

# London Borough of Enfield

## Council

**Meeting Date: 24 February 2022**

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**Subject: Budget Report 2022/23 and Medium Term Financial Plan 2022/23 to 2026/27**

**Cabinet Member: Cllr Maguire, Cabinet Member for Finance**

**Executive Director: Fay Hammond, Executive Director Resources**

**Key Decision: 5352**

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### Purpose of Report

1. The purpose of this report is to set the Revenue Budget and Council Tax for the 2022/23 financial year. It also updates the Council's Medium Term Financial Plan (MTFP) in the light of those decisions. In summary, it recommends:
  - i. A net revenue budget of £259.825m for 2022/23, a 0.18% decrease when compared with 2021/22.
  - ii. The net revenue budget contains investment in services of £1.760m and new savings/income proposals of £8.696m.
  - iii. A core Council Tax of £1,271.70 at band D, a 0.00% increase on 2021/22.
  - iv. A further £174.42 at band D to pay for Adult Social Care as allowed by Central Government, a 1.00% increase on 2021/22.
  - v. This results in a charge for Enfield Council of £1,446.12 at Band D, a 1.00% increase; equivalent to an increase of £0.28p per week for a Band D property.
  - vi. Additionally, the Council will levy a Council Tax of £395.59 at Band D on behalf of the Greater London Authority which is an 8.78% increase; equivalent to an increase of £0.61p per week for a Band D property.
  - vii. In total the impact of these proposals will be total Council Tax of £1,841.71 at Band D, a 2.58% increase on the 2021/22 level, equivalent to an increase of £0.89p per week for a Band D property.
2. These proposals are the culmination of the 2022/23 budget planning process and provide information on:
  - i. the financial outlook for the Council and its services
  - ii. the details of the Local Government Finance Settlement
  - iii. the impact of Covid-19 on the Council's overall financial position
  - iv. the outcome of the recent budget engagement

- v. the details of the Council Tax
  - vi. the Council's Medium Term Financial Plan over the next five years including savings proposals and pressures included in the Medium Term Financial Plan
3. As has been the case in recent years, the budget process has sought to protect the most vulnerable in the Borough with the reallocation of resources protecting Children's and Adults Social Care services.
  4. The report also makes recommendations regarding the Schools' Budget.
  5. The Budget has been developed alongside the Ten Year Capital Strategy and Capital programme 2022/23 to 2031/32 and the Ten Year Treasury Management Strategy 2022/23 to 2031/32; these are both separate reports on this agenda.
  6. Finally, the report includes recommendations on the appropriate level for the Council's contingencies, balances and earmarked reserves undertaken in the context of the risks and uncertainties associated with the budget and Medium Term Financial Plan.

### **Proposals**

7. Council is recommended to note:
  - i. The budget is in a balanced position for 2022/23, however, this has required the one off use of reserves of £1.985m.
  - ii. The total costs of Covid-19 in 2022/23 are estimated to be £6.339m; this will be funded from the £10m reserve which has been created to fund ongoing Covid-19 costs. At this stage the sector is not anticipating any further funding from the Government in respect of Covid-19.
  - iii. Government funding assumptions continue to rely on Council Tax as a key source of funding for Adult Social Care through the Precept
  - iv. The wider London Business Rate pool is not going ahead for 2022/23 due to uncertainty over whether participation would be financially beneficial for members. Enfield will however be joining a smaller pool of 8 authorities to pool business rates for 2022/23. This decision was approved by Cabinet on 13<sup>th</sup> October 2021. Members of the pool are: City of London, Barnet, Brent, Enfield, Hackney, Haringey, Tower Hamlets and Waltham Forest. The potential one-off benefits from the Pool will be realisable circa August 2023 and nothing is built into the MTFP at this stage.
8. Council is recommended to:
  - i. With regard to the Revenue Budget for 2022/23 to set the Council Tax Requirement for Enfield at £139.361m in 2022/23; and
  - ii. To set the Council Tax at Band D for Enfield's services for 2022/23 at £1,446.12, being a 0.00% general Council Tax increase and a 1.00% Adult Social Care Precept
9. Council is recommended to agree the Medium Term Financial Plan, including:

- i. The pressures set out in Appendix 1a totalling £22.009m in 2022/23 (excluding the Covid-19 reversals of 13.894m), which include:
    - a. £3.188m for Demographic pressures within Adults and Children's Social Care and SEN Transport to reflect growing demand in these areas. (in 2022/23 Adults gross expenditure budget will be £140.0m, net £87.4m; Children's Services gross expenditure budget will be £57.2m, net £46.4m; SEN Transport net budget will be £11.1m).
    - b. £8.024m of Inflation and pay award funding
  - ii. £3.438m investment in transformation funded by the flexible use of capital receipts.
  - iii. full year effects of reversals of one-off prior year savings and income totalling £0.705m set out in Appendix 2a.
  - iv. the savings of £5.856m and income proposals of £2.840m in 2022/23 set out in Appendix 2b.
  - v. adopt the key principles set out in the Medium Term Financial Plan section below (paragraphs 220 to 225).
  - vi. note the £1.020m for Capital Financing included within the pressures figure to invest in proposals to deliver long term benefits to the Borough. £10.111m is set aside for Capital Financing over the lifetime of the MTFP.
10. Council is recommended to agree the planned flexible use of capital receipts in 2021/22 being £1.501m and approve the planned flexible use of capital receipts in 2022/23, being £3.438m (paragraphs 181 to 182 and Appendix 3).
11. Council is recommended to agree the Schools Budget for 2022/23 (paragraphs 183 to 205 and Appendix 4).
12. Council is recommended to agree the changes in Fees and Charges for 2022/23 as set out in paragraph 178 and Appendices 11 to 14 and to delegate authority to Executive Directors and Directors to negotiate discounts and make in year amendments where appropriate.
13. Council is recommended to delegate authority to the Executive Director of Resources in consultation with the Lead Member for Finance & Procurement in respect of any actions arising from the Government's recent announcement regarding the award of £150 Council Tax rebates and discretionary support (see paragraphs 70 to 73).
14. Council is recommended to note the gap remaining in the MTFP for 2023/24 of £13.295m; and of £45.600m for the period 2023/24 to 2026/27 and the actions being taken to address this challenging position.
15. Council is recommended to agree that the New Homes Bonus funding of £0.172m is applied as a one-off contribution to the General Fund in 2022/23.
16. Council is recommended to note the detailed feedback from the Budget Engagement, which is set out in Appendix 5a of this report.

17. Council is recommended to note the minutes of the Overview and Scrutiny Committee Meeting on 12<sup>th</sup> January 2022 which are set out in Appendix 5b of this report.
18. Council is recommended to note that the delivery of the saving for digitalisation/decentralisation of MEQ & Complaints Team responsibilities will require members to utilise the new digital self-serve MEQ reporting system.
19. Council is recommended with regard to the robustness of the 2022/23 budget and the adequacy of the Council's earmarked reserves and balances to:
  - i. note the risks and uncertainties inherent in the 2022/23 budget and the MTFP (paragraphs 226 to 230) and agree the actions in hand to mitigate them;
  - ii. note the advice of the Executive Director of Resources regarding the recommended levels of contingencies, balances and earmarked reserves (paragraphs 231 to 237 and Appendix 8a) and have regard to the comments of the Director of Finance (paragraphs 257 to 259) when making final decisions on the 2022/23 budget; and
  - iii. agree the recommended levels of central contingency and general balances (paragraphs 231 to 237).

### **Reason for Proposal**

20. To set the Council's Budget Requirement and level of Council Tax for 2022/23 within the timescales set out in legislation. The Council has a statutory duty to approve a balanced budget for 2022/23 along with consideration of the finances over the medium term and the Council's reserves and balances. It is essential that there is a clear understanding of the anticipated income and expenditure flows for the Council, despite the uncertainties, and for savings proposals to ensure full delivery from 1<sup>st</sup> April 2022 wherever possible to maximise their contribution to addressing the financial pressures in 2022/23 and beyond.

### **Relevance to the Council Plan**

21. The primary purpose of the development of the Budget and Medium Term Financial Plan is to direct resources to deliver the objectives set out in the Council's Corporate Plan:
  - a. Good Homes in Well Connected Neighbourhoods
  - b. Safe, Healthy and Confident Communities
  - c. An Economy that Works for Everyone.
22. The development of the Budget 2022/23 and MTFP 2022/23 to 2026/27 is focused on the Corporate Plan and ensuring finite resources are focused on the Council's key objectives. As articulated in the Council's refreshed "Lifetime of Opportunities" Council Plan, "financial resilience and good governance" is an enabler to deliver transformation in the Borough.
23. In summer 2019, the Council set up an independent commission to understand the causes of poverty and inequality in Enfield and to find local solutions. The commission published its final report in January 2020 and

made a series of recommendations which the Council committed to responding to. As part of the Council’s response, a commitment was made in the 2020/21 budget to set up a team to support those in financial hardship and to maximise benefit uptake. This new team have dealt with over 2,000 enquiries to date. A continuing commitment implicit in the current budget is the Council Tax Support Scheme which has been increased to reflect anticipated cost of new claimants arising.

24. The budget enables us to deliver on the commitments made in the Fairer Enfield Policy 2021, which followed the Commission report. A robust equality impact assessment has been carried out to ensure that the budget does not have a differential impact between those who share a protected characteristics and those who do not; and budgetary decisions have been made to take all opportunities to advance equality for historically disadvantaged groups and deliver on the Council’s equalities objectives.
25. Enfield Council declared a climate emergency in the summer of 2019 and implemented a Climate Action Plan, including a commitment to decarbonise the Council’s infrastructure. This budget helps to deliver on that commitment with ongoing investment in programmes and projects which deliver reductions in carbon emissions and improve resilience to climate change. Examples in this budget period include investment in blue and green infrastructure, transport schemes, the decarbonisation of corporate buildings and Council homes, electrification of the Council’s fleet, as well as extending the Energetik heat network.
26. The Council’s Commercial Strategy contributes to deliver a sustainable budget going forward through development of business cases to bring in additional income as well as service redesign. In the 2022/23 budget additional income of £2.840m has been included as part of the contribution towards closing the budget gap. The approach to fees and charges was set out in the Leader Decision report in January which included a review of service costs, benchmarking and market review.

## Introduction

27. There are a number of components in the Budget 2022/23 and MTFP 2022/23 to 2026/27 report. In order to aid reading, a broad list of the sections, tables and charts within the report is set out below.

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28. The following Appendices can be found at the end of the report

<b>No.</b>	<b>Appendix</b>
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### **National Context and Local Government Finance Settlement**

29. The Council continues to operate in an environment of considerable uncertainty and financial challenge. The Council has experienced significant financial pressures due to Covid-19. No further government funding is

anticipated at this point and the £10m Covid-19 Reserve which has been created has an expected call of £6.339m.

30. Spending Review 2021 (SR21) and the Chancellor's Autumn Budget
31. On 27<sup>th</sup> October 2021 the Chancellor of the Exchequer, Rishi Sunak delivered Spending Review 2021 (SR21) and the Autumn Budget. The latter set out the Government's taxation and public expenditure plans for the years ahead, and SR21 confirmed resource and capital budgets for the three years 2022/23 to 2024/25.
32. Fiscal Update December 2021
33. The fiscal position is fairly dynamic at present. The following paragraphs set out the latest position on GDP, inflation and interest rates provided to the Council by its treasury advisers Arlingclose.
34. Despite relatively buoyant activity survey data, official GDP data indicates that growth was weakening into Quarter 4 2021. Other data, however, suggested continued momentum, particularly for November. Retail sales volumes rose 1.4%, Purchasing Managers' Index, PMIs increased, and the labour market continued to strengthen. The end of furlough did not appear to have had a significant impact on unemployment. Wage growth is elevated.
35. The CPI inflation rate rose to 5.1% for November and will rise higher in the near term (actually 5.4% for December). While the transitory factors affecting inflation are expected to unwind over time, policymakers' concern is persistent medium term price pressure. These factors prompted the Monetary Policy Committee (MPC) to raise Bank Rate to 0.25% at the December meeting. Short term interest rate expectations remain elevated.
36. The outlook, however, appears weaker. Household spending faces pressures from a combination of higher prices and tax rises. In the immediate term, the Omicron variant has already affected growth – Quarter 4 and Quarter 1 activity could be weak at best.
37. The MPC will want to build on the strong message it delivered in December by tightening policy despite Omicron uncertainty. The advisers, therefore, expects Bank Rate to rise to 0.50% in Quarter 1 2022, but then remain there. In fact, in February 2022, the Bank Rate increased from 0.25% to 0.5%. Risks to the forecast are initially weighted to the upside, but becoming more balanced overtime. The Arlingclose central forecast remains below the market forward curve.
38. Gilt yields, which impact on Public Works Loan Board (PWLB) rates, will remain broadly flat from current levels. Yields have fallen sharply at the longer end of the yield curve, but expectations of a rise in Bank Rate have maintained short term gilt yields at higher levels. Easing expectations for Bank Rate over time could prompt the yield curve to steepen, as investors build in higher inflation expectations. The risks around the gilt yield forecasts vary. The risk for short and medium term yields is initially on the upside but shifts lower later. The risk for long term yields is weighted to the upside.



39. Budget Headlines
40. Core Spending for Local Government is set to increase by 3% nationally. This includes assumptions about Council Tax increases – the core referendum rate is held at 2% and local authorities will also be able to increase Council Tax by 1% in each of the three years of the settlement period to address Adult Social Care Pressures.
41. The Local Government Departmental Expenditure Limit is set to increase from £9.1bn in 2021/22 to £12.7bn by 2024/25, an increase of £3.6bn over the review period. This is detailed in the table below which will help to explain some of the headlines at this time.

**Table 1: Departmental Expenditure Limits**

	2021/22	2022/23	2023/24	2024/25	Total
	£bn	£bn	£bn	£bn	£bn
Underlying	9.1	9.1	9.1	9.1	
Adult Social Care Reform		0.2	1.4	2.0	3.6
Other Growth		1.5	1.5	1.5	
Supporting Families/cyber resilience		0.0*	0.1	0.1	
		<b>10.8</b>	<b>12.1</b>	<b>12.7</b>	

\* less than £0.1bn

42. By 2024/25 there will be £2.0bn nationally for the Adult Social Care reforms. On a cash basis this will have been an additional £3.6bn of funding across the period.
43. There is then effectively a one year settlement for Local Government with the £1.5bn of other growth front loaded in the settlement with no increases signalled for 2023/24 or 2024/25. There was no information at the time on how the £1.5bn was to be allocated with an expectation that this would not be known until the Local Government Finance Settlement.
44. Public Health grant is set to increase in real terms across the review period and whilst there was no specific announcement on non-core grants, there is an expectation that these will continue as they are already contained within the existing DEL figures.
45. Funding for rough sleeping of £639m was confirmed.
46. £1.8bn was set out for housing supply, including £300m locally led grant funding to unlock smaller brownfield sites and £1.5bn to regenerate underused land.
47. The outcome of the fundamental review of business rates confirmed three yearly revaluations from 2023, a new temporary relief for eligible retail, hospitality and leisure properties for 2022/23, and a new 100% improvement relief. The multiplier will be frozen in 2022/23 with local government being fully compensated through s31 grant.
48. Local Government Finance Settlement

49. The Provisional Local Government Finance Settlement was announced on 16<sup>th</sup> December 2021. It is very much a one off settlement with a new Secretary of State in place and does raise the prospect of fair funding reforms and a business rates reset coming forward as early as 2023/24. The key points impacting on the financial position for the Council are set out in the following paragraphs with the detailed impact on Enfield set out in the grant assumptions paragraphs 88 to 113.
50. Core Spending Power will increase by £3.5bn (6.9% in cash terms) nationally and £496m (6.7%) across London boroughs. This is based on the assumption that Councils will decide to increase core Council Tax by 2% and apply an Adult Social Care precept of 1%.
51. London boroughs will receive £243m (16%) of the £1.5bn new grant funding for 2022/23 set out at Spending Review. This is to be distributed:
  - £637 Social Care Grant
  - £822m 2022/23 Services Grant
  - £72m Revenue Support Grant (RSG)
  - £63m iBCF (Improved Better Care Fund)
  - Reduction of £68m New Homes Bonus
52. The main Council Tax referendum principle will be 2% and the Adult Social Care Precept will be 1% for relevant authorities.
53. Settlement Funding Assessment will increase by £75m (0.5%) nationally, and by £17m for London boroughs. 2022/23 RSG will be increased in line with September CPI inflation. To simplify the funding landscape, Government intends to roll in the Electoral Registration grant worth £1.2m per year and the Financial Transparency of Local Authority Maintained Schools grant, worth £0.8 million per year, as well. The current distribution of each will no longer be used. Government intends to distribute this funding using the 2013/14 shares of Settlement Funding Assessment. Hence RSG increases by 3.1% (not 3% Sept CPI).
54. A new one off "Services Grant" of £822m is proposed at the England level for 2022/23. The distribution will be determined by shares of 2013/14 Settlement Funding Assessment. London boroughs will receive £152m (18.5%). This grant includes funding for local government costs for the increase in employer National Insurance Contributions. The Government proposes that this grant will not be ringfenced, and conditions on reporting requirements will not be attached. It has been prioritised using an available distribution for 2022/23 but Government intends to work closely with local government on how to best to use this funding from 2023/24 onwards. This funding would be excluded from any proposed baseline for transitional support as a result of any proposed system change.
55. The Social Care Grant will increase by £636m (37%) to £2.3bn. London boroughs will receive £378m of this (an increase of 37%).
56. The Improved Better Care Fund will increase by 3% (£36m nationally and £10m in London).
57. Funding for New Home Bonus will decrease from £622m to £555m (11%). London boroughs will receive £87m of this, a decrease of £38m (30%).

58. Business Rates Multiplier Compensation will increase by 58% from £650m to £1bn nationally. London boroughs will receive £182m. The Spending Review confirmed the multiplier would be frozen for 2022/23. Local authorities will be compensated for the shortfall in income for under indexation of the multiplier 2022/23 and 2021/22 and for the switch to CPI from RPI for the purposes of uprating, via the under-indexation section 31 grant. Top-ups and Tariffs will also be adjusted as in previous years, for the freezing of the multiplier.
59. Lower Tier Services Grant of £111m will continue (London boroughs' will receive £25m).
60. Allocations were not published at the time of the provisional settlement for the Public Health Grant, Homelessness Reduction Grant, Rough Sleeping Initiative Fund and the Independent Living Fund.
61. The Government will work with the sector and consult in the coming months on reforms to measuring relative need and resources.
62. £162m to deliver adult social care funding reforms will be allocated in 2022/23 (London boroughs will receive £25m), with a further £600m in both 2023/24 and 2024/25 nationally. Enfield's share is £0.877m.
63. The Adult Social Care funding reforms which will take effect from October 2023 will mean that anyone assessed under the Care Act 2014 as eligible to receive funded and chargeable adult social care services will be eligible to receive a care account. The Care Account will calculate the amount the person contributes towards the cost of their care which will be offset against the Care Cap limit of £86,000. In order to prepare for the introduction of the new Care Account, IT requirements will need to be agreed with OLM who currently provide Enfield's client information system. There will obviously be a cost attached to this as a new development. Although this is Government legislation, there may also be a requirement to deliver an extensive public consultation exercise before this is implemented.
64. It is known that of the people currently receiving support in the community or care homes, around a third are doing so as private self-funders so they will not have contacted Adult Social Care for an assessment of their needs. This equates to around 3,000 additional people per year making contact for assessment, care planning, service provision and review. The vast majority of these new clients will be older people and the impact will therefore fall disproportionately on services who work with that client group. This in turn means a requirement for additional staff to manage these tasks. This will not only be within operational front line services but also in finance and financial assessment functions if the client base increases by up to a third.
65. Finally, the longer term impact will need to be evaluated. Given that the Council will need to pick up full funding costs (with the exception of accommodation costs of £200 per week for people in care homes) once the £86,000 care costs cap has been reached, this will not be known for a period of at least two to three years. Funding made available by Government to cover these future costs will need to be scrutinised carefully to assess whether there is likely to be a pressure sooner rather than later. It is likely, given the Government's position that any growth in demand through demography will have to be managed by councils, that there will be

a pressure over time as the population ages and more people require Adult Social Care support.

66. Work is currently underway to consider the current cohort of clients to assess when they would reach the care cap, typically how long people receive services and the likely additional costs per year once the care cap is reached.
67. Neither the grant nor the spend against it is included in the figures in the tables below. The position is assumed to be net £nil.
68. Despite the modest increases in SFA from 2020/21 to 2022/23 there has been a significant decline in Government support to Enfield since 2010/11 as set out in Table 2 below.

**Table 2: Enfield Settlement funding Assessment 2010/11 to 2022/23**

	2010/11	2019/20	2020/21	2021/22	2022/23
	£m	£m	£m	£m	£m
Settlement Funding Assessment *	191.2	92.6	94.7	95.3	97.4
Annual cash change on previous year	N/A	-6.1	+2.1	+0.6	+2.1
Annual percentage change on previous year	N/A	-6.2%	+2.3%	+0.6%	+2.2%
Cumulative cash reduction since 2010/11	0.0	-98.6	-96.5	-95.9	-93.8
Cumulative percentage reduction since 2010/11	0.0	-51.6%	-50.5%	-50.2%	-49.1%

\* Settlement Funding Assessment is composed of the Government's estimate of locally retained business rates, the business rates top up, and revenue support grant (RSG). These elements vary in presentation over financial years to reflect the change to the 100% pool in 2018/19, and 75% pool in 2019/20, in which years RSG was rolled into the retained rates. Therefore, for comparison, the combined total figures for the settlement funding assessment rather than the component elements, are shown here. Figures include compensation for under-indexing the business rates multiplier (s31 grant)

69. The final Local Government Finance Settlement for 2022/23 was published on 7<sup>th</sup> February. Officers have reviewed the final detail, and there was a marginal improvement leading to a slightly reduced call on reserves to balance the 2022/23 budget.

#### Government announcement on Energy Price Cap, Council Tax Rebates & Discretionary Support

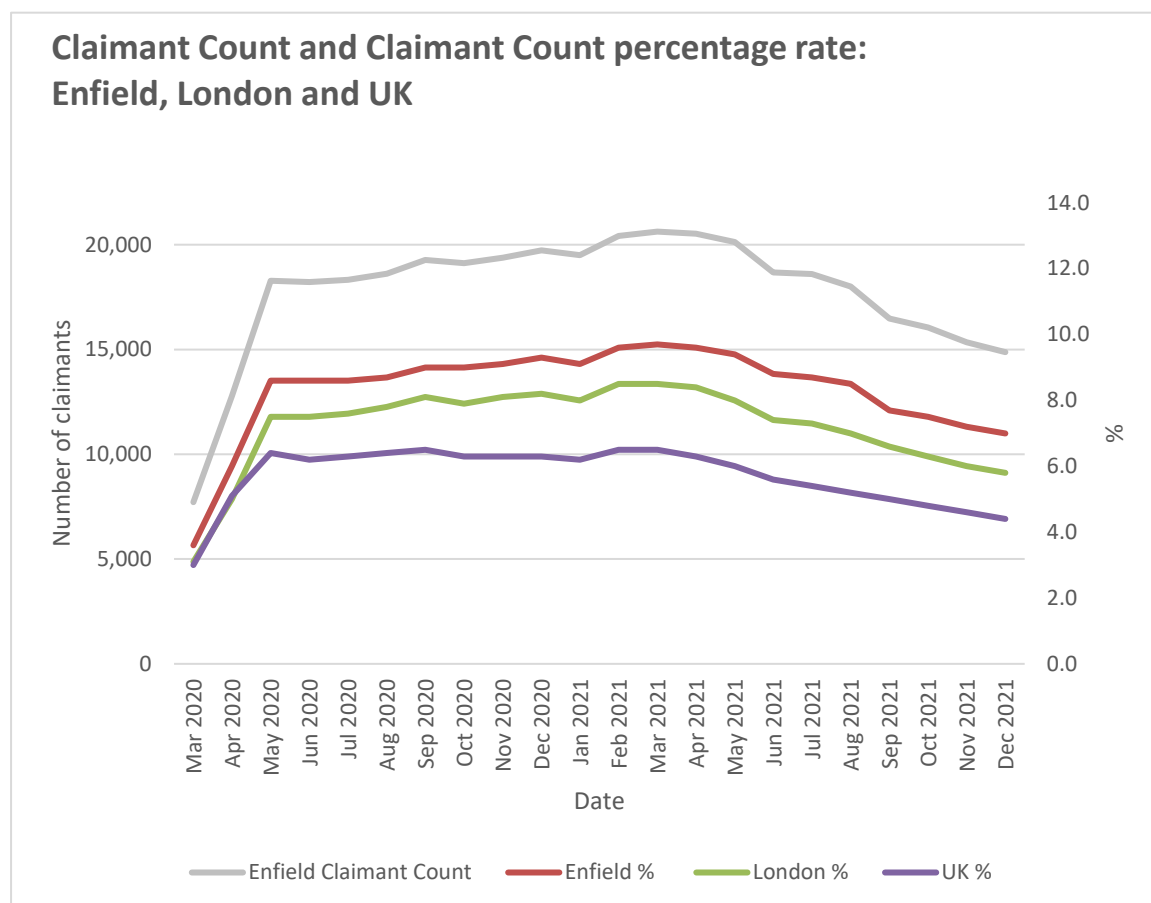
70. On 3<sup>rd</sup> February 2022, the Government announced a package of support to help households with rising energy bills in 2022/23.
71. This includes a £200 discount on energy bills this autumn for domestic electricity customers in Great Britain, which will be paid back automatically over the next 5 years. This will spread the price rises over a longer period and reduce the immediate impact.
72. A £150 payment for householders in Council Tax bands A-D (excluding second homes and empty properties), detailed guidance is pending.

73. There will also be £144 million of discretionary funding made available for Local Authorities to support households who need support but are not eligible for the £150 payment.

### **Local Context and Budget Process 2022/23**

74. With the backdrop of ongoing Covid-19 pressures the Council agreed its Medium Term Financial Strategy in July but committed to regular updates of the financial assumptions due to the financial challenge and uncertainty.
75. Consequently there were further reports to Cabinet in October and the Leader Decision Report published in January in which there were reviews of the forecast assumptions and early savings brought forward for approval.
76. The Council was able to respond strongly to the Covid-19 Crisis, in no small part due to the work over recent years in building a more robust and sustainable budget. These actions have ensured that the 2022/23 budget is on a solid financial foundation, albeit, in the uncertain context of pending changes to local government finance through Fair Funding reforms and the Business Rates reset as well as ongoing pressures caused by Covid-19.
77. Enfield continues to be in a challenging position in 2021/22 as a consequence of the demographic make-up of the Borough with lower average wages than the London average and a large proportion of the population receiving benefits payments. As at December 2021 there is higher than average unemployment (both compared with London & National averages) in the Borough with 14,870 or 7.0% of the working age population out of work. The furlough scheme which had provided financial support throughout the pandemic finished at the end of September. This economic situation has had an impact on the Council's Collection Fund position with residents facing difficulties in paying Council Tax and a greater take up in the Council Tax Support scheme which weakens the Council's financial position through reduced tax income.

**Chart 1: Unemployment**



**Financial Summary**

78. The overall position for the Council is a balanced budget for 2022/23 but with the need to use £1.985m of the Council’s Risk Reserve and £45.600m of further savings and efficiencies to identify over the medium term.
79. A narrative of the key issues follows the table with further detail on all elements in the relevant sections of the report.

**Table 3: Summary Position for 2022/23**

Changes in year	£000
<b>Funding:</b>	
Grants (share of £1.5bn)	(8,537)
Tax (Recovery rates, Council Tax Support, Rates growth)	(9,075)
Reversal of Use of reserves in 2021/22	1,927
Use of Reserves 2022/23	(1,985)
<b>Funding</b>	<b>(17,670)</b>
<b>Spending</b>	<b>22,009</b>
<b>Savings (FYE &amp; New)</b>	<b>(7,991)</b>

<b>Covid-19 unwinding</b>	<b>3,652</b>
<b>Remaining Gap for 2022/23 Budget</b>	<b>0</b>

80. The overall budget position for the Council is fairly complex.
81. Government funding of £8.5m alongside improved Council Tax and NNDR revenues which are recovering post pandemic by £9.1m and a minor further call on reserves brings in additional funding of £17.7m.
82. This does not, however, keep pace with the forecast spending pressures for 2022/23 which amount to £22.0m - £8m of inflationary pressures covering the National Insurance Premium for social care reforms, 6% increase in the minimum wage along with provision for pay awards and contractual commitments, especially in Adult social Care; £3.2m of demographic pressures in the demand led services; service pressures of £7.5m predominantly in social care, housing and SEN Transport; £1.0m to finance the Council's Capital Programme; and a £1.8m investment in key services.
83. Adding to the pressure is the unwinding of one off support for Covid-19 in 2021/22. The support for lost Council Tax and Business Rates has been removed in full by Government but these revenues will take two or three years to recover to pre pandemic levels.
84. Funding is short of the spending pressures and an £8.0m savings and income programme is necessary to bridge the gap.
85. The Council has continued to direct its resources to its corporate priorities and the most vulnerable in the Borough. Table 4 sets out investments, pressures and savings by service.

**Table 4: Investment, Pressures and Savings by Service 2022/23**

	Corporate	Chief Exec/ Resources	Adult Social Care	Public Health	Children's and Education	Place	Total
	£m	£m	£m	£m	£m	£m	£m
Demography	0.000	0.000	2.003	0.000	1.185	0.000	3.188
Inflation	5.250	0.000	2.565	0.000	0.000	0.209	8.024
Investment	0.000	0.681	0.424	0.000	0.260	0.395	1.760
Capital Financing	1.020	0.000	0.000	0.000	0.000	0.000	1.020
Pressures	0.908	0.378	1.089	0.000	3.410*	2.232	8.017
Covid-19 Reversals	(11.489)	(1.466)	0.000	0.000	0.000	(0.939)	(13.894)
<b>Sub-total</b>	<b>(4.311)</b>	<b>(0.407)</b>	<b>6.081</b>	<b>0.000</b>	<b>4.855</b>	<b>1.897</b>	<b>8.115</b>
Full Year savings	0.500	(0.760)	(0.100)	0.000	0.000	1.065	0.705
New Savings	0.000	(1.030)	(1.898)	(0.425)	(0.878)	(4.465)	(8.696)

<b>Sub-total</b>	<b>0.500</b>	<b>(1.790)</b>	<b>(1.998)</b>	<b>(0.425)</b>	<b>(0.878)</b>	<b>(3.400)</b>	<b>(7.991)</b>
<b>Net Increase in Resources</b>	<b>(3.811)</b>	<b>(2.197)</b>	<b>4.083</b>	<b>(0.425)</b>	<b>3.977</b>	<b>(1.503)</b>	<b>0.124</b>
Funding – Grants	(8.537)	0.000	0.000	0.000	0.000	0.000	(8.537)
Funding – Covid-19 reversals	17.546	0.000	0.000	0.000	0.000	0.000	17.546
Funding - Collection Fund	(0.700)	0.000	0.000	0.000	0.000	0.000	(0.700)
Funding - Business Rates	(2.123)	0.000	0.000	0.000	0.000	0.000	(2.123)
Funding - Council Tax	(2.560)	0.000	0.000	0.000	0.000	0.000	(2.560)
Funding - CTS Scheme	(3.692)	0.000	0.000	0.000	0.000	0.000	(3.692)
<b>Sub-total</b>	<b>(0.066)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>(0.066)</b>
<b>Gap</b>	<b>(3.877)</b>	<b>(2.197)</b>	<b>4.083</b>	<b>(0.425)</b>	<b>3.977</b>	<b>(1.503)</b>	<b>0.058</b>
Reversal of Use of Reserves from 2021/22	1.927	0.000	0.000	0.000	0.000	0.000	1.927
Use of Reserves for 2022/23	(1.985)	0.000	0.000	0.000	0.000	0.000	(1.985)
<b>Total</b>	<b>(3.935)</b>	<b>(2.197)</b>	<b>4.083</b>	<b>(0.425)</b>	<b>3.977</b>	<b>(1.503)</b>	<b>0.000</b>
<i>* Includes £2.219m of growth for SEN Transport. This area sits within the Place Department in the Council's structure, but the driver for this growth is increased passenger numbers within Education so it is effectively Education growth</i>							

### **Summary of Budget Proposals and Impact on Council Tax**

86. The Localism Act requires Council approval of the Council Tax Requirement.
87. Table 5 sets out the Council's budget position and Council Tax Requirement after taking into account the proposed changes detailed in this report



**Table 5: Budget Position & Council Tax 2022/23**

	<b>2021/22</b>	<b>2022/23</b>
	£000	£000
<b>Net revenue budget</b>		
Other Services (base budget)	243,852	259,701
	<b>243,852</b>	<b>259,701</b>
<b>Budget Movements:</b>		
Demographic and Cost Pressures	26,057	19,229
Investment in Services	660	1,760
Covid-19 Reversals	0	(13,894)
Capital Financing	2,709	1,020
Full Year Effect of previous budget decisions	(3,374)	705
Proposals for New Savings	(9,623)	(8,696)
<b>Net Budget</b>	<b>260,281</b>	<b>259,825</b>
<b>Less Corporate Funding:</b>		
Settlement Funding Assessment <sup>1</sup>	(95,304)	(97,426)
Use of Reserves to balance budget	(1,927)	(1,985)
Collection Fund Deficit met from Smoothing Reserve	(3,188)	0
Corporate Specific Grants	(13,096)	(21,053)
Covid-19 Funding	(17,546)	0
Collection Fund Net (Surplus)/Deficit	3,888	0
<b>Corporate Funding</b>	<b>(127,173)</b>	<b>(120,464)</b>
<b>Council Tax Requirement</b>	<b>133,108</b>	<b>139,361</b>
Tax Base (Band D equivalents)	92,965	96,369
<b>Council Tax (Band D)</b>	<b>£1,431.81</b>	<b>£1,446.12</b>

<sup>1</sup> includes Revenue Support Grant, Business Rates Income and section 31 grants

<b>Schools Budget</b>	<b>2021/22</b>	<b>2022/23</b>
	£000	£000
Schools Budget	373,187	389,208
Dedicated Schools Grant	(373,187)	(389,208)
<b>London Borough of Enfield Total</b>	<b>0</b>	<b>0</b>

<b>Housing Revenue Account Budget</b>	<b>2021/22</b>	<b>2022/23</b>
	£000	£000
Supervision & Management General & Special	21,746	22,555
Repairs and Maintenance	15,826	15,994
Corporate & Democratic Core	134	138
Cost of Capital & Depreciation	21,708	22,266
Bad Debt Provision	605	610
Self-financing contribution	7,016	7,029
<b>Expenditure Total</b>	<b>67,035</b>	<b>68,292</b>
Rents, Service Charges and Other Income	(67,035)	(68,292)
<b>Income Total</b>	<b>(67,035)</b>	<b>(68,292)</b>

<b>Net Total</b>	<b>0</b>	<b>0</b>
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## **Grant Funding**

### 88. Settlement Funding Assessment

89. There has been an increase in the Settlement Funding Assessment (SFA) for a third successive year after ten years of reduction from 2011/12 onwards. The Revenue Support Grant (RSG) element of the SFA has increased by 3.1% in 2022/23 in line with September CPI inflation. This has added £0.546m, bringing Enfield's RSG to £18.214m of the total 2022/23 SFA of £92.378m. Compensation for under-indexing the business rates multiplier, which is applied to the business rates baseline adjusting for actual retained element, has been increased from £3.693m in 2021/22 to £6.942m in 2022/23. This is given to the Council via a section 31 Grant. For the final settlement uplift was in line with September RPI inflation of 4.9%.

### 90. 2022/23 Services Grant

91. This is a new one off grant for 2022/23 distributed to every local authority using the 2013/14 SFA as an apportionment basis. It is equivalent to a 5.5% increase in SFA. Although this grant has been confirmed one off it is reasonable to assume that some alternative funding of a similar level will be provided in future years, so no reversal out has been made at this stage in the MTFP. The national allocation is approximately £822m of which Enfield will receive £5.113m.

### 92. Social Care Support Grant

93. The Provisional Local Government Finance Settlement in December confirmed a further £636m of Social Care Grant. This is in addition to the previously announced figures from past years; £410m was awarded in 2019/20, £1billion in 2020/21 and £300m in 2021/22. This gives total ongoing funding of £2.35bn awarded nationally. This grant can be used to address Adults or Children's Social Care pressures and Enfield has chosen to allocate the funding 50:50. Enfield's allocation of the grant will be £12.924m for 2022/23 which is an increase of £3.531m from the 2021/22 figure.

94. In addition, £1.3m has been allocated to Adult Social Care in respect of the additional Council Tax raised from increasing the ASC precept by 1.00% in 2022/23.

### 95. Lower Tier Services Grant

96. This non ring-fenced grant was introduced in 2021/22 aimed at reducing variances in core spending power between local authorities. It had been assumed to be one off funding for 2021/22 but has been extended into 2022/23 with Enfield's allocation increasing slightly from £0.625m to £0.658m.

### 97. New Homes Bonus

98. New Homes Bonus (NHB) is awarded on the basis of new properties eligible for Council Tax in the Borough, and is not ring-fenced, so can be used to support the general budget. For 2022/23 Enfield's allocation has reduced from £0.608m to £0.172m. The methodology for calculating the New Homes Bonus changed in 2018/19 resulting in falling levels of funding

in future years. Changes included reducing the number of years that councils would receive funding for eligible increases in the Council Tax base and reviewing the base line threshold for growth, below which NHB is no longer paid. The payment for 2022/23 is based on in year growth in properties plus just one year of legacy payments not two years as in 2021/22, hence the reduction. The future of the NHB grant is very uncertain and the MTFP is currently forecasting this grant to cease after 2022/23.

99. Homelessness Prevention Grant

100. The Homelessness Prevention Grant (HPG) was created in 2021/22, combining the previous Flexible Homelessness Support Grant (FHSG) and Homelessness Reduction Grant (HRG). This funding is aimed at giving local authorities more control and flexibility in managing homelessness pressures and supporting those who are at risk of homelessness. Enfield's allocation of HPG in 2022/23 is £8.928m (unchanged from the 2021/22 figure). New Burdens arising from the Domestic Abuse Act have also been wrapped up in this funding now with £0.071m being Enfield's allocation meaning total grant of £8.999m will be received.

101. Rough Sleeping Initiative Fund

102. Grant funding for Rough Sleeping Initiatives has yet to be announced for 2022/23. Enfield's allocation for 2021/22 was £1.4m and a similar level of funding is anticipated in 2022/23.

103. Housing Benefit Administration Grant

104. Enfield's grant allocation for 2022/23 has been announced at £1.558m. The current assumption is for a 10% reduction year on year from the 2022/23 level in the MTFP.

105. Supporting Families Grant

106. This was previously known as Troubled Families Grant and Enfield received £1.112m in 2021/22. Enfield's allocation for 2022/23 was announced on 3<sup>rd</sup> February as £1.665m. This £0.553m increase in grant will allow more families to be supported. £1.218m of the grant will be paid at the beginning of the year with a further £0.447m being paid dependent on the number of successful family outcomes delivered which will be based on quarterly submissions to be made throughout 2022/23.

107. Public Health Grant

108. Enfield's allocation of Public Health grant was £17.531m in 2021/22. The Spending Review announced that inflationary increases would be provided on this grant. A 2.0% inflation assumption had been applied to the 2021/22 grant level to arrive at an estimate of £17.882m in 2022/23, an increase of £0.351m. The confirmed Public Health Grant allocations were finally received on 7<sup>th</sup> February and provide an actual increase of £0.493m on the 2021/22 level to £18.024m; the increase in grant will be matched with an increase in the available budget to be spent on Public Health initiatives. Any unspent balances in year will be rolled forward in the Public Health Reserve.

109. Reversal of one off Covid-19 Grants

110. Covid-19 General Grant

111. The Government made general grant payments across four tranches during 2020/21 to help local authorities manage the cost pressures arising from Covid-19. A fifth tranche of funding was received in 2021/22 with Enfield receiving 10.534m. This grant funding was one off so is reversed out of the MTFP in 2022/23.

