


Mr Arjan Borufi


Please reply to: Licensing Team,
P O Box 57, Civic Centre, Silver Street,
Enfield, EN1 3ES
E-mail: licensing@enfield.gov.uk
My Ref: LN/201800896
Your Ref:
Date: 28 April 2020

YOUR LICENCE WILL EXPIRE SOON: THIS IS YOUR ONLY REMINDER

Dear Mr Arjan Borufi

LONDON LOCAL AUTHORITIES ACT 1990

Licence No:	LN/201800896
Premises:	Broomfield Coffee Bar, 64 Aldermans Hill, LONDON, N13 4PP
Fee must be paid 6 weeks before this date*:	02/04/2020
Renewal Fee:	£530.00

Please find enclosed your Renewal Fee Information for your Tables & Chairs licence to check, complete and return to the Licensing Team, along with your payment confirmation, 6 weeks prior to the date stated above*.


If you do not wish to continue using the licence, please let us know.

Should you wish to make any changes to the existing licence, for example, increase the total licensed area, and/or number of tables, chairs or parasols, you need to contact us, as this may result in a different fee being charged.

IMPORTANT – Enfield residents should register for an online Enfield Connected account. Enfield Connected puts many Council services in one place, speeds up your payments and saves you time – to set up your account today go to www.enfield.gov.uk/connected

Sarah Cary
Executive Director Place
Enfield Council
Civic Centre, Silver Street
Enfield EN1 3ES
Website: www.enfield.gov.uk



 If you need this document in another language or format contact the service using the details above.

You may have requested this payment letter is sent to you at this time. Please note that our system automatically generates the payment letter, so you may receive a second payment letter for the same licence period. Please disregard this, unless you still need to pay the outstanding fee.

Contact us at licensing@enfield.gov.uk.

Online Payments

Follow the step-by-step procedure below:

- Open Council website at new.enfield.gov.uk
- Scroll down to “Business Rates and Licensing”
- Scroll down and click on ‘Licensing Fees’
- Click on ‘pay all other licence fees’
- Enter LN/201800896 into the first box
- Enter “Renewal Fee” into the second box
- Email payment confirmation and the Renewal Fee Information to licensing@enfield.gov.uk

Non-payment of Renewal Fee

Your licence will expire if you do not pay the renewal fee by the date stated above*. You will not receive any further reminders. If your licence expires, you will not be permitted to provide any licensable activities and you will be required to apply for a new licence. It is a criminal offence to provide licensable activities without a valid licence.

Please note that in light of the current emergency period, there has been a delay in sending the renewal reminder to you, please accept our apologies.

Please note that on receipt of your renewal application, a 6 week consultation period to review the tables and chairs licence will commence. If no representations are received, the licence will be renewed. If valid representations are received, the application will need to be determined by the Licensing Committee. Until a valid licence has been issued, no licensable activities i.e the provision of tables and chairs outside, can take place.

Yours sincerely

Licensing Team

RENEWAL FEE INFORMATION – TABLES & CHAIRS (STREET TRADING)

LONDON LOCAL AUTHORITIES ACT 1990

Licence No:	LN/201800896
Licence Holder:	Mr Arjan Borufi
Email*:	[REDACTED]
Premises:	Broomfield Coffee Bar, 64 Aldermans Hill, LONDON, N13 4PP
Fee must be paid 6 weeks before this date:	02/04/2020
Renewal Fee:	£530.00

* Enter your email address above if not stated. Please note all future renewal fee reminders will only be sent via email.

Complete this table for what you intend to provide in the licensed area:

	Max. Quantity:	Max. Measurements:
Tables	2 TABLES	75cmx70cmx70cm
Chairs	4 CHAIRS	80cmx45cmx45cm
Parasols	0	
Licensed Area	Total (m): 5metres	Length (m) x depth (m): 3mteres

GDPR:

By submitting this renewal, to complete your licensing request, the licensing authority will: Consult with the Responsible Authorities and Ward Councillors where applicable, which will involve sharing your data;

- a) Keep a copy of the application and any other correspondence/documents associated with it on our computer system for a period of 7 years;
- b) Publish the licensing details of any pending and granted applications on the online licensing register;
- c) Publish the application in a public report that will be able to be viewed on the licensing website. Names and addresses are not searchable within the report or via web searches.

Our legal basis for processing your information is the Applied GDPR Article 6 1(e) – compliance with a legal obligation to which we as the controller are subject. Our full privacy policy is available online at

<https://new.enfield.gov.uk/privacy-notice> or ask us for an accessible copy.

You must now return this Renewal Fee Information with your payment confirmation to licensing@enfield.gov.uk .