



**PUBLICATION OF DECISION LIST NUMBER 1/20-21**

**MUNICIPAL YEAR 2020/2021**

Date Published: Friday 3 July 2020

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers Key, Non-Key, Council and Urgent Decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance and Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Governance and Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision, please refer to:

– Claire Johnson (0208 132 1154)

### INDEX OF PUBLISHED DECISIONS – Friday 3 July 2020

List Ref	Decision Made by	Date of Decision	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page Number
1/1/20-21	Council	Wednesday 1 July 2020	Part 1	Election of Mayor	Non-Key	All	No	1
2/1/20-21	Council	Wednesday 1 July 2020	Part 1	Election of Deputy Mayor	Non-Key	All	No	2
3/1/20-21	Council	Wednesday 1 July 2020	Part 1	Appointment of Mayor and Deputy Mayor's Consorts	Non-Key	All	No	3
4/1/20-21	Council	Wednesday 1 July 2020	Part 1	Notification of Cabinet Membership	Non-Key	All	No	4
5/1/20-21	Council	Wednesday 1 July 2020	Part 1	Membership of Committees and Panels	Non-Key	All	No	5
6/1/20-21	Council	Wednesday 1 July 2020	Part 1	Appointment to Council Bodies 2019/20	Non-Key	All	No	6
7/1/20-21	Council	Wednesday 1 July 2020	Part 1	Representation on Outside Bodies and Organisations	Non-Key	All	No	7
8/1/20-21	Council	Wednesday 1 July 2020	Part 1	Council Scheme of Delegation	Non-Key	All	No	8
9/1/20-21	Council	Wednesday 1 July 2020	Part 1	Calendar of Meetings	Non-key	All	No	9

#### COUNCIL AGENDA – REASONS FOR RECOMMENDATIONS AND ALTERNATIVE OPTIONS CONSIDERED

Please refer to the Council agenda 1 July 2020, along with the relevant reports, which summarise the reasons for recommendations and alternative actions considered in relation to each decision.

List Ref	Decision Made by	Date Decision came/comes into effect	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page Number
10/1/20-21	Council	Wednesday 1 July 2020	Part 1	Council Plan 2020-22	Non-Key	All	No	10-11
11/1/20-21	Council	Wednesday 1 July 2020	Part 1	Council's Committee Structure and Review of Scrutiny	Non-Key	All	No	12
12/1/20-21	Council	Wednesday 1 July 2020	Part 1	Member's Allowances and Special Responsibilities 2020-21	Non-Key	All	No	13
13/1/20-21	Council	Wednesday 1 July 2020	Part 1	Approval of Delegated Authority of Enforcement Powers	KD 5110	All	No	14
14/1/20-21	Executive Director Place (Sarah Cary)	Monday 13 July 2020	Part 1	Grant Plan for Allocating the Re-Opening High Streets Safely Fund (RHSSF)	KD5176/ U212 Rule 15	All	Yes Friday 10 July 2020	15-16
15/1/20-21	Cabinet Member for Public Health (Cllr Uddin)	Tuesday 30 June 2020	Part 1	Local Outbreak Control Plan	KD5183/ U214 Rule 16	All	No (Rule 16)	17
16/1/20-21	Cabinet Member for Finance (Cllr Maguire)	Monday 13 July 2020	Part 1	Re-opening of Customer Service Face to Face Provision In Light of Covid-19	KD5164/ U210 Rule 15	All	Yes Friday 10 July 2020	18-19

## DECISIONS

For additional copies or further details please contact Claire Johnson (020 8132 1154), Governance and Scrutiny Team.

