

London Borough of Enfield

Cabinet 15th September
Council 22nd September

Subject: Scrutiny Annual Work programmes 2021/22

Cabinet Member: Councillor Barnes
Director: Jeremy Chambers

Key Decision: N/A

Purpose of Report

1. This report and Appendices set out the draft work programmes for OSC and the standing panels for 2021/22.

Proposal(s)

2. Council is asked to approve the annual scrutiny work programmes for 2021/22 for the Overview & Scrutiny Committee and Standing Panels.

Reason for Proposal(s)

3. The Council's Constitution requires that the scrutiny work programmes are adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and the Executive Management Team (EMT).

Relevance to the Council Plan

4. Scrutiny panels are focussed and are aligned to areas where they can add most value to the council's priorities.

Background

5. The Overview and Scrutiny Committee and Panels set out their own work programmes for the year, taking into consideration wider consultation with Cabinet and EMT.
6. A revised committee structure was approved at Council on the 1st July 2020, as part of this report, changes were proposed to make scrutiny more effective, and the following Panels were agreed:

The seven scrutiny Panels are:

- (i) Crime;

- (ii) Health & Adult Social Care;
 - (iii) Children, Young People & Education;
 - (iv) Regeneration & economic Development;
 - (v) Finance & Performance;
 - (vi) Environment & Climate Action; and
 - (vii) Housing
7. Membership of the Overview and Scrutiny Committee and the Scrutiny Panels were approved at Annual Council, including Chair and Vice Chair nominations.
 8. Each of the Panels held a work planning meeting with the Cabinet member and Executive Director invited to attend and present their priorities.
 9. A training session for Scrutiny Chairs was led by the Deputy Chief Executive of the Centre for Public Scrutiny on the 6th July 2021. This session focussed on planning and developing effective scrutiny work programmes.
 10. Co-ordinating the Panels work programmes and ensuring there is no duplication across the panels is part of the function of OSC, the work programmes were discussed at OSC on the 20th July.
 11. At this meeting the Chair of OSC reminded all Panel Chairs that clear terms of reference/key lines of enquiry for each work programme item should be provided to officers to ensure that both the committee members and officers are clear on the information that the committee is requesting.
 12. There are a couple of areas that the panels are looking at the same topic such as Covid-19 and fly tipping, but as the panels are looking at different aspects these areas, OSC felt that there isn't any duplication.
 13. OSC and the Scrutiny Panels are scheduled to meet a minimum of 4 times per year, however, some Panels have already requested approval from the monitoring officer for an additional meeting. OSC will meet more often to deal with call-ins and pre-decision Scrutiny.
 14. Cabinet are asked to comment on the work programmes, and these comments will be incorporated into the report to be considered by Council on the 22nd September 2021.

Main Considerations for the Council

15. Members are asked to approve the Overview & Scrutiny and Panel work programmes.

Safeguarding Implications

16. None identified.

Public Health Implications

17. There are no direct public health implications linked to this report, but rather what happens as a result of scrutiny

Equalities Impact of the Proposal

18. Equalities impact assessments relating to recommendations that scrutiny may make will be assessed through the scrutiny process.

Environmental and Climate Change Considerations

19. None identified.

Risks that may arise if the proposed decision and related work is not taken

20. To comply with the requirements of the Council's Constitution, the work programme must be formally adopted by Council. Scrutiny is essential to good governance and enables the voice and concerns of residents and communities to be heard and provides positive challenge and accountability.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

21. There are no risks associated with this report.

Financial Implications

22. Any cost implications of recommendations made from scrutiny must be contained within budgeted resources.

Legal Implications

23. The recommendations within this report for adoption of the annual Scrutiny Workstream Programme are lawful and will help support the Council in meeting its statutory obligations for effective overview and scrutiny.
24. The Council has statutory duties within an existing legal framework to make arrangements for the scrutiny of its decisions and service delivery, including the areas of crime and health, which are covered within these recommendations.
25. The setting of the annual scrutiny work programme is a matter for the Council, following consultation with EMT, members and key stakeholders within an agreed protocol. These requirements are set out in the Council's Constitution.

