

**London Borough of Enfield  
General Purposes Committee**

**Meeting Date 22<sup>nd</sup> April 2021**

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**Subject: Contract Procedure Rules, Waivers & Procurement Spend Update**

**Cabinet Member: Cllr Maguire**

**Executive Director Fay Hammond**

**Key Decision: N/A**

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**Purpose of Report**

1. To provide an update on the Contract Procedure Rules (CPR'), Waivers and Procurement Spend to the General Purposes Committee. This report covers the period April 2020 to March 2021 with additional data for the period of April 2019 to March 2020 in the Appendix F.

**Proposal**

2. General Purposes committee is recommended to:
3. Agree the contents of the report and to note the improvements made in the governance of the CPRs, in particular:
  - i. The continued improved management of waivers
  - ii. The reduction in exceptions
  - iii. The need to review CPR's in line with UK procurement regulations when they arise
  - iv. Improvement plan for the future

**Reason for Proposal**

4. To provide an overview of the governance of the Contract Procedure Rules and of the procurement spend profile and also an update on future improvement plans.

**Relevance to the Council Plan**

5. Procurement Services is an enabling service and supports Council services through procurement to support the delivery of:
  - Good homes in well-connected neighbourhoods,
  - Safe, healthy, and confident communities, and
  - An economy that works for everyone.
6. Through procurement activity it ensures that suppliers support the Fairer Enfield Policy and Climate Action.

**Background**

7. All councils are facing the same financial challenges, and the potential impact of Brexit on procurement. Nationally councils face procurement challenges: balancing value for money against procurement processes, working to increase local spend to support local economies and economic recovery, and to embed equalities and social value, through the procurement cycle.
8. The Council may only contract with external parties within the legal framework for local authority procurement i.e. in accordance with the UK Public Contracts Regulations 2015 (as amended), the Council's Contract Procedure Rules (s135 of the Local Government Act 1972), the general duty to obtain Best Value (Local Government Act 1999) and follow the principles of transparency, non-discrimination and equality of treatment.
9. Under section 135 of the Local Government Act 1972 a local authority is required to make standing orders for contracting of goods, works and services. There is also an obligation to include in those standing orders provisions for securing competition for contracts and regulating the way tenders are invited. The standing orders may provide that contracts of a certain value are exempt and may authorise the authority to exempt the provisions where justified by special circumstances. The Contract Procedure Rules (CPRs) are the Council's standing orders as required under the Act.
10. The Contract Procedure Rules must also comply with UK procurement regulations as set out in the Public Contracts Regulations 2015. The regulations make competition of certain contracts mandatory and there is no right to waive those requirements. The CPR's cover all contracting arrangements such as, Section 75 agreements with the NHS, partnerships with other Councils, and use of Frameworks. Income opportunities are also covered by these regulations under the Concessions contract rules 2016.
11. As a result of Brexit, Procurement Services have ensured that the Council is compliant with new regulations. From the 1<sup>st</sup> January 2021 the UK no longer needs to advertise on the Open Journal of the European Union, but on the UK e-procurement portal 'Find a Tender'. Enfield's procurement systems are compliant and interface with 'Find a Tender'.
12. A Public Procurement Notice 11/20 was published in December 2020 which allows below threshold procurement to reserve to SME's/VCS organisations, and location to county or country. Pre Brexit-UK regulations still remain in place for the time being, so there is no other immediate impact of Brexit. A green paper was out for consultation until March 2021, setting out the Government's approach to procurement legislation post Brexit. Procurement Services submitted consolidated responses from Procurement Services and Legal to questions asked by the Cabinet office in the Green Paper.
13. Several Public Procurement Notices were issued by the government between April 2020 and March 2021 to support the response to Covid-19 and clarify the use of the emergency procurement rule 32(2)(c).

### **Main Considerations for the Council**

#### **14. Compliance and Contract Procedure Rules**

The current CPRs were updated in line with the update of the Council's Constitution and were published in July 2020. They are used in conjunction

with the Procurement Manual. The CPRs are reviewed regularly, and compliance is reported at the Departmental Procurement Boards.

15. Any changes in UK procurement regulations will necessitate a review of the current CPRs to ensure they are in line with any new UK regulations.
16. Compliance to the CPRs for the period of April 2020 to March 2021 is set out in Appendix B. Overall compliance to the CPRs is good. To support compliance no new supplier can be created without evidence of compliance to the CPRs. Regular training on following the CPRs for Council Officers is provided via iLearn.
17. There are occasions where it is not practical or possible to follow a full competitive process in accordance with the CPRs. In such instances Service Departments may request a waiver or Exception to the CPRs, the procedure for which is included in Appendix A. The approval of such Waivers and Exceptions are compliant with the CPRs. It should be noted that waivers cannot contravene UK legislation.
18. The July 2020 CPR's now state that all waivers must be approved by the Executive Director of Resources.

### 19. **Waivers**

20. Over the past four years the number of waivers as decreased dramatically from 40 in 2014/15, 10 in 2015/16 and 4 in 2016/17 and 1 in 2017/18. There were none for 2018/19, and 2019/20. This can be attributed to Procurement Services working closely with services to look for alternative options and promote a competitive process wherever possible.
21. Only one waiver was issued for the period April 2020 to March 2021. This equates to a total contract value of £2.89m. This represents an increase of 1 on the previous year of zero waivers.
22. The one waiver issued in the period April 2020 to March 2021 was for Meridian Water and was approved by the Executive Director for Resources in line with the Rules. The waiver was to carry out remediation work on the Stonehill Site in preparation for the Meridian Water Studios. Extensive marketing had been carried out twice to secure a contractor for the work, under the Property Procedure Rules. After consideration and consultation with Legal it was felt that the tendering should have been undertaken following the Contract Procedure Rules. As the market had been tested twice and the contractor, Troubadour Theatres Ltd had already been selected, it was felt that a waiver was acceptable. Value for Money was assured as two competitive processes had been carried out, and that it was not in the Council's interest to delay and carry out a third competitive process.

### 23. **Exceptions**

24. Under the CPRs there is provision to consider areas that are exceptions. These are permissible within the UK Public Contract Regulations 2015, and the Council's CPRs. Exceptions issued for April 2020 – March 2021 are set out in Appendix C.
25. The number of exceptions sought for the period April 2020 to March 2021 is 14. This equates to a total contract value of £2,002,326. 5 exceptions were sought to set up contracts in response to Covid-19. These were recorded

but are not exceptions as they were compliant under the emergency procurement rule 32(2)(c), and the Public Procurement Notice 1/20 that was issued to support the buying of goods and services to support the response to the pandemic. These equated to £900,000. A number of the exceptions recorded were for grant funded projects, which needed to be spent with specified or already tendered suppliers. Others related to the apprentice levee where only one supplier locally could support the training.

26. This is a reduction of 10 exceptions from last year. For the period April 2019 – March 2020, 24 exceptions were issued with a contract value of £1,223,507.
27. In all cases these exceptions had been discussed with Procurement Services, and had been agreed, as being within the best interests of the Council at that time. In most cases these are for specialised areas of spend, or where remaining with incumbent suppliers was more cost effective.

## 28. Procurement Spend Information

The spend profile of Enfield Council is typical for a Tier 1 Local Authority with the main spend categories being People and Place. Spend profile is set out in Appendix D for period April 2020 to March 2021. Total 3<sup>rd</sup> party spend for April 2020 – March 2021 was £845,547,105. This is an increase from the previous period April 2019 – March 2020 of £829,820,290, representing a change of 1.89%.

29. Spend via purchase orders for the period April 2020 to March 2021 was £390,009,743 which is a decrease from the previous period April 2019 to March 2020 of £400,561,506, representing a change of 2.63%.
30. Spend on purchase cards for April 2020 – March 2021 was £2.69m this was an increase from previous period of £1.8m. This was mainly due to the emergency response to Covid-19.
31. Spend with Small to Medium Enterprises was £41,082,612 equating to 10.53% of total spend. This is a small decrease of 1.36% on previous period where spend was £47,616,975.
32. Spend with local suppliers was £107,876,694, equating to 27% of total spend. This is a small decrease of 1.56% on the previous period where spend was £117,055,801.
33. The CPRs require officers to obtain quotes from local suppliers where possible, subject to best value considerations.
34. Work is being undertaken to increase the number of local suppliers and opportunities offered to local suppliers. Procurement Services are working with Economic Development to develop a directory of local suppliers for officers, to raise visibility. A 'Keeping It Local' toolkit is being developed to support officers in how they can increase opportunities to local businesses.
35. It should be noted that local spend is calculated on the 'payee' being located within one of the borough's post codes. A large proportion of local spend is not included as the payee is not located in the borough. One of the main areas for this is Temporary Accommodation (TA). This is because the TA system – Adam consolidates all spend with TA suppliers to one invoice. The Adam supplier is based in Ipswich, which

takes the £40m approx. spend off the measurement of suppliers within an Enfield postcode. However, most of the TA providers are based in the Enfield area, and the spend is still indirectly with local suppliers for this category of spend.

36. Data for the previous financial year April 2019 to March 2020 has been included in Appendix E and F, to provide comparison and completeness.

### 37. **Next Steps**

Procurement Services is restructuring to recognise the need to embed a strategic approach to procurement. The Director for Finance & Commercial is implementing a 'Category Management' model, which will provide four category managers who will work with People, Place, Resources & CEX, and Digital Services to build a strategic procurement plan for the Council. There is an 'Improvement Plan' in place setting out objectives and priorities which will be driven forward by the new structure.

38. Recognising that contract management needs to be strengthened across the Council a new post of Supplier and Contract Development Manager has been created in the new structure. This post will work with services to support the embedding of improved contract management; to ensure the delivery of value for money during the lifetime of the contract. The Contract Management Guide has been updated and training course developed to support officers.
39. Strategic improvements have already been made with the implementation of the Departmental Boards (Place, People and Resources & CEX), and development of the Departmental Forward Plans and Contract Registers. These Boards meet monthly and discuss strategic business cases for commissioning and procurement, review their contract register, forward plan and track their procurement pipeline. New procurement policy and strategy is also discussed at these boards.
40. To support services and officers the Procurement Intranet pages have been extensively updated. More contract and spend information is available to support visibility. Additionally, support guides and checklists have been updated. A training strategy has been developed to support officers across the Council to carry out procurement more effectively and support the Council Plan.
41. To support the move to more strategic procurement, it has been recognised that investment is needed in systems for monitoring and reporting of activity. Currently Procurement Services are reviewing the market for a contract management system, spend analytics tool, and procurement project management tool. These systems will support all elements of the sourcing cycle.
42. A new Sustainable and Ethical procurement policy is in draft, due to cabinet in July 2021. Procurement Services has worked with services across the Council for input and best practice methodology into this policy. This is wider reaching than the old policy, and links to the Councils plan. It covers the implementation of the Fairer Enfield

Policy, Climate Action Plan and an Economy Fit for Everyone, through procurement.

43. Procurement Services is implementing a Social Value Portal, that will support the monitoring and reporting of social value leveraged through procurement contracts. This has been piloted in Meridian Water and will now be rolled out to the wider Council. The Council is using Social Value to increase the number of local suppliers used, offer more employment and training opportunities for local residents, and the delivery of environmental and sustainable construction through contracts.

### **Safeguarding Implications**

44. This is an update report and there are no safeguarding implications directly linked to this report.

### **Public Health Implications**

45. The CPRs and Procurement Manual state that procuring officers must consider Health in Everything we do to ensure that suppliers and services are in line with Public Health objectives. This is an update report and there are no Public Health implications directly linked to this report.

### **Equalities Impact of the Proposal**

46. Enfield's contract standard Terms and Conditions now include clauses to ensure that suppliers are compliant to the Equality Act. The Fairer Enfield Policy will be delivered through the new Sustainable and Ethical Procurement Policy that is due at cabinet July 2021. The CPR's and Procurement Manual state that procuring officers must include equality evaluation criteria for contracts over the EU threshold. This will ensure that suppliers working with the Council support Enfield's Fairer Enfield Policy. The implementation of updated systems will also support the monitoring of Equality KPI's within third party contracts.
47. This is an update report and there are no Equality implications directly linked to this report.

### **Environmental and Climate Change Considerations**

48. The CPRs and Procurement Manual state that procuring officers must consider Enfield's Climate Action Plan to ensure that suppliers and services are in line with Enfield's Climate Action objectives. The Climate Action Plan will be delivered through the new Sustainable and Ethical Procurement Policy that is due at cabinet July 2021. The CPR's and Procurement Manual state that procuring officers must include Climate Action evaluation criteria for contracts over the EU threshold. The implementation of updated systems will also support the monitoring of Climate Action KPI's within third party contracts.
49. This is an update report and there are no Climate Change Considerations directly linked to this report.

### **Risks that may arise if the proposed decision and related work is not taken**

50. This is an update report and there is no direct risk in relation to this report. There are potential risks to the Council of challenge where procurement is

not following the CPR's. Poor procurement practice could result in reputational damage, or not demonstrate value for money.

**Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

51. This is an update report and there are no direct risks in relation to this report. Procurement Services will continue to monitor compliance to the CPR's to minimise risk of challenge, re-enforce the need for demonstrating value for money through competitive procurement. Supporting procuring officers to offer opportunities wherever possible to the local market to support 'an economy fit for Everyone'.

**Financial Implications**

52. The financial implications are set out in the body of the report and appendices.

**Legal Implications**

53. That procurement is carried out in line with the Contract Procedure Rules, and Public Contract Regulations 2015.

**Workforce Implications**

54. That all officers within the Council be aware of the need to follow the CPR's when carrying out procurement.

**Property Implications**

55. None in regard to this report, but officer may need to be aware of the need to use Property Procedure Rules where applicable.

**Other Implications**

56. That the CPR's may need to be used in conjunction with partnership rules where applicable.

**Options Considered**

57. Not applicable.

**Conclusions**

58. This report provides an update on the Council's Standing Orders (CPRs), Waivers and procurement spend. The figures show that compliance is high, and that the number of waivers is under control. Demonstrates improved governance of the CPR's and the Procurement Services improvement plan.