**LIST REFERENCE: 1/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>							
ELECTION OF MAYOR							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
AGREED to elect Councillor Sabri Ozaydin as Mayor of the London Borough of Enfield for the 2020/21 Municipal Year							
<b>BACKGROUND</b>							
Please refer to Item 3 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 2/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>							
ELECTION OF DEPUTY MAYOR							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
AGREED to elect Councillor Christine Hamilton as Deputy Mayor of the London Borough of Enfield for the 2020/21 Municipal Year							
<b>BACKGROUND</b>							
Please refer to Item 4 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 3/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>APPOINTMENT OF MAYOR AND DEPUTY MAYOR'S CONSORTS</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
<b>AGREED:</b>							
1.Mayor's Consorts – Ozlem Ozaydin and Emre Ozaydin							
2.Deputy Mayor's Consorts – Joanne Hamilton and Ian Hamilton							
<b>BACKGROUND</b>							
Please refer to Item 5 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 4/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>																																	
APPOINTMENT OF CABINET																																	
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>																										
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No																										
<b>DECISION</b>																																	
<p><b>AGREED</b> to note the appointment by the Leader of the Council of the Deputy Leader (Councillor Ian Barnes) and Cabinet (as detailed below):</p> <table border="0"> <tr> <td>Children's Services</td> <td>Councillor Rick Jewell</td> </tr> <tr> <td>Community Safety and Cohesion</td> <td>Councillor Nneka Keazor</td> </tr> <tr> <td>Environment and Sustainability</td> <td>Councillor Guney Dogan</td> </tr> <tr> <td>Health and Social Care</td> <td>Councillor Alev Cazimoglu</td> </tr> <tr> <td>Finance and Procurement</td> <td>Councillor Mary Maguire</td> </tr> <tr> <td>Licensing and Regulatory Services</td> <td>Councillor George Savva</td> </tr> <tr> <td>Social Housing</td> <td>Councillor Gina Needs</td> </tr> <tr> <td>Public Health</td> <td>Councillor Mahtab Uddin</td> </tr> <tr> <td colspan="2">Associated Cabinet Members:</td> </tr> <tr> <td>Enfield North</td> <td>Councillor Ahmet Hassan</td> </tr> <tr> <td>Enfield South East</td> <td>Councillor Mustafa Cetinkaya</td> </tr> <tr> <td>Enfield West</td> <td>Councillor Katherine Chibah</td> </tr> <tr> <td>Non-geographical</td> <td>Councillor Ergin Erin</td> </tr> </table>								Children's Services	Councillor Rick Jewell	Community Safety and Cohesion	Councillor Nneka Keazor	Environment and Sustainability	Councillor Guney Dogan	Health and Social Care	Councillor Alev Cazimoglu	Finance and Procurement	Councillor Mary Maguire	Licensing and Regulatory Services	Councillor George Savva	Social Housing	Councillor Gina Needs	Public Health	Councillor Mahtab Uddin	Associated Cabinet Members:		Enfield North	Councillor Ahmet Hassan	Enfield South East	Councillor Mustafa Cetinkaya	Enfield West	Councillor Katherine Chibah	Non-geographical	Councillor Ergin Erin
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Non-geographical	Councillor Ergin Erin																																
Please refer to Item 10 on the Council agenda for 1 July 2020																																	

**LIST REFERENCE: 5/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>							
<b>MEMBERSHIP OF COMMITTEES AND PANELS</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
<b>AGREED</b>							
<p>(1) That as a result of the review detailed in the report, the seats allocated to each political party on the committees and boards to which Section 15 of the Local Government and Housing Act 1989 apply, be set out as in Appendix A of the report.</p> <p>(2) In accordance with paragraph 11 of the report, Council resolves without dissent that the rules of political proportionality should not apply to those bodies marked with an asterisk* on Appendix A of the report.</p>							
<b>BACKGROUND</b>							
Please refer to Item 14 on the Council agenda for 1 July 2020							



**LIST REFERENCE: 6/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>							
<b>APPOINTMENT TO COUNCIL BODIES FOR 2020/21</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
<b>AGREED</b>							
<p>(1) To establish the Council bodies for the Municipal Year 2020-21 and to appoint the memberships as detailed on the list tabled at the meeting.</p> <p>(2) To confirm the terms of reference of those bodies.</p>							
<b>BACKGROUND</b>							
Please refer to Item 15 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 7/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>REPRESENTATION ON OTHER BODIES AND ORGANISATIONS</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
<b>AGREED</b> to confirm the Council's representation on other bodies and organisations as detailed on the list tabled at the meeting.							
<b>BACKGROUND</b>							
Please refer to Item 16 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 8/1/20-21**

<b>SUBJECT TITLE OF THE REPORT :</b>							
<b>COUNCIL SCHEME OF DELEGATION</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 020 8379 4799	No
<b>DECISION</b>							
<b>AGREED</b> the authority's Scheme of Delegation as set out in Part 3 (pages 3.2 – 3.12) of the Constitution							
<b>BACKGROUND</b>							
Please refer to Item 17 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 9/1/19-20**

