

## **London Borough of Enfield**

### **Cabinet**

**Meeting Date: 9 December 2020**

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**Subject: Medium Term Financial Plan 2021/22 to 2025/26  
December Update and Savings**

**Cabinet Member: Cllr Maguire, Cabinet Member for Finance**

**Executive Director: Fay Hammond, Executive Director Resources**

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**Key Decision: 5224**

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### **Purpose of Report**

1. The purpose of this report is fourfold. Firstly, to provide a further review of the assumptions in the plan in line with the commitment to regular reviews in the strategy, given the significant uncertainty being experienced; secondly, to provide an initial assessment of the Chancellor's Spending review announcement on 25 November and its potential impact on the Council's 2021/22 Budget; thirdly, to bring forward further savings to address the funding gap; and finally, to bring forward the Council's Fees and Charges for 2021/22.

### **Proposals**

2. Cabinet is recommended to:
3. Note the significant financial challenge faced by the Council.
  - a. Excluding the impact of Covid-19 and after the identification of £11.395m of savings a gap of £3.075m
  - b. Including the impact of Covid-19 and after the identification of £11.395m of savings a gap of £17.325m
4. Note the potential impact of the single year Spending Review on the Council's 2021/22 Budget.
5. Agree the second tranche of savings for 2021/22 detailed in Appendix A.
6. Instruct officers to bring back a balanced budget to February Cabinet having fully assessed the impact of the Spending Review and being in receipt of the details of the Local Government Finance Settlement.
7. Recommend Council to approve the 2021/22 Fees and Charges detailed in Appendices B(i) to B(iv).
8. Recommend Council to delegate authority to Executive Directors in consultation with the relevant Cabinet Member to amend the fees and charges by service during the year.

## **Reason for Proposal(s)**

9. The Council has a statutory duty to approve a balanced budget for 2021/22 in February along with consideration of the finances over the medium term and the Council's reserves and balances. It is essential that there is a clear understanding of the anticipated income and expenditure flows for the Council, despite the uncertainties, and for proposals for savings to come forward early to ensure full delivery from 1 April 2021 or indeed to also contribute to addressing the financial pressures in 2021/22.

## **Relevance to the Council Plan**

10. The Council refreshed its Corporate Plan in July confirming three key objectives:
  - a. Good Homes in Well Connected Neighbourhoods
  - b. Safe, Healthy and Confident Communities
  - c. An Economy that Works for Everyone.
11. The development of the Budget 2021/22 and MTFP 2021/22 to 2025/26 is focused on the Corporate Plan and ensuring finite resources are focused on the Council's key objectives. As articulated in the Council's refreshed "Lifetime of Opportunities" Council Plan, "financial resilience and good governance" is an enabler to deliver transformation in the Borough.

## **Background**

12. The challenges of the current financial environment have been detailed in the Medium Term Financial Strategy agreed at Cabinet in July and further in the Medium Term Financial Plan and Early Savings report to Cabinet in October.
13. The 2020/21 Outturn forecast is much improved as reported in the Quarter Two Revenue Monitoring report to Cabinet in October. With a further tranche of Government funding announced in October along with the delivery of in year savings and the Collection Fund deficit being rolled forward to 2021/22 there is now an overall year end overspend of £0.432m forecast. The underlying position excluding the impact of Covid-19 is also very positive with a forecast underspend of £0.345m which is a result of the work the Council has done of the past two years putting more robust budgets in place.
14. The uncertainty does persist though. Whilst there has been further funding coming forward from Government there had been no sign of the support for irrecoverable tax losses committed by Robert Jenrick in July. This would reduce the Collection Fund deficit and ease the pressure on the 2021/22 base budget.
15. The Council has had to undertake its budgeting and forward planning in a financial vacuum. There was only a single year Spending Review in 2019 and Spending Review 2020 was anticipated to be a single year review only too and to be delivered somewhat later than the Autumn Statements in recent years. Spending Review 2020 was finally announced on Wednesday 25 November and was, as expected, for a single year only. This is incredibly late and officers are currently assessing the full impact, but an initial overview is set out below.

16. There is also little progress on a number of other developments which have the potential to be financially beneficial for Enfield – the implementation of the Business Rates reset and Fair Funding. Similarly, nothing forthcoming on a long term solution to the appropriate funding of Adult Social Care.

### Summary of Overall Position

17. A summary of the position based on the latest information is set out in the following paragraphs.
18. The revised position below only reflects changes since the October Update report to Cabinet. There are no changes made at this stage from the early analysis of the Spending Review, it needs to be considered in its entirety so an overall impact can be provided.

Table 1: 2021/22 Budget including and excluding the impact of Covid-19

	2021/22 excluding impact of Covid-19 £m	2021/22 including impact of Covid-19 £m	Impact £m	Comments
Funding changes	0.073	10.323	10.250	Council tax support and the 2020/21 collection fund deficit brought forward
Commitments/ growth etc.	14.397	18.397	4.000	Impact of lost income and anticipated increase in social care costs
Prior year savings	(2.752)	(2.752)	0.000	
New savings (October)	(7.313)	(7.313)	0.000	
<b>Gap</b>	<b>4.405</b>	<b>18.655</b>	<b>14.250</b>	
New Savings (December)	(1.050)	(1.050)	0.000	
February Savings	(0.280)	(0.280)	0.000	
<b>Revised Gap</b>	<b>3.075</b>	<b>17.325</b>	<b>14.250</b>	

19. The funding and spending assumptions have been subject to continuous review. At this point there has only been one significant change to the previously reported position. As highlighted in the October update report Covid-19 is having a profound impact on the 2021/22 budget with the Collection Fund deficit from 2020/21 being brought forward to 2021/22 and addressed over three years and a significant squeeze on the Council Tax Base with a significant rise in the number of residents becoming eligible for Council Tax Support along with ongoing impacts on spend and lost income.
20. One of the key drivers for the Collection Fund deficit forecast is the increased take up of Council Tax Support. The number of unemployment claimants in the Borough increased by 167% between 1 January and 31 August and at the end of September 52,000 of a working age population of 151,000 were furloughed. There has been a pressure of circa £2.5m due to

increased take up of Council Tax support but with an expectation that it could readily hit £6m by year end when the Furlough Scheme ceased after 31 October 2020. However, ahead of the second wave and further period of lockdown the scheme has been extended to 31 March 2021. As a consequence of this and also due to improved recovery rates over the past couple of months the forecast Collection Fund deficit has been reduced down to £12.749m from £19.207m. The base pressure is therefore reduced down to £4.250m from £6.402m in spreading the deficit over the permitted three year period.

21. There are £1.050m of savings brought forward for approval in this report and £0.280m still under development for the February report which gives rise to a revised gap of £3.075m excluding Covid-19 and £17.325m including Covid-19.

### **Spending Review 2021**

22. The Chancellor made his much awaited Spending Review announcement on Wednesday 25 November. As expected, the economic news is very bleak: the economy will contract by 11.3%, this year and it will be Quarter 4 2022 before returning to pre Covid-19 levels. Debt will be 91.9% of GDP this year and will continue to increase. Spending on Covid-19 will reach £280bn in 2020/21 and is expected to be £55bn in 2021/22.
23. Core spending power increase of 4.5% in the funding settlement assumes a 2% increase in core council tax and 3% in adult social care precept is fully taken in 2021/22.
24. The headlines are as follows, with the impact on Enfield assessed below.
  - i. An inflation linked increase in Settlement Funding Assessment for the second year running.
  - ii. A further £300m nationally for Social Care, this is in addition to the £1bn announced in the 2020/21 settlement which been reconfirmed in the base funding.
  - iii. An extension of the previous approach to addressing Adult Social Care with provision for a one off additional precept in 2021/22.
  - iv. Extension of New Homes Bonus for a further year.
  - v. An additional £3bn for Covid-19 pressures in 2021/22
    - £1.55bn for expenditure pressures
    - £670m for Council Tax Support, repeat of hardship fund
    - £762m to fund 75% of irrecoverable tax losses for Council Tax and Business Rates in 2020/21, no support was included in the announcement for 2021/22.
  - vi. An extension of the Sales, Fees and Charges Compensation Scheme through to the first quarter of 2021/22.
  - vii. A review of Business Rates will commence in spring 2021.
25. As with any Government funding announcement a full analysis of the detail is now underway to fully appreciate the full impact.
26. The increase to SFA is the second in successive years following ten years of significant reduction under the austerity programme. The increase will be

in line with CPI in September which was 0.55% so will be in the order of £0.5m.

27. There is no detail on the distribution methodology for the £300m Social Care Grant. Were the distribution to be identical to that for the £1bn allocated in 2020/21 Enfield would expect to receive in the order of £1.6m.
28. The Spending Review has provided for an Adult Social Care Precept of 3% subject to Government Consultation. Every 1% on the Council Tax equates to £1.325m so a 3% increase would generate £3.974m.
29. The news on New Homes Bonus is positive but of minimal impact. It had been anticipated that the initiative was being phased out and there was a £0.200m pressure anticipated to reflect this. Instead the Council will receive a further £0.167m.
30. Whilst it has been possible to make an initial assessment of some of these earlier elements of the Spending Review, the same cannot be said for the additional £3bn nationally for Covid-19 pressures in 2021/22. There is £1.55bn for expenditure pressures and Enfield will expect a significant share of this. However, all four tranches of general support in 2020/21 have been allocated on different bases so it is too early to form a clear view on Enfield's share.
31. The £670m for Council Tax Support, repeating the Hardship funding in 2020/21 will also be very welcome given the specific pressures experienced by those in need in the Borough but again, there is no clear distribution methodology at present. This support will also help the Council's bottom line too as the adverse impact of the Pandemic on Council Tax recovery and the magnitude of the Collection Fund would have been considerably greater.
32. The Council has a forecast Collection Fund deficit of £12.749m and the £762m to fund 75% of such losses will undoubtedly have a material benefit. However, the £762m only represents about a quarter of the Collection Fund Deficits being reported nationally (£3.1bn) so it is unlikely that the 75% will be applied to all of the elements of the Council's deficit. The detailed guidance is therefore eagerly awaited.
33. The collection rate for NNDR was 7% down in 2020/21 but would have been considerably worse had it not been for £40.4m of Covid-19 reliefs offsetting the £117.4m net debit (or tax liability to be collected by the Council), as well as the £50m of grants given out to local businesses. In 2021/22, there is no indication that the Government will continue with these reliefs, which it replaced with section 31 Grants to the Council and the GLA. Without these monies, it is likely that collection rates will be significantly lower and indeed many businesses will not continue to trade in 2021/22 leading to a reduction in the net debit. The Council is protected by the safety net, which limits losses to not being less than 92.5% of the baseline funding level. The impact of this income reduction is expected to impact for the length of the medium term financial plan period.

### **Further savings**

34. Further work has been undertaken to close the budget gap.
35. There are £1.050m of savings detailed in Appendix A and there are a further £0.280m under development which will come forward in a future report.

	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m	Total £m
Place	(1,050)	300				(750)
Resources		(50)	(50)	(50)	(50)	(200)
<b>Total</b>	<b>(1,050)</b>	<b>250</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(950)</b>

36. Equality Impact Assessments are in place for all of these proposals.

### **Fees and Charges**

37. As part of the budget setting process for 2021/22, officers from the Commercial Services Team and the Finance Team worked together with services to review the Council's traded services fees and charges. The annual review assesses the Council's current fees and charges to establish whether the service delivery costs are being covered by the charges set, considers whether income generation opportunities are being maximised and benchmarks the proposals with other councils.
38. There has been a focus on strengthening income streams in order to support the MTFP and a strategy to increase charges by 5% or moving into upper quartile charging levels compared with peers rather than a default to increase in line with CPI (Consumer Price Index, the Government's key measure of inflation). There is more work to do following recommendation on to Council to approve the charges for 2021/22. Services are working through the impact of fees and charges increases along forecast volume levels in order to accurately reflect the changes in the February Budget Report.
39. The current charges for 2020/21 and proposed charges for 2021/22 for services provided are set out in Appendices B(i) to B(iv) of this report with the main changes noted below in paragraphs 40 to 54.
40. Traditionally the Council's fees and charges once approved through the Budget Report then remain set for the financial year. However, as part of the Council's response to dealing with the financial impact of Covid-19 a mid year review of the fees and charges was undertaken and it is recognised that greater flexibility in amending fees and charges during the year will not only enable services to respond to changing market conditions but help support the Council's overall financial position. Therefore, it is proposed that from 1<sup>st</sup> April 2021 individual services will be able to amend the fees and charges where it is considered appropriate to do so. In order to do so, services will work with finance and commercial services to determine and consider the market factors and propose amendments. These proposals will be reviewed by the Commercial Board, and then implemented via delegated authority to the Executive Directors in consultation with the relevant Cabinet Member.
41. People
42. Adult Social Care

43. The Care Act 2014 introduced a single legal framework for charging for care and support (section 14-17). Each client will be financially assessed taking account of income such as pension and benefits. For community-based care, clients who have savings or investments (not including their home) of more than £23,250 will pay the full cost of their care. People who have savings under £23,250 will be assessed to see if they are able to contribute to the cost of their care and support. For residential care the Council can offer financial support on a temporary basis through the Deferred Payment scheme. This is for people who either do not wish to sell their former home during their lifetime or who cannot sell it quickly enough to pay for their care. Under the Care Act, the Council can charge interest on the amounts deferred and an administration fee. There is a minimum savings and capital threshold that is applied in line with national guidelines.
44. Other charges such as Safe and Connected, which are not financially assessed are charged at the full cost of the service and any increases reflect increase in costs. The cost of a blue badge remains at £10 as specified on the gov.uk website and any future changes will be in line with this.

#### Place

45. Fees and charges for the majority of services within the Place department have been increased in line with the corporate approach. However, following analysis, charges have been reviewed and increased to reflect the relevant cost analysis or benchmarking data and any relevant market conditions.
46. The Statutory fees have been updated to reflect the latest statutory fees and charges.
47. The proposed fees and charges as set out in the schedule will contribute towards the Medium Term Financial Plan which includes an expectation of £0.180m that was agreed in the 2020/21 budget setting process for increased fees and charges across the Place department as well as other service specific increased income which are based on price and volume increases.

#### Resources & Chief Executive

48. The Registrars service charges have been reviewed and increased to acknowledge market testing conducted. The range of services and fees charged have also increased following a recent review of the service offer.
49. The Print and Design service charges have been raised slightly above RPI having regard for external market conditions and business costs.
50. Library charges have been reviewed to consider consortium unity and localised pricing to align relevant charges and consider customer demand and the impact of ICT enhancements across the range of services provided. Fees and charges will continue to be reviewed annually and adjusted as required to remain competitive in the market and to maintain where possible cost neutrality.
51. The Library Service is also keen to promote space in libraries, find new income streams through funding and will work collaboratively with partners to develop income generation by renting out available space and delivering new initiatives.

52. The Catering Service meal charges have been reviewed to consider the competitiveness of the service and no adjustment to charging is expected in 2021/22.
53. Music Service tuition fees to parents and charges to schools and academies have remained mostly unchanged. This decision was informed by benchmarking that has been carried out and also by the need to reflect the full cost of delivery.
54. The increase in the level of court costs charged in 2020/21 for council tax and business rates when making an application for a liability order to ensure the council's costs are met is not expected to increase again next financial year. The level of court cost related income is to ensure that costs of legal action are predominantly met by the non-paying council tax and business rates customer.

### **Safeguarding Implications**

55. None arising from this report.
56. The October report included service reductions across all services including Adult Social Care and Children's Social Care. Officers are working through these to ensure there is no impact on the Council's safeguarding duties for vulnerable adults and children in the Borough. There are inherent risks in demand in these services which may be compounded by the pandemic for which the Council holds a revenue contingency and reserves.

### **Public Health Implications**

57. The Council's core business is to maintain and enhance the wellbeing of the community; austerity and the financial climate is severely challenging its ability to do this. The MTFP outlines how the Council aims to meet its financial demands whilst minimising the effect of these pressures on the community. However, it is difficult to envisage how continuous cuts to the Council's budget will not impact upon its ability to support and maintain community wellbeing.

### **Equalities Impact of the Proposal**

58. Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.
59. The Council aims to serve the whole borough fairly, tackle inequality and protect vulnerable people. The Council will promote equality of access and opportunity for those in our communities from the protected characteristic groups or those disadvantaged through socio-economic conditions.
60. The Council undertakes Equality Impact Assessment (EqIAs) to help make sure we do not discriminate against service users, residents and staff, and that we promote equality where possible
61. An Equality Impact Assessment will be completed for individual budget/savings proposals. These assessments will evaluate how the proposal will impact on people of all protected characteristics and will identify alternative action or mitigating action where any adverse impact is identified. This will

include consultation and engagement with affected people and organisations as appropriate.

### **Environmental and Climate Change Considerations**

62. None. The October report included proposals for rationalisation of the office estate which should enable the Council to operate out of more modern energy efficient buildings which will benefit the environment.

### **Risks that may arise if the proposed decision and related work is not taken**

63. The Council faces an enormous financial challenge and it is essential that the opportunity is taken to progress savings at the earliest possible time. Delaying the decision will impact on the delivery of those savings and also impact on work to further close the financial gap.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

64. Risk and uncertainty are two of the major themes running through the report. The report has sought to continue to identify as many of the financial risks facing the Council at this time and where possible to also quantify them. Identification is naturally one of the key steps in managing risk and this will be supplemented by regular review, there will be further reports to Cabinet and Council in February 2021 building on the July, October and December reports.

### **Financial Implications**

65. Set out in the body of the report.

### **Legal Implications**

66. The Council has various legal and fiduciary duties in relation to the budget. The Council is required by the Local Government Finance Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the setting of the overall budget and council tax. The Local Government Act 2003 entitles local authorities to borrow and invest as long as their capital spending plans are affordable, prudent and sustainable. The 2003 Act requires the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates of borrowing, investment and spending and the adequacy of the proposed financial reserves taking into account the affordability, prudence, sustainability, value for money, stewardship of assets, service objectives and practicality requirements as provided by CIPFA's Prudential Code of Capital Finance in Local Authorities concerning borrowing and investment.
67. Members are obliged to take into account all relevant considerations and disregard all irrelevant considerations in seeking to ensure that the Council acts lawfully in adopting a budget and setting council tax. The Council must set and maintain a balanced budget and must take steps to deal with any projected overspends and identify savings or other measures to bring budget pressures under control. Members should note that where a service is provided pursuant to a statutory duty, the Council cannot fail to discharge its duty properly.
68. Members have a fiduciary duty to the Council Taxpayer for whom they effectively act as trustee of the Council's resources and to ensure proper custodianship of the Council's resources.

69. This report provides a clear and concise view of the position at present, of future sustainability and the decisions that need to be made for the recommended actions outlined herein with a view to meeting the Council's legal and fiduciary obligations.

### **Workforce Implications**

70. Any proposal that is likely to impact on posts or changes and potential closure of services, will require the Council to conduct a meaningful consultation with trade unions and staff. This will include consideration of alternative proposals put forward as part of the consultation process. The Council's HR policies and procedures for restructures should be followed. Any consideration for staff structural changes should ensure there is a resilient workforce to deliver on-going service requirements. Therefore, consideration of workforce planning should be included in the process.
71. Where redundancies are necessary the appropriate HR policies and procedures should be followed. Redeployment options must be considered.
72. It is important that services engage with HR at the earliest opportunity.

### **Property Implications**

73. None.

### **Other Implications**

74. None identified.

### **Options Considered**

75. The Council is modelling a range of options which are very much dependent on the overall impact of the Spending Review.

### **Conclusions**

76. The report has, in line with the July and October reports set out the "worst" case position and it is right that the Council plans for the worst.

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Date of report 2 December 2020

### **Appendices**

- Appendix A – Savings proposals for consideration at December Cabinet
- Appendix B(i) – 2021/22 Fees and Charges – Chief Executive Dept
- Appendix B(ii) – 2021/22 Fees and Charges – People Dept
- Appendix B(iii) – 2021/22 Fees and Charges – Place Dept
- Appendix B(iv) – 2021/22 Fees and Charges – Resources Dept

**Background Papers**

Medium Term Financial Strategy 2021/22 to 2025/26 – Cabinet, July 2020

Medium Term Financial Plan 2021/22 to 2025/26 Update and Early Savings –  
Cabinet, October 2020

**Further Savings Proposals 2021-22 - 2025/26****Appendix A**

<b>Proposal Summary</b>	<b>RAG Rating</b>	<b>Saving Category</b>	<b>Dept.</b>	<b>2021/22 £'000</b>	<b>2022/23 £'000</b>	<b>2023/24 £'000</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>	<b>Total £'000</b>
Planning Income - Expanding Services	Red	Income	Place	(100)					(100)
Reduction in Highways Services	Red	Service Reduction	Place	(100)					(100)
Economic Development Team	Amber	Use of Grant	Place	(400)	300				(100)
Review of Parking Permit Charges	Red	Income	Place	(150)					(150)
Additional income from Green Waste collection as demand for service has exceeded initial projections	Green	Income	Place	(250)					(250)
Review of property portfolio	Red	Efficiency	Place	(50)					(50)
Customer Operations	Green	Service Reduction	Resources		(50)	(50)	(50)	(50)	(200)
<b>Total</b>				<b>(1,050)</b>	<b>250</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(950)</b>

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>REGISTRARS</b>								
<b><u>Certificates:</u></b>								
<i>Birth and Death Registrations-Certificates issued on the day</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Certificate issued after Registration</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Short Certificate requested after registration (Birth only)</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Priority Service Fee (Same day service)</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
Recorded Delivery Service (Up to two certificates)	N	v	2.50	0.50	3.00	3.30	0.70	4.00
Add £1 for each additional certificate	N	v	0.83	0.17	1.00	1.00	0.20	1.20
<b><u>Marriages &amp; Civil Partnerships</u></b>								
<i>Notice fee per person</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
<i>Notice fee with referral to the Home Office per person</i>	Y		47.00	0.00	47.00	47.00	0.00	47.00
<i>Conversion of a civil partnership into marriage at the Register Office</i>	Y		45.00	0.00	45.00	45.00	0.00	45.00
<i>Completing the declaration</i>	Y		27.00	0.00	27.00	27.00	0.00	27.00
<i>Signing the declaration in a religious building</i>	Y		91.00	0.00	91.00	91.00	0.00	91.00
Amending Notice of marriage	N		30.00	0.00	30.00	30.00	0.00	30.00
Ceremony late fee Friday Saturday in Admiral Suite and outside venues	N					100.00	0.00	100.00
Ceremony late fee Mon - Thurs Admiral suite	N					50.00	0.00	50.00
<b><u>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</u></b>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b><u>Correction to a Certificate</u></b>								
<i>Fee for name changes to a birth certificate</i>	Y		40.00	0.00	40.00	40.00	0.00	40.00
<i>(Applies for changes to child's forenames within 12 months of first registration)</i>								
<b><u>Fee for consideration of a correction to a birth , death, marriage or civil partnership certificate.</u></b>								
<i>If considered by the Registrar</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<i>If request has to be referred to GRO</i>	Y		90.00	0.00	90.00	90.00	0.00	90.00
PD1 form signatures	N		40.00	0.00	40.00	42.00	0.00	42.00
<b><u>Historical Searches</u></b>								
<i>Per Visit</i>	Y		18.00	0.00	18.00	18.00	0.00	18.00
<b><u>Booking Fees</u></b>								
Fee for provisional ceremony bookings-deposit	N		50.00	0.00	50.00	60.00	0.00	60.00