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**Appendices**

Appendix A – CPR rules for Waivers and Exceptions (Rules 3 and 15)

Appendix B – CPR compliance April 2020 – March 2021  
Appendix C – Exceptions issued April 2020 – March 2021  
Appendix D – Spend Overview April 2020 – March 2021  
Appendix E – Exception issued April 2019 – March 2020  
Appendix F – Spend overview April 2019 – March 2020

**Background Papers**  
DAR for Stonehill Site



PL 20.070 P Part 1 -  
Approved.pdf



## 15. EXCEPTIONS TO COMPETITIVE TENDERING

15.1 Where competitive tendering is impossible then an exception can be used, but the Service Department, must demonstrate why they were unable to demonstrate VFM through a competitive process and that the use of this rule meets Council needs.

15.2 This Rule can be applied only where:

- (i) The procuring officer uses a legally compliant Framework which the Council has procured or has the right to access (subject to complying with the rules applicable to that Framework, including mini competition);
- (ii) A suitable corporate contract is in place for the Services/Supplies/Works being procured;
- (iii) Competition is prevented by Government or statutory control;
- (iv) Repairs, services, works, parts, goods or materials are required relating to existing machinery, vehicles, plant or equipment of a proprietary nature, where no suitable alternative Supplier exists;
- (v) Ongoing maintenance, updating, licencing and support is required relating to existing ICT hardware and/or software that is proprietary in nature and no suitable alternative Supplier exists;
- (vi) The contract provides in writing for an extension to the length of the contract's term and the following conditions are met:
  - The extension is for substantially the same works, supplies and/or services provided in the original contract;
  - The financial terms for the extension are as agreed in the original contract;
  - The length of the extension is no longer than that permitted by the original contract;
  - Such extension would not breach the Public Contract Regulations 2015; and
  - The appropriate authority/approval is in place in accordance with the Scheme of Delegation.
- (vii) The contracts being procured are for special education needs or social care services below relevant EU Threshold and, in the opinion of the responsible officer it is considered in the Council's interest or is required to meet obligations under relevant legislation. If above EU

Threshold, officers are reminded that the Public Contract Regulations 2015 may apply.

- (viii) Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
- (ix) Contracts below EU Threshold being procured are for specialist professional services necessary to support children's or adult services where service users/clients select the Supplier, but the grant funding is via the Council.
- (x) Contracts are awarded between the Council and a 'Teckal Company'. Advice should be sought from Legal Services as to the application of the Teckal exception, and appropriate Council governance process should be followed.
- (xi) In relation to the exceptions, advice should be sought from the P&C Hub and (where applicable) Legal Services as to whether there is any risk of the Council breaching Public Contract Regulations 2015.
- (xii) Where a contract is entered into via any of the rules above then the contract must be recorded on the E-Tendering Portal.
- (xiii) Over £100,000 where no tenders, no suitable tenders, no requests to participate or no suitable request to participate have been received in response to a tender process, provided that the initial conditions of the contract are not substantially altered, then the Service Department can negotiate with a single Supplier. Refer to the Procurement Manual for the process to follow.
- (xiv) The aim of the procurement is the creation or acquisition of a unique work of art or artistic performance. Refer to the Procurement Manual for the process to use this Rule.

15.2 In relation to the exceptions, the requirement to comply with the Public Contract Regulations 2015 remains. Officers should consider publishing a Voluntary Ex-Ante Transparency (VEAT) Notice for any exception granted that is higher than the EU Threshold and the procedures leading to the award under the Regulations must be followed. A VEAT Notice can only be issued with approval from the P&C Hub.

15.3 Any decision not to seek competitive tenders must fully comply with this Rule 15, be reasonable in all the circumstances and be in the best interests of the Council. The decision must be recorded in writing and all documentation supporting the decision must be retained on the E-Tendering Portal.

15.4 Exceptions will be reported to the Executive Director of Resources on a quarterly basis. Application for an Exception must be made via the Exceptions and Waiver form for recording and ensuring that the Contract is entered onto the Corporate Contract Register.

## **17. APPLICATION AND WAIVER OF THE RULES**

17.1 These Rules apply to all contracts for Supplies, Works or Services entered into by the Council, except where a Waiver of all or part of the Rules is approved. Waivers should only be sought in **exceptional circumstances** given the general presumption that competition is the best way to demonstrate VFM.

17.2 It must be noted that where the value of the contract is over the EU threshold the Council must comply with the requirements of Public Contract Regulations 2015 therefore it is not possible to waive these requirements, and contracts let in this way will be in breach of the Regulations.

17.3 All Waivers are reported Council's General Purposes Committee on an annual basis by the P&C Hub.

17.4 The officer requesting the Waiver **must** keep a written record of any waiver of the Rules. Application of a waiver can be made via the [Exceptions and Waiver form](#) and will be reviewed and approved by the Executive Director of Resources.

17.5 Contracts let via a Waiver must have documentation held on the E-Tendering Portal to create a record on the Corporate Contract Register.

17.6 Waivers will only be issued for a period of 12 months, unless agreed otherwise by the Executive Director of Resources.

**2020/21 compliance reports.**

Number of Quick Quotes over £25k in progress where too few Suppliers were invited to Quote.

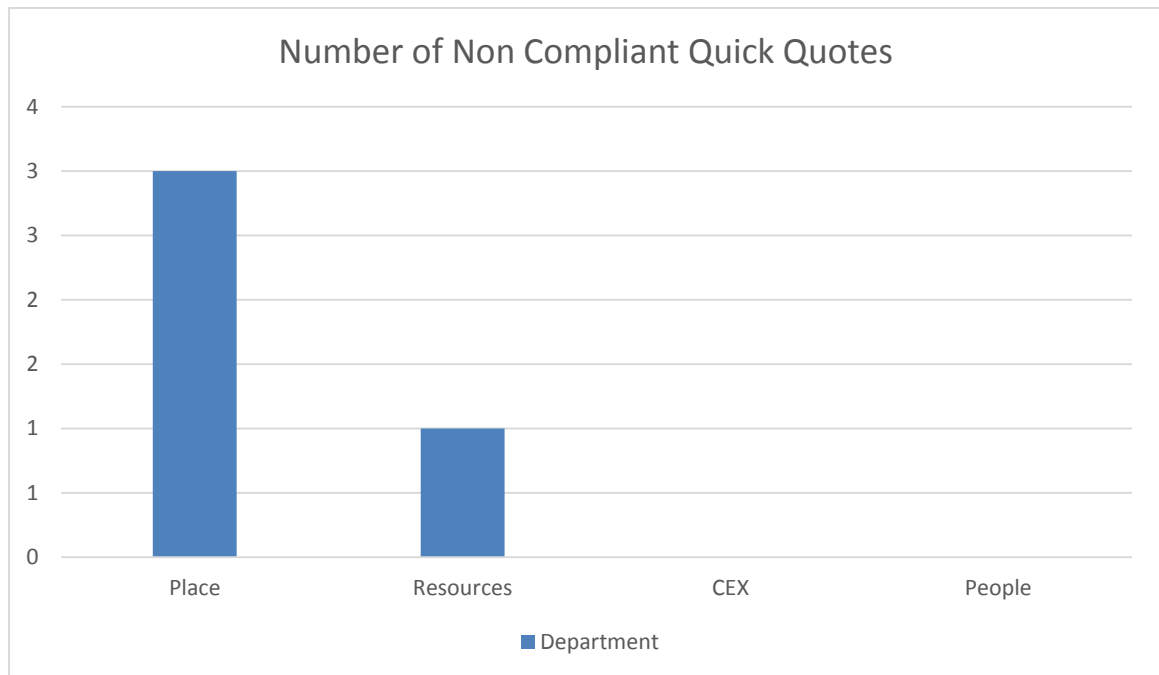


Table of all exceptions April 2020 – March 2021

Dept	LTP ref	Procurement Title	Value	Supplier	Notes on Exception Form	Date	Specific Exception Rule
Chief Executive	DN465202	PayPoint 'Cash out'	£36,000	PayPoint Network Ltd	A key decision (KD 4956) was agreed in August 2019 to close the Cashiers Counter Service and autopay kiosks at the Civic Centre, together with autopay kiosks at Edmonton Centre in order to provide customers with a more cost effective, customer friendly, convenient and trusted 'face to face' payment facility. The report agreed to award a 3 year + 1-year extension to PayPoint via the PFH Framework. The PFH Framework allowed customers to visit 140 PayPoint retailers located in the Borough and 29,000 retailers nationally to make payments to the Council 'cash in'. The PFH Framework also allowed the Council to make payments to customers 'cash out'.	April-20	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
Place	DN473337	Montagu	£50,000	RENKAP	It represents best value by saving on staff time and allowing one entry to procure audited service to RICS approved specifications in shorter period.	April-20	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is

							available in accordance with EU procurement law.
Place	DN504961	Enfield Street Outreach Team Service At present due to the pandemic it is difficult to find suppliers that have enough stock to order Personal Protective Equipment. ICES are supplying care providers across Enfield, some hospitals and other London Boroughs. Any available equipment has to be sourced and delivered	£81,426	THAMESR EACH	In late March 2019, we received funding from the MHCLG. £81,426 of this funding was for providing a rough sleeper Outreach Team. The funding is intended to reduce rough sleeping and prevent rough sleeper deaths. One of the conditions of funding was rapid delivery. We were therefore unable to follow the procurement process and needed to commission very quickly. Thamesreach were already providing an out of hours outreach service in Enfield, and we already had a good working relationship with them. They were the only organisation able to provide this service in Enfield at late notice. From this funding, Thamesreach have provided 2 Outreach Workers, who are co located with our in-house rough sleeper team. The service that they provide is to respond to reports of rough sleepers, visit the site, verify if they are rough sleeping, carry out an assessment of needs, link in with relevant support services and house in our accommodation provision if appropriate. This commissioned service is provided during working hours. Our outreach service works closely with the Thamesreach "Rapid Response Service" which is a separately funded Pan-London service that carries out outreach during non-working hours. This is another reason why Thamesreach are best placed to provide our funded day time service. In April 2020, we were going to draft a contract with	April-20	Exception 15.2. (iii): Effective competition is prevented by government or statutory control.

		promptly from any suppliers who has stock.			Thamesreach and explore entering the procurement process. However, Covid-19 meant we had to "bring everyone in" as an emergency. We have therefore not been able to move forward with this. Thamesreach require payment for the services they have carried out urgently.		
Chief Executive	DN475916	Covid-19 consultancy work	£25,000	GP GORDON	Covid-19 consultancy work this is a Pan London agreement to arrange consultancy for the Covid-19 service.	April-20	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
Place	DN493439	Temporary boiler supply - Curlew House	£67,000	ENERGETIK	Temporary boiler supply to Curlew House, covering main boiler management and costs for gas supply provided. Energetik are an Enfield Council owned company who have supplied a temporary boiler to Curlew house which will be part of the new development where Energetik currently supply energy.	May-20	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with

							EU procurement law.
Place	DN479166	BAPA agreement with Network Rail	£201,786	Network Rail	Network Rail is the owner, operator and infrastructure manager of Britain's main railway network. It runs, maintains and develops the core physical infrastructure of the network and has to ensure efficient management of the assets over the short, medium and long-term. To deliver the development phase of the project, Stage 2 and 3, in the most economical way a BASIC ASSET PROTECTION AGREEMENT (BAPA) is necessary to be in place with Network Rail to allow for suitable levels of support as the project is developed.	May-20	Exception: Effective competition is prevented by government or statutory control.
Chief Executive	DN482070	DATA PROTECTION OFFICER AND ASSOCIATED SERVICES	£108,000	EX CATHEDRA SOLUTIONS LTD	Archived DN396874 EXTENDED This contract is about Data protection services. All works to be carried out in accordance with the DPO (Data protection officer) role as described in the GDPR and Article 29 working party guidance, for council staff and all schools that sign up via the traded services agreement, led and managed by an appropriately experienced individual. Just to mention that we were expecting to recruit a permanent officer but this is delayed and have no time to look to replace the service, so we are looking to create a contract to end of December so we can keep the service going while fulfil the post. (we are looking for 3+3 contract) initial period to end of sept 2020 3-month extension to 31.12.2020 if required as per conversation with Maryam Moussavi 11.06.2020	July-20	Extension of DN396874 Exception 15.2 (v): Ongoing maintenance, updating and support of existing ICT hardware and/or software that are proprietary in nature and no suitable alternative supplier exists.
Place	DN485204	Artificial	£16,000	VAISALA	Enfield Council have submitted a bid and received	July-20	Exception: The