112. Sales, Fees and Charges

113. DLUHC provided a compensation scheme for local authority sales, fees and charges which had been impacted by Covid-19. Enfield had budgeted for £0.750m in 2021/22 which covered the first quarter only. No further funding is forthcoming, so this amount is reversed out of the MTFP in 2022/23.

**Council Tax, Business Rates and Collection Fund**

114. The statutory calculations of the proposed Council Tax for each property band and the formal Council resolutions required under the 1992 Local Government Finance Act will be reported to Council on 24<sup>th</sup> February 2022 for approval.

115. On 26<sup>th</sup> January 2022, the Council agreed a Council Tax Base of 96,369 Band D properties for 2022/23 (92,965 in 2021/22), based on the latest composite collection rate of 96.9% (96.0% in 2021/22).

116. Planning and Regeneration have supported Finance and Revenues with their understanding the base growth. While doing the analysis, it became clear that property growth was running faster than expected, despite regeneration demolishing existing blocks. In 2022/23, the 883 additional expected properties are expected to be added in November, so the Council is only assuming the equivalent of 25% of the number of properties. However, it is worth noting that there are also 680 properties missing from the Valuation Office Agency listing, so the Council is waiting for these to be added. It is worth noting that property growth is not the same as Band D equivalents.

**Table 6a: Property Growth**

Year	2022/23	2023/24	2024/25	2025/26	2026/27
Additional Properties	883	1,169	899	1,096	1,771
Impact in Year	220	1,468	2,502	2,616	2,881

117. Council Tax Support costs are expected to increase in future years but in the immediate future, the expected drop of 1,613 claimants due to improved economic conditions is expected to offset the growth. The analysis completed to date is at a high level, splitting the claimants into three groups: Pension Age, Working Age receiving Universal Credit and those of Working Age who do not. While there are unique circumstances to each claim, using averages and expected claimant numbers, the largest single change is for Working Age claimants moving to Universal Credit from the traditional benefits and the cost appears to be about £220/claimant. At present, this change is expected to take place from 1<sup>st</sup> April 2022 through completion by 31<sup>st</sup> March 2025, in line with Government expectations. Therefore, the timing of the impact will affect funding accordingly. Equally, if the drop of claimants over 2022/23 does not take place, then costs would be potentially up to £1.7m higher.

**Table 6b: Council Tax Support Growth**

Year	2022/23	2023/24	2024/25	2025/26	2026/27
Financial Cost £s	18	1,093	2,313	2,546	3,138
Band D Equivalents	13	756	1,599	1,761	2,191

**Table 6c: Council Tax Support Claimant Numbers**

Category	Number of Claimants est. 31/03/2022
Pension Age	7,995
Working Age – Universal Credit (UC)	13,483
Working Age	14,265
Total	35,743

118. Single Person Discount is under review, as the Council appears to have a higher level of this discount than would be expected from an outer London borough. The Council will be checking up on those receiving these discounts but until this work has taken place, the Council will be prudently not budgeting for any additional Council Tax receipts.
119. Growth has flatlined in collection rates at about 97% and despite original expectations of recovery in 2022/23 to 97.5% and return to traditional collection rates of 98% in 2023/24, this is clearly not happening. After reviewing the situation, the largest consideration appears to be the growth in Council Tax Support claimants as a percentage of the base and who have a lower collection rate.
120. The Council is not currently projecting a Council Tax Surplus. This is because any improved collection in 2021/22 over expectations is offsetting the 3-year spread deficit of £7.867m, of which the Council's annual share is £0.740m, in addition to the brought forward deficit of £3.379m. The 2020/21 deficit will be finally cleared in 2023/24. Besides the resources in the Collection Fund Equalisation Reserve that the Council uses to smooth out variations in the Collection Fund receipt profiles, Government agreed section 31 grants at the end of 2020/21 to cover 75% of the 2020/21 deficit.
121. The Council Tax assumptions in the current Medium Term Financial Plan are shown below in both Band D equivalents and in monetary terms.

**Table 6d(i): Band D Equivalents**

	2022/23	2023/24	2024/25	2025/26	2026/27
Forecast	96,369	97,215	97,416	97,366	97,214

**Table 6d(ii): Impact in Monetary Terms**

	2022/23	2023/24	2024/25	2025/26	2026/27
	£000	£000	£000	£000	£000
Forecast	139,361	140,585	140,875	140,803	140,583

122. National Non-Domestic Rates (NNDR) and Business Rates Retention

123. Integral to setting the Council's budget is forecasting the business rate income; of the total business rate income collected the Council retains 30% share of the net rates payable and the remaining share is allocated to the GLA and central Government. Currently, the Council assumes 2% inflation to RSG, Retained NNDR and section 31 Grants.
124. After the weakening of the business rate base in 2020/21 and 2021/22 due to the economic downturn, the base is starting to return to health. The Council expects £4.7 million of rateable value to be added in 2022/23 due to a combination of missing hereditaments off the Valuation Office Agency (VOA) list as the VOA caught up with its backlog and known Meridian Water items. This led to £137.1m gross rate payable.
125. The Council has reviewed growth in future years and prudently decided to assume no net growth except with regard to growth in Meridian Water, as growth has proved to be limited historically. Moreover, it assumes £1.5m of refunds for appeals will be paid out annually, except where better evidence is known. Growth to gross rates payable is shown below and was calculated on a hereditament by hereditament basis. All reliefs are expected to grow in direct correlation to the growth in gross rates payable.

**Table 6e: Business Rates – Gross Rates Payable Growth**

2022/23	2023/24	2024/25	2025/26	2026/27
£	£	£	£	£
2,345,300	0	191,251	311,320	2,714,864

126. In 2022/23, to protect retail and hospitality businesses, the Government created an additional relief for which it provides the Council with a Section 31 Grant, that compensates the Council for the loss in income. This led to overall reliefs of £32.6m.
127. The Council will be releasing the majority of its provision for appeals in 2021/22, as the Government is moving forward with its Material Changes in Circumstances legislation and the amount of appeals has reduced further, as the businesses are starting to exhaust their opportunities for appeals. The updated provision for appeals calculation was completed by an external consultant to ensure that it is sufficiently robust.
128. Collection rates are creeping up gradually and therefore the Council is assuming a 7.5% non-collection rate for 2022/23. The Council's 30% share of retained business rates is expected to be £24.8m with £15.0m of section 31 compensatory grants. After taking into account the monies placed in reserve in 2020/21, the top-up element and Revenue Service Grant (RSG), the Council expects to generate £97.4m.
129. In 2023/24, the overall upward trajectory of collection rates will continue, as the Council is prudently expecting a 5% non-collection rate, still somewhat below the 99% it used to collect. The Council is further increasing collection rates back up to 99% by 2026/27. However, faster collection rates would reduce savings requirements over this period.

130. Moreover, historical debts are likely to require less bad debt provision than is currently estimated, particularly as the bad debt provision put aside for 2020/21 is already almost greater than the debt against which it is providing. It is reasonable to assume that businesses are still retaining cash in lieu of making payments, till the economy returns to normal, for what they may view as sound commercial reasons.

**Table 6f: Assumed Bad Debt Collection Rates**

2022/23	2023/24	2024/25	2025/26	2026/27
7.5%	5%	4%	2%	1%

131. The future direction of travel appears to be growth appearing from 2024/25 onwards as Meridian Water properties are delivered and a growth in collection rate. The latter could generate another £1.5m annually for the Council. However, the creation of a new VOA list and the revisiting of how business rates are calculated or even a replacement tax means there is a great deal of uncertainty.

**Table 6g: Business Rate Forecasts**

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Forecast	£000	£000	£000	£000	£000	£000
RSG	(17,668)	(18,214)	(18,214)	(18,214)	(18,214)	(18,214)
Retained NDR	(31,417)	(24,777)	(34,336)	(34,753)	(35,570)	(36,658)
Top-Up	(39,474)	(39,474)	(39,474)	(39,474)	(39,474)	(39,474)
S. 31 Grants*	(6,527)	(14,961)	(6,677)	(7,869)	(9,103)	(10,382)
Total	(95,086)	(97,426)	(98,701)	(100,310)	(102,361)	(104,728)

\*The Section 31 Grant line includes 2% inflationary growth

132. Overall, as can be seen above, business rate growth is expected to be relatively robust and should offset lower than expected Council Tax performance. This is because the Council has been prudent in its assumptions. In practice, collection rates are likely to return to normal significantly faster but optimistic assumptions have caused problems elsewhere and the Council would prefer to be cautious in such matters.

133. Covid-19 Additional Relief Fund (CARF) is an additional discretionary fund aimed at supporting businesses that have been affected by the pandemic (and continue to be) but have been ineligible for previous support linked to business rates. Whilst this funding is provided by Central Government, it is for Councils to decide on their own local scheme on the particular needs of its businesses. This fund has to be supported by the development of a new policy and then distributed to eligible businesses by the end of March 2022 (with awards determined by 28<sup>th</sup> February 2022). The Council was given the guidance for this fund by BEIS in early January.

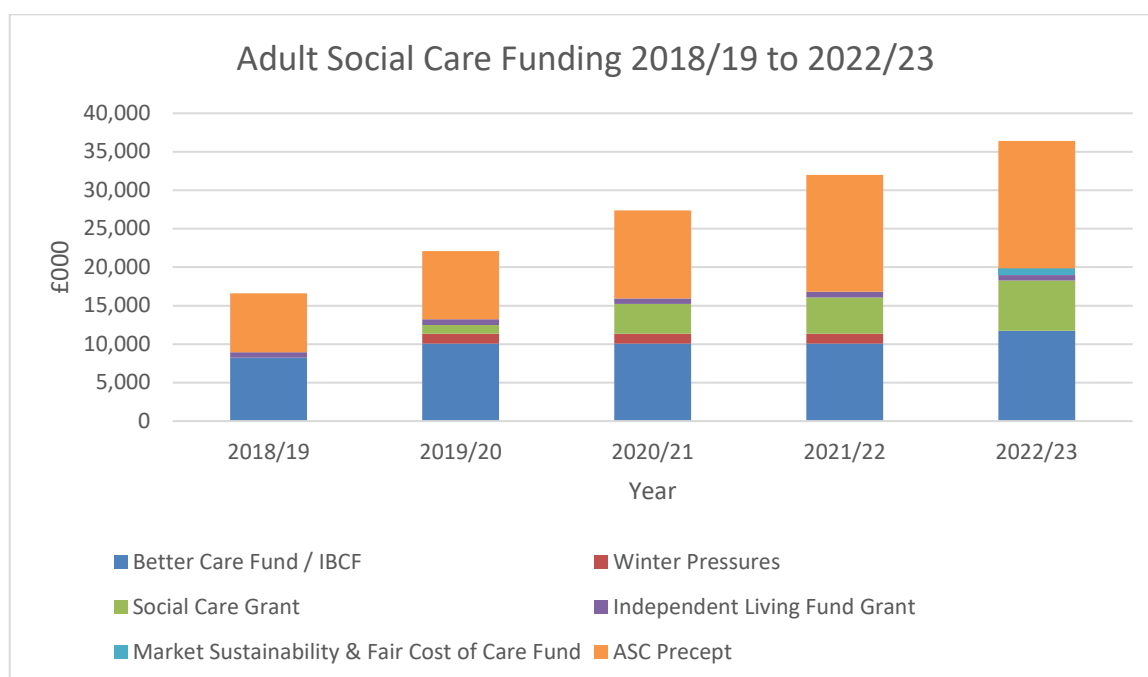
134. This will lead to the Council retaining the monies as a section 31 Grant for any relief it grants. Overall, beyond protecting the taxbase, it should lead to more resources overall to the authority, this will reduce the overall cost of non-collection of business rates income.

135. Finally, the Council is a member of an 8 Council Business Rate Pool, the financial benefits of this will not be realised until summer 2023. There is the potential for over £2m in one-off monies. Nonetheless, due to its innate uncertainty, the Council will prudently not budget for its impact albeit this could be utilised to replenish the risk reserve following the 2022/23 drawdown.
136. Local Referendums on Council Tax Increases
137. The Localism Act requires councils to hold a referendum for proposed Council Tax increases in excess of a threshold set annually by the Secretary of State for Communities and Local Government. The Referendums Relating to Council Tax Increases (Principles) (England) Report 2022/23, published with the settlement, sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2022/23.
138. For 2022/23, the increase in the relevant basic amount of Council Tax is excessive if the increase in the authority's relevant basic amount of Council Tax for 2022/23 is 2.00% or more above the relevant basic amount of Council Tax for 2021/22. In addition to this, a further amount, known as the Adult Social Care Precept, can be raised for expenditure on Adult Social Care, which should not exceed 1.00% in 2022/23. For 2022/23 Enfield Council has chosen to freeze the general Council Tax and raise a 1.00% ASC precept to support the costs of ASC demand pressures.
139. The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992. The London Borough of Enfield element of the Council Tax, in accordance with the regulation, is not excessive as it is within the thresholds set by the Secretary of State.
140. Enfield froze Council Tax for 6 years from 2010/11 to 2015/16, saving taxpayers a potential 15.5% increase. This was partially compensated for between 2012/13 and 2015/16 by a Government grant paid to all councils who froze their Council Tax but has resulted in foregone income of around £14m in the base budget.
141. Adult Social Care Precept
142. The capacity for councils to charge an Adult Social Care (ASC) Precept was introduced in the Spending Review and Autumn Statement 2015. This was designed to help local authorities with responsibility for Adult Social Care to meet the increasing care needs of their population. The additional Council Tax raised from this precept must be used for Adult Social Care. Enfield has made use of this facility since 2016/17. The 2021 Spending Review allowed local authorities to apply a 1.00% ASC precept in 2022/23 to 2024/25 (the period covered by SR21). Enfield are applying the 1.00% ASC Precept for 2022/23. The funding from the ASC precept and the additional grant funding announced by the Government will be used by the Council directly on maintaining and improving provision of Adult Social Care.
143. In December 2016, the Kings Fund noted the impact of this precept where income generation has no relation to population need. Based on income deprivation among older people, the 10 least deprived council areas in 2022/23 will raise almost two-and-a-half times as much from the precept as



the 10 most deprived. A permanent, sustainable funding of Adult Social Care need is imperative.

Chart 2: Adult Social Care Funding



144. Chart 2 above demonstrates that the Adult Social Care Precept charged to Council Tax payers is an increasingly significant part of funding Adult Social Care in Enfield relative to the various Government grants that are received. The Government have announced a fundamental review of funding for social care which will be implemented for 2023/24.

145. The ASC precept generates £1.330m in additional Council Tax, the inflationary and demographic pressures exceed £6m.

146. Greater London Authority (GLA) Precept

147. The GLA Assembly reviewed the Mayor's draft GLA budget on 22<sup>nd</sup> December 2021 with the final draft budget due to be agreed by the London Assembly on 24<sup>th</sup> February 2022. This is after the publication of the budget report to Council and so any changes to the GLA precept will be reported as revised statutory calculations and resolutions for approval by Council. The budget was recommended with an increase in the Band D precept from £363.66 to £395.59. The Band D Council Tax payable by Enfield residents for 2022/23 based on the budget proposals (including GLA precept) is £1,841.71. This is made up as set out in Table 7:

**Table 7: Council Tax Band D Charge 2022/23**

	2021/22	2022/23	Change	Change *
	£	£	£	%
Core Council Tax	1,271.70	1,271.70	0.00	0.00%
Adult Social Care Precept	160.11	174.42	14.31	1.00%
<b>London Borough of Enfield Total</b>	<b>1,431.81</b>	<b>1,446.12</b>	<b>14.31</b>	<b>1.00%</b>
Greater London Authority	363.66	395.59	31.93	8.78%
<b>Total</b>	<b>1,795.47</b>	<b>1,841.71</b>	<b>46.24</b>	<b>2.58%</b>

\*The percentage change shown is calculated in reference to the 2021/22 LBE Total Band D charge of £1,431.81 not the individual elements shown.

148. There are 127,401 chargeable properties in the Borough, however, only around half (65,460) of these pay full Council Tax due to single person discount or eligibility for Council Tax Support. On average (Band D) the impact of the Council Tax changes proposed is an increase of £0.89 per week for those households paying full Council Tax and £0.22p a week for those working age and in receipt of Council Tax Support.

## Revenue Budget Proposals

149. The following paragraphs cover the update to the MTFP relating to the review of pressures and full year effects of savings agreed in previous years plus the new savings and income proposals being put forward for 2022/23 and beyond.

## Pressures

150. The demographic and other pressures the Borough faces are regularly reviewed and updated throughout the lifetime of the Medium Term Financial Plan (MTFP). The Council faces additional service pressures in 2022/23, especially from demographic growth, increased demand on services, changing needs and cost inflation. Services are expected to manage pressures within existing budgets where possible, but for those pressures that are ongoing and considered to be unmanageable, additional funding has been included in the MTFP in order to set a realistic and sustainable budget. The pressures are summarised by category and department in the following two table with narrative in the following paragraphs.

151. Table 8 sets out pressures over the next five years by category and Table 9 by department. For full details of the pressures please refer to Appendix 1a.

**Table 8: Pressures in the MTFP by Category**

Category	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Inflation	8,024	7,645	7,487	7,513	7,513	38,182
Demography	3,188	3,466	3,466	3,466	3,466	17,052
Investment	1,760	70	150	150	150	2,280
Capital Financing	1,020	2,643	3,800	1,648	1,000	10,111
Covid-19 Reversal	(13,894)	911	0	0	0	(12,983)
Pressures	7,509	784	57	(31)	(75)	8,244
NLWA	508	753	753	753	753	3,520
<b>Total</b>	<b>8,115</b>	<b>16,272</b>	<b>15,713</b>	<b>13,499</b>	<b>12,807</b>	<b>66,406</b>

**Table 9: Pressures in the MTFP by Department**

Department	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Corporate	(4,311)	10,203	10,475	8,349	7,701	32,417
Place	1,897	1,068	207	119	75	3,366
Chief Executive	440	50	0	0	0	490
Resources	(847)	0	0	0	0	(847)

Adult Social Care	6,081	3,651	3,651	3,651	3,651	20,685
Children's	2,596	750	750	750	750	5,596
Education	2,259	630	630	630	630	4,779
Public Health	0	0	0	0	0	0
<b>Total</b>	<b>8,115</b>	<b>16,272</b>	<b>15,713</b>	<b>13,499</b>	<b>12,807</b>	<b>66,406</b>

152. Inflation provision of £8.024m has been set aside in 2022/23. This is broken down below.

153. There are still ongoing discussions on the 2021/22 pay award between the employers and unions. An offer of 2.75% for scale point 1 and 1.75% for all other scale points was offered but rejected by the unions. If pay awards are not agreed within the remainder of the 2021/22 financial year then this funding will roll forward into 2022/23. The provision for pay increases is held corporately and will be allocated to service budgets when the full details are known following negotiations. For 2022/23 there is a further £3.187m provision set aside for pay award. There is also a general inflation provision of £0.516m and specific allocations for:

- i. Adult Social Care - £1.565m for contract inflation
- ii. Adult Social Care – impact of the national minimum wage will add £1.413m to Enfield's pay bill and a further estimated £1.000m for external care providers which will increase the costs the Council faces for care provision
- iii. Street Lighting - £0.184m
- iv. IT contract inflation - £0.160m
- v. Water - £0.025m

#### 154. Demography

155. There was a thorough review of the demographic pressures in setting the 2022/23 budget with a detailed assessment of the cost pressures arising over the medium term as well. Children's Social Care, Special Educational Needs Transport and Adult Social Care have received demographic growth of £3.188m for 2022/23 and £17.052m across the five year MTFP period.

#### 156. Investment

157. Investment of £0.684m has been made within Adults and Children's Services in 2022/23. £0.390m of this is to fund additional social workers in response to the ongoing workload pressures in the services, with a further £0.294m investment in Adult Social Care, providing additional resources in Safeguarding and Service Development to implement improvements to the ASC directorate. In addition, £0.250m has been allocated in 2022/23 within the Place directorate to enhance the Bulky Waste collection service and £80k for Street Cleaning. Finally, investment of £0.156m has been made to strengthen the Finance Team, £0.440m in HR and £0.150m in new Security posts to improve protection of the Council's staff and buildings.

#### 158. Capital Financing

159. The Council changed its MRP Policy in 2017/18 and as a result of over provision was able to put resources into an earmarked reserve. During the intervening period the underlying budget was not increased to match the

underlying pressure, and this is now being implemented over the life of the MTFP. The budget is being gradually built up over the period and the reserve being gradually drawn down. Budget and requirement will match from 2025/26 onwards. The reserve movements are set out in Appendix 7b. Within the pressures for the 2022/23 budget setting round, £1.020m has been added to the Capital Financing budget for 2022/23 with £10.111m over the life of the MTFP.

160. Other Pressures

161. The Council has had a programme of Budget Pressure Challenge sessions over the past few years to address historical underlying cost pressures and unrealistic savings and income targets. Much of this was factored into budgets in recent years and has given rise to the more resilient and sustainable finances which has seen the Council through the challenges of Covid-19.

162. The largest items within the other pressures category are in relation to correction of the base budget in Temporary Accommodation (£2.200m); SEN Transport pressures (£1.589m); and funding Children's Services pressures in the base budget (£1.231m).

163. Covid-19 Pressures

164. In the October Update report an initial assessment was made of Covid-19 pressures persisting beyond the current financial year and impacting on 2022/23 and beyond. This was based on the Quarter One Revenue Monitoring and has been reported through to the Finance & Performance Scrutiny Panel on 13<sup>th</sup> September. In 2021/22 there are pressures of £32.6m and these are all covered by a number of separate grant schemes.

165. However, whilst some of these pressures persist there has been clear guidance from Government that no further funding is available. These are currently forecast to be £6.339m and are set out in Appendix 1c.

166. It is anticipated that the pressure in 2022/23 will be predominantly due to a surge in demand for services and the resulting workforce pressures that this creates. The surge results from both an increase in need for support, the ending of temporary arrangements such as the NHS hospital discharge programme and the recovery from the backlog of casework that has built up during periods of lockdown.

167. Alongside additional demand, the pandemic continues to have an impact on the Council's ability to collect income from sales, fees and charges. The 2021/22 Quarter 1 monitor reflected the improvement in income levels compared to 2020/21 but it is likely that this impact will continue to be felt into 2022/23 and beyond.

168. Other Pressures to be met from Reserves

169. There are a number of welfare support activities that are not fully incorporated into the Council's overall budget but funded directly through reserves. For transparency and also due to reduction in Government Grant and the consequential pressure, these are now set out below.

**Table 10: Other Pressures to be met from Reserves**

Category	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Discretionary Housing Payments	1,300	1,040	780	520	260	3,900
Emergency Support Scheme	207	166	124	83	41	621
Council Tax Hardship Payments	450	360	270	180	90	1,350
<b>Total</b>	<b>1,957</b>	<b>1,566</b>	<b>1,174</b>	<b>783</b>	<b>391</b>	<b>5,871</b>

**Savings and Income Proposals**

170. Departments developed proposals to bridge the starting budget gap of £13.685m and the full year effect of savings proposals already in the budget were thoroughly reviewed and updated. Tranche 1 and 2 savings have already been reported to Cabinet for approval on 13<sup>th</sup> October 2021 and in the Leader Decision Report published on 4<sup>th</sup> January 2022. The final schedule of savings and income proposals, including some further new proposals, is detailed in Appendix 2b.

**Table 11: Savings and Income Proposals (including Full Year Effects)**

Department	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Chief Executive	(510)	100	0	0	0	(410)
Adult Social Care	(1,998)	(213)	(477)	0	0	(2,688)
Children's Social Care	(489)	0	0	0	0	(489)
Education	(389)	0	0	0	0	(389)
Public Health	(425)	(375)	0	0	0	(800)
Place	(3,400)	(1,445)	(3,008)	(2,447)	0	(10,300)
Resources	(1,280)	(750)	(600)	(100)	0	(2,730)
Corporate*	500	0	0	0	0	500
<b>Total</b>	<b>(7,991)</b>	<b>(2,683)</b>	<b>(4,085)</b>	<b>(2,547)</b>	<b>0</b>	<b>(17,306)</b>

\*prior year saving reversals as for one year only.

**Full Year Effect savings**

171. The savings proposals in the MTFP includes the Full Year Effects (FYE) of savings agreed in previous years which total £3.105m with a positive figure of £0.705m in 2022/23 due to reversals of one-off savings. Table 12 summarises FYE savings by department:

**Table 12: Full Year Effects of Savings and Income Proposals agreed in prior years**

Department	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Corporate	500	0	0	0	0	500
CEX	0	0	0	0	0	0

People – Adult Social Care	(100)	(213)	(477)	0	0	(790)
Place	1,065	(625)	(1,248)	(97)	0	(905)
Resources	(760)	(450)	(600)	(100)	0	(1,910)
<b>Total</b>	<b>705</b>	<b>(1,288)</b>	<b>(2,325)</b>	<b>(197)</b>	<b>0</b>	<b>(3,105)</b>

172. Tables 13 and 14 summarise the new savings and income proposals over the 5 year MTFP period:

**Table 13: New Savings over MTFP period**

Department	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Chief Executive	(510)	100	0	0	0	(410)
Adult Social Care	(1,798)	0	0	0	0	(1,798)
Children’s Social Care	(489)	0	0	0	0	(489)
Education	(389)	0	0	0	0	(389)
Public Health	(425)	(375)	0	0	0	(800)
Place	(1,815)	(1,520)	(1,320)	(2,350)	0	(7,005)
Resources	(430)	(300)	0	0	0	(730)
Corporate	0	0	0	0	0	0
<b>Total</b>	<b>(5,856)</b>	<b>(2,095)</b>	<b>(1,320)</b>	<b>(2,350)</b>	<b>0</b>	<b>(11,621)</b>

**Table 14: New Income Proposals over MTFP period**

Department	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Chief Executive	0	0	0	0	0	0
Adult Social Care	(100)	0	0	0	0	(100)
Children’s Social Care	0	0	0	0	0	0
Education	0	0	0	0	0	0
Public Health	0	0	0	0	0	0
Place	(2,650)	700	(440)	0	0	(2,390)
Resources	(90)	0	0	0	0	(90)
Corporate	0	0	0	0	0	0
<b>Total</b>	<b>(2,840)</b>	<b>700</b>	<b>(440)</b>	<b>0</b>	<b>0</b>	<b>(2,580)</b>

173. The early savings and income proposals were taken to Cabinet in October 2021 with some further proposals being put forward in the Leader Decision Report in January 2022. The position as at the January report is set out below, together with the final adjustments to funding and spending assumptions plus final savings and income proposals. The full list of all savings and income proposals put forward in the 2022/23 budget setting round was considered by Cabinet on 16<sup>th</sup> February and now comes to Council for approval. A detailed breakdown of the movements between the January reported position and the final budget can be found in Appendix 1d.

**Table 15: Change in MTFP Position since January Update Report**

	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
	£000	£000	£000	£000	£000	£000
<b>Gap reported in January MTFP Update Leader Decision Report</b>	<b>3,732</b>	<b>9,173</b>	<b>7,173</b>	<b>8,830</b>	<b>12,175</b>	<b>41,083</b>
Changes to Funding assumptions	(1,769)	1,851	2,805	820	966	4,673
Use of Reserves to balance 2022/23 Budget	(1,985)	1,985	0	0	0	0
Changes to existing pressures and addition of further emerging pressures	104	(80)	0	0	0	24
Changes to October Savings figures previously reported	353	750	0	0	0	1,103
Further New Savings for approval at February Cabinet	(435)	0	0	0	0	(435)
<b>Revised Gap</b>	<b>0</b>	<b>13,679</b>	<b>9,978</b>	<b>9,650</b>	<b>13,141</b>	<b>46,448</b>

### **Equalities Impact Assessments**

174. The Council is committed to its responsibilities under the Public Sector Duty of the Equality Act 2010. These duties are set out in the Equalities Impact Assessment section later on in this report (paragraphs 175 to 177 below)

175. For 2022/23 there are 50 individual savings proposals, and these have all been evaluated to determine whether an Equality Impact Assessment (EQIA) is required and there is paperwork in place to support this evaluation.

176. Of the 50 proposals 35 have required a full EQIA.

177. Of the 35 proposals:

- 8 are likely to have an impact on staffing and in these cases Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff;
- 10 proposals are considered to have an impact on customers and accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change;
- 1 proposal is considered to have a combination of impacts on staffing, customers and internal systems. In such cases, Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change, and
- A further 16 proposals will have no planned reduction on services or impact on the Council's employees.

### **Review of Fees and Charges**

178. Fees and Charges were reviewed as part of the January Medium Term Financial Plan update Leader Decision report and have been recommended for approval to Council. They are included in the appendices to this report.

179. Minor changes from the January report have taken place in Adult Social Care where a couple of the charges in the section headed 'Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)' have been amended in order to recover the full cost of providing these services. Full details can be found in Appendix 12.

180. The savings proposals include a review of Temporary Accommodation costs and rents. As a result of this there is a policy change to charge rents at the prevailing Local Housing Allowance rate for new tenants from 1<sup>st</sup> April 2022. Details are included in the Place Fees & Charges (Appendix 11).

### **Flexible Use of Capital Receipts**

181. With effect from 2016/17 the Government provided a general capitalisation directive to all councils, enabling them to utilise new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners. This arrangement has been extended in subsequent Local Government Finance Settlements most recently in the 2022/23 settlement, with the flexibility under which local authorities can fund transformative revenue costs from capital receipts extended for a further three years.

182. To take advantage of the flexibility local authorities must produce a strategy which discloses the individual projects that will be funded, or part funded, through capital receipts flexibility and this must be approved by full Council or the equivalent. As a minimum, the strategy should list each project that plans to make use of the capital receipts flexibility and provide details, on a project-by-project basis, of the expected savings or service transformation that will result. The strategy should report the impact on the local



authority's Prudential Indicators for the forthcoming year and subsequent years. Enfield is planning to use £1.501m of capital receipts to fund transformation projects in 2021/22 and £3.438m in 2022/23. The strategy is therefore set out in Appendix 3, for approval by Council. The strategy includes details of the proposed schemes for 2021/22 and 2022/23 and a backward look at 2018/19, 2019/20 and 2020/21.

### **Dedicated Schools Grant and the Schools Budget**

183. The Dedicated Schools Grant (DSG) allocation in Enfield is £378.480m for 2022/23, which represents a 1.5% gross increase on the 2021/22 DSG. It should be noted that there has been a reduction in overall pupil numbers which has impacted on the DSG allocation and the increase for the Schools Block element of the grant is 2.8%. Key issues impacting on the DSG are:
- The implementation of a National Funding Formula for Schools
  - High Needs Cost pressures relating to pupils with SEN
  - Deficit DSG Position
  - Schools Forum Budget Setting Process
184. In July 2021 the Government confirmed that they would continue with their proposal to implement a National Funding Formula (NFF) for the Schools and High Needs Blocks. Additional funding was announced in 2019/20 to support this transition with the following increases in school funding over a 3 year period of £2.6bn for 2020/21, £4.6bn for 2021/22 and £7.1bn for 2022/23. Whilst this funding is welcomed, it does not result in any real terms growth due to funding cuts since 2009/10.
185. For 2022/23, as in 2021/22, a 'soft' NFF is in place, whereby local authorities' allocations were based on the NFF, but authorities have some local flexibility regarding the distribution of these funds. There is, however, very limited flexibility to move funds between blocks and other than an allowable 0.5% transfer to the High Needs Block, funding received in the Schools Block must all be delegated to schools.
186. Since 2018/19, in consultation with schools, Enfield has had a phased transition from local rates to NFF unit rates. The NFF rates were applied from 2021/22 for all formula factors and the NFF unit rates, including Enfield's area cost adjustment, were applied for 2022/23 formula allocations. The formula allocations include a 0.5% Minimum Funding Guarantee so all schools should see a minimum funding increase of this level per pupil for pupil led funding. The draft budget and further details of the funding blocks are included in Appendix 4 for approval.
187. There are ongoing risks in the School's Budget for 2022/23 mainly due to the ongoing increase in numbers of children presenting with special educational needs (SEN). This has resulted in a projected accumulated DSG deficit of £13.3m in 2021/22, as at Q3, which will be carried forward to 2022/23 and whilst funding for high needs has increased by £7.5m, the full year effect of current year pressures is likely to leave little funding to address this deficit. The Authority continues to work on various initiatives to develop additional in Borough special education provision which will reduce the number of children being educated in independent out borough provision and reduce costs.

188. Other Schools Funding

189. Pupil Premium Grant

190. The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2022/23 for all elements of the grant will increase by 3% i.e. £1,385 for primary FSM 'Ever 6' and £985 for secondary FSM 'Ever 6' pupils.

191. Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income families. The rate for 2022/23 has been confirmed at £2,410. This funding is allocated to schools by the Virtual School on a termly basis

192. Children who have parents in the armed forces are supported through the Service Child Premium, which has increased to £320 per pupil in 2022/23.

193. The latest pupil premium allocation for 2021/22 totals £8.7m and this is expected to increase for 2022/23 to reflect a 4.5% increase in pupils eligible for FSM. Allocations for 2022/23 will be based on the October 2021 census data rather than January 2022 to bring this grant in line with the DSG. We expect the funding allocations to be announced by April 2022 and this earlier publication will support schools with their budget planning.

194. Early Years Pupil Premium (EYPP)

195. EYPP was introduced in 2015/16 and allocated to schools, nurseries and child-minders for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. The hourly rate has been increased for 2022/23, increasing the annual allocation from £302 to £342.

196. Sixth Form Funding

197. The Education, Skills and Funding Agency (ESFA) is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The EFA also distributes resources to local authorities for them to pass on to maintained schools.

198. In October 2021 the ESFA announced the outcome of a 3 year spending review for 16-19 education that would make an extra £1.6b available in 2024/25 compared to 2021/22. They also confirmed funding arrangements for 16-19 pupils for the 2022/23 academic year where the funding rates have been increased for inflationary pressures as well as incorporating pay and pension grant funding which will cease in July 2021. For example, a Band 5 programme will now be funded at £4,542 in 2022/23 compared to £4,188 for 2021/22. In addition, the high value course premium has been increased from £400 to £600 and programme cost weightings have been increased in 5 subject areas.

199. School sixth forms will receive their 2022/23 indicative allocations early in the spring term followed by final allocations in March 2022. Similarly, to 2021/22, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2022/23 indicative allocation. Considerations will be given to:

- Cases where there has been a major error in the data submitted by the institution via the school census
  - Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
  - other cases not covered above, reviewed individually
200. Universal Infant Free School Meals
201. Funding for free school meals for infant pupils is expected to continue in 2022/23 based on a rate of £2.34 per day.
202. Primary PE and Sport Premium
203. The continuation of this grant for 2022/23 is expected to be confirmed for schools with pupils in years 1 to 6. The funding rates are expected to continue as a lump sum of £16,000 plus £10 per pupil.
204. Covid-19 Funding for Schools.
205. During 2021/22 various grant funding was provided to schools to support them with their response to the pandemic and recovery programmes for pupils when they returned to school following periods of school lockdown and online learning. The key areas of funding are as follows:
- i. Covid Catch Up Premium – allocated for the 2020/21 academic year at a rate of £80 per pupil (mainstream recep-year11) and £240 per high needs pupil.
  - ii. Covid Recovery Premium – allocated for the 2021/22 academic year based on the same factors as pupil premium grant (ever6 FSM and LAC) at a rate of £145 per mainstream pupil and £290 per high needs pupil. This funding has been guaranteed to August 2022 at this stage.
  - iii. School Led Tutoring Grant – allocated for pupils eligible for pupil premium to support 75% of tutoring costs. This grant has been guaranteed for to August 2022 at this stage.
  - iv. National Testing Programme – reimbursement for schools with secondary aged pupils for costs involved with the national testing programme.

### **Budget Engagement**

206. The Council's 2022/23 Budget Engagement was open from 5<sup>th</sup> January 2020 to 11<sup>th</sup> February 2022 (5 weeks). This year residents' views were collected through a questionnaire available online. An 'easy read' version was also provided to enable, among others, those with learning difficulties to participate.
207. The questions asked in the questionnaire were
- i. To what extent do you agree or disagree that we should consider the following approaches to address our budget shortfall? (options were strongly agree, tend to agree, tend to disagree, strongly disagree and not sure).
    - a. Increasing the income we receive for providing certain services

- b. Reducing costs of certain activities and services
  - c. Improving efficiency e.g. making our processes more efficient so we require less financial resources to deliver services)
  - d. Reducing the number of staff delivering certain services and functions
  - e. Improving how we use information and technology
- ii. Thinking about the proposals as a whole, to what extent do you feel we are taking the right approach? (options were strongly agree, tend to agree, neither agree nor disagree, tend to disagree, strongly disagree and don't know).
  - iii. How much of a positive or negative impact do you feel the various approaches [as set out in paragraph 207 (i)] could have on your household? (options were very positive, fairly positive, neither positive nor negative, fairly negative, very negative and not sure).
  - iv. A question was asked about how respondents felt about raising core Council Tax by 1.99% and Adult Social Care Precept by 1.00% which are the maximum increases permitted by regulations in 2022/23 (options were strongly agree, tend to agree, neither agree nor disagree, tend to disagree, strongly disagree and don't know).
  - v. If you have any other comments you would like to make about the savings proposals or the budget challenge we face, please let us know.
208. A link to the budget engagement was advertised prominently on the Council's website and information was also included in the Council's e-newsletter sent out to around 40,000 residents.
209. In order to help set the financial context and provide information to those responding to the public engagement, information was provided on the Council's financial position (including links to the January Medium Term Financial Plan Update, a budget summary sheet setting out the high level position, a facts and figures summary setting out the Council's gross expenditure and funding in the current year and finally the proposed savings, comprising the early savings which were considered by Cabinet on 13<sup>th</sup> October 2021 and the further savings put forward in the Leader Decision report which was published on 4<sup>th</sup> January 2022.
210. A total of 217 responses were received through the online questionnaire. The vast majority (209) were from individuals, with a further 8 responses received on behalf of organisations or businesses.
211. With regard to the easy read version, a further 36 responses were received, giving a total of 253 responses to the Budget Engagement exercise.
212. Summary of findings from the Budget Engagement
213. The preferred approaches to addressing the budget gap are from 'improving efficiency' (92% agree) and 'improving how we use IT' (79% agree)

214. The least preferred option for addressing the budget gap was through a reduction in staff (35% agree). From the detailed comments received, there was an association of a reduction in staff with a reduction in service.
215. More people agree than disagree (40% and 36% respectively) with the Council's approach, as a whole (with reference to the savings items listed under the various headings detailed above).
216. 54 of the 79 respondents who stated that they disagreed with the Council's approach to addressing the budget gap said they have alternative suggestions. The most frequent response was to remove or reduce cycle lanes and low traffic neighbourhood schemes.
217. On the questions regarding Council Tax, more than half (52%) agree with the proposal to increase core Council Tax by 1.99%, while 42% disagree. A slightly higher proportion of respondents (57%) agree with the proposal to increase the adult social care precept by 1.00%, with 37% stating that they disagree.
218. Analysis and feedback from the budget engagement is included in Appendix 5a of this report. Full feedback, including all comments received and the profile of respondents, is available on request.
219. The draft budget was presented to the Overview and Scrutiny Committee Budget Meeting on 12<sup>th</sup> January 2022. A lengthy and constructive session took place with OSC. The minutes and recommendations of the OSC Budget Meeting are set out in Appendix 5b of this report.

### **Medium Term Financial Plan**

220. The Corporate Plan is linked to the budget through the Medium Term Financial Plan (MTFP) and the annual budget process. The Budget and MTFP 2022/23 to 2026/27 forecasts funding requirements for the Council's General Fund services and provides the mechanism to redirect limited resources to priorities. The Corporate Plan sets out the Council's financial objectives, which aim to "target resources smartly and reinvest income wisely to deliver excellent value for money and reduce inequality" by:
  - i. Continuing to make best use of all available financial resources and balance risks and opportunities;
  - ii. Ensuring effective governance is in place to support the efficient and smart delivery of our services;
  - iii. Maximising the procurement of services and assets to support local businesses and residents wherever possible.
221. In setting the Council's 2022/23 Budget and MTFP, the Council's aim has been to continue to maintain, and where possible, improve services provided with a focus on protecting the most vulnerable in the Borough. It has recognised the need to increase Council Tax to balance the growing pressures being faced by the Council especially the increased demand in Children's and Adults Social Care. The focus continues to be on delivering high quality services more efficiently through reductions in costs. The Council routinely, throughout the year, takes action to cut costs and make efficiency savings wherever possible. Every attempt continues to be made to minimise additional costs, but the ability to influence many of them is limited and the ability to make back office savings is increasingly difficult as

a result of the scale of public spending cuts. Decisions are becoming more difficult and potentially not without significant impact.