Description of Fees & Charges Italics denotes statutory fees	Tutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Admin fee for notice of marriage/Civil Partnership bookings weekday and Saturdays	N		35.00	0.00	35.00	35.00	0.00	35.00
Wedding co-ordination appointments	N	v	50.00	0.00	50.00	50.00	10.00	60.00
<i>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</i>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<i>Ceremony fees (Marriages and Civil Partnerships)</i>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N		180.00	0.00	180.00	190.00	0.00	190.00
Ceremony in the Admiral's Suite on a Friday before 5pm	N		300.00	0.00	300.00	315.00	0.00	315.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	N		350.00	0.00	350.00	365.00	0.00	365.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N		550.00	0.00	550.00	550.00	0.00	550.00
Ceremony in the Admiral's Suite on Monday to Thursday 5pm - 8pm	N		400.00	0.00	400.00	420.00	0.00	420.00
Ceremony in the Admiral's Suite on a Friday and Saturday 5pm - 8pm	N		500.00	0.00	500.00	525.00	0.00	525.00
Ceremony in the Mayors Parlour on a Saturday *	N		400.00	0.00	400.00	420.00	0.00	420.00
Ceremony in the Council Chamber on a Saturday *	N		600.00	0.00	600.00	630.00	0.00	630.00
Ceremony fee at an approved venue Monday to Thursday before 5pm	N		500.00	0.00	500.00	525.00	0.00	525.00
Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm	N		550.00	0.00	550.00	565.00	0.00	565.00
Ceremony fee at an approved venue Monday to Sunday 5pm - 8pm	N		700.00	0.00	700.00	735.00	0.00	735.00
Ceremony fee at an approved venue Christmas Eve/New Years Eve 5pm - 8pm						950.00	0.00	950.00
Ceremony fee on a bank holiday before 5pm	N		800.00	0.00	800.00	840.00	0.00	840.00
Garden Ceremonies at approved venues before 5pm	N		650.00	0.00	650.00	650.00	0.00	650.00
<i>Ceremony fees (Renewal of vows, Baby naming, Citizenship ceremonies)</i>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N	v	150.00	30.00	180.00	158.30	31.70	190.00
Ceremony in the Admiral's Suite on a Friday before 5pm	N	v	250.00	50.00	300.00	262.50	52.50	315.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	N	v	291.67	58.33	350.00	304.20	60.80	365.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N	v	458.33	91.67	550.00	458.30	91.70	550.00
Ceremony in the Admiral's Suite on Monday to Thursday 5pm - 8pm	N	v	333.33	66.67	400.00	350.00	70.00	420.00
Ceremony in the Admiral's Suite on a Friday and Saturday 5pm - 8pm	N	v	416.67	83.33	500.00	437.50	87.50	525.00
Ceremony in the Mayors Parlour on a Saturday *	N	v	333.33	66.67	400.00	350.00	70.00	420.00
Ceremony in the Council Chamber on a Saturday *	N	v	500.00	100.00	600.00	525.00	105.00	630.00
Ceremony fee at an approved venue Monday to Thursday before 5pm	N	v	416.67	83.33	500.00	437.50	87.50	525.00
Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm	N	v	458.33	91.67	550.00	470.80	94.20	565.00
Ceremony fee at an approved venue Monday to Sunday 5pm - 8pm	N	v	583.33	116.67	700.00	612.50	122.50	735.00
Ceremony fee on a bank holiday	N	v	666.67	133.33	800.00	700.00	140.00	840.00
Ceremony fee at an approved venue Christmas Eve/New Years Eve 5pm - 8pm	N	v				791.67	158.33	950.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Garden Ceremonies at approved venues before 5pm	N	v	541.67	108.33	650.00	541.60	108.40	650.00
Private Citizenship Ceremony	N	v	104.17	20.83	125.00	110.00	22.00	132.00
DESIGN & PRINT SERVICE								
Highly Creative Design ( per hour)	N	v	48.00	9.60	57.60	50.40	10.10	60.50
A minimum charge of £24 is charged (based on 30 mins of work)								
Print, Photocopying & Finishing (per hour)								
A minimum charge of £13.00 is charged (based on 15 mins of work)	N	v	52.00	10.40	62.40	54.60	11.00	65.60
PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPYING								
VAT charged is dependant on the nature of print requests e.g. books, leaflets, magazines, newsletters are zero rated	N							
100 to 200 images								
Single sided on 80gsm white paper	N		13.00	0.00	13.00	13.70	0.00	13.70
Double sided on 80gsm white paper	N		13.00	0.00	13.00	13.70	0.00	13.70
Single sided on 80gsm tinted paper	N		13.00	0.00	13.00	13.70	0.00	13.70
Double sided on 80gsm tinted paper	N		13.00	0.00	13.00	13.70	0.00	13.70
300 to 400 images								
Single sided on 80gsm white paper	N		13.10	0.00	13.10	13.80	0.00	13.80
Double sided on 80gsm white paper	N		13.10	0.00	13.10	13.80	0.00	13.80
Single sided on 80gsm tinted paper	N		14.70	0.00	14.70	15.50	0.00	15.50
Double sided on 80gsm tinted paper	N		13.10	0.00	13.10	13.80	0.00	13.80
500 images								
Single sided on 80gsm white paper	N		18.90	0.00	18.90	19.90	0.00	19.90
Double sided on 80gsm white paper	N		21.00	0.00	21.00	22.10	0.00	22.10
Single sided on 80gsm tinted paper	N		23.10	0.00	23.10	24.30	0.00	24.30
Double sided on 80gsm tinted paper	N		25.20	0.00	25.20	26.50	0.00	26.50
600 images								
Single sided on 80gsm white paper	N		32.60	0.00	32.60	34.30	0.00	34.30
Double sided on 80gsm white paper	N		31.50	0.00	31.50	33.10	0.00	33.10
Single sided on 80gsm tinted paper	N		34.70	0.00	34.70	36.50	0.00	36.50
Double sided on 80gsm tinted paper	N		32.60	0.00	32.60	34.30	0.00	34.30
700 images								
Single sided on 80gsm white paper	N		33.60	0.00	33.60	35.30	0.00	35.30
Double sided on 80gsm white paper	N		32.60	0.00	32.60	34.30	0.00	34.30
Single sided on 80gsm tinted paper	N		35.70	0.00	35.70	37.50	0.00	37.50
Double sided on 80gsm tinted paper	N		33.60	0.00	33.60	35.30	0.00	35.30
800 images								

Description of Fees & Charges Italics denotes statutory fees	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Single sided on 80gsm white paper	N		34.70	0.00	34.70	36.50	0.00	36.50
Double sided on 80gsm white paper	N		33.60	0.00	33.60	35.30	0.00	35.30
Single sided on 80gsm tinted paper	N		36.80	0.00	36.80	38.70	0.00	38.70
Double sided on 80gsm tinted paper	N		34.70	0.00	34.70	36.50	0.00	36.50
<b>900 images</b>								
Single sided on 80gsm white paper	N		35.70	0.00	35.70	37.50	0.00	37.50
Double sided on 80gsm white paper	N		34.70	0.00	34.70	36.50	0.00	36.50
Single sided on 80gsm tinted paper	N		37.80	0.00	37.80	39.70	0.00	39.70
Double sided on 80gsm tinted paper	N		35.70	0.00	35.70	37.50	0.00	37.50
<b>1000 images</b>								
Single sided on 80gsm white paper	N		36.80	0.00	36.80	38.70	0.00	38.70
Double sided on 80gsm white paper	N		35.70	0.00	35.70	37.50	0.00	37.50
Single sided on 80gsm tinted paper	N		38.90	0.00	38.90	40.90	0.00	40.90
Double sided on 80gsm tinted paper	N		36.80	0.00	36.80	38.70	0.00	38.70
<b>1100 images</b>								
Single sided on 80gsm white paper	N		41.00	0.00	41.00	43.10	0.00	43.10
Double sided on 80gsm white paper	N		38.90	0.00	38.90	40.90	0.00	40.90
Single sided on 80gsm tinted paper	N		45.20	0.00	45.20	47.50	0.00	47.50
Double sided on 80gsm tinted paper	N		41.00	0.00	41.00	43.10	0.00	43.10
<b>1200 images</b>								
Single sided on 80gsm white paper	N		42.00	0.00	42.00	44.10	0.00	44.10
Double sided on 80gsm white paper	N		39.90	0.00	39.90	41.90	0.00	41.90
Single sided on 80gsm tinted paper	N		46.20	0.00	46.20	48.60	0.00	48.60
Double sided on 80gsm tinted paper	N		42.00	0.00	42.00	44.10	0.00	44.10
<b>1300 images</b>								
Single sided on 80gsm white paper	N		53.60	0.00	53.60	56.30	0.00	56.30
Double sided on 80gsm white paper	N		51.50	0.00	51.50	54.10	0.00	54.10
Single sided on 80gsm tinted paper	N		57.80	0.00	57.80	60.70	0.00	60.70
Double sided on 80gsm tinted paper	N		53.60	0.00	53.60	56.30	0.00	56.30
<b>1400 images</b>								
Single sided on 80gsm white paper	N		54.60	0.00	54.60	57.40	0.00	57.40
Double sided on 80gsm white paper	N		52.50	0.00	52.50	55.20	0.00	55.20
Single sided on 80gsm tinted paper	N		58.80	0.00	58.80	61.80	0.00	61.80
Double sided on 80gsm tinted paper	N		54.60	0.00	54.60	57.40	0.00	57.40
<b>1500 images</b>								
Single sided on 80gsm white paper	N		55.70	0.00	55.70	58.50	0.00	58.50
Double sided on 80gsm white paper	N		53.60	0.00	53.60	56.30	0.00	56.30
Single sided on 80gsm tinted paper	N		59.90	0.00	59.90	62.90	0.00	62.90

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Double sided on 80gsm tinted paper	N		55.70	0.00	55.70	58.50	0.00	58.50
<u>1600 images</u>								
Single sided on 80gsm white paper	N		60.90	0.00	60.90	64.00	0.00	64.00
Double sided on 80gsm white paper	N		57.80	0.00	57.80	60.70	0.00	60.70
Single sided on 80gsm tinted paper	N		66.20	0.00	66.20	69.60	0.00	69.60
Double sided on 80gsm tinted paper	N		60.90	0.00	60.90	64.00	0.00	64.00
<u>1700 images</u>								
Single sided on 80gsm white paper	N		62.00	0.00	62.00	65.10	0.00	65.10
Double sided on 80gsm white paper	N		58.80	0.00	58.80	61.80	0.00	61.80
Single sided on 80gsm tinted paper	N		67.20	0.00	67.20	70.60	0.00	70.60
Double sided on 80gsm tinted paper	N		62.00	0.00	62.00	65.10	0.00	65.10
<u>1800 images</u>								
Single sided on 80gsm white paper	N		63.00	0.00	63.00	66.20	0.00	66.20
Double sided on 80gsm white paper	N		59.90	0.00	59.90	62.90	0.00	62.90
Single sided on 80gsm tinted paper	N		68.30	0.00	68.30	71.80	0.00	71.80
Double sided on 80gsm tinted paper	N		63.00	0.00	63.00	66.20	0.00	66.20
<u>1900 images</u>								
Single sided on 80gsm white paper	N		64.10	0.00	64.10	67.40	0.00	67.40
Double sided on 80gsm white paper	N		63.00	0.00	63.00	66.20	0.00	66.20
Single sided on 80gsm tinted paper	N		69.30	0.00	69.30	72.80	0.00	72.80
Double sided on 80gsm tinted paper	N		64.10	0.00	64.10	67.40	0.00	67.40
<u>2000 images</u>								
Single sided on 80gsm white paper	N		65.10	0.00	65.10	68.40	0.00	68.40
Double sided on 80gsm white paper	N		66.20	0.00	66.20	69.60	0.00	69.60
Single sided on 80gsm tinted paper	N		74.60	0.00	74.60	78.40	0.00	78.40
Double sided on 80gsm tinted paper	N		69.30	0.00	69.30	72.80	0.00	72.80
<u>2500 images</u>								
Single sided on 80gsm white paper	N		83.00	0.00	83.00	87.20	0.00	87.20
Double sided on 80gsm white paper	N		76.70	0.00	76.70	80.60	0.00	80.60
Single sided on 80gsm tinted paper	N		92.40	0.00	92.40	97.10	0.00	97.10
Double sided on 80gsm tinted paper	N		93.50	0.00	93.50	98.20	0.00	98.20
<u>3000 images</u>								
Single sided on 80gsm white paper	N		88.20	0.00	88.20	92.70	0.00	92.70
Double sided on 80gsm white paper	N		81.90	0.00	81.90	86.00	0.00	86.00
Single sided on 80gsm tinted paper	N		109.20	0.00	109.20	114.70	0.00	114.70
Double sided on 80gsm tinted paper	N		98.70	0.00	98.70	103.70	0.00	103.70
<u>3500 images</u>								

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Single sided on 80gsm white paper	N		93.50	0.00	93.50	98.20	0.00	98.20
Double sided on 80gsm white paper	N		86.10	0.00	86.10	90.50	0.00	90.50
Single sided on 80gsm tinted paper	N		113.40	0.00	113.40	119.10	0.00	119.10
Double sided on 80gsm tinted paper	N		104.00	0.00	104.00	109.20	0.00	109.20
<u>4000 images</u>								
Single sided on 80gsm white paper	N		102.90	0.00	102.90	108.10	0.00	108.10
Double sided on 80gsm white paper	N		91.40	0.00	91.40	96.00	0.00	96.00
Single sided on 80gsm tinted paper	N		117.60	0.00	117.60	123.50	0.00	123.50
Double sided on 80gsm tinted paper	N		109.20	0.00	109.20	114.70	0.00	114.70
<u>4500 images</u>								
Single sided on 80gsm white paper	N		115.50	0.00	115.50	121.30	0.00	121.30
Double sided on 80gsm white paper	N		115.50	0.00	115.50	121.30	0.00	121.30
Single sided on 80gsm tinted paper	N		144.90	0.00	144.90	152.20	0.00	152.20
Double sided on 80gsm tinted paper	N		115.50	0.00	115.50	121.30	0.00	121.30
<u>Over 5000 images</u>	N		Price on application			Price on application		

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		ASC DEPARTMENT			ASC DEPARTMENT		
		FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
IWE Residential/Nursing/Continuing Care – suggested rates included							
Bridgewood House:							
Residential EMI		838.00	0.00	838.00	879.90	0.00	879.90
Nursing EMI (excluding FNC)		872.00	0.00	872.00	915.60	0.00	915.60
Block CHC beds		1,200.00	0.00	1,200.00	1,260.00	0.00	1,260.00
Private or Voluntary sector home		Maximum is full cost as determined by the home			Maximum is full cost as determined by the home		
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.							
Community Based Services – suggested rates included							
Day Services will be charged at the of provision							
Physically disabled		At full cost of provision			At full cost of provision		
Mental Health		At full cost of provision			At full cost of provision		
Learning Disabilities		At full cost of provision			At full cost of provision		
Older People		At full cost of provision			At full cost of provision		
Meal contribution		4.10	0.00	4.10	4.30	0.00	4.30
- Snacks at Centre		At full cost of provision			At full cost of provision		
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a “drop in” service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.							
Transport							
Per journey		5.50	0.00	5.50	5.80	0.00	5.80
Homecare							
Maximum (including Additional Support)		At full cost of provision			At full cost of provision		
Brokerage of support plans							
For self financing clients		260.00	0.00	260.00	275.00	0.00	275.00
Supported Housing		Charges may apply			At full cost of provision		
Respite							
contribution is assessed in line with the Care Act 2014 and the Care and Support Regulations 2014- non residential charging rules							
Daily Rates (Age & Relationship Status)							
18-24 TBA dependent on benefit uplift - Single		9.30	0.00	9.30	9.30	0.00	9.30
From 25 and under pension age TBA dependent on benefit uplift - Single		11.45	0.00	11.45	11.45	0.00	11.45
Pension age TBA dependent on benefit uplift - Single		18.00	0.00	18.00	18.00	0.00	18.00

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		ASC DEPARTMENT			ASC DEPARTMENT		
		FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
From 18 and under pension age TBA dependent on benefit uplift - In a couple		7.90	0.00	7.90	7.90	0.00	7.90
Pension age TBA dependent on benefit uplift - In a couple		12.90	0.00	12.90	12.90	0.00	12.90
Weekly Rates (Age & Relationship Status)							
18-24 TBA dependent on benefit uplift - Single		65.10	0.00	65.10	65.10	0.00	65.10
From 25 and under pension age TBA dependent on benefit uplift - Single		80.15	0.00	80.15	80.15	0.00	80.15
Pension age TBA dependent on benefit uplift - Single		126.00	0.00	126.00	126.00	0.00	126.00
From 18 and under pension age TBA dependent on benefit uplift - In a couple		55.30	0.00	55.30	55.30	0.00	55.30
Pension age TBA dependent on benefit uplift - In a couple		90.30	0.00	90.30	90.30	0.00	90.30
Direct Payments		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		
Adult Placements		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
Enablement		Enablement may be provided for up to 6 weeks. There is no charge for this service.			Enablement may be provided for up to 6 weeks. There is no charge for this service.		
Safe & Connected							
Weekly charge per client							
Monitoring Service only		4.50	0.00	4.50	4.50	0.00	4.50
Monitoring & Response service		6.50	0.00	6.50	6.50	0.00	6.50
Monitoring & Response & Keep in Touch service		8.50	0.00	8.50	8.50	0.00	8.50
Equipment & Adaptations							
Under £1000		Nil					
For equipment/adaptations in excess of £1000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.							
Emergency Card Scheme							
Weekly charge		1.50	0.00	1.50	1.60	0.00	1.60
Set up costs		10.00	0.00	10.00	11.00	0.00	11.00
Note: Safe & Connected fees also apply							
Blue Badge							
Administration charge (valid for up to 3 years)		10.00	0.00	10.00	10.00	0.00	10.00

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		ASC DEPARTMENT			ASC DEPARTMENT		
		FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)							
(i) Capital Resources Retained		As published on Gov.uk. Social care charging for local authorities: 2020 to 2021			As published on Gov.uk. Social care charging for local authorities: 2021 to 2022		
(ii) Income Assumed for every £250 in excess of (I) above		As above			As above		
(iii) Maximum charge applies where Capital Resources exceed		As above			As above		
Interest Charge for late payment		Bank of England base rate plus 1%			Bank of England base rate plus 1%		
Legal charge for setting up agreement				205.00			215.00
Property Valuation Fee				305.00			320.00
Land Registry Fee		Cost as detailed on gov.uk					
Set up Administration costs				330.00			350.00
Annual Administration fee				102.00			107.00
Termination fee				50.00			53.00
Interest charges on Deferred Payment Loans		In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).			In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).		
Disability Related Expenditure Allowances							
(i) DRE applicable under a full assessment		CPIX (2%) (rounded to nearest £0.05)					
(ii) Optional minimum flat rate (Individuals are able to request a full assessment if required)		Now subject to Policy Guidance			Now subject to Policy Guidance		
Minimum cost of the service for charging is set at £2.63 per week.				2.50			2.65

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>STREET NAMING &amp; NUMBERING</b>								
List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD	N		54.30	0.00	54.30	57.10	0.00	57.10
Amendments to the LSPF (annual charge)	N		60.30	0.00	60.30	63.40	0.00	63.40
Postage & Packing	N		Standard Council charges apply			Standard Council charges apply		
Numbering New Residential & Commercial Units – per unit	N		127.00	0.00	127.00	133.40	0.00	133.40
Naming a Street – per street	N		317.60	0.00	317.60	333.50	0.00	333.50
Naming a Block – per block	N		211.80	0.00	211.80	222.40	0.00	222.40
Penalty for retrospective engagement with Street Naming & Numbering Process	N		158.80	0.00	158.80	166.80	0.00	166.80
Provision of historical information for Street Naming & Numbering	N		28.30	0.00	28.30	29.80	0.00	29.80
<b>PROVISION OF-PLANNING /BUILDING CONTROL INFORMATION</b>								
<b>COPYING / SCANNING</b>	N							
Scan on Demand Service per planning case file for up to 1 hr work	N	√	20.00	4.00	24.00	21.00	4.20	25.20
Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	N	√	Price on Application			Price on Application		
A4 Sheet (includes VAT at standard rate)	N	√	5.82	1.16	6.98	6.25	1.25	7.50
Extra Copy (includes VAT at standard rate)	N	√	0.60	0.12	0.72	0.75	0.15	0.90
A3 Sheet	N	√	5.82	1.16	6.98	6.25	1.25	7.50
Extra Copy	N	√	1.02	0.20	1.23	1.17	0.23	1.40
A3 Plan	N	√	5.82	1.16	6.98	6.25	1.25	7.50
Extra Copy	N	√	1.02	0.20	1.23	1.17	0.23	1.40
A2 Plan	N	√	8.73	1.74	10.47	9.25	1.85	11.10
Extra Copy	N	√	1.54	0.31	1.85	1.75	0.35	2.10
A1 Plan	N	√	9.75	1.95	11.70	10.33	2.07	12.40
Extra Copy	N	√	2.48	0.50	2.98	2.75	0.55	3.30
A0 Plan	N	√	11.54	2.31	13.85	12.25	2.45	14.70
Extra Copy	N	√	2.91	0.58	3.49	3.17	0.63	3.80
Postage for letters, large letters and packets.	N	√	Standard Council charges apply			Standard Council charges apply		
<b>BUILDING CONTROL SERVICES</b>								
Viewing Building Control Plans	N	√	30.42	6.08	36.50	32.00	6.40	38.40
Application check and comfort/ 6 year letter for non complete works	N	√	62.50	12.50	75.00	65.75	13.15	78.90
Building control information including Solicitor's enquiries	N	√	66.67	13.33	80.00	70.17	14.03	84.20
Copy of Decision Notice	N	√	13.33	2.67	16.00	14.00	2.80	16.80
Copy of Completion Certificate	N	√	66.67	13.33	80.00	70.17	14.03	84.20
Demolition Notice	N		280.00	0.00	280.00	294.00	0.00	294.00
<b>BUILDING CONTROL FEES</b>	N							
Standard Domestic Charges for Estimate of costs less than £200,000	N							
<u>Loft conversions &lt; 40m²</u>	N							
Full plan	N	√	238.67	47.73	286.40	250.75	50.15	300.90
Inspection charge	N	√	358.00	71.60	429.60	376.00	75.20	451.20
Full Plan & Inspection Charge	N	√	596.67	119.33	716.00	626.75	125.35	752.10
<u>Loft conversions 40m² - 60m²</u>	N							
Full plan	N	√	285.83	57.17	343.00	300.25	60.05	360.30

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Inspection charge	N	✓	429.17	85.83	515.00	450.75	90.15	540.90
Full Plan & Inspection Charge	N	✓	715.00	143.00	858.00	751.00	150.20	901.20
<u>Each additional 20m<sup>2</sup> over 60m<sup>2</sup></u>	N							
Full plan	N	✓	26.67	5.33	32.00	28.17	5.63	33.80
Inspection charge	N	✓	40.00	8.00	48.00	42.00	8.40	50.40
Full Plan & Inspection Charge	N	✓	66.67	13.33	80.00	70.17	14.03	84.20
<u>Extension &lt;6m<sup>2</sup></u>	N							
Full plan	N	✓	209.17	41.83	251.00	219.75	43.95	263.70
Inspection charge	N	✓	313.33	62.67	376.00	329.00	65.80	394.80
Full Plan & Inspection Charge	N	✓	522.50	104.50	627.00	548.75	109.75	658.50
<u>Extension 6m<sup>2</sup> - 40m<sup>2</sup></u>	N							
Full plan	N	✓	242.50	48.50	291.00	254.75	50.95	305.70
Inspection charge	N	✓	363.33	72.67	436.00	381.50	76.30	457.80
Full Plan & Inspection Charge	N	✓	605.83	121.17	727.00	636.25	127.25	763.50
<u>Extension 40m<sup>2</sup> - 60m<sup>2</sup></u>	N							
Full plan	N	✓	297.50	59.50	357.00	312.42	62.48	374.90
Inspection charge	N	✓	445.83	89.17	535.00	468.25	93.65	561.90
Full Plan & Inspection Charge	N	✓	743.33	148.67	892.00	780.67	156.13	936.80
<u>Extension 60m<sup>2</sup> - 100m<sup>2</sup></u>	N							
Full plan	N	✓	385.00	77.00	462.00	404.33	80.87	485.20
Inspection charge	N	✓	577.50	115.50	693.00	606.42	121.28	727.70
Full Plan & Inspection Charge	N	✓	962.50	192.50	1,155.00	1,010.75	202.15	1,212.90
<u>Each additional 20m<sup>2</sup> over 100m<sup>2</sup></u>	N							
Full plan	N	✓	26.67	5.33	32.00	28.17	5.63	33.80
Inspection charge	N	✓	40.00	8.00	48.00	42.00	8.40	50.40
Full Plan & Inspection Charge	N	✓	66.67	13.33	80.00	70.17	14.03	84.20
<u>Basements as extension above plus</u>	N							
Full plan	N	✓	143.33	28.67	172.00	150.50	30.10	180.60
Inspection charge	N	✓	215.00	43.00	258.00	225.83	45.17	271.00
Full Plan & Inspection Charge	N	✓	358.33	71.67	430.00	376.33	75.27	451.60
<u>Attached garage &lt;30m<sup>2</sup></u>	N							
Full plan	N	✓	175.83	35.17	211.00	184.75	36.95	221.70
Inspection charge	N	✓	264.17	52.83	317.00	277.42	55.48	332.90
Full Plan & Inspection Charge	N	✓	440.00	88.00	528.00	462.17	92.43	554.60
<u>Detached garage 30m<sup>2</sup> - 60m<sup>2</sup></u>	N							
Full plan	N	✓	175.83	35.17	211.00	184.75	36.95	221.70
Inspection charge	N	✓	264.17	52.83	317.00	277.42	55.48	332.90
Full Plan & Inspection Charge	N	✓	440.00	88.00	528.00	462.17	92.43	554.60
<u>Through lounge</u>	N							
Full plan	N	✓	99.17	19.83	119.00	104.25	20.85	125.10
Inspection charge	N	✓	148.33	29.67	178.00	155.83	31.17	187.00
Full Plan & Inspection Charge	N	✓	247.50	49.50	297.00	260.08	52.02	312.10
<u>Removal of chimney breasts</u>	N							
Full plan	N	✓	99.17	19.83	119.00	104.25	20.85	125.10
Inspection charge	N	✓	148.33	29.67	178.00	155.83	31.17	187.00
Full Plan & Inspection Charge	N	✓	247.50	49.50	297.00	260.08	52.02	312.10
<u>Installation of new wc/shower/utility</u>	N							
Full plan	N	✓	99.17	19.83	119.00	104.25	20.85	125.10
Inspection charge	N	✓	148.33	29.67	178.00	155.83	31.17	187.00

