



## **PUBLICATION OF DECISION LIST NUMBER 19/18-19**

### **MUNICIPAL YEAR 2018/19**

Date Published: 14 September 2018

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers Key, Non-Key, Council and Urgent Decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance and Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Governance and Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision, please refer to:  
– Claire Johnson (ext.4239)

*Phone 020 8379 then extension number indicated*

## INDEX OF PUBLISHED DECISIONS – 14 September 2018

List Ref	Decision Made by	Date Decision comes into effect	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page Number
1/ 19/ 18-19	Cabinet	Monday 24 September 2018	Part 1	Enfield Corporate Plan 2018-2022	Non-Key	All	No-recommendation to Council	1
2/19/ 18-19	Cabinet	Monday 24 September 2018	Part 1	Corporate Customer Experience Strategy 2018-2022	Non-Key	All	Yes Friday 21 September 2018	2/3
3/19/ 18-19	Cabinet	Monday 24 September 2018	Part 1	Revenue Monitoring Report 2018/19: July 2018	Key Decision KD 4731	All	Yes Friday 21 September 2018	4
4/19/ 18-19	Cabinet	Monday 24 September 2018	Part 1	Capital Programme Monitor- First Quarter (June) 2018	Key Decision KD 4732	All	Yes Friday 21 September 2018	5
5/19/ 18-19	Cabinet	Monday 24 September 2018	Part 1	Building Council Homes for Londoners- Funding Opportunities	Key Decision KD 4747	All	Yes Friday 21 September 2018	6/7
6/19/ 18-19	Cabinet	Monday 24 September 2018	Part 1 & 2 (para 3)	Electric Quarter Grant of Phase B Lease and Start on Site	Key Decision KD 4560	Ponders End	Yes Friday 21 September 2018	8
7/19/ 18-19	Cabinet	Thursday 20 September 2018 (following the Council meeting)	Part 1	Scrutiny Work Programme 2018/19	Non-Key	All	No-recommendation to Council	9

8/19/18-19	Leader of the Council	Monday 24 September 2018	Part 1 & 2 (para 3)	ESPO Framework 664-17 Procurement of a multi-disciplinary design and planning consultation team	Key Decision KD 4739	All	Yes Friday 21 September 2018	10/11
<b>DECISIONS</b>								
For additional copies or further details please contact Claire Johnson (020 8379 4239), Governance and Scrutiny Team.								
<b>CABINET AGENDA- REASONS FOR RECOMMENDATIONS AND ALTERNATIVE OPTIONS CONSIDERED</b>								
Please refer to Cabinet Agenda for 12 September 2018, along with the relevant reports, which summarise the reasons for recommendations and alternative actions considered in relation to each decision.								
<b>NOTE: CALL-IN RESTRICTIONS</b>								
Any decisions listed that are for noting only, will not be supplied to the council's call-in procedures. Such items are not deemed to be decisions but matters of information. For further details please contact Claire Johnson (020 8379 4239, Governance & Scrutiny Team.								

**LIST REFERENCE: 1/19/18-19**

<b>SUBJECT TITLE OF THE REPORT:</b>							
ENFIELD COPORATE PLAN 2018-2022							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Non-Key	Shaun Rogan Shaun.Rogan@enfield.gov.uk 020 8379 3836	No recommendation to Council
<b>DECISION</b>							
RECOMMENDED TO COUNCIL							
To approve the Corporate Plan 2018-2022							
<b>BACKGROUND:</b>							
Please note that a copy of the Part 1 report is available on the Council's Democracy pages. Please refer to Item 6 on the <a href="#">Cabinet Agenda</a> on Wednesday 12 September 2018 for further information.							