Workforce Implications

26. None identified.

Property Implications

27. None identified

Other Implications

28. None identified

Options Considered

29. The Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption

Conclusions

30. Council is asked to approve the work programmes for OSC and the standing panels.

Report Author: Claire Johnson
Head of Governance, Scrutiny & Registration Services,
Claire.Johnson@enfield.gov.uk
020 8 132 1154

Date of report September 2021

Appendices

A – Draft OSC work programme

Background Papers

None

OVERVIEW AND SCRUTINY WORK PROGRAMME

ITEM	Weds 2 June 2021 Planning session	Tues 20 July 2021	Weds 8 Sept 2021	Thurs 4 Nov 2021	Thurs 16 Dec 2021 (Budget meeting)	Thurs 10 Feb 2022	Thurs 31 March 2022
Work Programme							
Setting the Overview & Scrutiny Annual Work Programme 2021/22		Agree OSC Work Programme for 2021/22					
Specific items							
Council Priorities 2021/22	Verbal presentation						
Budget Consultation 2022/23					Report and presentation		
Local Plan		Report					
Poverty & Inequality Commission update				Report			
Flytipping			Report				
Build the change update			Report				
Consultations				Report			

Town Centres						Report	
Covid 19 (lessons learned)						Report	
White Paper on Planning							
Standing Items							
Updates from Scrutiny Panel Chairs				Verbal Update		Report	Report
Draft Work Programmes from Scrutiny Panels		Update					
Monitoring/ update							
Complaints, MEQs and FOIs							Report

Note: Provisional call-in dates: 14th September, 28th October, 25 November, 12 January, 1st February, 2nd and 24th March, 27th April. These dates may also be used for pre-decision scrutiny as necessary. Any call-ins received will take precedence at this meeting.

FINANCE & PERFORMANCE SCRUTINY PANEL WORK PROGRAMME 2021/22

ITEM	Weds 23 June 2020 work planning	Tues 14 September 2021	Weds 15 December 2021	Wed 5 th or Thurs 6 th January 2022	Thurs 10 March 2022
Annual Items					
Setting the Panel's Work Programme 2021/22	Agree work programme				
Budget 2022/23 and Medium-Term Financial Plan 2022/23 to 2025/26		To consider draft proposals and report onto Overview and Scrutiny Committee			
Specific Items					
Local Priorities for 2021/22	Verbal presentation				
Focus on Council company's business plan; HGL; Montagu and Energetik			Report		
MTFP overview including focus on Covid19 impact and review of our risks and overall financial resilience. To include Council debt recovery and our approach to recover and monitoring of Council Tax and Business Rate income and performance levels.		Report			
Update on commercial and property and income generation		Report			
Review of impact of Covid 19 in			Report		

2021-2022					
Budget update to include departmental restructures and the ramifications to the Council.				Report	
Public Interest Report				Report	
Focus on performance - customer experience - measuring the impact of the website; performance in customer.					Report
Fair Funding presentation on impact for Enfield		Report			
CIPFA FM Assessment outcome			Report		
Cost of agency staff to the Council during Covid and beyond				Report	
Focus on financial governance arrangements					Report
Monitoring/Updates					
Quarterly Monitoring Reports: <ul style="list-style-type: none"> • Revenue • Capital • Performance 		Review		Review	Review

Housing Scrutiny Panel

ITEM	Tues 6 July 2021- Planning Session	Thurs 30 September 2021	Tues 7 December 2021	Thurs 17 March 2022
Annual Items				
Setting the Panel's Work Programme 2021/22	Agree work programme 2021/22			
Specific items:				
Local Priorities 2021-22	Verbal presentation			
Building Safety- including cladding compliance with Building Safety Bill		Report		
Temporary accommodation levels and strategy to reduce		Report		
Retention of Staff in Housing Department		Report		
Enfield Repairs Direct- overview on delivery and recent changes			Report	
Estate Management			Report	
New Partner arrangements with Registered providers				Report
Housing Gateway and budget underspends				Report