		Intelligence Road Asset Condition Survey System		LTD	<p>a grant from Transport for London's Lane Rental Innovations fund to trial the Vaisala AI digital asset data capture system to record the road condition and other highway assets on Enfield Council's adopted highways with the ability to be linked to TSRGD regulations for recording purposes. The carriageway condition data will be reported in UK nationally recognised and compatible CVI/DVI formulae and provide high definition video evidence of road condition types, such as cracking, fretting, potholes etc. The sign (non-illuminated) assets need to be accurately recorded on our current asset database with structural integrity a concern on all Enfield Council highways steel structures/assets we are aiming to accurately record position data on these to compile an inventory for testing. The system should reduce the amount of officer time spent on the highway network recording all assets and conducting road condition surveys and enable a review of existing asset collection regimes and methodology.</p> <p>On completion of the trial of 1 year Enfield will have gathered on site highway condition data gathering and video footage. Enfield will then evaluate this system and other AI systems utilised in England compared to traditional manual methods of highway condition inspections. On completion Enfield will report back to TfL on the benefit or disbenefits of this and other the development of other such systems with the potential for integrating these AI in future road condition surveys.</p>		goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
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People	DN493251	Integrating ESOL	£95,000	WORKERS EDUCATIONAL ASSOCIATION	The ESOL for Integration programme is a follow up to a previous programme sponsored by MHCLG in 2019/20. This follow up was tendered for by MHCLG as part of a rapid recovery programme as part of the COVID response. As such the funding was made available to LAs to work with organisations who could demonstrate a proven track record of delivering this programme in the LA area. Only Barnet & Southgate College and WEA were involved in the last programme and could deliver locally.	September-20	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law
Place	DN507468	Stage 3/4 Basic Asset Protection Agreement (BAPA) with Network Rail for the Strategic Rail Infrastructure Works	£750,000	Network Rail	Network Rail is the owner, operator and infrastructure manager of Britain's main railway network. It runs, maintains and develops the core physical infrastructure of the network and has to ensure efficient management of the assets over the short, medium and long-term. To deliver the development phase of the project, GRIP 3+4, in the most economical way a Basic Asset Protection Agreement (BAPA) is necessary to be in place with Network Rail to allow for suitable levels of support as the project is developed.	October-20	Exception 15.2. (iii): Effective competition is prevented by government or statutory control.
People	DN508652	One Housing Supported Housing continuation of support for Rough Sleepers	£187,500	ONE HOUSING GROUP LTD	Further to the governments 'Everyone in' policy during COVID 19 lock down we have approximately 60 rough sleepers in our emergency provision who have support needs such as mental health, substance misuse, physical health problems, or multiple needs, approximately 40 have medium support needs. This cohort of rough sleepers will struggle to	November-20	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal

					sustain general needs accommodation and will require supported accommodation. This cohort have been accommodated at Travelodge Edmonton Green and Ramada Hotel. The emergency housing provision contract with Travelodge expired 28th August 2020 and many of the rough sleepers have had to move to general needs emergency housing. It is therefore imperative that we procure suitable move on accommodation for these clients to ensure that they do not return to the streets. Supported Housing – One Housing (22 supported housing units) We have developed a proposal with One Housing to commission two supported housing schemes in Emerald House (13 units) and Park Avenue (9 units) to assist with move on and support for this cohort of rough sleepers with medium to high needs. The two schemes will provide core support activities such as: Needs and risk assessment, Support planning and review, GP and other healthcare registration, Support to access drug and alcohol services, Support to access mental health services, Social inclusion, Support to access education and training and develop employability skills/access careers advice through One Housing's Arlington centre, Developing independent living skills – cooking, budgeting		Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
Resources	DN520676	Legal advice and claims handling	£150,000	DAC Beachcroft	Legal advice and handling of litigated/complex insurance claims. DAC Beachcroft are one of the Council's Insurer's panel Solicitors and under the terms and conditions of the insurance policy the	Jan-21	Exception 15.2 (viii): Upon evidence of extensive

					Council are required to use Insurer's panel Solicitors, apart from in exceptional circumstances and with the authority of the Insurer.		market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
Resources	DN520690	Legal advice and claims handling DWF Law LLP	£150,000	DWF law	Legal advice and handling of litigated/complex insurance claims. Under the Council's insurance contract, we have to use panel solicitors that are contracted with our insurance company. DWF law are one of the Council's Insurer's panel Solicitors and under the terms and conditions of the insurance policy the Council are required to use Insurer's panel Solicitors, apart from in exceptional circumstances and with the authority of the Insurer.	Jan-21	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
Resources	DN524808	Linked in	£84,614	Linked in	Unique supplier- used to advertise vacancies, promote the Council and build up networks of prospective applicants for job roles. They are the	Feb-21	Exception 15.2 (viii): Upon evidence of

					only supplier of its kind.		extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
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COVID 19 emergency provision Exceptions (processed as Waivers). Total contract value £900,000

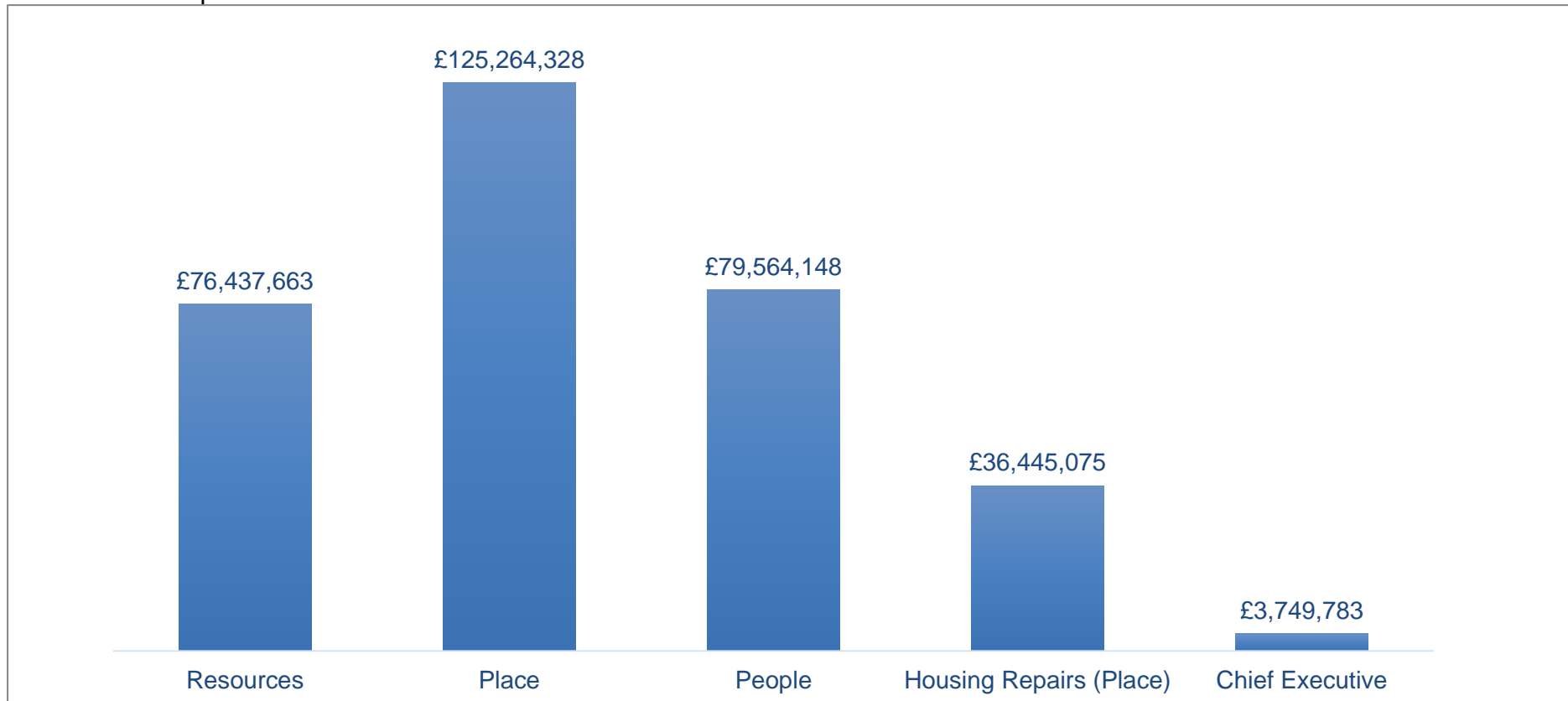
Dept	Reference Number	Procurement Title	Value	Supplier	Notes on Waiver Form	Date	Specific Exception Rule
People	DN472595	Emergency Supply of Ambient Goods	£100,000	ESSEX FLOUR &	Under these exceptionally difficult times we currently face, the Enfield Food Bank is	March-2020	Emergency procurement

		for the Enfield Food Bank		GRAIN CO. LTD	dangerously low on stock for the neediest of families in the borough. It has been decided that Enfield Council will replenish stock as often as needed. Currently, the normal suppliers available to us do not have any stock available. EFG currently have bulk goods at below supermarket prices and are ready to supply the food bank.		under Rule 32 (2) (c) of PCRs & PPN 1/20 covering Covid-19 provision.
People	DN472595	Emergency Supply of Ambient Goods for the Enfield Food Bank	£100,000	BRAKES BROS LTD	Under these exceptionally difficult times we currently face, the Enfield Food Bank is dangerously low on stock for the neediest of families in the borough. It has been decided that Enfield Council will replenish stock as often as needed. Currently, the normal suppliers available to us do not have any stock available. EFG currently have bulk goods at below supermarket prices and are ready to supply the food bank.	March-2020	Emergency procurement under Rule 32 (2) (c) of PCRs & PPN 1/20 covering Covid-19 provision.
People	DN473323	Emergency ambient food provision	£250,000	JJ Food Service	Emergency provision requirements due to Covid-19	April-20	Emergency procurement under Rule 32 (2) (c) of PCRs & PPN 1/20 covering Covid-19 provision.
Chief Executive	DN473879	Covid19 Food parcels for Enfield residents in need	£250,000	Brakes	Need food suppliers to meet the demand of vulnerable people who are unable to get out of the house, and the council need to provide food. Also, for creation of meals for homeless under Covid-19	April-20	Emergency procurement under Rule 32 (2) (c) of PCRs & PPN 1/20

							covering Covid-19 provision.
People	DN479009	PPE Equipment for COVID-19 period for Adult Social Care CT 20.05.2020	£100,000	COMPONENT TECHNOLOGIES LTD	PPE Equipment for COVID-19 period for Adult Social Care At present due to the pandemic it is difficult to find suppliers that have enough stock to order Personal Protective Equipment. ICES are supplying care providers across Enfield, some hospitals and other London Boroughs. Any available equipment has to be sourced and delivered promptly from any suppliers who has stock.	May-20	Emergency procurement under Rule 32 (2) (c) of PCRs & PPN 1/20 covering Covid-19 provision.
People	DN479028	PPE Equipment for COVID-19 period for Adult Social Care SynMed 20.05.2020	£100,000	SYNECTIC S MEDICAL LTD	PPE Equipment for COVID-19 period for Adult Social Care	May-20	Emergency procurement under Rule 32 (2) (c) of PCRs & PPN 1/20 covering Covid-19 provision.

**2020/2021 spend information**

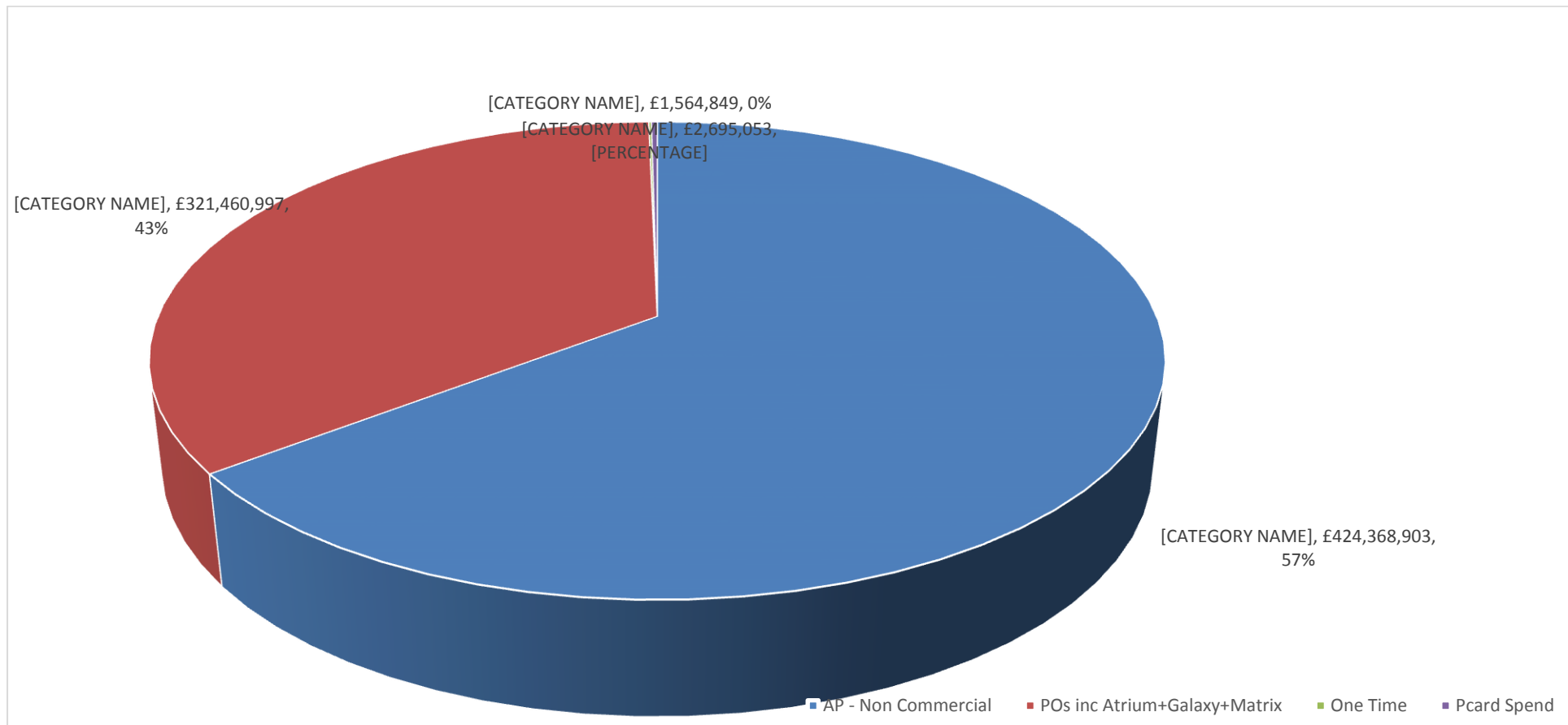
The procurement function handles a total of over £321,460,997 of spend p.a. whilst the Council spends a further £524,086,108 with third parties that is classed as non-procurement, making a total of £845,547,105. The procurement spend of £321m is divided between five Departments as shown below:



