



PUBLICATION OF DECISION LIST NUMBER 38/20-21

MUNICIPAL YEAR 2020/21

Date Published: 22 January 2021

This document lists the Decisions that have been taken by the Council, which require publication in accordance with the Local Government Act 2000. The list covers Key, Non-Key, Council and Urgent Decisions. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance and Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Governance and Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision, please refer to:

– Claire Johnson (ext.1154)

Phone 020 8132 then extension number indicated

INDEX OF PUBLISHED DECISIONS – 22 January 2021

List Ref	Decision Made by	Date Decision came/ comes into effect	Part 1 or 2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If Applicable)	Page No.
1/38/20-21	Cabinet Member for Community Safety & Cohesion	Monday 1 February 2021	Part 1 & 2 (Para 3)	CCTV Maintenance Contract	KD 5098	All	Yes Friday 29 January 2021	1
2/38/20-21	Cabinet Member for Finance & Procurement	Monday 1 February 2021	Part 1 & 2 (Para 3)	Extension to current contract for the provision of agency workers	KD5274	All	Yes Friday 29 January 2021	2-3
3/38/20-21	Executive Director, Place	Monday 1 February 2021	Part 1 & 2 (Para 3)	Award of Works Contract for Building Safety Works to Brittany House Sheltered Housing Scheme	KD5129	Chase	Yes Friday 29 January 2021	4

DECISIONS

For additional copies or further details please contact Claire Johnson (020 8132 1154), Governance and Scrutiny Team.

LIST REFERENCE: 1/38/20-21

SUBJECT TITLE OF THE REPORT:							
CCTV MAINTENANCE CONTRACT							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes into effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1 & 2 (Para 3)	All	Cabinet Member for Community Safety & Cohesion	Monday 1 February 2021	None	KD 5098	Darren Woods Darren.woods@enfield.gov.uk	Yes Friday 29 January 2021
DECISION							
<p>AGREED subject to not being called in:</p> <ol style="list-style-type: none"> 1. The access arrangements to the London Borough of Waltham Forest (LBWF) Framework Agreement and to undertake a call-off via a permissible direct award 2. To approve the end of the current contact in January 2021 and to authorise the Community Safety Unit to enter into a new contract for maintenance for CCTV for the following 3 years from the 1st February 2021 3. To note the assurances in respect of value and quality. 							
ALTERNATIVE OPTIONS CONSIDERED							
<ol style="list-style-type: none"> 1. Allow the current contract to expire at the end of January and leave the CCTV Enfield Public Safety Centre (EPSC) service without a maintenance provider. This would lead to waivers having to be sought and rates to be negotiated by council officers directly with the supplier. However, this would result in a loss of business process efficiency as all requirements would be ordered via special request requisitions. This may lead to an inconsistency of rates. Value for money would not be achieved if this option is adopted, as both internal and external costs would be greater than if a contract was in place for the service. 2. This option would not provide the opportunity to explore the competitiveness of the contract against other providers. In addition, the current contract does not provide for any permissible extensions. 							
REASONS FOR RECOMMENDATIONS							
<ol style="list-style-type: none"> 1. To ensure that the CCTV and other security systems are maintained by a trusted contractor at a high standard. 2. To ensure continuity of service and network security is applied throughout the period of the contract/contracts for the selected service in support of the Council's commitment to improve community safety. 3. The framework agreement reduces the time and resource required for a full tendering process in accordance with the Public Contracts Regulations. 							
BACKGROUND							
Please note that a copy of the Part 1 report is available on the Council's democracy pages. Part 2 documents will not be available to the press and public.							

