

MEETING TITLE AND DATE:

EMT

- 2 July 2019

Cabinet, 11 September 2019

Council, 19 September 2019

REPORT OF:Director of Director of Law &
Governance

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Agenda - Part:1	Item: 12
Subject: Scrutiny Work Programme 2019/20, and update on new Statutory Scrutiny guidance	
Wards: None specific	
Cabinet Member consulted:	

1. EXECUTIVE SUMMARY

- 1.1 This report and Appendices 1 & 2 set out the Scrutiny work programme and workstreams for 2019/20 for the Council's Overview & Scrutiny Committee (OSC), Health and Crime Standing Panels.
- 1.2 The Council's Constitution requires that the work programme proposed by OSC is adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and the Executive Management Team (EMT).

2. RECOMMENDATIONS

Council is asked to approve the scrutiny work programme and workstreams for 2019/20

3. BACKGROUND

- 3.1 The Overview and Scrutiny Committee sets its own work programme for the year, taking into consideration wider consultation with Cabinet, EMT, and stakeholders.

- 3.2 OSC consists of one overarching Overview & Scrutiny Committee, 2 Standing Panels on Health and Crime, with 8 members, 6 majority and 2 opposition.
- 3.3 The Overview & Scrutiny Committee holds 8 business meetings throughout the municipal year. In addition to this, 12 provisional dates are put in the calendar to accommodate call-ins and pre-decision Scrutiny.
- 3.4 The Committees first meeting of the year, is set aside for planning the work programme and workstreams. The Leader of the Council was invited to the work planning session to outline the Cabinet's priorities for 2019/20. EMT were consulted on any areas where they felt Scrutiny could add value and these were all considered at the meeting.

4.0 Workprogramme & workstreams

- 4.1 OSC have agreed the work programme and workstreams for 2019/20 to put forward to Council. The OSC work programme and the Crime and Health Panels work programmes are shown in Appendix 1. The agreed workstreams are shown as Appendix 2.
- 4.2 Workstreams vary in their duration, with some being more condensed than others. Therefore, to enable a wider span of effective coverage in each municipal year, subject to support resource capacity, OSC has an ongoing 'waiting list' of pre-agreed additional topics or themes ready to replace workstreams once they have been fully concluded. This provides continuity and ensures that a forward plan is in place from the start of the forthcoming year.
- 4.3 Membership of the workstreams will be agreed with the OSC leads and party whips, allocating non-executive councillors to the workstreams who have expressed an interest in undertaking scrutiny in those areas. Membership of the workstreams is cross party and will reflect political proportionality. However, membership numbers can be flexible on the workstreams, and once the work stream has finished, the membership is disbanded.
- 4.4 Before beginning its work, each workstream will agree a scope for the review including:
- Terms of reference
 - Desired outcomes
 - Key stakeholders
 - Training/information required for members to prepare for the review
 - Timescale for the review
 - Co-optees
- 4.5 Final recommendations from reviews will be discussed in detail between the Chair of the workstream, the Cabinet member and Executive Director.
- 4.6 Implementation of all agreed recommendations will be monitored by OSC.

5.0 Engagement

5.1 The Scrutiny work programme will be an item for information for the Health & Wellbeing board and the Safer and Stronger Communities Board. In addition, the work programmes will be sent to key stakeholders such as Health, the Police, CCG, and EVA.

6.0 New Statutory Guidance on Overview & Scrutiny in Local and Combined Authorities

6.1 In May 2019, the Ministry of housing, Communities and Local Government published new statutory guidance for Scrutiny. The guidance has been issued under section 9Q of the Local Government Act 2000 and under paragraph 2(9) of Schedule 5A to the Local Democracy, Economic Development and Construction Act 2009.

