

# MUNICIPAL YEAR 2018/2019 REPORT NO. 1

## MEETING TITLE AND DATE:

Schools Forum – 9 May 2018

## REPORT OF:

Director of Schools & Children's Services

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Item: 5a

## Subject:

Healthy Pupils Capital Fund

Wards: All

## 1. EXECUTIVE SUMMARY

This report provides information on the one-off funding of £100m the Government have provided for schools from the Soft Drinks Industry Levy and details the use of the funding for the Healthy Pupils Capital Fund (HPCF) allocated to Enfield.

## 2. RECOMMENDATIONS

The Schools Forum schools' representatives are asked to consider and agree the proposals for the setting up a Schools Forum Panel to consider bids and priorities to be funded from the HPCF.

## 3. BACKGROUND

- 3.1 In March 2018, the DfE confirmed their arrangements for allocating the one-off funding from £100m of revenue generated from the Soft Drinks Industry Levy for the HPCF for 2018/19. The information published confirmed Enfield had been allocated £351,063 for community, foundation and voluntary controlled schools and £179,494 for voluntary aided (VA) schools. VA schools will be allocated funding through the existing LCVAP mechanism.

Single and small academy trusts had the opportunity to bid for HPCF through the Condition Improvement Fund in 2018-19. The bidding round ran between 19 October – 14 December 2017. The successful small academies, larger multi-academy trusts and free schools will be notified separately of their allocation as part of their Capital Improvement Fund allocation.

The aim of the HPCF is to improve children and young people's physical and mental health by improving and increasing availability to facilities for physical activity, healthy eating, mental health and wellbeing and medical conditions. To support their aims, the DfE have advised that there are conditions relating to the use of this funding.

- 3.2 This reports outlines options for allocating and use of the HPCF for community schools and seeks the views of Schools Forum maintained school representatives.

## 4 OPTIONS FOR USE OF HPCF

### 4.1 DfE Guidance

The DfE guidance state that the Local Authority, as a responsible body, has flexibility to distribute funding based on local priorities and need, but it must be used to improve children and young people's physical and mental health by improving and increasing availability to facilities for physical activity, healthy eating, mental health and wellbeing and medical conditions. In determining the allocations, the following factors have been suggested by the DfE:

- What are the local priorities and needs for pupil health and wellbeing?
- What existing facilities are there?
- How will the HPCF be used to complement existing or new funding opportunities?
- How will the investment be sustainable? Responsible bodies could consider:
  - the staffing and future maintenance costs of facilities;
  - the number and characteristics of pupils who would benefit from the investment.

The DfE have confirmed that:

- Match funding is allowable for suitable facilities;
- The Local Authority would be required to provide a formal assurance that the allocation has been spent and used for the intended purposes and spent in accordance with the terms and conditions of grant.

#### **4.2 Options for allocating the HPCF**

The Authority has considered a few options and recommends that the HPCF is split between any known local priorities and an application process from schools to apply for funding. It is suggested that the application process is for schemes seeking support of between £5,000 to £25,000, and where schemes are of higher value, the school includes details of how the additional portion of the scheme is to be funded. Furthermore, we would suggest that the schemes are supported by a 10% contribution from the school's devolved capital allocations.

Appendix A details the types of schemes eligible for funding.

#### **4.2 Process for allocating the HPCF**

The Authority will identify the current local priorities that fit into the criteria for the use of the HPCF and, at the same time, invite applications from individual schools to bid for some funding.

It is proposed that the applications will first be assessed by the Authority and then it is recommended these together with any local priorities identified by the Authority are discussed with the Panel of Schools Forum maintained school representatives before being finalised. Due to the short timescale, this will need to be done by before the end of term.

4.2.1 In making the final decision on whether the bid from schools is accepted, using the DfE guidance, it is proposed the following criteria be considered:

- What are Enfield's priorities and needs for pupil health and wellbeing and how does this scheme fit into these?
- What existing facilities are there in nearby schools and community spaces and is the scheme best located?
- How will the HPCF be used to complement existing or new funding opportunities, such as match funding from schools, or other funding sourced by schools, local sponsorship etc?
- How will the investment be sustainable?
  - the number and characteristics of pupils who would benefit from the investment;
- The Schools financial position, i.e. balances held.

4.2.2 In their bid, the schools would be required to confirm:

1. Completed application form signed off by the Chair of Governors and the Headteacher;
2. Level of funding required, i.e. between £5,000 and £25,000 and whether match funding is proposed and if so, where from and how much;
3. Demonstration that the scheme will improve children's and young people's physical and mental health by improving and increasing availability to facilities for physical activity, healthy eating, mental health and wellbeing and medical conditions.