222. There has been a renewed focus on pressures and need to invest in services for the five year MTFP. There has been a robust assessment of future pressures and the MTFP allows for contractual commitments on Adult Social Care contracts, Children’s demographic pressure and increased demand for SEN transport.
223. All risks related to the delivery of proposals in the MTFP and any future uncertainties will be reviewed on a regular basis, the detailed budget tracker is already being put in place for 2022/23 savings. The MTFP is based upon the principle that savings identified will be implemented to allow benefit realisation as soon as possible.
224. There are risks inherent in the MTFP exemplified in paragraphs 226 to 230 of this report and Appendix 6. A number of key items in the plan cannot be estimated with 100% accuracy. The figures in the plan also assume that significant savings will be made. In this situation, it is essential to maintain sufficient balances, not only to deal with unforeseen events but also to cover the potential risk of not achieving the savings required. In addition, the Council will need to maintain adequate reserves for future commitments.
225. No final decision has been taken on taxation levels for 2023/24 and later years, and there is currently no core Council Tax increase, or any further Adult Social Care Precept included in 2023/24 to 2026/27 for planning purposes. The following table summarises the MTFP position over the coming five years and the current forecast of the budget gaps for the period of the MTFP (2022/23 to 2026/27):

**Table 16: Medium Term Financial Plan 2022/23 to 2026/27**

	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
	£000	£000	£000	£000	£000
<b>Council Tax Base Provision</b>	133,108	139,361	140,583	140,874	140,802
<b>Movements:</b>					
Inflation/Pay Awards	8,024	7,645	7,487	7,513	7,513
Demography	3,188	3,466	3,466	3,466	3,466
Investment	1,760	70	150	150	150
Capital Financing	1,020	2,643	3,800	1,648	1,000
Covid-19 Reversal	(13,894)	911	0	0	0
Pressures	8,017	1,537	810	722	678
<b>Total Pressures</b>	<b>8,115</b>	<b>16,272</b>	<b>15,713</b>	<b>13,499</b>	<b>12,807</b>
Full Year Effect of Previous years' savings decisions	705	(1,288)	(2,325)	(197)	0

New Savings and Income Proposals	(8,696)	(1,395)	(1,760)	(2,350)	0
Changes to Specific Grants	(8,537)	328	140	126	114
Business Rates (SFA)	(2,123)	(1,000)	(1,500)	(1,500)	0
Council Tax Support Funding £670m nationally (reverse one off funding)	6,262	0	0	0	0
SFC Compensation Scheme extension (reverse one off funding)	750	0	0	0	0
Covid-19 Grant (reverse one off funding)	10,534	0	0	0	0
Collection Fund	(700)	0	0	0	0
Collection Fund Deficit (Covid-19)	0	0	(4,250)	0	0
Collection Fund Deficit Grant	0	0	1,063	0	0
Use of Reserves to address CF deficit	0	0	3,188	0	0
Reversal of 2021/22 Use of Reserves	1,927	0	0	0	0
Use of reserves in the 2022/23 budget	(1,985)	1,985	0	0	0
Gap Still to be Found	0.000	(13,679)	(9,978)	(9,650)	(13,141)
<b>Council Tax Requirement</b>	<b>139,361</b>	<b>140,583</b>	<b>140,874</b>	<b>140,802</b>	<b>140,582</b>
<b>Council Tax Base</b>	<b>96,369</b>	<b>97,215</b>	<b>97,416</b>	<b>97,366</b>	<b>97,214</b>

<b>Band D Charge (£)</b>	<b>1,446.12</b>	<b>1,446.12</b>	<b>1,446.12</b>	<b>1,446.12</b>	<b>1,446.12</b>
<b>% tax change</b>	<b>1.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

226. Budget Risks, Uncertainties and opportunities

227. In the coming years, more than ever, the Council faces huge financial uncertainty, especially in respect of:

- i. Local Government funding changes
- ii. Continuing impact of BREXIT
- iii. Pressures on Children's and Adults' Social Care Services
- iv. Scope to make savings while maintaining services
- v. Temporary Accommodation
- vi. Covid-19

228. The 2022/23 budget includes the best estimate of financial achievement of savings and likely pressures. Where there are potential risks of higher cost pressures as in the areas listed above or slippage in realisation of savings these have been factored into the assessment of budget robustness, balances and reserves to ensure the Council can meet any short-term pressures without an impact on service delivery. Corporate and Service budget risks are detailed in Appendix 6. Many factors affect the Council's future financial position which can be estimated with some degree of confidence for the first year of the plan but become increasingly uncertain for later years. It is therefore essential to test the sensitivity of the plan to changes in the main assumptions. The figures in the following table illustrate the extent to which the plan would be affected by such changes:

**Table 17: Sensitivity Indicators**

Item	Budget Impact
	£000
1% Change in Pay	1,450
1% Increase in Departmental price Inflation across Income and Expenditure	575
1% Increase in Adult Social Care Community Based Costs	650
1% Increase in Adult Social Care Residential Care Costs	315
1% Change in Settlement Funding Assessment based on 2022/23	960
1% increase in Council Tax Support claimants	385
1% reduction in businesses chargeable for business rates	360
1% increase in numbers requiring temporary accommodation	80
1% increase in Children's Social Care External Care Placements & In-house Fostering	165

229. The Government has announced radical changes to Local Government Finance arrangements, such as a reset of Business Rates baselines which will affect the amount of rates income retained locally, and the review of formula funding. Whilst these changes are delayed It is certain that the new arrangements will create winners and losers, and as such represent both opportunity and risk to Enfield and all councils in England. At this stage the



MTFP assumes that funding is constant from 2022/23 to 2026/27 and this will be updated as further information becomes available.

230. Throughout the budget process, officers have kept under review the key risks, uncertainties and opportunities that could have implications for the Council's financial position in 2022/23 and in the medium term. The systematic review, particularly of risks and mitigating actions is a key part of any effective planning system and therefore crucial in the budget setting process. This process was reinforced by the creation in 2018/19 of a Pressures Challenge Board which seeks to find ways to manage in year and ongoing pressures and will continue to operate in 2022/23.

### **Contingencies, Reserves and Balances**

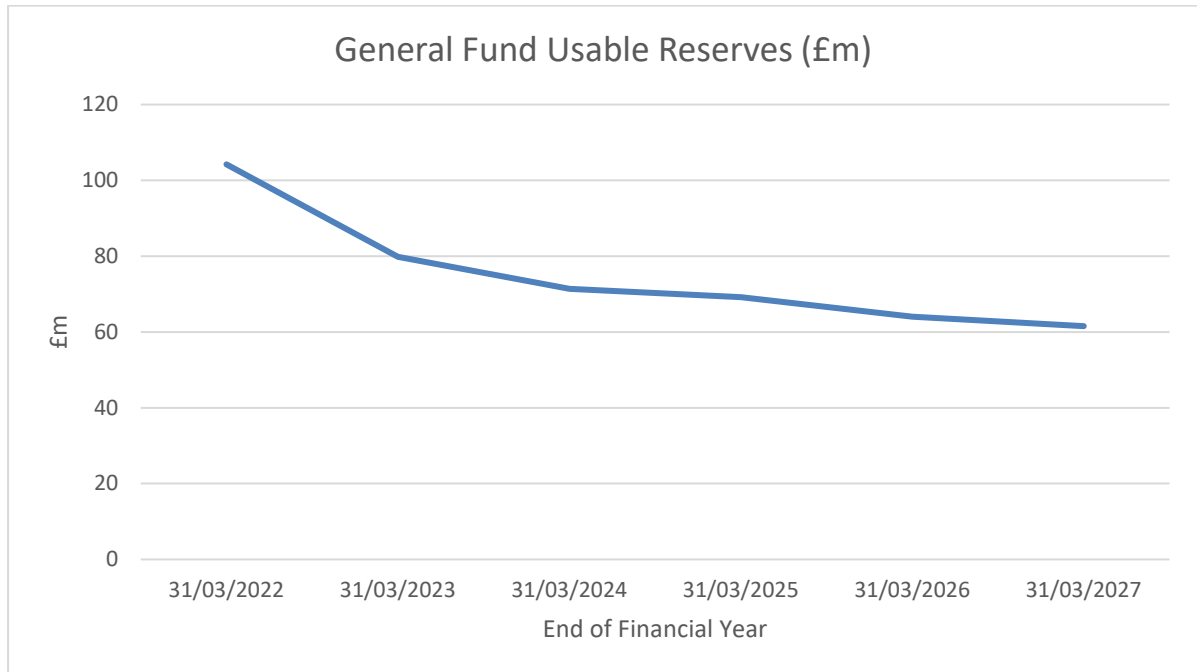
231. The Budget includes a central contingency for unforeseen circumstances; the balance in 2022/23 is £3m in recognition of the current level of national and local financial risks. The Council also holds centrally a number of contingent items relating to spending requirements that are expected to arise at some point in the budget year but about which there is some uncertainty regarding the timing or magnitude of the financial impact. These will be allocated to services during the year.
232. The Council's policy will continue to be one of containing spending within the budgets set for each department, without recourse to the central contingency other than in exceptional circumstances. However, there are significant risks facing the Council in 2022/23 and throughout the period of the MTFP. Appendix 6 provides details of the high-risk areas identified corporately and by departments. In view of the level of risks it is recommended that the central contingency be retained at £3m for 2022/23.
233. There is a Covid reserve of £10m created in 2020/21 to cover unquantified expenditure pressures and losses of sales, fees and charges. £6.339m of this balance is currently projected to be used in 2022/23.
234. The Council's General Fund Balances (excluding schools) stood at £14m as at 31<sup>st</sup> March 2021. The level of balances is examined each year, along with the level of reserves and contingencies, in light of the risks facing the Authority in the medium term. Following consideration of risks outlined in Appendix 6, which have been analysed against reserves in Appendices 8a and 8b, it is recommended that the General Fund balance be maintained at £14m.
235. Earmarked reserves are held to meet the cost of specific one-off projects or specific risks. Any balance on reserves once the projects are completed or the risk has ceased is returned to General Fund balances. A list of the Council's Earmarked Reserves and the purposes for which they are held is set out in Appendix 7a. Planned movements in the reserves' balances over the period of the MTFP are shown in Appendix 7b. These are split between revenue and capital projects which are included in the MTFP and Capital Programme respectively.
236. The current level of available usable General Fund specific reserves is forecast to reduce from £104.225m as at 31<sup>st</sup> March 2022 to £61.540m by 31<sup>st</sup> March 2027 based on the projects currently planned. The use of reserves will be monitored, and projects revised depending on competing priorities for investment to generate revenue savings.

**Table 18: Summary of Forecast Reserves across the Medium Term**

Reserve balances at:	31/03/22	31/03/23	31/03/24	31/03/25	31/03/26	31/03/27
	£m	£m	£m	£m	£m	£m
<b>Risk Reserve</b>	<b>(18.937)</b>	<b>(18.907)</b>	<b>(18.907)</b>	<b>(18.907)</b>	<b>(18.907)</b>	<b>(18.907)</b>
Covid-19 Reserve	(10.000)	(3.661)	(3.661)	(3.661)	(3.661)	(3.661)
Balance Sheet Management	(3.040)	(3.040)	(3.040)	(3.040)	(3.040)	(3.040)
Collection Fund Equalisation Reserve	(18.577)	(8.526)	(7.785)	(7.785)	(7.785)	(7.785)
Housing Benefit Smoothing Reserve	(5.276)	(5.276)	(5.276)	(5.276)	(5.276)	(5.276)
Adult Social Care Smoothing Reserve	(2.297)	(1.297)	(0.647)	0.000	0.000	0.000
NLWA Reserve	(1.349)	(1.349)	(1.349)	(1.349)	(1.349)	(1.349)
<b>Sub-total MTFP Smoothing Reserves</b>	<b>(40.539)</b>	<b>(23.149)</b>	<b>(21.758)</b>	<b>(21.111)</b>	<b>(21.111)</b>	<b>(21.111)</b>
<b>Capital Financing</b>	<b>(23.307)</b>	<b>(20.695)</b>	<b>(16.345)</b>	<b>(16.378)</b>	<b>(11.645)</b>	<b>(9.520)</b>
<b>Service Specific</b>	<b>(11.971)</b>	<b>(9.352)</b>	<b>(7.367)</b>	<b>(6.278)</b>	<b>(6.403)</b>	<b>(6.528)</b>
<b>Property</b>	<b>(1.511)</b>	<b>(0.961)</b>	<b>(0.411)</b>	<b>0.139</b>	<b>0.689</b>	<b>1.239</b>
<b>Grants &amp; Other Contributions</b>	<b>(7.960)</b>	<b>(6.758)</b>	<b>(6.578)</b>	<b>(6.623)</b>	<b>(6.668)</b>	<b>(6.713)</b>
<b>Sub-total GF Usable Reserves</b>	<b>(104.225)</b>	<b>(79.822)</b>	<b>(71.366)</b>	<b>(69.158)</b>	<b>(64.045)</b>	<b>(61.540)</b>
<b>Insurance</b>	<b>(7.022)</b>	<b>(7.022)</b>	<b>(7.022)</b>	<b>(7.022)</b>	<b>(7.022)</b>	<b>(7.022)</b>
<b>General Fund Balance</b>	<b>(13.949)</b>	<b>(13.949)</b>	<b>(13.949)</b>	<b>(13.949)</b>	<b>(13.949)</b>	<b>(13.949)</b>
<b>GF Earmarked Reserves</b>	<b>(125.196)</b>	<b>(100.793)</b>	<b>(92.337)</b>	<b>(90.129)</b>	<b>(85.016)</b>	<b>(82.511)</b>

<b>HRA Earmarked Reserves</b>	(37.153)	(27.968)	(24.265)	(24.251)	(29.712)	(24.409)
<b>Schools</b>	0.242	0.242	0.242	0.242	0.242	0.242
<b>Total</b>	<b>(162.107)</b>	<b>(128.519)</b>	<b>(116.360)</b>	<b>(114.138)</b>	<b>(114.486)</b>	<b>(106.678)</b>

**Chart 3: Forecast Reserves 2022/23 to 2026/27**



237. It is also recommended that any uncommitted departmental resources at year end are added to central reserves, so they can be managed more flexibly to support the achievement of corporate priorities.

### **Outlook and Budget Process 2023/24**

238. The impact of changes to business rates, the funding formula and the future of social care funding cannot yet be determined, leaving great uncertainty over the future of local government finance. The Council's medium term financial planning process recognises this uncertainty, but it is clear that savings in addition to those in this report will be needed between 2023/24 and 2026/27 to balance the budget. For example, as shown in Table 19, the budget gap for 2023/24 to 2026/27 is currently forecast to be £45.6m, assuming the level of core Government funding remains static.

239. This is a challenging target for Enfield in the context of £206.8m of savings already delivered since 2010 and a further £8.696m of new savings and income proposals to be delivered in 2022/23. This is also in the context of a three year settlement from Government that was front loaded. Further, independent benchmarking of Council costs has shown that Enfield are lower quartile in the majority of service areas.

240. Work on future years' savings will commence with immediate effect and there will be work corporately to develop and implement new savings proposals as soon as possible. There will need to be a focus on demand management of social care services as well as driving further commercial

savings including generating greater levels of income and being more efficient in procurement and contract management. The use of capital receipts for transformation projects will support “invest to save” business cases identified not able to be funded from within existing budgets to drive forward 2023/24 and later years’ savings.

**Table 19: Medium Term Financial Plan Budget Gap 2022/23 to 2026/27**

	2022/23	2023/24	2024/25	2025/26	2026/27	Total
	£000	£000	£000	£000	£000	£000
Budget (Gap)/ Surplus in future years of MTFP	0.000	(13,679)	(9,978)	(9,650)	(13,141)	(46,448)

241. The approach to the 2022/23 budget has built on the work in recent years with continued transparency, enabling enhanced levels of scrutiny and appropriate challenge of budget decisions, and this will continue throughout future budget processes. The capital programme had been extended to include a ten year forecast of expenditure that will enable the long term impact on borrowing to be factored into the extended medium term plan. This will help to ensure that decisions are made in the context of a longer term financial view. Both the Capital Programme and Treasury Management Strategies have been rolled forward one year to maintain the ten year time horizon.
242. For 2023/24 there will undoubtedly be a familiar look to the approach with savings workstreams to include:
- i. demand management strategies in social care to address the significant demographic pressures being experienced.
  - ii. exploitation of commercial opportunities.
  - iii. use of digitalisation and system improvement opportunities to improve customer experience and reduce cost
  - iv. reduced use of agency staff across the Council
  - v. seeking opportunities to partner with others where this makes financial and operational sense
243. Further, an outcome/priority based review of the budget is planned for 2023/24 and more detail of this will follow in the Medium Term Financial Strategy 2023/24 to 2027/28 in the summer.

### **Alternative Options Considered**

244. The Council operates a budget planning and consultation process during which a wide range of options are considered in detail before recommendations are made. Issues raised and discussed have greatly contributed to this report including information from the Budget Engagement exercise set out elsewhere in this report. As part of its planning for both 2022/23 and future years the Council has considered future levels of Council Tax.

### **Safeguarding Implications**

245. The report includes service reductions across all services including Adult Social Care and Children’s Social Care. Officers have worked through these to ensure there is no impact on the Council’s safeguarding duties for

vulnerable adults and children in the Borough. There are inherent risks in demand in these services which may be compounded by the pandemic for which the Council holds a revenue contingency and reserves.

### **Public Health Implications**

246. The Council's core business is to maintain and enhance the wellbeing of the community. The financial climate is severely challenging its ability to do this. The MTFP outlines how the Council aims to meet its financial demands whilst minimising the effect of these pressures on the community. However, it is difficult to envisage how continuous cuts to the Council's budget will not impact upon its ability to support and maintain community wellbeing.

### **Equalities Impact Implications**

247. Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.

248. The Council aims to serve the whole borough fairly, tackle inequality and protect vulnerable people. The Council will promote equality of access and opportunity for those in our communities from the protected characteristic groups or those disadvantaged through socio-economic conditions.

249. The Council undertakes Equality Impact Assessment (EqIAs) to help make sure we do not discriminate against service users, residents and staff, and that we promote equality where possible.

250. An Equality Impact Assessment will be completed for individual budget/savings proposals. These assessments will evaluate how the proposal will impact on people of all protected characteristics and will identify alternative action or mitigating action where any adverse impact is identified. This will include consultation and engagement with affected people and organisations as appropriate.

251. The 2022/23 Budget engagement identified the potential impacts on the wider community of the Council's proposals to address the budget shortfall. To achieve this, all voluntary and community sector organisations were asked to share their views and the engagement activities were accessible. To ensure communities from across the borough were able to participate, the Council produced an easy read version of a questionnaire for those with learning difficulties, details of the engagement activities were hosted online enabling the text to be translated, listened to and enlarged, and assistance was offered to those who felt they may otherwise have had issues participating.

252. Participants were able to submit their views about individual savings items, as well as the overall approach taken by the Council. Equalities monitoring questions were asked to enable the data to be cross-referenced with the opinions expressed by participants.

### **Environmental and Climate Change Considerations**

253. The primary purpose of the development of the Budget and Medium Term Financial Plan is to direct resources to deliver the Council's Corporate Plan, which includes an overarching theme relating to climate action.

254. To this end, there will be ongoing investment in programmes and projects which deliver reductions in carbon emissions and improve resilience to climate change. Examples for the Plan period include investment in blue and green infrastructure, transport schemes, the decarbonisation of corporate buildings and Council homes, electrification of the Council's fleet, as well as extending the Energetik heat network.

#### **Risks that may arise if the proposed decision and related work is not taken**

255. The Council faces an enormous financial challenge and it is essential that the opportunity is taken to progress savings at the earliest possible time. Delaying the decision will impact on the delivery of those savings and also impact on work to further close the financial gap.

#### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

256. Risk and uncertainty are two of the major themes running through the report. The report has sought to continue to identify as many of the financial risks facing the Council at this time and where possible to also quantify them. Identification is naturally one of the key steps in managing risk and this will be supplemented by regular review.

#### **Financial Implications**

257. The Local Government Act 2003 places a duty on the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves. Statutory guidance in this area is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) and is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in the Council Budget report. A full statement of robustness is provided at Appendix 8a.

258. The 2022/23 budget has been prepared taking into account the following:

- (i) Specific cost pressures set out in paragraphs 150 to 167;
- (ii) The uncertainty around changes in central government funding over the period of the Medium Term Financial Plan – the recent settlement only covered 2022/23;
- (iii) Provision for legislative change and changes to the Council's statutory responsibilities; and
- (iv) The estimated impact of underlying cost pressures, as evidenced by financial monitoring reports in the current year.

259. Taking into account the budget risks and uncertainties, and assuming that the recommendations set out above are agreed, the Council's contingencies and balances are considered prudent.

#### **Legal Implications**

260. This report sets out the basis upon which recommendations will be made for the adoption of a lawful budget and setting of the Council Tax. The report also outlines the financial outlook for the Council and its services.

261. The setting of the budget is a matter for the Council, having considered recommendations by the Cabinet. The Council's budget-setting process is set out in the Constitution. Before the final recommendations are made to

the Council, an Overview and Scrutiny Committee must have been given an opportunity to scrutinise the proposals and the Cabinet must have taken any comments of the OSC into account when making these proposals.

262. The amount of Council Tax must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget. Members should be mindful of their fiduciary duty to ratepayers when adopting a budget and setting a Council Tax.
263. The Council is required by section 33 of the Local Government Finance Act 1992 ("the Act") to calculate for each financial year the basic amount of its Council Tax. The basic amount of Council Tax must be calculated from the Council Tax base. This base is created by applying a prescribed formula under the Local Authorities (Calculation of Council Tax Base) Regulations 2012
264. The Council is required to submit its Council Tax base to the GLA between 1<sup>st</sup> December and 31<sup>st</sup> January in the financial year preceding the financial year for which the calculation of Council Tax base is made. If the Council does not submit its Council Tax base to the Greater Local Authority ('GLA'), then the GLA is required to determine the calculation for itself, in the manner prescribed in the above Regulations.
265. Members are obliged to consider all relevant considerations and disregard all irrelevant considerations in seeking to ensure that the Council acts lawfully in adopting a budget and setting Council Tax. Members should note that where a service is provided pursuant to a statutory duty, the Council cannot fail to discharge it properly. Where there is discretion as to how to discharge duties, that discretion should be exercised reasonably.
266. The Council is obliged by section 151 of the Local Government Act 1972 to make proper arrangements for the management of its financial affairs. It is consistent with sound financial management and the Council's obligation under section 151 for the Council to adopt and monitor a Medium Term Financial Strategy as this informs the budget process and is viewed as a related function.
267. The Council has carried out appropriate budget consultation. Those representations have been taken into account as part of this process and are reflected in this report.
268. In considering the budget for 2022/23, the Council must have due regard to its ongoing duties under the Equality Act 2010. The Equality Act 2010 requires the council in the exercise of its functions to have due regard to the need to avoid discrimination and other unlawful conduct under the Act, the need to promote equality of opportunity and the need to foster good relations between people who share a protected characteristic and those who do not (the public sector equality duty). The Council should consider how its decisions will contribute towards meeting these duties, against other relevant circumstances such as economic and practical considerations. The relevant departments should undertake detailed impact assessments of major proposals to ensure that any proposals for savings are reasonable and meet Equality Act duties.
269. Finally, Members should have regard to s106 of the Local Government Finance Act 1992 which provides that members who are in arrears on their

Council Tax for two or more months may not vote on matters concerning the level of Council Tax or the administration of it.

### **Workforce Implications**

270. Any proposal that is likely to impact on posts or changes and potential closure of services, will require the Council to conduct a meaningful consultation with trade unions and staff. This will include consideration of alternative proposals put forward as part of the consultation process. The Council's HR policies and procedures for restructures should be followed. Any consideration for staff structural changes should ensure there is a resilient workforce to deliver on-going service requirements. Therefore, consideration of workforce planning should be included in the process.
271. Where redundancies are necessary the appropriate HR policies and procedures should be followed. Redeployment options must be considered.
272. It is important that services engage with HR at the earliest opportunity.
273. The 2021/22 pay award is still subject to agreement and is negotiated at a national level. Staff will have a contractual entitlement to any pay award that is agreed by the relevant recognised bodies as outlined in the Council's Statutory Pay Policy.

### **Property Implications**

274. Given the high-level perspective of this report, there are no specific property implications from within its contents. However, as the budget and MTFP is implemented over time, there is the real possibility of property implications arising on specific projects and other activities. These will be addressed as necessary as they come forward in future reports.

### **Other Implications**

275. None identified.

### **Options Considered**

276. None applicable for this report.

### **Conclusions**

277. The report puts forward a prudent budget in a very challenging and uncertain financial environment.

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Date of report 16 February 2022

### **Appendices**

- Appendix 1a – Funding Assumptions included in the MTFP 2022/23 to 2026/27  
Appendix 1b – Pressures included in the MTFP 2022/23 to 2026/27  
Appendix 1c – Pressures to be funded from Covid-19 Reserve  
Appendix 1d – Movements from January Report  
Appendix 2a – Full Year Effects of Prior Year Savings



Appendix 2b – New Budget Savings and Income Proposals  
Appendix 2c – Equalities Impact Assessments  
Appendix 3 – Capital Receipts Flexibility Efficiency Statement  
Appendix 4a – Schools Budget 2022/23 - Summary  
Appendix 4b – Dedicated Schools Grant and Schools Budget - Details  
Appendix 5a – Budget Engagement - Summary of Results  
Appendix 5b – Minutes of OSC Budget Meeting  
Appendix 6 – Budget Risks  
Appendix 7a – Earmarked Reserves Overview  
Appendix 7b – Estimated Movements in Earmarked Reserves  
Appendix 8a – Statement of Robustness of Budget Estimates  
Appendix 8b – Adequacy of Reserves - Risk Evaluation  
Appendix 9 – Specific Grants 2022/23 to 2026/27  
Appendix 10 – Draft Budget Departmental Control Totals  
Appendix 11 – Place Department Fees and Charges  
Appendix 12 – People Fees and Charges  
Appendix 13 – Chief Executive’s Fees and Charges  
Appendix 14 – Resources Fees and Charges  
Appendix 15 – Statutory Calculations and Resolutions

### **Background Papers**

The following documents have been relied on in the preparation of this report:

Medium Term Financial Strategy 2022/23 to 2026/27 (Cabinet - July 2021)

Budget 2022/23 & MTFP 2022/23 to 2026/27 Update (Cabinet - October 2021)

Medium Term Financial Plan 2022/22 to 2026/27 (individual decision of the Leader of the Council - Published 4<sup>th</sup> January 2022)

**Funding Assumptions in the Medium Term Financial Plan 2022/23 - 2026/27**

**Appendix 1A**

<b>Funding Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
2022/23 Services Grant	(5,113)	0	0	0	0	(5,113)
Specific Government Grants	(3,970)	328	140	126	114	(3,262)
Covid-19 Grant Reversals	17,546					17,546
Business Rates	(1,577)	(1,000)	(1,500)	(1,500)	0	(5,577)
Council Tax Collection Rate	(1,142)	(110)	0	0	0	(1,252)
Assumed growth to taxbase (properties less discounts, exemptions etc.)	(88)	(2,296)	(1,610)	(181)	(421)	(4,596)
Core Council Tax rate increases	0	0	0	0	0	0
ASC Precept Council Tax rate increases	(1,330)	0	0	0	0	(1,330)
Council Tax Support (Covid-19 pressure) smoothing	(3,692)	1,183	1,319	253	641	(296)
Collection Fund	(700)		(3,187)			(3,887)
Use of Reserves 2021/22 Reversal	1,927		3,188			5,115
Planned Use of Reserves in 2022/23	(1,985)	1,985				0
<b>Total</b>	<b>(124)</b>	<b>90</b>	<b>(1,650)</b>	<b>(1,302)</b>	<b>334</b>	<b>(2,652)</b>

Compensation for lost Sales, Fees & Charges	750
Covid General Funding - Tranche 5	10,534
Covid Council Tax Support Grant	6,262
<b>Covid-19 Grant Reversals</b>	<b><u>17,546</u></b>

**Spending Assumptions in the Medium Term Financial Plan 2022/23 - 2026/27**

**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2022/23	2023/24	2024/25	2025/26	2026/27	Total
					£000	£000	£000	£000	£000	£000
<b>Pay Awards and Inflation</b>										
General inflation	Corporate	Corporate	General inflation (some specific items - street lighting etc. have been split out)	Inflation	725	3,000	3,000	3,000	3,000	12,725
NI increase to pay for Social Care	Corporate	Corporate	NI increase to pay for Social Care - estimate of additional LBE staffing costs	Inflation	1,413					1,413
Impact of 1.25% NI increase on suppliers	Corporate	Corporate	Impact of 1.25% NI increase on suppliers	Inflation	2,000					2,000
Inflation Review	Corporate	Corporate	Inflation – reviewed including unallocated £2.0m in the base	Inflation	(2,026)					-2,026
Pay Awards	Corporate	Corporate	Pay Awards	Inflation	3,187	2,576	2,602	2,628	2,628	13,621
Customer Experience & Change 1	Corporate	Corporate	Inflation specifically for IT contracts	Inflation	160	320	320	320	320	1,440
Street Lighting Inflation	Place	Place	Street Lighting energy price increase, market proposal is 27.49% increase for 25 months (ending in March 23)	Inflation		184				184
ASC_P1_1920	People ASC	ASC/PH	Customer Pathway Contract Inflation ASC	Inflation	814	814	814	814	814	4,070
ASC_P2_1920	People ASC	ASC/PH	Learning Disabilities Contract Inflation ASC	Inflation	584	584	584	584	584	2,920
ASC_P3_1920	People ASC	ASC/PH	Mental Health Contract Inflation ASC	Inflation	167	167	167	167	167	835
ASC impact of national minimum wage (6% increase)	People ASC	ASC/PH	ASC impact of national minimum wage unable to be fully met by the sector (6% increase)	Inflation	1,000					1,000
<b>Total Pay Awards and Inflation</b>					<b>8,024</b>	<b>7,645</b>	<b>7,487</b>	<b>7,513</b>	<b>7,513</b>	<b>38,182</b>
<b>Demographic Pressures</b>										
ASC Demographic Pressure	People ASC	ASC/PH	Adult Social Care Demographic Pressures	Demography	2,003	2,086	2,086	2,086	2,086	10,347
CSC Demographic Pressure	People C&F	Children's/ Education	Further Children's Social Care Demography	Demography	555	750	750	750	750	3,555
Home To School Transport/SEN Transport	People Education	Children's/ Education	Home To School Transport Pressures (ongoing annual demand pressures impact of £530k) + other current pressures	Demography	630	630	630	630	630	3,150
<b>Total Demographic Pressures</b>					<b>3,188</b>	<b>3,466</b>	<b>3,466</b>	<b>3,466</b>	<b>3,466</b>	<b>17,052</b>
<b>Capital Financing</b>										
Capital Financing	Corporate	Corporate	Net position on Capital Financing estimates	Capital Financing	1,020	2,643	3,800	1,648	1,000	10,111
<b>Total Capital Financing</b>					<b>1,020</b>	<b>2,643</b>	<b>3,800</b>	<b>1,648</b>	<b>1,000</b>	<b>10,111</b>
<b>Investment</b>										
Social Work Apprenticeships - ASC	People ASC	ASC/PH	Social Work Apprenticeships (new)	Investment	130					130
2 x Heads of Service in Safeguarding	People ASC	ASC/PH	2 x Heads of Service in Safeguarding	Investment	154					154
1 x Principal Service Development Officer & 2 x Service Development Officers	People ASC	ASC/PH	1 x Principal Service Development Officer & 2 x Service Development Officers	Investment	140					140
Social Work Apprenticeships - CSC	People C&F	Children's/ Education	Social Work Apprenticeships (new)	Investment	130					130
3 additional apprentices in CSC (to make 6 in total)	People C&F	Children's/ Education	3 additional apprentices in CSC (to make 6 in total)	Investment	130					130
R&M Budget	Place	Place	Repairs and Maintenance budget shortfall (non-capital planned works)	Investment		150	150	150	150	600

**Spending Assumptions in the Medium Term Financial Plan 2022/23 - 2026/27**

**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2022/23	2023/24	2024/25	2025/26	2026/27	Total
					£000	£000	£000	£000	£000	£000
Additional Security Post (Place)	Place	Place	Additional Security Post (Place)	Investment	65					65
Bulky Waste collection service	Place	Place	Bulky Waste collection service	Investment	250					250
Investment in Street Cleaning (one off)	Place	Place	Investment in Street Cleaning (one off)	Investment	80	(80)				0
Investment in Human Resources	CEX	CEX/ Resources	Investment in Human Resources	Investment	440					440
Additional Director of Finance Post	Resources	CEX/ Resources	Additional Director of Finance Post	Investment	156					156
Additional Corporate Security Post (Resources)	Resources	CEX/ Resources	Additional Corporate Security Post (Resources)	Investment	85					85
<b>Total Investment</b>					<b>1,760</b>	<b>70</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>2,280</b>
<b>North London Waste Authority</b>										
NLWA 2022/23 forecast tonnages	Corporate	Corporate	NLWA Forecast tonnages/costs for 2022/23	NLWA	508					508
NLWA Provision for cost of new facility	Corporate	Corporate	Build up NLWA Budget to fund cost of new waste disposal facility	NLWA		753	753	753	753	3,012
<b>Total NLWA</b>					<b>508</b>	<b>753</b>	<b>753</b>	<b>753</b>	<b>753</b>	<b>3,520</b>
<b>Covid-19 Reversals</b>										
Unquantified Covid-19 pressures	Corporate	Corporate	Unquantified Covid-19 pressures	Covid-19 Reversal	(4,404)					(4,404)
Unquantified Covid-19 lost income ongoing	Corporate	Corporate	Unquantified Covid-19 lost income ongoing	Covid-19 Reversal	(2,023)	(674)				(2,697)
Covid-19 Contingency	Corporate	Corporate	Covid-19 Pressures Contingency	Covid-19 Reversal	(4,183)					(4,183)
Concessionary Fares	Corporate	Corporate	Concessionary Travel costs will reduce significantly due to fewer journeys being made as a result of COVID-19 restrictions and changes to lifestyles	Covid-19 Reversal	(1,818)	1,585				(233)
Welfare Support/Hardship	Resources	CEX/ Resources	Welfare Support/Hardship	Covid-19 Reversal	(1,466)					(1,466)
					<b>(13,894)</b>	<b>911</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(12,983)</b>
<b>Pressures</b>										
Insurance Premiums	Corporate	Corporate	The insurance market is hardening particularly for business interruption and professional indemnity policies and an increase in premiums (estimated @ 15%) is anticipated	Pressure						150
Corporate Unachieved Savings	Corporate	Corporate	Tail end spend & Procurement cards unachieved savings written out	Pressure	150					250
Elections funding	CEX	CEX/ Resources	Elections Funding to address true cost of conducting the Borough elections every 4 years	Pressure		50				50
Income & Debt Team	Resources	CEX/ Resources	Pressure in Income & Debt Team to address growth in complexity and level of demand and to support the drive to improve debt collection rates	Pressure	378					378
Joint Service for Disabled Children	People C&F	Children's/ Education	Joint Service for Disabled Children - increased demand and complexity of cases. Care provided in community settings is less costly than in residential placements.	Pressure	500					500
Translation & Interpreting for C&F	People C&F	Education	Translation & Interpreting	Pressure	50					50
Children's Social Care Pressures	People C&F	Education	Children's Social Care Pressures	Pressure	1,231					1,231
Support for Schools - Financial Difficulty work - NEW FOR 2022/23	People	Children's/ Education	Growth estimated at £30k - £50k (taken average value of £40k)	Pressure	40					40
SEN Transport	People	Children's/ Education	SEN Transport Pressure	Pressure	1,589					1,589

**Spending Assumptions in the Medium Term Financial Plan 2022/23 - 2026/27**

**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2022/23	2023/24	2024/25	2025/26	2026/27	Total
					£000	£000	£000	£000	£000	£000
	People ASC	ASC/PH	Base pressures across Learning Disabilities	Pressure	440					440
	People ASC	ASC/PH	Base pressures across Older People/Physical Disabilities	Pressure	649					649
	Place	Place	Morson Road Rent	Pressure		266	89			355
	Place	Place	Local Plan (Plan Making)	Pressure	(300)					(300)
	Place	Place	Culture Pressure	Pressure	(47)	(32)	(32)	(31)		(142)
	Place	Place	Emergency Accommodation - correction of base	Pressure	2,200					2,200
	Place	Place	Car Park Pay & Display	Pressure		500				500
	Place	Place	Claverings - loss of rental income	Pressure	205					205
	Place	Place	Whitewebbs - reinvestment in grassroots	Pressure	100				(75)	25
	Place	Place	Tottenham Park Cemetery	Pressure	74					74
<b>Total Pressures</b>					<b>7,509</b>	<b>784</b>	<b>57</b>	<b>(31)</b>	<b>(75)</b>	<b>8,244</b>
<b>Overall Pressures in the MTFP 2022/23 - 2026/27</b>					<b>8,115</b>	<b>16,272</b>	<b>15,713</b>	<b>13,499</b>	<b>12,807</b>	<b>66,406</b>

**Medium Term Covid-19 Pressures**

**Appendix 1C**

Description of Pressure	Category	Dept	2022/23	2023/24	2024/25	2025/26	2026/27	Total
			£000	£000	£000	£000	£000	£000
Investment in Legal Service	Covid Pressure	CEX	200	(200)				0
CEX workforce pressures	Covid Pressure	CEX	23	(23)				0
CEX: Communications, project work	Covid Pressure	CEX	60	(60)				0
People: Miscellaneous costs	Covid Pressure	People	15	(15)				0
One off pressures across Learning Disabilities	Covid Pressure	People ASC	400	(400)				0
One off pressures – Older People/Physical Disabilities	Covid Pressure	People ASC	500	(500)				0
ASC workforce pressures	Covid Pressure	People ASC	215	(215)				0
ASC: Additional long term care purchasing costs as a result of cancelation of routine operations, hip, knee etc	Covid Pressure	People ASC	250	(250)				0
ASC: Learning Disability Service – Placement breakdown	Covid Pressure	People ASC	100	(100)				0
ASC: Hospital Discharge	Covid Pressure	People ASC	300	(300)				0
Children’s Social Workers (fixed term posts)	Covid Pressure	People C&F	620	(620)				0
Children’s Social Workers (agency staff)	Covid Pressure	People C&F	401	(401)				0
Children’s short breaks & block bookings	Covid Pressure	People C&F	130	(130)				0
Additional Legal Support for Children & Families	Covid Pressure	People C&F	200	(200)				0
Education workforce pressures	Covid Pressure	People Education	40	(40)				0
Loss of Sales, Fees & Charges (Place)	Covid Pressure	Place	2,730	(2,730)				0
Parks operations, fleet and cleaning of premises	Covid Pressure	Place	140	(140)				0
Resources workforce pressures	Covid Pressure	Resources	845	(845)				0
Loss of Sales, Fees & Charges (Resources)	Covid Pressure	Resources	450	(450)				0
Temporary reduction in Concessionary Travel costs due to impact of Covid pandemic on travel habits	Covid Pressure	Corporate	(1,280)	1,280				0
			<b>6,339</b>	<b>(6,339)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Movement from Reported Position in January MTFP Update