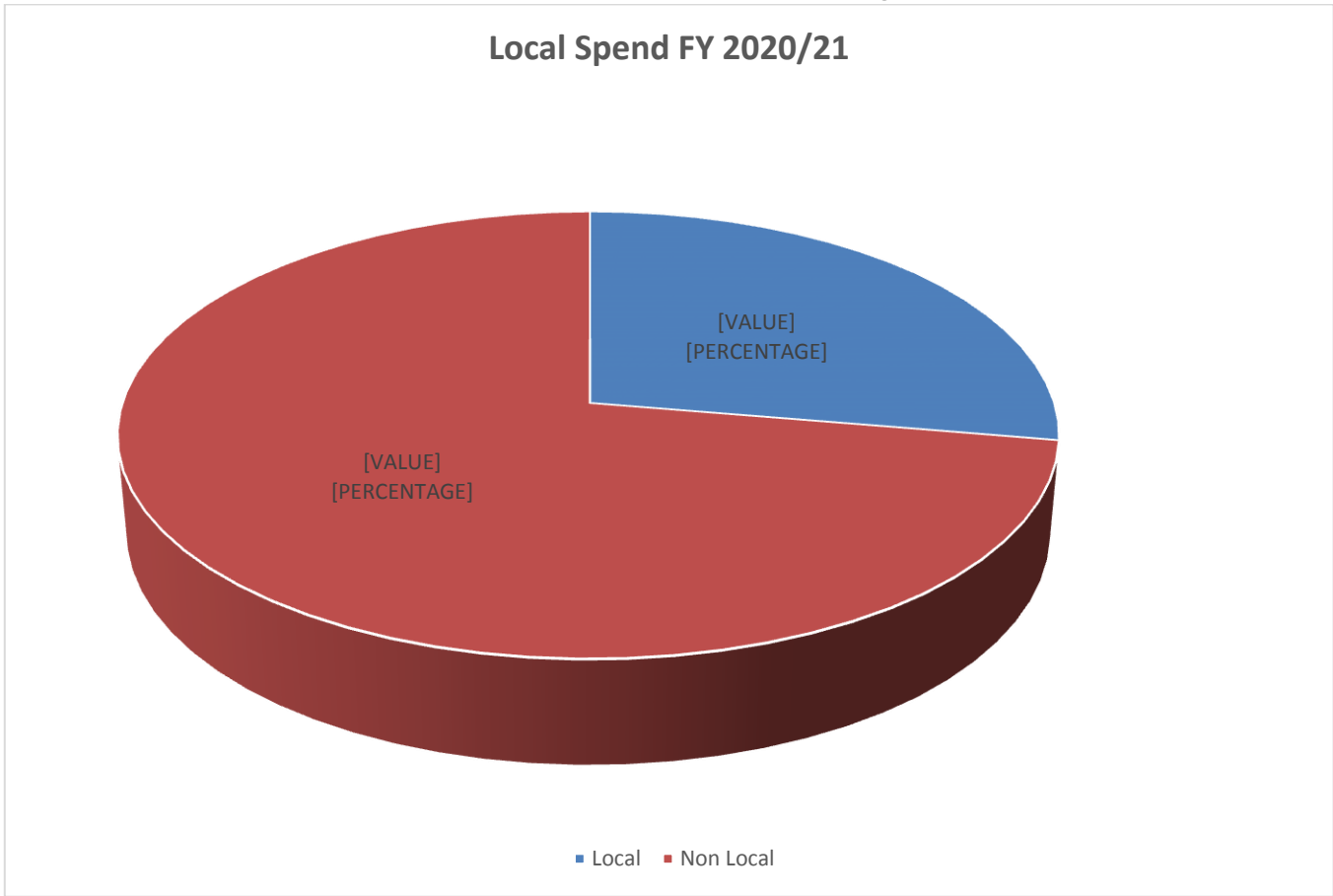
\*includes Temporary Agency Staff



### 2020/21 - Overview of all Council Spend by payment method.

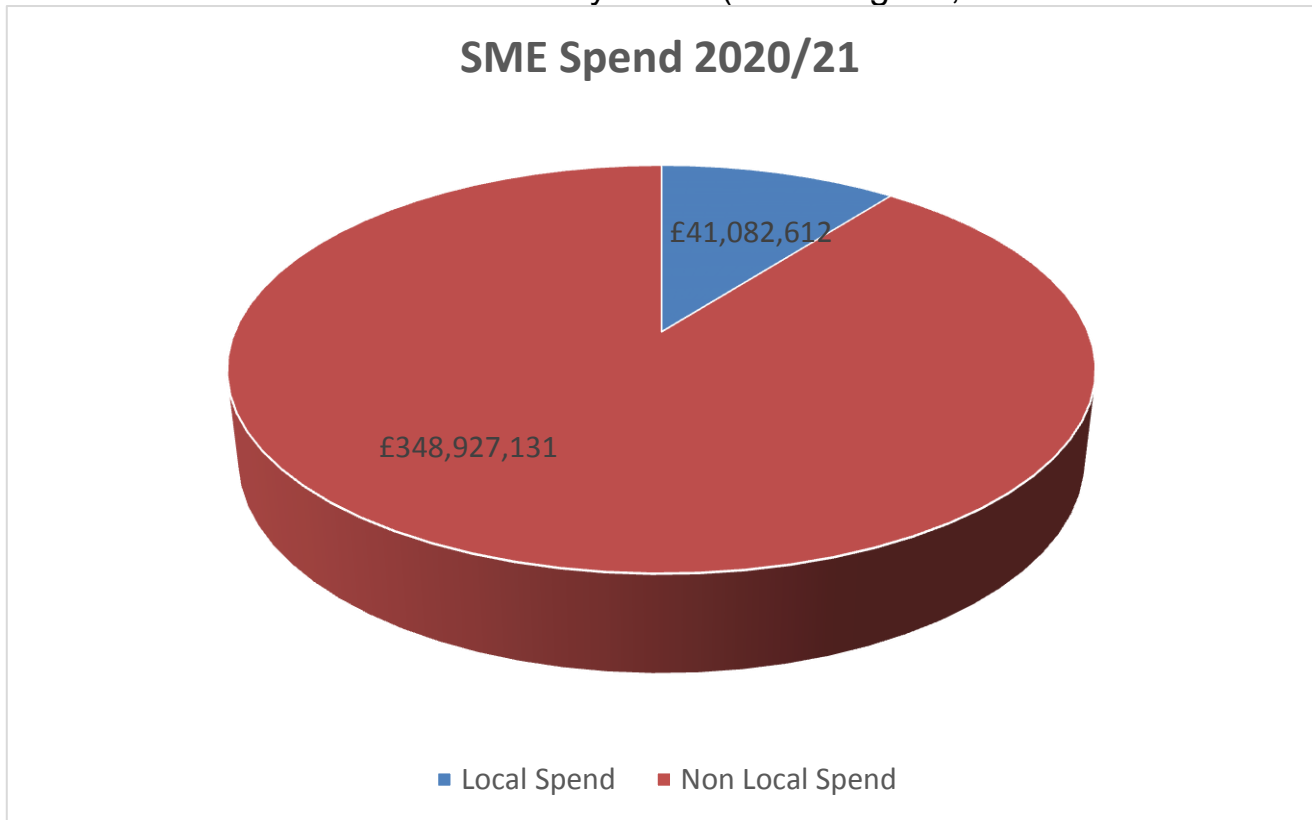


Local spend based on Purchase Orders and Direct Payments (excluding AP, Matrix and One-Time payments)



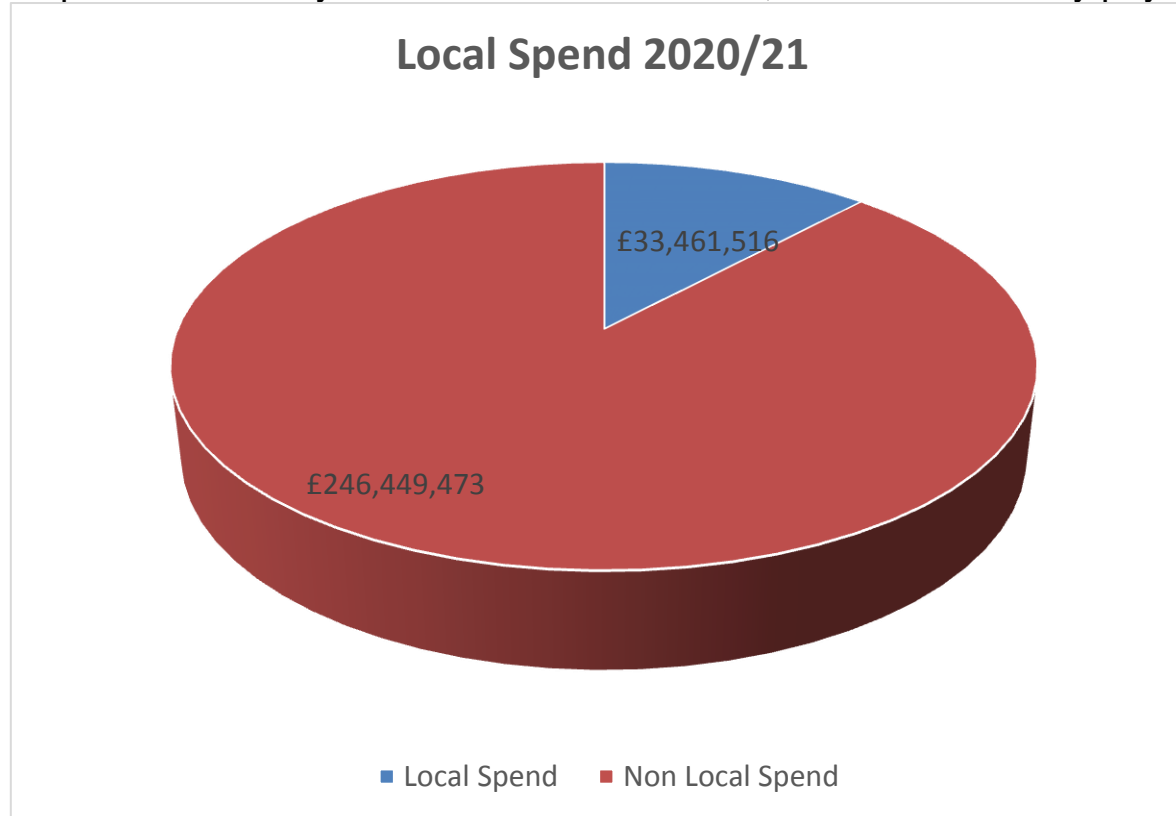
Local spend	£107,876,695	28%
Non local spend	£282,133,048	72%
Total spend	£390,009,743	

SME spend on Purchase Orders and Direct Payments (excluding AP, Matrix and One-Time payments)



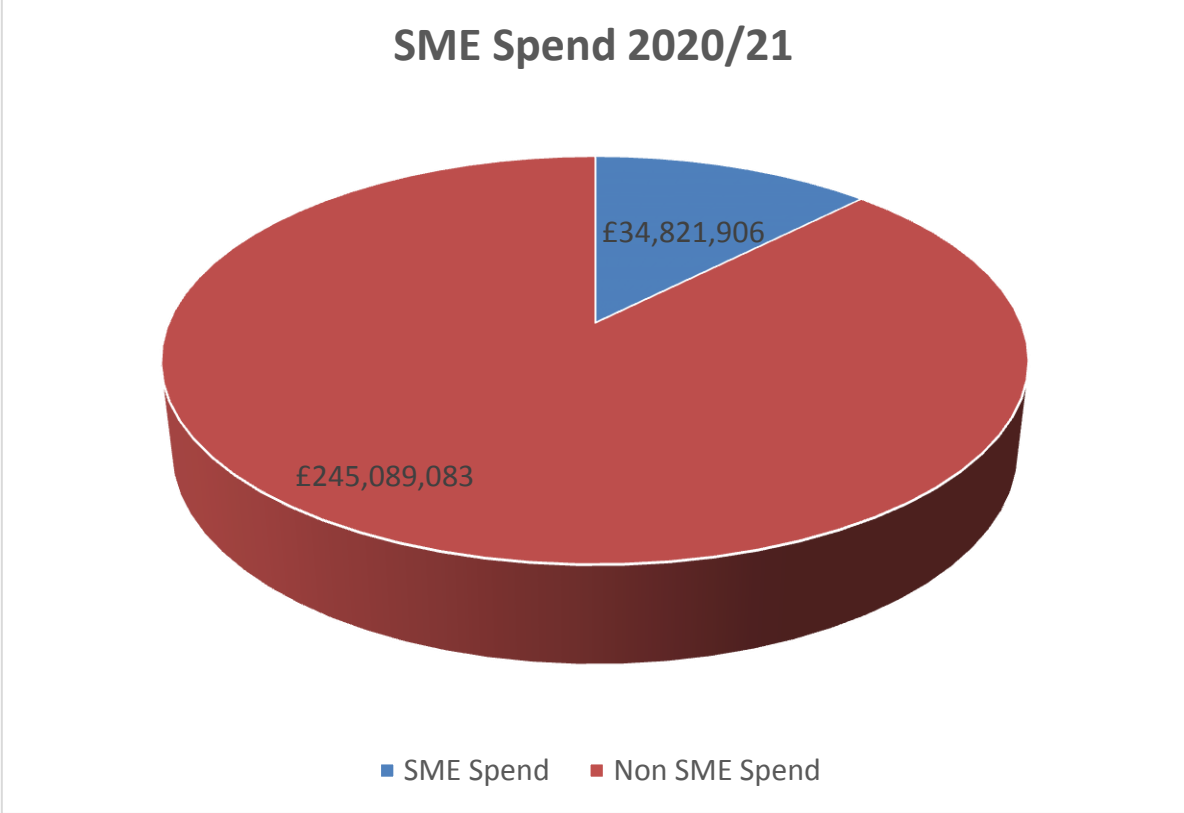
SME spend	£41,082,612	11%
Non SME spend	£348,927,131	89%
Total spend	£390,009,743	