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Full Plan & Inspection Charge	N	V	247.50	49.50	297.00	260.08	52.02	312.10
<u>Garage conversion</u>	N							
Full plan	N	V	175.83	35.17	211.00	184.75	36.95	221.70
Inspection charge	N	V	264.17	52.83	317.00	277.42	55.48	332.90
Full Plan & Inspection Charge	N	V	440.00	88.00	528.00	462.17	92.43	554.60
<u>Replacement windows up to 5 windows</u>	N							
Full plan	N	V	88.33	17.67	106.00	92.83	18.57	111.40
Inspection charge	N	V	132.50	26.50	159.00	139.25	27.85	167.10
Full Plan & Inspection Charge	N	V	220.83	44.17	265.00	232.08	46.42	278.50
<u>per extra 10 windows</u>	N							
Full plan	N	V	39.17	7.83	47.00	41.25	8.25	49.50
Inspection charge	N	V	55.83	11.17	67.00	58.75	11.75	70.50
Full Plan & Inspection Charge	N	V	95.00	19.00	114.00	100.00	20.00	120.00
<u>Re-roofing</u>	N							
Full plan	N	V	121.67	24.33	146.00	127.83	25.57	153.40
Inspection charge	N	V	181.67	36.33	218.00	190.83	38.17	229.00
Full Plan & Inspection Charge	N	V	303.34	60.66	364.00	318.66	63.74	382.40
<u>New wiring (non competent person)</u>	N							
Full plan	N	V	121.67	24.33	146.00	127.83	25.57	153.40
Inspection charge	N	V	181.67	36.33	218.00	190.83	38.17	229.00
Full Plan & Inspection Charge	N	V	303.34	60.66	364.00	318.66	63.74	382.40
<u>Discount for each multiple works above</u>	N							
Full plan	N	V	35.83	7.17	43.00	37.75	7.55	45.30
Inspection charge	N	V	53.33	10.67	64.00	56.00	11.20	67.20
Full Plan & Inspection Charge	N	V	89.16	17.84	107.00	93.75	18.75	112.50
<b><u>NEW BUILD DWELLINGS</u></b>	N							
(<300m² per dwelling)	N							
<u>1 new dwelling</u>	N							
Full plan	N	V	363.33	72.67	436.00	381.50	76.30	457.80
Inspection charge	N	V	545.00	109.00	654.00	572.33	114.47	686.80
Full Plan & Inspection Charge	N	V	908.33	181.67	1,090.00	953.83	190.77	1,144.60
<u>2-5 dwellings per extra dwelling</u>	N							
Full plan	N	V	121.67	24.33	146.00	127.83	25.57	153.40
Inspection charge	N	V	165.83	33.17	199.00	174.25	34.85	209.10
Full Plan & Inspection Charge	N	V	287.50	57.50	345.00	302.08	60.42	362.50
<u>6 -20 new dwellings per extra dwelling</u>	N							
Full plan	N	V	847.50	169.50	1,017.00	889.92	177.98	1,067.90
Inspection charge	N	V	1,205.00	241.00	1,446.00	1,265.33	253.07	1,518.40
Full Plan & Inspection Charge	N	V	2,052.50	410.50	2,463.00	2,155.25	431.05	2,586.30
<u>Extra dwelling over 5</u>	N							
Full plan	N	V	88.33	17.67	106.00	92.83	18.57	111.40
Inspection charge	N	V	132.50	26.50	159.00	139.25	27.85	167.10
Full Plan & Inspection Charge	N	V	220.83	44.17	265.00	232.08	46.42	278.50
<u>Flat conversion to form 2 flats</u>	N							
Full plan	N	V	296.67	59.33	356.00	311.75	62.35	374.10
Inspection charge	N	V	445.83	89.17	535.00	468.25	93.65	561.90
Full Plan & Inspection Charge	N	V	742.50	148.50	891.00	780.00	156.00	936.00
<u>Plus for each additional flat</u>	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Full plan	N	V	88.33	17.67	106.00	92.83	18.57	111.40
Inspection charge	N	V	132.50	26.50	159.00	139.25	27.85	167.10
Full Plan & Inspection Charge	N	V	220.83	44.17	265.00	232.08	46.42	278.50
Other works -Estimate of cost:	N							
<£5000	N							
Full plan	N	V	102.50	20.50	123.00	107.75	21.55	129.30
Inspection charge	N	V	155.83	31.17	187.00	163.75	32.75	196.50
£5001 - £10,000	N							
Full plan	N	V	123.33	24.67	148.00	129.50	25.90	155.40
Inspection charge	N	V	185.83	37.17	223.00	195.25	39.05	234.30
£10,001 - £20,000	N							
Full plan	N	V	175.83	35.17	211.00	184.75	36.95	221.70
Inspection charge	N	V	264.17	52.83	317.00	277.42	55.48	332.90
£20,001 - £30,000	N							
Full plan	N	V	227.50	45.50	273.00	238.92	47.78	286.70
Inspection charge	N	V	341.67	68.33	410.00	358.83	71.77	430.60
£30,001 - £40,000	N							
Full plan	N	V	279.17	55.83	335.00	293.25	58.65	351.90
Inspection charge	N	V	419.17	83.83	503.00	440.25	88.05	528.30
£40,001 - £50,000	N							
Full plan	N	V	330.00	66.00	396.00	346.50	69.30	415.80
Inspection charge	N	V	495.83	99.17	595.00	520.75	104.15	624.90
£50,001 - £60,000	N							
Full plan	N	V	372.50	74.50	447.00	391.25	78.25	469.50
Inspection charge	N	V	558.33	111.67	670.00	586.33	117.27	703.60
£60,001 - £70,000	N							
Full plan	N	V	414.17	82.83	497.00	434.92	86.98	521.90
Inspection charge	N	V	620.83	124.17	745.00	651.92	130.38	782.30
£70,001 - £80,000	N							
Full plan	N	V	455.00	91.00	546.00	477.83	95.57	573.40
Inspection charge	N	V	683.33	136.67	820.00	717.50	143.50	861.00
£80,001 - £90,000	N							
Full plan	N	V	495.83	99.17	595.00	520.75	104.15	624.90
Inspection charge	N	V	745.00	149.00	894.00	782.33	156.47	938.80
£90,001 - £100,000	N							
Full plan	N	V	537.50	107.50	645.00	564.42	112.88	677.30
Inspection charge	N	V	830.83	166.17	997.00	872.42	174.48	1,046.90
£100,001 - £120,000	N							
Full plan	N	V	579.17	115.83	695.00	608.25	121.65	729.90
Inspection charge	N	V	867.50	173.50	1,041.00	910.92	182.18	1,093.10
£120,001 - £140,000	N							
Full plan	N	V	620.83	124.17	745.00	651.92	130.38	782.30
Inspection charge	N	V	930.00	186.00	1,116.00	976.50	195.30	1,171.80
£140,001 - £160,000	N							
Full plan	N	V	662.50	132.50	795.00	695.75	139.15	834.90
Inspection charge	N	V	991.67	198.33	1,190.00	1,041.33	208.27	1,249.60
£160,001 - £180,000	N							
Full plan	N	V	702.50	140.50	843.00	737.75	147.55	885.30
Inspection charge	N	V	1,053.33	210.67	1,264.00	1,106.00	221.20	1,327.20

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
£180,001 - £200,000	N							
Full plan	N	✓	745.00	149.00	894.00	782.33	156.47	938.80
Inspection charge	N	✓	1,116.67	223.33	1,340.00	1,172.67	234.53	1,407.20
<u>Standard Non Domestic Charges for work less than £200,000</u>	N							
<u>Non Domestic New Builds &amp; extensions up to 100m²</u>	N							
<u>Other Residential/Institutional/Assembly/Recreational (&lt;6m²)</u>	N							
Full plan	N	✓	209.17	41.83	251.00	219.75	43.95	263.70
Inspection charge	N	✓	313.33	62.67	376.00	329.00	65.80	394.80
Full Plan & Inspection Charge	N	✓	522.50	104.50	627.00	548.75	109.75	658.50
<u>Industrial and Storage(&lt;6m²)</u>	N							
Full plan	N	✓	143.33	28.67	172.00	150.50	30.10	180.60
Inspection charge	N	✓	215.00	43.00	258.00	225.83	45.17	271.00
Full Plan & Inspection Charge	N	✓	358.33	71.67	430.00	376.33	75.27	451.60
<u>Office and Shops(&lt;6m²)</u>	N							
Full plan	N	✓	209.17	41.83	251.00	219.75	43.95	263.70
Inspection charge	N	✓	313.33	62.67	376.00	329.00	65.80	394.80
Full Plan & Inspection Charge	N	✓	522.50	104.50	627.00	548.75	109.75	658.50
<u>Other Residential/Institutional/Assembly/Recreational (&lt;6-40m²)</u>	N							
Full plan	N	✓	285.83	57.17	343.00	300.25	60.05	360.30
Inspection charge	N	✓	429.17	85.83	515.00	450.75	90.15	540.90
Full Plan & Inspection Charge	N	✓	715.00	143.00	858.00	751.00	150.20	901.20
<u>Industrial and Storage(&lt;6-40m²)</u>	N							
Full plan	N	✓	209.17	41.83	251.00	219.75	43.95	263.70
Inspection charge	N	✓	313.33	62.67	376.00	329.00	65.80	394.80
Full Plan & Inspection Charge	N	✓	522.50	104.50	627.00	548.75	109.75	658.50
<u>Office and Shops(&lt;6-40m²)</u>	N							
Full plan	N	✓	242.50	48.50	291.00	254.75	50.95	305.70
Inspection charge	N	✓	385.00	77.00	462.00	404.33	80.87	485.20
Full Plan & Inspection Charge	N	✓	627.50	125.50	753.00	659.08	131.82	790.90
<u>Other Residential/Institutional/Assembly/Recreational (&lt;40-100m²)</u>	N							
Full plan	N	✓	484.17	96.83	581.00	508.42	101.68	610.10
Inspection charge	N	✓	725.83	145.17	871.00	762.25	152.45	914.70
Full Plan & Inspection Charge	N	✓	1,210.00	242.00	1,452.00	1,270.67	254.13	1,524.80
<u>Industrial and Storage(&lt;40-100m²)</u>	N							
Full plan	N	✓	330.00	66.00	396.00	346.50	69.30	415.80
Inspection charge	N	✓	495.00	99.00	594.00	519.83	103.97	623.80
Full Plan & Inspection Charge	N	✓	825.00	165.00	990.00	866.33	173.27	1,039.60
<u>Office and Shops(&lt;40-100m²)</u>	N							
Full plan	N	✓	385.00	77.00	462.00	404.33	80.87	485.20
Inspection charge	N	✓	577.50	115.50	693.00	606.42	121.28	727.70
Full Plan & Inspection Charge	N	✓	962.50	192.50	1,155.00	1,010.75	202.15	1,212.90
<u>Shop Fit out each 100m2 or part</u>	N							
Full plan	N	✓	143.33	28.67	172.00	150.50	30.10	180.60
Inspection charge	N	✓	215.00	43.00	258.00	225.83	45.17	271.00
Full Plan & Inspection Charge	N	✓	358.33	71.67	430.00	376.33	75.27	451.60
<u>Shop Front</u>	N							
Full plan	N	✓	110.00	22.00	132.00	115.50	23.10	138.60
Inspection charge	N	✓	165.00	33.00	198.00	173.33	34.67	208.00
Full Plan & Inspection Charge	N	✓	275.00	55.00	330.00	288.83	57.77	346.60

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Office Partitioning per 50m run</u>	N							
Full plan	N	✓	110.00	22.00	132.00	115.50	23.10	138.60
Inspection charge	N	✓	165.00	33.00	198.00	173.33	34.67	208.00
Full Plan & Inspection Charge	N	✓	275.00	55.00	330.00	288.83	57.77	346.60
<u>New Windows up to 10</u>	N							
Full plan	N	✓	110.00	22.00	132.00	115.50	23.10	138.60
Inspection charge	N	✓	165.00	33.00	198.00	173.33	34.67	208.00
Full Plan & Inspection Charge	N	✓	275.00	55.00	330.00	288.83	57.77	346.60
<u>Per Extra 10</u>	N							
Full plan	N	✓	38.33	7.67	46.00	40.33	8.07	48.40
Inspection charge	N	✓	55.00	11.00	66.00	57.83	11.57	69.40
Full Plan & Inspection Charge	N	✓	93.33	18.67	112.00	98.16	19.64	117.80
<u>Mezzanine Floor per 500m2 or part</u>	N							
Full plan	N	✓	220.83	44.17	265.00	231.92	46.38	278.30
Inspection charge	N	✓	330.00	66.00	396.00	346.50	69.30	415.80
Full Plan & Inspection Charge	N	✓	550.83	110.17	661.00	578.42	115.68	694.10
Other Works-Estimate of cost:	N							
<£5,000	N							
Full plan	N	✓	102.50	20.50	123.00	107.75	21.55	129.30
Inspection charge	N	✓	155.83	31.17	187.00	163.75	32.75	196.50
£5001-10,000	N							
Full plan	N	✓	123.33	24.67	148.00	129.50	25.90	155.40
Inspection charge	N	✓	185.83	37.17	223.00	195.25	39.05	234.30
£10,001-£20,000	N							
Full plan	N	✓	175.83	35.17	211.00	184.75	36.95	221.70
Inspection charge	N	✓	264.17	52.83	317.00	277.42	55.48	332.90
£20,001-£30,000	N							
Full plan	N	✓	227.50	45.50	273.00	238.92	47.78	286.70
Inspection charge	N	✓	341.67	68.33	410.00	358.83	71.77	430.60
£30,001-£40,000	N							
Full plan	N	✓	279.17	55.83	335.00	293.25	58.65	351.90
Inspection charge	N	✓	419.17	83.83	503.00	440.25	88.05	528.30
£40,001-£50,000	N							
Full plan	N	✓	330.00	66.00	396.00	346.50	69.30	415.80
Inspection charge	N	✓	495.83	99.17	595.00	520.75	104.15	624.90
£50,001-£60,000	N							
Full plan	N	✓	372.50	74.50	447.00	391.25	78.25	469.50
Inspection charge	N	✓	558.33	111.67	670.00	586.33	117.27	703.60
£60,001-£70,000	N							
Full plan	N	✓	414.17	82.83	497.00	434.92	86.98	521.90
Inspection charge	N	✓	620.83	124.17	745.00	651.92	130.38	782.30
£70,001-£80,000	N							
Full plan	N	✓	453.33	90.67	544.00	476.00	95.20	571.20
Inspection charge	N	✓	680.83	136.17	817.00	714.92	142.98	857.90
£80,001-£90,000	N							
Full plan	N	✓	495.83	99.17	595.00	520.75	104.15	624.90
Inspection charge	N	✓	745.00	149.00	894.00	782.33	156.47	938.80
£90,001-£100,000	N							
Full plan	N	✓	537.50	107.50	645.00	564.42	112.88	677.30

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Inspection charge	N	✓	805.83	161.17	967.00	846.25	169.25	1,015.50
£100,001-£120,000	N	✓						
Full plan	N	✓	579.17	115.83	695.00	608.25	121.65	729.90
Inspection charge	N	✓	867.50	173.50	1,041.00	910.92	182.18	1,093.10
£120,001-£140,000	N	✓						
Full plan	N	✓	620.83	124.17	745.00	651.92	130.38	782.30
Inspection charge	N	✓	930.00	186.00	1,116.00	976.50	195.30	1,171.80
£140,001-£160,000	N	✓						
Full plan	N	✓	662.50	132.50	795.00	695.75	139.15	834.90
Inspection charge	N	✓	992.50	198.50	1,191.00	1,042.25	208.45	1,250.70
£160,001-£180,000	N	✓						
Full plan	N	✓	702.50	140.50	843.00	737.75	147.55	885.30
Inspection charge	N	✓	1,053.33	210.67	1,264.00	1,106.00	221.20	1,327.20
£180,001-£200,000	N	✓						
Full plan	N	✓	745.00	149.00	894.00	782.33	156.47	938.80
Inspection charge	N	✓	1,116.83	223.37	1,340.20	1,172.75	234.55	1,407.30
PLANNING APPLICATION FEES								
Prior Approval under the General Permitted Development Order (Amendment) 2013	Y							
<i>An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order</i>	Y		80.00	0.00	80.00	80.00	0.00	80.00
Application Type	Y							
Householder	Y							
<i>Relating to one dwelling</i>	Y		206.00	0.00	206.00	206.00	0.00	206.00
<i>Relating to 2 or more dwellings</i>	Y		407.00	0.00	407.00	407.00	0.00	407.00
<i>Certificate of Lawfulness</i>	Y							
<i>Section 191 (1) (c) - Establish Use</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Section 191 (1) (a) or (b) - Existing per unit</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Section 191 (1) (a) or (b) - Existing 50 units</i>	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Section 191 (1) (a) or (b) - Existing 51 and over units - per unit</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Section 192 - Proposed</i>	Y		Half full fee	0.00	Half full fee	Half full fee	0.00	Half full fee
Outline	Y							
<i>Site area not exceeding 2.5 ha - per 0.1ha</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Site area of 2.5 ha</i>	Y		11,432.00	0.00	11,432.00	11,432.00	0.00	11,432.00
<i>Site in excess of 2.5ha - per 0.1ha</i>	Y		Max 150,000	0.00	Max 150,000	Max 150,000	0.00	Max 150,000
Dwellings	Y							
<i>Per dwelling created - below 50</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>50 dwellings</i>	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Per dwelling - above 50</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Change of use</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
Other buildings	Y							
<i>No additional floor space and Floor space up to 40 sq. m</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Floor space between 40 sq. m. and 75 sq. m.</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Floor space between 75 sq. m. and 3750 sq. m. - for each additional 75 sq. m.</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>3750 sq. m. created</i>	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Each additional 75 sq. m. (or part thereof) above 3750 sq. m.</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Erection, on land used for the purpose of agriculture	Y							
<i>Works up to 465 sq. m.</i>	Y		96.00	0.00	96.00	96.00	0.00	96.00
<i>Floor space between 465 sq. m. and 540 sq. m.</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Floor space between 540 sq. m. and 4215 sq. m. - for each additional 75 sq. m</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>4215 sq. m. created</i>	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Each additional 75 sq. m. (or part thereof) above 3750 sq. m.</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Erection of glasshouses on land used for the purposes of agriculture	Y							
<i>Works up to 465 sq. m.</i>	Y		96.00	0.00	96.00	96.00	0.00	96.00
<i>Works creating more than 465 sq. m.</i>	Y		2,580.00	0.00	2,580.00	2,580.00	0.00	2,580.00
The erection, alteration or replacement of plant or machinery	Y							
<i>Site area not exceeding 5ha- each 0.1ha or part thereof</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Site area of 5ha</i>	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Site area in excess of 5ha - each additional 0.1ha or part thereof</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area</i>	Y		£234 up to a max of £2028	0.00	£234 up to a max of £2028	£234 up to a max of £2028	0.00	£234 up to a max of £2028
Operations connected with exploratory drilling for oil or natural gas	Y							
<i>Site area not exceeding 7.5 ha - for each 0.1 ha of site area</i>	Y		508.00	0.00	508.00	508.00	0.00	508.00
<i>Site area of 7.5 ha</i>	Y		38,070.00	0.00	38,070.00	38,070.00	0.00	38,070.00
<i>Per 0.1ha in excess of 7.5ha</i>	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Winning and working of materials	Y							
<i>Per 0.1 ha site area to maximum 15 ha</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Site area of 15 ha</i>	Y		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
<i>Per 0.1 ha site area in excess of 15 ha</i>	Y		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.	Y							
<i>Per 0.1 ha site area to maximum 15 ha</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Site area of 15 ha</i>	Y		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
<i>Per 0.1 ha site area in excess of 15 ha</i>	Y		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
Construction of car parks, service roads and access for the purpose of a single undertaking	Y		234.00	0.00	234.00	234.00	0.00	234.00
Extant Planning Permission	Y							
<i>Householder</i>	Y		68.40	0.00	68.40	68.40	0.00	68.40
<i>Major development</i>	Y		690.00	0.00	690.00	690.00	0.00	690.00
<i>All other applications</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Non-Material Amendment</i>	Y		0.00					
<i>Householder</i>	Y		34.00	0.00	34.00	34.00	0.00	34.00
<i>All other applications</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Minor Material Amendment</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Reserved matters</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>For non-compliance with conditions, variation or renewal of a temporary permission</i>	Y		234.00	0.00	234.00	234.00	0.00	234.00
<i>Householder</i>	Y		34.00	0.00	34.00	34.00	0.00	34.00
<i>All other applications</i>	Y		116.00	0.00	116.00	116.00	0.00	116.00
<i>Playing Fields</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
<i>Telecoms prior approval</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Buildings and roads constructed under PD for agriculture/forestry</i>	Y		96.00	0.00	96.00	96.00	0.00	96.00
<i>Demolition prior approval</i>	Y		96.00	0.00	96.00	96.00	0.00	96.00
<i>Advert to premises</i>	Y		132.00	0.00	132.00	132.00	0.00	132.00
<i>Directional advert</i>	Y		132.00	0.00	132.00	132.00	0.00	132.00
<i>All other adverts</i>	Y		462.00	0.00	462.00	462.00	0.00	462.00
Request for written confirmation of compliance with condition(s)	No		350.00	0.00	350.00	367.50	0.00	367.50
Coordinated Development Process & Sustainability Assessment Services- Development Control								
Permission in Principal	N		£402.00 per 0.1 ha		£402.00 per 0.1ha	£423 per 0.1 ha		£423 per 0.1ha
Coordinated Plan Drawing and Approval Service	N							
N.B. 20% discount on Building Control Application fees included in the fees shown below.	N							
Single Storey Extension	N	✓	1,708.33	341.67	2,050.00	1,793.83	358.77	2,152.60
Two Storey Extension	N	✓	2,083.33	416.67	2,500.00	2,187.50	437.50	2,625.00
Loft Conversion	N	✓	1,999.17	399.83	2,399.00	2,099.25	419.85	2,519.10
Combination Loft & Extension	N	✓	3,166.67	633.33	3,800.00	3,325.17	665.03	3,990.20
Lawful Development Certificate	N	✓	95.83	19.17	115.00	100.75	20.15	120.90
CONTAMINATED LAND INFORMATION								
Contaminated Land Enquiry - Site History - where no records held	N		50.00	0.00	50.00	52.50	0.00	52.50
Contaminated Land Enquiry - Site History - where records are held	N		150.00	0.00	150.00	157.50	0.00	157.50
DEVELOPMENT CONTROL SERVICES								
Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)	N		62.00	0.00	62.00	65.10	0.00	65.10
Providing written confirmation of compliance with planning permission, including a site visit.	N	✓	291.67	58.33	350.00	306.33	61.27	367.60
London Local Authorities (Charges for Stopping Up Orders) Regulations 2000	N		2,955.00	0.00	2,955.00	3,102.80	0.00	3,102.80
PUBLIC REGISTER COPIES								
IPC Authorised Premises Provision of copies – per premise – per officer half hour or part thereof	N		26.10	0.00	26.10	27.50	0.00	27.50
Environmental Regulation of Industrial Plant	N		Price on Application			Price on Application		
Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003	N		1,066.00	0.00	1,066.00	1,119.30	0.00	1,119.30
DESIGN PANEL FEES	N							
First Meeting:	N							
Design Workshop	N	✓	3,000.00	600.00	3,600.00	4,000.00	800.00	4,800.00
Design Review	N	✓	4,000.00	800.00	4,800.00	4,000.00	800.00	4,800.00
Minor Major	N	✓	1,000.00	200.00	1,200.00	1,050.00	210.00	1,260.00
Desktop Meeting	N	✓	1,541.67	308.33	1,850.00	1,750.00	350.00	2,100.00
Follow Up Meeting/s	N							
Design Workshop	N	✓	2,500.00	500.00	3,000.00	3,000.00	600.00	3,600.00
Design Review	N	✓	2,500.00	500.00	3,000.00	3,000.00	600.00	3,600.00
Design Meeting	N	✓	1,500.00	300.00	1,800.00	1,750.00	350.00	2,100.00
	N							

