

W/A 212004341E

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£2100.00

Annex 1



London Borough of Enfield

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Notes for Guidance at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ We Council for Turkish Cypriot Associations

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Enfield Playing Fields, Donkey Lane,			
Post town	Enfield	Postcode	EN1 3PL

Telephone number at premises (if any)	
Email address	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

*Email*

ENFIELD COUNCIL  
RECEIVED

**23 APR 2018**

ENVIRONMENT &  
STREET SCENE

- a) an individual or individuals \* please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership please complete section (B)
  - ii as a partnership (other than limited liability) please complete section (B)
  - iii as an unincorporated association or please complete section (B)
  - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
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<b>Surname</b>		<b>First names</b>	
<b>Date of birth over</b>		I am 18 years old or	Please tick yes
<b>Nationality</b>			
Current residential address if different from premises address			
Post town		Postcode	
<b>Daytime contact telephone number</b>			
<b>E-mail address</b>			

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>		<b>First names</b>			
<b>Date of birth over</b>		I am 18 years old or	Please tick yes		
<b>Nationality</b>					
Current postal address if different from premises address					
Post town		Postcode			
<b>Daytime contact telephone number</b>					
<b>E-mail address</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Council Turkish Cypriot Associations
Address The Fold, 114 Station Road, Sidcup, United Kingdom, DA15 7AE
Registered number (where applicable) 11270221
Description of applicant (for example, partnership, company, unincorporated association etc.) Established on 8th March 1983, CTCA (UK) is the largest, democratically elected British Turkish Cypriot membership organisation in the United Kingdom. CTCA (UK) was-founded in an effort to create a national organisation representing the British Turkish Cypriot community. CTCA are working with PF Events to deliver the event management.
Telephone number (if any) c/o Jessica Hudsley 07789232471
E-mail address c/o Jessica Hudsley jess@pfevents.com

### Part 3 Operating Schedule

	DD	MM	YYYY
When do you want the premises licence to start?	17	06	2018

	DD	MM	YYYY
If you wish the licence to be valid only for a limited period, when do you want it to end?			

Please give a general description of the premises (please read guidance note 1)  The premises consists of the northern two large fields within Enfield Playing Fields ground. The licensable area will be demarcated using heras fencing.
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. 10,000

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) Please tick all that apply

- a) plays (if ticking yes, fill in box A) X X
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) X X
- f) recorded music (if ticking yes, fill in box F) X X
- g) performances of dance (if ticking yes, fill in box G) X X
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment (if ticking yes, fill in box I)**

**Supply of alcohol (if ticking yes, fill in box J)**

**In all cas In all cases complete boxes K, L and M**

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	
					Outdoors	X
Day	Start	Finish	Both			
Mon			<b>Please give further details here</b> (please read guidance note 4)			
Tue						
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)			
Thur						
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun	11:00	20:00	A small number of bands will play for a maximum of 30 minutes each throughout the day.			

**F**

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	X
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun	11:00	20:00		Some recorded music will be played as backing tracks to dance routines and during change overs. The funfair will have their own music playing for rides.	

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	X
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun	11:00	20:00	A small number of short dance performances will take place in front of the stage throughout the day.		



Issuing licensing authority (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue			
Wed			
Thur			
Fri			

Sat		
Sun	11:00	20:00

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

The Event Management team, along with the Festival Organisers, Traffic Management Company, Medical Services, Security Team, Local Council and Acoustic Engineer have been working together to ensure that a well managed, clearly communicated, effective and efficient Event Management Safety Plan and Risk Assessment is developed for this event. The planning of the event puts the licensing objectives at the heart of its operations and through constant reviewing and progressing will meet these objectives.

The Event Management Plan has been drafted and is a live document subject to the ongoing review by the Safety Advisory Group.

**b) The prevention of crime and disorder**

A maximum of 40 SIA trained door supervisors shall be employed on the premises throughout the entire event occupancy of the premises, including all build and break days, as well as during live event. This number will be reduced outside of the live event hours but will be high enough to maintain secure vigilance of the area. At least 10 door supervisor shall remain directly onsite the premises for 30 minutes after the event has closed or until all customers have dispersed. The duties of these staff will include the supervision of persons entering and leaving the premises to ensure that this is achieved without causing a nuisance. All door supervisors (or marshals) shall be easily identifiable by wearing high visibility jackets or armbands.