<b>SUBJECT TITLE OF THE REPORT :</b>							
<b>CALENDAR OF MEETINGS</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date of Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	All	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers 0208 379 4799	No
<b>DECISION</b>							
<b>AGREED</b>							
<p>(1) The calendar of Council meetings, relating to the new committee structure and covering 2020/21 and 2021/22, including the proposed date for the next Council meeting on Wednesday 30<sup>th</sup> September 2020 at 7.00pm.</p> <p>(2) That any further changes/additions to the calendar be delegated to the Director of Law and Governance, in consultation with both party groups.</p>							
<b>BACKGROUND</b>							
Please refer to Item 19 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 10/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
COUNCIL PLAN 2020-22							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	Non-Key	Shaun Rogan 0203 132 1091 <a href="mailto:Shaun.rogan@enfield.gov.uk">Shaun.rogan@enfield.gov.uk</a>	No
<b>DECISION</b>							
<b>AGREED:</b>							
1. That the new Council Plan: A Lifetime of Opportunities 2020-2022 is agreed and adopted by Enfield Council.							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
1. The Council could have continued with the existing Corporate Plan or delayed drafting a new plan until the longer-term implications of Covid-19 public health crisis has become clearer. However, as the LGA review recommended, it would be in the interests of the Council to refresh and create a new Council Plan that clearly reflects the progress made as an organisation and can most clearly set out the strategic aims and priorities for the next two years to ensure that resources are allocated to defined need; regeneration and infrastructure projects are well planned and managed; services are provided cost effectively; and that there is a positive effect on the lives and wellbeing of Enfield's residents.							
<b>REASONS FOR RECOMMENDATIONS</b>							
2. 1 This new Council Plan refreshes the existing current corporate plan to reflect progress made since 2018, updating priorities and ambitions until 2022. This is in response to operational needs and meets recommendations made in a recent peer review report carried out by the Local Government Association (LGA) in January 2020.							
3. The mid-point of May 2020 and the advent of the Covid-19 crisis presents the local authority with a timely opportunity to present a new refreshed draft that can set out the priorities of the local authority for the remainder of the present electoral cycle and also reflect on the impacts of Covid-19 for the borough.							
4. The new council plan document (formerly referred to as the 'corporate plan') presents a renewed vision for delivering a lifetime of							

opportunities in the borough until 2022 and beyond as well as reflecting on the many successes delivered since May 2018. It also reflects in a timely fashion on how we will seek to maintain focus and delivery on our agreed ambitions in the light of the Covid-19 outbreak and how we are flexing to meet the new challenges arising.

**BACKGROUND PAPERS**

Please refer to Item 11 on the Council agenda for 1 July 2020

**LIST REFERENCE: 11/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>COUNCIL'S COMMITTEE STRUCTURE AND SCRUTINY REVIEW</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers <a href="mailto:Jeremy.chambers@enfield.gov.uk">Jeremy.chambers@enfield.gov.uk</a>	No
<b>DECISION</b>							
<b>AGREED:</b>							
<ol style="list-style-type: none"> <li>1. To agree the revised streamlined Council's committee structure to take immediate effect.</li> <li>2. To note the review of the Council's scrutiny function carried out by the Centre for Public Scrutiny and agree proposed Scrutiny Panels</li> <li>3. To agree an additional Associate Cabinet Members focusing on children and young people in the borough.</li> <li>4. To instruct the Monitoring Officer to make any necessary amendments to the Constitution as a result of these decisions</li> </ol>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
<ol style="list-style-type: none"> <li>1. The current committee structure could remain in place. This has been rejected following members feedback.</li> </ol>							
<b>REASONS FOR RECOMMENDATIONS</b>							
<ol style="list-style-type: none"> <li>2. A complete review of the Constitution was undertaken to ensure that it was fit for purpose and any inconsistencies within the Constitution were amended. The review was split into two phases to make it more manageable. At its meeting on 8 May 2019, the Council agreed to implement phase 1 of the constitution review and Phase 2 was agreed at Council on 26<sup>th</sup> February 2020 and the changes have been implemented.</li> <li>3. A requirement of the review of the Constitution was to provide proposals for a revised structure seeking to streamline the current committees and enhance the scrutiny function.</li> </ol>							
<b>BACKGROUND PAPERS</b>							
Please refer to item 12 on the Council agenda for 1 July 2020							

