

Annex 2

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

WE, Celtic Cross Ltd

(Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under S34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number LN/201500123
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Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description The Winchmore 235 Winchmore Hill Road			
Post Town	London	Postcode	N21 1QA

Telephone number at premises	
Non-domestic rateable value of premises	£50,000.00

Part 2 - Applicant Details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address	Michael Omiros Woodgate House 2-8 Games Road Cockfosters		
Post Town	Herts	Postcode	EN4 9HN

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible? Yes No

If not do you want the variation to take effect from

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (please read guidance note 1)

The application proposes to:-

1. Extend the terminal hour for the sale of alcohol on Sunday to midnight
2. Extend the terminal hour for live and recorded music on Friday to Sunday to midnight
3. Permit late night refreshment on Sunday from 23:00 to midnight
4. Extend the opening hours to allow the premises to close on Sunday at 00:30 the following day
5. Remove all existing Annex 2 and Annex 3 conditions and replace with new conditions

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) As existing		
Mon	No Change	No Change			
Tue	No Change	No Change			
Wed	No Change	No Change	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur	No Change	No Change			
Fri	No Change	00:00			
Sat	No Change	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7) As existing		
Sun	No Change	00:00			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) As existing		
Mon	No Change	No Change			
Tue	No Change	No Change			
Wed	No Change	No Change			
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur	No Change	No Change			
Fri	No Change	00:00			
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7) As existing		
Sat	No Change	00:00			
Sun	No Change	00:00			

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	N/A	N/A	<u>Please give further details here</u> (please read guidance note 5) As existing		
Tue	N/A	N/A			
Wed	N/A	N/A	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	N/A	N/A			
Fri	No Change	No Change	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7) As existing		
Sat	No Change	No Change			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			<u>Will the supply of alcohol be for consumption (Please tick box)</u> (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)		
Mon	No Change	No Change			
Tue	No Change	No Change			
Wed	No Change	No Change			
Thur	No Change	No Change			
Fri	No Change	No Change			
Sat	No Change	No Change			
Sun	No Change	00:00			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
			As existing		

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)</p> <p>NONE</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon	No Change	No Change	
Tue	No Change	No Change	
Wed	No Change	No Change	
Thur	No Change	No Change	
Fri	No Change	No Change	
Sat	No Change	No Change	
Sun	No Change	00:30	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7) As existing

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

We seek to remove all existing Annex 2 and Annex 3 conditions as some of these are now obsolete and were attached to the Premises Licence in 2015, and replace with new & proportionate conditions.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

<p>Reasons why I have failed to enclose the premises licence or relevant part of premises licence</p> <p>N/A</p>
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M- Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

[The information provided in this box is solely for information only and not intended to be converted into conditions on the Licence]

The Winchmore is a community pub with an extensive food and drinks offering. The applicant Celtic Cross Limited is the partnership of brother & sister Mark & Eimear Walsh who have been running the premises since June 2015.

Given the changes proposed, we have carefully considered the application, the effect on the licensing objectives and the Council's Licensing Policy. The purpose for seeking an additional one hour for the sale of alcohol on Sunday would allow our customers to continue their night in a safe and comfortable environment and allowing more flexibility around trading.

The application also proposes an additional one hour for live and recorded music on Friday to Sunday again to allow more flexibility around trading. Please note that there is no extension to the trading time or opening hours of the premises on Friday and Saturday as the premises licence already permits the sale of alcohol until midnight and closure at half past midnight. We are also seeking to permit late night refreshment on Sunday from 23:00 until midnight to allow the premises to sell hot drinks to their customers during these times.

The application has also been submitted to update the Premises Licence conditions to ensure that they are suitable for the style of operation at the premises. The existing Annex 2 and Annex 3 conditions were attached to the Premises Licence in 2015 so we have taken the opportunity to replace the existing operating schedule, which is obsolete in parts, and offer proportionate conditions. Most of the proposed conditions are either the same wording or updated versions of the existing conditions and include the wording from Enfield Council's Trading Standards & Licensing – Model Pool of Conditions document.

Considering the above, we believe that the variation would not have an adverse impact on the licensing objectives and we believe that the measures proposed will ensure the premises continue to promote the licensing objectives, and that these measures are

adequate and further conditions are not required.

b) The prevention of crime and disorder

1. A digital CCTV system must be installed in the premises complying with the following criteria:
 - Cameras must be sited to observe the entrance and exit doors both inside and outside, the alcohol displays and floor areas.
 - Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
 - Cameras viewing till areas must capture frames not less than 50% of screen.
 - Cameras overlooking floor areas should be wide angled to give an overview of the premises.
 - Cameras must capture a minimum of 16 frames per second.
 - Be capable of visually confirming the nature of the crime committed.
 - Provide a linked record of the date, time and place of any image.
 - Provide good quality images – colour during opening times.
 - Operate under existing light levels within and outside the premises.
 - Have the recording device located in a secure area or locked cabinet.
 - Have a monitor to review images and recorded picture quality.
 - Be regularly maintained to ensure continuous quality of image capture and retention.
 - Have signage displayed in the customer area to advise that CCTV is in operation.
 - Digital images must be kept for 31 days.
 - Police will have access to images at any reasonable time.
 - The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is nonstandard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.
2. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:
 - i. all crimes reported to the venue
 - ii. all ejections of patrons
 - iii. any complaints received
 - iv. any incidents of disorder
 - v. any faults in the CCTV system
 - vi. any visit by a relevant authority or emergency service
3. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.
4. All staff shall receive induction and refresher training (at least every twelve months) relating to the sale of alcohol and the times and conditions of the premises licence.
5. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be logged and records kept. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at

least one year.

c) Public safety

We understand our obligations under the existing legislation and take our responsibilities seriously.

d) The prevention of public nuisance

6. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly.
7. All external doors and windows shall be kept closed when regulated entertainment (i.e. recorded and live music) takes place after 23:00, except in case of an emergency and for access/egress
8. Staff shall monitor customers in the external area of the premises on a regular basis and ensure customers do not cause a public nuisance
9. When regulated entertainment, including recorded and live music, is taking place, regular boundary noise checks at the perimeter of the premises shall be conducted to ensure that noise from the premises does not cause a disturbance to local residents. Records shall be kept of the times, dates and any issues discovered. These records shall be kept for six months. Records must be made available to an authorised officer of the Council or police, upon request. Where monitoring by staff identifies that noise from the premises is audible at the perimeter, measures shall be taken to reduce this i.e. turning volume down.
10. All refuse and bottles shall be disposed of in bins quietly so as not to disturb neighbours or local residents. There shall be no disposal of glass bottles outside between 23:00 hours and 07:00 hours.
11. No customer shall be allowed to use any external area of the premises after 23:00 hours, except for customers permitted to temporarily leave the premises to smoke in the designated smoking area and no drinks shall be permitted to be taken into this external area after this time.

e) The protection of children from harm

12. Children under the age of 18 must be accompanied by an adult at all times whilst on the premises and must be off the premises by 22:00, unless attending a private function when they will be permitted to remain on the premises until close.


Checklist:**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (See guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	15/01/2021
Capacity	Solicitors for and on behalf of the applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	