6.2 The Guidance is seeking to ensure local authorities are aware of the purpose of OSC, what effective scrutiny looks like, how to conduct it effectively, and the benefits it can bring. The guidance covers:

- Culture
- Resourcing
- Selecting committee members
- Powers to access information
- Planning work and engaging the public
- Evidence sessions

6.3 It reminds authorities of the role and areas that effective scrutiny should undertake, and lists:

- Provide constructive critical friend challenge
- Amplify the voices and concerns of the public
- Be led by independent people who take responsibility for their role; and
- Drive improvement in public services.

6.4 Much of the guidance is about authorities re-establishing the authority of Scrutiny to ensure it is effective and can add value, however, there are also some changes under the new guidance that the council needs to pay regard to. These are particularly around selecting committee members. The changes in this area will need to be communicated to members, and the Director of law & Governance has undertaken some initial discussions with the Chair of Scrutiny which will be communicated to all members in due course. Please see the link below to the guidance, section 4 paragraphs 25 and 31.

Link to the guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/800048/Statutory_Guidance_on_Overview_and_Scrutiny_in_Local_and_Combined_Authorities.pdf

7. ALTERNATIVE OPTIONS CONSIDERED

The Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

8. REASONS FOR RECOMMENDATIONS

To comply with the requirements of the Council's Constitution, the work programme has to be formally adopted by Council. In addition, scrutiny is essential to good governance, and enables the voice and concerns of residents and communities to be heard, and provides positive challenge and accountability.

9. COMMENTS FROM OTHER DEPARTMENTS

9.1 Financial Implications

Any cost implications of undertaking the Scrutiny workstreams must be contained within budgeted resources.

9.2 Legal Implications

The recommendations within this report for adoption of the annual Scrutiny Workstream Programme are lawful and will help support the Council in meeting its statutory obligations for effective overview and scrutiny.

The Council has statutory duties within an existing legal framework to make arrangements for the scrutiny of its decisions and service delivery, including the areas of crime and health, which are covered within these recommendations.

The setting of the annual scrutiny work programme is a matter for the Council, following consultation with EMT, members and key stakeholders within an agreed protocol. These requirements are set out in the Council's Constitution.

10. KEY RISKS

There are no key risks associated with this report. Any risks relating to individual scrutiny workstreams will be identified and assessed through the scoping process.

11. IMPACT ON COUNCIL PRIORITIES - CREATING A LIFETIME OF OPPORTUNITIES IN ENFIELD

Good Homes in Well-Connected Neighbourhoods; Sustain Strong and Healthy Communities, Build our Local Economy to Create a Thriving Place

OSC will monitor the scrutiny work programme to ensure that it addresses issues affecting a wide range of Enfield residents and that services provided are fair and equitable

12. EQUALITIES IMPACT IMPLICATIONS

Equalities impact assessments relating to individual scrutiny workstreams and their recommendations will be assessed through the scrutiny process.

13. PERFORMANCE AND DATA IMPLICATIONS

OSC will monitor the work programme and ensure that review recommendations are acted on and implemented by departments.

14. PUBLIC HEALTH IMPLICATIONS

There are no direct public health implications of this report, but rather what happens as a result of scrutiny

Appendix 1

OSC WORK PROGRAMME 2019/20

WORK	22 May 19 (Planning)	18 June 19	23 July 19	4 Sept 19	31 Oct 19	7 Nov 19	19 Dec 19	13 Feb 20	2 Apr 20
Date papers to be with Scrutiny Team									
Specific Topics:									
HR issues- The Council's plan of reducing the number of external consultants and agency staff/ sickness & recruitment/ employment of BAME, gender/ women returning to work								Report	
ACM's work programmes					Receive work programmes				
Temporary accommodation						Report			
Population Growth & Housing targets									Report
Cultural strategy									
Pre-Decision scrutiny									
Future of Responsive Repairs Service	Report								
HIF infrastructure works- the procurement strategy/ approval to procure		Report							