## Appendix 1D

	2022/23	2023/24	2024/25	2025/26	2026/27	Total
<b>Changes to position since January MTFP Report</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Budget Gap Presented in January MTFP Report</b>	<b>3,732</b>	<b>9,173</b>	<b>7,173</b>	<b>8,830</b>	<b>12,175</b>	<b>41,083</b>
<b><u>Funding Changes:</u></b>						
One off Use of Reserves in 2022/23	(1,985)	1,985				0
Grant Changes	(29)	399	402	32	30	834
Business Rates Taxbase - additional income	(77)					(77)
Adult Social Care precept 1% in 2022/23 only	(1,330)					(1,330)
Revised Council Tax Base changes	628	(1,580)	(894)	535	295	(1,016)
Revised Council Tax Collection rate assumptions (96.0% in 21/22; 96.9% in 22/23; 97.0% thereafter)	212	590	719			1,521
Revised assumptions on Council Tax Support Scheme	(1,173)	2,442	2,578	253	641	4,741
<b>Sub-total Funding Changes</b>	<b>(3,754)</b>	<b>3,836</b>	<b>2,805</b>	<b>820</b>	<b>966</b>	<b>4,673</b>
<b><u>Pressures Changes:</u></b>						
Investment in Street Cleaning (one off) (New)	80	(80)				0
Tottenham Park Cemetery (New)	74					74
ASC Demographic Pressure (Reduction)	(50)					(50)
<b>Sub-total Pressures Changes</b>	<b>104</b>	<b>(80)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>
<b><u>Reprofiling of Savings put forward in January:</u></b>						
<b>PLACE 22-23 S15</b> - Increased Temporary Accommodation rents aligned to Local Housing Allowance (LHA) rates for new tenants from 1st April	900	1,100				2,000
<b>PLACE 22-23 S16</b> - Strategy to reduce Temporary Accommodation costs	(637)	(350)				(987)
<b>PLACE 22-23 S20</b> - Service Review: Economic Development	90					90
<b>Sub-total January Savings Reprofiling</b>	<b>353</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,103</b>

**Movement from Reported Position in January MTFP Update**

**Appendix 1D**

	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Changes to position since January MTFP Report</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Further New Savings put forward in February:</b>						
<b>PEOPLE 22-23 S16</b> - Additional savings on packages and placements from use of Care Cubed tool	(50)					(50)
<b>PEOPLE 22-23 S17</b> - Moving Day Care transport fleet to electric and some users to personal travel budgets at lower cost	(35)					(35)
<b>PLACE 22-23 S21</b> - Housing NRPF - reduced demand for service	(300)					(300)
<b>RESOURCES 22-23 S07</b> - Housing e-billing (reduced print & postage costs)	(25)					(25)
<b>RESOURCES 22-23 S08</b> - Cash collection saving in Exchequer	(25)					(25)
<b>Sub-total New Savings put forward in February</b>	<b>(435)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(435)</b>
<b>Total Changes between January &amp; February</b>	<b>(3,732)</b>	<b>4,506</b>	<b>2,805</b>	<b>820</b>	<b>966</b>	<b>5,365</b>
<b>Revised Budget Gap</b>	<b>0</b>	<b>13,679</b>	<b>9,978</b>	<b>9,650</b>	<b>13,141</b>	<b>46,448</b>



**Full Year Effect (FYE) Savings in the Medium Term Financial Plan 2022/23 - 2026/27**

**Appendix 2A**

Ref	Proposal Summary	Saving Category	Dept	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	Total £000
CORP 20-21 S01	Utilisation of council tax balances; £2,000k in 2020/21 reducing to £500k in 2021/22 and then £0 in 2022/23	Efficiencies/ Service Reduction	Corporate	500					500
RES 20-21 S02	Update of financial systems	Efficiencies/ Service Reduction	Resources			(250)			(250)
RES 20-21 S04	Payroll Service expansion to schools	Income	Resources			(50)	(50)		(100)
RES 20-21 S05	Staff savings from implementation of a vendor payment portal	Efficiencies/ Service Reduction	Resources			(200)			(200)
RES 20-21 S06	Single view of the customer debt	Efficiencies/ Service Reduction	Resources			(50)			(50)
RES 20-21 S15	Reducing cost of maintaining staff laptops and devices	Efficiencies/ Service Reduction	Resources	(60)					(60)
RES 20-21 S16	Procurement saving resulting from replacing our digital customer platform	Efficiencies/ Service Reduction	Resources	(400)	(400)				(800)
RES 20-21 S17	Application Rationalisation - ongoing reduction of other applications	Efficiencies/ Service Reduction	Resources	(200)					(200)
RES 20-21 S19	Reduction in mobile phone costs and usage	Efficiencies/ Service Reduction	Resources	(50)					(50)
RESOURCES 21-22 S02	Customer Operations	Efficiencies/ Service Reduction	Resources	(50)	(50)	(50)	(50)		(200)
PEOPLE 20-21 S05	Increased income through fees and charges for chargeable Adult Social Care Services	Income	People ASC	(100)	(100)	(100)			(300)
ASC1	Reardon Court – Extra Care	Income	People ASC		(113)	(377)			(490)
PLACE 20-21 S01A	Increase in fee income in the planning service	Income	Place	(20)					(20)
PLACE 20-21 S01D	Building Control Plan Drawing Service	Income	Place	(20)					(20)
PLACE 20-21 S02B	Montagu Industrial Estate Redevelopment	Efficiencies/ Service Reduction	Place		(300)	(900)			(1,200)
PLACE 20-21 S05A	Meridian Water Meanwhile use income	Income	Place	86	0	(81)			5
PLACE 20-21 S05B	Meridian Water Non-Residential Rental Income	Income	Place			(97)	(97)		(194)
PLACE 20-21 S10	Inflation uplift on external clients and receipts income	Income	Place	(180)	(180)	(180)			(540)
PLACE 20-21 S11	Homelessness Service Review	Efficiencies/ Service Reduction	Place	(125)	(125)				(250)
PLACE 20-21 S12	Southgate Cemetery - Mausoleum and Vaulted graves sales	Income	Place	46	(10)	10			46
PLACE 20-21 S17	Reprofiled Holly Hill Bunding Income	Income	Place	600					600
ENV6	Edmonton Cemetery Expansion - sales of mausolea and vaulted graves	Income	Place	(6)					(6)
ENV7	Additional Traffic & Transportation receipts from recharges to capital	Income	Place	25					25
ENV12	Cemeteries Mausoleum and Vaulted graves sales - Southgate Cemetery	Income	Place	(31)					(31)
HPR7	Market Rentals for Council Properties	Income	Place	(10)	(10)				(20)
PLACE 21-22 S13	Economic Development Team	Efficiencies/ Service Reduction	Place	300					300
PLACE 21-22 S20	Bunding Income (one off in 2021/22)	Income	Place	400					400
				<b>705</b>	<b>(1,288)</b>	<b>(2,325)</b>	<b>(197)</b>	<b>0</b>	<b>(3,105)</b>
Total reversals of one-off savings/income				1,957	0	10	0	0	1,876
Total savings/income				(1,252)	(1,288)	(2,335)	(197)	0	(4,981)
				<b>705</b>	<b>(1,288)</b>	<b>(2,325)</b>	<b>(197)</b>	<b>0</b>	<b>(3,105)</b>

**New Savings & Income Proposals 2022/23 - 2026/27**

**Appendix 2B**

<b>October Savings</b>				<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Ref</b>	<b>Description of saving</b>	<b>Category</b>	<b>Dept</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
CEX 22-23 S01	Corporate Strategy service restructure	Efficiency	CEX	(100)					(100)
CEX 22-23 S02	Enfield Strategic Partnership review of reserves	Efficiency	CEX	(100)	100				0
CEX 22-23 S03	Legal team capitalisation	Efficiency	CEX	(50)					(50)
PEOPLE 22-23 S01	Better Care Fund - Substitution	Efficiency	People ASC	(300)					(300)
PEOPLE 22-23 S02	Review of Adult Placement Service, Outreach & Enablement	Efficiency	People ASC	(260)					(260)
PEOPLE 22-23 S03	Strength based Programme - Reduced long term demand	Demand Management	People ASC	(200)					(200)
PEOPLE 22-23 S04	Disabled Facilities Grant - Substitution	Efficiency	People ASC	(200)					(200)
PEOPLE 22-23 S05	Care Purchasing demand, transition and Continuing Health Care	Efficiency	People ASC	(683)					(683)
PEOPLE 22-23 S06	Print costs/Home working	Efficiency	People ASC	(35)					(35)
PEOPLE 22-23 S07	Reduced fuel costs move to electric vehicles	Efficiency	People ASC	(35)					(35)
PEOPLE 22-23 S08	Public Health	Efficiency	People Public Health	(300)					(300)
PEOPLE 22-23 S09	Review of alternative funding streams for Education services	Service Reduction	People C&F	(80)					(80)
PEOPLE 22-23 S10	Service Efficiencies	Service Reduction	People C&F	(300)					(300)
PEOPLE 22-23 S11	Enhanced Pension Costs	Efficiency	People Education	(200)					(200)
PEOPLE 22-23 S12	Care Charges (for Adult Social Care) service redesign	Income	People ASC	(100)					(100)
PLACE 22-23 S01	Corporate Maintenance Facilities Management Operational Efficiency (Security, Cleaning, Staffing)	Efficiency	Place	(100)					(100)
PLACE 22-23 S02	Economic Development - income and grants	Income	Place	(50)					(50)
PLACE 22-23 S03	New Burial Ground	Income	Place			(940)			(940)
PLACE 22-23 S04	Fleet Centralisation	Efficiency	Place	(50)					(50)
PLACE 22-23 S05	Litter Enforcement Contract Income	Income	Place	(100)					(100)
PLACE 22-23 S06	Commercial waste	Income	Place	(100)					(100)
PLACE 22-23 S07	Recycling Improvements	Efficiency	Place	(68)					(68)
PLACE 22-23 S08	Garden Waste Income	Income	Place	(150)					(150)
PLACE 22-23 S09	Parks Operations Efficiencies	Efficiency	Place	(50)					(50)
PLACE 22-23 S10	Review of recharging of Place back office costs	Efficiency	Place	(500)					(500)
PLACE 22-23 S11	Energy Savings generated from the Salix investment on Corporate buildings	Efficiency	Place	(75)					(75)
PLACE 22-23 S12	Streetlighting additional saving	Efficiency	Place	(100)					(100)
PLACE 22-23 S13	Traffic Order Receipts	Income	Place	(100)					(100)
RESOURCES 22-23 S01	Out of hours service: review existing service users, reduce service and reduce costs	Service Reduction	Resources	(30)					(30)
RESOURCES 22-23 S02	Internal enforcement	Efficiency	Resources	(100)	(300)				(400)
RESOURCES 22-23 S03	Exchequer Service Pension recharge	Efficiency	Resources	(50)					(50)
RESOURCES 22-23 S04	Digitalisation/ decentralisation of MEQ & Complaints Team responsibilities	Efficiency	Resources	(150)					(150)
RESOURCES 22-23 S05	Audit Team budget review	Efficiency	Resources	(50)					(50)
				<b>(4,766)</b>	<b>(200)</b>	<b>(940)</b>	<b>0</b>	<b>0</b>	<b>(5,906)</b>

<b>January Savings</b>				<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
<b>Ref</b>	<b>Description of saving</b>	<b>Category</b>	<b>Dept</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
CEX 22-23 S04	Service Review: Organisational Development	Efficiency	CEX	(260)					(260)
PEOPLE 22-23 S13	Measures to address SEN Transport spend	Efficiency	People Education	(189)					(189)
PEOPLE 22-23 S14	Reduced Unaccompanied Asylum Seeking Children (UASC) activity & increased grant level	Efficiency	People C&F	(109)					(109)
PEOPLE 22-23 S15	Redistribution of the Public Health grant	Efficiency	People Public Health	(125)	(375)				(500)
PLACE 22-23 S14	Housing Advisory Service - New Business Plan	Efficiency	Place		(1,520)	(1,320)	(2,350)	TBC	(5,190)

**New Savings & Income Proposals 2022/23 - 2026/27**

**Appendix 2B**

PLACE 22-23 S15	Increased Temporary Accommodation rents aligned to Local Housing Allowance (LHA) rates for new tenants from 1st April 2022	Income	Place	(200)					(200)
PLACE 22-23 S16	Strategy to reduce Temporary Accommodation costs	Efficiency	Place	(287)					(287)
PLACE 22-23 S17	Traffic Control Measures	Income	Place	(1,750)	500	500			(750)
PLACE 22-23 S18	Cashless Car Parking	Efficiency	Place	(75)					(75)
PLACE 22-23 S19	Extension of Holly Hill land improvement	Income	Place	(200)	200				0
PLACE 22-23 S20	Service Review: Economic Development	Efficiency	Place	(210)					(210)
RESOURCES 22-23 S06	Libraries: Additional Visa verification service income	Income	Resources	(90)					(90)
				<b>(3,495)</b>	<b>(1,195)</b>	<b>(820)</b>	<b>(2,350)</b>	<b>0</b>	<b>(7,860)</b>

**February Savings**

<b>Ref</b>	<b>Description of saving</b>	<b>Category</b>	<b>Dept</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>2026/27 £000</b>	<b>Total £000</b>
PEOPLE 22-23 S16	Additional savings on packages and placements from use of Care Cubed tool	Efficiency	People ASC	(50)					(50)
PEOPLE 22-23 S17	Moving Day Care transport fleet to electric and some users to personal travel budgets at lower cost	Efficiency	People ASC	(35)					(35)
PLACE 22-23 S21	Housing NRPf - reduced demand for service	Efficiency	Place	(300)					(300)
RESOURCES 22-23 S07	Housing e-billing (reduced print & postage costs)	Efficiency	Resources	(25)					(25)
RESOURCES 22-23 S08	Cash collection saving in Exchequer	Efficiency	Resources	(25)					(25)
				<b>(435)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(435)</b>
<b>Grand Total - New Savings &amp; Income Proposals 2022/23 - 2026/27</b>				<b>(8,696)</b>	<b>(1,395)</b>	<b>(1,760)</b>	<b>(2,350)</b>	<b>0</b>	<b>(14,201)</b>

Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
CEX	Corporate Strategy service restructure	CEX 22-23 S01	(100)	0	0	0	0	N	N	Y	N	N	
CEX	Enfield Strategic Partnership review of reserves	CEX 22-23 S02	(100)	100	0	0	0	Y	N	N	N	N	
CEX	Legal team capitalisation	CEX 22-23 S03	(50)	0	0	0	0	Y	N	N	N	N	
CEX	Service Review: Organisational Development	CEX 22-23 S04	(260)	0	0	0	0	N	N	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
People Adult Social Care	Better Care Fund - Substitution	PEOPLE 22-23 S01	(300)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Review of Adult Placement Service, Outreach & Enablement	PEOPLE 22-23 S02	(260)	0	0	0	0	N	N	Y	N	N	
People Adult Social Care	Strength based Programme - Reduced long term demand	PEOPLE 22-23 S03	(200)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Disabled Facilities Grant - Substitution	PEOPLE 22-23 S04	(200)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Care Purchasing demand, transition and	PEOPLE 22-23 S05	(683)	0	0	0	0	Y	N	N	N	N	

Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
	Continuing Health Care												
People Adult Social Care	Print costs/Home working	PEOPLE 22-23 S06	(35)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Reduced fuel costs move to electric vehicles	PEOPLE 22-23 S07	(35)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Care Charges (for Adult Social Care) service redesign	PEOPLE 22-23 S12	(100)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Additional savings on packages and placements from use of Care Cubed tool	PEOPLE 22-23 S16	(50)	0	0	0	0	Y	N	N	N	N	
People Adult Social Care	Moving Day Care transport fleet to electric and some users to personal travel budgets at lower cost	PEOPLE 22-23 S17	(35)	0	0	0	0	Y	N	N	N	N	
People - Public Health	Public Health	PEOPLE 22-23 S08	(300)	0	0	0	0	Y	N	N	N	Y	
People - Public Health	Redistribution of the Public health Grant	PEOPLE 22-23 S15	(125)	(375)	0	0	0	Y	N	N	N	N	

Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
People C&F	Review of alternative funding streams for Education services	PEOPLE 22-23 S09	(80)	0	0	0	0	Y	N	N	N	N	
People C&F	Service Efficiencies	PEOPLE 22-23 S10	(300)	0	0	0	0	N	N	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
People C&F	Reduced Unaccompanied Asylum Seeking Children (UASC) activity & increased grant level	PEOPLE 22-23 S14	(109)	0	0	0	0	Y	N	N	N	Y	
People Education	Enhanced Pension Costs	PEOPLE 22-23 S11	(200)	0	0	0	0	Y	N	N	N	N	
People Education	Measures to address SEN Transport spend	PEOPLE 22-23 S13	(189)	0	0	0	0	Y	Y	N	N	Y	
Place	Corporate Maintenance Facilities Management Operational Efficiency (Security, Cleaning, Staffing)	PLACE 22-23 S01	(100)	0	0	0	0	Y	N	N	N	N	
Place	Economic Development -	PLACE 22-23 S02	(50)	0	0	0	0	Y	N	N	N	N	

Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
	income and grants												
Place	New Burial Ground	PLACE 22-23 S03	0	0	(940)	0	0	Y	Y	N	N	Y	
Place	Fleet Centralisation	PLACE 22-23 S04	(50)	0	0	0	0	Y	N	N	N	N	
Place	Litter Enforcement Contract Income	PLACE 22-23 S05	(100)	0	0	0	0	Y	N	N	N	N	
Place	Commercial waste	PLACE 22-23 S06	(100)	0	0	0	0	Y	N	N	N	N	
Place	Recycling Improvements	PLACE 22-23 S07	(68)	0	0	0	0	Y	Y	N	N	Y	
Place	Garden Waste Income	PLACE 22-23 S08	(150)	0	0	0	0	Y	N	N	N	N	
Place	Parks Operations Efficiencies	PLACE 22-23 S09	(50)	0	0	0	0	Y	N	N	N	N	
Place	Review of recharging of Place back office costs	PLACE 22-23 S10	(500)	0	0	0	0	Y	N	N	N	N	
Place	Energy Savings generated from the Salix investment on Corporate buildings	PLACE 22-23 S11	(75)	0	0	0	0	Y	N	N	N	Y	
Place	Streetlighting additional saving	PLACE 22-23 S12	(100)	0	0	0	0	Y	N	N	N	Y	

Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
Place	Traffic Order Receipts	PLACE 22-23 S13	(100)	0	0	0	0	N	N	N	N	N	
Place	Housing Advisory Service - New Business Plan	PLACE 22-23 S14	0	(1,520)	(1,320)	(2,350)	TBC	N	Y	N	N	Y	
Place	Increased Temporary Accommodation rents aligned to Local Housing Allowance (LHA) rates for new tenants from 1st April	PLACE 22-23 S15	(200)	0	0	0	0	N	Y	N	N	Y	
Place	Strategy to reduce Temporary Accommodation costs	PLACE 22-23 S16	(287)	0	0	0	0	N	Y	N	N	Y	
Place	Traffic Control Measures	PLACE 22-23 S17	(1,750)	500	500	0	0	N	Y	N	N	Y	
Place	Cashless Car Parking	PLACE 22-23 S18	(75)	0	0	0	0	N	Y	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Place	Extension of Holly Hill land improvement	PLACE 22-23 S19	(200)	200	0	0	0	Y	N	N	N	N	
Place	Service Review: Economic Development	PLACE 22-23 S20	(210)	0	0	0	0	N	N	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will



Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27

Appendix 2C

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
													be used to minimise impact for staff
Place	Housing NRPf - reduced demand for service	PLACE 22-23 S21	(300)	0	0	0	0	Y	N	N	N	N	
Resources	Out of hours service: review existing service users, reduce service and reduce costs	RESOURCE S 22-23S01	(30)	0	0	0	0	Y	Y	N	N	Y	
Resources	Internal enforcement (Business Case March 2021, go live April 22)	RESOURCE S 22-23S02	(100)	(300)	0	0	0	Y	N	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	Exchequer Service Pension recharge	RESOURCE S 22-23S03	(50)	0	0	0	0	Y	N	N	N	N	
Resources	Digitalisation/ decentralisation of MEQ & Complaints Team responsibilities	RESOURCE S 22-23S04	(150)	0	0	0	0	N	N	Y	N	Y	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	Audit Team budget review	RESOURCE S 22-23S05	(50)	0	0	0	0	Y	N	N	N	N	
Resources	Libraries: Additional Visa verification service income	RESOURCE S 22-23S06	(90)	0	0	0	0	Y	N	N	N	Y	

**Equalities Impact Assessments for Savings Proposals 2022/23 – 2026/27**

**Appendix 2C**

Department	2022/23 Proposal	Ref. No	2022/23	2023/24	2024/25	2025/26	2026/27	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA required	EQIA Part 2 & Action Plan Completed
Resources	Housing e-billing (reduced print & postage costs)	RESOURCE S 22-23S07	(25)	0	0	0	0	Y	Y	N	Y	Y	
Resources	Cash collection saving in Exchequer	RESOURCE S 22-23S08	(25)	0	0	0	0	Y	N	N	N	N	

## **London Borough of Enfield: Flexible Use of Capital Receipts Strategy**

### **Our approach to Efficiency and the Use of Capital Receipts**

With effect from 2016/17 the Government has provided a general capitalisation directive to all councils. This enables the utilisation of new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery in a way that reduces costs or demand for services in future years for the Council and any of the public sector delivery partners.

Enfield Council has a proven track record in successfully responding to the financial pressures in local government, demonstrated by managing with significantly reduced resources and delivering savings of £206.8m since 2010, with a further £8.7m of new savings proposed for 2022/23.

The Government has extended the capital receipts flexibility for a further three years from 2022/23 to 2024/25. However, the Council is mindful of over reliance on and sustainability of this one-off funding and is focused on longer term solutions to fund any ongoing pressures and make the budget more robust.

This Strategy reports on how capital receipts were used to fund investment in 2018/19, 2019/20 and 2020/21 as well as how they are planned to be used to fund investment in 2021/22 and 2022/23. In using this flexibility, £3.438m of capital receipts have been earmarked as one-off funding in 2022/23.

### **Impact on the Prudential Indicators**

The Prudential Indicators are set out in the Treasury Management Strategy Report, also on this agenda. These demonstrate that Enfield's capital investment plans are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. The indicators take account of the proposals for the use of capital receipts set out in this strategy. On the basis of the current capital programme, if the capital receipts were to be applied to fund capital expenditure, this would have the estimated impact of reducing the **annual** minimum revenue provision in future years by £0.025m for each £1m of applied capital receipts. This is based on an asset with a forty year asset life discounted on a 3.50% interest rate on an annuity basis in accordance with the Council's MRP Policy.

**Use of Capital Receipts in 2018/19**

The table below shows how we used capital receipts in 2018/19.

<b>2018/19 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>People</b>		
Edge of Care (Children's)	390,000	The Edge of Care transformation project will commission a Family Breakdown prevention team to reduce the short and long-term costs of Looked After Children provision.
<b>Place</b>		
EDGE Transport Contract	182,000	The EDGE Transport Contract is an invest to save initiative relating to the Councils People Transport Service, carried out by EDGE Public Solutions with and on behalf of the Council. This is the third and final year of the project and has been successful in terms of both savings and improvement of customer experience.
<b>Resources</b>		
IT Services and Transformation Team	1,750,000	ICT projects that will deliver transformation and more efficient ways of working that will generate revenue savings and improve performance.
Procurement and Commissioning co-managed service contract	1,890,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-managed partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
<b>Total funded from Capital Receipts 2018/19</b>	<b>4,212,000</b>	

**Use of Capital Receipts in 2019/20**

The table below shows how we used capital receipts in 2019/20.

<b>2019/20 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>People</b>		
Edge of Care (Children's)	324,000	The Edge of Care transformation project will commission a Family Breakdown prevention team to reduce the short and long-term costs of Looked After Children provision.
<b>Resources</b>		
Procurement and Commissioning co-managed service contract	1,461,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
Transformation Team	359,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
<b>Place</b>		
EDGE Transport Contract	30,000	The EDGE Transport Contract is an invest to save initiative relating to the Councils People Transport Service, carried out by EDGE Public Solutions with and on behalf of the Council. This is the third and final year of the project and has been successful in terms of both savings and improvement of customer experience.

2019/20 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
Mobilisation costs associated with the implementation of waste service changes	547,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> <li>• To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling)</li> <li>• To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse)</li> <li>• To provide a new service of a weekly separate food waste collection</li> <li>• To introduce a £65 per year charge to collect garden waste from households that opt</li> <li>• into the scheme (additional bins per property will be charged at £65 per year)</li> <li>• recruitment of 2 additional Recycling Officers</li> <li>• recruitment of 2 additional Enforcement Officers</li> <li>• To invest £500k in Street Cleaning Services.</li> </ul> <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
<b>Total funded from Capital Receipts 2019/20</b>	<b>2,721,000</b>	

**Planned Use of Capital Receipts in 2020/21**

The table below shows how we used capital receipts in 2020/21.

<b>2020/21 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>People</b>		
Children's & Families	45,000	Pilot scheme for 1 year to evaluate the use of Virtual Reality to improve Social Worker practice and increase recruitment and retention of Foster Carers.
<b>Chief Executive</b>		
Procurement and Commissioning co-managed service contract	765,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
<b>Resources</b>		
Digital Services (formerly IT)	452,000	The service is continuing to implement changes to the infrastructure contracts aimed at achieving significant cost reductions and transforming how services are delivered.
Digital Services	60,000	To develop business cases for new projects as part of the Portfolio's pipeline. This is the estimated value for 2020/21 and these costs will continue into 2021/22.
Transformation	324,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
Finance & Commercial	50,000	Implementation of the Social Value Portal and associated training programme.

Place		
Mobilisation costs associated with the implementation of waste service changes	103,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> <li>• To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling)</li> <li>• To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse)</li> <li>• To provide a new service of a weekly separate food waste collection</li> <li>• To introduce a £65 per year charge to collect garden waste from households that opt</li> <li>• into the scheme (additional bins per property will be charged at £65 per year)</li> <li>• recruitment of 2 additional Recycling Officers</li> <li>• recruitment of 2 additional Enforcement Officers</li> <li>• To invest £500k in Street Cleaning Services.</li> </ul> <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
Homelessness	125,000	These costs included the implementation costs of new allocations system, project management of the establishment of Enfield Lets, implementation of the LIFT dashboard and review of Brickfield House.
<b>Total funded from Capital Receipts 2020/21</b>	<b>1,864,000</b>	



**Planned Use of Capital Receipts in 2021/22**

The table below shows how we plan to use capital receipts in 2021/22.

<b>2021/22 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>Chief Executive</b>		
Communications	41,000	50% of an Internal Comms/Transformation Manager post (£41k) to be funded from capital receipts.
Corporate Strategy	25,000	Digital Development Programme (Digital Infrastructure & Inclusion)
<b>People</b>		
NEXUS Project aimed at tackling Youth Violence	133,000	The funding for the Nexus project to address youth violence was £500K over two years (2019/20 and 2020/21) but due to delays in recruitment and Covid restrictions etc, the funding for 2020/21 was not fully spent. £367k was carried forward from earlier years underspends leaving £133k required from Capital Receipts. The reserve will be used by the Secondary Behavioural Support Service and also the Youth Operations service throughout 2021/22 to complete works on the Nexus project as set out in the DAR.
Outreach worker Operation Alliance	15,000	Early Help Offer
SEND and Disability Outreach Worker	41,000	Early Help Offer
New Beginnings Project (previously Break the Cycle)	37,000	Invest to Save bid
<b>Place</b>		
Waste Services	68,000	The flexible use of capital receipts is to fund an invest to save scheme to improve recycling rates in flats.
<b>Resources</b>		
Digital Services	297,000	The service has experienced challenges in recruitment which has meant a greater reliance on temporary staff which cost more than if the service could permanently recruit.. Additional resources have also been required in the security service which reflects the increase risk of cyber threats.
Transformation	844,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the

		funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
<b>Total to be funded from Capital Receipts 2021/22</b>	<b>1,501,000</b>	

**Planned Use of Capital Receipts in 2022/23**

The table below shows how we plan to use capital receipts in 2022/23.

<b>2022/23 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>Chief Executive</b>		
Human Resources	50,000	Review and align workforce structures and budgets on SAP HR and SAP Finance
Corporate Strategy	87,000	Digital Development Programme (Digital Infrastructure & Inclusion)
Communications	41,000	50% of an Internal Comms/Transformation Manager post (£41k) to be funded from capital receipts.
Human Resources	93,000	HR Transformation Manager
<b>Resources</b>		
Digital Services	820,000	To develop business cases for new projects as part of the Portfolio's pipeline. Continuation from 2021/22 item with a further £0.820m Use of Capital Receipts anticipated.
Transformation	710,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
Income & Debt Team	389,000	Analyse Local contract to bring in upwards of £1.0m a year in growth in Business Rates income (2 officers £89k & contract costs of £300k)
Web Team	114,000	2 additional Form Developer posts & 1 Apprentice post as Content Editor role
<b>People</b>		
NEXUS Project aimed at tackling Youth Violence	475,000	Funding for the continuation of the Nexus project to address youth violence. The funding will be split between Education (£350k) and Children's (£125k)

Adult Social Care	200,000	Smooth and cost effective transition back into Enfield adult service from Residential schools.
Outreach worker Operation Alliance	17,000	Early Help offer
SEND and Disability Outreach Worker	40,000	Early Help offer
Parent Support Advisor	88,000	Early Help offer
Specialist Outreach Project	81,000	Invest to Save bid
New Beginnings Project (previously Break the Cycle)	163,000	Invest to Save bid
<b>Place</b>		
Planning	70,000	Planning Commercial and Customer Manager
<b>Total to be funded from Capital Receipts 2022/23</b>	<b>3,438,000</b>	

<b>SCHOOLS BUDGET 2022/23</b>	<b>£m</b>
<b>INCOME</b>	
Schools Block - 5-16 year olds	285.544
Central Services Schools Block	2.486
Early Years Block	24.958
High Needs Block	65.493
<b>TOTAL DSG</b>	<b>378.480</b>
<b>School Supplementary Grant - Indicative</b>	<b>8.230</b>
<b>High Needs Additional Grant - Indicative</b>	<b>2.498</b>
<b>TOTAL RESOURCES</b>	<b>389.208</b>
<b>EXPENDITURE</b>	
<b>SCHOOLS BLOCK</b>	
Total Funding	285.544
0.5% Transfer to High Needs Block (TBC)	-1.428
<b>Net Funding</b>	<b>284.116</b>
Schools Delegated Formula Funding	284.116
Growth Fund	-
<b>TOTAL SCHOOLS BLOCK EXPENDITURE - DSG</b>	<b>284.116</b>
School Supplementary Grant - Indicative	8.230
<b>TOTAL SCHOOLS BLOCK EXPENDITURE incl GRANT</b>	<b>292.346</b>
<b>CENTRAL SERVICES SCHOOLS BLOCK (CSSB)</b>	
<b>Total Funding</b>	<b>2.486</b>
Statutory Functions	2.019
Historic Commitments	0.467
<b>TOTAL CSSB</b>	<b>2.486</b>
<b>EARLY YEARS BLOCK</b>	
<b>Total Funding</b>	<b>24.958</b>
3 & 4 Year Allocations - PVI & Maintained	15.958
3 & 4 Year Allocations - PVI & Maintained - 30 Hours	4.169
2 Year Old Allocations - PVI & Maintained	3.433
Early Years Central Functions	1.059
Early Years Pupil Premium	0.220
Disability Access Fund	0.118
<b>TOTAL EARLY YEARS BLOCK</b>	<b>24.958</b>
<b>HIGH NEEDS BLOCK</b>	
Gross High Needs Block (pre recoupment)	65.493
<b>Total High Needs Funding</b>	<b>65.493</b>
0.5% transfer from Schools Block (TBC)	1.428
<b>TOTAL HIGH NEEDS BLOCK EXPENDITURE</b>	<b>66.921</b>
High Needs Additional Grant - Indicative	2.498
<b>TOTAL HIGH NEEDS BLOCK</b>	<b>69.418</b>
<b>TOTAL BUDGET</b>	<b>389.208</b>

## **Dedicated Schools Grant and the Schools Budget**

The Dedicated Schools Grant (DSG) is a ring-fenced grant, the majority of which is used to fund Individual Schools Budgets. In July 2021, the Government confirmed that they would continue with their proposal to implement a National Funding Formula (NFF) for the Schools and High Needs Blocks. With effect from 2018/19, a 'soft' NFF has been in place which means the funding provided to local authorities has been calculated using the NFF, but authorities have had some local flexibility regarding the distribution of these funds. Options for the schools' funding formula ranged from continuing with the local funding formula to partly, or fully, implementing the NFF. In consultation with schools, Enfield had a phased move from local rates to NFF unit rates from 2018/19 to 2021/22.

The Government initially provided £1.3bn over 2 years to support the implementation of the school funding reforms and implementation of the NFF. Additional funding was announced in 2019/20 to support this transition with the following increases in school funding over a 3 year period, £2.6bn for 2020/21, £4.6bn for 2021/22 and £7.1bn for 2022/23. Whilst this funding is welcomed, it does not result in any real terms growth due to funding cuts since 2009/10.

In July 2021, the DfE published information on the funding arrangements for 2021/22, together with indicative funding allocations based on October 2020 census data. The DfE confirmed that the full implementation of the NFF for the Schools and High Needs Blocks had been postponed until 2023/24 at the earliest. Therefore, the funding arrangements detailed above will continue for 2022/23.

Under Department for Education regulations, certain specific decisions relating to the distribution of the DSG funding are subject to consultation with the Schools Forum, with the Council making the final decision on the allocation of available resources taking account of any recommendations made by the Schools Forum. The draft 2022/23 School's Budget was presented to Schools Forum on 19th January 2022 for agreement of the School Block formula funding allocations prior to submission of the data to the Education, Skills Funding Agency (ESFA) by their deadline of 21<sup>st</sup> January 2022. The draft budget is detailed in Appendix 4a for approval.

Enfield's initial 2022/23 DSG settlement was announced on 16<sup>th</sup> December 2021 as £378.48m based on the October 2021 Census dataset. This DSG allocation will be adjusted during 2022/23 to reflect the January 2022 census for early years, changes to high needs import/export adjustments and any changes in academy recoupment. Updates will be provided to the Schools Forum as and when revised allocations are received.

There are ongoing, considerable risks in the school's budget for 2021/22, mainly due to the ongoing increase in numbers of children presenting with special educational needs. The projected, cumulative DSG deficit for 2021/22, as at Q3, is £13.3m which will be carried forward to 2022/23. The authority received an additional £7.5m High Needs Block funding as part of our increased

allocation for 22/23 which will help to address ongoing pressures but will not alleviate the pressures if demand continues to increase.

The authority is continuing to work on various initiatives to develop additional in borough special education provision which will reduce the number of children being educated in independent out of borough provision and reduce costs. They are also investing in a range of early interventions in order to identify and support of SEN issues earlier in a child's life with the aim of reducing longer term costs.

Additional information about the individual blocks is detailed below.

## **Schools Block**

### Grant Income

- For 2022/23 most of the funding received is based on a per pupil allocation calculated on the number of pupils recorded on the October 2021 census. Separate per pupil funding rates have been received and for Enfield these are £5,015.25 for primary and £6,690.25 for secondary. This represents an increase of just under 2.5% in both sectors.
- The per pupil funding increases for 2022/23 is the third year of increases after a period of 5 years with little or no increase but funding is still insufficient to address the pay and inflationary pressures faced by schools during this period.
- In addition to the per pupil funding, the authority receives a block allocation to cover growth and premises factors.
- With effect from 2022/23, the ESFA will pay NNDR bills for schools direct to the local authority and this funding will be top-sliced from the authority's DSG allocation

### Funding Allocations

- With effect from 2018/19, new funding regulations required the majority of Schools Block funding to be passported to schools via a funding formula. Funding can only be retained centrally to support the requirements of the Growth Fund.
- With the approval of Schools Forum, 0.5% of the Schools Block allocation can be transferred to the High Needs Block. For 2022/23, as in the previous 4 years, this transfer was agreed by the Forum to support the current arrangements for pupils with exceptional needs (special educational needs). This is the only transfer between funding blocks
- Formula allocations for 2022/23 were based on NFF unit rates (plus Enfield's area cost adjustment).with minor adjustments to the Age Weighted Pupil Units (AWPU) values to ensure that allocations matched funding available. A minimum funding allocation (MFG) of 0.5% was applied to the allocations to ensure a minimum increase of 0.5% for pupil led funding.

## Supplementary Grant

In addition to the basic DSG allocations, the DfE have announced that £1.2b of additional funding is being made available to schools nationally in 22/23 via a Supplementary Grant. Allocations will be calculated by the ESFA and will be based on a per pupil allocation plus a lump sum and an allocation for Ever6 FSM pupils. This funding will continue in 2023/24 but is likely to be absorbed into the general DSG allocation. The indicative allocation for Enfield is £8.23m and per school allocations will be published in the Spring term.

## **Central Services Schools Block**

### Grant Income

- The Central Services Schools Block (CSSB) was introduced as part of the new funding arrangements in 2018/19 and brings together funding for the
  - retained duties element of the Education Services Grant (ESG)
  - ongoing central statutory functions
  - historic commitments
- Funding for statutory duties is allocated on an NFF per pupil basis. For Enfield, the rate for 2022/23 is £41.10 per pupil, which is a 5.4% increase on 2021/22 rates. Funding for historical commitments is based on historic spend in 2017/18 but this is gradually been phased out and a further 20% funding reduction has been applied for 2022/23 reducing the Enfield allocation from £584k to £467k.

### Funding Allocations

- For 2022/23 the reduction in funding of £116k for statutory services has been matched by savings that have been identified through a review of these services
- Schools Forum agreed at their meeting in December 2021 to continue to fund the services that had been funded in previous years.

## **Early Years Block**

### Grant Income

- This is a per pupil allocation initially based on the January 2021 census and then updated for the January 2022 census for 3 & 4-year-old free entitlement, 30 hours provision for working parents and 2-year-old free entitlement.
- The Early Years National Funding Formula (EYNFF) was implemented with effect from 2017/18. For 2022/23, Enfield will receive £5,633 per Full Time Equivalent (FTE) pupil for 3 and 4-year olds, a £0.17 per hour increase compared to 2021/22. We are required to pass 95% funding to providers but can continue to hold back 5% for central early years expenditure.
- The 2022/23 allocation also includes an allocation to reflect the ongoing effect of the 30 hours early years initiative for working parents, which was introduced in September 2017. This allocation will also be revised to reflect the January 2022 census.



- The initial allocation for the 2-year-old free entitlement is also based on January 2021 census data at a rate of £5,728 per pupil (FTE), a £0.21 per hour increase compared to 2021/22. This funding is fully passported to providers
- The overall Early Years Block allocation also includes funding for Early Years Pupil Premium (£220k) and Disability Access Fund (£118k).

#### Funding Allocations

- 5% of funding received for 3 and 4 years olds will be retained centrally to fund central early years services. The balance of funding will be allocated to providers based on an hourly rate, deprivation allocations and an Inclusion Fund to support pupils with special educational needs.
- Funding received for 2-year olds is fully passed to providers.
- Allocations are made from the Early Years Pupil Premium and Disability Access Fund for pupils who meet specific deprivation and disability criteria.

#### **High Needs Block**

##### Grant Income

- The High Needs Block is calculated via a national funding formula based on proxy indicators, historic spend and pupil numbers
- The authority has also received an additional £7.5m in 2022/23 following the release of additional funding from the DfE to target high needs pressures.

##### Funding Allocations

- Funding will be delegated to special schools and mainstream schools for Additional Resource Provisions and pupils with exceptional needs based on expected places and pupils on roll. This will reflect any changes planned for the start of the 22/23 academic year;
- Funding for pupils in external school and college payments has been estimated based on current levels of expenditure and full year effects of starters and leavers. There is a risk that these budgets will overspend during the year if current trends continue and there is no contingency available to address this pressure;
- Funding for commissioned and central services is based on 2021/22 budgets, adjusted for any changes in service provision.

#### **Other Schools' Funding**

##### **Pupil Premium Grant**

The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2022/23 for all elements of the grant will increase by 3% i.e. £1,385 for primary FSM 'Ever 6' and £985 for secondary FSM 'Ever 6' pupils.

Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income

families. The rate for 2022/23 has been confirmed at £2,410. This funding is allocated to schools by the Virtual School on a termly basis.

Children who have parents in the armed forces are supported through the Service Child Premium, which has increased to £320 per pupil in 2022/23.

The Pupil Premium is a specific grant that the council has to passport directly to schools, who can then decide how they will use the additional funding to achieve improved outcomes for this group of children. The latest pupil premium allocation for 2021/22 totals £8.7m and this is expected to increase for 2022/23 to reflect a 4.5% increase in pupils eligible for FSM. Allocations for 2022/23 will be based on the October 2021 census data, rather than January 2022, to bring this grant in line with the DSG. We expect the funding allocations to be announced by April 2022 and this earlier publication will support schools with their budget planning.

### **Early Years Pupil Premium (EYPP)**

EYPP was introduced in 2015/16 and allocated to schools, nurseries and child-minders for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. The hourly rate has been increased for 2022/23, increasing the annual allocation from £302 to £342.

### **Sixth Form Funding**

The ESFA is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The ESFA also distributes resources to local authorities for them to pass on to maintained schools.

In October 2021 the ESFA announced the outcome of a 3 year spending review for 16-19 education that would make an extra £1.6b available in 2024/25 compared to 2021/22. They also confirmed funding arrangements for 16-19 pupils for the 2022/23 academic year where the funding rates have been increased for inflationary pressures as well as incorporating pay and pension grant funding which will cease in July 2021. For example, a Band 5 programme will now be funded at £4,542 in 2022/23 compared to £4,188 for 2021/22. In addition, the high value course premium has been increased from £400 to £600 and programme cost weightings have been increased in 5 subject areas.

School sixth forms will receive their 2022/23 indicative allocations early in the spring term followed by final allocations in March 2022. Similarly, to 2021/22, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2022/23 indicative allocation. Considerations will be given to:

- Cases where there has been a major error in the data submitted by the institution via the school census
- Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
- other cases not covered above, reviewed individually

**Universal Infant Free School Meals**

We are awaiting confirmation of the details of this grant for 2022/23, but it is expected that funding for free school meals for infant pupils, who are not eligible for free school meals, will continue based on the 2021/22 rate of £2.34 per day.

**Primary PE and Sport Premium**

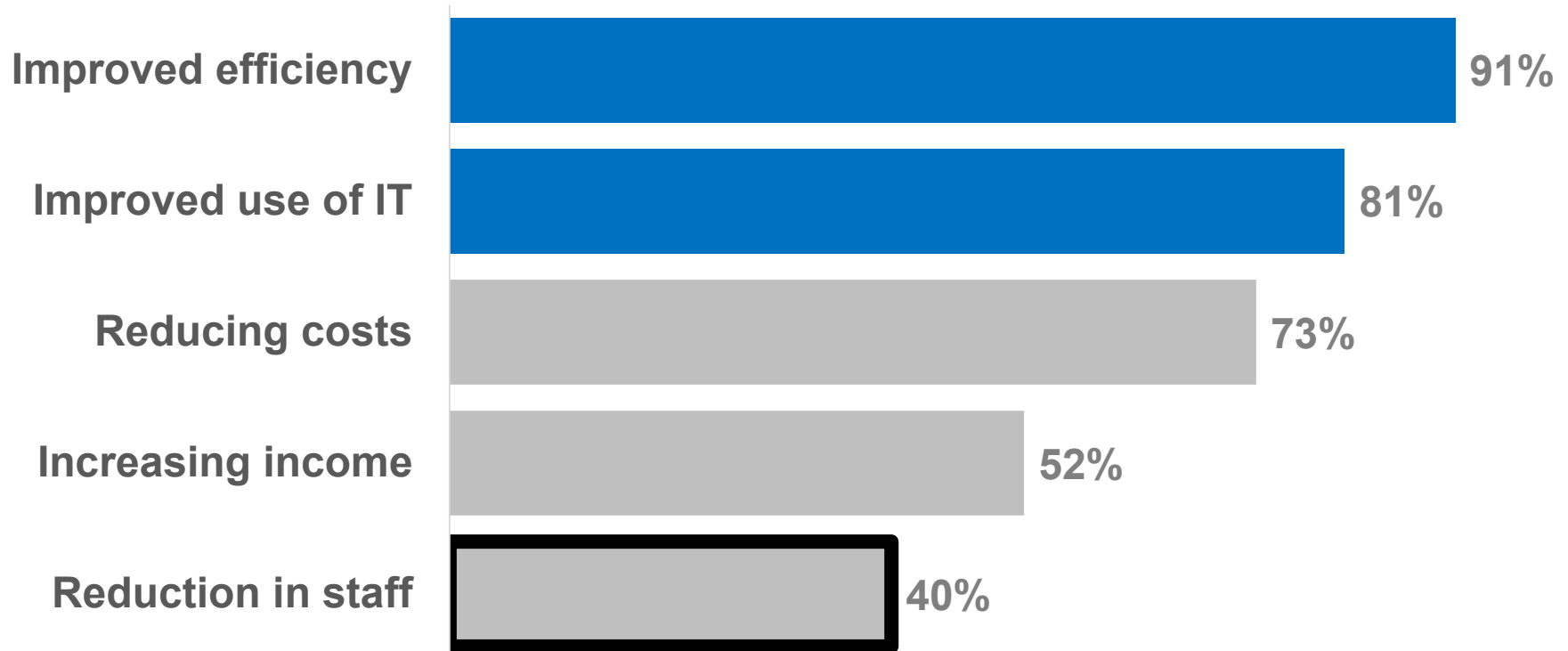
We are awaiting confirmation of the details of this grant for 2022/23, but it is expected that funding will continue in the 2022/23 academic year based on the 2021/22 rates of a lump sum of £16,000 plus £10 per pupil.

# Appendix 5A - Budget Engagement Feedback

- **Methodology:** standard and easy read questionnaires
- **Primary objectives:**
  - Agreement/disagreement on how to address budget shortfalls (in general)
  - Suggestions on how budget shortfalls should be addressed
  - Agreement/disagreement on Council's approach (referencing savings items)
  - What are the negative impact of the proposals
  - How the Council can address the negative impacts
  - Agreement/disagreement on 1% increases in Council Tax and Adult Social Care Precept
- **Fieldwork period:** 23 December 2021 to 11 February 2022
- **Number of responses:** 217 (standard), 36 (easy read), 253 (total)
- **\*Geographical split of responses:** 146 (north/west), 61 (south/east)
- **Median time of completion:** 10.58 mins
- **Note:** data is rounded so some totals may appear to be out by +/-1%

\*this does not include those responding on behalf of organisations

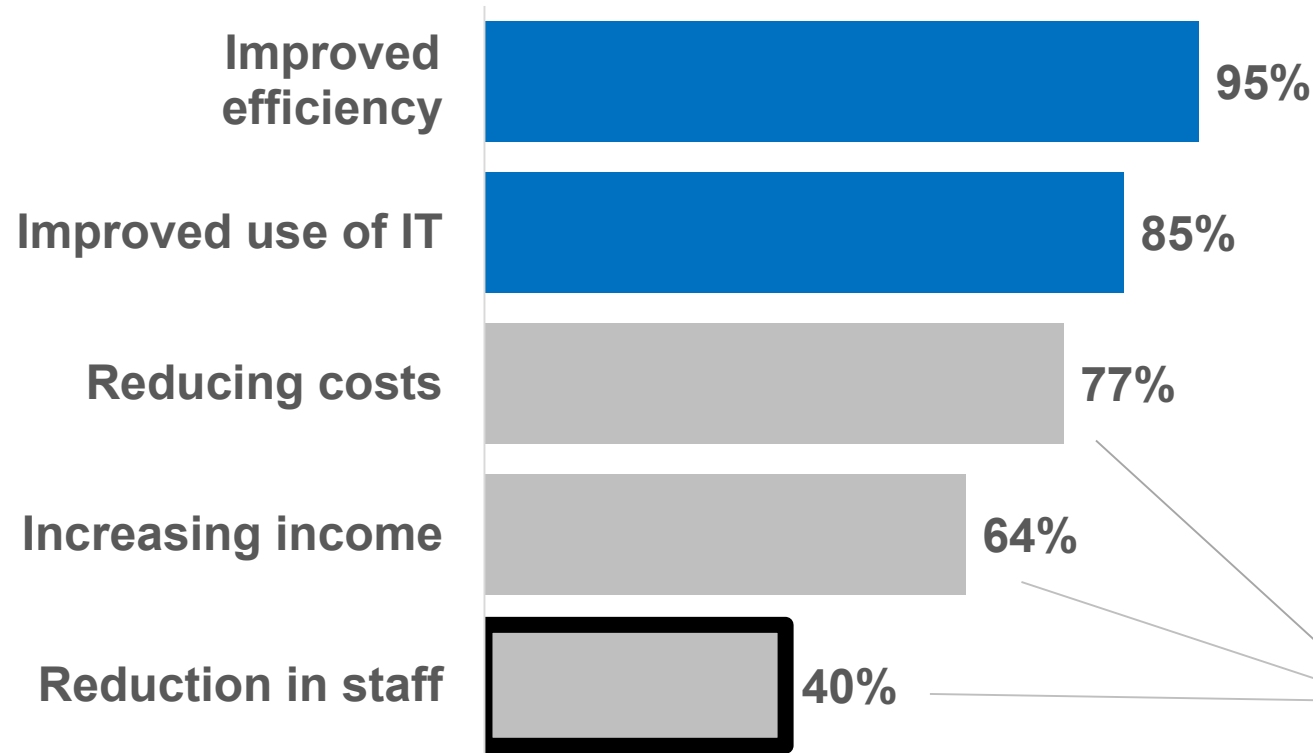
# Preference for addressing budget shortfalls, in general, is for the Council to improve in the use of IT and in terms of efficiency, while reduction in staff is least preferred (*% agree*)



Q4a-e. There are various ways to address budget gaps. In general, to what extent do you agree or disagree with the following approaches to deal with such issues? (those who selected 'agree')

Base: 217. All those who responded to the question

# Almost all want the Council to implement those proposals aimed at improving efficiency and IT, while only two out of five agree with those that will lead to a reduction in staff (% agree)



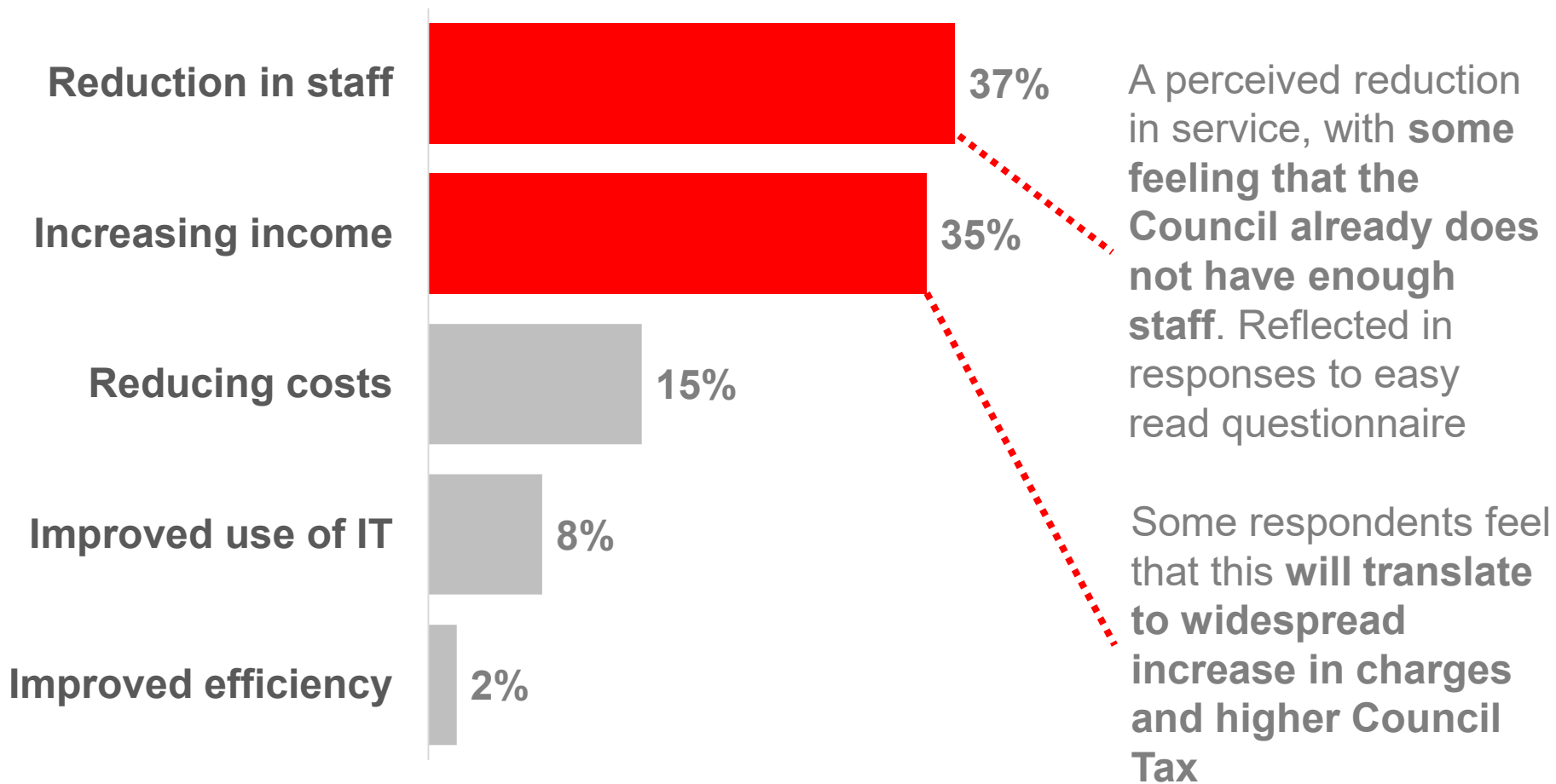
Findings from easy read questionnaire:  
4 out of 36 agree with **increasing income**, while only 3 out of 36 agree with **reducing staff**.

Responses to questions suggest these would have a **more significant impact on households**.

Q5a-e. With reference to our savings proposals, to what extent do you agree or disagree that we should consider the following to address our budget shortfall? (those who selected 'agree')

Base: 217. All those who responded to the question

# Those proposals perceived as having a negative impact on households are those relating to reducing staff and increasing income (*% negative impact*)



Q7a-e. How much of a positive or negative impact do you feel the following could have on your household?(those who selected 'negative impact')

Base: 217. All those who responded to the question

# Perceived impact of a reduction in staff

Selection of verbatim comments to provide flavour of responses

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*“Reducing staff will mean service impact such as increased litter problems”* **Female, aged 30-39 living in EN2**

*“Reduction in staff will mean longer response times to queries and service provision”*  
**Female, aged 40-49 living in N18**

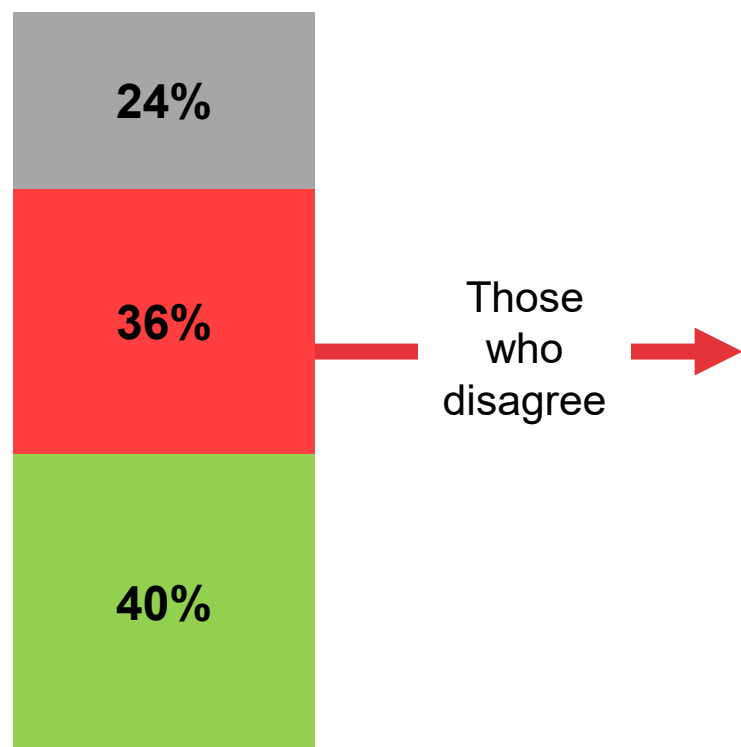
*“Less crucial staff putting pressure on those left behind and shouldn't lose staff if it means people are losing their livelihood”* **Female, aged 50-59 living in EN1**

*“Council cannot function properly without the right complement of staff with the right skills.”*  
**Male, aged 60-69 living in N14**



# As many agree as disagree with the Council's approach as a whole. Most popular alternative is to reduce spending on LTNs and cycling infrastructure

■ Agree ■ Disagree ■ Don't know



## Alternative suggestions (49 respondents)

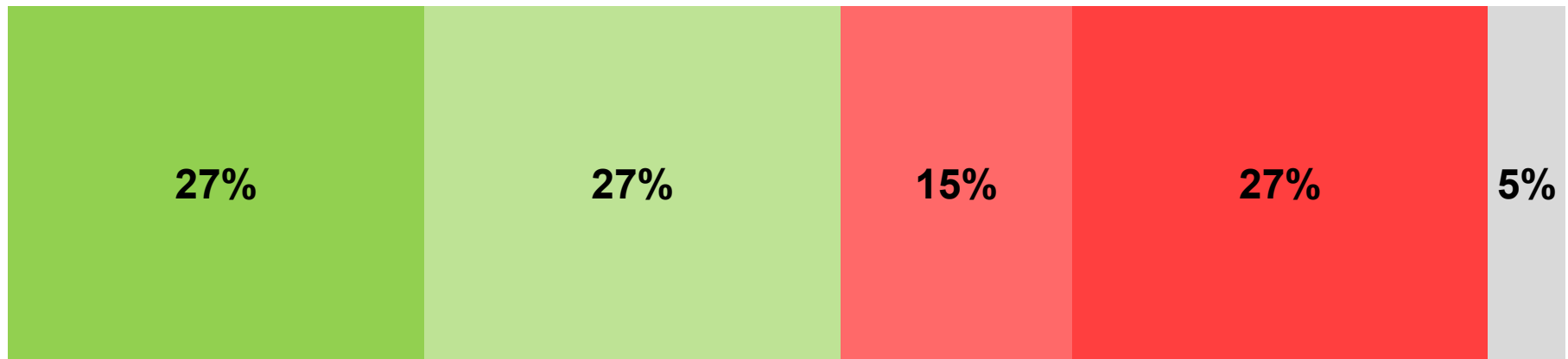
- Stop / reduce spend on LTNs and cycling infrastructure (10)
- Improve efficiency, including rationalisation of Council property (7)
- Increase charges and improve enforcement e.g. fines and CTax (7)
- Reduce pay/expenses for management and councillors (7)
- Listen to residents (5)

Q6. Thinking about the proposed savings as a whole, to what extent do you feel we are taking the right approach? Q6b. Please tell us what alternatives you would want us to consider.

Base: Q6 is 217 (all respondents) and Q6b is 49

# More than five out of 10 agree with a 1% increase in core Council Tax, while around four out of 10 disagree. Over 60s more likely to agree

■ Strongly agree ■ Tend to agree ■ Tend to disagree ■ Strongly disagree ■ Not sure



69% of those **\*60 or over** agree, compared to 49% of **\*under 60s**

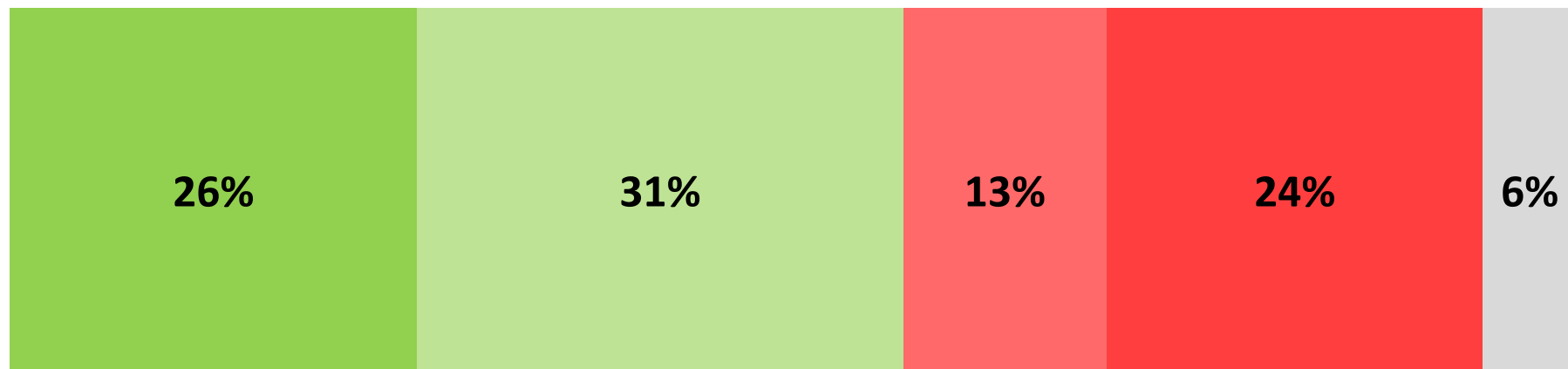
**Easy read:** slightly more would rather not see an increase (42% said 'yes', 47% 'no')

Q18a. To what extent do you agree or disagree with the following.... Increase in core Council Tax by 1.99% (£0.55 per week for a band D property)? NB data is rounded

Base: 188. All those who responded to the question. \*64 respondents, \*\*61 respondents

# Close to six out of 10 respondents agree to an increase in the ASC Precept by 1%. Higher among those 60 or over.

Strongly agree Tend to agree Tend to disagree Strongly disagree Not sure



70% of those **60 or over\*** agree, compared to 49% of **under 60s\*\***. Identical to scores for 1% increase in core Council Tax

**Easy read:** majority support increase (56% said 'yes', 36% 'no')

80% of those who agree to increase in CTax of 1.99% also agree with increase in the ASC precept

Q18a. To what extent do you agree or disagree with the following.... Increase in the Adult Social Care Precept by 1% (£0.27 per week for a band D property)?

Base: 188. All those who responded to the question. \*64 respondents, \*\*61 respondents

**MINUTES OF THE MEETING OF THE OVERVIEW & SCRUTINY COMMITTEE  
HELD ON WEDNESDAY, 12 JANUARY 2022**

**COUNCILLORS**

**PRESENT** (Chair) Susan Erbil, Margaret Greer, Lee David-Sanders, Birsen Demirel, Mahmut Aksanoglu, James Hockney, Derek Levy and Hass Yusuf

**ABSENT** Elif Erbil

**STATUTORY CO-OPTES:** *1 vacancy (Church of England diocese representative), vacancy (other faiths/denominations representative), Mr Tony Murphy (Catholic diocese representative), Alicia Meniru & 1 vacancy (Parent Governor representative) - Italics Denotes absence*

**OFFICERS:** Melanie Dawson (Senior Solicitor), Matt Bowmer (Interim Director of Finance), Sarah Cary (Executive Director Place), Ian Davis (Chief Executive), Fay Hammond (Executive Director Resources), Bindi Nagra (People), Dudu Sher-Arami (Director of Public Health), Anne Stoker (Director of Children's Services) and Doug Wilkinson (Director of Environment & Operational Services) Clare Bryant (Secretary)

**Also Attending:** Councillor Nesil Caliskan (Leader of the Council)  
Councillor Mahtab Uddin (Cabinet Member for Children's Services)  
Chris Ferrary (on behalf of Lead Petitioner)  
Mustafa Berk-Ak (Enfield Deputy Young Mayor)

**1****WELCOME & APOLOGIES**

The Chair of the Overview & Scrutiny Committee welcomed members and officers to the Committee.

Apologies for absence were received from Councillor Erbil for whom Councillor Yusuf substituted.

**2****DECLARATIONS OF INTEREST**

No declarations of interest were received.

**3****MEDIUM TERM FINANCIAL PLAN 2022/23 TO 2026/27**

The Chair thanked officers and members for attending to present the item on the Medium Term Financial Plan (MTFP) for 2022/23 to 2026/27.

Councillor Maguire, Cabinet Member for Finance and Procurement, introduced the item highlighting that they will cover the MTFP and the budget for next year (2022/23). Councillor Maguire stated that the overall aim is to balance the Council's budget during a period of uncertainty regarding Government support and funding. She thanked officers for their hard work on this.

Matt Bowmer, Director of Finance, delivered a presentation on the MTFP which covered the below points:

- Key Messages
- Settlement
- Options to close the £3.732m gap
- Budget Engagement
- Next Steps

During his presentation he made the following key points:

- Budget resilience for the longer term is a priority.
- The continued investment in Children's and Adult Social Care will create an overall budget increase in these areas (net of savings) of £7.8m. The focus throughout setting the budget has been ensuring that vulnerable residents are protected.
- Costs relating to Covid are still ongoing. There is no expected further Government support after April 2022.
- Gap of £3.732m before the decision on Council Tax is taken by the full Council meeting.

#### Settlement

- There is potential for earlier implementation of Fair Funding/Business Rates Reset than was previously thought.
- £1.5bn allocated through: SFA £72m, Services Grant £637m and Social Care £822m
- There will be £162m for social care reforms
- There is an expected change in the method of distribution for service grants in future years which will benefit Enfield.

#### Spending

- Pressures arising from the welcomed increase to national insurance and increases to minimum wage.
- The Council's ambitious capital programme needs to be funded which will increase over the next five years.
- There will be investment of £1.7m in services such as bulky waste, social worker apprentices and an Adult Social Care Regulatory Team.

#### Pressures

- There are £7m worth of pressures for the Council. These come from areas such as Homelessness & Emergency Accommodation, reforecast post Covid-19, and SEN Transport

#### Savings & Income

- There is a total of the new savings/income generation proposals of £8.614m in 2022/23 and £14.869m over the five year MTFP period.

- £4.874m of the 2022/23 total will come from Efficiencies, Demand Management or Service Reduction.
- £3.740m of the 2022/23 total is from income generation initiatives.

#### 2022/23 Budget by department

- There will be a continued approach of protecting services supporting the most vulnerable in the Borough.
- Existing pressures in these Demand Led Services plus Housing will be met.
- Net increase of £4.2m for Adult Social Care will be achieved.
- Net increase of £3.6m for Children's and Education will be achieved.

#### Budget Consultation

- The budget consultation started on the 5<sup>th</sup> January 2022 and will run until 11<sup>th</sup> February 2022.
- The feedback from the consultation will be fed into the budget submitted to full Council on 24<sup>th</sup> February 2022, as will the feedback received from this Committee.

#### Next steps

- The consultation on the budget will continue until early February 2022.
- The Local Government Finance Settlement will be received later in January 2022.
- At the Council meeting on the 26<sup>th</sup> January 2022 the Council will make a decision on Council Tax/Business Rates Base.
- The final MTFP Budget will go to Cabinet on 16<sup>th</sup> February 2022, from there it will go to Council on the 24<sup>th</sup> February 2022.

The Committee then asked questions of the Leader, Cabinet Members and Officers. A summary of the questions and answers are set out below:

Q: What grant is most helpful to the Council?

A: All are helpful to the Council, without the funding the Council currently receives the gap would be bigger. The Council has lost 60% of its funding over the last 10 years making it difficult to close the budget gap without sufficient funding.

Q: Can clarity be provided on the £3.8m saving figure?

A: This figure is taking into account all savings. The new savings figure is in Appendix 2 of the report. There will still be a budget gap. Of the saving proposals, almost half come from income. The budget recognises the Council can generate income.

Q: What is the response rate for the budget consultation?

A: During the first week of consultation 70 responses were received.

Q: The Council is looking to double its debt which has to be repaid. How much is currently taken out for the frontline budget, and what about going forward?

A: there is £1bn of borrowing. Currently, £240m is HRA being used to build houses, and supported renter payments. £300m is for Meridian Water which will pay back itself. The rest is for services and roads, etc. The five year plan ensures the Council can afford the borrowing.

Q: What is the year on year, and end, of the MTFP?

A: £10m by the end.

Q: Lenders look at assets prior to lending. What will happen as the Council approaches its asset level?

A: The above was considered when setting the cap on borrowing. The borrowing cap is very important as it considers current and future assets of the Council. Currently borrowing is an investment in the borough which will produce affordable homes and generate jobs and additional skills in the borough. The Government and the Mayor of London support the Council's projects and have made funding available. Scrutiny will continue to robustly monitor the Council's spending and borrowing.

Q: The report provides confidence that the Government will fund Covid expenditure, however, it also states that Covid costs are a concern.

A: For the current year Covid grants will fully support the Council. Past April 2022, there is no further funding.

Q: For the Council tax options, is this an area where consultation feedback will be considered? Concern was raised that as it is an election year there may be pressures to go for the zero-increase option.

A: the report is transparent and clearly sets out the options for Council Tax going forward. A decision will be made that is right for the whole borough and its residents.

Q: The consultation indicates that this will influence the final decision, how will this work?

A: The consultation is a statutory requirement, but the Council would consult on the budget regardless of this. A small number of residents respond to the actual budget consultation, but resident feedback is received throughout the year in other ways, such as public meetings, petitions, letters, etc. A balanced assessment will take place.

Q: How is slippage managed and what reprofiling takes place mid-year & its criteria?

A: Over the last few years there has been slippage within Council projects due to Covid. Projects are always reviewed and monitored which creates assurance. For the 10-year Capital Strategy, any borrowing will be a key decision, and this will only happen once a project is ready, so there is no borrowing in advance of need. Officers and members are keen to ensure projects are delivered in good time. Work has taken place over the last two to four years to ensure all savings are deliverable. Each budget is set once reflecting on the previous year's spend. Capital receipts are used for one off costs that are transformational to the borough.

Q: Pressure was reduced for SEN transport and emergency accommodation demand. How was this done?

A: During the last two years, work has been done to reduce the need for SEN transport by creating travel training and direct payments to carers for transport. The demand is still there. There is an increase in people with health

care plans and this will continue to increase as better assessments take place. Cabinet reviews proposals for savings. For special educational needs it is beneficial for the Council to bring these services in house.

Q: As pressures continue, will the budget eventually say the Council will only be able to provide statutory services?

A: The Council would not want to see this happen. The budget is sustainable and resilient. If Covid had not happened, the Council would be in a better position. There will be difficult times ahead.

Q: What are the risks relating to climate change policies such as home insulation?

A: The aim is for the Council to be carbon neutral by 2030. Reprofiling of capital expenditure will support this. Energetik is leading the way across the country to meet objectives. The Climate Action Plan needs support and funding from the Government. Work is taking place to improve the Council's fleet vehicles. There is a national pilot taking place to retrofit Council homes although this will cost a substantial amount of money.

Q: Are there savings to be made from working from home arrangements which have occurred during the pandemic to close the budget gap?

A: There is no government funding for Covid past this financial year. The Council is required to produce a balanced budget and is very careful when using its reserves and capital receipts. There is no option not to close the budget gap. The challenge with staff working from home is the potential disconnect from frontline and face to face services. The Council aims to ensure there is a healthy and harmonious culture for staff. The build the change programme will seek to see council buildings used more effectively.

Q: Will the Council lose staff and what consultation takes place with the trade unions regarding this?

A: Impact on staff will aim to be minimal. Redundancies have been stabilised and ongoing agency spend is being reduced. It is expected that there will be a net increase in staff, and there are no plans to cut staff to save the budget. The Leader meets with trade unions every two months to ensure they are engaged in the Council's arrangements. The Council supports bringing services in house where possible as it is better for employment standards and services.

Q: Historically there have been Government funding cuts to local government funding. Could the Council Tax Support Scheme mean that the budget gap is an additional £5m?

A: The Council is proud of its Council Tax Support Scheme. During the pandemic the need for this has increased and will hopefully stabilise, although it is unpredictable what the situation will be once the pandemic ends. The MTFP expects some recovery in 2022/23.

Q: Can an update on funding for integrated care system (ICS) be provided?

A: This falls under the NHS reorganisation and does not directly impact the Council budget. Discussions are taking place on equalising the funding of the



ICS which going forward will happen yearly. The fundamental issue is funding for the NHS and Enfield will fight for funding for Enfield's residents. The underfunding of Enfield is not sustainable.

Q: What is the saving for using LED street lighting?

A: Using LED lighting was a significant change for the borough with over 22,000 lamps being changed in the borough.

Q: What other services are likely to be moved in house?

A: Over the last 18 months, many services have been insourced which has provided greater resilience for the Council. Services are continuously being looked at to see whether they can benefit from being brought in house, and the revenue implications associated with this. The Council is proud of the number of services it has brought in house so far. This year debt recovery services will be insourced which will increase savings in fees and gives the Council greater control about how these happen.

Q: How can traffic and transport lose income when Low Traffic Neighbourhoods (LTNs) bring in income?

A: The pandemic caused parking incomes to plummet. The budgets for grant funding & Transport for London funding has been drip fed to the Council over the last year which has an impact.

Q: Why is it expected that sexual health pressures will increase post pandemic?

A: There are three sexual health services in the borough and an online service. The pandemic has changed the way these services are used and operate. Due to lockdowns and people not being able to attend investigation appointments there will be a hidden level of demand from previous years.

Q: Given the number of residents currently in temporary accommodation, where in the budget is there capacity to accommodate refugee families? Will there be a ringfenced budget?

A: Grant funding is received from the Government for initial resettling for refugees. The Council will continue to accommodate refugees from its own budget as this is the right thing to do. The Council is not accommodating more refugees than it can support.

Q: What are the future plans for social worker apprenticeships past 2023?

A: The Council will be investing in increasing the numbers. By the third year of the scheme there will be funding in the budget for these.

Q: Are the cost of funerals and grave digging expected to increase further?

A: These costs are in line with inflation. Enfield's charges are cheaper than the private sector.

Q: Prior to Covid the Council was going to have £1.2m of debt which would then go into a surplus. Since there were changes within the administration there will be a £2m debt. How was this decided?

A: The Leader became the Leader as she wanted to provide decent homes which will benefit Enfield residents. The housing crisis was a key feature in making the decision. The Cabinet share a collective vision to improve life within the borough.

Q: Are there targeted groups to promote equality at every opportunity?

A: Full equalities assessments are undertaken and considered for all savings and investments.

Q: What are the staff investments in Human Resources?

A: The Council currently has recruitment challenges and the investment will reduce these. On a per person ratio for Council staff HR are significantly under resourced.

Q: What is done to ensure Council owned land is used to the best of its ability?

A: The build the change programme is reviewing buildings to be more efficient which in turn will create better services for residents. Council buildings not being used have “meanwhile uses” such as Meridian Water.

The Chair thanked officers and members for their participation in this discussion and informed everyone that the minutes of this meeting will come to the 10<sup>th</sup> February 2022 business meeting and will then feed into the February Council meeting.

#### **4**

#### **CALL IN: MERIDIAN WATER RESIDENTIAL DELIVERY PROGRAMME**

Due to an administrative error it was agreed this item would be heard at the Overview & Scrutiny Committee on 20<sup>th</sup> January 2022.

#### **5**

#### **DATES OF FUTURE MEETINGS**

It was noted that the next meeting of the Overview & Scrutiny Committee would be the call-in meeting on the 20<sup>th</sup> January 2022.

## **Summary of Budget Risks**

This Appendix sets out the main financial risks the Council faces over the period of the Medium Term Financial Plan. Risk assessment and planning will minimise risk. Risks have been categorised as:

- Corporate
- Service Specific

### **CORPORATE RISKS**

These are risks that may affect all or a number of Council services.

- **Impact of Covid-19**

The Covid-19 pandemic created an unprecedented level of pressure on the Council's budget. There have been impacts on costs, lost income, and reducing funding from both Council Tax and Business Rates. Government funding received to support the impact of Covid-19 has helped, but the legacy of the pandemic remains. A £10m reserve was created from the unspent Covid funding but a large proportion of this is anticipated to be used up in 2022/23.

The longer the Covid-19 pandemic continues to impact on the Council's expenditure and income, the greater the potential financial risk. These risks include: the impact of the general economic downturn on income levels; increasing care needs across Adult Social Care; increased costs of Temporary Accommodation as the eviction ban is lifted; increased need in Children in Care; ongoing loss of income. Also the impact of the change in workstyles brought about by the pandemic is still unclear.

- **Current Economic Climate**

Enfield Council faces a general financial risk if businesses fail in the borough, which has been heightened in the current economy due to the Covid-19 pandemic. This would result in a loss of rental income, which would also be incurred by businesses moving out of Council owned commercial premises, and a loss of business rates. The current economic climate risks losses of other forms of income to the Council and increased difficulty in income collection. There is also an ongoing increase in the number of residents reliant on Council services.

- **Brexit**

The Council set up a Brexit Panel which first met in December 2018 and has continued to meet regularly since then. This group was established to advise the council on managing its response to the UK leaving the European Union. Workstreams have been set up to research the likely impact of Brexit on council services and local residents. Any identified risks are recorded in a risk register with recommendations of mitigating actions made by the Panel to Cabinet. As the impact of Brexit is consolidated over the coming year these risks will continue to be monitored via the Panel.

- **Spending Review 2021 and Changes to Local Government Funding**

As was the case in 2021/22, the settlement for 2022/23 is only a one year settlement so there is considerable uncertainty about funding beyond 2022/23. There are major changes pending within local government finance; the Fair Funding Review is aiming to establish new funding baselines for local authorities, whilst the Business Rates retention scheme is also undergoing significant changes, and this is a substantial income stream for the Council. Proposed changes to the distribution formula for government funding will inevitably lead to winners and losers unless the overall funding pot is increased. The longer term future of Social Care funding is also still unknown, the government have put in place short term grants and given councils the ability to raise ASC Precept on council tax, but uncertainty remains over the longer term financing of this area. All of these developments awaited by local government have been delayed in recent years as the Government has been focused on dealing with other issues such as Brexit and the Covid-19 pandemic.
- **Retention of Business Rates**

The future of Business Rates Retention is uncertain. The Government has been consulting on it and delays are being experienced in taking it forward. In general, increased business rates retention for local authorities transfers the risk from lower yields to local government. There are safety net arrangements, but local authorities will still need to bear a share of any shortfalls. Enfield were part of the pilot London pool for business rates in 2018/19 (100% retention) and again in 2019/20 (75% retention). Pooling continued between London Boroughs in 2020/21 although not in a pilot scheme, but for 2021/22 the pooling arrangement was suspended due to conditions making it unviable. The wider London Business Rate pool is not going ahead for 2022/23 either due to uncertainty over whether participation would be financially beneficial for members. Enfield will however be joining a smaller pool of 8 authorities to pool business rates for 2022/23. This decision was approved by Cabinet on 13 October 2021. Members of the pool are: City of London, Barnet, Brent, Enfield, Hackney, Haringey, Tower Hamlets and Waltham Forest. The impact of the Pool will not be known until Summer 2023 and therefore has not been built into the MTFP for 2022/23.
- **Litigation and Legal Actions**

All Councils face potential litigation cases and the size and range of services provided by Enfield make this a risk that should not be ignored. There are no single specific legal items to be reported but it is recommended that the Council includes some assessment for any uninsured litigation when assessing the adequacy of balances.
- **Demographic and Other Changes in the Borough**

One of the main risks to the Council's budget relates to the uncertainties surrounding demographic change. The birth rate has increased and residents are living longer, with greater levels of disability, and have greater expectations of independence, care and achievement. Assumptions have

been made in the budget about the likely increases in demand for services, particularly in respect of social services clients (both adults and children).

- **New Savings included in the 2022/23 Budget**

New savings and additional income totalling £8.696m have been identified for 2022/23. Although the savings have been scrutinised and the proposals have been assessed as viable and realistic, there is still an element of risk involved in their achievement.

