



PUBLICATION OF DECISION LIST NUMBER 3/18-19

MUNICIPAL YEAR 2018/2019

Date Published: Tuesday 19 June 2018

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers Key, Non-Key, Council and Urgent Decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance and Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Governance and Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision, please refer to:
– Claire Johnson (ext.4239)

Phone 020 8379 then extension number indicated

INDEX OF PUBLISHED DECISIONS – Tuesday 19 June 2018

List Ref	Decision Made by	Date Decision comes into effect	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page Number
1/3/18-19	Cllr Guney Dogan (Cabinet Member for Environment)	Wednesday 27 June 2018	Part 1	Setting of the level of Fixed Penalty Notices for littering	Key Decision KD: 4688	All	Yes – Tuesday 26 June 2018	1
2/3/18-19	Cllr Guney Dogan (Cabinet Member for Environment)	Wednesday 27 June 2018	Part 1	Delivery of Cemeteries Grounds Maintenance by the in-house Parks Team	Key Decision KD: 4681	All	Yes – Tuesday 26 June 2018	2-3

DECISIONS

For additional copies or further details please contact Claire Johnson (020 8379 4239), Governance and Scrutiny Team.

LIST REFERENCE: 1/3/18-19

SUBJECT TITLE OF THE REPORT :							
SETTING OF THE LEVEL OF FIXED PENALTY NOTICES FOR LITTERING							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes in to effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1	ALL	Cllr Guney Dogan (Cabinet Member for Environment)	Wednesday 27 June 2018	None	Key Decision: KD: 4688	Russell Hart 020 8379 1785	Yes – Tuesday 26 June 2018
<p>AGREED: that the following decisions will come into effect on Tuesday 26 June 2018, subject to not being called in:</p> <ol style="list-style-type: none"> To the increase in charge to £150 for a fixed penalty notice for littering offences as allowed for by the Regulations. To continue the current arrangements for litter notices issued by Enfield Council to not have any early payment discount. 							
ALTERNATIVE OPTIONS CONSIDERED							
1. There is the option of not determining a high FPN and issue £100 fixed penalty notices for incidences of littering. However, this would effectively maintain the current position and other authorities in London are opting to issue the maximum fines.							
REASONS FOR RECOMMENDATIONS							
<ol style="list-style-type: none"> The borough is subject to a high level of littering. The majority of these incidences are in relation to residential littering within the street scene. The Waste Enforcement Unit look to implement strong penalties against the parties found to be responsible for littering. By implementing the maximum fixed penalty notice amount, it would be a greater deterrent to prevent littering. The recommended amount for the fixed penalty notice is considered justifiable and proportionate. 							
BACKGROUND							
Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.							

LIST REFERENCE: 2/3/18-19

SUBJECT TITLE OF THE REPORT :

DELIVERY OF CEMETERIES GROUNDS MAINTENANCE BY THE IN-HOUSE PARKS TEAM

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes in to effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1	ALL	Cllr Guney Dogan (Cabinet Member for Environment)	Wednesday 27 June 2018	None	Key Decision: KD:4681	Russell Hart 020 8379 1785	Yes – Tuesday 26 June 2018

AGREED: that the following decision will come into effect on Tuesday 26 June 2018, subject to not being called in:

1. To approve the commencement of Cemetery grounds maintenance including grave digging by the Parks Team, commencing 1 October 2018 in line with the proposals outlined in this report.
2. To initiate and deliver the TUPE transfer of relevant staff within the establishment of new posts and to recruit to 1 x Scale 6 post and 5 x scale 4 posts as staff required plus agency cover of 3.5 FTE and the purchase of capital equipment in line with the costed service delivery proposal to deliver all Cemetery operations.
3. To delegate authority to the Director of Operational Services to approve minor alterations to the specification and delivery arrangements.

ALTERNATIVE OPTIONS CONSIDERED

1. Formal procurement of a new supplier of grounds maintenance and grave digging services. This option also involving a new contractor & team was discounted due to a favourable in-house submission with a known track record including delivery of Green Flag parks which is a measure of the standard of service required within a Cemetery Operation.
2. Extension of the current contract through to March 2019 to enable a full procurement to be conducted. This option was considered to be a fall-back position in the event that a procurement exercise or a new arrangement for service provision could not be implemented before the end of the existing contract. The service implementation plan confirms that resources can be in place ahead of the 1st October start date.

REASONS FOR RECOMMENDATIONS

1. Following development of this internal provision proposal it is considered that the quoted price is comparable with the existing contractual arrangement subject to clarification of TUPE costs. This would be improved in the event of burial volumes exceeding those experienced under the current contract.
2. The specified service quality is good and has been improved from the current contract. The provision of an in-house arrangement removes the risk associated with market pressures and contractor takeovers from external suppliers.
3. There are clear plans to manage and mitigate risk in the recommended proposal of an in-house service. Across all areas of risk, the Parks Service will ensure service continuity and meet the required service standards.
4. Provides career progression opportunities for existing operational staff enabling the retention of skills and staff for the Council.

BACKGROUND

Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.