

**MINUTES OF THE MEETING OF THE HEALTH AND WELLBEING BOARD  
HELD ON TUESDAY, 17 APRIL 2018**

**MEMBERSHIP**

**PRESENT** Doug Taylor (Leader of the Council), Mo Abedi (Enfield Clinical Commissioning Group Medical Director), Parin Bahl (Chair of Enfield Health Watch), John Wardell (Clinical Commissioning Group (CCG) Chief Officer), Tony Theodoulou (Executive Director of Children's Services) and Vivien Giladi (Voluntary Sector)

**ABSENT** Alev Cazimoglu (Cabinet Member for Health & Social Care), Krystle Fonyonga (Cabinet Member for Community Safety & Public Health), Ayfer Orhan (Cabinet Member for Education, Children's Services & Protection), Dr Helene Brown (NHS England Representative), Stuart Lines (Director of Public Health), Natalie Forrest (Chief Executive, Chase Farm Hospital, Royal Free Group), Maria Kane (Chief Executive North Middlesex University Hospital NHS Trust), Andrew Wright (Barnet, Enfield and Haringey Mental Health NHS Trust), Carla Charalambous (Enfield Youth Parliament) and Josh Salih (Enfield Youth Parliament)

**OFFICERS:** Bindi Nagra (Director of Adult Social Care), Dr Glenn Stewart (Assistant Director, Public Health), Miho Yoshizaki (Health Intelligence Manager), Mark Tickner (Senior Public Health Strategist), Ian Davis (Chief Executive) and Innes Deuchars (Legal Services) Jane Creer (Secretary)

**Also Attending:** 9 observers

**1**

**WELCOME AND APOLOGIES**

Councillor Doug Taylor (Chair) welcomed everyone to the meeting. Apologies for absence were received from Councillors Alev Cazimoglu, Krystle Fonyonga and Ayfer Orhan, Natalie Forrest, Stuart Lines, Maria Kane, Dr Helene Brown, Andrew Wright and Youth Parliament representatives.

**2**

**DECLARATION OF INTERESTS**

There were no declarations of interest registered in respect of any items on the agenda.

**3**

**PNA REPORT - SIGN OFF & DECISION ON HOW TO REFRESH**

RECEIVED the report of Miho Yoshizaki, Health Intelligence Manager, Health, Housing and Adult Social Care.

**NOTED**

Miho Yoshizaki introduced the report, highlighting the following:

- The process in respect of the Pharmaceutical Needs Assessment (PNA) has been confirmed.
- The Enfield PNA is now complete and available online.
- The Health and Wellbeing Board discussed the maintenance of the PNA; it was recommended to maintain information and to review the PNA at least annually. This would be undertaken by the Enfield PNA steering group.

The Board considered that the proposals were satisfactory.

**AGREED**

- (1) That the Health and Wellbeing Board noted the publication of Enfield PNA 2018-2021.
- (2) The Health and Wellbeing Board agreed the recommended approach to maintaining the Enfield PNA.

**4**

**HEALTHY WEIGHT - TACKLING OBESITY PARTNERSHIP/TERMS OF REFERENCES (TOR)**

RECEIVED the report of Dr Glenn Stewart, Assistant Director of Public Health, sent to follow.

**NOTED**

Dr Glenn Stewart introduced the report, highlighting the following:

- At the recent Health and Wellbeing Board development session, it had been requested to put together an Enfield Healthy Weight Partnership to work on the issue, and this report set out the partnership's proposed terms of reference.
- Meetings were proposed to be held quarterly.
- The partnership would report to the Health and Wellbeing Board.

IN RESPONSE comments and questions were received, including:

1. No time limit had been set for the partnership, but the aim was for people to work together to make a strategic plan with ongoing implementation. The first meeting would agree a timeline and actionable objectives.
2. The end to end pathway had been discussed and would be added to the document.

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- Membership of the Healthy Weight Partnership was agreed but noted that other groups including the Youth Parliament should also be consulted. It was noted that the strategy would not focus on young people in particular as everyone was affected by an obesogenic environment.

**AGREED** that the Health and Wellbeing Board agreed the recommended approach to setting up the Enfield Healthy Weight Partnership.