**LIST REFERENCE: 2/19/18-19**

<b>SUBJECT TITLE OF THE REPORT:</b>							
CORPORATE CUSTOMER EXPERIENCE STRATEGY 2018-2022							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Non-Key	Sally McTernan 020 8379 4465 Kari Manovitch 020 8379 4891	Yes Friday 21 Sept. 2018
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decisions will come into effect on Monday 24 September 2018, subject to not being called in:</p> <p><b>The Cabinet agreed:</b></p> <p>1 The adoption of the Customer Experience Strategy 2018-2022, which sets out;</p> <ol style="list-style-type: none"> <li>1. the customer experience vision “Delivering a positive customer experience”</li> <li>2. the Customer Promise which sets out the behaviours expected when dealing with customers as – <ul style="list-style-type: none"> <li>○ • friendly and helpful,</li> <li>○ • honest and respectful,</li> <li>○ • professional and courteous</li> </ul> </li> </ol> <p>The Strategy also recommended;</p> <p>3. The exploration and further development of the service improvement methodology and manager’s toolkit by undertaking three customer experience reviews</p> <ul style="list-style-type: none"> <li>• “I want a repair to my Council home”</li> <li>• “I want to make a planning application”</li> <li>• “I want to recruit and induct a new member of staff” (internal customer).</li> </ul>							

4. Lessons learned from the initial Customer Experience reviews will adapt the methodology and toolkit used for baselining and delivering continuous improvement.
5. Develop a Customer Experience programme plan, including a further series of “customer journey reviews” (to be chosen and agreed).
6. Embed the philosophy and ethos of the customer experience vision and the Customer Promise through a series of activities set out in the strategy.
7. To note the draft minutes of the Overview & Scrutiny Committee which were tabled at the Cabinet meeting

**BACKGROUND:**

Please note that a copy of the Part 1 report is available on the Council’s Democracy pages. Please refer to Item 7 on the [Cabinet Agenda](#) on Wednesday 12 September 2018 for further information.

## LIST REFERENCE: 3/19/18-19

<b>SUBJECT TITLE OF THE REPORT:</b>							
REVENUE MONITORING REPORT 2018/19: JULY 2018							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes in to effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Key Decision KD: 4731	Fay Hammond Fay.Hammond@enfield.gov.uk 020 8379 2662	Yes Friday 21 Sept. 2018
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decisions will come into effect on Monday 24 September 2018, subject to not being called in:</p> <p><b>The Cabinet agreed:</b></p> <p>1 To note:</p> <ul style="list-style-type: none"> <li>The financial backdrop to the council's budget position (as described in paragraphs 3.1 to 3.9 of the report).</li> <li>The £9.2m overspend revenue outturn projection and the use of £2.3m of capital receipts to support organisation transformation.</li> <li>That Cabinet Members would continue to work with Executive Directors to implement action plans to reduce the forecast overspend in 2018/19 and savings implementation.</li> </ul> <p>2. That £2m be transferred from underspent interest budget within the corporate budget to increase total contingency to £3m recognising the council's demographic and cost pressures. The level and necessity of this reserve will be considered annually.</p>							
<b>BACKGROUND</b>							
Please note that a copy of the Part 1 report is available on the Council's Democracy pages. Please refer to Item 8 on the <a href="#">Cabinet Agenda</a> on Wednesday 12 September 2018 for further information.							

**LIST REFERENCE: 4/19/18-19**

<b>SUBJECT TITLE OF THE REPORT:</b>							
CAPITAL PROGRAMME MONITOR FIRST QUARTER (JUNE) 2018							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Key Decision KD: 4732	Olu Ayodele <a href="mailto:olu.Ayodele@enfield.gov.uk">olu.Ayodele@enfield.gov.uk</a> 020 8379 6133 Jennifer Sarumi Jennifer.sarumi@enfield.gov.uk 020 8379 2339	Yes Friday 21 Sept. 2018
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decisions will come into effect on Monday 24 September 2018, subject to not being called in:</p> <p><b>The Cabinet agreed:</b></p> <p>1. The revised four-year approved programme totalling £488m as set out in Appendix A of the report.</p>							
<b>BACKGROUND</b>							
Please note that a copy of the Part 1 report is available on the Council's Democracy pages. Please refer to Item 9 on the <a href="#">Cabinet Agenda</a> on Wednesday 12 September 2018 for further information.							