WORK	22 May 19 (Planning)	18 June 19	23 July 19	4 Sept 19	31 Oct 19	7 Nov 19	19 Dec 19	13 Feb 20	2 Apr 20
ICT & Digital Strategy									
Standing Items									
Children's and Young People's Issues			Annual Complaints Report for Adults Social Care and Children's Social Care	Fostering & Adoption/ IRO/LADO		Annual social care self assessment Ofsted Improvement Plan		SEND places strategy update Educational attainment Pupil Places	
Monitoring/Updates									
Scrutiny Involvement in Budget Consultation 19/20						Update Report	Budget Meeting		
Workstream -Tracking recommendations									Update Reports
Crime Scrutiny & Health Scrutiny Panel Updates					Update Reports				Update Reports
Annual Corporate Complaints Report			Report						
Customer Experience								Report	
Safeguarding Enfield 2020/2021 priorities									Report
Work Programme									
Setting the Overview & Scrutiny Annual Work Programme 2019/20	Agree Work Programme and discuss workstreams	Finalise workstreams							

WORK	22 May 19 (Planning)	18 June 19	23 July 19	4 Sept 19	31 Oct 19	7 Nov 19	19 Dec 19	13 Feb 20	2 Apr 20
Selection of New Workstreams for 2019/20	Discuss new Workstreams	Finalise new workstreams							

Note: Provisional call-in dates: 20th June, 3rd July, 8th August, 19th September, 31st October, 28th November, 15th January, 30th January, 6th February, 4th and 26th March, 28th April. These dates may also be used for pre-decision scrutiny as necessary. Any call-ins received will take precedence at this meeting.

Please note that the above programme may be subject to change during the year

CRIME SCRUTINY PANEL: WORK PROGRAMME 2019/2020 DRAFT

WORK	Thursday 13 June (Work Planning)	Thursday 12 September	Tuesday 28 Jan	Tuesday 17 Mar
Deadline for sending papers to Scrutiny Team	N/A			
Panel Work Programme 2019/20 – To consider the Panel work programme	Agree work programme			
Standing Items				
SSCB Partnership Plan & Strategic Priorities – To review the development of the Plan and strategic priorities for 2019 – 20.		Verbal update		Progress Update –
SSCB Performance Management – provide a monitoring overview on performance of SSCB		Monitoring Update	Monitoring Update	Monitoring Update
Briefings, Monitoring & Updates:				
Update from the Fire Brigade (on the work they are doing to reduce crime)		Report		
Prostitution				Report
Burglary			Report	
Cuckooing			Report	
Parks (issues of safety and vandalism)		Report		

HEALTH SCRUTINY PANEL: WORK PROGRAMME 2019/2020 DRAFT

Work Programme	Tuesday 11 th June 2019 (planning session)	Wednesday 10 th September 2019	Thursday 23 rd January 2020	Wednesday 25 th March 2020
Deadline for sending papers to Scrutiny Team	n/a	30 th August	10 th January	13 th March
Annual Items				
Agree Annual Work Programme 2019/20	Agree			
NHS Trust Quality Accounts B&CF(RF), NMUH, BEHMHT, (in liaison with NCL JHOSC)				If available
Monitoring Items				
Chase Farm Hospital: Feasibility Study Urgent Care Centre Phlebotomy Services		Presentations/briefings		
North Middlesex Hospital: CQC Inspection and Action Plan A&E Performance				Presentations/briefings
Continuing Healthcare – Enfield CCG GPs and Primary Care Networks - Enfield CCG Immunisation Services – NHS England			Presentations/briefings	

Appendix 2

Workstreams agreed for 2019/20

- **Improving Enfield Shopping Areas/ Empty shops**

- Lead Member: Tolga Aramaz

This is a continuation of the workstream, to conclude the review and finalise recommendations

- **Review of the Procurement**

- Lead Member: Edward Smith

- **Review of Exclusions**

- Lead Member: Bernadette Lappage

- **Meridian Water**

- Lead Member: Achilleas Georgiou

The above workstreams were put forward by members, these will need to be scoped and discussed with lead officers identified within departments.