Health and Adult Social Care Scrutiny Panel

ITEM	Tues 8 June 2021- Planning Session	Weds 28 July	Thurs 16 September 2021	Potential provisional date in November for matters arising from July and September	Thurs 20 January 2022	Weds 23 March 2022
Annual Items						
Setting the Panel's Work Programme 2021/22	Agree work programme					
Specific items						
Local Priorities 2021-22	Verbal presentation					
Transition to Integrated Care Systems (ICS)		Report				
Safeguarding Adults Annual report including safeguarding alerts, use of DoLS		Report				
Reconfiguration of the NHS & the impact on local services			Report			
Community Services Review			Report			
Mental Health					Report	
Recovering access to services post Covid					Report	
Rollout of the vaccination						Report

ITEM	Tues 8 June 2021- Planning Session	Weds 28 July	Thurs 16 September 2021	Potential provisional date in November for matters arising from July and September	Thurs 20 January 2022	Weds 23 March 2022
programme						
Introduction of Social Care Inspections- what is the council doing to become inspection ready						Report

Crime Scrutiny Panel

ITEM	Thurs 10 June Planning session	Thurs 23 September	Tues 25 January	Tue 15 Mar
Annual Items				
Setting the Panel's Work Programme 2021/22	Agree work programme			
Standing Items				
SSCB Performance Management – provide a monitoring overview on performance of SSCB		Monitoring Update	Monitoring Update	Monitoring Update
Specific items:				
Local priorities for 2021/22	Verbal presentation			
Street Lighting (perception versus crime)		Report		
Hate Crime		Report		
Serious Youth Violence			Report	
Low Traffic Neighbourhoods (From a crime point of view)			Report	
Prostitution (update on Operation Boxster)				Report
Domestic Abuse				Report
E Scooters				Report

Regeneration and Economic Development Scrutiny Panel

ITEM	Thurs 24 June Planning session	Thurs 9 September	Tues 30 November	Weds 2 February
Annual Items				
Setting the Panel's Work Programme 2021/22	Agree work programme			
Specific items:				
Local Priorities 2021/22	Verbal presentation			
Annual review of housing development pipeline		Report		
Business Support: Covid and post Covid		Report		
Meridian Water Masterplan			Proposed OSC look at this	
Local Plan incorporating a report on town centres				Report
Planning Improvement Plan			Report	
National Planning reform and draft Local Plan				Report
Housing Infrastructure Fund work programme review				Report
Meridian Four				
Progress Report against key				

milestones- Meridian Water and Housing Infrastructure Fund				
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Children and Young People & Education Scrutiny Panel

ITEM	Thurs 8 July 2021 work planning	Thurs 7 th October 2021	Tues 14th December 2021	Wed 5 th January 2022 Additional meeting	Tues 8th March 2022
Annual Items					
Setting the Panel's Work Programme 2021/22	Agree work programme				
Annual Safeguarding Report		To consider Annual Safeguarding report			
Specific Items					
Local Priorities for 2021/22	Verbal presentation				
Exclusions update				Report	
Pupil place planning				Report	
Mental health support in schools			Report		
Holiday activities and food programme		Report			
Early help services – reviewing effectiveness					Report
Safeguarding children – self-evaluation				Report	
Protecting young people from exploitation and family breakdown			Report		
Leaving care service review					Report

Service user feedback and how this will be used to improve services					Report
Education Recovery programme			Report		
Increasing in-borough SEND provision		Report			
SEN services - reviewing effectiveness		Report			
Improvement support to schools				Report	

Environment and Climate Action Scrutiny Work Programme

ITEM	13 July 2021 Planning session	12 October 2021	9 December 2021	January 2021 (date tbc)	8 February 2021
Annual Items					
Setting the Panel's Work Programme 2021/22	Agree work programme				
Specific items:					
Meridian Water Environment Strategy		Report			
Review of the wetland and proposed actions (review of the wetland and tree planting work)		Report			
School Streets Progress and Quieter Neighbourhoods update			Report		
Update on the highway's capital programme and how effective the programme has been			Report		
Recycling Performance and Fly-tipping issues – Proposed actions and pilots - how we have progress?					Report
The Green and Blue Infrastructure Strategy – Update on the activity to support					Report
Air Quality Data Workshop				Report	
Review of Council Owned Buildings Energy Consumption				Report	

