

## MUNICIPAL YEAR 2018/2019 REPORT NO.

### ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY

**PORTFOLIO DECISION OF:**  
The Leader

**REPORT OF:**  
Executive Director - Place

**Agenda – Part: 1**

**KD Num: KD 4739**

**Subject: ESPO Framework 664-17  
Procurement of a multi-disciplinary design  
and planning consultant team**

**Wards: All**

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### 1. EXECUTIVE SUMMARY

- 1.1 Neighbourhood Regeneration team is seeking to procure a multi-disciplinary design and planning consultant team to support the core services at Place department.
- 1.2 This is a procurement exercise to support 2018 – 2022 design and planning services for Neighbourhood Regeneration, Strategic Planning and Design and Development Management.
- 1.3 The scope includes technical services required to support the establishment of the Council's emerging Local Plan and to help establish robust design and planning frameworks for key regeneration sites including Ponders End and Meridian Water.

### 2. RECOMMENDATIONS

It is recommended that the Leader:

- 2.1 Approves the procurement method to appoint a planning-led multidisciplinary consultant team to support the Council for 4 years under a framework.
- 2.2 Authorises use of the ESPO framework 664-17.
- 2.3 Authorises the approach to budget allocation to call off services detailed in Part 2 of this report.

### 3. BACKGROUND

- 3.1 Enfield is growing and changing, the population and diversity are increasing but so too is the gap between the prosperous and deprived neighbourhoods of the Borough.
- 3.2 This represents a major challenge for the Borough and one which calls for a robust planning vision and a framework for the future development of the area.
- 3.3 The Council will require different levels, intensities and types of planning and design support to dynamically address the changing regional policy context and socio-economic and environmental change.
- 3.4 Council Officers from Development Management, Strategic Design, Planning Policy and Neighbourhood Regeneration have collaborated in the development of the joint-service procurement brief.
- 3.4 The services required will be split into Six different categories;
- A. **Local Plan.** Preparation of thematic topic based assessments and Major development site appraisals.
  - B. **Area Action Plan.** Provision of technical and practical support during the process of examination and adoption.
  - C. **Strategic Planning advisory – Vision 2060.** Preparation of an overarching strategic plan which will set out the Council's aspirations for delivering growth, covering areas of housing, economy and infrastructure.
  - D. **Planning & design framework for strategic regeneration projects.** Establishment of a robust design and planning framework for key regeneration areas including Meridian Water.
  - E. **Architectural services** Provision of architectural design services to provide spatial planning/capacity testing and urban design basis for the rest of the categories A,B,C,D and F
  - F. **Development management.** Provision specialised and general planning support for the Council's development management team.
- 3.5 The Objective of the procurement is to appoint a highly skilled town planning-led multidisciplinary consultant team to help shape the future plans for Enfield.
- 3.6 The consultant team must have proven experience in;
- Town planning, regeneration
  - Environmental design
  - Sustainability

- Civil-engineering
- Property development
- Viability
- Urban design
- Transport planning

3.7 A business case was considered and approved by the Procurement and Commissioning Hub on 29th March 2018.

3.8 The business need has been assessed in the context of the requirement to establish a planning framework that is consistent with national policy and effectively addresses borough-wide, area-wide and site-specific issues and priorities.

### 3.9 Tender process

3.9.1 The proposed procurement route is to conduct a Mini-competition exercise from the ESPO Framework Agreement for the provision of Consultancy Services – Framework reference: '664-17 Lot 8g Regeneration and Regional Development'.

3.9.2 All Service Providers contained within Lot 8g 'Regeneration and Regional Development' will be invited to submit a tender, with the exception of those who have requested to be excluded from the tender.

3.9.3 All tenders received that are compliant i.e. submitted in accordance with the Invitation to Tender, will be evaluated in accordance with the evaluation criteria as set out below with the top scoring tenderer being proposed to be awarded the contract subject to approvals.