The risks in relation to the achievement of the savings have been taken into account in setting the level of contingencies and general balances. Monitoring the achievement of these savings will, as in previous years, form an integral part of the 2022/23 revenue monitoring process. If required, appropriate action will be taken to ensure that they are delivered, if not the first call will be a review of other savings measures to compensate for any shortfall, failing this reserves and balances will be considered until the savings levels are fully implemented.

- **Changes in External Factors such as Interest Rates**

Interest rates are outside the Council's control and therefore represent a continuing area of significant risk. An Interest Rate Equalisation Reserve has been in place for several years to reduce the effect of fluctuations in interest rates and this reserve will be used in a planned way to support the MTFP. Interest rates will continue to be closely monitored and planning assumptions will be updated as required. Although the low interest rate environment especially in short term rates gives a reduced return on investment it also does allow the Council to borrow at historically low rates which has resulted in savings in interest costs over the past three years. The Council is, however, aware of the risk that interest rates may start to rise and is taking advantage of opportunities to fix into longer term low interest loans.

- **Inflation and other Cost Increases**

Staff pay represents a significant proportion of the Council's expenditure. Consequently, variations in pay levels represent a significant risk. The pay award for 2021/22 is still to be agreed with negotiations ongoing between the Unions and the Government. An estimated cost of £1m was included within the MTFP for this in 2021/22. For 2022/23 and the remaining 4 years of the MTFP, further annual amounts of approximately £2.5m (representing a 2% increase in each year). It should also be noted that the Council works in a range of labour markets, and supply and demand in London is pushing up costs in certain sectors. The mandatory living wage introduced from April 2016 has also put pressure on costs to the Council from external suppliers. In addition, in order to make savings, departments have been required to contain inflationary pressures in most areas of the Council's spending. Once again in 2022/23 departments have been largely asked to contain price inflation. This could be a financial risk, and the revenue monitoring process for 2022/23 will be important in the early identification of any potential cost pressures.

- **Increased Costs of Waste Disposal**  
 The MTFP reflects the changes in the North London Waste Authority (NLWA) levy to cover the estimated cost of the North London Heat and Power Project (NLHPP). This project will build a new Energy Recovery Facility in Edmonton, replacing the existing Energy from Waste plant at the EcoPark that has served North London for around 50 years but is coming to the end of its operational life. The estimated cost of building this new facility will significantly increase the Council's NLWA levy requirement and, as with all major construction projects, comes with significant risks. Whilst the provision over the 5 years of the MTFP aims to meet these increased costs, as with all major projects there is a risk that estimated costs could rise further in the future.
- **Income, including Fees and Charges**  
 The budget includes a number of assumptions about income levels. Although all income assumptions have been validated using the most up to date information available, there is inevitably an element of risk in the current economic climate that they might not all be achieved.
- **Future Revaluations of the Pension Fund**  
 The Actuarial Review in 2019 found that the funding level of the pension fund had improved since the last valuation which allowed a drop in the employers' contribution rate in 2020/21 from 24.8% to 20.2%. The 20.2% contribution rate will continue in 2022/23. The Pension Board will continue to closely monitor the position on the fund as this may affect the future contributions required from the Council.
- **VAT Exemption Limit**  
 As a Section 33 Body, the Council is allowed to recover VAT on expenditure related to its exempt supplies & services, **provided** this VAT amount does not exceed 5% of total annual VAT expenditure. This is known as the 'Partial Exemption Threshold'. Theoretically if the Council breached this threshold it would be unable to recover VAT on any of its expenditure, but in reality there is little risk of this happening.
- **Bellwin Scheme**  
 The Government's Bellwin Scheme provides emergency financial assistance to local authorities. The scheme may be activated where councils incur expenditure on an emergency or disaster to

  - safeguard life or property, or
  - to prevent suffering or severe inconvenience, in their area or among its inhabitants.

There is no automatic entitlement to financial assistance: Ministers are empowered by Section 155 of the Local Government and Housing Act 1989 to decide whether or not to activate a scheme after considering the circumstances of each individual case.
- **Welfare Benefits and a Challenging Housing Market**  
 The Government's welfare reforms that made changes to the benefit system have continued to impact on the Council's budgets as Housing costs paid through Housing Benefit have continued to reduce and are replaced by

Universal Credit (UC) causing challenges with rent collection. The yearly additional funding received for UC burdens continues to be less than the reduction in Housing Benefit Admin Subsidy, so overall funding is reducing. There is also additional work generated dealing with UC with approximately 14,500 households in Enfield now receiving it through natural migration following a relevant change. The rate at which natural migration has occurred has accelerated due to Covid-19 impacts. Managed migration to UC is now due to be completed by March 2025, where all working age claimants would have been transferred from legacy benefits to UC, leaving Housing costs for those in Temporary Accommodation and Supported Accommodation still being paid by Housing Benefit until the Government have a plan to transfer these over to UC.

As a result of more households receiving Universal Credit, it's becoming increasingly difficult to know if rents have increased (as this is reported to the DWP) and if shortfalls in Housing costs are occurring until a housing crisis comes to light or a Discretionary Housing Payment to cover the shortfall is received. Those on UC impacted by the benefit cap are not known to the Council, and the DWP will not share this information. Enfield has one of the highest number of households affected by the benefit cap. Not knowing the details held by DWP to proactively help reduce rent arrears will lead to more homelessness.

### **SERVICE SPECIFIC RISKS**

Finance staff, working with staff in Departments, have assessed the risks associated with individual budgets. The most significant risks within departmental budgets are set out below:

#### **Schools and Children & Families Services**

- **Demand Led Services**

Most areas within the Department's services are statutory, and demand led, this means the service must be provided if the client meets the relevant criteria. Examples include directly supporting children with special education needs and disabilities, purchasing care packages for looked after children and paying Special Guardianship Order allowances. These budgets are at risk from changes as the numbers of children requiring services grow.

The number of safeguarding referrals to children's social care has been rising which has led to more children on child protection plans and increasing numbers of children coming into care. Children's Social Care budgets have been prepared based on known levels of activity, demographic forecasts and historical trends. However, these factors, plus changes in welfare benefits, migration and population changes will continue to pose a risk because they cannot be fully quantified at this stage.

As the Covid-19 pandemic recedes demand may continue which might pose a significant risk to the budget.

The current high level of CPI and the uncertainty around how high the rates might go poses budget risks with regards to procurement cost.

The implementation of the Liberty Protect Safeguards legislation has been delayed until Autumn 2022. The Code of practice is not yet available, and it is unclear whether the Government will provide additional funding to support the implementation.

National reviews of children's social care services and special educational needs as well as regulatory and/or legislative changes may result in additional duties and responsibilities that may also impact adversely on the budget if not fully funded.

Whilst additional resources have been included in the budget reflecting forecast demand, the following areas have experienced pressures this year, that may continue in 2022/23.

- **Looked After Children**

The Covid-19 pandemic and restrictions placed on the public has created increased pressure and tensions within home environments with increased domestic abuse, alcohol/substance misuse and family breakdowns. It is anticipated that this situation will not settle for some time and will likely lead to an increased number of children becoming looked after.

Indeed, there has been an increase in the number of children being received into care over the last few years. Whilst all measures have been taken to control the costs of placements, this is not always possible due to the challenging nature and needs of the individuals which require very high-cost specialist placements.

Increased complexity of children coming into care, including high levels of self-harming, substance abuse and challenging behaviours could result in further cost pressures, coming from the need for specialist residential placements or high-cost support packages to keep children safe at home.

In addition, the Covid-19 pandemic has led to an unprecedented situation whereby a high level of care proceedings have not been able to conclude within the required timescales. The impact of this has been that children have continued to be looked after by the local authority longer than needed. There has been a need for expert assessments to be updated, additional pressures placed on the contact centre for supervised contacts to continue between children, their birth parents and siblings. This has increased caseloads, requiring additional social workers and in turn, interim agency social workers have had to be recruited to support continued service delivery.

- **External Care Purchasing**

There has been an increase in looked after children with complex needs and challenging behaviours. This has led to a considerably higher cost of residential placements, with increased support often requiring 2:1 or 3:1 'round the clock' staffing.



The residential care market is facing an extraordinary set of cost pressures and staffing sufficiency issues. Ever since the pandemic, it has been increasingly difficult to recruit new staff in the residential homes and even harder to retain experienced staff. As such, the providers have had to invest heavily in recruitment and staff wages in order to meet the needs of the children in the residential homes to continue to deliver a high standard of care. This, combined with above high inflation rate and increase in National Living Wage, might result in steep cost increase for local authorities.

The introduction of mandatory national standards, and an Ofsted-led registration and inspection regime for providers of supported accommodation for looked after children and care leavers aged 16 & 17 from Autumn 2023 might begin to impact the prices in 2022-23 and significantly put pressure in 2023-24 and beyond.

- **In-house Fostering**

As there has been an increase in the number of children being received into care over the last few years, the demand for foster placements has increased. This has resulted in more fostering allowances and other costs relating to maintaining a foster placement. The rise in Family and Friends placements causes an extra pressure as each placement is supported with an allowance and other costs relating to setting up such a placement. In addition, Enfield has had to consider enhanced payments for foster carers who are caring for children and young people with significantly high needs. These include complex medical needs, disabled children and children with severe behavioural challenges.

Enfield aims to support in-house foster carers as much as possible as the alternatives are far more costly, i.e. independent fostering agency carers or residential placements. Furthermore, there is an increase in older children needing placements and they usually have more challenging behaviours than younger children do and thus require additional support being provided to the carers such as respite care.

The delay in Special Guardianship cases being concluded in the courts has had an impact on the fostering allowances converting to more cost-effective Special Guardianship allowances. As a result of this, allowances within the service remain high and with the continuing demand for fostering placements, there is no prospect of this changing in the next financial year.

- **Unaccompanied Asylum Seeking Children**

Many children present as unaccompanied asylum-seeking children (UASCs) and the local authority supports them as looked after children using funds from the Home Office to cover the costs. When these young people turn 18, they remain eligible for support as care leavers until their immigration status is finalised and their rights to appeal exhausted. If the Home Office decision on their initial asylum claim is negative (they are not granted asylum and therefore leave to remain), the Home Office funding to the local authority ceases at the point the initial decision is made. This adds significant financial pressures as appeal processes can be lengthy and go beyond the young person's 21st birthday

International restrictions put in place as a result of COVID-19, especially around travelling across countries, had an impact in the number of UASC referrals (either direct requests or from external agencies) received by Enfield. At the end of March 2020, Enfield was supporting a total of 65 UASC. Since then we have seen a significant decrease in Enfield's UASCs population. However, as restrictions are being eased, it is expected an increase on the number of referrals and requests of support of UASCs. This is likely to exceed the pre-pandemic level in due course.

- **Leaving Care**

Changes in Legislation (Children's & Social Work Act 2017) relating to the duties of support that Local Authorities have towards their Care Leaver have resulted in additional budget pressures arising as local authorities are required to support children who were looked after up to their 25th birthday if needs are presented. In consequence, we have seen an increase in the number of Care Leavers over the age of 21 approaching the Leaving Care Service for support during the last year. We believe this is a trend that will continue in place.

Another aspect of this change in legislation has been the right of individual young people to choose 'staying put' with their existing carers after turning 18 years old instead moving into their own independent accommodation. The uptake of "staying put placements" has also been on the rise. While this translates into better support for Care Leavers this is also more expensive to the Local Authority as well as it reduces the number of carers available to support Look After Children.

In general terms, the provision of accommodation support remains the main pressing point for the Leaving Care budget. This is currently being mitigated by the expectation for all Care Leavers who are 18 or over, entitled to public funds and living in a placement provided by the service, to contribute towards their rent via a benefit claim or employment. However, as COVID restrictions have been lifted, the Department of Work and Pensions (DWP) has moved from the more flexible approach that was in place during the pandemic to support young people's applications for benefits. This is resulting in delays in the referral and process of these applications by the DWP as well as a rise in sanctions. The Local Authority remains responsible to cover the young person's income and full rent costs until benefits are awarded or reinstated.

- **Special Guardianship Orders**

The number of Special Guardianship Orders (SGO's) have been growing at a rapid pace over the last 5 years and this trend is expected to continue. SGO's offer children and young people permanency without them becoming looked after. They are cared for by friends or family. This is often within the community that they know which is far preferable to them being looked after by the local authority. The significant increase in SGO's has directly contributed to maintaining the relatively low number of looked after children in Enfield in comparison to statistical neighbours and national numbers.

The Covid-19 pandemic has led to an unprecedented situation whereby a high level of cases in the courts with plans of Special Guardianship have not been

able to conclude within timescales. As a result of this, SG addendums have been requested by the court in some cases which has placed additional financial pressure on the budget.

- **Parenting Capacity Assessments**

Due to the delay in the court arena as a result of Covid-19, it has been necessary to undertake addendums to many PCAs due to the time lapse from undertaking the initial assessment to when the case is finally heard in court. This placed additional pressure on the team and has necessitated some PCAs to be outsourced externally due to capacity issues within the PCA team.

- **Contact Centre**

The additional pressure on the Edmonton Contact Centre due to delays in the court arena with concluding cases has meant contacts have been extended beyond the final agreed contact arrangements. This has created capacity issues and lack of space in the Centre in which to take on additional contacts requested. As a result of this, it has been necessary to outsource some of the contacts pending conclusion of court cases and thus alleviating the pressure from in-house resources.

- **Joint Service for Disabled Children**

The demographic projections predict a significant increase in children with Special Educational Needs and Disabilities (SEND) in the borough. There is an increasing demand for short breaks and family support, both in terms of the number of families, the level of support required, and the expertise of support staff needed to meet the complex needs of children and young people.

During the pandemic the service has been required to respond with additional support to families, given the considerable pressures they have faced. This includes:

- supporting families where children are clinically extremely vulnerable and unable to attend school or group activities due to risk of infection;
- where children and/or parents have been required to self-isolate on numerous occasions;
- where parents have tested positive for Covid and need time to recover;
- where the lack of routine and structure has resulted in the child/young person displaying increased behaviours of concern.

It is anticipated that this demand will increase throughout 2022-23. In addition, the service will need to meet the additional costs of incremental direct payment rate increases. This investment would be required to ensure there is a robust early help offer to disabled children and their families, to prevent family breakdown and the need for costly placements.

- **Staffing**

The Department's salary budgets include a vacancy factor, which recognises the potential cost savings as a result of staff turnover. This can be difficult to achieve in certain areas where it is necessary to maintain higher staffing levels in order to

deliver safe essential services, although some vacancy factors have been removed within some of the social work teams to ease this ongoing pressure. In addition, the area faces significant challenges in recruitment and retention of permanent social workers. The use of agency staff puts further pressure on the budgets. The continuing high number of referrals to the service has resulted in an increased pressure on staffing budgets and additional resources have been allocated to Children's services to address these pressures.

In view of the national challenge with recruitment of social workers locally, Enfield Children and Family Services has had to consider recruitment of overseas qualified social workers, which is being progressed. These social workers will require a higher level of support to settle and adapt to the UK social work legislation and practice model. Whilst these social workers are being supported during their induction period of 4 to 6 weeks, there will be a need for agency social workers to cover. This will add to the current financial pressures, however on balance there is anticipated to be a medium to long-term benefit.

### **Schools Budget - Dedicated Schools Grant (DSG)**

- **School places**

The provision of school places is continually under review. A primary expansion programme, funded from the Council's Capital Programme, was delivered between 2008 and 2020 to create additional provision for an increasing primary population. These cohorts are now moving through to the secondary sector but, due to new academy provision, there has not been the need to expand any maintained secondary schools. The October 2021 census has indicated a reduction in pupil numbers of just under 1000, mostly in the primary sector. Reasons for this reduction are thought to include Brexit and Covid which has seen families moving out of Enfield. We expect to have sufficient school capacity to place all pupils for 2022/23 and future years based on current projections. The risk resulting from this reduction in numbers is that our Dedicated Schools Grant Allocation, based on pupil numbers, is reduced whilst levels of eligibility for other deprivation factors are increasing which puts pressure on formula allocations. There is also additional risk for schools which are no longer full to capacity, as their costs may not reduce in line with their reduction in funding which could result in an increase in schools in deficit.

- **Special Educational Needs (SEN)**

Even though we have seen a reduction in the overall school population, the number of high needs learners continues to increase and short and long-term provision for places is being assessed on an ongoing basis. There is a risk that this may lead to unfunded increased costs to the school's budget, as under current funding arrangements capital and revenue grant funding does not fully cover the costs of the additional places needed for children with Education, Health and Care Plans. There has been a significant increase in the number of pupils with SEN, particularly those on the autistic spectrum and with complex behavioural issues. These pupils are often placed in expensive, specialist independent provision whilst the authority continues to work towards the development of more in house provision. With effect from 2018/19, High Needs DSG funding has been allocated on a formulaic rather than historic basis and for 2022/23 the authority has received a significant increase in high needs funding,

£7.5m. It is hoped that this additional funding will reduce pressure on the overall budget position and support the authority in moving towards a balanced in year budget position.

- **National Fair Funding Formula**

The Government has confirmed that they are implementing a National Funding Formula (NFF) and a 'soft' NFF has been implemented for 2022/23. The intention is still to move to a hard NFF but the date for this has not been confirmed. For 2022/23, the funding provided to local authorities has been calculated using the NFF, but authorities retain some local flexibility regarding the distribution of these funds. Additional funding was provided over a 3 year period to support this transition, including £7.1b nationally for 2022/23. For 2022/23 the DfE have also announced a Supplementary Schools Grant to support schools with cost pressures and Enfield has received an indicative allocation of £8.2m. This funding, as well as an average 2.8% per pupil DSG increase, should ensure that most schools see an increase in their per pupil funding, but this varies significantly between schools. Cost pressures, particularly in terms of pay award/overheads and energy bills, continue to increase which is an issue for all schools but particularly those who will receive less funding under the NFF which could result in an increased number of schools being unable to set a balanced budget.

### **Adult Social Care**

- **Social Care Demand**

Adult social care funding has been under pressure for a number of years and was identified as the top long-term pressure for councils in a Local Government Finance Survey carried out in 2020. There are a number of factors driving these financial pressures, including, increasing demand for care, reductions in overall funding for local government, increases in care costs and the coronavirus outbreak.

The Office for National Statistics (ONS) states, whilst the overall UK adult population grew by 7% between 2009 and 2019, the number aged 85 or over rose by 23% in the same period. Enfield's older Adult population (over 65s) is increasing at the rate of over 2% a year, however for those aged 85 and above, the rate of increase is predicted by the ONS to be over 7.8% over the next four years. The over 85s have some of the most complex and expensive social care packages.

Care purchasing budgets have been prepared based on known levels of activity plus those that might reasonably be foreseen as unavoidable, based on demographic forecasts and historical trends. There remains, however, the possibility that demand will exceed these assumptions. Improved healthcare means that more adults with disabilities are surviving into adulthood and into old age. As older people are living longer this has associated with it longer term health issues. This is driving an increased demand for services and the ability to offer appropriate and sustainable levels of support to an increasing number of people and delivering savings in 2022/23 is not without risk. There has been for some years a sustained growth in the number of adults living with a learning disability. This is forecast to continue, in particular with larger numbers of younger adults with multiple and complex needs.

- **Covid-19**

The impact of Covid-19 will continue into 2022/23 and possibly many more years to come. The main risks will be controlling the spread of infection, supporting vaccination, supporting the workforce, carers and social workers, safe discharge from the NHS to social care settings and responding to individual needs from providers of care such as advice and PPE.

At present the NHS are looking after and paying for approximately 100 clients in the community. When funding from the NHS ceases, they will become the responsibility of the Council. The cost of these clients is not presently known. Each client will be formally assessed in accordance with the Care Act. This could cause a substantial pressure in 2022/23 and beyond.

The longer-term impact of Covid-19 is not yet known. Delays in operations such as knee and hips will lead to increased costs for adult social care in the long term. The impact and costs of long Covid and longer-term Mental Health and increased care in Learning Disabilities is still to be determined.

- **Contractual Price**

The Government increased the National Living Wage for individuals aged 23 and over by 6.6% from £8.91 to £9.50 with effect from 1st April 2022. As the majority of care costs are for labour, this will have a significant impact on providers of social care. Inflation has also become a more significant factor in cost pressures this year. The average rate of inflation (consumer price index over the 12 month period to November 2021) has increased to 4.6%. These services are provided to local people with eligible needs and are delivered by the independent and voluntary sectors. In negotiating contracts with these providers, the Council seeks to strike a fair balance between a meaningful recognition of providers' costs, affordability to local taxpayers and quality of services. The Council also needs to be mindful of those areas of service provision where there is a shortage or risk of insufficient capacity to meet demand. These are factors which can push prices up, so working with the market and with other authorities to increase capacity which achieves value for money remains a priority.

The procurement and commissioning service is also working with providers of services to understand price structures and how the cost of services provided is broken down. Retaining skilled staff, payment for travel time, pension scheme requirements, paying a living wage and investing in new technologies as well as cost of living pressures are all factors which can push prices up. An analysis will be completed for other types of provision in order to achieve best value and deliver our duty around market sustainability as defined within the Care Act 2014. Social Care is a labour intensive service, with direct employee costs often equating to 70-80% of overall service costs, further national increases in the living wage will inevitably result in further price pressures in coming years.

- **Provider Failure**

There is a risk that provider failures may occur. The Council has a duty under the Care Act to be a provider of last resort, however there is a possibility of interruptions to care and support services with additional cost implications should

a business fail. The Council's priority is to work with all registered care providers in the borough, to avoid the risk of business failure and to minimise the disruption and impact for service users of any such failure. The Council will focus its activity on those providers where there is assessed to be greater risk of business failure to ensure a targeted approach and efficient use of resources.

The Adult Social Care service will continue to be a provider of last resort for failed providers and there will be cost implications if this becomes necessary.

- **Pressures on the Local NHS**

Sustained increases in demand upon local NHS services due to demographics and Covid-19, may lead to both additional demand for social care and actions to contain NHS overspends that pose a risk of costs being transferred, directly or indirectly to social care. This will continue to be kept under close review.

- **Fees & Charges paid by service users**

Given the significant income assumptions in the budget, there is a risk that they might not be achieved in full. This is especially the case in the current economic climate with Covid-19, where vulnerable residents may be making difficult choices between funding their basic living requirements and paying charges.

### Public Health

It was announced on 18 August 2020 that PHE (Public Health England) would be abolished, and its functions divided, with the new 'National Institute for Health Protection' taking over the health protection agenda. This new organisation will be an amalgamation of parts of PHE, NHS Test and Trace, and the recently established Joint Biosecurity Centre.

The Government has established a UK Health security agency and the Office for Health and improvement and disparities. Currently there is no additional expectation of Public Health Teams in Local Authorities.

The Public Health Grant in 2021/22 is £17.531m. The exact amount of grant in 2022/23 and the responsibility of services to be provided under the grant is still to be confirmed by the Government.

The Council has NHS contracts with North Middlesex Hospital and Barnet, Enfield and Haringey (BEH) Mental Health Trust, for 0-19s, Substance Misuse and Sexual Health, totalling a sum of £9m. These mainly pay for NHS staff.

The NHS Pay Review Body (NHSPRB) during the first quarter of 2021, recommend a pay increase for NHS clinical staff. Which was actioned. Also, as part of the NHS introduced Agenda for Change (AfC) most NHS staff pay would be harmonised for pay scales and career progression. The period of this was from 1 April 2019 to 31 March 2023. If the grant is not increased to take account of these changes then there could be a pressure of up to £500k. The current contract with NMUH expires on 31st March 2023 and the Council is seeking to arrange to recommission this service with the same provider using a Section 75 agreement. Specifications and costings for this are currently being

worked up and will be taken to cabinet in the early summer of 2022 for consideration.

The longer impact of Covid-19 on Public Health services is unknown; the increase in need for mental wellbeing support and increase in incidences of domestic abuse suggest an increased demand for substance misuse services.

There is a risk of increased demand once the pandemic has passed and as substance misuse services move towards recovery. Providers are seeing patients with increasing complexities of physical and mental health coupled with substance misuse issues. Furthermore, the cost of providing Opiate Substitute Therapy (OST) has also increased for both methadone and buprenorphine, with Providers of substance misuse services reporting a 700% increase in buprenorphine costs. This will have a significant impact on the cost of providing OST locally if we are to maintain choice.

Since the pandemic was declared there has been a reduction in demand for sexual health services due to either NHS staff redeployment or changes in population behaviour as a result of the restrictions, however London has a significantly higher population than other parts of the country of key risk groups for sexually transmitted infections (STIs) and HIV. Local authorities are required by law to provide 'open access' sexual health services for everyone present in their area. In practice this means that people can access services anywhere, providers then bill the local authority of residence. There has been a high and rising demand which was evident before the pandemic for sexual health services which takes up 30% of the public health budget. The clinics at Silverpoint and Enfield Town are designed to reduce the number of out of borough treatments and hence help to control costs. The nature of this risk may lead to additional activity and cost pressures.

### **Place Department**

- **Temporary Accommodation (TA)**

The primary driver of the TA budget is the number of households in temporary accommodation which peaked in August 2020 at 3,600. There are currently 3,193 households in temporary accommodation and the aim is to reduce this to 2,900 by year end. Moving 300 households out of temporary accommodation in the space of two months is challenging. Measures have been introduced to increase the supply of privately rented accommodation to facilitate this reduction.

There are continuing pressures on our prevention service with high numbers of people being evicted following the lifting of the ban on evictions. Despite this the number of households entering TA remains low, however this is dependent on a continuing supply of suitable privately rented properties.

- **Special Educational Needs (SEN) Transport)**

SEN Transport costs continue to rise driven by a large increase in passenger numbers (1,188 as at the end of December 2021, 1,067 as at the end of December 2021 and 970 as at the end of December 2019), up by about 11% year on year). It is anticipated that these numbers will continue to rise year on



year, with the distinct possibility that next December (2022) numbers will exceed 1,292 per day, if we are to follow trends and data about pupil numbers analysed from 2016 onwards. Additionally, more provision is being requested for children with complex needs. Whilst we are mitigating the costs as best as possible with new initiatives between transport, SEN and the brokerage team, many new provisions are for the more costly options of out of borough transport requirements due to in borough education places being at capacity.

- **Commercial Property Portfolio**

The Council's commercial property portfolio is expected to generate gross rental income in excess of £10.7m in 2022/23. The economic uncertainty, together with current regeneration initiatives and level of disposals continues to impact adversely on income streams. A number of rent reviews and lease renewals will seek to mitigate the downturn. In addition, major income producing regeneration schemes will in the longer term increase rental growth.

The effects of the pandemic will impact on the income stream with potential tenant defaults from businesses not surviving, resulting in an increase in the number of void assets, and those that do survive seeking to defer rent payments over a longer period, by way of repayment plans to help them survive.

- **Empty Property Compulsory Purchase Order (CPO) programme**

The Council is liable to make 'Basic Loss payments'. Basic Loss Payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. There are also other Heads of Claim under the Statutory Compensation Code in addition to Home loss payments which also need to be considered/factored in, on a case by case basis.

- **Security of Council Premises**

Due to the heightened risk of the Council's vacant and open spaces being illegally occupied, there are potential additional costs on security to prevent illegal occupation of Council land.

- **Meridian Water**

In July 2018 Cabinet took the decision to place the Council as the master developer for Meridian Water and for the Council to lead the project on a phase by phase basis. Since then the Council has appointed Vistry to deliver the first 900 homes which start on site later this year, delivered the new Meridian Water Station, won £170m of government funding, submitted a planning application for 2,300 homes and opened the Drumsheds music venue, the Drive in Cinema and most recently the Meridian Water Studios. The Council are committed to negotiating the delivery of, as a minimum, 10,000 homes and thousands of new jobs over the next 20 plus years. Meridian Water is a significant financial undertaking for the Council, there are therefore a number of associated financial risks which are managed within the Meridian Water financial model and monitored on a regular basis.

- **Development Management**

Economic downturn or uncertainty could impact on income from planning fees, pre-app fees, Planning Performance Agreement fees and Building Control fees; continued difficulties recruiting permanent staff will require continued reliance on agency staff with associated budget pressures and costs associated with appeals, hearings, public inquiries over-and-above what would normally be expected.

- **Section 106/CIL receipts**

Economic downturn or uncertainty could impact on income from CIL/S106, especially in relation to the collection of administration fees. Changes proposed to the CIL/S106 collection system by the Government through the Planning White Paper could result in financial risks associated with provision of infrastructure being transferred to the Council.

## **Resources Department**

- **Income**

There are significant income expectations across traded services. There will be a risk that these are not achieved as planned due to events outside the services control. The most significant trading services with income expectations are the Schools Catering, Music and Swimming Service. The on-going pandemic will have an adverse impact on these services. Additional risks to income could also arise from the impact of the pandemic on the council's ability to enforce against its debts and generate income from libraries.

- **Digital Services**

There are savings expectations from application rationalisation, but these have yet to be concluded and therefore remain a risk for 2022/23. There is a risk that the annual maintenance/licence costs associated with the digital capital investment programme (DCIP) and other programmes continue to be a financial pressure should the efficiencies anticipated to be delivered not be realisable. This will be magnified where there is dual running of applications and annual licence costs not included in the budget. There is also a risk of increased annual costs of new and existing contracts through market factors such as inflation, supply chain delays and competing demand from other organisations.

## **Earmarked Reserves Summary**

This Appendix explains the purpose of the Council's main earmarked reserves. The reserves table also shows planned movements in the balances over the period of the Medium Term Financial Plan. Comments regarding the adequacy of the reserves held are set out below while Appendix 7b summarises forecast use and commitment of the reserves.

<b>MTFP Smoothing and Capital Financing Reserves</b>	
Risk Reserve	Set aside as a contingency sum in order to provide financial funding over the period of the Medium Term Financial Plan for potential pressures.
Covid-19 Reserve	Reserve set up to fund costs relating to the Covid-19 pandemic.
Balance Sheet Management	A contingency amount set aside to cover any issues arising within the Council's balance sheet.
Collection Fund Equalisation Reserve	This reserve was created in 2017/18 primarily in order to smooth business rates receipts during the transition to the new funding regime. Additional business rates growth income received via the London Pilot Pool will be initially held in the reserve and allocated to the general fund in the following year in accordance with budget decisions.
Housing Benefits Smoothing Reserve	This reserve is to mitigate against any adjustments required which might arise from the audit of the Housing Benefit Subsidy claim. The agreed policy is to retain the balance on this reserve at 1% of the HB claim.
Adult Social Care Smoothing Reserve	As a result of Covid 19 some clients that were cared and paid for by the NHS, became the Council's responsibility on 1 April 2021. There are also a number of clients whose residential care placements were delayed due to Covid as well as cancellations of routine operations such as hip and knee replacements therefore clients will require more hours of support with an increase in costs. Service underspends were taken into reserve to meet these higher expected future costs.
North London Waste Authority Reserve	Funding set aside to cover potential future costs of the NLWA contract arising from the building of the new waste treatment facility.
Salix Fund Reserve	This reserve was set up to enable the savings arising from the implementation of Salix projects to be recycled on further energy saving projects in the future.
Minimum Revenue Provision Equalisation Reserve	Following a change in MRP policy in 2017/18 this reserve was created to smooth annual MRP requirements.
Interest Equalisation Reserve	This reserve is intended to address increases in interest rates. The global economic turbulence has had significant effects on the UK economy, of which the reduction in interest rates is one of the most significant. This reserve is designed to provide some cushioning against further fluctuations.
<b>Service Specific Reserves</b>	
Local Election Reserve	Council elections are held every four years. To smooth out the cost, a contribution is made into the reserve each year so that sufficient funding is available every fourth year to fund the local elections.
Sustainable Service Development Programme	Funding set aside for Sustainability projects.

## Appendix 7a

Invest to Save Reserve	Set aside to fund projects and initiatives which will deliver long term cost reduction or increase income for the Council to help balance the budget.
Redundancy and Early Retirement Reserve	This reserve refers to funding set aside to meet the one-off costs associated with service restructuring to achieve efficiency savings.
Crime & Disorder Fund	The reserve was originally set up with contributions from various groups within the Council to support crime and disorder activities not funded by core budget. The balance will be utilised to assist with the launch of the Serious Youth Violence public health approach strategy.
Deposit Bond Guarantee scheme for private landlords	This amount represents a bond deposit scheme for rent. Instead of paying rent deposits to landlords on behalf of homeless clients; the landlords are issued with a bond to guarantee that the deposit will be paid if the tenants breach their tenancy conditions.
New Homes Bonus Projects	Authorities that deliver new homes are awarded a New Homes Bonus. The Council is fully committed to the delivery of more homes in the borough and continues to progress a number of major housing renewal schemes including the Alma and Ladderswood Estates.
Parking Development Fund (PPRA)	This reserve was originally created when surpluses were made from the Parking Places Reserve Account (PPRA). The balance represents sums set aside for expenditure on future parking projects as permitted by legislation.
Building Control Appropriation Account	The balance represents net surpluses or deficits on Building Control non statutory services, where these are treated in accordance with the Building (Local Authority Charges) Regulations 2010. Income generated from fee earning works should cover the costs of delivering the service. Where surpluses or deficits occur, the council needs to consider the use of earmarked reserves to demonstrate 'taking one financial year with another' that the charges levied for carrying out building regulations chargeable service is equal, as far as practical, to the actual costs.
MHCLG Rogue Landlord Grant	Funding was award by MHCLG to support projects which take targeted action against criminal landlords, support good landlords in fulfilling their responsibilities and empower tenants to make good use of their rights. The balance held is earmarked for such projects in future.
Property Projects	This reserve fund was generated from unspent dowry relating to the perpetual upkeep of Mossops Park, including the Mossop Creek and Delta respectively.
Street Lighting PFI Equalisation Reserve	These balances will equalise the funding available for the PFI Street Lighting project over the whole life. Holding an earmarked reserve for this purpose is considered prudent and good practice.
Planning & Regeneration Reserve	This reserve is used for contributions towards and funding for the Council's regeneration agenda.
Welfare Reforms & Hardship Fund	The changes in the benefit regime increase the risk of residents being unable to pay council tax bills and additional costs relating to the new benefit administration and regulations. This reserve will be available to meet these potential pressures. In recognition of the hardship faced by working age households affected by the changes to Council Tax support, the Council established a Hardship Fund in 2013/14. The balance of this fund will be continuously rolled forward for use in future years.