The planned activities do not include the sale of alcohol and finishes in the evening before the nightfall, this will reduce the likelihood of crime or disorder developing in relation to the event, however 'no' risk situations do not exist and the event security have a well established security plan to deal with a number of different scenarios. The most likely to occur would be abusive or aggressive behaviour, which the security team are well prepared to deal with in conjunction with local constabulary should they need to be called. The most unlikely situation would involve a suspicious package or recognisable bomb, which although unlikely must still be planned for and a full evacuation plan, including local residents and not just event attendees, will be put into place. Full security plan and positions worked out in advance under the advice of a professional security firm. These roles/positions will not only ensure a capacity is maintain throughout the premises but will also carry out bag checks upon entry to the area, which will be treated as a 'Zero tolerance' area. Any incidents will be recorded.

**c) Public safety**

The maximum number of persons on the premises is 6000, however there is a little common sense flexibility to ensure Public Safety across the whole park and not just within the Premises.

Clicker counters, as well as ticket scanning systems, will be used for determining the number of persons on the premises at any one time, this will be monitored by the Site Manager.

Alcohol shall not be supplied

Event management personnel and security will be present on the premises at all times to monitor, manage and maintain public safety through out the event.

The Premises is formed of 2 ingress and 2 egress gateways with anticipated audience coming and going from both main ends of the park. This will minimise any over crowding and queuing situations as people arrive and leave. Should the park need to be evacuated the two, large, fields to the far east and south of the premises will be used to help move public quickly and safely out of the area.

If a larger area than the Premises needed to be evacuated due to suspect packages, Bush Hill Park, Durants Park and the green opposite the Civic Centre would be used as Evacuation Locations.

The event is an outdoor event and so attendees will be expected to dress appropriately, however access to covered seating marquees during the event will be made available to those most in need of sitting down.

Particular attention will be paid to vigilance against random attacks. Security Management Plan is in place under review and development form the Enfield Police to further responces to such attacks. The anticipated attendance of family groups will, the most, be within a manageable capacity for the number of security deployed at this event. Most security will act as visual deterrence and vigilance.

#### **d) The prevention of public nuisance**

A professional, independent acoustic consultant has been employed to create a noise management plan and will be on site throughout to monitor and manage sound levels at various points in the locality. This will take into account a common sense approach and not just be about fixed db levels, this will include ambient temperatures, wind directions, spikes in performances, etc. Records shall be kept of the times, dates and any issues discovered. These records shall be kept for six months. Records must be made available to an authorised officer of the Council or police, upon request. Where monitoring by staff identifies that noise from the premises is audible at the perimeter, measures shall be taken to reduce this i.e. turning volume down.

At the end of the events a dual language announcement shall be made to the customers, requesting that they behave in a quiet manner whilst they are leaving the premises, also reminding them to throw their litter in the bins provided or take it home with them.

The car park shall be locked an hour after closing time to prevent members of the public parking in the park over night. Any such vehicles will be towed out of the park and left on the hardstanding car park.

The premises licence holder shall ensure that the area within the premises shall be kept clean and free from litter and will use a fleet of volunteers to litter pick. Council waste services will provide a secondary fleet of cleaners to cleanse the wider park and streets immediately outside the premises.

1100ltr Litter bins shall be positioned around the premises site and at key locations outside the premises, but within the park, to encourage attendee dispose of their litter respectfully as they leave. This will include some bins placed in the car parking area.

Set up and break times are restricted between the hours of 08:00 and 20:00 on the days immediately preceding and following the event.

**e) The protection of children from harm**

The one day event is open to families and they are encouraged. Therefore the Turkish Cypriot Cultural Festival has a well developed lost child policy and all our event staff, stewards and security will be vigilant through out. Any child under 18 unattended by an adult will be observed in regard to appropriate behaviour and any child under the age of 14 will be asked to be accompanied by an adult. If they have lost their parent, a full reuniting procedure will be effected.

No Adult entertainment or content of an age restriction will be present on the premises.

**Checklist:**

Please tick to indicate agreement

- |   |   |
|---|---|
| I have made or enclosed payment of the fee.   | X |
| I have enclosed the plan of the premises.   | X |
| I have sent copies of this application and the plan to responsible authorities and others where applicable. | X |

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.

N  
A

I understand that I must now advertise my application.

X

I understand that if I do not comply with the above requirements my application will be rejected.

Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

X

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**


**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li></ul>
Signature	

Date	
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent**

Signature	
Date	18/4/18
Capacity	Production Manager

**(please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Jessica Hudsley  
 PF Events  
 Unit 6, Eastgate Business Park, Argall Way., London

Post town	<b>Walthamstow</b>	Postcode	E10 7PG
Telephone number (if any)	07789 232471		
E-mail address (optional)	jess@pfevents.com		