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Charge where planning application found to be invalid	N		20% of application fee			20% of application fee		
ENVIRONMENTAL PERMITTING (PPC)								
<i>Statutory fee (set by DEFRA)</i>	Y							
<i>LAPPC Application Fees:</i>	Y							
<i>Application for an environmental permit part B - Standard Activities</i>	Y		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
<i>Additional Fee for operating without a permit</i>	Y		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
<i>PVRI, SWOB and Dry Cleaners Reduced Fee Activities</i>	Y		148.00	0.00	148.00	148.00	0.00	148.00
<i>PVRI &amp; II Combined</i>	Y		246.00	0.00	246.00	246.00	0.00	246.00
<i>VRs and Other Reduced Fee Activities</i>	Y		346.00	0.00	346.00	346.00	0.00	346.00
<i>Reduced fee activities: Additional fee for operating without a permit</i>	Y		68.00	0.00	68.00	68.00	0.00	68.00
<i>Mobile screening and crushing plant</i>	Y		346.00	0.00	346.00	346.00	0.00	346.00
<i>Application fee for mobile crusher 3rd - 7th Permit</i>	Y		346.00	0.00	346.00	346.00	0.00	346.00
<i>Application fee for mobile crusher 8th Permit and higher</i>	Y		346.00	0.00	346.00	346.00	0.00	346.00
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>	Y		297.00	0.00	297.00	297.00	0.00	297.00
<i>LAPPC Annual Subsistence Charge</i>	Y							
<i>Standard Processes- Low Risk</i>	Y		739.00	0.00	739.00	739.00	0.00	739.00
<i>Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B &amp; Waste installation</i>	Y		99.00	0.00	99.00	99.00	0.00	99.00
<i>Standard Processes- Medium Risk</i>	Y		1,111.00	0.00	1,111.00	1,111.00	0.00	1,111.00
<i>Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B &amp; Waste installation</i>	Y		149.00	0.00	149.00	149.00	0.00	149.00
<i>Standard Processes- High Risk</i>	Y		1,672.00	0.00	1,672.00	1,672.00	0.00	1,672.00
<i>Standard Processes- High Risk - Additional charge where a permit is for a combined Part B &amp; Waste installation</i>	Y		198.00	0.00	198.00	198.00	0.00	198.00
<i>Annual Subsistence Fee - Reduced Fee Activity - Low Risk</i>	Y		76.00	0.00	76.00	76.00	0.00	76.00
<i>Annual Subsistence Fee - Reduced Fee Activity - Medium Risk</i>	Y		151.00	0.00	151.00	151.00	0.00	151.00
<i>Annual Subsistence Fee - Reduced Fee Activity - High Risk</i>	Y		227.00	0.00	227.00	227.00	0.00	227.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk</i>	Y		108.00	0.00	108.00	108.00	0.00	108.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk</i>	Y		216.00	0.00	216.00	216.00	0.00	216.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk</i>	Y		326.00	0.00	326.00	326.00	0.00	326.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Low Risk</i>	Y		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Medium Risk</i>	Y		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - High Risk</i>	Y		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing - Low Risk</i>	Y		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing - Medium Risk</i>	Y		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Mobile Crushing - High Risk</i>	Y		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk</i>	Y		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk</i>	Y		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk</i>	Y		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing 8th &amp; subsequent permits - Low Risk</i>	Y		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing 8th &amp; subsequent permits - Medium Risk</i>	Y		349.00	0.00	349.00	349.00	0.00	349.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
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<i>Annual Subsistence Fee - Mobile Crushing 8th &amp; subsequent permits - High Risk</i>	Y		524.00	0.00	524.00	524.00	0.00	524.00
<i>Late payment fee</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts</i>	Y		99.00	0.00	99.00	99.00	0.00	99.00
<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>	Y							
<i>Transfer &amp; Surrender</i>	Y							
<i>Standard process transfer</i>	Y		162.00	0.00	162.00	162.00	0.00	162.00
<i>Standard process partial transfer</i>	Y		476.00	0.00	476.00	476.00	0.00	476.00
<i>New operator at low risk reduced fee activity</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<i>Surrender: all Part B activities</i>	Y							
<i>Reduced fee activities: transfer</i>	Y							
<i>Reduced fee activities: partial transfer</i>	Y		45.00	0.00	45.00	45.00	0.00	45.00
<i>Temporary transfer for mobiles: first transfer</i>	Y		51.00	0.00	51.00	51.00	0.00	51.00
<i>Temporary transfer for mobiles: repeat following enforcement or warning</i>	Y		51.00	0.00	51.00	51.00	0.00	51.00
<i>Substantial Change</i>	Y							
<i>Standard process</i>	Y		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
<i>Standard process where the substantial change results in a new PPC activity</i>	Y		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
<i>Reduced fee activities</i>	Y		98.00	0.00	98.00	98.00	0.00	98.00
<i>LA-IPPC Charges:</i>	Y							
<i>Application</i>	Y		3,218.00	0.00	3,218.00	3,218.00	0.00	3,218.00
<i>Additional fee for operating without a permit</i>	Y		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
<i>Annual subsistence fee: Low risk</i>	Y		1,384.00	0.00	1,384.00	1,384.00	0.00	1,384.00
<i>Annual subsistence fee: Medium risk</i>	Y		1,541.00	0.00	1,541.00	1,541.00	0.00	1,541.00
<i>Annual subsistence fee: High risk</i>	Y		2,233.00	0.00	2,233.00	2,233.00	0.00	2,233.00
<i>Late payment fee</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Substantial variation</i>	Y		1,309.00	0.00	1,309.00	1,309.00	0.00	1,309.00
<i>Transfer</i>	Y		225.00	0.00	225.00	225.00	0.00	225.00
<i>Partial transfer</i>	Y		668.00	0.00	668.00	668.00	0.00	668.00
<i>Surrender</i>	Y		668.00	0.00	668.00	668.00	0.00	668.00
<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>	Y							
ADOPTED ROAD ENQUIRIES								
Single Property	N		48.50	0.00	48.50	48.50	0.00	48.50
Site comprising multiple properties	N		97.00	0.00	97.00	97.00	0.00	97.00
TEMPORARY TRAFFIC ORDER								
TTO / Notice Standard Charge	N		2,610.00	0.00	2,610.00	2,610.00	0.00	2,610.00
Road Closure for Filming (Notice & Order)	N		900.00	0.00	900.00	900.00	0.00	900.00
Site visit to agree TM for filming road closure, where required.	N		115.00	0.00	115.00	120.80	0.00	120.80
A Special Event Orders - (excluding community street parties)	N		900.00	0.00	900.00	900.00	0.00	900.00
Temporary Traffic Orders to support Major Events (over 10,000 people)	N		4,520.00	0.00	4,520.00	4,746.00	0.00	4,746.00
Approval by the Highway authority to close a road for a street party or other event on the highway (including provision of road closure barriers by the authority)	N		Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>TRANSPORTATION PLANNING</b>								
S115E Licence - single site	N		900.00	0.00	900.00	900.00	0.00	900.00
S115E Licence - for each additional site on same licence	N		100.00	0.00	100.00	105.00	0.00	105.00
<b>TRANSPORTATION SERVICES</b>								
Monitoring outputs of travel plans secured by S106 Obligations - Framework Travel Plan	N		Flat contribution of £2,500 + annual contribution of £500 for the life of the travel plan			Flat contribution of £2,625 + annual contribution of £525 for the life of the travel plan		
Monitoring outputs of travel plans secured by S106 Obligations - Single Phase of Development	N		5,000.00	0.00	5,000.00	5,250.00	0.00	5,250.00
S247 Stopping-Up Order - Relating to Minor Planning Application	N		3,915.00	0.00	3,915.00	3,915.00	0.00	3,915.00
S247 Stopping-Up Order - Relating to Major Planning Application	N		6,525.00	0.00	6,525.00	6,525.00	0.00	6,525.00
Mobility assessment to support application for disabled parking bay	N		250.00	0.00	250.00	262.50	0.00	262.50
Application for temporary directional signage	N		120.00	0.00	120.00	126.00	0.00	126.00
Temporary directional signs returnable deposit to cover costs in removing the signs in default	N		100.00	0.00	100.00	105.00	0.00	105.00
Requests for Advice and Policy Guidance on Directional Signs	N		60.00	0.00	60.00	63.00	0.00	63.00
Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)	N		Flat rate of £3,500.00 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue			Flat rate of £3,675 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street		
Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)	N		Flat rate of £3,500.00 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue			Flat rate of £3,675 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street		
<b>Enforcement of Temporary Traffic Orders - Resident &amp; Business bays, waiting and loading:</b>								
Admin fee	N		104.65	0.00	104.70	109.90	0.00	109.90
Cancellation charge	N		51.81	0.00	51.81	54.50	0.00	54.50
Enforcement by Civil Enforcement Officer per day	N		74.78	0.00	74.78	78.60	0.00	78.60
Cost of an Enforcement notice	N	V	31.76	6.35	38.11	33.42	6.68	40.10
Use of removal vehicle (per removal)	Y		200.00	0.00	200.00	200.00	0.00	200.00
Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits	Y							
<u>Lorry parking prices</u>	N	V						
Rigid vehicles	N							
1 day	N	V	16.05	3.21	19.26	16.92	3.38	20.30
2 days	N	V	32.02	6.40	38.42	33.75	6.75	40.50
3 days	N	V	48.24	9.65	57.89	50.75	10.15	60.90
4 days	N	V	64.29	12.86	77.15	67.58	13.52	81.10
5 days	N	V	80.34	16.07	96.41	84.42	16.88	101.30
6 days	N	V	96.31	19.26	115.57	101.25	20.25	121.50
1 week	N	V	103.86	20.77	124.63	109.08	21.82	130.90
1 month	N	V	415.52	83.10	498.62	436.33	87.27	523.60
3 months	N	V	1,246.48	249.30	1,495.78	1,308.92	261.78	1,570.70
<b>Articulated vehicles</b>	N							
1 day	N	V	18.97	3.79	22.76	20.00	4.00	24.00
2 days	N	V	37.68	7.54	45.22	39.58	7.92	47.50
3 days	N	V	56.73	11.35	68.08	59.58	11.92	71.50
4 days	N	V	75.62	15.12	90.74	79.50	15.90	95.40
5 days	N	V	94.42	18.88	113.30	99.17	19.83	119.00
6 days	N	V	113.30	22.66	135.96	119.00	23.80	142.80

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
1 week	N	✓	122.74	24.55	147.29	128.92	25.78	154.70
1 month	N	✓	490.97	98.19	589.16	515.58	103.12	618.70
3 months	N	✓	1,472.98	294.60	1,767.58	1,546.67	309.33	1,856.00
FOOTPATH CROSSINGS & PATHS ACROSS VERGES			Please note the prices under the heading 'Footpath Crossings & Paths Across Verges' are likely to change as we are due to go out to tender shortly.					
Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones	N		145.20	0.00	145.20	152.50	0.00	152.50
Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998. The application process includes a maximum of three site visits.	N		195.00	0.00	195.00	205.00	0.00	205.00
Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.	N		38.00	0.00	38.00	40.00	0.00	40.00
Construction of a crossover per square metre in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. Note: Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam	N		218.50	0.00	218.50	229.50	0.00	229.50
Uplift on the cost per square metre for constructing a crossover where restricted working hours apply	N			NEW		26.00	0.00	26.00
Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - (20%discount on full price shown above) (per square metre). Note: crossover specification to comply with scheme construction.	N		174.80	0.00	174.80	183.60	0.00	183.60
There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.	N							
Renewal of existing White line Entrance Marking on Highway	N		155.00	0.00	155.00	163.00	0.00	163.00
New White line Entrance Marking on Highway	N		155.00	0.00	155.00	163.00	0.00	163.00
White line Entrance marking application charge (if work not progressed admin fee to be charged)	N		65.00	0.00	65.00	68.30	0.00	68.30
Removal and replanting of shrub bed elsewhere in the Borough - per square metre	N		119.00	0.00	119.00	127.00	0.00	127.00
Removal and replanting of grass verge elsewhere in the Borough - per square metre	N		98.50	0.00	98.50	104.00	0.00	104.00
Application to request a tree removal in accordance with the tree strategy.	N		294.00	0.00	294.00	355.00	0.00	355.00
Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998	N		929.00	0.00	929.00	980.00	0.00	980.00
Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.	N		Price on Application			Price on Application		
PROVISION OF STREET SEATS								
Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)	N		Price on Application			Price on Application		
PROVISION OF STREET NAME PLATES								
Per Street Name Plate	N		Price on Application			Price on Application		

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Relocation only of existing Street Name Plate for footway crossing application	N		Price on Application			Price on Application		
LICENCE FOR SKIPS								
Inspection fee for skip placed off highway	N		75.00	0.00	75.00	75.00	0.00	75.00
Skip Licence - 14 days	N		75.00	0.00	75.00	75.00	0.00	75.00
Continuation Licence - 14 days	N		75.00	0.00	75.00	75.00	0.00	75.00
LICENCE FOR HOARDING/SCAFFOLDING								
Deposit before commencement of works (refundable against damage) Per square metre of highway occupied by scaffold/hoarding(minimum deposit of £500)	N		50.00	0.00	50.00	50.00	0.00	50.00
<u>Licence:</u>	N							
Application Fee all scaffolds/hoardings (Non Refundable)	N		130.00	0.00	130.00	136.50	0.00	136.50
Licence Fee for 30 days per square metre of highway occupied by scaffold/hoarding (minimum cost to be £250, max to be £2,500)	N		25.00	0.00	25.00	25.00	0.00	25.00
Licence Extension Fee for each 30 day period per square metre of highway occupied by scaffold/hoarding UP TO 180 DAYS (minimum cost to be £250, max to be £2,500) £25.00psqm	N		25.00	0.00	25.00	25.00	0.00	25.00
Charge for additional inspections	N		69.00	0.00	69.00	72.50	0.00	72.50
LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS & STREET WORKS ACT 1991								
Administration fee	N		267.00	0.00	267.00	280.40	0.00	280.40
Capitalisation fee in lieu of annual charge	N		1,231.00	0.00	1,231.00	1,292.60	0.00	1,292.60
Inspection Fee	N		310.00	0.00	310.00	325.50	0.00	325.50
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>	N		200.00	0.00	200.00	210.00	0.00	210.00
over 5M2 - per square metre for reinstatements	N		160.00	0.00	160.00	168.00	0.00	168.00
Collaborative planning & installation of services assistance (multi-services applications only)	N			New		1,100.00	0.00	1,100.00
Bond payable to cover any penalty payments associated with the works	N		Price on Application			Price on Application		
APPLICATION FOR AUTHORITY TO EXECUTE WORKS ON THE HIGHWAY								
Administration fee	N		267.00	0.00	267.00	280.40	0.00	280.40
Inspection Fee	N		310.00	0.00	310.00	325.50	0.00	325.50
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>	N		200.00	0.00	200.00	210.00	0.00	210.00
over 5M2 - per square metre for reinstatements	N		160.00	0.00	160.00	168.00	0.00	168.00
LICENCE FOR CRANES/OVERSAILING								
Application Fee for Cranes/Oversailing (Non refundable)	N		200.00	0.00	200.00	200.00	0.00	200.00
Licence for Cranes on the highway - per day	N		200.00	0.00	200.00	200.00	0.00	200.00
Licence for Oversail over the highway - per day (minimum 1 day)	N		11.00	0.00	11.00	11.60	0.00	11.60
Charge for additional inspections - complaints/enquiries. £72.50 per hour (min. 1 hr)	N		69.00	0.00	69.00	72.50	0.00	72.50
Deposit before commencement of works (refundable against damage)	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>HIGHWAY RELATED CHARGES</b>								
Any works / repairs to public assets on the highway	N			Price on Application			Price on Application	
Sponsored Tree Planting (including 3 year after care).	N		590.00	0.00	590.00	711.00	0.00	711.00
Sponsored Tree Plaque - price on application	N			Price on Application			Price on Application	
Bollard removal - charge per bollard (any type)	N		90.00	0.00	90.00	103.00	0.00	103.00
Provision of Arborist Services (private works)	N			Price on Application			Price on Application	
<b>CESSPOOL EMPTYING</b>								
Domestic Properties (No VAT)	N							
Normal time per hour	N	✓		Price on Application			Price on Application	
Call out (time and ½ rates)	N	✓		Price on Application			Price on Application	
Sundays, Bank Holidays or after Midnight	N	✓		Price on Application			Price on Application	
Thames Water disposal charge to be added to above rates.	N							
<b>DOMESTIC COLLECTIONS</b>								
N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged	N							
Special Bulky Waste Collections	N							
<u>Bulky waste collection in 12 months:</u>	N							
1 item	N		40.10	0.00	40.10	42.20	0.00	42.20
2 Items	N		44.50	0.00	44.50	46.80	0.00	46.80
3 Items	N		48.90	0.00	48.90	51.40	0.00	51.40
4 Items	N		53.30	0.00	53.30	56.00	0.00	56.00
5 Items	N		57.70	0.00	57.70	60.60	0.00	60.60
6 Items	N		62.10	0.00	62.10	65.20	0.00	65.20
Premium Service (Fastrack service) bookable £10.50 fee	N		10.50	0.00	10.50	11.10	0.00	11.10
Bulky waste collection cancellation charge for between 1-3 days notice	N		17.00	0.00	17.00	17.90	0.00	17.90
Additional charge for non standard sized items	N		61.00	0.00	61.00	64.10	0.00	64.10
<u>Electrical bulky item collections:</u>	N							
1 item	N		40.10	0.00	40.10	42.20	0.00	42.20
2 Items	N		44.50	0.00	44.50	46.80	0.00	46.80
3 Items	N		48.90	0.00	48.90	51.40	0.00	51.40
4 Items	N		53.30	0.00	53.30	56.00	0.00	56.00
5 Items	N		57.70	0.00	57.70	60.60	0.00	60.60
6 Items	N		62.10	0.00	62.10	65.20	0.00	65.20
Premium Service (Fastrack service) bookable £10.50 fee	N		10.50	0.00	10.50	11.10	0.00	11.10
Bulky electrical item collection cancellation charge for between 1-3 days notice	N		17.30	0.00	17.30	18.20	0.00	18.20
<u>New bin and bin replacements:</u>	N							
Delivery and provision of 1 domestic 140 or 240 litre wheeled bin	N		57.70	0.00	57.70	60.60	0.00	60.60
Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)	N		28.60	0.00	28.60	30.10	0.00	30.10
Hire of additional 240 litre Green Bin (fortnightly service)'	N		65.00	0.00	65.00	65.00	0.00	65.00
Hire of additional 140 litre Green Bin (fortnightly service)'	N		65.00	0.00	65.00	65.00	0.00	65.00
New bin and bin replacement cancellation charge for between 1-3 days notice	N		17.30	0.00	17.30	18.20	0.00	18.20
Garden Waste - annual subscription	N		65.00	0.00	65.00	65.00	0.00	65.00
<b>PARKS AND OUTDOOR FACILITIES</b>								

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations	N							
<u>Public Liability Insurance is not included in these charges.</u>	N							
<b>IN COMMEMORATION</b>	N							
To supply and plant tree with 3 year after care. Tree species from contractors planting list. Plaque size 6"x 4" limited to 60 characters (additional charge over 60 characters)	N	√	666.67	133.33	800.00	700.17	140.03	840.20
Memorial Bench	N	√	1,450.00	290.00	1,740.00	1,522.50	304.50	1,827.00
Plaque for Bench	N		277.00	0.00	277.00	290.90	0.00	290.90
<u>Tennis Courts</u>	N							
Per hour peak mid-week	N	√	3.75	0.75	4.50	4.00	0.80	4.80
No charge off-peak (Courts in the West of the Borough to be charged at all times )	N		No Charge			No Charge		
Per hour weekend & bank holidays	N	√	3.75	0.75	4.50	4.00	0.80	4.80
Per hour floodlights (as required)	N	√	2.08	0.42	2.50	2.25	0.45	2.70
<b>CRICKET **</b>	N							
<u>Season bookings can be made for 10 or 20 matches</u>	N							
Grade 1 - Saturdays (10 Matches)	N		696.00	0.00	696.00	730.80	0.00	730.80
Grade 1 - Sundays (10 Matches)	N		757.00	0.00	757.00	794.90	0.00	794.90
Grade 2 - Saturdays or Sundays (10 Matches)	N		595.00	0.00	595.00	624.80	0.00	624.80
<u>Casual matches, per day</u>	N							
Grade 1	N	√	89.17	17.83	107.00	94.17	18.83	113.00
Grade 2	N	√	75.00	15.00	90.00	79.17	15.83	95.00
<u>BASEBALL – Enfield Playing Fields</u>	N							
Grade 1 (Inc. changing rooms & showers) Sat or Sun per session	N	√	70.83	14.17	85.00	74.42	14.88	89.30
<u>FISHING (15 June - 15 March)</u>	N							
Groveland's Park & Trent Country Park	N							
Licensed adult, per day	N	√	7.50	1.50	9.00	7.92	1.58	9.50
Licensed junior, per day	N	√	FREE			FREE		
Season Ticket - adult	N	√	56.08	11.22	67.30	58.92	11.78	70.70
Season Ticket - junior	N	√	FREE			FREE		
<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>	N							
<u>Season bookings can be made for 16 or 32 games</u>	N							
<b>SENIOR</b>	N							
Manned site - Saturday (16 Games)	N		790.00	0.00	790.00	830.00	0.00	830.00
Manned site - Sunday (16 Games)	N		931.00	0.00	931.00	978.00	0.00	978.00
Grade 1 - Saturdays (16 games)	N		740.00	0.00	740.00	777.00	0.00	777.00
Grade 1 - Sundays (16 games)	N		878.00	0.00	878.00	922.00	0.00	922.00
Grade 2 - Saturdays (16 games)	N		508.00	0.00	508.00	534.00	0.00	534.00
Grade 2 - Sundays (16 games)	N		550.00	0.00	550.00	578.00	0.00	578.00
<u>Casual matches, per match</u>	N							
Grade 1 Saturday	N	√	89.17	17.83	107.00	94.17	18.83	113.00
Grade 1 Sunday	N	√	96.67	19.33	116.00	101.67	20.33	122.00
Grade 2 Saturday	N	√	62.50	12.50	75.00	65.83	13.17	79.00
Grade 2 Sunday	N	√	68.33	13.67	82.00	72.50	14.50	87.00
<b>JUNIOR</b>	N							
Grade 2 - Saturdays or Sundays (16 games)	N		300.00	0.00	300.00	315.00	0.00	315.00
<u>Casual matches, per match</u>	N							
Grade 2	N	√	34.58	6.92	41.50	36.67	7.33	44.00
<u>Mini-Soccer (7v7)</u>	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Every Saturday or Sunday (32 Matches)	N		370.00	0.00	370.00	389.00	0.00	389.00
Casual, per match	N	✓	15.83	3.17	19.00	17.50	3.50	21.00
<u>5-a-side Football, per pitch, casual</u>	N							
Casual, per match	N	✓	15.83	3.17	19.00	17.50	3.50	21.00
Every Saturday or Sunday (32 Matches)	N		370.00	0.00	370.00	389.00	0.00	389.00
<u>9-a-side Football, per pitch</u>	N							
Grade 2 - Saturdays / Sundays (16 games)	N		413.00	0.00	413.00	434.00	0.00	434.00
Grade 2 Saturday /Sunday, casual	N	✓	48.33	9.67	58.00	50.83	10.17	61.00
Post Football litter clearance	N	✓	59.17	11.83	71.00	62.50	12.50	75.00
<u>GOLF (WHITEWEBBS)</u>	N							
Golf Card: Adults only	N							
5 day Season	N	✓	61.50	12.30	73.80	65.00	13.00	78.00
Weekday per round discount for Golf card holders (5 day season)	N	✓	3.00	0.60	3.60	3.33	0.67	4.00
Maximum total payment (5 day season)	N	✓	516.58	103.32	619.90	542.50	108.50	651.00
<u>Annual Season Tickets:</u>	N							
7 Days play	N	✓	614.33	122.87	737.20	645.83	129.17	775.00
5 Days play excluding week-ends	N	✓	430.83	86.17	517.00	452.50	90.50	543.00
<u>Green fees:</u>	N							
Standard weekday (Adults)	N	✓	18.33	3.67	22.00	19.58	3.92	23.50
Standard weekend (Adults)	N	✓	23.33	4.67	28.00	24.58	4.92	29.50
Standard weekday (Adults) - loyalty offer six rounds for price of five	N							
Weekend off peak ticket (variable times through year)	N	✓	17.92	3.58	21.50	18.92	3.78	22.70
Weekday off peak ticket (variable times through year)	N	✓	12.50	2.50	15.00	13.33	2.67	16.00
Juniors weekday	N	✓	7.50	1.50	9.00	8.33	1.67	10.00
Juniors weekend (variable times throughout year)	N	✓	10.00	2.00	12.00	10.83	2.17	13.00
Twilight ticket (2pm GMT 4pm BST)	N	✓	12.50	2.50	15.00	13.33	2.67	16.00
60+ Monday to Thursday	N	✓	12.50	2.50	15.00	13.33	2.67	16.00
Super Twilight ticket 2 hours before dusk( BST)	N	✓	8.33	1.67	10.00	9.17	1.83	11.00
<u>Golf Lessons</u>	N							
Adult per half hour	N	✓	18.42	3.68	22.10	20.00	4.00	24.00
Adult per 60 mins	N	✓	32.08	6.42	38.50	34.17	6.83	41.00
Up to 3 adults sessions per half hour	N	✓	45.92	9.18	55.10	48.33	9.67	58.00
Up to 3 adults sessions per 60 mins	N	✓	82.50	16.50	99.00	87.50	17.50	105.00
Up to 5 adults sessions per half hour	N	✓	68.67	13.73	82.40	72.50	14.50	87.00
Up to 5 adults sessions per 60 mins	N	✓	126.00	25.20	151.20	132.50	26.50	159.00
Juniors (under 16) per hour group lessons only (min 8)	N	✓	8.33	1.67	10.00	9.17	1.83	11.00
Junior Block booking (12 weeks)	N	✓	66.00	13.20	79.20	70.00	14.00	84.00
<u>Equipment Hire</u>	N							
Buggy Hire - Peak	N	✓	20.83	4.17	25.00	22.08	4.42	26.50
Buggy Hire 9 holes	N	✓	10.83	2.17	13.00	11.46	2.29	13.75
Trolley hire - 18 holes	N	✓	3.75	0.75	4.50	4.17	0.83	5.00
Club hire - 18 holes (13 clubs)	N	✓	12.50	2.50	15.00	14.58	2.92	17.50
<u>Golf Society Days</u>	N							
Spoon	N	✓	41.67	8.33	50.00	43.75	8.75	52.50
Brassie	N	✓	33.33	6.67	40.00	35.00	7.00	42.00
Mashie	N	✓	33.33	6.67	40.00	35.00	7.00	42.00
Niblick	N	✓	29.17	5.83	35.00	30.83	6.17	37.00
Monthly play card	N	✓	74.58	14.92	89.50	79.17	15.83	95.00
Junior Season Ticket - under 18's	N	✓	104.17	20.83	125.00	110.00	22.00	132.00

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Seven Day golf card (3.50 discount during week, and 6.50 discount at weekends)	N	√	104.17	20.83	125.00	110.00	22.00	132.00
<b>NETBALL**</b>	N							
Adult Teams per court, per hour (incl. changing rooms & showers)	N	√	15.00	3.00	18.00	15.83	3.17	19.00
Junior Teams per court, per hour (incl. changing rooms & showers)	N	√	9.67	1.93	11.60	10.25	2.05	12.30
<b>ATHLETIC TRACK-QEII</b>	N							
Per hour (Mon- Friday)	N	√	30.83	6.17	37.00	32.50	6.50	39.00
<b>HIRE OF PITCHES FOR SCHOOLS</b>	N							
(the charges are normally Vatable but the supply to LBE maintained schools is outside the scope of VAT)	N							
<b>FOOTBALL</b>	N							
Junior Pitch	N	√	22.92	4.58	27.50	24.17	4.83	29.00
Senior Pitch	N	√	44.17	8.83	53.00	46.67	9.33	56.00
<b>NETBALL</b>	N	√	10.00	2.00	12.00	10.83	2.17	13.00
<b>RUGBY</b>	N							
Senior Pitch	N	√	44.17	8.83	53.00	46.67	9.33	56.00
<b>Athletics</b>	N							
Per hour (Mon- Friday)	N	√	26.67	5.33	32.00	28.33	5.67	34.00
<b>CEMETERY CHARGES</b>	N							
The service is non-business for VAT where marked * i.e. no VAT to be charged.	N							
<b>DIGGING FEES (including interment fee and soil box on request)</b>	N							
Depth:	N							
5'0" (Aged 2 years and under - fee waived for residents only)	N		1,685.00	0.00	1,685.00	1,769.30	0.00	1,769.30
7'0" (Minimum depth applies to all new graves)	N		1,800.00	0.00	1,800.00	1,890.00	0.00	1,890.00
9'0"	N		1,930.00	0.00	1,930.00	2,026.50	0.00	2,026.50
10'6"	N		2,045.00	0.00	2,045.00	2,147.30	0.00	2,147.30
12'0"	N		2,200.00	0.00	2,200.00	2,310.00	0.00	2,310.00
14'0"	N		2,315.00	0.00	2,315.00	2,430.80	0.00	2,430.80
Caskets or coffins in excess of 6'10" x 2'6" x 1'10"	N		310.00	0.00	310.00	325.50	0.00	325.50
SCATTERING OF CREMATED REMAINS ON GRAVES	N		120.00	0.00	120.00	126.00	0.00	126.00
BURIAL OF CREMATED REMAINS IN GRAVES	N		300.00	0.00	300.00	315.00	0.00	315.00
BURIAL OF CREMATED REMAINS IN COFFIN	N		160.00	0.00	160.00	168.00	0.00	168.00
CHAPEL (per half hour)	N		135.00	0.00	135.00	141.80	0.00	141.80
Additional fee in excess of 1½ timeslot per half hour	N		200.00	0.00	200.00	210.00	0.00	210.00
Rose Petal service	N		29.00	0.00	29.00	30.50	0.00	30.50
<b>GREEN BURIALS</b>	N		As for Grave digging			As for Grave digging		
<b>TREE PLANTING ASSOCIATED WITH GREEN BURIALS</b>	N		At cost			At cost		
<b>PRIVATE GRAVES</b>	N							
(Exclusive Right of Burial 100 years)	N							
(Charge includes £51.00 for Grave Deed)	N							
Reservation fee for Traditional graves [subject to location and availability].	N		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Buyback of Unused Traditional Graves	N		50% of current market value			50% of current market value		
Baby Graves (inc. wooden surround 3' x 1'8")	N		395.00	0.00	395.00	414.80	0.00	414.80
Traditional Grave (inc. wooden surround except for pre-purchases) 6' 6" x 2' 6"	N		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
Traditional Grave (inc. wooden surround except for pre-purchases) 6' 6" x 2' 6"	N		5,770.00	0.00	5,770.00	5,770.00	0.00	5,770.00
Premium or Front Row								