## Appendix 7a

Pooled Budgets Earmarked Reserve	The purpose of this reserve is to document the opening and closing stock in the community equipment service.
Development Transformation Earmarked Reserve	Fund held for staff training and development schemes
NEXUS	The NEXUS Project aims to tackle Youth Violence. £500k was provided in the MTFP in both 2019/20 & 2020/21. This balance represents unspent funding from those original allocations which is being used to continue this important work. Delays in delivering the project's aims were experienced due to the pandemic.
<b>Property Reserves</b>	
Repair & Maintenance of Council buildings	The revenue budget includes an annual contribution to the R & M fund. The fund supports day-to-day repairs, responsive maintenance, and service contracts in respect of Council buildings. With an ageing portfolio of buildings, the risk of expensive repairs and maintenance is increasing.
Repairs Fund for private sector housing leased to Council	This funding is set aside to cover the cost of repairs to PSL properties when the leases come to an end and the properties are handed back to their owners. It is "routine" business, with a low risk, and this reserve acts as a buffer to support the repairs work.
Montagu Dry Lake Maintenance Fund	This funding is set aside to cover future maintenance costs of a flood storage facility (dry lake).
<b>Other Grant Reserves</b>	
Section 106 Receipts	S106 agreements are issued on development proposals and require developers to make contributions to support infrastructure. These are similar to CIL arrangements which are an update on S106.
Grant Reserve	These are a collection of smaller earmarked reserves with very specific grant restrictions which limit their use.
CIL Reserve	The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area. It is an important tool for local authorities to use to help them deliver the infrastructure needed to support the new development. In accounting terms, it is a contribution, earmarked similar to grants. CIL is used to help fund the Capital Programme.
Public Health	From April 2013, local authorities took on responsibility from the NHS, for improving the health and well-being of their local population and reducing health inequalities. The Authority was awarded ring-fenced grant in 2013/14 with specific grant conditions including the carry forward of underspends to future years.
EU Exit Grant	Funding was received from Government for costs incurred in making arrangements for BREXIT.
Performance Reward Grant Schemes	This grant is used by Enfield Strategic Partnerships to fund Local Area Agreement approved schemes. This reserve is used to fund costs associated with the Parent engagement panel and facilitate phased reductions in contributions to community and voluntary groups.
Troubled Families Grant	The Council managed to achieve the maximum Payment by Results grant available and the reserve has helped to fund the extension of the programme as the funding from MHCLG in 2020/21 was not enough to cover the cost of the team. The remaining balance on the reserve is planned to be used when the grant funding ends to pay for resources within Early

## Appendix 7a

	Help to continue for another year or until the pressure is potentially managed through the MTFP process.
Proceeds of Crime Act (POCA) Grant	This funding enables proceedings to be brought against those suspected of criminal activity e.g. by confiscation of assets.
Maintenance Deposits	The balance represents payments to the Council from external sources for specific maintenance purposes. These sums are used as and when required for the following: Enfield Island Bridge; Broomfield Lane railway bridge; Innova Park Access Bridge; Fairview Homes soak way on public highway at Albany School; Eastern Electricity shrubbery screening Camlet Way Hadley Wood. Periodic inspections are carried out on the bridges and any repairs required are funded from these provisions.
Southbury Synthetic Pitches Maintenance Fund	Balance held for maintenance of the sports pitches at Southbury leisure Centre – grant conditions apply.
3G Football Pitch Replacement Fund	This is a Football Association Grant and is subject to grant conditions in how it is used.
<b>Insurance Reserves</b>	
Insurance Fund	The internal Insurance Fund provides cover in full for tree root damage claims, burglary and “all risks” on specified equipment. The Fund also meets the cost of all claims within the external policy excesses for general building fire damage (including housing properties), motor, cash and public and employer liability claims. In addition, there is a potential liability with a former insurer of the council which would be a call on this fund.
<b>General Fund Balances</b>	
General Fund Balances	This is a contingency fund set aside for emergencies or to cover any unexpected costs that may arise.
<b>HRA Reserves</b>	
HRA Repairs Fund and Capital Reserve	These funds represent the resources available for major repairs to the Housing stock and works to achieve the Decent Homes Standard.
HRA Insurance Fund	Provision to cover any claims made against the HRA.
HRA Balance	Accumulated balances held made up of the net surplus or deficit positions year on year. Surpluses add to the balance whilst any in year deficits can be funded from prior year surplus balances.
<b>Schools and DSG Reserves</b>	
Schools Balances	The balance represents the accumulated revenue balances held by schools.
Dedicated Schools Grant Reserve	The DSG is a ring-fenced specific grant, provided outside the local government finance settlement. It should be used in support of the schools’ budget for the purposes defined in the School and Early Years Finance (England) Regulations

## MOVEMENT IN EARMARKED RESERVES 2022/23 &amp; FUTURE USE FORECAST

APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b><u>MTFP Smoothing and Capital Financing Reserves</u></b>						
Risk Reserve	(18,937)	30	(18,907)	0		(18,907)
<b>Risk Reserve Total</b>	<b>(18,937)</b>	<b>30</b>	<b>(18,907)</b>	<b>0</b>	<b>0</b>	<b>(18,907)</b>
Covid-19 Reserve	(10,000)	6,339	(3,661)	0		(3,661)
<b>COVID-19 Reserve Total</b>	<b>(10,000)</b>	<b>6,339</b>	<b>(3,661)</b>	<b>0</b>	<b>0</b>	<b>(3,661)</b>
Balance Sheet Management	(3,040)	0	(3,040)	0		(3,040)
<b>Balance Sheet Management Total</b>	<b>(3,040)</b>	<b>0</b>	<b>(3,040)</b>	<b>0</b>	<b>0</b>	<b>(3,040)</b>
Collection Fund Equalisation Reserve	(18,577)	10,051	(8,526)	741		(7,785)
Housing Benefits Smoothing Reserve	(5,276)	0	(5,276)	0		(5,276)
Adult Social Care Smoothing Reserve	(2,297)	1,000	(1,297)	1,297		0
NLWA Reserve	(1,349)	0	(1,349)	0		(1,349)
<b>Medium Term Financial Planning Smoothing Reserves</b>	<b>(27,499)</b>	<b>11,051</b>	<b>(16,448)</b>	<b>2,038</b>	<b>0</b>	<b>(14,410)</b>
Salix Fund	(942)	300	(642)	642		0
Capital Financing Reserves (Minimum Revenue Provision)	(18,644)	2,612	(16,032)	5,498		(10,534)
Capital Financing Reserves (Interest Rate Equalisation Reserve)	(4,663)	0	(4,663)	5,677		1,014
<b>Capital Financing Reserves</b>	<b>(24,248)</b>	<b>2,912</b>	<b>(21,336)</b>	<b>11,817</b>	<b>0</b>	<b>(9,520)</b>
<b><u>Service Specific Reserves</u></b>						
Local Election Reserve	(375)	(125)	(500)	0		(500)
Sustainable Service Development Programme	(230)	0	(230)	200		(30)
Invest to Save	(1,800)	0	(1,800)	0		(1,800)
Redundancy & Early Retirement Reserve	(3,429)	0	(3,429)	0		(3,429)
Crime & Disorder Fund	(228)	37	(191)	0		(191)
Parking Development Fund (PPRA)	(218)	150	(68)	0		(68)
Property Projects	(134)	0	(134)	0		(134)
Planning & Regeneration Reserve	(350)	100	(250)	250		0
Welfare Benefit Reforms	(3,245)	1,957	(1,288)	1,495		207
Pooled Budgets EM Reserve	(437)	200	(237)	237		(0)
Development Transformation EM Reserve	(17)	0	(17)	0		(17)
NEXUS	(402)	0	(402)	0		(402)
<b>Service Specific Reserves Total</b>	<b>(10,901)</b>	<b>2,319</b>	<b>(8,582)</b>	<b>2,182</b>	<b>0</b>	<b>(6,400)</b>

## MOVEMENT IN EARMARKED RESERVES 2022/23 &amp; FUTURE USE FORECAST

APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
<b><u>Property Reserves</u></b>						
Repair & Maintenance of Council buildings	(958)	550	(408)	2,200		1,792
Repairs Fund for private sector housing leased to the Council	(483)	0	(483)	0		(483)
Montagu Dry lake Maintenance Fund	(70)	0	(70)	0		(70)
<b>Property Reserves Total</b>	<b>(1,511)</b>	<b>550</b>	<b>(961)</b>	<b>2,200</b>	<b>0</b>	<b>1,239</b>
<b><u>Other Grant Reserves</u></b>						
S106 Receipts	(227)	0	(227)	0		(227)
Grant Reserve	(2,102)	393	(1,709)	0		(1,709)
CIL Reserve	(4,451)	0	(4,451)	0		(4,451)
Public Health Fund Reserve	(340)	215	(125)	125		0
EU Exit Grant	(72)	0	(72)	0		(72)
Performance Reward Grant Schemes	(200)	100	(100)	100		0
Troubled Families	(520)	512	(8)	0		(8)
Proceeds of Crime Act (POCA) Grant	(26)	26	0	0		0
Maintenance Deposits	(0)	0	(0)	0		(0)
Southbury Synthetic Pitches Maintenance Fund	(156)	(20)	(176)	(80)		(256)
3G Football Pitch Replacement Fund	(100)	(25)	(125)	(100)		(225)
<b>Other Grant Reserves Total</b>	<b>(8,195)</b>	<b>1,202</b>	<b>(6,993)</b>	<b>45</b>	<b>0</b>	<b>(6,948)</b>
<b>General Fund Usable Reserves Sub Total</b>	<b>(104,332)</b>	<b>24,402</b>	<b>(79,929)</b>	<b>18,282</b>	<b>0</b>	<b>(61,647)</b>
<b><u>Insurance Reserves</u></b>						
Insurance Fund	(7,022)	0	(7,022)	0		(7,022)
<b>Insurance Reserves Total</b>	<b>(7,022)</b>	<b>0</b>	<b>(7,022)</b>	<b>0</b>	<b>0</b>	<b>(7,022)</b>
<b><u>General Fund Balances</u></b>						
General Fund Balances	(13,949)	0	(13,949)	0		(13,949)
<b>General Fund Balances Total</b>	<b>(13,949)</b>	<b>0</b>	<b>(13,949)</b>	<b>0</b>	<b>0</b>	<b>(13,949)</b>
<b>Total General Fund Reserves and Balances</b>	<b>(125,303)</b>	<b>24,402</b>	<b>(100,900)</b>	<b>18,282</b>	<b>0</b>	<b>(82,618)</b>



MOVEMENT IN EARMARKED RESERVES 2022/23 & FUTURE USE FORECAST

APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
<b><u>HRA Repairs Fund</u></b>						
HRA - Repairs Fund	(10,175)	(500)	(10,675)	(1,000)		(11,675)
HRA - Capital Reserve	(16,476)	10,185	(6,291)		5,559	(732)
<b>HRA Repairs Fund Total</b>	<b>(26,651)</b>	<b>9,685</b>	<b>(16,966)</b>	<b>(1,000)</b>	<b>5,559</b>	<b>(12,407)</b>
<b><u>HRA Insurance Fund</u></b>						
HRA - Insurance Fund	(323)	0	(323)	0		(323)
<b>HRA Insurance Fund Total</b>	<b>(323)</b>	<b>0</b>	<b>(323)</b>	<b>0</b>	<b>0</b>	<b>(323)</b>
<b><u>HRA Balance</u></b>						
HRA Balance	(10,178)	(500)	(10,678)	(1,000)		(11,678)
<b>HRA Balance Total</b>	<b>(10,178)</b>	<b>(500)</b>	<b>(10,678)</b>	<b>(1,000)</b>	<b>0</b>	<b>(11,678)</b>
<b>Total HRA Reserves and Balances</b>	<b>(37,153)</b>	<b>9,185</b>	<b>(27,968)</b>	<b>(2,000)</b>	<b>5,559</b>	<b>(24,409)</b>
<b><u>Schools Balances</u></b>						
Schools Balances	242	0	242	0		242
<b>Schools Balances Total</b>	<b>242</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>242</b>
<b>Total Schools' Reserves and Balances</b>	<b>242</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>242</b>
<b>Grand Total Reserves and Balances</b>	<b>(162,214)</b>	<b>33,587</b>	<b>(128,626)</b>	<b>16,282</b>	<b>5,559</b>	<b>(106,785)</b>

## MOVEMENT IN EARMARKED RESERVES 2022/23 &amp; FUTURE USE FORECAST

## APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b><u>MTFP Smoothing and Capital Financing Reserves</u></b>						
Risk Reserve	(18,937)	30	(18,907)	0		(18,907)
<b>Risk Reserve Total</b>	<b>(18,937)</b>	<b>30</b>	<b>(18,907)</b>	<b>0</b>	<b>0</b>	<b>(18,907)</b>
Covid-19 Reserve	(10,000)	6,339	(3,661)	0		(3,661)
<b>COVID-19 Reserve Total</b>	<b>(10,000)</b>	<b>6,339</b>	<b>(3,661)</b>	<b>0</b>	<b>0</b>	<b>(3,661)</b>
Balance Sheet Management	(3,040)	0	(3,040)	0		(3,040)
<b>Balance Sheet Management Total</b>	<b>(3,040)</b>	<b>0</b>	<b>(3,040)</b>	<b>0</b>	<b>0</b>	<b>(3,040)</b>
Collection Fund Equalisation Reserve	(18,577)	10,051	(8,526)	741		(7,785)
Housing Benefits Smoothing Reserve	(5,276)	0	(5,276)	0		(5,276)
Adult Social Care Smoothing Reserve	(2,297)	1,000	(1,297)	1,297		0
NLWA Reserve	(1,349)	0	(1,349)	0		(1,349)
<b>Medium Term Financial Planning Smoothing Reserves</b>	<b>(27,499)</b>	<b>11,051</b>	<b>(16,448)</b>	<b>2,038</b>	<b>0</b>	<b>(14,410)</b>
Salix Fund	(942)	300	(642)	642		0
Capital Financing Reserves (Minimum Revenue Provision)	(18,644)	2,612	(16,032)	5,498		(10,534)
Capital Financing Reserves (Interest Rate Equalisation Reserve)	(4,663)	0	(4,663)	5,677		1,014
<b>Capital Financing Reserves</b>	<b>(24,248)</b>	<b>2,912</b>	<b>(21,336)</b>	<b>11,817</b>	<b>0</b>	<b>(9,520)</b>
<b><u>Service Specific Reserves</u></b>						
Local Election Reserve	(375)	(125)	(500)	0		(500)
Sustainable Service Development Programme	(230)	0	(230)	200		(30)
Invest to Save	(1,800)	0	(1,800)	0		(1,800)
Redundancy & Early Retirement Reserve	(3,429)	0	(3,429)	0		(3,429)
Crime & Disorder Fund	(228)	37	(191)	0		(191)
Parking Development Fund (PPRA)	(218)	150	(68)	0		(68)
Property Projects	(134)	0	(134)	0		(134)
Planning & Regeneration Reserve	(350)	100	(250)	250		0
Welfare Benefit Reforms	(3,245)	1,957	(1,288)	1,495		207
Pooled Budgets EM Reserve	(437)	200	(237)	237		(0)
Development Transformation EM Reserve	(17)	0	(17)	0		(17)
NEXUS	(402)	0	(402)	0		(402)
<b>Service Specific Reserves Total</b>	<b>(10,901)</b>	<b>2,319</b>	<b>(8,582)</b>	<b>2,182</b>	<b>0</b>	<b>(6,400)</b>

## MOVEMENT IN EARMARKED RESERVES 2022/23 &amp; FUTURE USE FORECAST

APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
<b><u>Property Reserves</u></b>						
Repair & Maintenance of Council buildings	(958)	550	(408)	2,200		1,792
Repairs Fund for private sector housing leased to the Council	(483)	0	(483)	0		(483)
Montagu Dry lake Maintenance Fund	(70)	0	(70)	0		(70)
<b>Property Reserves Total</b>	<b>(1,511)</b>	<b>550</b>	<b>(961)</b>	<b>2,200</b>	<b>0</b>	<b>1,239</b>
<b><u>Other Grant Reserves</u></b>						
S106 Receipts	(227)	0	(227)	0		(227)
Grant Reserve	(2,102)	393	(1,709)	0		(1,709)
CIL Reserve	(4,451)	0	(4,451)	0		(4,451)
Public Health Fund Reserve	(340)	215	(125)	125		0
EU Exit Grant	(72)	0	(72)	0		(72)
Performance Reward Grant Schemes	(200)	100	(100)	100		0
Troubled Families	(520)	512	(8)	0		(8)
Proceeds of Crime Act (POCA) Grant	(26)	26	0	0		0
Maintenance Deposits	(0)	0	(0)	0		(0)
Southbury Synthetic Pitches Maintenance Fund	(156)	(20)	(176)	(80)		(256)
3G Football Pitch Replacement Fund	(100)	(25)	(125)	(100)		(225)
<b>Other Grant Reserves Total</b>	<b>(8,195)</b>	<b>1,202</b>	<b>(6,993)</b>	<b>45</b>	<b>0</b>	<b>(6,948)</b>
<b>General Fund Usable Reserves Sub Total</b>	<b>(104,332)</b>	<b>24,402</b>	<b>(79,929)</b>	<b>18,282</b>	<b>0</b>	<b>(61,647)</b>
<b><u>Insurance Reserves</u></b>						
Insurance Fund	(7,022)	0	(7,022)	0		(7,022)
<b>Insurance Reserves Total</b>	<b>(7,022)</b>	<b>0</b>	<b>(7,022)</b>	<b>0</b>	<b>0</b>	<b>(7,022)</b>
<b><u>General Fund Balances</u></b>						
General Fund Balances	(13,949)	0	(13,949)	0		(13,949)
<b>General Fund Balances Total</b>	<b>(13,949)</b>	<b>0</b>	<b>(13,949)</b>	<b>0</b>	<b>0</b>	<b>(13,949)</b>
<b>Total General Fund Reserves and Balances</b>	<b>(125,303)</b>	<b>24,402</b>	<b>(100,900)</b>	<b>18,282</b>	<b>0</b>	<b>(82,618)</b>

MOVEMENT IN EARMARKED RESERVES 2022/23 & FUTURE USE FORECAST

APPENDIX 7B

RESERVE	Balance at 31 March 2022	Estimated Net Transfers 2022/23	Forecast Balance at 31 March 2023	2023/24 to 2026/27 Programmes		Forecast Reserves as at 31 March 2027
				Revenue	Capital	
<b><u>HRA Repairs Fund</u></b>						
HRA - Repairs Fund	(10,175)	(500)	(10,675)	(1,000)		(11,675)
HRA - Capital Reserve	(16,476)	10,185	(6,291)		5,559	(732)
<b>HRA Repairs Fund Total</b>	<b>(26,651)</b>	<b>9,685</b>	<b>(16,966)</b>	<b>(1,000)</b>	<b>5,559</b>	<b>(12,407)</b>
<b><u>HRA Insurance Fund</u></b>						
HRA - Insurance Fund	(323)	0	(323)	0		(323)
<b>HRA Insurance Fund Total</b>	<b>(323)</b>	<b>0</b>	<b>(323)</b>	<b>0</b>	<b>0</b>	<b>(323)</b>
<b><u>HRA Balance</u></b>						
HRA Balance	(10,178)	(500)	(10,678)	(1,000)		(11,678)
<b>HRA Balance Total</b>	<b>(10,178)</b>	<b>(500)</b>	<b>(10,678)</b>	<b>(1,000)</b>	<b>0</b>	<b>(11,678)</b>
<b>Total HRA Reserves and Balances</b>	<b>(37,153)</b>	<b>9,185</b>	<b>(27,968)</b>	<b>(2,000)</b>	<b>5,559</b>	<b>(24,409)</b>
<b><u>Schools Balances</u></b>						
Schools Balances	242	0	242	0		242
<b>Schools Balances Total</b>	<b>242</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>242</b>
<b>Total Schools' Reserves and Balances</b>	<b>242</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>242</b>
<b>Grand Total Reserves and Balances</b>	<b>(162,214)</b>	<b>33,587</b>	<b>(128,626)</b>	<b>16,282</b>	<b>5,559</b>	<b>(106,785)</b>

**STATEMENT OF THE SECTION 151 OFFICER UNDER THE REQUIREMENTS OF SECTION 25 OF THE LOCAL GOVERNMENT ACT 2003****ROBUSTNESS OF BUDGET ESTIMATES AND ADEQUACY OF THE RESERVES - FEBRUARY 2022****1 Introduction**

The Local Government Act 2003 places a duty on the Chief Finance Officer (the Council's Section 151 Officer) to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves.

Guidance on balances and reserves is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) which is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in this report. The LAAP emphasises the importance of taking account of the Council's medium-term plans and forecasts of resources, and not to focus solely on short term considerations. The majority of Council services face external demand and cost pressures in future years, and in addition, the Council continues to need to transform in order to meet rising demand with fewer resources and invest in capital projects to ensure the long-term viability of Council assets.

This Appendix focuses on the robustness of estimates and the adequacy of reserves which are central to the Council's risks and uncertainties and need to be considered together.

**2 Processes**

Budget estimates are made at a point in time and this statement about the robustness of estimates cannot give a guaranteed assurance about the budget, but, instead, gives members reasonable assurances that the budget has been based on the best available information and assumptions.

To meet the requirement on the robustness of estimates a few key processes are in place, including:

- the issuing of clear guidance to all officers involved in the preparation of budgets including the importance of proposed savings and income generation proposals to be realistic and deliverable;
- the use of budget monitoring in 2021/22 to re-align budgets with current demand where possible, and, for 2022/23 to update the Medium-Term Financial Plan (MTFP) and build in known pressures;
- development of savings and income generation proposals by savings workstreams;
- scrutiny and review via weekly meetings of the Executive Management Team (EMT) and by Overview and Scrutiny budget challenge in January 2022 of the proposed savings and their achievability;
- weekly meetings with the Cabinet Member for Finance and Procurement and regular meetings with the Leader to review key issues and provide ongoing direction to the process;

- the Chief Financial Officer providing advice throughout the process on robustness, including reflecting current demand and service standards (unless standards and eligibility are to be changed through a change in policy)

In addition to these arrangements, which are designed to test the budget throughout its various stage of development, reliance is placed on the Service Managers having proper arrangements in place to identify issues, project demand data, and consider value for money and efficiency. These arrangements are managed via Departmental Management Teams, drawing on monthly information in the financial monitor, performance reporting systems and the Council's risk management strategy (which in itself results in the strategic risk register being reported to and challenged by the Audit Committee on a regular basis).

### **3 Robustness of Revenue Estimates**

The 2022/23 draft budget includes £5.856m of new service savings and £2.840m of increased income proposals and -£0.705m of prior year savings and income savings (this figure is negative due to reversals of one off savings), totalling £7.991m overall. New service and corporate pressures totalling £22.009m have been reflected in the 2022/23 budget to address demand and cost pressures as detailed in the Revenue Budget Proposals section of the main report. These have been offset by reversal of Covid-19 pressures totalling £13.894m, giving a net pressures figure of £8.115m for 2022/23. The savings identified to balance the 2022/23 budget have been closely scrutinised by both officers and members, and where appropriate Equality Impact Assessments (EQIAs) have been completed by departments. Savings and income generation proposals approved in the budget round will be closely monitored through 2022/23 until they are fully embedded into the Council's budget.

The risks in relation to the achievement of all savings are taken into account in setting the level of contingencies and general balances. The monitoring of the achievement of these savings, as in previous years, will form an integral part of the 2022/23 revenue monitoring process, which culminates in quarterly reporting to Cabinet. During 2021/22 the Pressures Challenge Board continued to focus on areas of key pressures to develop action plans to ensure that pressures were contained. Where no recourse was identified to manage 2021/22 pressures and unachieved savings these were built into the MTFP in 2022/23. Containment of pressures within the additional resources will be monitored alongside new savings and income proposals in 2022/23 to ensure delivery.

In the event that management action fails to ensure delivery of savings, income generation and containment of pressures, a contingency of £3m has been retained in the Corporate Budget. Should a temporary in-year call on general fund balances be required, balances would need to be restored to at least the minimum prudent level in the following year.

The 2022/23 estimates have also includes a detailed assessment of the expected impact of Covid-19 with £6.339m being funded through the specific £10m Covid19 reserve set aside to smooth this impact.

#### The Treatment of Inflation and Interest Rates

Services are required to manage inflation pressures within their budgets through procurement efficiencies. An allowance has been provided for inflation in the MTFP.

Interest rates for temporary borrowing are currently 0.70% for borrowing up to 6 months. These rates are expected to increase in 2022/23 in line with Bank of England changes to baseline interest rates. Most of the Council's debt is long term with fixed interest rates, with 3.5% prudent assumption for any new long-term new borrowing resulting from the draft Capital Programme. The revenue financing costs for the approved Capital Programme are provided for in the draft revenue budget. Interest rate risk is mitigated by a reserve specifically set aside for this purpose.

### The Availability of other Funds and Insurance to deal with Major Contingencies

Besides the general budget contingency of £3m, there are also General Balances of £14m and an Insurance Reserve of £7m. General Fund Usable Earmarked Reserves at 31<sup>st</sup> March 2022 are estimated to be £125.3m (Appendix 7b). However, of these usable reserves, these in part are committed, and therefore the available reserves are estimated to be circa £63.8m taking account of the reserves set aside for Property and Grants & Contributions £9.7m, Capital Financing £24.2m, and £27.5m for MTFP smoothing.

The minimum level of general fund earmarked reserves assumes that management actions will be taken to address major issues that might arise. The General Balance of £14m should be retained for unforeseen, emergency events, this is 5.4% of the Council's net budget

The Council's insurance arrangements are a balance between external insurance premiums and internal funds to "self-insure" some areas. External premiums are also managed by an excess payable by Enfield Council for claims received. Premiums and self-funds are reactive to external perceptions of the risks faced by the Council which includes both risks that are generic to all organisations and those specific to the authority.

The level of the Insurance Reserve is subject to regular actuarial reviews. At present it is judged to be reasonable, the position being that estimated outstanding liabilities are covered by the balance on the Reserve. The current reserve balance is £7.0m.

During 2020/21 a full review of all the reserves was undertaken and a risk reserve was created which totals £18.9m as at 31 March 2022 further strengthening the reserves position. The MTFP includes a five year forecast of reserves, indicating that the overall level of General Fund reserves will remain resilient at £82.6m through to 2027/28.

### The Overall Financial Standing of the Authority

In addition to the revenue spend that the Council will incur in 2022/23, it also has a Capital Programme that requires significant levels of borrowing in 2022/23 and future years. This is assessed as affordable based on key projects meeting revenue income stream and capital receipt targets, and for compensating decisions being made on other revenue costs and income to live within the overall affordability envelope set by the revenue budget.

However, the Council has a large capital programme which will put increasing pressure on the revenue budget; which will need to be managed via the MTFP process through ongoing savings and income generation proposals. This risk has been recognised in

the adequacy of reserves assessment and the capital programme and its funding will be kept under review to minimise borrowing requirements.

Similarly, although significant elements of the borrowing costs of the capital associated with Meridian Water and other regeneration schemes are capitalised, and therefore do not affect the revenue budget, any change in the assumptions affecting these projects may require some or all of these borrowing costs to be charged to the revenue budget. Decisions on future additions to the Capital Programme and any associated borrowing requirement must be taken with reference to the latest guidance on capital financing and with regard to proportionality.

The assumed Council Tax collection rate for 2022/23 is 96.9%, this is a small increase from 96.0% in 2021/22 as a result of assumptions around the recovery of collection following the impact of the Covid-19 pandemic on residents' ability to pay. For each 1% not collected, the cost is approximately £1.4m in lost income to the Council (including GLA share). Legislation requires that any Collection Fund deficit be corrected through the Council Tax in the next year.

Council Tax collection levels have been adjusted to take into account the local Council Tax Support scheme agreed at Council in January 2022, which has seen a large increase in uptake due to the pandemic. The 2022/23 collection estimate is projected over the life of the MTFP as achievable and will continue to be closely monitored to ensure collection estimates used are achievable.

The Government sets the business rates multiplier and the Valuation Office Agency determines rateable values and deals with appeals. The Council has made prudent estimates of business rates reliefs and collection levels based on recent experience. In 2022/23 the wider London Business Rates Pool has been suspended as the pandemic has made it unviable for all participants. Enfield is part of a smaller 8 authority pool for 2022/23. Members of the pool are: City of London, Barnet, Brent, Enfield, Hackney, Haringey, Tower Hamlets and Waltham Forest. A "Collection Fund Equalisation Risk Reserve" is held for the purpose of smoothing the impact of significant changes in business rates as a key funding source.

### Enfield Council's Track Record in Budget and Financial Management

The latest revenue monitoring forecasts an adverse departmental variance of £0.465m in 2021/22 (position as at September 2021). Following a strategy to improve the resilience of the budget over the last three years, however, the Council will need to maintain its strict monitoring regime as part of its risk management approach to the budget. The Pressures Challenge Board was introduced in 2018/19 and continues to provide additional rigour to monitor financial management.

The full year effect of previous decisions, demographic growth and legislative change has been identified and will continue to be identified during the budget and MTFP process.

As reported in the budget monitoring report, the number of savings and income generation proposals at risk of delivery has significantly reduced since last year. This has been delivered through a change of approach for proposing savings, and also because the MTFP recognised that a number of historic unrealisable savings and income generating savings needed to be reversed.



Ultimately, financial performance relies on all budget managers actively managing their budgets and complying with financial regulations, including not committing expenditure if there is insufficient budget provision, either within individual managers' cost centres, or in the department or Council more generally. In other words, the first call on any underspend (which must be reported at the earliest opportunity) is and will continue to be the Council's overall financial position, which must be sustained in order to ensure the Council remains a going concern.

### 4 Risk

The key risks are detailed in Appendix 6 and can be summarised as follows:

- **Impact of Covid-19** on the Council's financial position. This has put an unprecedented level of strain on council services and caused implications across many areas such as demand for services, loss of income from both services and from Council Tax and Business Rates;
- **Demographic Pressures** affecting adult and children social care and temporary accommodation provision and SEN Transport;
- **Inflationary Pressures**, Consumer Prices Index (CPI) rose by 5.4% in the 12 months to December 2021 impacting on Council costs;
- **Impact of Brexit**, potentially impacting on the costs such as supplies or the labour market;
- **Local Government funding changes**, including fair funding review and business rates retention which continue to experience delays in implementation;
- future **legislation** creating extra burdens that are not fully funded, such as national insurance increases and the reform of adult social care;
- Scope to make **savings** while maintaining services;
- **Capital investment programme**. Managing the programme to meet deadlines within agreed allocations, mitigating the impact of construction inflation risks, meeting income and capital receipt targets. See section 5 for details (below).

The budget assumptions and potential changing circumstances will require forecasts for future years to be reviewed early in each financial year leading to more detailed budgets being prepared for the next financial year and the medium term during the autumn of each financial year.

### 5 Capital Budget 2022/23 - 2031/32

The approved capital programme's revenue implications are incorporated into the MTFP. The Council's policy is to include the revenue cost of its capital programme over the five year MTFP cycle, mainly from three sources, capital receipts, grants and borrowing. Enfield recently developed a Ten year Capital Programme in order to inform sustainable decisions and the longer term Treasury Strategy. The Capital Strategy and Ten Year Capital Programme (2022/23 - 2031/32) (also on this agenda) consider the risks and mitigations specifically for the capital programme. The Capital Finance Board (CFB) was set up to enable the strategic oversight of the prioritisation, affordability and monitoring of the Capital Programme to provide additional rigour.

The capital programme sets out a proposed ten-year indicative programme. The funding and revenue implications of the projects in the ten-year programme have been built into the MTFP and Treasury estimates for 2022/23 onwards. In addition to the projects proposed for approval are Pipeline projects. These are projects where further work is required to develop the projects prior to requesting capital investment. Once a fully developed business case is available, each new project requires a completed project appraisal template to be presented to CFB for approval and recommendation to EMT, prior to Cabinet and Council approval, to add the project to the approved Capital programme.

Quarterly programme updates on the approved programme are presented to Cabinet throughout the year to inform decision making and to show progress against agreed budgets. All the various major capital projects require clear business cases to be completed including a full assessment of affordability and management of risk at each major stage before they are progressed. This includes, for example, Meridian Water, Housing Regeneration Schemes.

## 6 Adequacy of the level of General Balances

Under the 2003 Act, the Secretary of State has reserve powers to set a minimum level of reserves. The most likely use of this power is where an authority is running down its reserves against the advice of their Chief Financial Officer.

Determining the appropriate levels of reserves is not a precise science or a formula e.g. a percentage of the Council's budget. It is the Council's "safety net" for unforeseen or other circumstances and must last the lifetime of the Council unless contributions are made from future years' revenue budgets. The minimum level of balances cannot be judged merely against the current risks facing the Council as these can and will change over time.

Determining the appropriate levels of balances is a professional judgement based on local circumstances including the overall budget size, risks, robustness of budgets, major initiatives being undertaken, budget assumptions, other earmarked reserves and provisions, and the Council's track record in budget management.

The table below brings together the risk quantification, the current level of General Fund balances and the value of specific reserves as yet not committed, and which could be available to temporarily meet unplanned costs. The summary indicates that the Council has sufficient funds available to meet one-off expenditure in the short term based on the likely cost if the risks materialised. In the longer term headroom to cover risks begins to diminish. The Council will need to monitor this position and look to increase reserves or reduce risks if possible.

<b>MTFP Risk summary (Excluding Schools &amp; HRA)</b>	<b>Likely £m</b>
Risk Evaluation 2022/23 (appendix 8(b), column 5)	13.442
Estimated General Fund Balance at 31 March 2022	(14.000)
Forecast Reserves uncommitted at 31 March 2022 (Appendix 7(b)) *	(42.878)
2021/22 latest forecast outturn	0.465

<b>MTFP Resources to risks at 31 March 2022</b>	<b>(42.971)</b>
Future risks if not addressed in 2022/23 MTFP	37.372
<b>MTFP Resources Shortfall/ (Surplus) to risks in longer term</b>	<b>(5.599)</b>

*\*Capital Financing and MTFP smoothing reserve balances are excluded from this figure as these are committed outside of the MTFP period*

It should be noted that the consequences of not keeping a minimum prudent level of balances can be serious. Appendix 8b identifies total risks significantly in excess of the balances and reserves shown above and whilst this scenario would never arise, in the event of a major problem or a series of events, the Council might run a serious risk of a deficit or of being forced to cut spending during the year in a damaging and arbitrary way.

Any drawing from balances to meet non-budgeted expenditure or loss of income has to be made good in the following year's base budget, which would compound the risks in that year and weaken the Council's financial standing should the minimum level be breached.

## **7. External Auditor's Review of the Council's Arrangements for Securing Financial Resilience**

The Council is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

BDO, as the Council's External Auditors, are required under Section 20 of the Local Audit and Accountability Act 2014 to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the National Audit Office requires them to report their conclusion relating to proper arrangements, having regard to relevant criteria specified by the National Audit Office.

In the audit of the 2018/19 statement of accounts there were three sub criteria that BDO considered as part of their overall risk assessment:

- Informed decision making
- Sustainable resource deployment
- Working with partners and other third parties.

In their 2018/19 Audit Completion Report BDO concluded that there were no significant unaddressed risks and they were satisfied that in all significant respects the Council has put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

Similarly, an unqualified Statement of Accounts is expected to be signed off by BDO for 2019/20.

## 8. Conclusions, Statutory Advice and Guidance of the S151 Officer

The continuing reduction in public spending, growing demand for services and the new immediate and long-term financial implications of Covid-19 requires the Council to ensure its financial planning is robust. There are various issues set out above which are having an ongoing effect on the Council's budget. Essentially, costs, if unmanaged, are increasing, whilst funding has been reducing. In addition, Covid-19 brings a heightened level of uncertainty to the budget estimates for 2022/23 and beyond. The Council has therefore made, and will need to continue to make, difficult decisions in future budget rounds to remain within the resources available.

For future budget planning rounds further action will be needed to focus resources on the highest priority services; prevent/reduce demand, to invest in vital infrastructure; to seek alternative funding mechanisms for services and/or assets previously funded by the Council; and to continue to develop commercial revenue streams to offset any loss in government funding.

Taking account of all the above considerations, the Executive Director of Resources is of the view that the 2022/23 budget is robust.

**In light of the risks facing the authority, the Executive Director of Resources recommends that the General Fund balance is maintained at £14m, and that this recommendation is taken into account when determining the level of transfers to and from reserves in the 2021/22 revenue outturn.**

**ADEQUACY OF RESERVES: RISK EVALUATION 2022/23**

Appendix 8b

Probability	Grade	Range	% Used
High	A	>80%	100.0%
Probable	B	60%-80%	75.0%
Possible	C	30%-60%	40.0%
Low	D	<30%	15.0%

	Risk Period	Risk Cost	Risk Level	Risk Assessed Impact Profiled					Total Assessed Risk		
				2022/23	2023/24	2024/25	2025/26	2026/27			
				1	2	3	4	5		6	7
		£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>General Fund Revenue</b>											
Inflation. Some provision in MTFP already for service inflation in 21/22 and beyond. 1% general inflation across MTFP (£3m p.a.)	One-off	2,000	C	800	0	0	0	0	0	0	800
Reduction in Income / Non-Payment	One-off	2,000	B	1,500	0	0	0	0	0	0	1,500
Non-Achievement of Service Savings	Total	53,750	D	1,956	1,951	1,391	1,366	1,398	1,398	1,398	8,063
Non collection of Council Tax	pa	1,250	B	188	188	188	188	188	188	188	938
Temporary Accommodation Costs exceed budget provision	pa	10,000	C	800	800	800	800	800	800	800	4,000
Business rates underestimate of appeals	One-off	3,750	B	563	563	563	563	563	563	563	2,813
VAT Exemption Limit	One-off	4,000	D	600	0	0	0	0	0	0	600
Bellwin Scheme	One-off	2,210	D	66	66	66	66	66	66	66	332
Demographics	Total	12,050	C	1,620	800	800	800	800	800	800	4,820
Litigation costs	One-off	2,000	D	300	0	0	0	0	0	0	300
Funding Review	Total	10,000	D	300	300	300	300	300	300	300	1,500
Interest Rates	Total	16,000	C	1,000	1,200	1,400	1,400	1,400	1,400	1,400	6,400
Major Regeneration and Development Schemes	Total	125,000	D	3,750	3,750	3,750	3,750	3,750	3,750	3,750	18,750
<b>General Fund Total</b>		<b>244,010</b>		<b>13,442</b>	<b>9,618</b>	<b>9,257</b>	<b>9,233</b>	<b>9,264</b>	<b>9,264</b>	<b>9,264</b>	<b>50,814</b>

**Specific Grants**

**Appendix 9**

<b>Description and Comment</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>2026/27 £000</b>
<b>Non Ring-Fenced Specific Grants</b>					
<b>New Homes Bonus Grant (NHB)</b> The New Homes Bonus Grant is based on the number of properties newly liable for Council Tax. The Government has reduced the number of years over which this grant is paid, and has also introduced a threshold of 0.4% new homes before any bonus will be paid. The Provisional Settlement for 2022/23 announced Enfield's 2022/23 grant total as £172k. There is considerable uncertainty over the longer term future of this grant, so no further amounts are assumed in the MTFP period.	172.0				
<b>Housing Benefit Administration Grant</b> Notice of the 2022/23 grant allocation has been received. Autumn Budget and Universal Credit announcements will impact on the HB administration subsidy allocations, so to reflect this, a reduction to the grant year on year of around 10% has been estimated over the period of the MTFP.	1,558.0	1,402.0	1,262.0	1,136.0	1,022.0
<b>Lower Tier Services Grant</b> This is a grant targeted at reducing variances in core spending power for local authorities across the country. It is not assumed ongoing at this stage as a full review of local government funding is anticipated in the near future.	670.0				
<b>Social Care Grant</b> This grant is to support provision of social care services. Enfield have allocated this funding to support Adults and Children's Social Care. A further £3.531m was awarded to Enfield in the 2022/23 Provisional Local Government Finance Settlement. Currently assuming grant remains in place at the confirmed 2022/23 level for the entire MTFP period although wider reform to Social Care funding is expected in the coming year or two which may have an impact on these assumptions.	12,906.0	12,906.0	12,906.0	12,906.0	12,906.0
<b>2022/23 Services Grant</b> This is a new one off grant for 2022/23 distributed to local authorities using the 2013/14 SFA as an apportionment basis. It is equivalent to a 5.5% increase in SFA. This grant has been confirmed one off but it is reasonable to assume that some alternative funding of a similar level will be provided in future years, though this is yet to be confirmed.	5,113.0				
<b>Local Council Tax Support Administration</b> Funding subject to confirmation. Estimate for future years rolls forward the 2020/21 grant.	634.0	634.0	634.0	634.0	634.0
<b>Total Non Ring-Fenced Specific Grants</b>	<b>21,053.0</b>	<b>14,942.0</b>	<b>14,802.0</b>	<b>14,676.0</b>	<b>14,562.0</b>
<b>Ring-Fenced Specific Grants</b>					

**Specific Grants**

**Appendix 9**

Description and Comment	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000
<p><b>Public Health Grant</b> The grant is ring-fenced for promoting public health within the borough and cannot be used to support general Council expenditure. The associated grant conditions are specific to public health outcomes, with the requirement to submit both quarterly &amp; annual expenditure returns, to DLUHC &amp; Public Health England. The ring-fenced Public Health grant is designed to cover all expenditure incurred in delivering the Public Health function.</p> <p>2022/23 Public Health grant allocations were confirmed on 7th February with Enfield's allocation being £18.024m. It was announced at the Spending Review in October 2021 that inflationary increases would be provided for the Public Health grant over the 3 year period covered by SR21. Increases have been built in for future years at 2.00% per annum.</p>	18,023.6	18,384.1	18,751.8	18,751.8	18,751.8
<p><b>Homelessness Prevention Grant</b> The Homelessness Prevention Grant (HPG) was created in 2021/22, combining the previous Flexible Homelessness Support Grant (FHSG) and Homelessness Reduction Grant (HRG). This funding is aimed at giving local authorities more control and flexibility in managing homelessness pressures and supporting those who are at risk of homelessness. Enfield's allocation of HPG in 2022/23 is £8.928m (unchanged from the 2021/22 figure). New Burdens arising from the Domestic Abuse Act have also been wrapped up in this funding now with £0.071m being Enfield's allocation meaning total grant of £8.999m will be received.</p>	8,999.0				
<p><b>Rough Sleeping Initiative Funding</b> Grant funding for Rough Sleeping Initiatives has yet to be announced for 2022/23. It is anticipated that Enfield will receive at least as much as was received in 2021/22, which was £1.4m.</p>	1,400.0				
<p><b>The (Improved) Better Care Fund</b> This grant represents the original improved Better Care Fund and the additional funding announced in the Spring 2017 Budget. The conditions of the additional improved BCF include meeting social care needs, reducing pressures on the NHS, including supporting more people to be discharged from hospital when they are ready; and ensuring that the local social care provider market is supported. The budgets of the improved BCF must be agreed with the CCG and signed off by the Health and Wellbeing board. Adult Social Care is to be the subject of a green paper, but this has been delayed several times. The Spending Review in the autumn of 2021 announced an additional amount of £341k which has been added for 2022/23 and then assumed flat throughout the MTFP period.</p>	10,423.8	10,423.8	10,423.8	10,423.8	10,423.8
<p><b>Total Ring-Fenced Specific Grants</b></p>	38,846.4	28,807.9	29,175.6	29,175.6	29,175.6
<p><b>Total Specific Grants</b></p>	59,899.4	43,749.9	43,977.6	43,851.6	43,737.6

REVENUE BUDGET - DEPARTMENTAL CONTROL TOTALS 2022/23

APPENDIX 10

	2021/22 Original Controllable Budget	2021/22 Hierarchy Changes	2021/22 Permanent Virements	2021/22 Revised Base	Full Year Effects	New Service Pressures	New Savings	Reserves & Collection Fund	Core Grants & Business Rates	2022/23 Original Controllable Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Chief Executive	11,482	(2,056)	0	9,426		440	(510)			9,356
People - Adult Social Care	82,992		302	83,295	(100)	6,081	(1,898)			87,378
People - Children & Families	44,347		(11)	44,336		2,596	(489)			46,443
People - Education	4,504		(225)	4,279		40	(200)			4,119
People - Public Health	(4,556)		0	(4,556)		0	(425)			(4,981)
Place	30,477	(750)	335	30,062	1,065	4,116	(4,654)			30,589
Resources	36,563	3,379	(8,703)	31,240	(760)	(847)	(520)			29,113
<b>Total Departmental:</b>	<b>205,810</b>	<b>573</b>	<b>(8,302)</b>	<b>198,081</b>	<b>205</b>	<b>12,426</b>	<b>(8,696)</b>	<b>0</b>	<b>0</b>	<b>202,016</b>
<b>Corporate Items:</b>										
Levies	8,142		10,210	18,352		508				18,860
General Contingency	3,000		0	3,000						3,000
Contingent Items	15,684		(11,696)	3,988	500	(3,813)				675
General Inflation	3,000		7,795	10,795		(2,026)				8,769
Corporate Items	291		500	791						791
Historic Pension	1,389	521	198	2,109						2,109
Other Corporate costs	24	(1,094)	715	(355)						(355)
Treasury Management	6,453		0	6,453						6,453
Minimum Revenue Provision	16,488		0	16,488		1,020				17,508
<b>Corporate Items:</b>	<b>54,471</b>	<b>(573)</b>	<b>7,722</b>	<b>61,620</b>	<b>500</b>	<b>(4,311)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,809</b>
<b>Budget Requirement</b>	<b>260,281</b>	<b>0</b>	<b>(580)</b>	<b>259,701</b>	<b>705</b>	<b>8,115</b>	<b>(8,696)</b>	<b>0</b>	<b>0</b>	<b>259,825</b>
Collection Fund (Surplus)/Deficit	3,888		0	3,888				(3,888)		0
Business Rates	(95,304)		0	(95,304)					(2,122)	(97,426)
Use of Reserves	(5,115)		0	(5,115)				3,130		(1,985)
Covid-19 Funding	(17,546)		0	(17,546)					17,546	0
Other Core Grants	(13,096)		580	(12,516)					(8,537)	(21,053)
<b>Totals</b>	<b>133,108</b>	<b>0</b>	<b>0</b>	<b>133,108</b>	<b>705</b>	<b>8,115</b>	<b>(8,696)</b>	<b>(758)</b>	<b>6,887</b>	<b>139,361</b>