**LIST REFERENCE: 5/19/18-19**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>BUILDING COUNCIL HOMES FOR LONDONERS- FUNDING OPPORTUNITIES</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Key Decision KD: 4747	Sarah Carter <a href="mailto:sarah.carter@enfield.gov.uk">sarah.carter@enfield.gov.uk</a> 020 8379 4260 Samuel Aligbe <a href="mailto:Samuel.aligbe@enfield.gov.uk">Samuel.aligbe@enfield.gov.uk</a> 020 8379 8106 Claire Eldred <a href="mailto:Claire.eldred@enfield.gov.uk">Claire.eldred@enfield.gov.uk</a> 020 8379 4763	Yes Friday 21 Sept. 2018
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decisions will come into effect on Monday 24 September 2018, subject to not being called in:  <b>The Cabinet agreed:</b></p> <p><u>Additional HRA Headroom</u></p> <ol style="list-style-type: none"> <li>1. To approve the council submitting a bid to the GLA requesting an increase in the HRA borrowing headroom by no more than £150m.</li> <li>2. To note and approve the impact on the 30-year HRA Business Plan and Loan repayments of increasing the HRA headroom of no more than £150m.</li> <li>3. To note that final determination of the council's overall revised indebtedness position (i.e. the Prudential Indicators) will be submitted to Council for agreement, once the position on the funding bids is known.</li> </ol>							

#### Affordable Housing Grant

4. To approve the Building Council Homes for London Affordable Housing grant bid for up to £30m on affordable housing schemes to be confirmed.
5. To delegate the approval to enter into the GLA Grant Funding agreement as outlined in 3 above to the Executive Director of Resources in consultation with the Executive Director of Place and the Cabinet Member for Housing
6. To note that, once the outcome of the bids is known, a report outlining the programme for both funding opportunities will be submitted to Cabinet for approval.

#### Right to Buy Ring Fence offer

7. To approve the GLA Right to Buy Ring Fence offer delegating entering the proposal as outlined in Appendix 1 to the Executive Director of Resources or the Director of Law & Governance.
8. To delegate to the Cabinet Member for Finance & Procurement in consultation with the Executive Director of Place and the Executive Director of Resources and Cabinet Member for Housing to authorise the transfer of sites from the General Fund to the HRA in accordance with the Property Procedure Rules and undertaking appropriate Due Diligence. Such delegation is only in the event of the council being successful in securing an increase in the HRA Borrowing Debt cap.

#### **BACKGROUND**

Please note that a copy of the Part 1 report is available on the Council's Democracy pages. Please refer to Item 10 on the [Cabinet Agenda](#) on Wednesday 12 September 2018 for further information.

<b>SUBJECT TITLE OF THE REPORT:</b>							
ELECTRIC QUARTER GRANT OF PHASE B LEASE AND START ON SITE							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	PONDERS END	Cabinet	Monday 24 September 2018	None	Key Decision KD: 4560	Mamta Toohey <a href="mailto:mamta.toohey@enfield.gov.uk">mamta.toohey@enfield.gov.uk</a> 020 8379 4754	Yes Friday 21 Sept. 2018
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decisions will come into effect on Monday 24 September 2018, subject to not being called in:</p> <p><b>The Cabinet agreed:</b></p> <ol style="list-style-type: none"> <li>1. To Delegate authority to the Executive Director Place in consultation with the Executive Director Resources, the Leader of the Council and the Cabinet Member for Finance and Procurement to Grant a Lease for Phase B in accordance with the Original Agreement for Lease.</li> <li>2. To authorise the Director of Law and Governance following consultation with the Leader of the Council to prepare, complete and execute the required legal documentation relating to the Grant of the Phase B Lease.</li> </ol>							
<b>BACKGROUND</b>							
Please note that a copy of the Part 1 report is available on the Council's Democracy pages. The part 2 report will not be available to press and public as it contains exempt information. Please refer to Item 11 on the <a href="#">Cabinet Agenda</a> on Wednesday 12 September 2018 for further information.							