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Lawn Grave (inc. wooden surround except for pre-purchases)	N		2,800.00	0.00	2,800.00	2,800.00	0.00	2,800.00
Traditional Grave Outer Circle (inc. wooden surround except for pre-purchases) 9' x 4'	N		9,000.00	0.00	9,000.00	9,000.00	0.00	9,000.00
Traditional Grave Inner Circle (inc. wooden surround except for [pre-purchases) 9' x 4'	N		7,600.00	0.00	7,600.00	7,600.00	0.00	7,600.00
Traditional Grave (inc. wooden surround except for pre-purchases) 7'x 3' Premium or Front Row	N		7,600.00	0.00	7,600.00	7,600.00	0.00	7,600.00
Non-Residents (Traditional Premium or Front Row Graves 7' x 3' and 6'6")	N		3,400.00	0.00	3,400.00	3,400.00	0.00	3,400.00
Non Residents may purchase graves where the Exclusive Right of Burial will be DOUBLED unless specified otherwise. To qualify for the residency rate, proof of residency of the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll. The Exclusive Right of Burial is non transferable except upon death or from one resident to another resident.	N							
Extension of Exclusive Right of Burial Graves 10 years	N		535.00	0.00	535.00	561.80	0.00	561.80
Extension of Exclusive Right of Burial Graves 25 years	N		1,060.00	0.00	1,060.00	1,113.00	0.00	1,113.00
<u>MAINTENANCE on traditional graves</u>	N							
Tidying p.a. 6'6" x 2'6"	N	✓	216.67	43.33	260.00	227.67	45.53	273.20
Tidying p.a. 9'0" x 4'0"	N	✓	304.17	60.83	365.00	319.42	63.88	383.30
Planting twice 6'6" x 2'6"	N	✓	308.33	61.67	370.00	323.83	64.77	388.60
Planting twice 9'0" x 4'0"	N	✓	408.33	81.67	490.00	428.83	85.77	514.60
Purchase of full wooden surround -Traditional	N	✓	129.17	25.83	155.00	135.75	27.15	162.90
Purchase of mini kerb wooden surround - Lawn	N	✓	54.17	10.83	65.00	56.92	11.38	68.30
Supply and install foot kerb (Strayfield Rd-Lawn grave)	N	✓	58.33	11.67	70.00	61.33	12.27	73.60
<u>MEMORIAL RIGHTS (10 years)</u>	N							
Lawn Grave	N		135.00	0.00	135.00	141.80	0.00	141.80
Traditional	N		200.00	0.00	200.00	210.00	0.00	210.00
Garden of Rest, Kerbed Memorial Plot, Garden of Remembrance plot or other plot for cremated remains	N		50.00	0.00	50.00	52.50	0.00	52.50
<u>MEMORIAL permit fees [Includes Replacement Memorials]</u>	N							
Up to 3'0" with headstone only	N		230.00	0.00	230.00	241.50	0.00	241.50
Mini kerbs 1'6" x 2' 6"	N		95.00	0.00	95.00	99.80	0.00	99.80
Kerbs only(Traditional)	N		230.00	0.00	230.00	241.50	0.00	241.50
Up to 3'0" with headstone and kerb	N		335.00	0.00	335.00	351.80	0.00	351.80
Up to maximum of 4' with headstone and kerb for 6'6" x 2'6" grave	N		460.00	0.00	460.00	483.00	0.00	483.00
Up to maximum of 5' with headstone and kerb up to 9' x 4' grave	N		500.00	0.00	500.00	525.00	0.00	525.00
Up to 9'0"	N		885.00	0.00	885.00	929.30	0.00	929.30
Inscription fee	N		100.00	0.00	100.00	105.00	0.00	105.00
Vase/Lawn plaque	N		100.00	0.00	100.00	105.00	0.00	105.00
Headstone and kerb for baby grave	N		1/2 above rates			1/2 above rates		
Clean/renovation	N		46.00	0.00	46.00	48.30	0.00	48.30
<u>MEMORIAL REPAIRS</u>	N							
Re-Fix	N	✓	71.50	14.30	85.80	75.17	15.03	90.20
Lawn headstone full repair including new base	N	✓	207.50	41.50	249.00	217.92	43.58	261.50
<u>EXHUMATION</u>	N		Price on application			Price on application		
Pricing is specific to individual grave.	N		Special charge			Special charge		
<u>COPY OF GRAVE DEED</u>	N		51.00	0.00	51.00	53.60	0.00	53.60
<u>REGISTRATION OF TRANSFER OF RIGHTS:</u>	N							
Assignment or Probate	N		85.00	0.00	85.00	89.30	0.00	89.30

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Statutory Declaration	N		105.00	0.00	105.00	110.30	0.00	110.30
<u>SEARCH FEE PER ENTRY</u>	N	✓	19.17	3.83	23.00	20.25	4.05	24.30
Grave inspection including photo or map	N	✓	21.00	4.20	25.20	22.17	4.43	26.60
<u>GARDEN OF REMEMBRANCE</u>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		298.00	0.00	298.00	312.90	0.00	312.90
Scattering of cremated remains:	N		118.00	0.00	118.00	123.90	0.00	123.90
Burial of cremated remains:	N		300.00	0.00	300.00	315.00	0.00	315.00
Plaque with plinth	N	✓	308.33	61.67	370.00	323.83	64.77	388.60
Memorial bench with plaque including maintenance (10 years lease)	N	✓	1,450.00	290.00	1,740.00	1,522.50	304.50	1,827.00
Extension of lease 10 years	N		226.00	0.00	226.00	237.30	0.00	237.30
Plaque Only	N		277.00	0.00	277.00	290.90	0.00	290.90
Refurbished bench	N		875.00	0.00	875.00	918.80	0.00	918.80
<u>MEMORIAL TREE</u>	N							
10 year lease (Double for non residents)	N		226.00	0.00	226.00	237.30	0.00	237.30
Tree planting with 3 year care	N		590.00	0.00	590.00	619.50	0.00	619.50
Scattering of cremated remains	N		118.00	0.00	118.00	123.90	0.00	123.90
Plaque with concrete plinth	N	✓	308.33	61.67	370.00	323.83	64.77	388.60
<u>Kerbside memorial plot</u>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		298.00	0.00	298.00	312.90	0.00	312.90
Kerbside Memorial including plaque, inscription & vase	N	✓	380.83	76.17	457.00	399.92	79.98	479.90
<u>GARDENS OF REST:</u>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		750.00	0.00	750.00	750.00	0.00	750.00
Memorials	N		150.00	0.00	150.00	150.00	0.00	150.00
Inscription fee	N		100.00	0.00	100.00	100.00	0.00	100.00
Interment fees	N		300.00	0.00	300.00	300.00	0.00	300.00
Reservation Fee	N		230.00	0.00	230.00	230.00	0.00	230.00
Extension of Lease - 5 years	N		185.00	0.00	185.00	185.00	0.00	185.00
<u>SHARED/COMMON GRAVES</u>	N							
<u>Adult</u>	N							
Contribution towards headstone	N	✓	77.50	15.50	93.00	81.42	16.28	97.70
Interment fee	N		595.00	0.00	595.00	624.80	0.00	624.80
<u>Baby</u>	N							
Maximum coffin size 18" x 9"	N		No charge			No charge		
Remove / replace headstone	N		110.80	0.00	110.80	116.40	0.00	116.40
Remove / replace monument	N		307.80	0.00	307.80	323.20	0.00	323.20
<u>Boards</u>	N	✓	79.50	15.90	95.40	83.50	16.70	100.20
<u>Concrete chamber for shallow graves</u>	N	✓	342.00	68.40	410.40	359.17	71.83	431.00
<u>MAUSOLEUM/VAULTED BURIAL CHAMBER</u>	N							
Mausoleum Chamber (one burial)	N		7,900.00	0.00	7,900.00	8,295.00	0.00	8,295.00
25% discount on 2nd Mausoleum Chamber when purchasing two plots	N		5,925.00	0.00	5,925.00	6,221.30	0.00	6,221.30
Double Vaulted Burial Chamber (for two burial)	N		8,450.00	0.00	8,450.00	8,872.50	0.00	8,872.50
Premium Double Vaulted Chamber with Niche (for two burials and four cremated remains)	N		9,500.00	0.00	9,500.00	9,975.00	0.00	9,975.00
Non residents additional purchase fee	N		1,900.00	0.00	1,900.00	1,995.00	0.00	1,995.00

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Keepsake Niche	N		990.00	0.00	990.00	1,039.50	0.00	1,039.50
Interment fee - Burial	N		780.00	0.00	780.00	819.00	0.00	819.00
Interment fee - Cremated Remains	N		300.00	0.00	300.00	315.00	0.00	315.00
Inscription fee per line	N	✓	50.83	10.17	61.00	53.42	10.68	64.10
Posy holder (Bronze) 12.5cm high	N	✓	153.33	30.67	184.00	161.00	32.20	193.20
Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	N	✓	176.67	35.33	212.00	185.67	37.13	222.80
Motifs up to 200mm high	N	✓	50.00	10.00	60.00	52.50	10.50	63.00
Custom motif	N	✓	Price on application			Price on application		
Remove and refit charge	N	✓	70.00	14.00	84.00	73.50	14.70	88.20
Remove and refit charge (Large tablet)	N	✓	138.33	27.67	166.00	145.33	29.07	174.40
Oval ceramic plaque 5cm x 7cm (colour)	N	✓	82.50	16.50	99.00	86.75	17.35	104.10
Oval ceramic plaque 5cm x 7cm (black and white)	N	✓	60.00	12.00	72.00	63.00	12.60	75.60
Oval ceramic plaque 7cm x 9cm (colour)	N	✓	106.67	21.33	128.00	112.17	22.43	134.60
Oval ceramic plaque 7cm x 9cm (black and white)	N	✓	77.50	15.50	93.00	81.42	16.28	97.70
Decorative Memorial Cross	N	✓	185.83	37.17	223.00	195.25	39.05	234.30
Decorative Candle Box	N	✓	115.00	23.00	138.00	120.83	24.17	145.00
Funeral and burial services outside of standard specified times	N		Price on application			Price on application		
Assisted grave visits (for relatives who are unable to attend)-Photo provided	N		Price on application			Price on application		
Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided and Flower laid on grave for 2 important dates (premium)	N		Price on application			Price on application		
Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided (premium plus) A arrangement of flowers laid on grave for 2 important dates per year plus clearing of grave side.	N		Price on application			Price on application		
Referral and multiple discount Commission	N		Price on application			Price on application		
Burial Chamber/Mausoleum clean	N	✓	108.33	21.67	130.00	113.83	22.77	136.60
<b>EVENTS</b>	N							
<u>Commercial Events/National Charities (Inc. Funfair and Circus's)</u>	N							
Administration Fee (Non refundable) Per application per venue	N		139.00	0.00	139.00	146.00	0.00	146.00
<u>Booking Fee (non refundable) Per application per venue</u>	N							
Small	N		55.00	0.00	55.00	58.00	0.00	58.00
Medium	N		220.00	0.00	220.00	231.00	0.00	231.00
Large	N		550.00	0.00	550.00	578.00	0.00	578.00
<u>Funfairs &amp; Circus's</u>	N							
Per Operating Day	N		616.00	0.00	616.00	647.00	0.00	647.00
Non Operating Day	N		161.00	0.00	161.00	170.00	0.00	170.00
Children's holiday long-term hire (12 days or more) - per operating day	N		277.00	0.00	277.00	291.00	0.00	291.00
Children's holiday long-term hire (12 days or more) - per non-operating day	N		139.00	0.00	139.00	146.00	0.00	146.00
<u>Commercial Events/National charities</u>	N							
<u>Small 50- 200 attendance</u>	N							
Per Operating Day	N		286.00	0.00	286.00	301.00	0.00	301.00
Per Non Operating Day	N		143.00	0.00	143.00	151.00	0.00	151.00
<u>Medium Between 201-999 attendance</u>	N							
Per Operating Day	N		715.00	0.00	715.00	751.00	0.00	751.00
Per Non Operating Day	N		357.00	0.00	357.00	375.00	0.00	375.00
<u>Large 1000-4999 attendance</u>	N							
Per Operating Day	N		Price on application			Price on application		
Per Non Operating Day	N		Price on application			Price on application		
Major Events - Over 5000 people	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Per Operating Day	N		Price on application			Price on application		
Per Non Operating Day	N		Price on application			Price on application		
<i>Community/Charities/Schools/Sporting/Internal departments</i>	N							
Administration Fee for events over 201 attendance (Non refundable)	N		139.00	0.00	139.00	139.00	0.00	139.00
75% Discount on Operating and Non Operating day (only applies for small and medium events)	N							
Ticketed Events - 10% of Gate Receipts for Community and Local Charities and internal departments or £1000 minimum fee (whichever is greater)	N							
Ticketed Events - minimum of 12% of Gate Receipts for National Charities or £1200 minimum fee (whichever is greater)	N							
<i>Environmental Impact Fee (Commercial Events/National Charity only)</i>	N							
Large Events (Over 1000 people-£1,186.00 or £0.22 per person whichever is greater)	N		1,129.00	0.00	1,129.00	1,186.00	0.00	1,186.00
Medium Event (between 200-999)	N		228.00	0.00	228.00	240.00	0.00	240.00
Small (between 50-200)	N		59.00	0.00	59.00	62.00	0.00	62.00
<i>Bonds</i>	N							
Funfair and Circus's	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Medium Events Over 501 -1000 attending	N		500.00	0.00	500.00	500.00	0.00	500.00
Large Events 1001 – 5000 attending	N		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Major Events 5001-10,000+attending	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Major Events 10,000-14999	N		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00
Major Events 15,000+ attending	N		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)	N		175.00	0.00	175.00	184.00	0.00	184.00
Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)	N		118.00	0.00	118.00	118.00	0.00	118.00
Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)	N		575.00	0.00	575.00	604.00	0.00	604.00
Exemptions - Memorial /remembrance services	N		FREE			FREE		
Post event parks staff clear up (per hour)	N	V	35.42	7.08	42.50	37.50	7.50	45.00
Administration Fee - Street Events	N		139.00	0.00	139.00	146.00	0.00	146.00
Consultations for Street Events	N		300.00	0.00	300.00	315.00	0.00	315.00
Street Markets	N		Price on application			Price on application		
Commercial Marketing	N		Price on application			Price on application		
Street Funfair rides	N		Price on application			Price on application		
Bond (Streets)	N		Price on application			Price on application		
ALLOTMENTS								
These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2021/22. Allotment charges for 2019/20 were agreed at Full Council meeting in February 2019. They are shown below for the purpose of comparison.	N							
<i>Residents:</i>	N							
Grade A, 25 sq. metres (per pole)	N		14.80	0.00	14.80	15.60	0.00	15.60
Grade B, 25 sq. metres (per pole)	N		11.00	0.00	11.00	11.60	0.00	11.60
Concessionary rate - age concession/low Inc./unemployed (Enfield Residents only from 1 April 2021)	N							
Water charge per pole	N		2.80	0.00	2.80	3.00	0.00	3.00
Shed rentals	N		23.00	0.00	23.00	24.20	0.00	24.20

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Key deposits	N		15.00	0.00	15.00	16.00	0.00	16.00
Plot deposit	N		35.00	0.00	35.00	37.00	0.00	37.00
<u>Non-Enfield Residents</u>	N							
Grade A, 25 sq. metres (per pole)	N		21.10	0.00	21.10	22.20	0.00	22.20
Grade B, 25 sq. metres (per pole)	N		15.90	0.00	15.90	16.70	0.00	16.70
Water charge per pole	N		3.00	0.00	3.00	3.20	0.00	3.20
Shed rentals	N		31.00	0.00	31.00	33.00	0.00	33.00
Key deposits	N		15.00	0.00	15.00	16.00	0.00	16.00
Plot deposit	N		35.00	0.00	35.00	37.00	0.00	37.00
Beehive Licence	N		10.00	0.00	10.00	10.50	0.00	10.50
COMMUNITY HALLS								
Community Halls Hire:	N							
Commercial rates per hour	N		28.60	0.00	28.60	30.10	0.00	30.10
Concessionary rate per hour ( for voluntary organisations or those deemed to be providing services of organisational benefit)	N		16.50	0.00	16.50	17.40	0.00	17.40
(A further concessionary rate will be offered to recognised Tenants and Residents Associations who will be offered space once a month at no charge for meetings) maximum period of 4 hrs	N							
Daily rate 11am-11pm (for those paying full rate )	N		288.00	0.00	288.00	302.40	0.00	302.40
Daily rate 11am-11pm (for those paying concessionary rate )	N		176.00	0.00	176.00	184.80	0.00	184.80
FOOD CERTIFICATES								
Certificate	N		95.70	0.00	95.70	100.50	0.00	100.50
Additional Charge per certificate if physical examination is required	N		220.00	0.00	220.00	231.00	0.00	231.00
REQUEST FOR FOOD HYGIENE REVISIT								
Request for a revisit under the National Food Hygiene Rating System	N		306.50	0.00	306.50	321.90	0.00	321.90
FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE								
(i) BASIC HEALTH & SAFETY COURSES	N							
(include. materials & exam registration)	N							
Total Fee per person	N		77.00	0.00	77.00	80.90	0.00	80.90
(ii) FOOD HYGIENE COURSES	N							
(include materials & exam registration)	N							
Total Fee per person	N		77.00	0.00	77.00	80.90	0.00	80.90
(i) Replacement Certificates	N		37.30	0.00	37.30	39.20	0.00	39.20
(ii) Examination Certificates	N		28.60	0.00	28.60	30.10	0.00	30.10
FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY TRAINING - OFF SITE								
(i) BASIC HEALTH & SAFETY COURSES	N							
(include. materials & exam registration)	N							
Per Course (No VAT applicable)	N		825.10	0.00	825.10	866.40	0.00	866.40
Exam Registration charged by CIEH	N							
(ii) FOOD HYGIENE COURSES	N							
(include materials & exam registration)	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Per Course (No VAT applicable) up to 10 persons and £20 per person thereafter	N		825.10	0.00	825.10	866.40	0.00	866.40
Exam Registration charged by CIEH	N							
Food Hygiene Training Level 3 (3 days course)	N		350.00	0.00	350.00	367.50	0.00	367.50
Safer Food Better Business Training (half day)	N		50.00	0.00	50.00	52.50	0.00	52.50
Safer Food Better Business Pack	N		10.00	0.00	10.00	10.50	0.00	10.50
Pre-inspection business visit and report	N		312.00	0.00	312.00	327.60	0.00	327.60
ENVIRONMENTAL CRIME UNIT								
Daily storage fee in pound for vehicles and goods and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)	N		44.90	0.00	44.90	47.20	0.00	47.20
Removal and release fee to pound for vehicles and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)	N		224.50	0.00	224.50	235.80	0.00	235.80
<i>Abandoned vehicle disposal fee</i>	Y		70.00	0.00	70.00	70.00	0.00	70.00
<i>Abandoned vehicle removal fee</i>	Y		200.00	0.00	200.00	200.00	0.00	200.00
<i>Abandoned vehicle daily storage fee</i>	Y		40.00	0.00	40.00	40.00	0.00	40.00
<i>DVLA untaxed vehicle release fee within 24 hours</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>DVLA untaxed vehicle release fee over 24 hours</i>	Y		200.00	0.00	200.00	200.00	0.00	200.00
<i>Storage of DVLA untaxed vehicle—for each period of 24 hours or part thereof</i>	Y		21.00	0.00	21.00	21.00	0.00	21.00
<i>Disposal of vehicle</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.</i>	Y		160.00	0.00	160.00	160.00	0.00	160.00
<i>Bond payable if unable to prove vehicle has current road tax and or produce MOT certificate at time of collection of an abandoned vehicle. This fee is refundable if the tax and or Mot is produced before or at time collection</i>	Y		120.00	0.00	120.00	120.00	0.00	120.00
Fee for investigation of suspected abandoned vehicle on private land	N	V	158.80	31.76	190.60	166.67	33.33	200.00
LICENCES								
A. ANIMAL BOARDING ESTABLISHMENT	N							
Animal Commercial Boarding - New/Variation/Renewal Application	N		667.00	0.00	667.00	700.40	0.00	700.40
Animal Commercial Boarding - Re-Inspection	N		385.00	0.00	385.00	404.30	0.00	404.30
Animal Day Care Boarding New/Variation/Renewal Application	N							
1- 6 animals	N		579.00	0.00	579.00	608.00	0.00	608.00
7 - 10 animals	N		620.00	0.00	620.00	651.00	0.00	651.00
11 + animals	N		666.90	0.00	666.90	700.30	0.00	700.30
Animal Day Care Boarding Re-Inspection	N							
1- 6 animals	N		297.00	0.00	297.00	311.90	0.00	311.90
7 - 10 animals	N		338.00	0.00	338.00	354.90	0.00	354.90
11 + animals	N		385.00	0.00	385.00	404.30	0.00	404.30
B. BREEDING OF DOGS	N		338.00	0.00	338.00	354.90	0.00	354.90
Dog Breeding - New Application	N		907.00	0.00	907.00	952.40	0.00	952.40
Dog Breeding - Variation/Renewal Application	N		682.00	0.00	682.00	716.10	0.00	716.10
Dog Breeding - Re-Inspection (new licence)	N		611.00	0.00	611.00	641.60	0.00	641.60
Dog Breeding - Re-Inspection (existing licence)	N		385.00	0.00	385.00	404.30	0.00	404.30
C. DANGEROUS WILD ANIMALS	N		483.00	0.00	483.00	507.20	0.00	507.20

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
New Application for Dangerous Wild Animals	N		582.00	0.00	582.00	611.10	0.00	611.10
Renewal Application for Dangerous Wild Animals	N		552.00	0.00	552.00	579.60	0.00	579.60
D. PERFORMING ANIMALS	N							
Performing Animals - New/Variation/Renewal	N		796.00	0.00	796.00	835.80	0.00	835.80
Performing Animals - Re-Inspection	N		513.00	0.00	513.00	538.70	0.00	538.70
Pet Shop - New/Variation/Renewal	N		748.00	0.00	748.00	785.40	0.00	785.40
Pet Shop - Re-Inspection	N		385.00	0.00	385.00	404.30	0.00	404.30
F. STREET TRADING	N							
Vans/Stalls	N		203.00	0.00	203.00	213.20	0.00	213.20
Forecourt of shops and cafes/restaurants in designated areas	N		979.00	0.00	979.00	1,028.00	0.00	1,028.00
G. OCCASIONAL SALES	N							
Initial Application	N		457.00	0.00	457.00	479.90	0.00	479.90
Subsequent Applications	N		198.00	0.00	198.00	207.90	0.00	207.90
H. RIDING ESTABLISHMENTS	N							
Riding Establishments - New/Variation/Renewal	N							
Under 15 horses	N		1,130.00	0.00	1,130.00	1,186.50	0.00	1,186.50
15 - 29 horses	N		1,489.00	0.00	1,489.00	1,563.50	0.00	1,563.50
30 + horses	N		1,776.00	0.00	1,776.00	1,864.80	0.00	1,864.80
I. SEX SHOPS	N							
New application for sex establishment venue	N		2,353.00	0.00	2,353.00	2,470.70	0.00	2,470.70
Renewal application for sex establishment venue	N		1,521.00	0.00	1,521.00	1,597.10	0.00	1,597.10
J. TABLES & CHAIRS	N							
Up to 3 sq. m	N		350.00	0.00	350.00	367.50	0.00	367.50
Between 3 and 10 sq. m	N		530.00	0.00	530.00	556.50	0.00	556.50
Between 10 and 15 sq. m	N		1,033.00	0.00	1,033.00	1,084.70	0.00	1,084.70
Between 15 and (maximum) 25 sq. m	N		2,039.00	0.00	2,039.00	2,141.00	0.00	2,141.00
K. Zoos	N							
Notification of intention to apply for a zoo licence	N		106.00	0.00	106.00	111.30	0.00	111.30
New application for a zoo licence	N		2,923.00	0.00	2,923.00	3,069.20	0.00	3,069.20
Renewal of licence	N		2,218.00	0.00	2,218.00	2,328.90	0.00	2,328.90
Transfer of licence	N		526.00	0.00	526.00	552.30	0.00	552.30
Variation of a zoo licence	N		512.00	0.00	512.00	537.60	0.00	537.60
L. Pleasure Boats	N							
Application for a boat hire licence	N		251.00	0.00	251.00	263.60	0.00	263.60
Variation of a boat hire licence	N		126.00	0.00	126.00	132.30	0.00	132.30
M. Hypnotism	N							
Application for consent to conduct an exhibition, demonstration or performance of hypnotism	N		126.00	0.00	126.00	132.30	0.00	132.30
TEMPORARY STREET TRADING LICENSE	N							
Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)	N							
1. Market which requires the closure of a non-classified road	N		471.00	0.00	471.00	494.60	0.00	494.60
2. Market on the footway only	N		354.00	0.00	354.00	371.70	0.00	371.70
3. Any other market / event, a licence fee will be set to recover the Council's costs	N		Price on application			Price on application		

