

## Licensing Act 2003

### PART A – PREMISES LICENCE

Granted by the London Borough of Enfield as Licensing Authority

Premises Licence Number: LN/201401122

#### Part 1 – Premises Details

Postal address of premises:

Premises name: Polonezz

Telephone number: Not provided

Address: 14 Green Lanes LONDON N13 6JR

Where the licence is time-limited, the dates:

Not time limited

The opening hours of the premises, the licensable activities authorised by the licence and the times the licence authorises the carrying out of those activities:

#### Operating Schedule Details

<b>Location</b>	<b>Whole premises</b>	
<b>Activity</b>	<b>OPEN-Open to the Public</b>	
<b>Sunday</b>	<b>10:00-19:00</b>	
<b>Monday</b>	<b>09:00-20:00</b>	
<b>Tuesday</b>	<b>09:00-20:00</b>	
<b>Wednesday</b>	<b>09:00-20:00</b>	
<b>Thursday</b>	<b>09:00-20:00</b>	
<b>Friday</b>	<b>09:00-20:00</b>	
<b>Saturday</b>	<b>09:00-20:00</b>	
<b>Non-Standard Timings &amp; Seasonal Variations</b>	<b>Tuesday, Wednesday and Thursday preceding Good Friday: 09:00 - 21:00</b> <b>21, 22 and 23 December (if on Monday to Saturday): 09:00 -21:00</b> <b>21, 22 and 23 December (if on a Sunday): 10:00 - 21:00</b>	

<b>Location</b>	<b>Off Supplies</b>	
<b>Activity</b>	<b>ALCS-Supply of Alcohol</b>	
<b>Sunday</b>	<b>11:00-19:00</b>	
<b>Monday</b>	<b>09:00-20:00</b>	
<b>Tuesday</b>	<b>09:00-20:00</b>	
<b>Wednesday</b>	<b>09:00-20:00</b>	

<b>Thursday</b>	<b>09:00-20:00</b>
<b>Friday</b>	<b>09:00-20:00</b>
<b>Saturday</b>	<b>09:00-20:00</b>
<b>Non-Standard Timings &amp; Seasonal Variations</b>	

## Part 2

Name and (registered) address of holder of premises licence:

Name:	Polonez Ltd
Telephone number:	Not provided
e-mail:	[REDACTED]
Address:	Polonezz, 14 Green Lanes, LONDON, N13 6JR

Registered number of holder (where applicable): 09302439

Name and (registered) address of second holder of premises licence (where applicable):

Name:	Not applicable
Telephone number:	
Address:	

Name and address of designated premises supervisor (where the licence authorises the supply of alcohol):

Name:	Ms Izabella Kuziola
Address:	[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the licence authorises the supply of alcohol):

Personal Licence Number:	[REDACTED]
Issuing Authority:	Croydon Council

Premises Licence LN/201401122 was first granted on 25 March 2015.

Signed: 

Date: 14 May 2018

for and on behalf of the  
London Borough of Enfield  
Licensing Unit, Civic Centre, Silver Street, Enfield EN1 3XH  
Telephone: 020 8379 3578



## **Annex 1 - Mandatory Conditions**

**The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.**

## **Annex 2 - Conditions consistent with the Operating Schedule**

**1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.**

**2. A digital CCTV system must be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance and exit doors both inside and outside, the alcohol displays, and floor areas; (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (4) Be capable of visually confirming the nature of the crime committed; (5) Provide a linked record of the date, time, and place of any image; (6) Provide good quality images; (7) Operate under existing light levels within and outside the premises; (8) Have the recording device located in a secure area or locked cabinet; (9) Have a monitor to review images and recorded picture quality; (10) Be regularly maintained to ensure continuous quality of image capture and retention; (11) Have signage displayed in the customer area to advise that CCTV is in operation; (12) Digital images must be kept for 31 days; (13) Police or authorised local authority employees will have access to images at any reasonable time; (14) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police or authorised local authority employees on request. (15) At least one member of staff trained in how to operate the CCTV system and how to download images/footage shall be on the premises throughout the sale of alcohol hours.**

**3. Signs shall be prominently displayed on the exit doors advising customers that the premises is in a 'Designated Public Place Order' and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.**

**4. A written or electronic record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year.**

**5. All staff at the premises shall receive induction and refresher training (at least every 3 months), relating to the sale of alcohol and the times and conditions of the premises licence.**

**6. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.**

**7. The Local Authority or similar proof of age scheme shall be operated and relevant material shall be displayed at the premises. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.**

**8. The premises licence holder shall ensure that the pavement from the building line to the kerb edge immediately outside the premises, including the gutter/channel at its junction with the kerb edge, is kept clean and free from litter at all material times to the satisfaction of the Licensing Authority.**

**9. Only the Premises Licence Holder or Designated Premises Supervisor shall purchase alcohol and / or tobacco stock.**

**10. Alcohol and tobacco stock shall only be purchased from registered wholesalers.**

**11. The premises licence holder shall ensure that all receipts for goods bought are kept together in a file or folder as evidence that they have been brought into the UK through legal channels. Receipts shall show the following details: (1) Seller's name and address; (2) Seller's company details, if applicable; (3) Seller's VAT details, if applicable. Copies of these documents shall be retained for no less than 12 months and shall be made available to police or authorised officers of the council on request within five working days of the request. The most recent three months' worth of receipts shall be kept on the premises and made available to the police or authorised officers of the council on request.**

**12. All tobacco products which are not on the tobacco display shall be stored in a container clearly marked 'Tobacco Stock'. This container shall be kept within the store room or behind the sales counter.**

**13. Tobacco products shall only be taken from the tobacco display behind the sales counter in order to make a sale.**

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

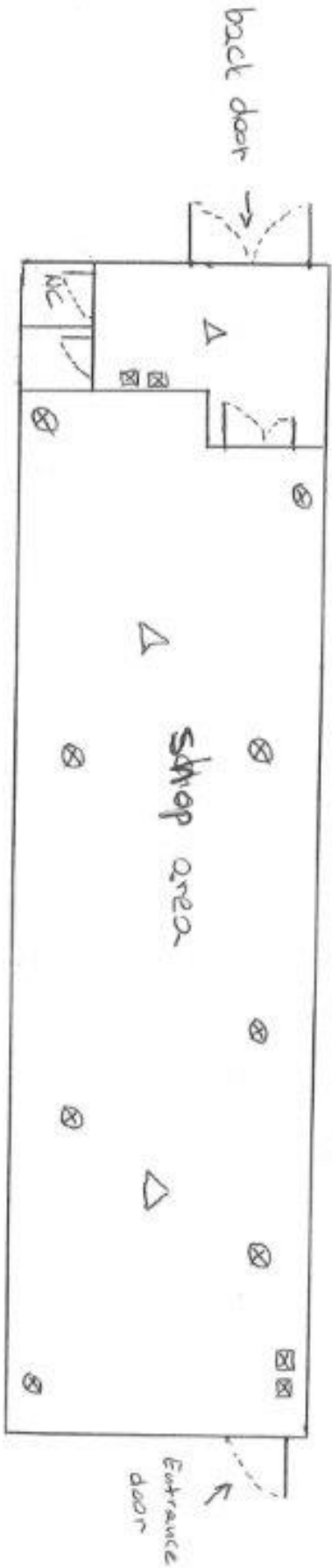
**Not applicable**

Annex 4 – Plans

Scale 1:100

Site plans for:

14 Green Lane N13 6JR



⊗ - CCTV

☒ - extinguisher

△ - fire alarm