### 5

#### **2018-19 HWB ARRANGEMENTS (HWB & HIP TOR)**

RECEIVED the report of Stuart Lines, Director of Public Health.

#### NOTED

Dr Glenn Stewart (Assistant Director, Public Health) introduced the report, highlighting the following:

- The report followed discussions at the recent Health and Wellbeing development session
- The Health and Wellbeing Board had some statutory duties, but development of the Board and its arrangements are ongoing.
- It was recommended that Health and Wellbeing Board development sessions and formal Board meetings should be held on the same day.
- Amendments were suggested to the terms of reference of Enfield Health Improvement Partnership (HIP) for improved support to Enfield Health and Wellbeing Board (HWB).

IN RESPONSE comments and questions were received, including:

1. The representative of the Third Sector was the only non-self-defining member. The selection process was yet to be agreed.
2. It was confirmed in respect of data sharing between agencies that there would be compliance with GDPR.
3. The structure chart should be amended to better reflect the arrangements.

**AGREED** that the Health and Wellbeing Board

- (1) noted and endorsed the updated terms of reference;
- (2) noted and approved the proposed frequency of meetings;
- (3) noted and approved (subject to amendments discussed) the proposed Structure chart and Governance Arrangements.

### 6

#### **BEST START IN LIFE (BSIL) ACTION PLAN**

RECEIVED the Action Plan – Best Start in Life – Improving School Readiness.

#### NOTED

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Mark Tickner (Senior Public Health Strategist) introduced the plan further to discussions at the recent Health and Wellbeing Board development session, which was for noting at this stage.

IN RESPONSE comments and questions were received, including:

1. It was confirmed that a report would be presented to the next Health and Wellbeing Board meeting. An updated plan would be circulated to all members before then.
2. A list of other stakeholders who could add value to the implementation of the strategy would be drawn up.
3. Output / outcome measures were being developed.

**AGREED** that the Health and Wellbeing Board noted the BSIL Action Plan.

## 7

### **PLAN TO RENEW JOINT HEALTH WELLBEING STRATEGY (JHWS)**

RECEIVED the report of Stuart Lines (Director of Public Health) and the additional report circulated which was the routine progress report on HWB monitoring areas for 2017-19 and annual review of key indicators.

NOTED

The introduction by Miho Yoshizaki (Health Intelligence Manager) highlighting in particular the JHWS performance report.

IN RESPONSE comments and questions were received, including:

1. It was advised that the direction of travel trends were important and that some indicators showing poorer outcomes in Enfield were improving.
2. It was also important to look at the size of the population impacted by an indicator which if improved would have a proportionately greater positive effect.
3. Enfield was still doing poorly in terms of obesity, especially child excess weight, for which measuring was done professionally in schools and data was robust and reliable. This also posed concern for future demands for health and care systems.
4. The ability for Health and Wellbeing Board to make a difference quickly in some areas was discussed, particularly the flu vaccination rates.
5. It was also important to look at areas where Enfield was performing well and to showcase our success.
6. Bindi Nagra would provide a verbal update to the next meeting in respect of Learning Disability Health Check performance.
7. Timetables and milestones for action were shown in the report in the agenda pack.
8. The Enfield Joint Health and Wellbeing Strategy (JHWBS) was recommended by Health and Wellbeing Board for submission to other bodies as necessary for approval.

**AGREED** that the Health and Wellbeing Board

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- (1) reviewed and noted the annual outcome indicators and support to the HWB priority areas;
- (2) noted and endorsed the proposed timeline for the delivery of the 2019 JHWBS.

### **8 INFORMATION BULLETIN**

NOTED the Information Bulletin items.

### **9 HEALTH AND WELLBEING BOARD FORWARD PLAN**

NOTED the proposed forward plan and agenda items to be added at an appropriate date in respect of (1) North Middlesex Hospital and winter pressures; and (2) CHINs.

### **10 MINUTES OF THE MEETING HELD ON 8TH FEBRUARY 2018**

**AGREED** the minutes of the meeting held on 8 February 2018.

### **11 DATES OF FUTURE MEETINGS**

NOTED that the dates of meetings of the Health and Wellbeing Board for the 2018/19 municipal year would be circulated following formal approval of the Council Calendar of Meetings at the Annual Council meeting on 23 May 2018.