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		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence	N						
PAVEMENT LICENCE (COVID MEASURE DUE TO EXPIRE 30/9/21)	N	100.00	0.00	100.00	100.00	0.00	100.00
MANDATORY HMO LICENCES	N						
Licence application fee for 5 lettable rooms	N	1,100.00	0.00	1,100.00	1,155.00	0.00	1,155.00
Licence application fee for more than 5 lettable rooms if £1,100 plus £125 per room thereafter	N	£1100 + £125.00 per room	0.00	£1100 + £125.00 per room	£1155 + £132.00 per room	0.00	£1155 + £132.00 per room
Copy of HMO Register	N	123.20	0.00	123.20	129.40	0.00	129.40
ADDITIONAL (HMO) LICENCES	N	900.00	0.00	900.00	900.00	0.00	900.00
SELECTIVE LICENCES	N	600.00	0.00	600.00	600.00	0.00	600.00
APPROVALS							
CIVIL MARRIAGE VENUES - Inspection Fee:	N						
New application for civil marriage venue	N	1,011.20	0.00	1,011.20	1,061.80	0.00	1,061.80
Renewal application for civil marriage venue	N	984.80	0.00	984.80	1,034.10	0.00	1,034.10
Notification of Changes (e.g. naming new person as licence holder) & issue of amended certificate	N	39.00	0.00	39.00	41.00	0.00	41.00
LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)							
<b>FEES PAYABLE:</b>	Y						
<i>1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:</i>	Y	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
<b>RATEABLE VALUES</b>	Y						
<i>No rateable value to £4,300</i>	Y	100.00	0.00	100.00	100.00	0.00	100.00
<i>£4,300 to £33,000</i>	Y	190.00	0.00	190.00	190.00	0.00	190.00
<i>£33,001 to £87,000</i>	Y	315.00	0.00	315.00	315.00	0.00	315.00
<i>£87,001 to £125,000</i>	Y	450.00	0.00	450.00	450.00	0.00	450.00
<i>£125,001 and above</i>	Y	635.00	0.00	635.00	635.00	0.00	635.00
<i>1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:</i>	Y	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
<b>RATEABLE VALUES</b>	Y						
<i>£87,001 to £125,000</i>	Y	450.00	0.00	450.00	450.00	0.00	450.00
<i>£125,001 and above</i>	Y	1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00
<i>1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:</i>	Y	GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE	GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE
<b>MAXIMUM NUMBER OF PERSONS</b>	Y						
<i>5,000 to 9,999</i>	Y	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>10,000 to 14,999</i>	Y	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>15,000 to 19,999</i>	Y	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
20,000 to 29,999	Y		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
30,000 to 39,999	Y		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
40,000 to 49,999	Y		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
50,000 to 59,999	Y		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
60,000 to 69,999	Y		40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00
70,000 to 79,999	Y		48,000.00	0.00	48,000.00	48,000.00	0.00	48,000.00
80,000 to 89,999	Y		56,000.00	0.00	56,000.00	56,000.00	0.00	56,000.00
90,000 and over	Y		64,000.00	0.00	64,000.00	64,000.00	0.00	64,000.00
1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:	Y		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
RATEABLE VALUES	Y							
No rateable value to £4,300	Y		70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000	Y		180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000	Y		295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000	Y		320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above	Y		350.00	0.00	350.00	350.00	0.00	350.00
1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:	Y		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
RATEABLE VALUES	Y							
£87,001 to £125,000	Y		640.00	0.00	640.00	640.00	0.00	640.00
£125,001 and above	Y		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00
1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:	Y		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
MAXIMUM NUMBER OF PERSONS	Y							
5,000 to 9,999	Y		500.00	0.00	500.00	500.00	0.00	500.00
10,000 to 14,999	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
15,000 to 19,999	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
20,000 to 29,999	Y		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
30,000 to 39,999	Y		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
40,000 to 49,999	Y		12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
50,000 to 59,999	Y		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
60,000 to 69,999	Y		20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
70,000 to 79,999	Y		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
80,000 to 89,999	Y		28,000.00	0.00	28,000.00	28,000.00	0.00	28,000.00
90,000 and over	Y		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
FEES PAYABLE:	Y							
2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:	Y		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
RATEABLE VALUES	Y							
No rateable value to £4,300	Y		100.00	0.00	100.00	100.00	0.00	100.00
£4,300 to £33,000	Y		190.00	0.00	190.00	190.00	0.00	190.00
£33,001 to £87,000	Y		315.00	0.00	315.00	315.00	0.00	315.00
£87,001 to £125,000	Y		450.00	0.00	450.00	450.00	0.00	450.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N) Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
£125,001 and above	Y	635.00	0.00	635.00	635.00	0.00	635.00
2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:	Y	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
RATEABLE VALUES	Y						
No rateable value to £4,300	Y	70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000	Y	180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000	Y	295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000	Y	320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above	Y	350.00	0.00	350.00	350.00	0.00	350.00
OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN, ARE AS FOLLOWS	Y	FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
APPLICATION OR NOTICE	Y						
Notification of theft, loss, etc. of premises licence or summary	Y	10.50	0.00	10.50	10.50	0.00	10.50
Application for provisional statement where premises being built, etc.	Y	315.00	0.00	315.00	315.00	0.00	315.00
Notification of change of name or address of premises licence holder or designated premises supervisor	Y	10.50	0.00	10.50	10.50	0.00	10.50
Application to vary premises licence to specify individual as designated premises supervisor	Y	23.00	0.00	23.00	23.00	0.00	23.00
Application for transfer of premises licence	Y	23.00	0.00	23.00	23.00	0.00	23.00
Application for a minor variation to a premises licence	Y	89.00	0.00	89.00	89.00	0.00	89.00
Notice of interim authority following death etc. of the premises licence holder	Y	23.00	0.00	23.00	23.00	0.00	23.00
Notification of theft, loss, etc. of club premises certificate or summary	Y	10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of name or alteration of rules of club	Y	10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of relevant registered address of the club	Y	10.50	0.00	10.50	10.50	0.00	10.50
Application for temporary event notice	Y	21.00	0.00	21.00	21.00	0.00	21.00
Notification of theft, loss, etc. of temporary event notice	Y	10.50	0.00	10.50	10.50	0.00	10.50
Application for grant of a personal licence	Y	37.00	0.00	37.00	37.00	0.00	37.00
Notification of theft, loss, etc. of personal licence	Y	10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of name or address of personal licence holder	Y	10.50	0.00	10.50	10.50	0.00	10.50
Notification of right of freeholder to be notified of licensing matters	Y	21.00	0.00	21.00	21.00	0.00	21.00
SPECIAL TREATMENT LICENCE FEES & EXEMPTIONS ANNUAL LICENCES							
GROUP A	N						
Establishments that offer invasive and high risk procedures such as lasers, electrolysis, tattooing, body piercing, body massage. The treatments are:	N						
Anthroposophical Medicine	N						
Polarity Therapy	N						
Aromatherapy	N						
Qi Gong	N						
Body Massage	N						
Remedial/Sports Massage	N						
Bowen Technique	N						
Rolfing	N						
Champiassage/Indian Head Massage	N						
Shiatsu	N						

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Endermologie	N							
Fairbairn/Tangent Method	N							
Stone Therapy	N							
Gyratory Massage	N							
Thai Massage	N							
Manual Lymphatic Drainage	N							
Therapeutic/Holistic Massage	N							
Marma Therapy	N							
Metamorphic Technique	N							
Physiotherapy	N							
Tui-Na	N							
Acupressure	N							
Botox	N							
Lasers/Intense Pulse Light	N							
Collagen Implants	N							
Moxibustion (if not accompanied by acupuncture it will be Group B)	N							
Osteopathy	N							
Sclerotherapy	N							
Acupuncture	N							
Micropigmentation	N							
Beading	N							
Bio Skin Jetting	N							
Namripad Allergy Elimination Technique	N							
Body Piercing	N							
Electrolysis	N							
Tattoo Removal	N							
Korean Hand Therapy	N							
Tattooing	N							
NEW LICENCES	N		779.00	0.00	779.00	818.00	0.00	818.00
RENEWALS	N		623.00	0.00	623.00	654.20	0.00	654.20
VARIATIONS	N		386.00	0.00	386.00	405.30	0.00	405.30
TRANSFER	N		291.00	0.00	291.00	305.60	0.00	305.60
OCCASIONAL LICENCE	N		388.00	0.00	388.00	407.40	0.00	407.40
GROUP B	N							
Establishments that offer medium risk and non invasive treatments such as UV tanning, facials and others. The treatments are:	N							
Ayurvedic Medicine	N							
Reiki	N							
Sauna	N							
Chiropody/Podiatry	N							
Spa	N							
Steam Room/Bath	N							
Foot Detox	N							
Hydrotherapy	N							
Thalassotherapy	N							
Thermo Auricular Therapy/Hopi Ear candles	N							
Infra Red	N							
Micro Current Therapy/Non-Surgical Face lifts	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Colour Therapy	N							
Detox Box	N							
Facials	N							
Faradism	N							
Reflexology	N							
Floatation Tank	N							
Galvanism	N							
Ultra Sonic	N							
High Frequency	N							
Ultra Violet Tanning	N							
Trichology	N							
NEW LICENCES	N		572.00	0.00	572.00	600.60	0.00	600.60
RENEWALS	N		453.00	0.00	453.00	475.70	0.00	475.70
VARIATIONS	N		259.00	0.00	259.00	272.00	0.00	272.00
TRANSFER	N		163.00	0.00	163.00	171.20	0.00	171.20
OCCASIONAL LICENCE	N		287.00	0.00	287.00	301.40	0.00	301.40
GROUP C	N							
Establishments that offer manicures, pedicures, nail extensions and/or ear piercing only. The treatments are:	N							
Nail Extensions	N							
Pedicure	N							
Manicure	N							
Ear Piercing	N							
NEW LICENCES	N		390.00	0.00	390.00	409.50	0.00	409.50
RENEWALS	N		390.00	0.00	390.00	409.50	0.00	409.50
VARIATIONS	N		231.00	0.00	231.00	242.60	0.00	242.60
TRANSFER	N		163.00	0.00	163.00	171.20	0.00	171.20
OCCASIONAL LICENCE	N		242.00	0.00	242.00	254.10	0.00	254.10
AMENDMENT	N		35.00	0.00	35.00	36.80	0.00	36.80
REPLACEMENT COPY OF LICENCE	N		35.00	0.00	35.00	36.80	0.00	36.80
SCRAP METAL DEALERS								
Now covered by Scrap Metal Dealers Act 2013	N							
Site Licence:	N							
New	N		382.00	0.00	382.00	401.10	0.00	401.10
Variation	N		294.00	0.00	294.00	308.70	0.00	308.70
Renewal	N		294.00	0.00	294.00	308.70	0.00	308.70
Collector's Licence:	N							
New	N		225.00	0.00	225.00	236.30	0.00	236.30
Variation	N		121.00	0.00	121.00	127.10	0.00	127.10
Renewal	N		121.00	0.00	121.00	127.10	0.00	127.10
WEIGHTS AND MEASURES FEES								
<u>Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 &amp; EEC Measuring Instrument (Fees) (as amended)</u>	N							
All weights and measuring equipment (£60.00 per hour or part thereof)	N		66.00	0.00	66.00	69.30	0.00	69.30
second officer if required (£36 per hour or part thereof)	N		39.60	0.00	39.60	41.60	0.00	41.60
specialist equipment required	N		Price on application			Price on application		

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Calibration and certification fees for the purpose of section 74 of the Weights and Measures Act 1985	N							
All weights and measuring equipment (£60.00 per hour or part thereof)	N		66.00	0.00	66.00	69.30	0.00	69.30
second officer if required (£36 per hour or part thereof)	N		39.60	0.00	39.60	41.60	0.00	41.60
specialist equipment required	N		Price on application			Price on application		
GREATER LONDON (GENERAL POWERS ACT) 1984								
Registration to hold sales by competitive bidding	N		346.00	0.00	346.00	363.30	0.00	363.30
Exemption from registration	N		116.00	0.00	116.00	121.80	0.00	121.80
LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES								
STATUTORY FEES	Y							
New licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed	Y							
1 YEAR	Y		109.00	0.00	109.00	109.00	0.00	109.00
2 YEARS	Y		141.00	0.00	141.00	141.00	0.00	141.00
3 YEARS	Y		173.00	0.00	173.00	173.00	0.00	173.00
4 YEARS	Y		206.00	0.00	206.00	206.00	0.00	206.00
5 YEARS	Y		238.00	0.00	238.00	238.00	0.00	238.00
Renewal of licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed	Y							
1 YEAR	Y		54.00	0.00	54.00	54.00	0.00	54.00
2 YEARS	Y		86.00	0.00	86.00	86.00	0.00	86.00
3 YEARS	Y		120.00	0.00	120.00	120.00	0.00	120.00
4 YEARS	Y		152.00	0.00	152.00	152.00	0.00	152.00
5 YEARS	Y		185.00	0.00	185.00	185.00	0.00	185.00
New licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Y							
1 YEAR	Y		185.00	0.00	185.00	185.00	0.00	185.00
2 YEARS	Y		243.00	0.00	243.00	243.00	0.00	243.00
3 YEARS	Y		304.00	0.00	304.00	304.00	0.00	304.00
4 YEARS	Y		374.00	0.00	374.00	374.00	0.00	374.00
5 YEARS	Y		423.00	0.00	423.00	423.00	0.00	423.00
Renewal of licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Y							
1 YEAR	Y		86.00	0.00	86.00	86.00	0.00	86.00
2 YEARS	Y		147.00	0.00	147.00	147.00	0.00	147.00
3 YEARS	Y		206.00	0.00	206.00	206.00	0.00	206.00
4 YEARS	Y		266.00	0.00	266.00	266.00	0.00	266.00
5 YEARS	Y		326.00	0.00	326.00	326.00	0.00	326.00
Any kind of variation	Y		Reasonable cost of the work done by the licensing authority			Reasonable cost of the work done by the licensing authority		
Transfer of licence or registration	Y		36.00	0.00	36.00	36.00	0.00	36.00
Replacement licence document	Y		36.00	0.00	36.00	36.00	0.00	36.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>All year Fireworks supply licence</i>	Y		500.00	0.00	500.00	500.00	0.00	500.00
GAMBLING ACT 2005	Y							
<i>FEES AND EXEMPTIONS (VAT exempt)</i>	Y							
<i>NB Fee capped by Government</i>	Y							
<i>New Applications</i>	Y							
<i>Bingo</i>	Y		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
<i>Betting Shop</i>	Y		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
<i>Adult Gaming Centre</i>	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Track</i>	Y		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
<i>Family Entertainment Centre</i>	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>New Applications - where provisional statement already issued</i>	Y							
<i>Bingo</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Track</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Provisional Statement Applications</i>	Y							
<i>Bingo</i>	Y		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
<i>Betting Shop</i>	Y		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
<i>Adult Gaming Centre</i>	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Track</i>	Y		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
<i>Family Entertainment Centre</i>	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Transfer Applications</i>	Y							
<i>Bingo</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Track</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Reinstatement Applications</i>	Y							
<i>Bingo</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Track</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>	Y		950.00	0.00	950.00	950.00	0.00	950.00
<i>Variation Applications</i>	Y							
<i>Bingo</i>	Y		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00
<i>Betting Shop</i>	Y		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
<i>Adult Gaming Centre</i>	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Track</i>	Y		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00
<i>Family Entertainment Centre</i>	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Annual Fees</i>	Y							
<i>Bingo</i>	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Betting Shop</i>	Y		600.00	0.00	600.00	600.00	0.00	600.00
<i>Adult Gaming Centre</i>	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Track</i>	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Family Entertainment Centre</i>	Y		750.00	0.00	750.00	750.00	0.00	750.00
<i>Notification of Change of Circumstances</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Request for copy of Premises Licence</i>	Y		25.00	0.00	25.00	25.00	0.00	25.00

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)</b>	Y							
<i>Alcohol Licensed Premises Gaming Machine Permit Fees</i>	Y							
<i>New</i>	Y		150.00	0.00	150.00	150.00	0.00	150.00
<i>New Existing S34 Permit holder (more than 2 machines)</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Variation of information on permit e.g. number of machines</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Notification of 2 machines or less (new &amp; existing)</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Transfer - If transfer of Premises Licence to sell alcohol granted</i>	Y		25.00	0.00	25.00	25.00	0.00	25.00
<i>Name change i.e. new married name etc.</i>	Y		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>	Y		15.00	0.00	15.00	15.00	0.00	15.00
<i>Annual fee (payable by premises with three or more machines)</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Club Gaming &amp; Club Gaming Machine Permit Fees</i>	Y							
<i>New</i>	Y		200.00	0.00	200.00	200.00	0.00	200.00
<i>New Existing Part II or Part III Gaming Act 1968 registrations</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>New (fast track) holder of Club Premises Certificate under Licensing Act 2003</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Variation</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Replacement permit</i>	Y		15.00	0.00	15.00	15.00	0.00	15.00
<i>Annual fee</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>Unlicensed Family Entertainment Centre Gaming Machine Permit Fees</i>	Y							
<i>New</i>	Y		300.00	0.00	300.00	300.00	0.00	300.00
<i>New Existing Part II and Part III Gaming Act 1968 registrations</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal</i>	Y		300.00	0.00	300.00	300.00	0.00	300.00
<i>Change of Name</i>	Y		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>	Y		15.00	0.00	15.00	15.00	0.00	15.00
<i>Prize Gaming Permit Fees</i>	Y							
<i>New</i>	Y		300.00	0.00	300.00	300.00	0.00	300.00
<i>New Existing Section 16 Lotteries &amp; Amusement Act 1976 Permit holder</i>	Y		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal (every 10 years)</i>	Y		300.00	0.00	300.00	300.00	0.00	300.00
<i>Change of name</i>	Y		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>	Y		15.00	0.00	15.00	15.00	0.00	15.00
<i>Temporary Use Notice</i>	Y		250.00	0.00	250.00	250.00	0.00	250.00
<i>Small Society Lotteries</i>	Y							
<i>New</i>	Y		40.00	0.00	40.00	40.00	0.00	40.00
<i>Annual fee</i>	Y		20.00	0.00	20.00	20.00	0.00	20.00
<b>SAFETY CERTIFICATES FOR SPORTS GROUNDS</b>								
<i>Sports Grounds:</i>	N							
<i>Application for a sport ground safety certificate</i>	N		2,322.40	0.00	2,322.40	2,438.60	0.00	2,438.60
<i>Application to change a safety certificate for a sports ground</i>	N		1,739.40	0.00	1,739.40	1,826.40	0.00	1,826.40
<i>Regulated Stands at sports grounds:</i>	N							
<i>Application to certify a regulated stand at a sports ground</i>	N		1,739.40	0.00	1,739.40	1,826.40	0.00	1,826.40
<i>Application to change a safety certificate for a regulated stand at a sports ground</i>	N		1,156.20	0.00	1,156.20	1,214.10	0.00	1,214.10
<b>STRAY DOGS SERVICE</b>								
<i>Reclaim of a stray dog:</i>	Y							
<i>Kennelling fee (per day)</i>	N		12.00	0.00	12.00	12.00	0.00	12.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Seizure fee	N		130.00	0.00	130.00	130.00	0.00	130.00
Veterinary fees(Depends on any treatment that is needed)	N		Price on application			Price on application		
Microchipping	N							
Charges for Notices served under the Housing Act 2004								
Hazard Awareness Notice (if a subsequent notice is not required)	N							
Hazard Awareness Notice (if a subsequent notice is required)	N		195.90	0.00	195.90	205.70	0.00	205.70
Improvement Notice	N		391.70	0.00	391.70	411.30	0.00	411.30
Prohibition Order	N		391.70	0.00	391.70	411.30	0.00	411.30
Emergency Prohibition Order	N		391.70	0.00	391.70	411.30	0.00	411.30
Emergency Remedial Action	N		391.70	0.00	391.70	411.30	0.00	411.30
Demolition Order	N		391.70	0.00	391.70	411.30	0.00	411.30
Review of a suspended Improvement Notice	N		224.50	0.00	224.50	235.80	0.00	235.80
Review of a suspended Prohibition Order	N		224.50	0.00	224.50	235.80	0.00	235.80
Charge for any subsequent notice served at the same time for the same property	N		168.40	0.00	168.40	176.90	0.00	176.90
Angel Community Centre								
Conference Room (meeting space for up to 16 people)	N							
Monday - Friday - hourly rate	N		11.80	0.00	11.80	12.40	0.00	12.40
Saturday - Sunday - hourly rate	N		17.40	0.00	17.40	18.30	0.00	18.30
Small Hall (meeting space for up to 40 people)	N							
Monday - Friday - hourly rate	N		17.40	0.00	17.40	18.30	0.00	18.30
Saturday - Sunday - hourly rate	N		26.20	0.00	26.20	27.60	0.00	27.60
Large Hall (meeting space for up to 150 people)	N							
Monday - Friday - hourly rate	N		32.80	0.00	32.80	34.50	0.00	34.50
Saturday - Sunday - hourly rate	N		35.40	0.00	35.40	37.20	0.00	37.20
Large Hall (social functions for up to 140 people)	N							
Monday - Friday - hourly rate	N		39.00	0.00	39.00	41.00	0.00	41.00
Saturday - Sunday - hourly rate	N		68.70	0.00	68.70	72.20	0.00	72.20
Kitchen Hire (hourly rate)	N							
Kitchen Hire (all facilities such as fridge, cookers, ovens, hot cabinet)	N		10.30	0.00	10.30	10.90	0.00	10.90
Part Kitchen Hire (for serving of pre-prepared food/drink only)	N		21.50	0.00	21.50	22.60	0.00	22.60
Corkage Fee (one off charge)	N		50.00	0.00	50.00	52.50	0.00	52.50
Discount Weekend Packages	N							
Social Full Day 12 hours ( Large Hall + Kitchen)	N		810.50	0.00	810.50	851.10	0.00	851.10
Social Half Day 7 hours ( Large Hall + Kitchen)	N		477.10	0.00	477.10	501.00	0.00	501.00
Youth Centres								
Alan Pullinger Youth Centre	N							
Room/Facility hire	N		Price On Application			Price On Application		
Whole Centre hire	N		Price On Application			Price On Application		
Bell Lane Youth Centre	N							
Room/Facility hire	N		Price On Application			Price On Application		
Whole Centre hire	N		Price On Application			Price On Application		
Craig Park Youth Centre	N							
Room/Facility hire	N		Price On Application			Price On Application		
Whole Centre hire	N		Price On Application			Price On Application		
Croyland Youth Centre	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
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Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
Ponders End Youth Centre	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
<b>LEISURE-SPORTS</b>								
<u>Sports &amp; Development</u>	N							
<u>Term time activities</u>	N							
Badminton - Beginners (block of 14 weeks , £6.00 per session)	N		84.00	0.00	84.00	89.60	0.00	89.60
Badminton - Improvers (block of 14 weeks, £6.00 per session)	N		84.00	0.00	84.00	89.60	0.00	89.60
Gymnastics - Beginners (block of 14 weeks, £8.40 per session) plus £2.50 one off costs for badge & certificate.	N		111.70	0.00	111.70	117.60	0.00	117.60
Gymnastics - Improvers (block of 14 weeks, £8.40 per session) plus £2.50 one off costs for badge & certificate.	N		111.70	0.00	111.70	117.60	0.00	117.60
Gymnastics & Trampoline (block of 14 weeks, £8.40 per session )plus £2.50 one off costs for badge & certificate.)	N		111.70	0.00	111.70	117.60	0.00	117.60
Badminton - Adults (block of 15 weeks, £7.00 per session) a.m.	N		82.50	0.00	82.50	105.00	0.00	105.00
Boxing - Adults (block of 14 weeks, £6.00 per session) p.m.	N		84.00	0.00	84.00	84.00	0.00	84.00
Pilates - Adults (block of 15 weeks , £7.00 per session)	N		97.50	0.00	97.50	105.00	0.00	105.00
Tai Chi - Adults (block of 13 weeks, £6.50 per session)	N		78.00	0.00	78.00	84.50	0.00	84.50
Yoga - Adults (Women only) (block of 15 sessions, £7.00 per session) Grange Park	N		97.50	0.00	97.50	105.00	0.00	105.00
Yoga - Adults (block of 15 weeks, £7.00 per session) David Lloyd	N		90.00	0.00	90.00	105.00	0.00	105.00
Nordic Walking - adults (block of 15 weeks session, £5.00 per session)	N		56.25	0.00	56.25	75.00	0.00	75.00
Keep Fit Mature Moves - 50+ (block of 15 weeks, £5.50 per session)	N		75.00	0.00	75.00	82.50	0.00	82.50
Swimming - 50+ (block of 15 weeks, £6.00 per session)	N		67.50	0.00	67.50	90.00	0.00	90.00
Tennis - Adults (block of 15 weeks, £5.50 per session)	N		75.00	0.00	75.00	82.50	0.00	82.50
Bowls - Adults (block of 11 weeks, £6.00 per session)	N		60.50	0.00	60.50	66.00	0.00	66.00
Tai Chi in the Park	N		3.00	0.00	3.00	5.00	0.00	5.00
Normally block bookings of 10 or more are VAT exempt (subject to HMRC conditions being met)	N							
	N							
<u>Holiday Activities</u>	N							
Junior horse riding (per 3/4 hr)	N		22.00	0.00	22.00	23.50	0.00	23.50
Tots horse riding (per 1/4 hr)	N		12.50	0.00	12.50	13.50	0.00	13.50
Horse riding - half day (3 hrs)	N		30.00	0.00	30.00	31.50	0.00	31.50
Multisport	N		8.50	0.00	8.50	9.00	0.00	9.00
Boxing at Edmonton Leisure Centre	N		6.50	0.00	6.50	7.00	0.00	7.00
Kung Fu	N		8.00	0.00	8.00	8.50	0.00	8.50
Judo	N		8.50	0.00	8.50	9.00	0.00	9.00
Judo - 2 day course	N		16.00	0.00	16.00	17.00	0.00	17.00
Basketball	N		8.50	0.00	8.50	9.00	0.00	9.00
Yoga for Children	N		6.50	0.00	6.50	7.00	0.00	7.00
Boxing - 2 day course	N		17.00	0.00	17.00	18.00	0.00	18.00
Athletics - Junior (per 3 x 45 minute sessions course)	N		8.50	0.00	8.50	9.00	0.00	9.00
Tots Trampoline (3 day course, 2 hours each day)	N		48.00	0.00	48.00	50.50	0.00	50.50
Junior Trampoline (3 day course, 2 hours each day)	N		48.00	0.00	48.00	50.50	0.00	50.50
Preschool Gym (per 2 days course 1 hour each session)	N		14.00	0.00	14.00	15.00	0.00	15.00