4. Written details of the scheme including a detailed breakdown of costs, including where required details of how CDM, Asbestos, Planning and other regulations will be adhered to
5. Quotes/estimates to accompany costs.
6. Demonstration that the school has considered and proved the ability to cover ongoing costs such as staffing and future maintenance costs of facilities

Where appropriate plans illustrating where works are to take place, showing current plan and proposed plan

Appendix B provides a draft application form for schools to complete.

## **5 NEXT STEPS**

- 5.1 The views of the Schools Forum maintained schools' representatives are sought on the proposals detailed in this report.

If the proposed process is accepted, then the School's Asset Management Team will invite bids from schools. Upon receipt of the completed application forms, the Team will assess each application to ensure it is in line with the conditions attached to the grant and are compliant with the relevant building rules and regulations. Where any of bids are found to be non-compliant, the School would be advised accordingly.

The applications deemed to be compliant and details of those that were unsuccessful will be presented to the Panel of the Schools Forum maintained school representatives to confirm they support the Authority's proposed allocation of the HPCF.

- 5.2 Due to the tight timeline, below is a suggested plan for seeking and approving bids:
- the information will be circulated to schools on Friday 11 May with a deadline of Friday 6 June 2018 for bids to be submitted.
  - a Panel meeting be held on 27 June 2018 to review the bids, after which schools will be notified.
- 6 The views of the Schools Forum are sought on the proposed use and allocation of the HPCF.

## **EXAMPLES OF APPLICABLE SCHEMES:**

These lists are not exhaustive and intended to provide illustrative examples.

### **Refurbishment or building of:**

- Changing rooms
- Sports halls and gyms
- Swimming pools
- Teaching and catering kitchens
- Dining spaces, to include seating and tables
- Spaces for mental health support

### **Creation or renovation of:**

- Garden spaces for growing produce
- Playgrounds and active play spaces, such as resurfacing, climbing walls or multi-use sports panels
- Sports pitches, hard courts and athletics tracks
- Improvements to facilities, such as floodlighting, security fencing, pitch drainage

### **Modification of facilities to improve accessibility for pupils with disabilities, such as:**

- Hoists to allow access to swimming pools
- Adaptations to cooking facilities
- Adaptations to changing room facilities
- Wheelchair-accessible paths and planters in garden spaces
- Sports wheelchairs
- Hydrotherapy pools

### **Provision of equipment, such as:**

- Permanent goalposts
- Outdoor table tennis tables
- Defibrillators
- Gym equipment
- Cookers, fridges and freezers
- Bike stands

### **Examples of smaller scale.**

- Water fountains
- Playground markings to facilitate active play
- Cooking equipment such as table-top hobs and food processors
- Gardening planters and equipment
- Fixed sports equipment, such as wall-mounted basketball boards

### **Projects which are not consistent with the intended use of the HPCF**

- Operational costs, including hiring or leasing of facilities
- Viewing stands
- Car parks, roads or landscaping
- Bars, sleeping accommodation, offices or other parts of a project that have little or no health and wellbeing content
- Projects (or elements of projects) where work has already been completed.
- The repayment of loans
- The purchase of land or buildings

**HEALTHY PUPILS CAPITAL FUND APPLICATION FORM**

To enable us to help you, please complete the details below (as fully as possible) and return the completed form to: - [Amanda.doherty@enfield.gov.uk](mailto:Amanda.doherty@enfield.gov.uk)

<b>School:</b>	
<b>Project Name</b>	
<b>Contact Name</b>	
<b>Position</b>	
<b>Telephone No.</b>	
<b>Email Address</b>	

**Details of Project:**

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	Please tick either Yes or No	
<b>Planning Permission required</b>	Yes	No
<b>Building Control approval required</b>	Yes	No
<b>CDM Read and understood</b>	Yes	No
<b>Asbestos R&amp;D survey required</b>	Yes	No
<b>Plans attached</b>	Yes	No
<b>Quotes attached</b>	Yes	No

<b>Project target dates</b>	<b>Start:</b>	<b>Finish:</b>
Detailed breakdown of costs		
<b>Total amount of scheme</b>		
Details of match funding		

**Please give any additional information or details of supporting documents that will support your application:**

<b>Scheme application approved Chair of Governors</b>	<b>Name:</b>	<b>Signature:</b>
<b>Scheme application approved Headteacher</b>	<b>Name:</b>	<b>Signature</b>

<b>For use by Enfield Council</b>		
<b>Schools Asset Management approval: Yes/No If No please add reasons below:</b>	<b>Finance Approval: Yes/No If No please add reasons below:</b>	<b>Schools Forum Agreement: Yes/No</b>