**LIST REFERENCE: 7/19/18-19**

<b>SUBJECT TITLE OF THE REPORT:</b>							
SCRUTINY WORK PROGRAMME 2018/19							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet	Monday 24 September 2018	None	Non-Key	Claire Johnson Claire.johnson@enfield.gov.uk 020 8379 4239	No Recommendation to Council
<b>DECISION</b>							
RECOMMENDED TO COUNCIL							
To approve the proposed Scrutiny work programme 2018/19.							
<b>BACKGROUND</b>							
Please note that a copy of the Part 1 report is available on the Council's Democracy pages. Please refer to Item 12 on the <a href="#">Cabinet Agenda</a> on Wednesday 12 September 2018 for further information.							

**LIST REFERENCE: 8/19/18-19**

<b>SUBJECT TITLE OF THE REPORT :</b>							
<b>ESPO FRAMEWORK 664-17 PROCUREMENT OF A MULTI-DISCIPLINARY DESIGN AND PLANNING CONSULTANT TEAM</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1 & 2 (Para 3)	ALL	Leader of the Council (Councillor Caliskan)	24 September 2018	None	Key Decision KD: 4739	Afraa Ali <a href="mailto:Afra.ali@enfield.gov.uk">Afra.ali@enfield.gov.uk</a> 020 8379 4525	Yes Friday 21 Sept. 2018
<p><b>AGREED:</b> that the following decisions will come into effect on 24 September 2018, subject to not being called in:</p> <ol style="list-style-type: none"> <li>1. To approve the procurement method to appoint a planning-led multidisciplinary consultant team to support the Council for 4 years under a framework.</li> <li>2. To authorise use of the ESPO framework 664-17.</li> <li>3. To authorise the approach to budget allocation to call off services detailed in Part 2 of this report</li> </ol>							
<b>ALTERNATIVE OPTIONS CONSIDERED</b>							
<p><b>Do nothing</b></p> <ol style="list-style-type: none"> <li>1. Due to shortage of staff, capacity and consistent expert input the Council plans for delivery much needed homes will be significant delayed</li> <li>2. The Planning and design services are required to respond to the changes to national and regional planning policy as well as changing circumstances in the borough.</li> </ol> <p><b>In-house service</b></p> <ol style="list-style-type: none"> <li>3. This is not a viable option as the council does not have the resources to undertake the services required.</li> </ol>							

**Commission consultants on individual contracts**

4. This would require significant internal management resources to procure and take several months to achieve, particularly if each element was separately tendered.
5. It is preferable to appoint a multi-agency team, experienced in this type of work. Co-ordination is important in projects such as this.

**Competitively tender**

6. This option was explored but unlikely to achieve a better service outcome than calling off from a third-party framework designed for this type of commission.

**Framework agreements considered**

7. The Crown Commercial Service (CCS) was discounted as the framework requires five core services which are not required at this stage.
8. The HCA framework was discounted due to an unacceptable procurement process.
9. SCAPE was discounted as it is a single provider framework so there is no further opportunity for a mini-competition.

**REASONS FOR RECOMMENDATIONS**

It is recommended that the best option is to use the Framework for these services, for the following reasons:

1. The Framework services meet all of the council's needs for Planning and design services.
2. The Framework has been through a full EU procurement process; as such, it will have engaged with a wide market.
3. Service providers listed on the framework were assessed during the procurement process for their financial stability, track record, experience and technical & professional ability.
4. Using the Framework will mean that a contract will be in place sooner than through the council carrying out its own competitive tendering

**BACKGROUND**

Please note that a copy of the Part 1 report is available on the Council's Democracy pages. The part 2 report will not be available to press and public as it contains exempt information.