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Gymnastics (per 2 days course 1hr 30 minutes each session)	N		18.00	0.00	18.00	19.00	0.00	19.00
Gymnastics and Trampoline (single 1 hour session)	N		8.50	0.00	8.50	9.00	0.00	9.00
Street dance Junior (per hr)	N		7.00	0.00	7.00	7.50	0.00	7.50
Tennis - Junior (per 3 day course 1hr each)	N		21.00	0.00	21.00	22.10	0.00	22.10
Tennis - Junior Plus (per 3 day course 1hr)	N		21.00	0.00	21.00	22.10	0.00	22.10
Golf - Junior (2 day course 1.5hr each)	N		32.00	0.00	32.00	34.70	0.00	34.70
Golf - Junior Plus (2 days course @ 1.5hr each day)	N		32.00	0.00	32.00	34.70	0.00	34.70
Swimming - Adults (3 week course @ 1hr per session)	N		15.00	0.00	15.00	16.00	0.00	16.00
Tennis - Adults (4 week course @ 1hr per session)	N		18.50	0.00	18.50	19.50	0.00	19.50
Normally admission to sports and leisure activities/centres are standard VAT rated. Holiday activities for childcare purposes can be exempt from VAT	N							
<b>LEISURE -CULTURE</b>								
<b>DUGDALE-VENUE</b>								
Dugdale Venue Hire Rates & Charges	N							
(These prices are relevant to the dates of hire, not the date of the booking.)	N							
Ground Floor	N							
Ground -Studio Theatre( Weekdays) per hour	N		90.00	0.00	90.00	95.00	0.00	95.00
Ground -Studio Theatre( Weekends) per hour	N		115.00	0.00	115.00	121.00	0.00	121.00
1st Floor	N							
Executive Suite per hour	N		42.00	0.00	42.00	45.00	0.00	45.00
Conference Room 1 per hour	N		40.00	0.00	40.00	42.00	0.00	42.00
Conference Room 2 per hour	N		34.00	0.00	34.00	36.00	0.00	36.00
Conference Room 3 per hour	N		34.00	0.00	34.00	36.00	0.00	36.00
Conference Room 4 per hour	N		30.00	0.00	30.00	32.00	0.00	32.00
<b>MILLFIELD THEATRE</b>	N							
Theatre Hire Rates:	N							
Mon/Tues/Wed/Thurs./Friday( Performance of up to 3 hours including a 20 minute interval)	N		1,300.00	0.00	1,300.00	1,365.00	0.00	1,365.00
Mon/Tues/Wed/Thurs./Friday-Hourly rate after the 3 hours	N		285.00	0.00	285.00	300.00	0.00	300.00
Sat/ Sun/Bank Holiday ( Performance of up to 3 hours including a 20 minute interval)	N		1,500.00	0.00	1,500.00	1,575.00	0.00	1,575.00
Sat/ Sun/Bank Holiday-Hourly rate after the 3 hours	N		335.00	0.00	335.00	352.00	0.00	352.00
Use of theatre prior to the performance per hour	N		110.00	0.00	110.00	116.00	0.00	116.00
<b>MILLFIELD HOUSE</b>	N							
Venue Hire Rates & Charges:	N							
Ground- per hour:	N							
Strand	N		36.00	0.00	36.00	38.00	0.00	38.00
Ambassadors	N		30.00	0.00	30.00	32.00	0.00	32.00
1st Floor- per hour	N							
Huxley	N		36.00	0.00	36.00	38.00	0.00	38.00
Bridport	N		30.00	0.00	30.00	32.00	0.00	32.00
Aylward	N		26.00	0.00	26.00	28.00	0.00	28.00
2nd Floor- Sawyer per hour	N		30.00	0.00	30.00	32.00	0.00	32.00
<b>Forty Hall -VENUE</b>	N							

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			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Conference/Meeting/Training</u>	N							
Ground - per hour	N							
Long Gallery & Inner Courtyard	N		45.00	0.00	45.00	48.00	0.00	48.00
Garden Room	N		30.00	0.00	30.00	32.00	0.00	32.00
Great Hall	N		40.00	0.00	40.00	42.00	0.00	42.00
Parlour	N		40.00	0.00	40.00	42.00	0.00	42.00
Second Floor - per hour	N							
Vicary Room	N		30.00	0.00	30.00	32.00	0.00	32.00
Walters Room	N		30.00	0.00	30.00	32.00	0.00	32.00
<u>Private Hire (Baby Showers, Christening, Parties etc.)</u>	N							
Long Gallery & Inner Courtyard Wed-Fri (Hire up to 8 hours)	N		1,500.00	0.00	1,500.00	1,575.00	0.00	1,575.00
Long Gallery & Inner Courtyard Sat-Mon (Hire up to 8 hours)	N		1,800.00	0.00	1,800.00	1,890.00	0.00	1,890.00
Long Gallery & Inner Courtyard Wed-Fri (Hire up to 4 hours)	N		875.00	0.00	875.00	919.00	0.00	919.00
Long Gallery & Inner Courtyard Sat-Mon (Hire up to 4 hours)	N		1,025.00	0.00	1,025.00	1,077.00	0.00	1,077.00
Great Hall & Parlour Wed-Fri (Hire up to 8 hours)	N		1,000.00	0.00	1,000.00	1,050.00	0.00	1,050.00
Great Hall & Parlour Sat-Mon (Hire up to 8 hours)	N		1,200.00	0.00	1,200.00	1,260.00	0.00	1,260.00
Great Hall & Parlour Wed-Fri (Hire up to 4 hours)	N		575.00	0.00	575.00	604.00	0.00	604.00
Great Hall & Parlour Sat-Mon (Hire up to 4 hours)	N		675.00	0.00	675.00	709.00	0.00	709.00
<u>Celebration of Life/Wakes</u>	N							
Long Gallery & Inner Courtyard Wed-Fri	N		420.00	0.00	420.00	441.00	0.00	441.00
Long Gallery & Inner Courtyard Sat-Mon	N		520.00	0.00	520.00	546.00	0.00	546.00
Great Hall & Parlour Wed-Fri	N		320.00	0.00	320.00	336.00	0.00	336.00
Great Hall & Parlour Sat-Mon	N		420.00	0.00	420.00	441.00	0.00	441.00
<u>Weddings</u>	N							
Ceremony & Reception Entire Ground Floor Wed-Fri	N		2,400.00	0.00	2,400.00	2,520.00	0.00	2,520.00
Ceremony & Reception Entire Ground Floor Sat-Mon	N		2,900.00	0.00	2,900.00	3,045.00	0.00	3,045.00
Reception Only Long Gallery & Inner Courtyard Wed-Fri	N		2,000.00	0.00	2,000.00	2,100.00	0.00	2,100.00
Reception Only Long Gallery & Inner Courtyard Sat-Mon	N		2,500.00	0.00	2,500.00	2,625.00	0.00	2,625.00
Ceremony Only Long Gallery & Inner Courtyard Wed-Fri	N		1,250.00	0.00	1,250.00	1,313.00	0.00	1,313.00
Ceremony Only Long Gallery & Inner Courtyard Sat-Mon	N		1,450.00	0.00	1,450.00	1,523.00	0.00	1,523.00
Ceremony Only Great Hall & Parlour Wed-Fri	N		950.00	0.00	950.00	998.00	0.00	998.00
Ceremony Only Great Hall & Parlour Sat-Mon	N		1,150.00	0.00	1,150.00	1,208.00	0.00	1,208.00
<u>Green Towers -VENUE</u>	N							
Conference Room 1 - Monday & Friday	N		32.00	0.00	32.00	34.00	0.00	34.00
Conference Room 1 - Saturday & Sunday	N		42.00	0.00	42.00	45.00	0.00	45.00
Breakout Room 1 - Monday & Friday	N		26.00	0.00	26.00	28.00	0.00	28.00
Breakout Room 1 - Saturday & Sunday	N		32.00	0.00	32.00	34.00	0.00	34.00
Small Meeting Room 2 - Monday & Friday	N		16.00	0.00	16.00	17.00	0.00	17.00
Small Meeting Room 2 - Saturday & Sunday	N		22.00	0.00	22.00	24.00	0.00	24.00
Large Hall - Conference/Meeting	N		52.00	0.00	52.00	55.00	0.00	55.00
Large Hall - Private Event	N		82.00	0.00	82.00	87.00	0.00	87.00
<u>Salisbury House -VENUE</u>	N							

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Ground Floor Salisbury Room	N		30.00	0.00	30.00	32.00	0.00	32.00
Edinburgh Room	N		22.00	0.00	22.00	24.00	0.00	24.00
The Tudor Room	N		32.00	0.00	32.00	34.00	0.00	34.00
Salisbury Room & Tea Room - £57 per hour (Minimum Hire 4 Hours)	N		57.00	0.00	57.00	60.00	0.00	60.00
Salisbury Room, Tea Room & The Garden - £100 per hour (Minimum Hire 4 Hours)	N		100.00	0.00	100.00	105.00	0.00	105.00
PRE-APPLICATION CHARGING SCHEME-PLANNING	N							
Category A:Large Major Applications 25-150 units,+2000 sq. m of floor space (includes change of use)EIA Development Significant Infrastructure Proposal (Proposals raising significant heritage issues which will be assessed/ charged on an individual basis)	N							
Category A:Large Major Applications (Assessment, site visit, meeting and written advice, includes SuDs consultation)	N	√	Price on Application			Price on Application		
Category A: Follow up meeting	N	√	Price on Application			Price on Application		
Category B :Major developments 10-24 residential units 1000-2000 sq. metres of floor space(includes change of use) Development involving 0.5 hectares	N							
Category B :Major developments (Assessment, site visit, meeting and written advice, includes SuDs consultation)	N	√	Price on Application			Price on Application		
Category B: Follow up meeting	N	√	Price on Application			Price on Application		
Category C: Minor Development 4-9 residential units Flat Conversions/HMO's (4-9 units) 400-999 sq. metres of non-residential floor space(includes change of use)	N							
Category C:Minor Development Assessment, site visit, meeting and written advice)	N	√	Price on Application			Price on Application		
Category C:Minor Development Assessment, site visit, meeting and written advice) Development within a Conservation Area	N	√	Price on Application			Price on Application		
Category C:Minor Development Assessment, site visit, meeting and written advice) Development involving a listed building or affecting the setting of a listed building	N	√	Price on Application			Price on Application		
Category C:Follow up meeting	N	√	Price on Application			Price on Application		
Category D:Minor Development 1-3 Residential units Flat Conversions/HMO's (1-3 units)Up to 399 sq. metres of non-residential floor space( includes change of use) Telecommunications(Code system operators)	N							
Category D:(Site specific assessment, meeting and written advice)	N	√	Price on Application			Price on Application		
Category D:(Site specific assessment, meeting and written advice)Development within a Conservation Area	N	√	Price on Application			Price on Application		
Category D:(Site specific assessment, meeting and written advice)Development involving a listed building or affecting the setting of a listed building	N	√	Price on Application			Price on Application		
Category D:(Site specific assessment, meeting .No written advice)	N	√	Price on Application			Price on Application		
Category D:(Site specific assessment, meeting . No written advice) Development within a Conservation Area	N	√	Price on Application			Price on Application		
Category D:(Site specific assessment, meeting and No written advice)Development involving a listed building or affecting the setting of a listed building	N	√	Price on Application			Price on Application		

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Category D: Follow up meeting	N	✓	Price on Application			Price on Application		
Category E: Householder Development Residential Extensions Outbuildings P.D Enquiries	N							
Category E: Site specific assessment, site visit, meeting and No written advice	N	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and No written advice If within Conservation Area	N	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and written advice	N	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and written advice If within Conservation Area	N	✓	Price on Application			Price on Application		
Category E: Follow up meeting	N	✓	Price on Application			Price on Application		
Category F: Enforcement Discussions on cases involving enforcement actions Assessment, meeting and written advice	N	✓	Price on Application			Price on Application		
Category F: Follow up meeting	N	✓	Price on Application			Price on Application		
Category G: Listed Buildings (Assessment, site visit, meeting and written advice)	N	✓	Price on Application			Price on Application		
Category G: Follow up meeting	N	✓	Price on Application			Price on Application		
Category H: Conservation Area (Assessment, site visit, meeting and written advice on schemes located in Conservation area )	N	✓	Price on Application			Price on Application		
Category H: Follow up meeting	N	✓	Price on Application			Price on Application		
Category I: Alterations to Shop Fronts/Advertisements (Assessment, site visit, meeting and written advice)	N	✓	Price on Application			Price on Application		
Category I: Follow up meeting	N	✓	Price on Application			Price on Application		
Category J: Concept Discussions Strategic /Major Development (Meeting/Basic guidance against policy)	N	✓	Price on Application			Price on Application		
Category J: Concept Discussions Land with potential for 1-5 units (Meeting/Basic guidance against policy)	N	✓	Price on Application			Price on Application		
Additional Specialist Advice (per hour)	N	✓	Price on Application			Price on Application		
Schemes of significant magnitude that require a series of development team meetings or a Planning Performance Agreement	N							
Local Land Charges	Y							
Residential LLC1	Y		Price on Application			Price on Application		
Residential Each additional parcel	Y		Price on Application			Price on Application		
Residential CON 29(R)	Y	✓	Price on Application			Price on Application		
Residential Each additional parcel	Y	✓	Price on Application			Price on Application		
Residential LLC1 + CON 29(R)	Y	✓	Price on Application			Price on Application		
Residential Each additional parcel	Y	✓	Price on Application			Price on Application		
Commercial / offices / land / industrial LLC1	Y		Price on Application			Price on Application		
Commercial / offices / land / industrial Each additional parcel	Y		Price on Application			Price on Application		
Commercial / offices / land / industrial CON 29(R)	Y	✓	Price on Application			Price on Application		
Commercial / offices / land / industrial Each additional parcel	Y	✓	Price on Application			Price on Application		
Commercial / offices / land / industrial LLC1 + CON 29(R)	Y	✓	Price on Application			Price on Application		
Con 29 (O) Enquiries (4 -21) except for Q.8 & Q.18 – No Charge (each)	Y	✓	Price on Application			Price on Application		
Enquiry 22	Y	✓	Price on Application			Price on Application		
Applications for the Common Land and Village Green register (As detailed in the Commons Registration (England Regulations 2014)	Y		Price on Application			Price on Application		
Copy documents from CON29 relating information (Each - including copy of search)	Y	✓	Price on Application			Price on Application		

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Copy documents relating to register only	Y			Price on Application			Price on Application	
Registration of a charge in Part 11 of the Register	Y			Price on Application			Price on Application	
Filing a Lands Tribunal Light Obstruction Notice	Y			Price on Application			Price on Application	
Filing a variation or cancellation of a Light Obstruction Notice	Y			Price on Application			Price on Application	
Inspection of documents relating to Light Obstruction Notices (for each parcel of land)	Y			Price on Application			Price on Application	
PEST CONTROL (Public Realm)	N							
PEST CONTROL (DOMESTIC)	N							
Survey charge (non refundable)	N	√		Price on Application			Price on Application	
Rats (For 3 visits)	N	√		Price on Application			Price on Application	
Mice (For 3 visits)	N	√		Price on Application			Price on Application	
Mice (Per Additional Visit)	N	√		Price on Application			Price on Application	
Rats (Per Additional Visit)	N	√		Price on Application			Price on Application	
Cockroaches (For 3 visits)	N	√		Price on Application			Price on Application	
Cockroaches (Per Additional Visit)	N	√		Price on Application			Price on Application	
Fleas	N	√		Price on Application			Price on Application	
Squirrels (per 3 visits) - internal only where appropriate	N	√		Price on Application			Price on Application	
Pharaohs Ant Treatment (Per complete treatment)	N	√		Price on Application			Price on Application	
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	√		Price on Application			Price on Application	
Bed Bug (ID & pre-visit only)	N	√		Price on Application			Price on Application	
Bed Bug (per treatment for bedsit or single room, comprises the previsit and a single treatment)	N	√		Price on Application			Price on Application	
Bed bug (per treatment for 2 rooms, comprises the previsit and a single treatment)	N	√		Price on Application			Price on Application	
Bed bug (per treatment for 3 rooms, comprises the previsit and a single treatment)	N	√		Price on Application			Price on Application	
Bed bug (per treatment for 4 rooms, comprises the previsit and a single treatment)	N	√		Price on Application			Price on Application	
Bed bug (per treatment for 5 rooms, comprises the previsit and a single treatment)	N	√		Price on Application			Price on Application	
Moths (Maximum of 3 visits)	N	√		Price on Application			Price on Application	
Household Beetles (Maximum 2 visits inclusive of survey 1 spray and ULV treatment)	N	√		Price on Application			Price on Application	
Proofing Treatments etc.	N			Price on Application			Price on Application	
Wasps (per treatment)	N	√		Price on Application			Price on Application	
Wasps (per extra nest)	N	√		Price on Application			Price on Application	
Garden Ants	N	√		Price on Application			Price on Application	
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	√		Price on Application			Price on Application	
PEST CONTROL (COMMERCIAL)	N							
Rats (Per treatment maximum 3 visits)	N	√		Price on Application			Price on Application	
Mice (Per treatment maximum 3 visits)	N	√		Price on Application			Price on Application	
Cockroach (Per treatment maximum 3 visits)	N	√		Price on Application			Price on Application	
Fleas (Per treatment maximum 1 visit)	N	√		Price on Application			Price on Application	

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Wasps (Per treatment maximum 1 visit)	N	✓		Price on Application			Price on Application	
Bed bugs (Per treatment maximum 2 visits including pre-visit)	N	✓		Price on Application			Price on Application	
Bed bug (ID and pre-visit only)	N	✓		Price on Application			Price on Application	
Bed bug (Per treatment maximum 1 visit. Only if Bed bug ID and pre-visit previously done)	N	✓		Price on Application			Price on Application	
On-site ID/other/advice/extra visits (Per visit)	N	✓		Price on Application			Price on Application	
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	✓		Price on Application			Price on Application	
<b>PEST CONTROL (LARGE OR COMPLEX COMMERCIAL AND CONTRACT WORK)</b>	N							
Additional charges will be added for actual costs of materials, equipment etc.	N	✓		Price on Application			Price on Application	
Rats	N	✓		Price on Application			Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application			Price on Application	
Mice	N	✓		Price on Application			Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application			Price on Application	
Insects	N	✓		Price on Application			Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application			Price on Application	
Pigeons, Feral Cats and Squirrels and other treatments and pests	N	✓		Price on Application			Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application			Price on Application	
Pharaohs Ant Treatment	N	✓		Price on Application			Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application			Price on Application	
<b>FLEET SERVICES (Public Realm)</b>	N							
Car Service Maintenance Repair & grounds equipment self propelled	N							
This includes Car derived vans. I.E Vauxhall Corsa Van	N							
<u>All Services are undertaken based on Autodata times</u>	N							
The labour rate per vehicle category will be able to be adjusted in the event of the Councils Fleet department tendering for a contract containing more than a single vehicle. Or a prospective customer wishes to offer a number of vehicles to the Fleet department to undertake Service Maintenance Repair work on.	N			Price on Application			Price on Application	
Underutilised services within Public Realm - ability to offer discounts if required	N			Price on Application			Price on Application	
Labour Rate per Hour	N	✓		Price on Application			Price on Application	
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	✓		Price on Application			Price on Application	
Parts	N	✓		Price on Application			Price on Application	
Consumable items	N	✓		Price on Application			Price on Application	
Environmental charge (disposal of oils when changed)	N	✓		Price on Application			Price on Application	
Any work of specialist nature outsourced to 3rd party	N	✓		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	✓		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	✓		Price on Application			Price on Application	
MOT test class 4	N			Price on Application			Price on Application	
MOT retest	N			Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas	N			Price on Application			Price on Application	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N) <i>Service is VARIABLE</i>		Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>LCV up to 3.5t Service Maintenance Repair</u>	N							
<u>All Services are undertaken based on Autodata times</u>	N							
Labour Rate per hour	N	√	Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	√	Price on Application			Price on Application		
Parts	N	√	Price on Application			Price on Application		
Consumable items	N	√	Price on Application			Price on Application		
Environmental charge (disposal of oils when changed)	N	√	Price on Application			Price on Application		
Any work of specialist nature outsourced to 3rd party	N	√	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	√	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	√	Price on Application			Price on Application		
MOT test class 7	N		Price on Application			Price on Application		
MOT retest	N		Price on Application			Price on Application		
LOLER testing tail lifts	N	√	Price on Application			Price on Application		
Air Conditioning - Service and Re-Gas	N		Price on Application			Price on Application		
<u>Section 19 &amp; 22 mini bus Service Maintenance Repair and vehicles up to 7.5t</u>	N							
<u>All Services where possible are undertaken based on autodata times</u>	N							
Labour Rate	N	√	Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	√	Price on Application			Price on Application		
Parts	N	√	Price on Application			Price on Application		
Consumable items	N	√	Price on Application			Price on Application		
Environmental charge (disposal of oils when changed)	N	√	Price on Application			Price on Application		
Any work of specialist nature outsourced to 3rd party	N	√	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	√	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	√	Price on Application			Price on Application		
DVSA safety inspection including interior fitting up to 22 seats	N	√	Price on Application			Price on Application		
DVSA standard brake test with print out	N	√	Price on Application			Price on Application		
DVSA standard Headlamp test	N	√	Price on Application			Price on Application		
MOT test class 5 - 5a	N		Price on Application			Price on Application		
MOT retest	N		Price on Application			Price on Application		
LOLER testing tail lifts	N	√	Price on Application			Price on Application		
Air Conditioning - Service and Re-Gas	N		Price on Application			Price on Application		
<u>LGV / RCV and vehicles above 7.5t</u>	N							
<u>All Services where possible based on industry standard times</u>	N							
Labour Rate	N		Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	√	Price on Application			Price on Application		
Parts	N	√	Price on Application			Price on Application		
Consumable items	N		Price on Application			Price on Application		
Environmental charge (disposal of oils when changed)	N		Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Any work of specialist nature outsourced to 3rd party	N	✓		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	✓		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	✓		Price on Application			Price on Application	
HGV DVSA safety inspection	N	✓		Price on Application			Price on Application	
RCV DVSA Safety inspection	N	✓		Price on Application			Price on Application	
DVSA standard brake test with print out + DVSA h/lamp test	N	✓		Price on Application			Price on Application	
DVSA standard Headlamp test only	N	✓		Price on Application			Price on Application	
HGV rigid MOT test (in house)	N	✓		Price on Application			Price on Application	
MOT retest (In house)	N	✓		Price on Application			Price on Application	
LOLER testing tail lifts	N	✓		Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas	N			Price on Application			Price on Application	
COMMERCIAL WASTE SERVICES	N							
(Outside the scope of VAT wef 9.2.2011)	N							
<u>Fees include disposal costs:</u>	N							
240 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
360 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
660 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
940 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
1100 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
Overweight bins	N			Price on Application			Price on Application	
<u>Minimum contract 12 months (Supply &amp; Collection)</u>	N							
4 rolls of trade sacks - including initial contract set up	N			Price on Application			Price on Application	
8 rolls of trade sacks - including initial contract set up	N			Price on Application			Price on Application	
Each additional roll of 13 Trade Sacks	N			Price on Application			Price on Application	
Annual Duty of Care admiration charge (payable in lieu of the sack purchase fee when customers are renewing their annual contract but do not require any additional sacks as they already have a sufficient supply)	N			Price on Application			Price on Application	
Abortive fee	N			Price on Application			Price on Application	
Special collection - 60 minutes	N			Price on Application			Price on Application	
Special bulk collection	N			Price on application			Price on application	
<u>OFFER for new customers for first 12 months only:</u>	N							
Between 2 and 3 bins on site	N			15% discount on the above charge			15% discount on the above charge	
4 bins and above	N			25% discount on the above charge			25% discount on the above charge	
<u>Combined service offer - waste and recycling collection</u>	N							
660L refuse and 360L paper and cardboard	N			Price on Application			Price on Application	
360L refuse and 660L paper and cardboard	N			Price on Application			Price on Application	
660L refuse and 660L paper and cardboard	N			Price on Application			Price on Application	
940L refuse and 660L paper and cardboard	N			Price on Application			Price on Application	
1100L refuse and 660L paper and cardboard	N			Price on Application			Price on Application	
1100L refuse and 1100L paper and cardboard	N			Price on Application			Price on Application	
<u>Schools, Charities &amp; Domestic extra collection (Fees exclude disposal costs)</u>	N							
Roll of 13 Sacks	N			Price on Application			Price on Application	
240Litre Bin Hire/Collection	N			Price on Application			Price on Application	
360 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
660 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
940 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
1100 Litre Bin Hire/Collection	N			Price on Application			Price on Application	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
1280 Litre Bin Hire/Collection (for contaminated recycling collected as residual)	N		Price on Application			Price on Application		
<u>Places of Worship - Hire Charge Only</u>	N							
240Litre Bin Hire/Collection	N			Price on Application			Price on Application	
360 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
660 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
940 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
1100 Litre Bin Hire/Collection	N			Price on Application			Price on Application	
HOUSING - Hire Charge Only - Plastic bins (up to and including 360 litre bins)	N			Price on Application			Price on Application	
HOUSING - Hire Charge Only - Metal bins	N			Price on Application			Price on Application	
Enfield Council Housing - Additional Collection Charge	N			Price on Application			Price on Application	
Schools Recycling Bin hire (per bin per week)	N			Price on Application			Price on Application	
Schools Recycling Bin Hire Only (per bin per week)	N			Price on Application			Price on Application	
Sales Commission	N			Price on application			Price on application	
Discount for multiple business contracts	N			Price on application			Price on application	
Sales incentives to assist and retain business discounts between 0-20% (Where Appropriate)	N			Price on application			Price on application	
COMMERCIAL RECYCLING SERVICES	N							
Option 1. Paper & Cardboard Only	N							
i. Paper Cardboard Mix - Use 240 litre Wheeled Bins	N			Price on Application			Price on Application	
ii. Paper Cardboard Mix - Use 360 litre Bins	N			Price on Application			Price on Application	
iii. Paper Cardboard Mix - Use 660 litre Bins	N			Price on Application			Price on Application	
iv. Paper Cardboard Mix - Use 1100 litre Bins	N			Price on Application			Price on Application	
Mixed Recycling - 360 internal customer only	N			Price on Application			Price on Application	
Mixed Recycling - 1280 internal customer only	N			Price on Application			Price on Application	
SCHEDULE 2 CLINICAL WASTE COLLECTION (Public Realm)	N							
Roll of 13 Clinical Waste Sacks	N	V		Price on Application			Price on Application	
Sharps bins - 2.5 litres	N	V		Price on Application			Price on Application	
Sharps bin 22 litres	N	V		Price on Application			Price on Application	
PARKS AND OUTDOOR FACILITIES (Public Realm)	N							
CRICKET **	N							
<u>Season bookings can be made for 10 or 20 matches</u>	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
FOOTBALL / GAELIC FOOTBALL / RUGBY **	N							
<u>Season bookings can be made for 16 or 32 games</u>	N							
<u>9-a-side Football, per pitch</u>	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
GOLF (WHITEWEBBS)	N							
<u>Annual Season Tickets:</u>	N							
<u>Special Offers</u>	N							
To be used as required with approval of Assistant Director for Public Realm	N							
4 ball for the price of 3	N	V						