**LIST REFERENCE: 12/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>MEMBER'S ALLOWANCES AND SPECIAL RESPONSIBILITIES</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	Non-Key	Jeremy Chambers <a href="mailto:Jeremy.chambers@enfield.gov.uk">Jeremy.chambers@enfield.gov.uk</a>	No
<b>DECISION</b>							
<b>AGREED:</b>							
<ol style="list-style-type: none"> <li>1. That the current Members Allowances Scheme is re-approved as set out in Part 6 of the Constitution, with the amendments set out in the report.</li> <li>2. That the automatic increase in allowances by the average earnings as at March 2020, will not be implemented for the 2020/21 financial year.</li> </ol>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
<ol style="list-style-type: none"> <li>1. That no amendment should be made to the special responsibility allowances for members. This was rejected as it would not reflect the proposed changes to the Councils committee structure.</li> </ol>							
<b>REASONS FOR RECOMMENDATIONS</b>							
<ol style="list-style-type: none"> <li>1. The Local Authorities (Members' Allowances) (England) Regulations 2003 provide that a Local Authority shall make a scheme in accordance with these Regulations in respect of each year. Regulation 10 provides that such a scheme shall be made before the beginning of each year commencing on 1st April. Such a scheme may be amended during the year, but only revoked and replaced with a new scheme with effect from the beginning of a year.</li> <li>2. If the annual increase in allowances is applied, the annual increase would be 1.5% equalling to £159. This would raise the basic allowance to £10,729 from £10,570. The overall increase in cost for 63 councillors would be £10,017 in total.</li> </ol>							
<b>BACKGROUND PAPERS</b>							
Please refer to item 13 on the Council agenda for 1 July 2020							



**LIST REFERENCE: 13/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>APPROVAL OF DELEGATED AUTHORITY OF ENFORCEMENT POWERS</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Council	Wednesday 1 July 2020	None	KD 5110	Sue McDaid 0203 132 0917 <a href="mailto:Sue.mcdaid@enfield.gov.uk">Sue.mcdaid@enfield.gov.uk</a>	No
<b>DECISION</b>							
<b>AGREED:</b>							
To approve the delegated authorities outlined in this report and set out in detail at Appendices A – J to the report. These appendices will be updated and managed by the Director of Law & Governance as required following any relevant legislative change that each respective service area will need to enforce.							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
There are no alternative options to consider. If the report is not approved, enforcement powers will not be effectively delegated to officers.							
<b>REASONS FOR RECOMMENDATIONS</b>							
This report updates previously agreed delegations to incorporate changes arising from changes in teams/structures within the Place Directorate and new legislation.							
<b>BACKGROUND PAPERS</b>							
Please refer to item 18 On the Council agenda for 1 July 2020							

**LIST REFERENCE: 14/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
GRANT PLAN FOR ALLOCATING THE RE-OPENING HIGH STREETS SAFELY FUND (RHSSF)							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Executive Director Place (Sarah Cary)	Monday 13 July 2020	None	KD5176/ U212	Georgie Day 0208 078 2882 <a href="mailto:Georgie.day@enfield.gov.uk">Georgie.day@enfield.gov.uk</a>	Yes Friday 10 July 2020
<b>DECISION</b>							
<p><b>AGREED:</b> that the following decision will come into effect on Monday 13 July 2020, subject to not being called in:</p> <ol style="list-style-type: none"> <li>1.To approve the use of the RHSS Fund for the purposes of supporting council efforts to protect the future of Enfield’s local economy in the context of COVID-19.</li> <li>2.To approve the allocation of the RHSS Fund as set out in the proposed Grant Plan (as detailed in Sections 17, 18, 19, 20 and 21 of this report).</li> <li>3.To liaise with the Council’s Legal Services Department in order to enter into the Grant Fund Agreement (along with any associated subsidiary documents) with the Cities and Local Growth Unit (CLGU) in accordance with the proposed Grant Plan (as detailed in Sections 17, 18, 19, 20 and 21 of this report).</li> <li>4.To approve spending the RHSSF in accordance with the proposed Grant Plan.</li> </ol>							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
<ol style="list-style-type: none"> <li>1.Do nothing. Do not accept the grant from the RHSS fund.</li> <li>2.An alternative Grant Plan with different priorities.</li> </ol>							
<b>REASONS FOR RECOMMENDATIONS</b>							
<ol style="list-style-type: none"> <li>1.The Grant Plan has been developed in accordance with RHSSF and European Structural and Investment Funds (ESIF) guidance.</li> <li>2.The allocations set out in the proposed Grant Plan are based on the intelligence gathered by the council regarding the issues</li> </ol>							

that are facing small and medium sized businesses on our high streets. The following teams have been engaged:

- Licensing
- Planning
- COVID-19 Business Response Team
- Economic Development
- Town Centres
- Consumer Protection
- Traffic and Transportation
- Healthy Streets
- Reg Services & Corporate H&S
- Marketing, Chief Executive Services

### **BACKGROUND PAPERS**

Please note that a copy of the Part 1 report is available via the Decision list link on the Council's Democracy pages.

