

SECONDARY EXCLUSIONS SCRUTINY PANEL GLOSSARY OF TERMS.

Alternative provision: This refers to the education arrangements that can be made for some excluded pupils to continue to have a suitable, full-time education whilst they are excluded from school or cannot attend school for another reason. It can also be used where a child has not been excluded, including alongside mainstream or special education, or for a placement to address poor behaviour.

Behaviour Panel – an opportunity for schools to inform pupils and their parents/carers about concerns about behaviour that could be leading to either fixed term or permanent exclusion. The meeting involves a representative from the Local Authority. Targets are set and support packages are normally put in place.

Behaviour Policy – all schools must have a behaviour policy that clearly sets out behaviour expectations and sanctions and reflects the requirements of the Equality Act 2010.

BSS – Behaviour Support Service - An Enfield service which provides alternative provision for learners in KS4, whole school support, individual mentoring to pupils, group work and bespoke projects and programmes for secondary aged pupils experiencing social, emotional and mental health (SEMH) difficulties.

CAMHS – Child and Adolescent Mental Health Service - Enfield CAMHS is the child and adolescent mental health service in the London Borough of Enfield, providing multi-disciplinary assessment and treatment for children and young people with mental health or severe emotional and behavioural difficulties.

Civil standard of proof – when establishing facts in relation to an exclusion, the civil standard of proof must be applied, ie “on the balance of probabilities” (it is more likely than not that a fact is true) rather than the criminal standard of “beyond reasonable doubt”

Day 6 Provision – suitable full-time education for any pupil of compulsory school age who has been excluded for five consecutive school days. If the exclusion is a fixed period exclusion, for example 10 days, it is the school’s responsibility to arrange provision. If the exclusion is permanent, the local authority is responsible for arranging education from the sixth day at the earliest.

EHCP - Education, Health and Care Plan - An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support.

EHC plans identify educational, health and social needs and set out the additional support to meet those needs.

EP – Educational Psychologist - a psychologist who has training in child development and how children learn. Educational psychologists also have knowledge of the education system and how features of this system can support learning.

EWO – Education Welfare Officer. An EWO will advise and support schools with effective strategies for promoting attendance and addressing levels of absence. Officers work in partnership with a variety of agencies as well as individual parents and carers to improve attendance levels at school.

FAP – each LA is required to have a Fair Access Protocol. The purpose of the protocol is to ensure that outside the normal admission round (the start of Year 7) unplaced children, especially the most vulnerable, are found and offered a place quickly. There is no duty for local authorities to comply with parental preference when allocating places through the protocol. Enfield has established a Fair Access Panel to agree decisions about placements.

FTE - Fixed-period (term) exclusion: when a pupil is barred from the school for a fixed amount of time (including exclusions during lunchtime).

Governing board includes the governing body of a maintained school, the management committee of a PRU and the academy trust of an academy.

Governors' Panel – the governing body can delegate its functions with respect to to the consideration of an exclusion to a designated sub committee consisting of at least three governors

IEU – Internal exclusion unit. Some schools set up internal seclusion areas as part of their behaviour management system

Independent Review Panel – parents have the right to ask for the governing body's decision to uphold the permanent exclusion to be reviewed by an independent panel.

ISP - Individual Support Plan

Key Stage – a period relating to a particular age group. Key Stage 3 (KS3) covers school years 7-0 (ages 11-14) and Key Stage 4 (KS4) covers school years 10-11 (ages 15-16)

LAC – Looked After Children. A child in the care of a local authority.

Managed Move – a transfer to another school with the agreement of everyone involved, including parents. The pupil remains dually registered between two schools and will move fully onto the roll of the new school if the move is deemed to be successful

Off rolling - Off-rolling is the practice of removing a pupil from the school roll without a formal, permanent exclusion or by encouraging a parent to remove their child from the school roll, when the removal is primarily in the interests of the school rather than in the best interests of the pupil.

Ofsted – Office for Standards in Education

Parents - refers to parent(s)/legal guardian(s)/foster carer(s) of pupils under 18, as well as to pupils over 18,

PEX - Permanent exclusion: when a pupil is permanently barred from the school premises.

PRU - Pupil Referral Unit - A PRU is a maintained school that is set up specifically to deal with pupils that otherwise would not receive a suitable education for any reason, including illness or exclusion. Enfield has one PRU, Orchardside, that provides education for KS3 and KS4 pupils who have been permanently excluded from school.

REACH – “Respect, Effort, Achieve, Communication, Honesty”. A 12 week programme for Year 9 pupils designed to reduce the number of exclusions by changing behaviour and attitudes to learning. The programme is run by the BSS at the Newbury Centre.

SALT – Speech and Language Therapy

SEN – special educational needs. This is a term used to describe learning difficulties or disabilities that make it harder for children to learn than most children of the same age. This could be a short or long term need.

Turnaround Project – A respite and intervention project run by Orchardside PRU. Designed for Year 7 and 8 pupils who may be at risk of PEX. Pupils spend 6 weeks at Orchardside and upon return to school, will be offered BSS Mentor Support.

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