Local spend based only on SAP Purchase Orders, Atrium and Galaxy payments



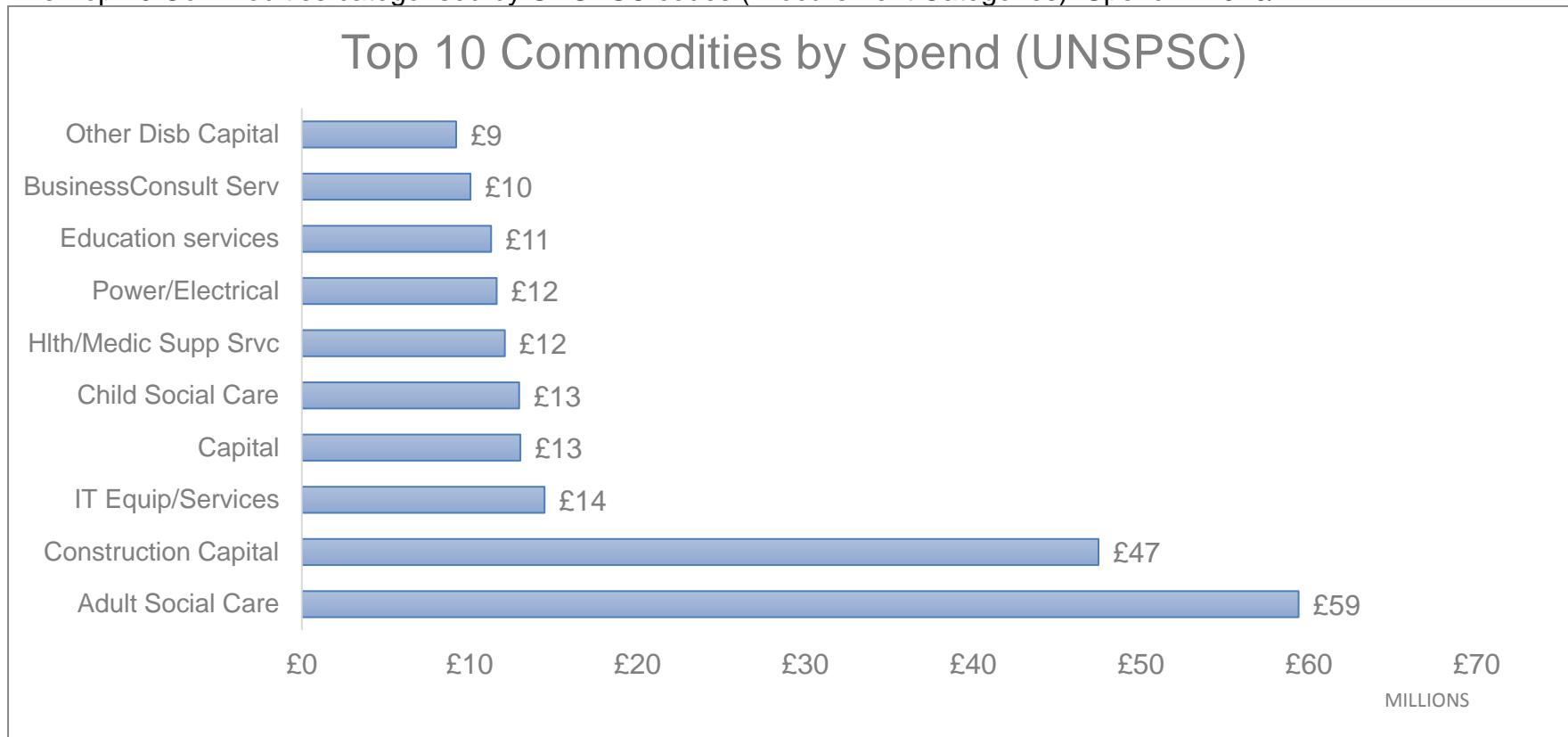
Local Spend	£33,461,516	12%
Non Local Spend	£246,449,473	88%
Total Spend	£279,910,989	

SME spend based only on SAP Purchase Orders, Atrium and Galaxy payments

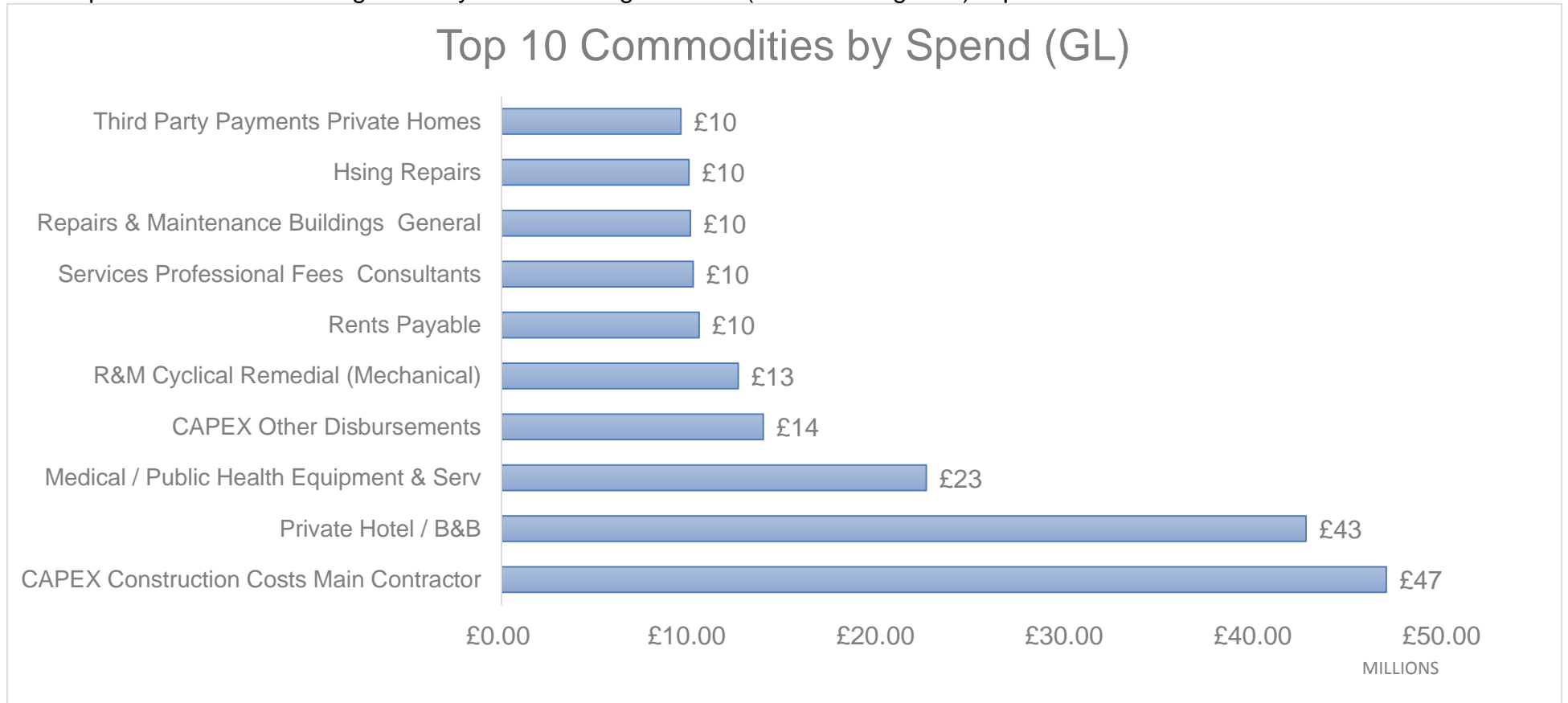


SME Spend	£34,821,906	12%
Non SME Spend	£245,089,083	88%
Total Spend	£279,910,989	

The Top 10 Commodities categorised by UNSPSC codes (Procurement Categories). Spend in 2020/21:



The Top 10 Commodities categorised by General Ledger Codes (finance categories). Spend in 2020/21:



**Top 20 Suppliers by Spend, 2020/21**

<b>Vendor</b>	<b>Vendor Name</b>	<b>Value £</b>
135579	ADAM HTT LIMITED T/A ADAM	£44,585,582
125949	ENFIELD LIGHTING SERVICES LTD	£11,594,392
302090	STOFORD ENFIELD LIMITED	£10,014,243
115859	Barnet, Enf. & Haringey Mental Health	£8,647,357
301861	RINGWAY JACOBS LTD - CIS	£6,564,918
130068	CIVICA UK LTD	£6,189,761
126656	EDUCATION SUPPORT (ENFIELD2) LTD	£5,512,157
134926	NORTH MIDDLESEX UNIVERSITY HOSPITAL	£4,628,853
300152	S.W.BRUCE & CO LTD	£4,370,013
300113	PURDY CONTRACTS LTD	£4,090,891
122819	NSL LIMITED	£3,825,482
132444	T BROWN GROUP LIMITED	£3,803,505
136053	BLOOM PROCUREMENT SERVICES	£3,443,675
301643	NEILCOTT CONSTRUCTION LIMITED	£3,239,480
106203	LYNCADE LIMITED T/A CAVENDISH RADIO	£2,836,533
137823	JACOBS U.K. LIMITED	£2,790,676
301945	LURA CONSTRUCTIONS LTD-CIS	£2,550,923
302120	HILL PARTNERSHIP LIMITED	£2,519,512
136076	RASMI SERVICES LTD	£2,301,045
131698	BIFFA WASTE SERVICES LTD	£2,260,513



Table of all exceptions April 2019 – March 2020

Department	Reference Number	Procurement Title	Value	Supplier	Notes on Exception Form	Date	Specific Exception Rule
Resources	DN396874	Enfield Council Data Protection Officer service	£50,000	EX CATHEDRA SOLUTIONS LTD	This contract is about Data protection services. All works to be carried out in accordance with the DPO (Data protection officer) role as described in the GDPR and Article 29 working party guidance, for council staff and all schools that sign up via the traded services agreement, led and managed by an appropriately experienced individual. Just to mention that we were expecting to be implementing a shared service but this is delayed and have no time to look to replace the service, so we are looking to create a contract to end of March so we can keep the service going while deciding about the shared service.	13/04/2019	The ongoing maintenance, updating and support of existing ICT hardware and/or software that are proprietary in nature and no suitable alternative supplier exists.
Place	DN452273	BSA Agreement with Network Rail	£55,357	NETWORK RAIL INFRASTRUC	Network Rail is the owner, operator and infrastructure manager of Britain's main	01/07/2019	Effective competition is prevented by

				TURE LTD	railway network. It runs, maintains and develops the core physical infrastructure of the network and has to ensure efficient management of the assets over the short, medium and long-term. To deliver the development phase of the project, Stage 2 and 3, in the most economical way a Basic Service Agreement (BSA) is necessary to be in place with Network Rail to allow for suitable levels of support as the project is developed.		government or statutory control;
Place	DN476980	Alma Estate residential service charges	£100,000	HALLMARK PROPERTY MANAGEMENT LTD	Residential service charges payable in accordance with the lease.	12/08/2019	8.1.2 a suitable corporate contract is in place for the Services/Supplies/Works being procured; 8.1.8 Upon evidence of extensive market testing and consultation with P&C Hub / Legal Services, the goods, services or works are only available from a single supplier

							and no suitable alternative is available.
Chief Executive	DN445615	Origins Software (Licence and Enfield Atlas Report)	£15,000	THE CAMPAIGN COMPANY LTD	Research services including software system for a pilot 6-month period to increase our understanding of diversity and spatial distribution of communities in the borough to better target support and help. The company offer is unique and has successfully trialled the approach in partnership with the Government Department MHCLG and more than 10 local authorities. The service is not available from any other provider at this time.	02/09/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
Chief Executive	DN430186	Senior Leader Master's Degree Apprenticeship L7	£18,000	UNIVERSITY OF WEST LONDON	To deliver L7 Senior Leader Apprenticeship. Learning is an individual requirement on this occasion and due to the level, it is imperative that provision can meet the needs of the learner. This provider was the only one to have a GOOD OFSTED RATING and the only one that can deliver the required course as a day	18/09/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in

					release model that is based in an easily commutable distance to the learner's home location is West London. They are also far more experienced in delivering apprenticeships than other universities in teh area and therefore have proven track record. Out of 25 reviews 22 employers rated them as Excellent/Good. The delivery model of day release in the first year and then project work in year two fits in with the needs of the IWE business and work commitments.		accordance with EU procurement law.
Chief Executive	DN430262	Supporting Teaching and learning in schools L2 & L3	£27,000	HERTFORD REGIONAL COLLEGE	The community-maintained schools have a requirement for Classroom Support that will give a well-rounded member of staff that can also support in a sporting environment on occasion. The Supporting Teaching and learning in schools' level 2 and 3 are both frameworks which gives this flexibility with optional Sports elements to suit individual school's needs. There is no End Point Assessment with this framework and therefore suits learners who struggle	18/09/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

					<p>with exams. We therefore have a a need of a maximum of 6 level 2's and 6 level 3's. As schools are subject experts this is their requests and covers a number of schools not just one. There are limited providers who can deliver both frameworks and that can deliver locally. HRC apprenticeships have a Good Ofsted rating and they have also delivered previously to schools (prior to levy) and we have received good feedback from them. They are also a provider who maintains good contact and really understands the needs of our schools. They are also a provider that the school's learners can reach if they require functional skills support, also the provider is willing to, where possible deliver that support at the workplace, which they have previously delivered. Other providers did list that they delivered but on enquiring they do not, choosing to move toward standards which are more expensive. HRC are experienced in delivering</p>		
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					across multiple sites and have good retention of learners.		
Chief Executive	DN430264	Chartered Surveyor Valuation Pathway	£27,000	UNIVERSITY COLLEGE OF ESTATE MGMNT	L6 Chartered Surveyor Valuation Pathway Degree Apprenticeship with RICS accreditation. To be delivered via distance learning as the learner has complex needs which this model is most suited to. There is a skills shortage in this area of the business (there is only currently one Chartered Surveyor and is a contractor) and a need to have qualified and accredited staff to meet the demands of the developing business in addressing the housing shortage within the borough. Distance learning proves cost effective and the learner can fit in studies around the demands of the business and her complicated home life. Other providers require a fixed day of learning or blocks of learning that will add strain to a busy department and require additional travel. There is only 3 providers who provide the Valuation Pathway of which	18/09/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

					only one offers distance learning, being UCEM. One of the other providers is affiliated to UCEM and therefore we can deduce that they are in essence the same provider. Therefore, there are no alternative providers. Eg. Anglia Ruskin require two days a week out of the office and cannot deliver the pathway - Marc Rothera telephoned me today 18/7/2019. Also spoke to Sam at London Southbank and they cannot offer the pathway.		
Chief Executive	DN430263	IT, Web & Telecoms L4 & Infrastructure L3	£126,000	JUST IT TRAINING LIMITED	We are seeking one provider who can deliver both apprenticeships at the same time to meet the needs of the Corporate and School's needs. In the past this has been delivered by WKCIC group in partnership with Risual. The quality of provision over the last two years has been poor leading to apprentices leaving the businesses and not completing their learning. This has been further highlighted by the departmental manager. The only other provider who can deliver both options at the	18/09/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