**LIST REFERENCE: 15/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
LOCAL OUTBREAK CONTROL PLAN							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision came in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet Member for Public Health (Cllr Uddin)	Tuesday 30 June 2020	None	KD5183/ U214 (Rule 16)	Stuart Lines <a href="mailto:Stuart.lines@Enfield.gov.uk">Stuart.lines@Enfield.gov.uk</a>	No (Rule 16)
<b>DECISION</b>							
<b>AGREED:</b> To approve the Local Outbreak Control Plan for publication on the Council website.							
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>							
None – it is a national requirement that the plan is published							
<b>REASONS FOR RECOMMENDATIONS</b>							
All Local Authorities have been asked to produce an LOCP as part of the local response to Covid-19. This must be published on the Council website by the end of June.							
<b>BACKGROUND PAPERS</b>							
A copy of the Part 1 Report is available on the Council's democracy pages.							

**LIST REFERENCE: 16/1/20-21**

<b>SUBJECT TITLE OF THE REPORT:</b>							
<b>RE-OPENING OF CUSTOMER SERVICE FACE TO FACE PROVISION IN LIGHT OF COVID-19</b>							
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by decision</b>	<b>Decision taken by</b>	<b>Date Decision comes in to effect</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>
Part 1	ALL	Cabinet Member for Finance (Cllr Maguire)	Monday 13 July 2020	None	KD5164/ U210 Rule 15	Sue Nelson <a href="mailto:Sue.nelson@enfield.gov.uk">Sue.nelson@enfield.gov.uk</a>	Yes Friday 10 July 2020
<b>DECISION</b>							
<b>AGREED:</b>							
<p>1. The proposed 5 principles of the transition plan for resuming some Customer Service face to face provision in the light of Covid-19 are:</p> <ul style="list-style-type: none"> <li>▪ Reopen critical face to face services in a carefully phased way, in some of the flagship Libraries, when it is safe to do so for customers and staff, with the appropriate changes to work style, physical space etc. This will be responsive to the dynamic situation (see phasing plan below and Appendix 1);</li> <li>▪ Enhance services to provide joined up help for those who are experiencing complex problems or who are vulnerable (e.g. experiencing financial hardship) and developing integrated and preventative services that support the delivery of the Poverty Commission recommendations, specifically number 4 (early intervention to stop housing problems), 24 (benefits advice and debt support), 25 (maximising benefits take up);</li> <li>▪ Continue to deliver transactional services via the web and telephony services to resolve most enquiries at the first point of contact, and ensure improvements continue to be made in order to make these transactions increasingly accessible (Appendix 2);</li> <li>▪ Align to future operational plans for council buildings including the use of the Civic Centre ground floor as a democratic and meetings hub for customers, to open in September, following refurbishment of reception.</li> <li>▪ Use the learning from this transition to inform the refreshed Customer Strategy later this year.</li> </ul>							

2. To use a 4-step phased approach to reopen critical face to face services, moving provision from the Civic Centre and John Wilkes House to two main flagship Libraries, Enfield Town and Edmonton Green Libraries (see Appendix 1). Initially services will be limited, starting with support for complex needs and vulnerable customers. In the longer term, it is proposed that the existing Edmonton Green Library access centre is enhanced to provide additional integrated services, which will also serve as a test and learn model before developing such integrated service hubs in other flagship libraries depending on demand and need.
3. That the date of phased reopening to customers is in line with Government advice on timing and safety measures and has the support of the Trade Unions. If the timetable needs to change as a result of government guidance or operational experience, the trade unions will be consulted, and the Director in consultation with the Portfolio Holder will make amendments to the timetable described in this report accordingly.
4. To approve the allocation of £233k from the approved 2020/21 Libraries Capital budget approved as part of the 10-year Capital programme, for the creation of space for face to face customer services, initially using a small proportion of the budget to expand self-serve opportunities (phase 1 and 2), and gradually investing in the development of the broader integrated service model (phase 3 & 4).

#### **ALTERNATIVE OPTIONS CONSIDERED:**

1. Reopening the Civic Centre for Customer Services information, advice and guidance is the other option considered. However, there is already a vision to move Customer Service face to face provision from the Civic Centre to flagship Libraries and a new vision for the use of the Civic Centre as a democratic and meetings hub. For the reasons described in the risk section above, this option was rejected.

#### **REASONS FOR RECOMMENDATIONS**

1. There is a need to plan to resume the delivery of critical Customer Service face to face provision safely and as local to people's homes as possible to reduce reliance on public transport at the same time as; continuing to deliver transactional services on the web and phones for all those that can access them in this way in order to focus face to face resources on those in greatest need, and; using the opportunity to accelerate the plan to develop some flagship libraries as the location to deliver more effective and integrated face to face advice services.

#### **BACKGROUND PAPERS**

A copy of the Part 1 Report is available on the Council's democracy pages.