LIST REFERENCE: 2/38/20-21

SUBJECT TITLE OF THE REPORT:							
EXTENSION TO CURRENT CONTRACT FOR THE PROVISION OF AGENCY WORKERS							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes into effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1 & 2 (Para 3)	All	Cabinet Member for Finance & Procurement	Monday 1 February 2021	None	KD 5274	Melissa Keating Melissa.keating@enfield.gov.uk 020 8132 1041	Yes Friday 29 January 2021
DECISION							
<p>AGREED subject to not being called in:</p> <ol style="list-style-type: none"> To extend the current contract with Matrix SCM (Supply Chain Matrix) for the provision of agency workers for a period of 1 year from 1st February 2021. 							
ALTERNATIVE OPTIONS CONSIDERED							
<ol style="list-style-type: none"> Alternative Frameworks such as Yorkshire Purchasing Organisation (YPO) and MStar 3 were considered, however given that Matrix SCM has performed well over the last 2 years, supporting the Council in making savings through re-tendering exercises – see Part 2 of this report for to date and future savings- it would be beneficial to extend the current contract. Another consideration was for the Council to undertake its own tendering exercise. It was considered that if the Council were to tender independently this would create a risk of not sustaining the current savings made under the current agreement as there would not be little buying power available to the providers. The risks associated with undertaking a full procurement process in accordance with EU procurement rules are predominantly financial, in terms of resource and time; it is likely to take approximately 12 months. The council would be unlikely to procure better rates that those already contained in the frameworks available to us. The consideration to take this in-house and run this ourselves was rejected due to the limited options available at this time for the software to facilitate this. The next generation of agency contract frameworks after the current extension periods will have this option included and should be explored in the next tender process. 							
REASONS FOR RECOMMENDATIONS							
<ol style="list-style-type: none"> There are many benefits to reappointing the Council's incumbent provider. Alongside further savings for the Council, it should also be noted that there will be savings in time and resources as there will be no implementation period or training required for managers across the Council. 							

2. Matrix SCM have the requisite experience of the recruitment agency market and already has an established supply chain of over 400 agencies and has experience of working with a number of other London Boroughs. The Council has been very satisfied with the performance of Matrix SCM during the contract period and have no hesitation to recommend working with them once again.
3. To conclude, it will be of benefit to the Council to extend the current contract for a further year for the provision of agency workers with Matrix SCM.

BACKGROUND

Please note that a copy of the Part 1 report is available on the Council's democracy pages. Part 2 documents will not be available to the press and public.

LIST REFERENCE: 3/38/20-21

SUBJECT TITLE OF THE REPORT:							
AWARD OF WORKS CONTRACT FOR BUILDING SAFETY WORKS TO BRITTANY HOUSE SHELTERED HOUSING SCHEME							
Part 1 or 2 (relevant exempt Paragraph)	Wards affected by decision	Decision taken by	Date Decision comes into effect	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by
Part 1 & 2 (Para 3)	Chase	Executive Director Place	Monday 1 February 2021	None	KD 5129	Sarah Stevenson-Jones Sarah.stevenson-jones@enfield.gov.uk	Yes Friday 29 January 2021
DECISION							
<p>AGREED subject to not being called in:</p> <ol style="list-style-type: none"> 1. That approval be given to award the works contract to contractor 1. 2. See Restricted Appendix for further details. 							
ALTERNATIVE OPTIONS CONSIDERED							
<ol style="list-style-type: none"> 1. Consideration was given to the procurement of the works through a competitive tender process. 2. In terms of procurement options there were two main routes for consideration: <ul style="list-style-type: none"> • Use of a suitable consortia framework agreement, with appointment via direct award or mini tender. • Unilateral tendering of a bespoke contract utilising either the open or restricted process. 3. Using a framework can save time and money, while still delivering a service specified to local requirements. Contractors are assessed for suitability prior to joining the framework and have signed up to pre-agreed terms and conditions. Standard documentation is also provided as well as support from the framework itself. 4. Tendering a contract allows clients to create bespoke documentation designed to fit its requirements. This approach also opens up the opportunity to tender to a wider group of bidders 							
REASONS FOR RECOMMENDATIONS							
Following a compliant competitive tender process via the SEC framework, that the contract works be awarded to Contractor 1							
BACKGROUND							
Please note that a copy of the Part 1 report is available on the Council's democracy pages. Part 2 documents will not be available to the press and public.							