					<p>same time is Just IT/ Skills Team Ltd. A trial with Just IT/Skills Team Ltd using Block Method of learning fits in with business delivery and service demand across schools and corporate. Further to this one learner is already at point of completion and will continue onto Level 4 and in order to maintain continuity of service the same provider is preferred and this will build on the success. The work that has gone in to the learner/employer/provider/assessor relationships and understanding that has been built could be detrimental to the learner if they have to start at the beginning with a new provider. To further add to this the employer satisfaction for Just IT/Skill Team via the governments Register of Approved Training Providers is 91% and Learner Satisfaction is 78% with 100% Achievement rate (see evidence PDFs). As a newly directly funded provider by ESFA for levy paying employers and awarded their</p>		
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					own ESFA Adult Education Budget Contract, so there is no full Ofsted Inspection, however they have been operational since 2012 providing services to prime providers. The interim report shows Reasonable Progress which means they are delivering what they say which is expected of a fairly new provider. Our IT Manager is also supporting this application and I have attached her email in the evidence page. This is for x6 Infrastructure Level 3 and x3 IT, Web & Telecoms Level 4		
People	DN450689	Cross - departmental Home Office Worker	£83,808	HOME OFFICE	Where individuals or families approach the Council's No Recourse to Public Funds Team for financial support or benefits, the Officer will conduct real time immigration status checks to support the Council's decision-making in relation to the individual's or family's eligibility for NRPF support or benefits, and advise on the implications of those status checks. Checks on status change will also be conducted. There is currently	01/10/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

					a backlog of cases which are in receipt of Council funding which the Council is awaiting a decision on (up to 7 years in some cases).		
People	DN447248	Solution Focused Therapy Mediation Service	£70,000	FAMILY BASED SOLUTIONS	The Enfield NEXUS project works with young people, parents, schools, the voluntary and community sector, faith groups, local businesses, professionals and the police to make Enfield a safer borough to live in and build positive relationships with others to empower our community, unite and stay connected. Family Based Solutions offers an innovative proprietary solution-focussed mediation programme, which will be commissioned by BSS to work with families.	01/11/2019	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
People	DN445451	Winter Shelter for Rough Sleepers	£76,575	ALL PEOPLE ALL PLACES	We have been successful in a bid for a winter shelter to provide accommodation and support to rough sleepers during the cold weather. The funding is intended to reduce rough sleeping and prevent rough sleeper deaths during the cold weather. We will receive £60k from the MHCLG and the GLA in order to	18/11/2019	Effective competition is prevented by government or statutory control;

					refurbish our building and £76575 to commission All People All Places (APAP) to run the shelter and provide support. The shelter will be open for 3 months from Mid-November to mid-February and will be open from 3.00pm to 9.00 am. The funding is conditional upon the shelter becoming operation by mid-November. If we are able to push through the		
Chief Executive	DN453990	Enfield Council Estates Gazette Partnership agreement	£25,000	REED BUSINESS INFORMATION	Estates Gazette is a unique media organisation offering a bespoke partnership package with a 41% discount as a result of the size of the deal and our good relationship with the organisation. The package includes advertising, editorial, events, speaker slots, branding and more which could not be supplied by any other organisation. Estates Gazette is official partner at MIPIM and LREF and we will be official partners on their stands etc. Vendor is already on the supplier list Reed Business International (vendor no 114335)	01/01/2020	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

Resources	DN457321	IFRS Compliant Asset Module to replace Sap FAR module.	£47,000	CIPFA BUSINESS LIMITED	The CIPFA Property Asset Management software provides compliant software and supported updates for asset management accounting in the public sector. It is compliant with Local Authority accounting codes of practice. The current asset management software is not fit for purpose. The Council's external auditors have reported numerous material financial misstatements in relation to Fixed asset Accounting for 2018/19. This was reported to the Council's Audit & Governance Committee in September 2019. The software will also comply with the new accounting standard for leasing, which the Council needs to comply with by 1.4.2020.	15/01/2020	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
People	DN465978	Children's Virtual Reality Learning Development Package	£45,000	CORNERSTONE TRAINING & SUPPORT LTD	Exclusive use of 24 virtual reality headsets with accompanying training course/library in order to enhance the skills and abilities of Enfield Council Social Work Practitioners and to improve recruitment & retention of in-	19/02/2020	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and

					house Foster Carers. To be delivered over a 12-month period.		no suitable alternative is available in accordance with EU procurement law.
People	DN465138	Inspection of PFI Schools including Benchmarking of Lifecycle Expenditure	£18,000	JOINT WORKING ASSOCIATES LTD	WA Ltd have been recommend by the Education Funding Agencies Private Finance Unit (An Executive Agency of the Department for Education) to undertake condition and compliance audits of the Boroughs PFI Schools. JWA Ltd are working for the Education Funding Agency inspecting older PFI Schools as part of path finder studies relating the Expiry of PFI Contracts. The Borough's Highlands School contract is one of the first Schools PFI Contracts to reach expiry. JWA Ltd are uniquely experienced in this type of consultancy having surveyed several other PFI Schools for the Department. They are also advising the Department for Health on PFI Hardback issues	20/02/2020	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

People	DN505144	The Young Londoners Fund Inspiring Young Enfield	£41,944	ELEVATION TRAINING & EMPOWERMENT	Elevation Training & Empowerment CIC is part of Enfield Council's consortium bid to the Young Londoners Fund. The Council was successful in their bid and received over 1.3million to deliver positive activities in the borough of Enfield, with an consortium of 22 partner providers. Enfield Council will oversee the delivery of this fund and release grant payments each quarter after delivery off set outcomes. As result of this Elevation Training & Empowerment CIC did not go through the London tender portal and I would ask that this be wavier and Elevation Training & Empowerment CIC set up as a vendor to deliver their funded programme.	01/03/2020	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.
People	DN475857	Delivering a inspiring young Enfield programme. LYRC	£52,000	LIFE YOUTH RESOURCE CENTRE LTD	The Life Youth Resource Centre (LYRC) is part of Enfield Council's consortium bid to the Young Londoners Fund. The Council was successful in their bid and received over 1.3million to deliver positive activities in the borough of Enfield, with a consortium of 22 partner	01/03/2020	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services

					providers. Enfield Council will oversee the delivery of this fund and release grant payments each quarter after delivery off set outcomes. As result of this LYRC did not go through the London tender portal and I would ask that this be wavier and LYRC set up as a vendor to deliver their funded programme		or Works are only available from a single Supplier and no suitable alternative is available.
People	DN477951	The Young Londoners Fund Rap Club	£75,000	RAP CLUB LTD	Rap Club is part of Enfield Council's consortium bid to the Young Londoners Fund. The Council was successful in their bid and received over 1.3million to deliver positive activities in the borough of Enfield, with an consortium of 22 partner providers. Enfield Council will oversee the delivery of this fund and release grant payments each quarter after delivery off set outcomes. As result of this Rap Club did not go through the London tender portal and I would ask that this be wavier and Rap Club set up as a vendor to deliver their funded programme.	01/03/2020	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

People	DN468940	Trauma Informed Practice Training	£25,994	INTERFACE ENTERPRISE S LTD	A half day TIP awareness raising workshop (Leaders/HoS etc.) Thirteen 2-day Trauma Informed Practice training courses (200 attendees = 13 programmes x 2 days for 16 learners)1-day Follow Up Day for Manager – about 12 weeks after training	16/03/2020	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
People	DN499001	The Young Londoners Fund	£20,833	STEPPAZ LTD	STEPPAZ Ltd is part of Enfield Council's consortium bid to the Young Londoners Fund. The Council was successful in their bid and received over 1.3million to deliver positive activities in the borough of Enfield, with a consortium of 22 partner providers. Enfield Council will oversee the delivery of this fund and release grant payments each quarter after delivery off set outcomes. As result of this STEPPAZ Ltd did not go through the London tender portal and I would ask that this be wavier and STEPPAZ Ltd set up as a vendor to deliver	18/03/2020	Exception 15.2 (viii): Upon evidence of extensive market testing and consultation with P&C Hub/Legal Services, the Goods, Services or Works are only available from a single Supplier and no suitable alternative is available.



					their funded programme.		
People	DN471485	Association of Education Advisers Accreditation	£12,000	ASSOCIATION OF EDUCATION ADVISERS	The AoEA is a not for profit membership and accreditation organisation that provides a gateway for school and college leaders to develop their skills. The Accreditation and Development Programme for Education Advisers establishes national quality standards for education specialists who support and challenge schools. 10 members of the School & Early Years Improvement Service will be assessed for accreditation at an Associate and Senior Associate Level. The in-depth training and development programme cover all aspects of school support including advisory skills, performance management, governance, change management, organisational development and quality management	20/03/2020	Exception: The goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.

People	DN466181	Firstline Training	£11,996	THE FRONTLINE ORGANISATION	The provider will be supplying a 10-month programme of Firstline training for 4 Social Work Managers. Firstline is an innovative leadership development programme which will enhance the work of 4 teams in the Council to deliver exceptional support to Enfield's most vulnerable children	24/03/2020	Where the goods, services or works are only available from a single supplier or are available only at a fixed price and no suitable alternative is available in accordance with EU procurement law.
People	DN472595	Emergency Supply of Ambient Goods for the Enfield Food Bank	£100,000	ESSEX FLOUR & GRAIN CO. LTD	Under these exceptionally difficult times we currently face, the Enfield Food Bank is dangerously low on stock for the neediest of families in the borough. It has been decided that Enfield Council will replenish stock as often as needed. Currently, the normal suppliers available to us do not have any stock available. EFG currently have bulk goods at below supermarket prices and are ready to supply the food bank.	24/03/2020	Waiver: None of the Exception criteria fits. Emergency procurement under Rule 32 (2) (c) of PCRs
People	DN472595	Emergency Supply of Ambient Goods for the Enfield	£100,000	BRAKES BROS LTD	Under these exceptionally difficult times we currently face, the Enfield Food Bank is dangerously low on stock for	24/03/2020	Waiver: None of the Exception criteria fits. Emergency

		Food Bank			the neediest of families in the borough. It has been decided that Enfield Council will replenish stock as often as needed. Currently, the normal suppliers available to us do not have any stock available. EFG currently have bulk goods at below supermarket prices and are ready to supply the food bank.		procurement under Rule 32 (2) (c) of PCRs.
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**2019/2020 spend information**

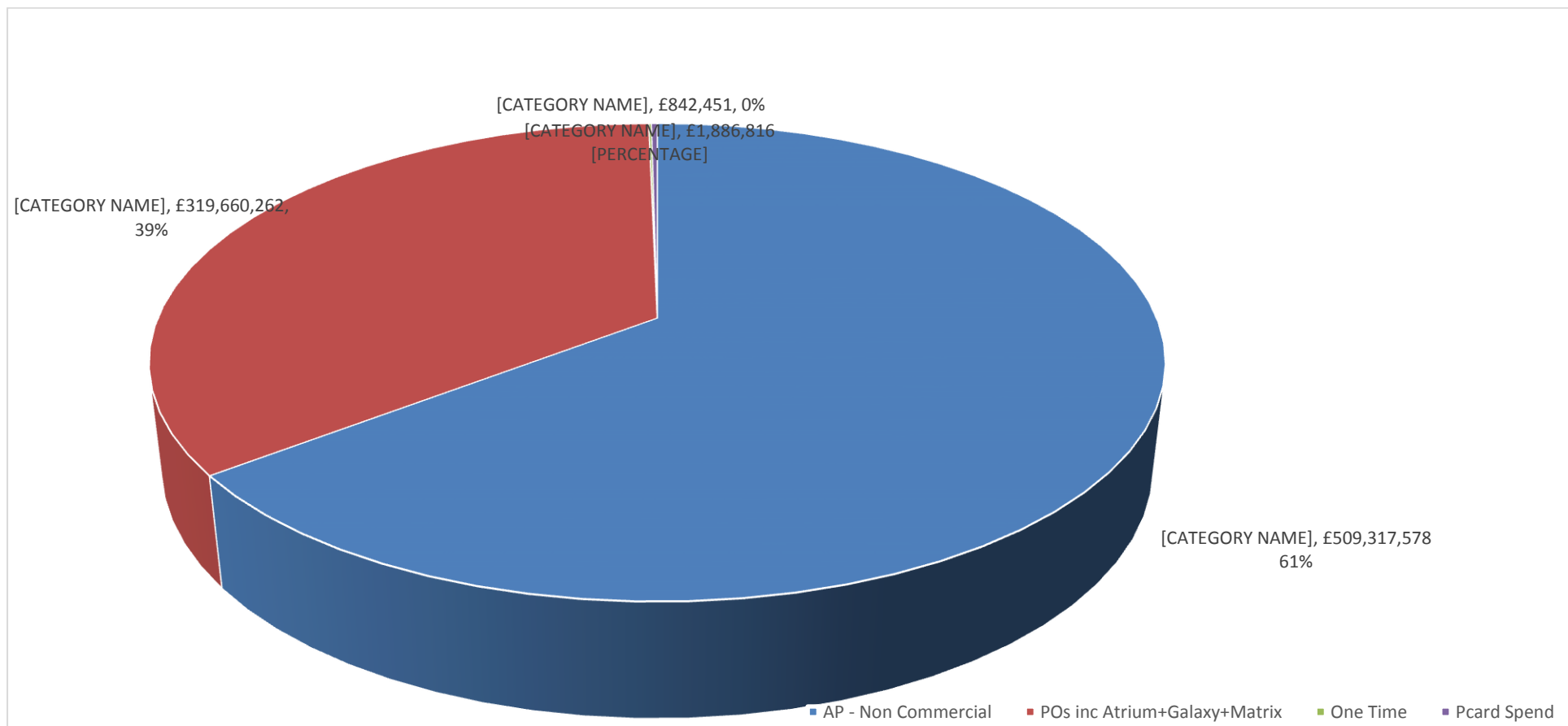
The SAP commercial spend for this period £320,502,713. The Council spends a further £509,317,577 with third parties that is classed as non-procurement, making a total of £829,820,290.