### 3.10 Evaluation criteria

3.10.1 An overview of the evaluation criteria and weightings used for this further competition is provided in the table below:

Criteria	Weighting
Quality: Relevant ability	10%
Quality: Understanding of requirements	10%
Quality: Technical Skills/ Staff	10%
Quality: Management methodology for implementation and stakeholder management	30%

Quality: Approach to sustainability	10%
Quality: Sub-Contractors.	For information only, not scored
Quality: Total	70%
Price	30%
<b>Total</b>	<b>100%</b>

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

##### **4.1 Do nothing**

4.1.2 Due to shortage of staff, capacity and consistent expert input the Council plans for delivery much needed homes will be significant delayed

4.1.3 The Planning and design services are required to respond to the changes to national and regional planning policy as well as changing circumstances in the borough.

##### **4.2 In-house service**

4.2.1 This is not a viable option as the council does not have the resources to undertake the services required.

##### **4.3 Commission consultants on individual contracts**

4.3.1 This would require significant internal management resources to procure and take several months to achieve, particularly if each element was separately tendered.

4.3.2 It is preferable to appoint a multi-agency team, experienced in this type of work. Co-ordination is important in projects such as this.

##### **4.4 Competitively tender**

4.4.1 This option was explored but unlikely to achieve a better service outcome than calling off from a third-party framework designed for this type of commission.

##### **4.5 Framework agreements considered**

4.5.1 The Crown Commercial Service (CCS) was discounted as the framework requires five core services which are not required at this stage.

4.5.2 The HCA framework was discounted due to an unacceptable procurement process.

4.5.3 SCAPE was discounted as it is a single provider framework so there is no further opportunity for a mini-competition.

## **5. REASONS FOR RECOMMENDATIONS**

5.1 It is recommended that the best option is to use the Framework for these services, for the following reasons:

5.2 The Framework services meet all of the council's needs for Planning and design services.

5.3 The Framework has been through a full EU procurement process; as such, it will have engaged with a wide market.

5.4 Service providers listed on the framework were assessed during the procurement process for their financial stability, track record, experience and technical & professional ability.

5.6 Using the Framework will mean that a contract will be in place sooner than through the council carrying out its own competitive tendering

## **6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES, AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

Please refer to Part 2 of this Report.

### **6.2 Legal Implications**

Please refer to Part 2 of this Report.

### **6.3 Property Implications**

There are no Property implications at this time.

## **7. KEY RISKS**

<b>Risk</b>	<b>Impact</b>	<b>Mitigating actions</b>
Procurement will not be undertaken in time to contribute effectively to ELAAP and Local Plan	Delay in delivering key aspects of Meridian Water, quality of delivery and developer negotiations. Delays in delivering forthcoming/future developments borough wide. Current policy not reflecting the level of design and impact new developments should have.	Procuring through the framework should reduce the turnaround for procurement.

Short timescales	Lack of tender returns. Bids and or consultants exceeding contract value.	Working closely with planning policy team to set-out clear goals and services required which will develop clear specifications. Giving tenderers 4 weeks to submit bids.
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## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All, Growth and Sustainability & Strong Communities**

- 8.1.1 A strong town planning-led multidisciplinary consultant team as described in this report would enable the development of new homes across the borough, in conjunction with the delivery of improved infrastructure, more jobs and employment opportunities, community facilities, businesses etc.
- 8.1.2 Their subsequent development would be guided in part by support to the ELAAP, Local Plan and other strategic plans and policies which support growth and seek to achieve fairness for all, sustainable growth and the development of strong communities.

## **9. EQUALITY IMPACT IMPLICATIONS**

- 9.1 Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.
- 9.2 Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is not required at this stage to agree the procurement approach and authorise the use of the ESPO framework. However, it is recommended that a Predictive Equalities Impact Assessment be undertaken following the sign off and before implementation to ensure that the service benefits the community and that it is fully accessible particularly by those in the protected characteristic groups.

## **10. PUBLIC HEALTH IMPLICATIONS**

- 10.1 The public health implications of town planning are immense. This has the potential to either build in or exclude health behaviours such as smoking, the consumption of good food, physical activity and alcohol consumption. Some of this may be policy but all behaviours can be either encouraged or discouraged by such as the Healthy Streets concept as outlined by the World

Health Organisation (WHO) and in London Mayor in the Mayor's Transport Strategy, the Town and Countryside Planning Association (TCPA) guidance on health promoting environments and healthy cities and examples such as Copenhagen, Vancouver, the NHS Healthy New Towns and the WHO Healthy Cities checklist. No appointment should be made unless applicants can clearly demonstrate they understand and have implemented such concepts.

### **Background Papers**

*None.*