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Winter season ticket - October - March	N	√	Price on Application			Price on Application		
Monthly retail discount offer of up to 20% off RRP	N	√						
Free bacon roll & hot drink with a full peak green fee	N	√						
Discounts or offers with third party partners (e.g. Lee Valley Golf Course)	N	√						
Flexible discount up to 50% - e.g. 2 for price of 1	N							
Flexible discount up to 30% - e.g. 4 ball for the price of 3 ball	N							
Flexible discount up to 20% - e.g. 20% off RRP	N							
Flexible discount up to 10%	N							
Corporate membership	N		Price On Application			Price On Application		
Corporate sponsorship	N		Price On Application			Price On Application		
Referral sales commission (External Company referral)	N		Price On Application			Price On Application		
Online discount from 5%	N							
NETBALL**	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
Third Generation facility	N							
Quarter Pitch (per hour) - FDP Partner	N		Price on Application			Price on Application		
Half Pitch (per hour) - FDP Partner	N		Price on Application			Price on Application		
Whole Pitch (per hour) - FDP Partner	N		Price on Application			Price on Application		
Quarter Pitch (per hour) - Charter Standard Club	N		Price on Application			Price on Application		
Half Pitch (per hour) - Charter Standard Club	N		Price on Application			Price on Application		
Whole Pitch (per hour) - Charter Standard Club	N		Price on Application			Price on Application		
Quarter Pitch (per hour) - Non-Charter Standard Club	N		Price on Application			Price on Application		
Half Pitch (per hour) - Non-Charter Standard Club	N		Price on Application			Price on Application		
Whole Pitch (per hour) - Non-Charter Standard Club	N		Price on Application			Price on Application		
Commercial Hire (per hour)	N		Price on Application			Price on Application		
Community Hire (per hour) FDP Partner	N		Price on Application			Price on Application		
Weekday - off peak (per hour)	N		Price on Application			Price on Application		
Weekend Match - Quarter Pitch (per hour)	N		Price on Application			Price on Application		
Weekend Match - Half Pitch (per two hours) - Charter Standard Club	N		Price on Application			Price on Application		
Weekend Match - Whole Pitch (per two hours) - Charter Standard Club	N		Price on Application			Price on Application		
Weekend Match - Half Pitch (per two hours) - Non Charter Standard Club	N		Price on Application			Price on Application		
Weekend Match - Whole Pitch (per two hours) - Non Charter Standard Club	N		Price on Application			Price on Application		
Negotiable first year reduction up to 15% on block bookings (part 2)	N		Price on Application					
New pitch creation one-off fee, waived on three year bookings	N	√	Price on Application			Price on Application		
Discretionary discount of up to 10% for block booking for FDP Partners for years 2 and 3	N		Price on Application					
Discretionary discount 50% of weekend bookings for Junior games only after 5pm	N					Price on Application		
CEMETERY CHARGES (Public Realm)	N							
The service is non-business for VAT where marked * i.e. no VAT to be charged.	N							
Funeral and burial services outside of standard specified times	N		Price On Application			Price On Application		
Referral and multiple discount Commission	N		Price On Application			Price On Application		
EVENTS (Public Realm)	N							
Funfairs	N							

Description of Fees & Charges Italics denotes statutory fees	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
More than 2 operating days	N			Price On Application			Price On Application	
<u>Circus's</u>	N							
More than 2 operating days	N			Price On Application			Price On Application	
<u>Commercial Events/National charities(Non Ticketed Public Events)</u>	N							
Please note: The Council retains the ability to waive event fees for not for profit and charity organisations.	N							
More than 1 operating day	N			Price On Application			Price On Application	
<u>Medium Between 201-999 attendance</u>	N							
More than 1 operating day	N			Price On Application			Price On Application	
<u>Large Over 1000 attendance</u>	N							
More than 1 operating day	N			Price On Application			Price On Application	
<u>Ticketed Events 15% of Gate Receipts</u>	N							
Ticketed Commercial Events	N			Price On Application			Price On Application	
Waste removal and clearance	N			Price On Application			Price On Application	
Traffic Management services	N			Price On Application			Price On Application	
New Business referral commission	N			Price On Application			Price On Application	
<u>Bonds</u>	N							
Weddings up to 100 people	N			Price on Application			Price on Application	
Weddings 100 - 200 people	N			Price on Application			Price on Application	
Weddings 200 - 500 people	N			Price on Application			Price on Application	
Group Barbeque	N			Price on Application			Price on Application	
<u>Weddings</u>	N							
Wedding Blessings	N			Price on Application			Price on Application	
Wedding Receptions	N			Price on Application			Price on Application	
Wedding Blessing & Reception	N			Price on Application			Price on Application	
Wedding Blessings - Forty Hall Estate Winter rate 1st November 1 – 31st March	N			Price on Application			Price on Application	
Wedding Blessings - Forty Hall Estate	N			Price on Application			Price on Application	
Wedding Receptions - Forty Hall Estate	N			Price on Application			Price on Application	
Wedding Receptions - Forty Hall Estate Winter rate 1st November 1 – 31st March	N			Price on Application			Price on Application	
Wedding Blessing & Reception	N			Price on Application			Price on Application	
PEOPLE TRANSPORT: ANCILLIARY SERVICES	N							
Hire of Bus and Driver (per hour)	N			Price on Application			Price on Application	
Hire of Bus, Driver and Passenger Assistant (per hour)	N			Price on Application			Price on Application	
Additional Coach hire	N			Price on Application			Price on Application	
Discount options	N							
Provision to offer discount to adapt to the market (Where required and appropriate)	N			Price on Application			Price on Application	
New Service Provision charging (up to 12 month trial)- Framework for fees and charges required	N			Price on Application			Price on Application	
Premium or Fast-Track Services	N			Price on Application			Price on Application	
Online Discount (Provision to provide online discount where appropriate)	N			Price on Application			Price on Application	
Negotiable first year reduction up to 15% on block bookings (part 2)	N			Price on Application			Price on Application	
HEALTH & SAFETY	N							
Schools SLA (subject to schools buying in to the service)	N							
(Normally academies are charged VAT)	N							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory Service (Y/N)	Service is VARIABLE	Place Department Fees & Charges 2020/21			Place Department Proposed Fees & Charges 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	N							
Freezywater St Georges	N			Price on Application			Price on Application	
Forty Hill	N			Price on Application			Price on Application	
Latymer All Saints	N			Price on Application			Price on Application	
Meridian Angel Primary Academy	N	√		Price on Application			Price on Application	
Our Lady of Lourdes	N			Price on Application			Price on Application	
St Andrews Enfield	N			Price on Application			Price on Application	
St Andrews Southgate	N			Price on Application			Price on Application	
St Edmunds	N			Price on Application			Price on Application	
St Georges	N			Price on Application			Price on Application	
St James	N			Price on Application			Price on Application	
St John & St James	N			Price on Application			Price on Application	
St Johns	N			Price on Application			Price on Application	
St Mary's	N			Price on Application			Price on Application	
St Matthews	N			Price on Application			Price on Application	
St Michael @ Bowes	N			Price on Application			Price on Application	
St Michael's	N			Price on Application			Price on Application	
St Monica's	N			Price on Application			Price on Application	
St Paul's	N			Price on Application			Price on Application	
Wolfson Hillel	N			Price on Application			Price on Application	
Bishop Stopford	N			Price on Application			Price on Application	
Broomfield	N			Price on Application			Price on Application	
Enfield Grammar Academy	N	√		Price on Application			Price on Application	
Kingsmead Academy	N	√		Price on Application			Price on Application	
The Latymer	N			Price on Application			Price on Application	
St Ignatius	N			Price on Application			Price on Application	
Edmonton County Academy	N	√		Price on Application			Price on Application	
Enfield Learning Trust Academy	N	√		Price on Application			Price on Application	
Ivy Learning Trust	N	√		Price on Application			Price on Application	
Southgate Academy	N	√		Price on Application			Price on Application	
Lee Valley High-academy	N	√		Price on Application			Price on Application	
Cuckoo Hall	N	√		Price on Application			Price on Application	
Attigo	N	√		Price on Application			Price on Application	
Children First (Multi academy trust)	N	√		Price on Application			Price on Application	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>LIBRARIES</b>								
<u>Overdue Charges</u>								
<u>Books, CDs, Talking Books:</u>								
Full charges (per day)	N		0.20	0.00	0.20	0.25	0.00	0.25
DVDs (Price Code B/D) :								
Price Code B ( per day)	N		0.50	0.00	0.50	0.60	0.00	0.60
Price Code D ( per day)	N		0.25	0.00	0.25	0.30	0.00	0.30
<u>Concessionary Charge:</u>								
60+/Disabled/Unemployed	N		0.10	0.00	0.10	0.10	0.00	0.10
Age0-17/Housebound			Free of charge			Free of charge		
A £10 administration fee is added to all account Adult and Concessionary where accounts are referred to a third party to recover unreturned items or money owed.								
The amount customers can owe before their accounts are blocked is reducing from £20 to £10. This is an LLC wide decision.								
<u>DVDs and music recordings: loan charges</u>								
DVD Price code B-1 week loan								
Full Charge	N		2.50	0.00	2.50	2.70	0.00	2.70
Concessionary charge: Age 0-17/60+/Disabled	N		2.00	0.00	2.00	2.10	0.00	2.10
DVD Price code D-1 week loan								
Full Charge	N		1.50	0.00	1.50	1.60	0.00	1.60
Concessionary charge: Age 0-17/60+/Disabled	N		1.00	0.00	1.00	1.10	0.00	1.10
<u>Compact Discs-2 weeks loan</u>								
Full Charge	N		0.60	0.00	0.60	0.60	0.00	0.60
Concessionary charge: Age 0-17/60+/Disabled	N		0.40	0.00	0.40	0.40	0.00	0.40
Housebound and Registered Blind			Free of charge			Free of charge		
<u>Spoken word: loan charges</u>								
Full Charges								
CD /Cassette sets - 3 weeks loan			Free of charge			Free of charge		
Concessionary charge								
CD /Cassette sets: Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound			Free of charge			Free of charge		
<u>Cassette sets-3 weeks loan</u>								
Full Charge			Free of charge			Free of charge		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Concessionary charge								
Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound			Free of charge			Free of charge		
Disabled/Low income/Housebound								
<u>Languages Courses: Loan charges</u>								
Full Charges								
9 weeks loan	N		2.00	0.00	2.00	2.10	0.00	2.10
3 weeks loan	N		1.00	0.00	1.00	1.10	0.00	1.10
<u>Concessionary Charge (Age 0-17 / 60+ / Unemployed /Low Income)</u>								
9 weeks loan	N		1.00	0.00	1.00	1.10	0.00	1.10
3 weeks loan	N		0.50	0.00	0.50	0.60	0.00	0.60
<u>English Language Courses:</u>			Free of charge			Free of charge		
IT Facilities								
PC use								
First Hour			Free of charge					
Then 25p for 15 mins	N	v	0.21	0.04	0.25	0.25	0.05	0.30
<u>Introductory Sessions:</u>								
Full Charges	N	v	4.17	0.83	5.00	4.58	0.92	5.50
Concessionary Charge								
Age 0-17 / 60+ / Unemployed /Low Income/Housebound/Students/Disabled	N	v	2.08	0.42	2.50	2.29	0.46	2.75
<u>Supported Sessions for Enfield Residents</u>			Free of charge			Free of charge		
Printouts:								
A4 Black and white	N	v	0.12	0.03	0.15	0.16	0.04	0.20
A4 Colour	N	v	0.25	0.05	0.30	0.33	0.07	0.40
<u>Reservations:</u>								
Full charge: Books( if copy available in Enfield)	N		0.80	0.00	0.80	0.90	0.00	0.90
Concessionary Charge: books								
Unemployed/Low income/Disabled/60+	N		0.40	0.00	0.40	0.45	0.00	0.45
Age 0-17			Free of charge			Free of charge		
Full charge: Books( if copy needs to be purchased )	N		1.50	0.00	1.50	1.60	0.00	1.60
Concessionary Charge: Age 0-17/Low income/Disabled/60+	N		1.00	0.00	1.00	1.10	0.00	1.10
<u>On-line Reservations</u>								
Full charge:	N		0.50	0.00	0.50	0.60	0.00	0.60

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Concessionary Charge: Age 0-17/Low income/Disabled/60+			Free of charge			Free of charge		
<u>Audio Visual /Spoken word reservations:</u>								
Full charge:	N		0.80	0.00	0.80	0.90	0.00	0.90
Concessionary Charge: Unemployed/Low Income/Disabled/60+	N		0.40	0.00	0.40	0.45	0.00	0.45
Concessionary Charge: Age 0-17			Free of charge			Free of charge		
<u>Replacement Charges</u>								
Membership cards	N		2.50	0.00	2.50	2.70	0.00	2.70
Lost items			Full replacement cost			Full replacement cost		
Library Market place notice boards								
Per week	N		2.00	0.00	2.00	2.10	0.00	2.10
<u>Photocopies</u>								
Black & White A4	N	✓	0.13	0.02	0.15	0.16	0.04	0.20
Black & White A3	N	✓	0.25	0.05	0.30	0.33	0.07	0.40
Colour A4	N	✓	0.42	0.08	0.50	0.50	0.10	0.60
Colour A3	N	✓	0.83	0.17	1.00	1.00	0.20	1.20
<u>Faxes</u>								
Outgoing faxes-UK - 1st page	N	✓	0.83	0.17	1.00	1.00	0.20	1.20
Outgoing faxes-UK per page- subsequent page	N	✓	0.42	0.08	0.50	0.50	0.10	0.60
Outgoing faxes-Overseas -1st page	N	✓	1.25	0.25	1.50	1.46	0.29	1.75
Outgoing faxes-Overseas per page-subsequent page	N	✓	0.83	0.17	1.00	1.00	0.20	1.20
Incoming faxes-UK-1st page	N	✓	0.42	0.08	0.50	0.50	0.10	0.60
Incoming faxes-UK per page-subsequent page	N	✓	0.17	0.03	0.20	0.21	0.04	0.25
<u>Community Room hire charges:</u>								
<u>Edmonton Green:</u>								
Room 1	N		13.50	0.00	13.50	15.00	0.00	15.00
Room1 concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
Room 2	N		22.00	0.00	22.00	23.10	0.00	23.10
Room 2 Concessionary	N		5.00	0.00	5.00	5.30	0.00	5.30
Office 1	N		16.00	0.00	16.00	16.80	0.00	16.80
Office 1 concessionary	N		16.00	0.00	16.00	16.80	0.00	16.80
Office 2	N		16.00	0.00	16.00	16.80	0.00	16.80
Office 2 concessionary	N		16.00	0.00	16.00	16.80	0.00	16.80
Office 3	N		16.00	0.00	16.00	16.80	0.00	16.80
Office 3 concessionary	N		16.00	0.00	16.00	16.80	0.00	16.80

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Office /month introductory price	N		750.00	0.00	750.00	787.50	0.00	787.50
Office /month introductory price concessionary	N		750.00	0.00	750.00	787.50	0.00	787.50
<u>Enfield Town:</u>								
Room	N		13.50	0.00	13.50	15.00	0.00	15.00
Room concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
<u>Palmers Green:</u>								
Room	N		13.50	0.00	13.50	15.00	0.00	15.00
Room concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
<u>Ordance Unity Centre</u>								
Room	N		13.50	0.00	13.50	15.00	0.00	15.00
Room concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
<u>Oakwood</u>								
Room+ kitchenette	N		13.50	0.00	13.50	15.00	0.00	15.00
Room+ kitchenette concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
<u>Enfield Highway</u>								
Room	N		13.50	0.00	13.50	15.00	0.00	15.00
Room concessionary	N		3.50	0.00	3.50	4.00	0.00	4.00
<u>Southgate</u>								
Room			0.00	0.00	0.00	15.00	0.00	15.00
Room concessionary			0.00	0.00	0.00	4.00	0.00	4.00
<u>Local Studies</u>								
Photocopies & Printouts								
Black & White A4	N	v	0.13	0.02	0.15	0.16	0.04	0.20
Black & White A3	N	v	0.21	0.04	0.25	0.25	0.05	0.30
Colour A3	N	v	0.83	0.17	1.00	1.00	0.20	1.20
Colour A4	N	v	0.42	0.08	0.50	0.50	0.10	0.60
Premium Photographic paper A4	N	v	1.13	0.22	1.35	1.16	0.24	1.40
By post (admin fee)	N	v	0.96	0.19	1.15	1.00	0.20	1.20
<u>Scanning</u>								
By Email (per image)	N	v	0.96	0.19	1.15	1.00	0.20	1.20
CD/Memory Disk (per image)	N	v	0.96	0.19	1.15	1.00	0.20	1.20

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Photography</u>								
Own equipment (per day)	N		2.15	0.00	2.15	2.25	0.00	2.25
By staff (per image)	N		1.15	0.00	1.15	1.20	0.00	1.20
<u>Research Service</u>								
First Hour			Free of charge			Free of charge		
2nd-3rd hour (per hour to a maximum of 2 hours)	N		15.90	0.00	15.90	16.70	0.00	16.70
<u>Reproduction Charges</u>								
Community website/exhibition (per image)	N	✓	4.42	0.88	5.30	4.66	0.94	5.60
Commercial website /exhibition (per image)	N	✓	35.33	7.07	42.40	37.08	7.42	44.50
Commercial publication (per image)	N	✓	35.33	7.07	42.40	37.08	7.42	44.50
<u>Museums</u>								
Schools Sessions	N		3.60	0.00	3.60	3.80	0.00	3.80
<u>CONCESSIONARY TRAVEL</u>								
Blue Badge	N		10.00	0.00	10.00	10.00	0.00	10.00
Disabled Persons' Freedom Pass scheme or the Taxi Card Scheme.	N		Free of charge			Free of charge		
<u>CATERING</u>								
<u>Primary Schools</u>								
Menu A: without repairs & maintenance	N		Price on Application			Price on Application		
Menu A: with repairs & maintenance	N		Price on Application				Price on Application	
Menu B: without repairs & maintenance	N		Price on Application				Price on Application	
Menu B: with repairs & maintenance	N		Price on Application				Price on Application	
Adult meal (Duty meal paid by school)	N		Price on Application				Price on Application	
Adult meal	N	✓	Price on Application				Price on Application	
After school club meal	N		As per individual arrangement			As per individual arrangement		
Breakfast Club	N		As per individual arrangement			As per individual arrangement		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>Special Schools</b>								
Meals with repairs & maintenance				Price on Application			Price on Application	
Meals without repairs & maintenance				Price on Application			Price on Application	
Adult meal (Duty)	N	✓		Price on Application			Price on Application	
Adult meal	N	✓		Price on Application			Price on Application	
<b>Secondary schools</b>								
Free school meal				Price on Application			Price on Application	
Adult meal (Duty)	N	✓		Price on Application			Price on Application	
Adult meal	N	✓		Price on Application			Price on Application	
<b>MUSIC SERVICES</b>								
<b>Instrumental Programmes (All schools &amp; academies):</b>								
<b>Recorder, Tin Whistle &amp; Ukulele (1 tutor):</b>								
2 terms (1 class)	N		1,200.00	0.00	1,200.00	1,260.00	0.00	1,260.00
2 terms (2 classes)	N		2,100.00	0.00	2,100.00	2,205.00	0.00	2,205.00
2 terms (3 classes)	N		2,950.00	0.00	2,950.00	3,097.50	0.00	3,097.50
2 terms (4 classes)	N		3,750.00	0.00	3,750.00	3,937.50	0.00	3,937.50
3 terms (1 class)	N		2,000.00	0.00	2,000.00	2,100.00	0.00	2,100.00
3 terms (2 classes)	N		3,300.00	0.00	3,300.00	3,465.00	0.00	3,465.00
3 terms (3 classes)	N		4,550.00	0.00	4,550.00	4,777.50	0.00	4,777.50
3 terms (4 classes)	N		5,750.00	0.00	5,750.00	6,037.50	0.00	6,037.50
<b>All Other Instruments:</b>								
<b>2 Enfield Music Service Tutors:</b>								
3 terms (1 class)	N		2,700.00	0.00	2,700.00	2,700.00	0.00	2,700.00
3 terms (2 classes)	N		4,800.00	0.00	4,800.00	4,800.00	0.00	4,800.00
3 terms (3 classes)	N		6,850.00	0.00	6,850.00	6,850.00	0.00	6,850.00
3 terms (4 classes)	N		8,800.00	0.00	8,800.00	8,800.00	0.00	8,800.00
<b>1 Enfield Music Service Tutor+1 specialist member of school staff:</b>								
3 terms (1 class)	N		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
3 terms (2 classes)	N		3,300.00	0.00	3,300.00	3,300.00	0.00	3,300.00
3 terms (3 classes)	N		4,550.00	0.00	4,550.00	4,550.00	0.00	4,550.00
3 terms (4 classes)	N		5,750.00	0.00	5,750.00	5,750.00	0.00	5,750.00
<b>Partnership Festivals:</b>								
Cost of taking part (per school)	N		55.00	0.00	55.00	60.00	0.00	60.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>Instrument Hire (All Schools &amp; Academies):</b>								
Cost per term	N		37.00	0.00	37.00	38.00	0.00	38.00
<b>Tuition (All Schools &amp; Academies):</b>								
Cost per hour	N		38.00	0.00	38.00	38.00	0.00	38.00
<b>School based ensembles:</b>								
<b>Cost per week(All schools &amp; Academies):</b>								
30 mins rehearsal	N		40.00	0.00	40.00	40.00	0.00	40.00
45 mins rehearsal	N		51.00	0.00	51.00	51.00	0.00	51.00
60 mins rehearsal	N		61.00	0.00	61.00	61.00	0.00	61.00
<b>School-based CPD</b>								
<b>Cost per session (All schools &amp; Academies):</b>								
Twilight	N		170.00	0.00	170.00	175.00	0.00	175.00
Half day	N		300.00	0.00	300.00	310.00	0.00	310.00
Full day	N		520.00	0.00	520.00	525.00	0.00	525.00
<b>CHARGES TO PARENTS</b>								
<b>Tuition fees for 10 lessons</b>								
10 x small group lessons	N		69.00	0.00	69.00	69.00	0.00	69.00
10 x paired lessons (30 minutes)	N		90.00	0.00	90.00	90.00	0.00	90.00
10 x 20 minutes individual lessons	N		120.00	0.00	120.00	120.00	0.00	120.00
10 x 30 minutes individual lessons	N		180.00	0.00	180.00	180.00	0.00	180.00
<b>Additional termly fee for lessons taking place out of school hours</b>	N		15.00	0.00	15.00	15.00	0.00	15.00
<b>Out of school music groups, charged to parents per term</b>								
Mini Music Makers (30 mins)	N		36.00	0.00	36.00	36.00	0.00	36.00
All junior groups (1 hr)	N		54.00	0.00	54.00	54.00	0.00	54.00
Concert Band/Orchestra (1.5 hrs)	N		72.00	0.00	72.00	72.00	0.00	72.00
Enfield Youth Wind Band (2 hrs)	N		87.00	0.00	87.00	87.00	0.00	87.00
Enfield Youth Symphony Orchestra (2.5 hrs)	N		93.00	0.00	93.00	93.00	0.00	93.00
<b>DEPUTYSHIP FEES:</b>								
<b>Remuneration of public authority deputies</b>								

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy. These rates should be applied regardless of who carries out the function within the public authority								
<u>Category 1</u>								
Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs.	N		An amount not exceeding £745			An amount not exceeding £745		
<i>An amount not exceeding £745</i>								
<u>Category II</u>								
Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order. Management costs are assumed to cover any incidental costs incurred in management of P's affairs with the exception of those mentioned under paragraph 20 below								
<i>20. Public Authorities are allowed to use P's funds to pay for specialist services that P would have normally be expected to pay if he had retained capacity such as conveyancing, obtaining expert valuations and obtaining investment advice</i>								
a) For the first year: <i>An amount not exceeding £775</i>	N		An amount not exceeding £775			An amount not exceeding £775		
b) For the second and subsequent years: <i>An amount not exceeding £650</i>	N		An amount not exceeding £650			An amount not exceeding £650		
c) Where the net assets of P are below £16,000, the local authority deputy for property and affairs may take an annual management fee not exceeding 3.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy	N		An Annual management fee not exceeding 3.5% of net assets			An Annual management fee not exceeding 3.5% of net assets		
d) Where the court appoints a local authority deputy for health and welfare, the local authority may take an annual management fee not exceeding 2.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £555	N		An Annual management fee not exceeding 2.5% of net assets up to maximum of £555			An Annual management fee not exceeding 2.5% of net assets up to maximum of £555		
<u>Category III</u>								

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2020/21			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant <i>An amount not exceeding £300</i>	N		An amount not exceeding £300			An amount not exceeding £300		
<u>Category IV</u>								
Preparation and lodgement of a report or account to the Public Guardian <i>An amount not exceeding £216</i>	N		An amount not exceeding £216			An amount not exceeding £216		
<u>Category V</u>								
Preparation of a Basic HMRC income tax return (bank or NS&I interest and taxable benefits) on behalf of P <i>An amount not exceeding £70</i>	N		An amount not exceeding £70			An amount not exceeding £70		
Preparation of a Complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio) on behalf of P <i>An amount not exceeding £140</i>	N		An amount not exceeding £140			An amount not exceeding £140		
<u>Travel Rates</u>								
Public authority and other third sector deputies are allowed the fixed rate of £40 per hour for travel costs	N		£40 per hour			£40 per hour		
<u>APPOINTEESHIP FEES: Charge per annum</u>	N		An amount not exceeding £650			An amount not exceeding £650		
<u>COUNCIL TAX COURT COSTS:</u>								
<u>Council Tax:</u>								
Summons	N		75.00	0.00	75.00	75.00	0.00	75.00
Liability Order	N		27.00	0.00	27.00	27.00	0.00	27.00
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
<u>Business Rates:</u>								
Summons	N		150.00	0.00	150.00	150.00	0.00	150.00
Liability Order	N		50.00	0.00	50.00	50.00	0.00	50.00
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
Discount options								

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			RESOURCES DEPARTMENT			RESOURCES DEPARTMENT		
			FEES & CHARGES 2020/21			PROPOSED FEES & CHARGES 2021/22		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Provision to offer discount to adapt to the market (Where required and appropriate)	N			New				
Online Discount (Provision to provide online discount where appropriate)	N			New				