The procurement spend of £320m is divided between five Departments as shown below:

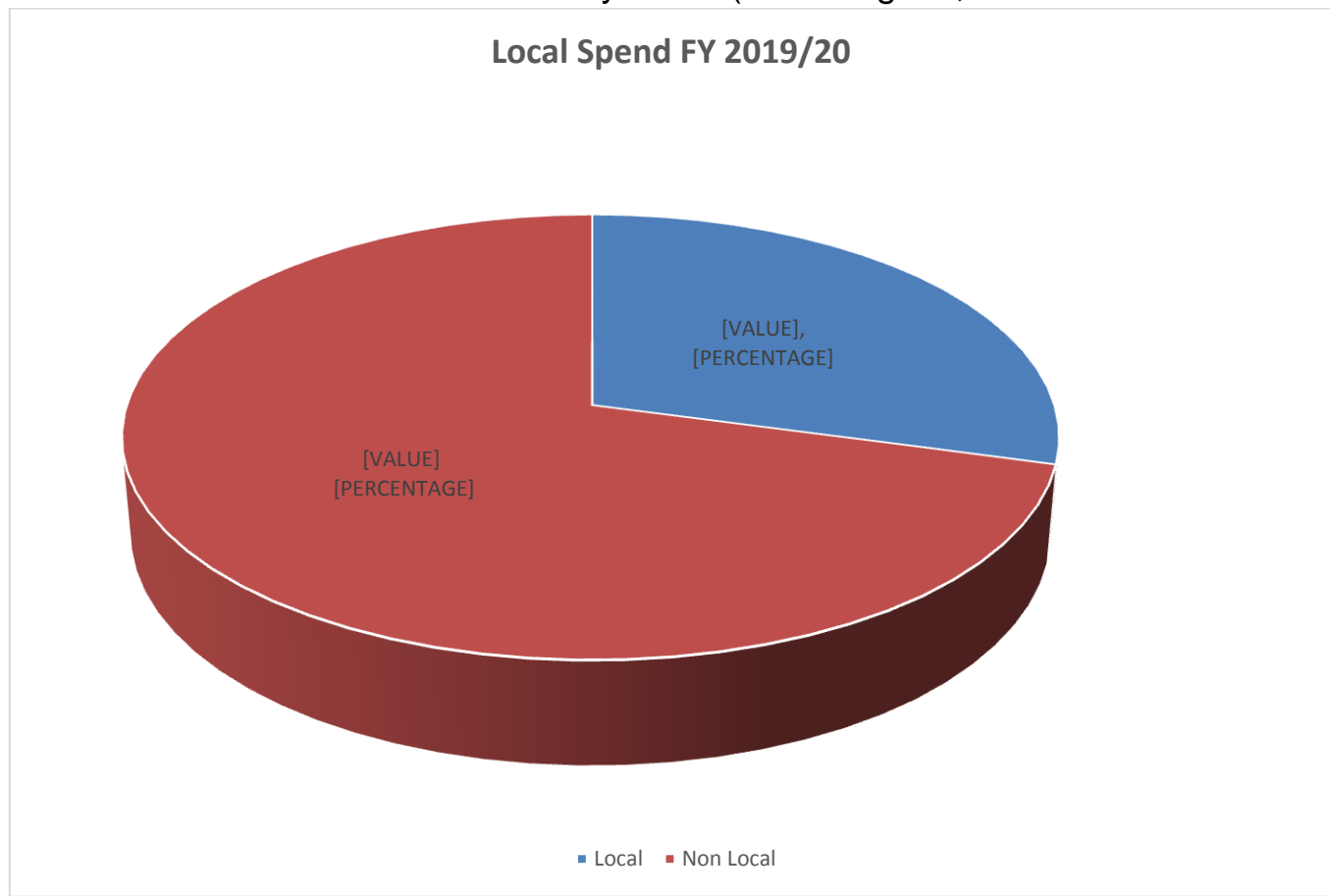


[\\*includes Temporary Agency Sta](#)

Overview of all Council Spend by payment method Period 2019/20.

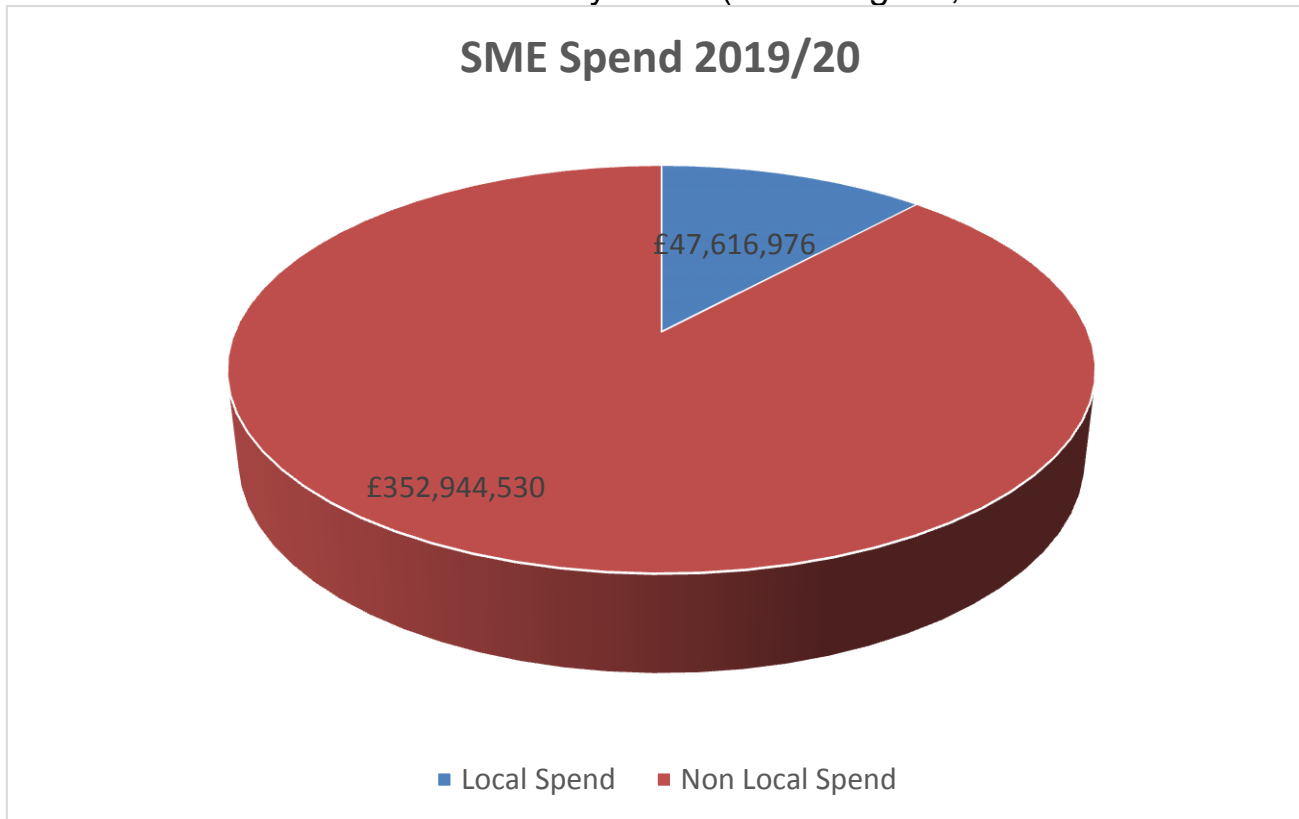


Local spend based on Purchase Orders and Direct Payments (excluding AP, Matrix and One-Time payments)



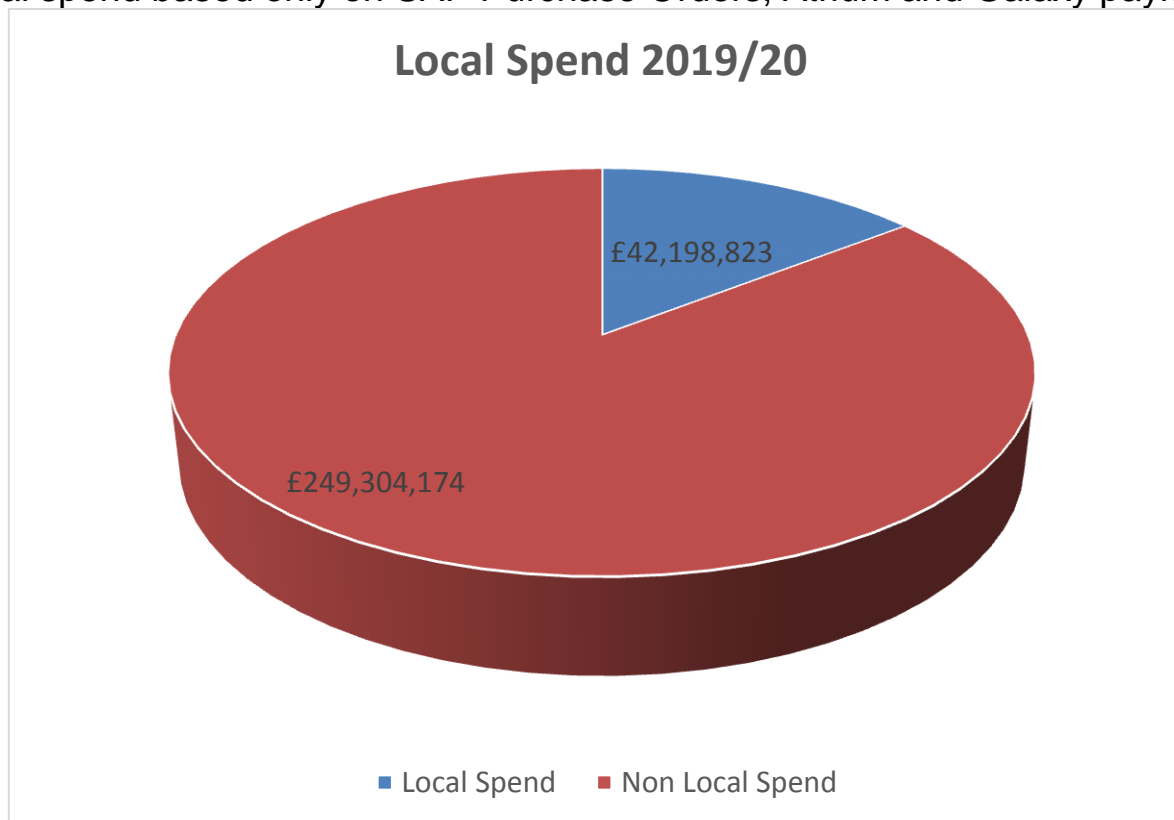
Local spend	£117,055,802	29%
Non local spend	£283,505,704	71%
Total spend	£400,561,506	

SME spend on Purchase Orders and Direct Payments (excluding AP, Matrix and One-Time payments)



SME spend	£47,616,976	12.00%
Non SME spend	£352,944,530	88.00%
Total spend	£400,561,506	

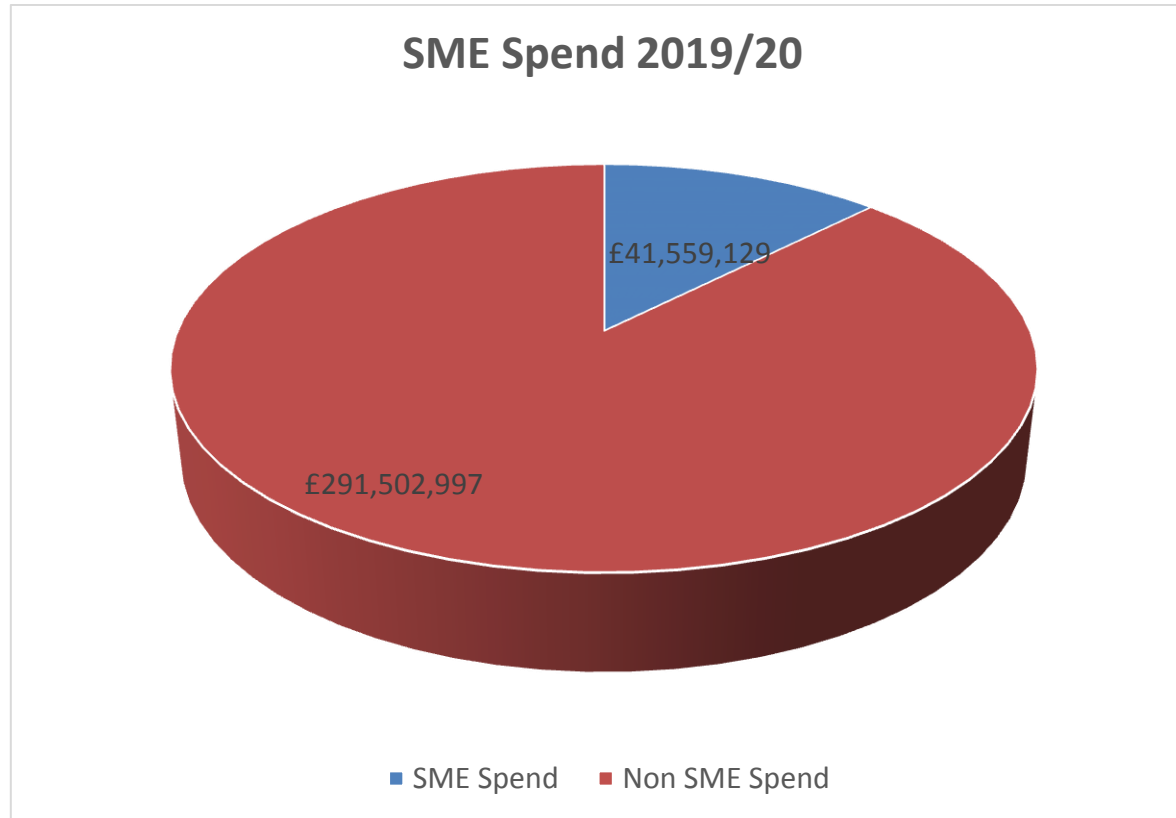
Local spend based only on SAP Purchase Orders, Atrium and Galaxy payments



