provided by the Strategy & Policy Hub.

The attached timeline shows the key milestones and processes required during 2018/19 to achieve publication by April 2019.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

N/A

6.2 Legal Implications

N/A

7. KEY RISKS

The key risk is failure to deliver the Strategy by April 2019.

8. IMPACT ON PRIORITIES OF THE HEALTH AND WELLBEING STRATEGY

The delivery of the JHWBS will enable continued focus on the Enfield priorities:

- 8.1 Ensuring the best start in life
- 8.2 Enabling people to be safe, independent and well and delivering high quality health and care services
- 8.3 Creating stronger, healthier communities
- 8.4 Reducing health inequalities – narrowing the gap in life expectancy
- 8.5 Promoting healthy lifestyles

9. EQUALITIES IMPACT IMPLICATIONS

N/A

Background Papers

Proposed timeline for the publication of the Enfield JHWBS by April 2019.

Proposed timeline for the publication of the Enfield JHWBS by April 2019

Month	Phase	Milestones and key actions	Lead officer
April 2018	Development	<ul style="list-style-type: none"> • HWB to agree timeline, process and governance at April Board • Commitment and project management resource secured from Strategy & Policy Hub (Harriet Potemkin) 	Glenn Stewart Shaun Rogan (Strategy & Policy Hub)
May		<ul style="list-style-type: none"> • Harriet Potemkin (Strategy & Policy Hub) returns from maternity leave 	
June		<p>HWB Development Session:</p> <ul style="list-style-type: none"> • JSNA for discussion and key messages • Summary of 2014-19 JHWBS progress and achievements • Engaging and briefing stakeholders • Identification of key outputs and messages into a list of draft priorities 	Miho Yoshizaki Miho Yoshizaki Harriet Potemkin Harriet Potemkin
July		<ul style="list-style-type: none"> • Informing public, key partners, boards and groups about the strategy refresh, timescales and how they can be involved • Engagement event to commence consultation work 	Harriet Potemkin Harriet Potemkin

August	Co-production	<ul style="list-style-type: none"> • Drafting inputs 	JHWBS T&F Group
September		<ul style="list-style-type: none"> • Formalising the draft strategy and narrative • Draft structure and themes for HWB Development session 	JHWBS T&F Group
October	Consultation	<ul style="list-style-type: none"> • Publish draft strategy for public engagement • Consultation events 	Harriet Potemkin
November		<ul style="list-style-type: none"> • Consultation events 	Harriet Potemkin
December		<ul style="list-style-type: none"> • Consultation events • Collation and review of consultation feedback 	Harriet Potemkin
January 2019	Finalising	<ul style="list-style-type: none"> • Collation and review of consultation feedback 	JHWBS T&F Group
February		<ul style="list-style-type: none"> • Finalising draft 	JHWBS T&F Group
March		<ul style="list-style-type: none"> • Finalising draft • CCG Governing Body sign off • HWB sign-off 	CCG HWB

April	Delivery	<ul style="list-style-type: none"> • Publication and dissemination and communication of key messages • Beginning work on delivering/monitoring the strategy • Identifying priority leads • CCG incorporating new priorities in commissioning intention documents • Writing a delivery framework • Agreeing a process for the HWB to regularly discuss progress on the Strategy 	<p>Harriet Potemkin</p> <p>HIP</p> <p>HIP</p> <p>CCG</p> <p>HIP</p> <p>HIP</p>