Local Spend	£42,198,823	14%
Non Local Spend	£249,304,174	86%
Total Spend	£291,502,997	



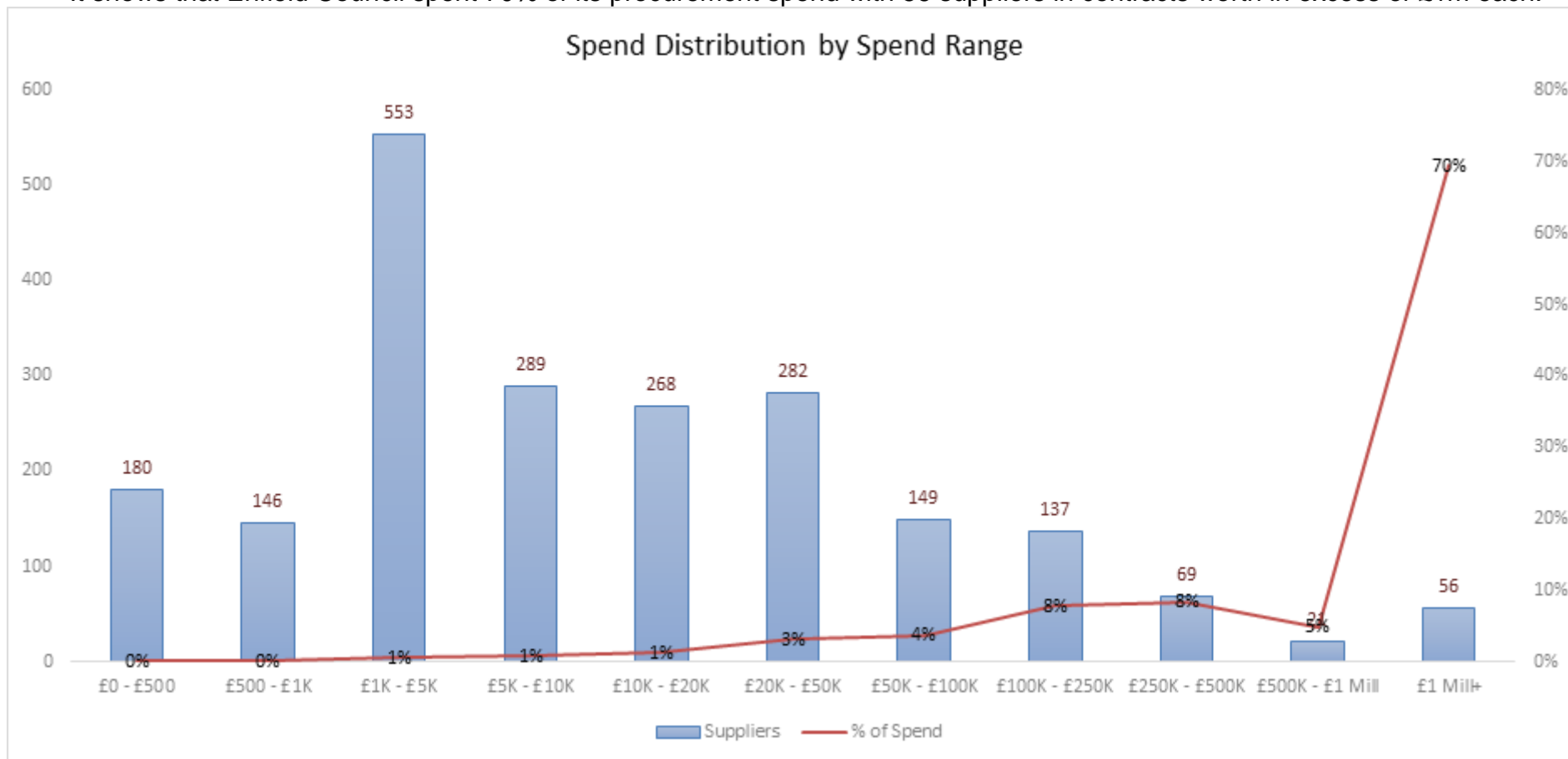
SME spend based only on SAP Purchase Orders, Atrium and Galaxy payments



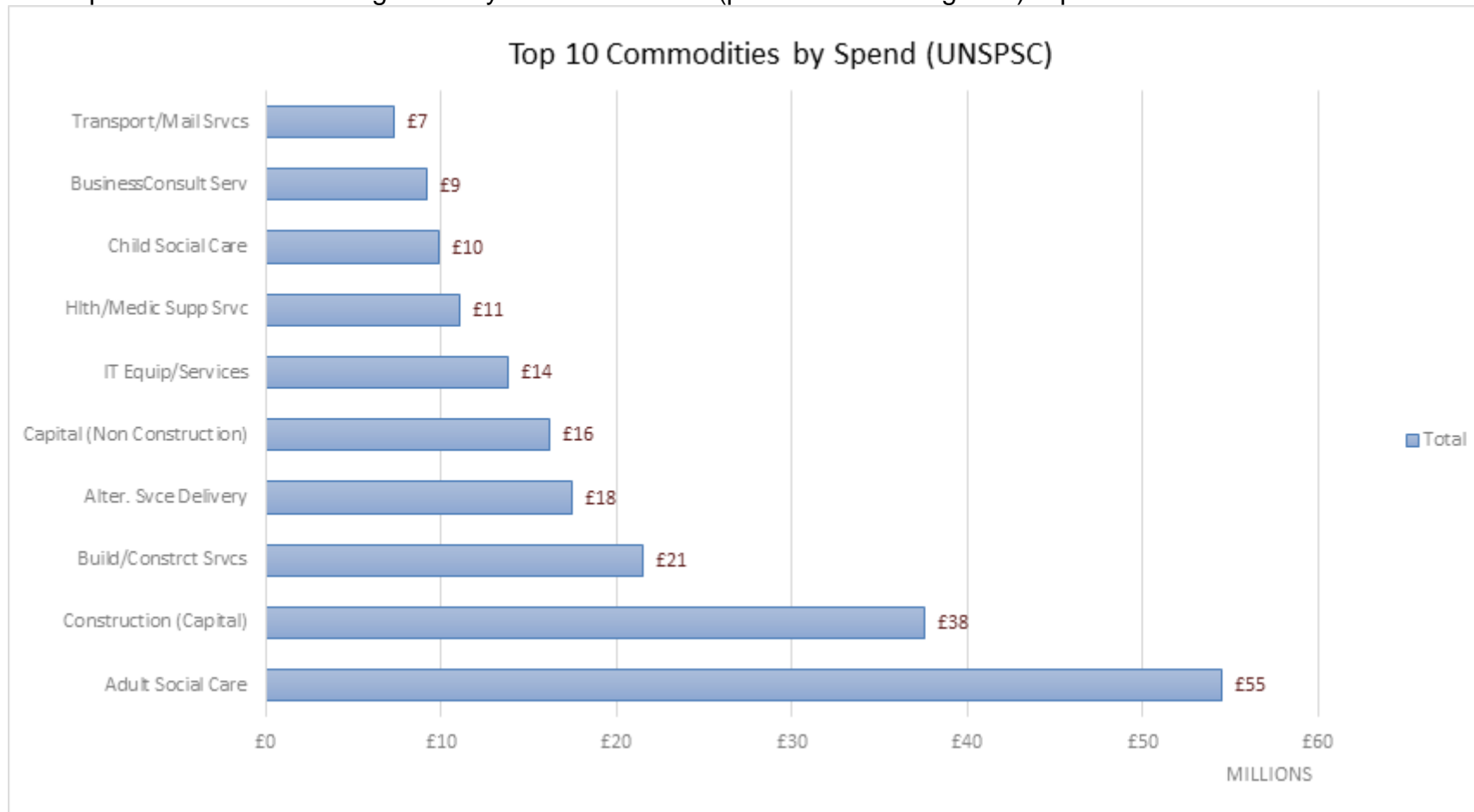
SME Spend	£41,559,129	14%
Non SME Spend	£249,943,868	86%
Total Spend	£291,502,997	

Total spend £831,707,107

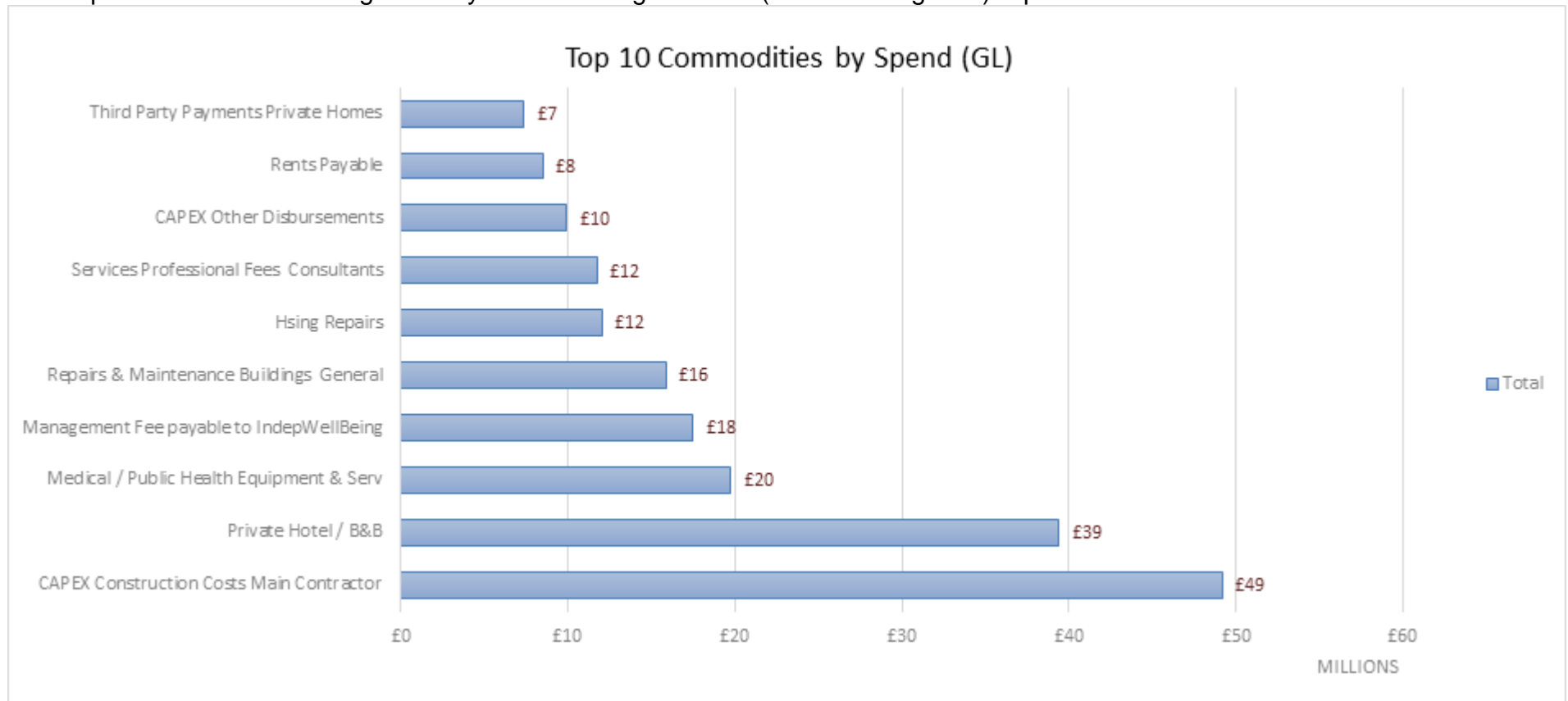
The chart below shows the full distribution of Enfield Council's procurement spend in Financial Year 2019/20. It shows that Enfield Council spent 70% of its procurement spend with 56 suppliers in contracts worth in excess of £1m each.



The Top 10 Commodities categorised by UNSPSC Codes (procurement categories). Spend in 2019/20:



The Top 10 Commodities categorised by General Ledger Codes (finance categories). Spend in 2019/20:



### Top 20 Suppliers by Spend 2019/20

Vendor	Vendor Name	Value £
135579	ADAM HTT LIMITED T/A ADAM	41,703,848
131996	MATRIX SCM LTD	28,157,265
302090	STOFORD ENFIELD LIMITED	9,164,504
115859	Barnet, Enfield. & Haringey Mental Health	8,976,309
134875	NETWORK RAIL INFRASTRUCTURE LTD	8,228,109
301861	RINGWAY JACOBS LTD - CIS	7,598,888
130068	CIVICA UK LTD	6,140,259
126656	EDUCATION SUPPORT (ENFIELD2) LTD	4,993,648
125949	ENFIELD LIGHTING SERVICES LTD	4,992,959
134169	COUNTRYSIDE PROPERTIES (UK) LTD	4,365,118
300113	PURDY CONTRACTS LTD	4,014,342
132444	T BROWN GROUP LIMITED	3,875,566
136394	AMCM GROUP LIMITED	3,806,243
301556	ENGIE REGENERATION LIMITED	3,474,216
122819	NSL LIMITED	3,450,980
126655	EDUCATION SUPPORT (ENFIELD) LTD	3,043,657
112856	MARCUS & MARCUS LTD	2,947,072
301100	VOLKERFITZPATRICK LTD	2,926,632
302060	MARLBOROUGH HIGHWAYS LIMITED	2,841,250
135449	SUNGARD AVAILABILTY SERVICES (UK) LTD	2,740,236