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>1</b>	<b>STRATEGIC PROPERTY SERVICES</b>							
	Provision of Spatial Information e.g. mapping work, spatial query etc. (External Only)	√				37.17	7.43	44.60
	GIS Technical Advice (External Only)	√				91.83	18.37	110.20
<b>2</b>	<b>STREET NAMING &amp; NUMBERING</b>							
	List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD		57.10	0.00	57.10	59.40	0.00	59.40
	Amendments to the LSPF (annual charge)		63.40	0.00	63.40	65.90	0.00	65.90
	Postage & Packing		Standard Council charges apply			Standard Council charges apply		
	Numbering New Residential & Commercial Units – per unit		133.40	0.00	133.40	138.70	0.00	138.70
	Naming a Street – per street		333.50	0.00	333.50	346.60	0.00	346.60
	Naming a Block – per block		222.40	0.00	222.40	231.10	0.00	231.10
	Penalty for retrospective engagement with Street Naming & Numbering Process		166.80	0.00	166.80	173.40	0.00	173.40
	Provision of historical information for Street Naming & Numbering		29.80	0.00	29.80	31.00	0.00	31.00
<b>3</b>	<b>PROVISION OF PLANNING / BUILDING CONTROL INFORMATION</b>							
	<b>COPYING / SCANNING</b>							
	Scan on Demand Service per planning case file for up to 1 hr work	√	21.00	4.20	25.20	21.92	4.38	26.30
	Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	√	Price on Application			Price on Application		
	A4 Sheet (includes VAT at standard rate)	√	6.25	1.25	7.50	6.50	1.30	7.80
	Extra Copy (includes VAT at standard rate)	√	0.75	0.15	0.90	0.83	0.17	1.00
	A3 Sheet	√	6.25	1.25	7.50	6.50	1.30	7.80
	Extra Copy	√	1.17	0.23	1.40	1.25	0.25	1.50
	A3 Plan	√	6.25	1.25	7.50	6.50	1.30	7.80
	Extra Copy	√	1.17	0.23	1.40	1.25	0.25	1.50
	A2 Plan	√	9.25	1.85	11.10	9.67	1.93	11.60
	Extra Copy	√	1.75	0.35	2.10	1.83	0.37	2.20
	A1 Plan	√	10.33	2.07	12.40	10.75	2.15	12.90
	Extra Copy	√	2.75	0.55	3.30	2.92	0.58	3.50
	A0 Plan	√	12.25	2.45	14.70	12.75	2.55	15.30
	Extra Copy	√	3.17	0.63	3.80	3.33	0.67	4.00
	Postage for letters, large letters and packets.	√	Standard Council charges apply			Standard Council charges apply		
<b>4</b>	<b>BUILDING CONTROL SERVICES</b>							
<b>B/C</b>	Viewing Building Control Plans	√	32.00	6.40	38.40	33.33	6.67	40.00
	Application check and comfort/ 6 year letter for non complete works	√	65.75	13.15	78.90	68.42	13.68	82.10
	Building control information including Solicitor's enquiries	√	70.17	14.03	84.20	73.00	14.60	87.60
	Copy of Decision Notice	√	14.00	2.80	16.80	14.67	2.93	17.60
	Copy of Completion Certificate	√	70.17	14.03	84.20	73.00	14.60	87.60
	Demolition Notice		294.00	0.00	294.00	305.50	0.00	305.50
	<b>BUILDING CONTROL FEES</b>							
	<b>Standard Domestic Charges for Estimate of costs less than £200,000</b>							
	Loft conversions < 40m <sup>2</sup>							
	Full plan	√	250.75	50.15	300.90	260.67	52.13	312.80
	Inspection charge	√	376.00	75.20	451.20	390.75	78.15	468.90
	Full Plan & Inspection Charge	√	626.75	125.35	752.10	651.42	130.28	781.70
	Loft conversions 40m <sup>2</sup> - 60m <sup>2</sup>							
	Full plan	√	300.25	60.05	360.30	312.00	62.40	374.40
	Inspection charge	√	450.75	90.15	540.90	468.42	93.68	562.10
	Full Plan & Inspection Charge	√	751.00	150.20	901.20	780.42	156.08	936.50
	Each additional 20m <sup>2</sup> over 60m <sup>2</sup>							
	Full plan	√	28.17	5.63	33.80	29.33	5.87	35.20
	Inspection charge	√	42.00	8.40	50.40	43.75	8.75	52.50

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			Full Plan & Inspection Charge	V	70.17	14.03	84.20	73.08
Extension <6m <sup>2</sup>								
Full plan	V	219.75	43.95	263.70	228.42	45.68	274.10	
Inspection charge	V	329.00	65.80	394.80	341.92	68.38	410.30	
Full Plan & Inspection Charge	V	548.75	109.75	658.50	570.34	114.06	684.40	
Extension 6m <sup>2</sup> - 40m <sup>2</sup>								
Full plan	V	254.75	50.95	305.70	264.75	52.95	317.70	
Inspection charge	V	381.50	76.30	457.80	396.50	79.30	475.80	
Full Plan & Inspection Charge	V	636.25	127.25	763.50	661.25	132.25	793.50	
Extension 40m <sup>2</sup> - 60m <sup>2</sup>								
Full plan	V	312.42	62.48	374.90	324.75	64.95	389.70	
Inspection charge	V	468.25	93.65	561.90	486.67	97.33	584.00	
Full Plan & Inspection Charge	V	780.67	156.13	936.80	811.42	162.28	973.70	
Extension 60m <sup>2</sup> - 100m <sup>2</sup>								
Full plan	V	404.33	80.87	485.20	420.17	84.03	504.20	
Inspection charge	V	606.42	121.28	727.70	630.17	126.03	756.20	
Full Plan & Inspection Charge	V	1,010.75	202.15	1,212.90	1,050.34	210.06	1,260.40	
Each additional 20m <sup>2</sup> over 100m <sup>2</sup>								
Full plan	V	28.17	5.63	33.80	29.33	5.87	35.20	
Inspection charge	V	42.00	8.40	50.40	43.75	8.75	52.50	
Full Plan & Inspection Charge	V	70.17	14.03	84.20	73.08	14.62	87.70	
Basements as extension above plus								
Full plan	V	150.50	30.10	180.60	156.42	31.28	187.70	
Inspection charge	V	225.83	45.17	271.00	234.75	46.95	281.70	
Full Plan & Inspection Charge	V	376.33	75.27	451.60	391.17	78.23	469.40	
Attached garage <30m <sup>2</sup>								
Full plan	V	184.75	36.95	221.70	192.00	38.40	230.40	
Inspection charge	V	277.42	55.48	332.90	288.33	57.67	346.00	
Full Plan & Inspection Charge	V	462.17	92.43	554.60	480.33	96.07	576.40	
Detached garage 30m <sup>2</sup> - 60m <sup>2</sup>								
Full plan	V	184.75	36.95	221.70	192.00	38.40	230.40	
Inspection charge	V	277.42	55.48	332.90	288.33	57.67	346.00	
Full Plan & Inspection Charge	V	462.17	92.43	554.60	480.33	96.07	576.40	
Through lounge								
Full plan	V	104.25	20.85	125.10	108.42	21.68	130.10	
Inspection charge	V	155.83	31.17	187.00	162.00	32.40	194.40	
Full Plan & Inspection Charge	V	260.08	52.02	312.10	270.42	54.08	324.50	
Removal of chimney breasts								
Full plan	V	104.25	20.85	125.10	108.42	21.68	130.10	
Inspection charge	V	155.83	31.17	187.00	162.00	32.40	194.40	
Full Plan & Inspection Charge	V	260.08	52.02	312.10	270.42	54.08	324.50	
Installation of new wc/shower/utility								
Full plan	V	104.25	20.85	125.10	108.42	21.68	130.10	
Inspection charge	V	155.83	31.17	187.00	162.00	32.40	194.40	
Full Plan & Inspection Charge	V	260.08	52.02	312.10	270.42	54.08	324.50	
Garage conversion								
Full plan	V	184.75	36.95	221.70	192.00	38.40	230.40	
Inspection charge	V	277.42	55.48	332.90	288.33	57.67	346.00	
Full Plan & Inspection Charge	V	462.17	92.43	554.60	480.33	96.07	576.40	
Replacement windows up to 5 windows								
Full plan	V	92.83	18.57	111.40	96.50	19.30	115.80	
Inspection charge	V	139.25	27.85	167.10	144.75	28.95	173.70	
Full Plan & Inspection Charge	V	232.08	46.42	278.50	241.25	48.25	289.50	
per extra 10 windows								
Full plan	V	41.25	8.25	49.50	42.91	8.59	51.50	
Inspection charge	V	58.75	11.75	70.50	61.17	12.23	73.40	
Full Plan & Inspection Charge	V	100.00	20.00	120.00	104.08	20.82	124.90	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<u>Re-roofing</u>							
	Full plan	✓	127.83	25.57	153.40	132.92	26.58	159.50
	Inspection charge	✓	190.83	38.17	229.00	198.33	39.67	238.00
	Full Plan & Inspection Charge	✓	318.66	63.74	382.40	331.25	66.25	397.50
	<u>New wiring (non competent person)</u>							
	Full plan	✓	127.83	25.57	153.40	132.92	26.58	159.50
	Inspection charge	✓	190.83	38.17	229.00	198.33	39.67	238.00
	Full Plan & Inspection Charge	✓	318.66	63.74	382.40	331.25	66.25	397.50
	<u>Discount for each multiple works above</u>							
	Full plan	✓	37.75	7.55	45.30	39.33	7.87	47.20
	Inspection charge	✓	56.00	11.20	67.20	58.25	11.65	69.90
	Full Plan & Inspection Charge	✓	93.75	18.75	112.50	97.58	19.52	117.10
	<b>NEW BUILD DWELLINGS</b>							
	<u>(&lt;300m² per dwelling)</u>							
	<u>1 new dwelling</u>							
	Full plan	✓	381.50	76.30	457.80	396.42	79.28	475.70
	Inspection charge	✓	572.33	114.47	686.80	594.75	118.95	713.70
	Full Plan & Inspection Charge	✓	953.83	190.77	1,144.60	991.17	198.23	1,189.40
	<u>2-5 dwellings per extra dwelling</u>							
	Full plan	✓	127.83	25.57	153.40	132.91	26.59	159.50
	Inspection charge	✓	174.25	34.85	209.10	181.17	36.23	217.40
	Full Plan & Inspection Charge	✓	302.08	60.42	362.50	314.08	62.82	376.90
	<u>6 -20 new dwellings per extra dwelling</u>							
	Full plan	✓	889.92	177.98	1,067.90	924.75	184.95	1,109.70
	Inspection charge	✓	1,265.33	253.07	1,518.40	1,314.75	262.95	1,577.70
	Full Plan & Inspection Charge	✓	2,155.25	431.05	2,586.30	2,239.50	447.90	2,687.40
	<b>Extra dwelling over 5</b>							
	Full plan	✓	92.83	18.57	111.40	96.50	19.30	115.80
	Inspection charge	✓	139.25	27.85	167.10	144.75	28.95	173.70
	Full Plan & Inspection Charge	✓	232.08	46.42	278.50	241.25	48.25	289.50
	<u>Flat conversion to form 2 flats</u>							
	Full plan	✓	311.75	62.35	374.10	324.00	64.80	388.80
	Inspection charge	✓	468.25	93.65	561.90	486.67	97.33	584.00
	Full Plan & Inspection Charge	✓	780.00	156.00	936.00	810.67	162.13	972.80
	<u>Plus for each additional flat</u>							
	Full plan	✓	92.83	18.57	111.40	96.50	19.30	115.80
	Inspection charge	✓	139.25	27.85	167.10	144.75	28.95	173.70
	Full Plan & Inspection Charge	✓	232.08	46.42	278.50	241.25	48.25	289.50
	<b>Other works -Estimate of cost:</b>							
	<b>&lt;£5000</b>							
	Full plan	✓	107.75	21.55	129.30	112.00	22.40	134.40
	Inspection charge	✓	163.75	32.75	196.50	170.25	34.05	204.30
	<b>£5001 - £10,000</b>							
	Full plan	✓	129.50	25.90	155.40	134.67	26.93	161.60
	Inspection charge	✓	195.25	39.05	234.30	202.92	40.58	243.50
	<b>£10,001 - £20,000</b>							
	Full plan	✓	184.75	36.95	221.70	192.00	38.40	230.40
	Inspection charge	✓	277.42	55.48	332.90	288.33	57.67	346.00
	<b>£20,001 - £30,000</b>							
	Full plan	✓	238.92	47.78	286.70	248.33	49.67	298.00
	Inspection charge	✓	358.83	71.77	430.60	372.92	74.58	447.50
	<b>£30,001 - £40,000</b>							
	Full plan	✓	293.25	58.65	351.90	304.75	60.95	365.70
	Inspection charge	✓	440.25	88.05	528.30	457.50	91.50	549.00
	<b>£40,001 - £50,000</b>							
	Full plan	✓	346.50	69.30	415.80	360.17	72.03	432.20

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			Inspection charge	√	520.75	104.15	624.90	541.17
<b>£50,001 - £60,000</b>								
Full plan	√	391.25	78.25	469.50	406.67	81.33	488.00	
Inspection charge	√	586.33	117.27	703.60	609.25	121.85	731.10	
<b>£60,001 - £70,000</b>								
Full plan	√	434.92	86.98	521.90	451.92	90.38	542.30	
Inspection charge	√	651.92	130.38	782.30	677.42	135.48	812.90	
<b>£70,001 - £80,000</b>								
Full plan	√	477.83	95.57	573.40	496.50	99.30	595.80	
Inspection charge	√	717.50	143.50	861.00	745.50	149.10	894.60	
<b>£80,001 - £90,000</b>								
Full plan	√	520.75	104.15	624.90	541.17	108.23	649.40	
Inspection charge	√	782.33	156.47	938.80	812.92	162.58	975.50	
<b>£90,001 - £100,000</b>								
Full plan	√	564.42	112.88	677.30	586.50	117.30	703.80	
Inspection charge	√	872.42	174.48	1,046.90	906.50	181.30	1,087.80	
<b>£100,001 - £120,000</b>								
Full plan	√	608.25	121.65	729.90	632.00	126.40	758.40	
Inspection charge	√	910.92	182.18	1,093.10	946.50	189.30	1,135.80	
<b>£120,001 - £140,000</b>								
Full plan	√	651.92	130.38	782.30	677.42	135.48	812.90	
Inspection charge	√	976.50	195.30	1,171.80	1,014.67	202.93	1,217.60	
<b>£140,001 - £160,000</b>								
Full plan	√	695.75	139.15	834.90	722.92	144.58	867.50	
Inspection charge	√	1,041.33	208.27	1,249.60	1,082.00	216.40	1,298.40	
<b>£160,001 - £180,000</b>								
Full plan	√	737.75	147.55	885.30	766.67	153.33	920.00	
Inspection charge	√	1,106.00	221.20	1,327.20	1,149.25	229.85	1,379.10	
<b>£180,001 - £200,000</b>								
Full plan	√	782.33	156.47	938.80	812.92	162.58	975.50	
Inspection charge	√	1,172.67	234.53	1,407.20	1,218.50	243.70	1,462.20	
<b>Standard Non Domestic Charges for work less than £200,000</b>								
<b>Non Domestic New Builds &amp; extensions up to 100m²</b>								
Other Residential/Institutional/Assembly/Recreational (<6m²)								
Full plan	√	219.75	43.95	263.70	228.41	45.69	274.10	
Inspection charge	√	329.00	65.80	394.80	341.92	68.38	410.30	
Full Plan & Inspection Charge	√	548.75	109.75	658.50	570.33	114.07	684.40	
Industrial and Storage(<6m²)								
Full plan	√	150.50	30.10	180.60	156.42	31.28	187.70	
Inspection charge	√	225.83	45.17	271.00	234.75	46.95	281.70	
Full Plan & Inspection Charge	√	376.33	75.27	451.60	391.17	78.23	469.40	
Office and Shops(<6m²)								
Full plan	√	219.75	43.95	263.70	228.41	45.69	274.10	
Inspection charge	√	329.00	65.80	394.80	341.92	68.38	410.30	
Full Plan & Inspection Charge	√	548.75	109.75	658.50	570.33	114.07	684.40	
Other Residential/Institutional/Assembly/Recreational (<6-40m²)								
Full plan	√	300.25	60.05	360.30	312.00	62.40	374.40	
Inspection charge	√	450.75	90.15	540.90	468.42	93.68	562.10	
Full Plan & Inspection Charge	√	751.00	150.20	901.20	780.42	156.08	936.50	
Industrial and Storage(<6-40m²)								
Full plan	√	219.75	43.95	263.70	228.41	45.69	274.10	
Inspection charge	√	329.00	65.80	394.80	341.92	68.38	410.30	
Full Plan & Inspection Charge	√	548.75	109.75	658.50	570.33	114.07	684.40	
Office and Shops(<6-40m²)								

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Full plan	√	254.75	50.95	305.70	264.75	52.95	317.70
	Inspection charge	√	404.33	80.87	485.20	420.17	84.03	504.20
	Full Plan & Inspection Charge	√	659.08	131.82	790.90	684.92	136.98	821.90
	<b>Other Residential/Institutional/Assembly/Recreational (&lt;40-100m²)</b>							
	Full plan	√	508.42	101.68	610.10	528.33	105.67	634.00
	Inspection charge	√	762.25	152.45	914.70	792.00	158.40	950.40
	Full Plan & Inspection Charge	√	1,270.67	254.13	1,524.80	1,320.33	264.07	1,584.40
	<b>Industrial and Storage(&lt;40-100m²)</b>							
	Full plan	√	346.50	69.30	415.80	360.17	72.03	432.20
	Inspection charge	√	519.83	103.97	623.80	540.25	108.05	648.30
	Full Plan & Inspection Charge	√	866.33	173.27	1,039.60	900.42	180.08	1,080.50
	<b>Office and Shops(&lt;40-100m²)</b>							
	Full plan	√	404.33	80.87	485.20	420.16	84.04	504.20
	Inspection charge	√	606.42	121.28	727.70	630.17	126.03	756.20
	Full Plan & Inspection Charge	√	1,010.75	202.15	1,212.90	1,050.33	210.07	1,260.40
	<b>Shop Fit out each 100m2 or part</b>							
	Full plan	√	150.50	30.10	180.60	156.42	31.28	187.70
	Inspection charge	√	225.83	45.17	271.00	234.75	46.95	281.70
	Full Plan & Inspection Charge	√	376.33	75.27	451.60	391.17	78.23	469.40
	<b>Shop Front</b>							
	Full plan	√	115.50	23.10	138.60	120.16	24.04	144.20
	Inspection charge	√	173.33	34.67	208.00	180.17	36.03	216.20
	Full Plan & Inspection Charge	√	288.83	57.77	346.60	300.33	60.07	360.40
	<b>Office Partitioning per 50m run</b>							
	Full plan	√	115.50	23.10	138.60	120.16	24.04	144.20
	Inspection charge	√	173.33	34.67	208.00	180.17	36.03	216.20
	Full Plan & Inspection Charge	√	288.83	57.77	346.60	300.33	60.07	360.40
	<b>New Windows up to 10</b>							
	Full plan	√	115.50	23.10	138.60	120.16	24.04	144.20
	Inspection charge	√	173.33	34.67	208.00	180.17	36.03	216.20
	Full Plan & Inspection Charge	√	288.83	57.77	346.60	300.33	60.07	360.40
	<b>Per Extra 10</b>							
	Full plan	√	40.33	8.07	48.40	42.00	8.40	50.40
	Inspection charge	√	57.83	11.57	69.40	60.17	12.03	72.20
	Full Plan & Inspection Charge	√	98.16	19.64	117.80	102.17	20.43	122.60
	<b>Mezzanine Floor per 500m2 or part</b>							
	Full plan	√	231.92	46.38	278.30	241.00	48.20	289.20
	Inspection charge	√	346.50	69.30	415.80	360.17	72.03	432.20
	Full Plan & Inspection Charge	√	578.42	115.68	694.10	601.17	120.23	721.40
	<b>Other Works-Estimate of cost:</b>							
	<b>&lt;£5,000</b>							
	Full plan	√	107.75	21.55	129.30	112.00	22.40	134.40
	Inspection charge	√	163.75	32.75	196.50	170.25	34.05	204.30
	<b>£5001-10,000</b>							
	Full plan	√	129.50	25.90	155.40	134.67	26.93	161.60
	Inspection charge	√	195.25	39.05	234.30	202.92	40.58	243.50
	<b>£10,001-£20,000</b>							
	Full plan	√	184.75	36.95	221.70	192.00	38.40	230.40
	Inspection charge	√	277.42	55.48	332.90	288.33	57.67	346.00
	<b>£20,001-£30,000</b>							
	Full plan	√	238.92	47.78	286.70	248.33	49.67	298.00
	Inspection charge	√	358.83	71.77	430.60	372.92	74.58	447.50
	<b>£30,001-£40,000</b>							
	Full plan	√	293.25	58.65	351.90	304.75	60.95	365.70
	Inspection charge	√	440.25	88.05	528.30	457.50	91.50	549.00
	<b>£40,001-£50,000</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Full plan	√	346.50	69.30	415.80	360.17	72.03	432.20
	Inspection charge	√	520.75	104.15	624.90	541.17	108.23	649.40
	<b>£50,001-£60,000</b>							
	Full plan	√	391.25	78.25	469.50	406.67	81.33	488.00
	Inspection charge	√	586.33	117.27	703.60	609.25	121.85	731.10
	<b>£60,001-£70,000</b>							
	Full plan	√	434.92	86.98	521.90	451.92	90.38	542.30
	Inspection charge	√	651.92	130.38	782.30	677.42	135.48	812.90
	<b>£70,001-£80,000</b>							
	Full plan	√	476.00	95.20	571.20	494.67	98.93	593.60
	Inspection charge	√	714.92	142.98	857.90	742.92	148.58	891.50
	<b>£80,001-£90,000</b>							
	Full plan	√	520.75	104.15	624.90	541.17	108.23	649.40
	Inspection charge	√	782.33	156.47	938.80	812.92	162.58	975.50
	<b>£90,001-£100,000</b>							
	Full plan	√	564.42	112.88	677.30	586.50	117.30	703.80
	Inspection charge	√	846.25	169.25	1,015.50	879.33	175.87	1,055.20
	<b>£100,001-£120,000</b>							
	Full plan	√	608.25	121.65	729.90	632.00	126.40	758.40
	Inspection charge	√	910.92	182.18	1,093.10	946.50	189.30	1,135.80
	<b>£120,001-£140,000</b>							
	Full plan	√	651.92	130.38	782.30	677.42	135.48	812.90
	Inspection charge	√	976.50	195.30	1,171.80	1,014.67	202.93	1,217.60
	<b>£140,001-£160,000</b>							
	Full plan	√	695.75	139.15	834.90	722.92	144.58	867.50
	Inspection charge	√	1,042.25	208.45	1,250.70	1,082.92	216.58	1,299.50
	<b>£160,001-£180,000</b>							
	Full plan	√	737.75	147.55	885.30	766.67	153.33	920.00
	Inspection charge	√	1,106.00	221.20	1,327.20	1,149.25	229.85	1,379.10
	<b>£180,001-£200,000</b>							
	Full plan	√	782.33	156.47	938.80	812.92	162.58	975.50
	Inspection charge	√	1,172.75	234.55	1,407.30	1,218.50	243.70	1,462.20
<b>5</b>	<b>Planning Application Fees</b>							
	Prior Approval under the General Permitted Development Order (Amendment) 2013							
	An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order		80.00	0.00	80.00	80.00	0.00	80.00
	<b>Application Type</b>							
	<b>Householder</b>							
	Relating to one dwelling		206.00	0.00	206.00	206.00	0.00	206.00
	Relating to 2 or more dwellings		407.00	0.00	407.00	407.00	0.00	407.00
	Certificate of Lawfulness							
	Section 191 (1) (c) - Establish Use		234.00	0.00	234.00	234.00	0.00	234.00
	Section 191 (1) (a) or (b) - Existing per unit		462.00	0.00	462.00	462.00	0.00	462.00
	Section 191 (1) (a) or (b) - Existing 50 units		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
	Section 191 (1) (a) or (b) - Existing 51 and over units - per unit		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	Section 192 - Proposed		Half full fee	0.00	Half full fee	Half full fee	0.00	Half full fee
	<b>Outline</b>							
	Site area not exceeding 2.5 ha - per 0.1ha		462.00	0.00	462.00	462.00	0.00	462.00
	Site area of 2.5 ha		11,432.00	0.00	11,432.00	11,432.00	0.00	11,432.00
	Site in excess of 2.5ha - per 0.1ha		Max 150,000	0.00	Max 150,000	Max 150,000	0.00	Max 150,000
	<b>Dwellings</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICES IS VATALE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Per dwelling created - below 50		462.00	0.00	462.00	462.00	0.00	462.00
	50 dwellings		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
	Per dwelling - above 50		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	Change of use		462.00	0.00	462.00	462.00	0.00	462.00
	<b>Other buildings</b>							
	No additional floor space and Floor space up to 40 sq.m		234.00	0.00	234.00	234.00	0.00	234.00
	Floor space between 40 sq.m. and 75 sq.m.		462.00	0.00	462.00	462.00	0.00	462.00
	Floor space between 75 sq.m. and 3750 sq.m. - for each additional 75 sq.m.		462.00	0.00	462.00	462.00	0.00	462.00
	3750 sq.m. created		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
	Each additional 75 sq.m. (or part thereof) above 3750 sq.m.		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	<b>Erection, on land used for the purpose of agriculture</b>							
	Works up to 465 sq.m.		96.00	0.00	96.00	96.00	0.00	96.00
	Floor space between 465 sq.m. and 540 sq.m.		462.00	0.00	462.00	462.00	0.00	462.00
	Floor space between 540 sq.m. and 4215 sq.m. - for each additional 75 sq.m		462.00	0.00	462.00	462.00	0.00	462.00
	4215 sq.m. created		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
	Each additional 75 sq.m. (or part thereof) above 3750 sq.m.		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	<b>Erection of glasshouses on land used for the purposes of agriculture</b>							
	Works up to 465 sq.m.		96.00	0.00	96.00	96.00	0.00	96.00
	Works creating more than 465 sq.m.		2,580.00	0.00	2,580.00	2,580.00	0.00	2,580.00
	<b>The erection, alteration or replacement of plant or machinery</b>							
	Site area not exceeding 5ha- each 0.1ha or part thereof		462.00	0.00	462.00	462.00	0.00	462.00
	Site area of 5ha		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
	Site area in excess of 5ha - each additional 0.1ha or part thereof		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area		£234 up to a max of £2028	0.00	£234 up to a max of £2028	£234 up to a max of £2028	0.00	£234 up to a max of £2028
	<b>Operations connected with exploratory drilling for oil or natural gas</b>							
	Site area not exceeding 7.5 ha - for each 0.1 ha of site area		508.00	0.00	508.00	508.00	0.00	508.00
	Site area of 7.5 ha		38,070.00	0.00	38,070.00	38,070.00	0.00	38,070.00
	Per 0.1ha in excess of 7.5ha		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
	<b>Winning and working of materials</b>							
	Per 0.1 ha site area to maximum 15 ha		234.00	0.00	234.00	234.00	0.00	234.00
	Site area of 15 ha		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
	Per 0.1 ha site area in excess of 15 ha		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
	<b>Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.</b>							
	Per 0.1 ha site area to maximum 15 ha		234.00	0.00	234.00	234.00	0.00	234.00
	Site area of 15 ha		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
	Per 0.1 ha site area in excess of 15 ha		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
	Construction of car parks, service roads and access for the purpose of a single undertaking		234.00	0.00	234.00	234.00	0.00	234.00
	<b>Extant Planning Permission</b>							
	Householder		68.40	0.00	68.40	68.40	0.00	68.40
	Major development		690.00	0.00	690.00	690.00	0.00	690.00
	All other applications		234.00	0.00	234.00	234.00	0.00	234.00
	<b>Non-Material Amendment</b>							
	Householder		34.00	0.00	34.00	34.00	0.00	34.00
	All other applications		234.00	0.00	234.00	234.00	0.00	234.00
	Minor Material Amendment		234.00	0.00	234.00	234.00	0.00	234.00
	Reserved matters		462.00	0.00	462.00	462.00	0.00	462.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	For non-compliance with conditions, variation or renewal of a temporary permission		234.00	0.00	234.00	234.00	0.00	234.00
	Householder		34.00	0.00	34.00	34.00	0.00	34.00
	All other applications		116.00	0.00	116.00	116.00	0.00	116.00
	Playing Fields		462.00	0.00	462.00	462.00	0.00	462.00
	Telecoms prior approval		462.00	0.00	462.00	462.00	0.00	462.00
	Buildings and roads constructed under PD for agriculture/forestry		96.00	0.00	96.00	96.00	0.00	96.00
	Demolition prior approval		96.00	0.00	96.00	96.00	0.00	96.00
	Advert to premises		132.00	0.00	132.00	132.00	0.00	132.00
	Directional advert		132.00	0.00	132.00	132.00	0.00	132.00
	All other adverts		462.00	0.00	462.00	462.00	0.00	462.00
	Request for written confirmation of compliance with condition(s)		367.50	0.00	367.50	381.90	0.00	381.90
<b>6</b>	<b>Coordinated Development Process &amp; Sustainability Assessment Services-Development Control</b>							
	<b>Permission in Principal</b>		<b>£423 per 0.1 ha</b>		<b>£423 per 0.1 ha</b>	<b>£439.50 per 0.1 ha</b>		<b>£439.50 per 0.1 ha</b>
	<b>Coordinated Plan Drawing and Approval Service</b>							
	<b>N.B. 20% discount on Building Control Application fees included in the fees shown below.</b>							
	Single Storey Extension	V	1,793.83	358.77	2,152.60	1,863.83	372.77	2,236.60
	Two Storey Extension	V	2,187.50	437.50	2,625.00	2,272.92	454.58	2,727.50
	Loft Conversion	V	2,099.25	419.85	2,519.10	2,181.25	436.25	2,617.50
	Combination Loft & Extension	V	3,325.17	665.03	3,990.20	3,454.92	690.98	4,145.90
	Lawful Development Certificate	V	100.75	20.15	120.90	104.75	20.95	125.70
<b>7</b>	<b>CONTAMINATED LAND INFORMATION</b>							
	Contaminated Land Enquiry - Site History - where no records held		52.50	0.00	52.50	54.60	0.00	54.60
	Contaminated Land Enquiry - Site History - where records are held		157.50	0.00	157.50	163.70	0.00	163.70
<b>8</b>	<b>DEVELOPMENT CONTROL SERVICES</b>							
	Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)		65.10	0.00	65.10	67.70	0.00	67.70
	Providing written confirmation of compliance with planning permission, including a site visit.	V	306.33	61.27	367.60	318.33	63.67	382.00
	London Local Authorities (Charges for Stopping Up Orders) Regulations 2000		3,102.80	0.00	3,102.80	3,223.90	0.00	3,223.90
<b>9</b>	<b>PUBLIC REGISTER COPIES</b>							
	IPC Authorised Premises Provision of copies – per premise – per officer half hour or part thereof		27.50	0.00	27.50	28.60	0.00	28.60
	Environmental Regulation of Industrial Plant				Price on Application			Price on Application
	Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003		1,119.30	0.00	1,119.30	1,163.00	0.00	1,163.00
<b>10</b>	<b>Design Panel Fees</b>							
	<b>First Meeting:</b>							
	Design Workshop	V	4,000.00	800.00	4,800.00	4,156.00	831.20	4,987.20
	Design Review	V	4,000.00	800.00	4,800.00	4,156.00	831.20	4,987.20
	Minor Major	V	1,050.00	210.00	1,260.00	1,091.00	218.20	1,309.20
	Desktop Meeting	V	1,750.00	350.00	2,100.00	1,818.33	363.67	2,182.00
	<b>Follow Up Meeting/s</b>							
	Design Workshop	V	3,000.00	600.00	3,600.00	3,117.00	623.40	3,740.40
	Design Review	V	3,000.00	600.00	3,600.00	3,117.00	623.40	3,740.40
	Design Meeting	V	1,750.00	350.00	2,100.00	1,818.33	363.67	2,182.00
	Charge where planning application found to be invalid				20% of application fee			20% of application fee
<b>11</b>	<b>Provision of Strategic Planning and Design Information</b>							
	<b>Photocopying and Printing</b>							



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	A4 Sheet	✓	6.25	1.25	7.50	6.50	1.30	7.80
	Extra Copy	✓	0.75	0.15	0.90	0.83	0.17	1.00
	Map on A3 sheet	✓	12.50	2.50	15.00	13.00	2.60	15.60
	Map on A2 sheet	✓	15.00	3.00	18.00	15.58	3.12	18.70
	Map on A1 sheet	✓	20.00	4.00	24.00	20.83	4.17	25.00
	Document >50 pages	✓	10.00	2.00	12.00	10.42	2.08	12.50
	Document >100pages	✓	17.50	3.50	21.00	18.17	3.63	21.80
	Document >200 pages	✓	30.00	6.00	36.00	31.17	6.23	37.40
	Document >300 pages	✓	45.00	9.00	54.00	46.83	9.37	56.20
	Document >400 pages	✓	60.00	12.00	72.00	62.42	12.48	74.90
	Postage for letters, large letters and packets	✓	Standard Council charges apply			Standard Council charges apply		
<b>12</b>	<b>ENVIRONMENTAL PERMITTING (PPC)</b>							
	Statutory fee (set by DEFRA)							
	LAPPC Application Fees:							
	Application for an environmental permit part B - Standard Activities		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
	Additional Fee for operating without a permit		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
	PVRI, SWOB and Dry Cleaners Reduced Fee Activities		148.00	0.00	148.00	148.00	0.00	148.00
	PVRI & II Combined		246.00	0.00	246.00	246.00	0.00	246.00
	VRs and Other Reduced Fee Activities		346.00	0.00	346.00	346.00	0.00	346.00
	Reduced fee activities: Additional fee for operating without a permit		68.00	0.00	68.00	68.00	0.00	68.00
	Mobile screening and crushing plant		346.00	0.00	346.00	346.00	0.00	346.00
	Application fee for mobile crusher 3rd - 7th Permit		346.00	0.00	346.00	346.00	0.00	346.00
	Application fee for mobile crusher 8th Permit and higher		346.00	0.00	346.00	346.00	0.00	346.00
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts		297.00	0.00	297.00	297.00	0.00	297.00
	LAPPC Annual Subsistence Charge							
	Standard Processes- Low Risk		739.00	0.00	739.00	739.00	0.00	739.00
	Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B & Waste installation		99.00	0.00	99.00	99.00	0.00	99.00
	Standard Processes- Medium Risk		1,111.00	0.00	1,111.00	1,111.00	0.00	1,111.00
	Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B & Waste installation		149.00	0.00	149.00	149.00	0.00	149.00
	Standard Processes- High Risk		1,672.00	0.00	1,672.00	1,672.00	0.00	1,672.00
	Standard Processes- High Risk - Additional charge where a permit is for a combined Part B & Waste installation		198.00	0.00	198.00	198.00	0.00	198.00
	Annual Subsistence Fee - Reduced Fee Activity - Low Risk		76.00	0.00	76.00	76.00	0.00	76.00
	Annual Subsistence Fee - Reduced Fee Activity - Medium Risk		151.00	0.00	151.00	151.00	0.00	151.00
	Annual Subsistence Fee - Reduced Fee Activity - High Risk		227.00	0.00	227.00	227.00	0.00	227.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk		108.00	0.00	108.00	108.00	0.00	108.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk		216.00	0.00	216.00	216.00	0.00	216.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk		326.00	0.00	326.00	326.00	0.00	326.00
	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
	Annual Subsistence Fee - Mobile Crushing - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
	Annual Subsistence Fee - Mobile Crushing - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
	Annual Subsistence Fee - Mobile Crushing - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - High Risk		524.00	0.00	524.00	524.00	0.00	524.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Late payment fee		50.00	0.00	50.00	50.00	0.00	50.00
	Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts		99.00	0.00	99.00	99.00	0.00	99.00
	Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36							
	Transfer & Surrender							
	Standard process transfer		162.00	0.00	162.00	162.00	0.00	162.00
	Standard process partial transfer		476.00	0.00	476.00	476.00	0.00	476.00
	New operator at low risk reduced fee activity		75.00	0.00	75.00	75.00	0.00	75.00
	Surrender: all Part B activities							
	Reduced fee activities: transfer							
	Reduced fee activities: partial transfer		45.00	0.00	45.00	45.00	0.00	45.00
	Temporary transfer for mobiles: first transfer		51.00	0.00	51.00	51.00	0.00	51.00
	Temporary transfer for mobiles: repeat following enforcement or warning		51.00	0.00	51.00	51.00	0.00	51.00
	Substantial Change							
	Standard process		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
	Standard process where the substantial change results in a new PPC activity		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
	Reduced fee activities		98.00	0.00	98.00	98.00	0.00	98.00
	LA-IPPC Charges:							
	Application		3,218.00	0.00	3,218.00	3,218.00	0.00	3,218.00
	Additional fee for operating without a permit		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
	Annual subsistence fee: Low risk		1,384.00	0.00	1,384.00	1,384.00	0.00	1,384.00
	Annual subsistence fee: Medium risk		1,541.00	0.00	1,541.00	1,541.00	0.00	1,541.00
	Annual subsistence fee: High risk		2,233.00	0.00	2,233.00	2,233.00	0.00	2,233.00
	Late payment fee		50.00	0.00	50.00	50.00	0.00	50.00
	Substantial variation		1,309.00	0.00	1,309.00	1,309.00	0.00	1,309.00
	Transfer		225.00	0.00	225.00	225.00	0.00	225.00
	Partial transfer		668.00	0.00	668.00	668.00	0.00	668.00
	Surrender		668.00	0.00	668.00	668.00	0.00	668.00
	Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36							
<b>13</b>	<b>CYCLE PARKING CHARGES</b>							
	Station hub cycle parking membership	V	10.00	2.00	12.00	10.00	2.00	12.00
	Residential secure cycle parking membership	V	10.00	2.00	12.00	10.00	2.00	12.00
<b>14</b>	<b>ADOPTED ROAD ENQUIRIES</b>							
	Highway Search Enquiry - Single Property		48.50	0.00	48.50	50.40	0.00	50.40
	Highway Search Enquiry - Site comprising multiple properties		97.00	0.00	97.00	100.80	0.00	100.80
<b>15</b>	<b>TEMPORARY TRAFFIC ORDER</b>							
	S14.1 TTO or S14.2 Notice five days duration or less		2,610.00	0.00	2,610.00	2,720.00	0.00	2,720.00
	Road Closure for Filming (Notice & Order)		900.00	0.00	900.00	935.10	0.00	935.10
	A Special Event Orders - (excluding community street parties)		900.00	0.00	900.00	935.10	0.00	935.10
	Temporary Traffic Orders to support Major Events (over 10,000 people)		4,746.00	0.00	4,746.00	4,931.10	0.00	4,931.10
	Temporary Traffic Orders to support Major Events (5,000 - 10,000 people)					3,825.00	0.00	3,825.00
	Approval by the Highway authority to close a road for a community street party (including provision of road closure barriers by the authority)					50.00	0.00	50.00
	Approval by the Highway authority to close a road for other community event on the highway (including provision of road closure barriers by the authority)				Price on Application			Price on Application
<b>16</b>	<b>TRANSPORTATION PLANNING</b>							
	S115E Licence - single site		900.00	0.00	900.00	935.10	0.00	935.10
	S115E Licence - for each additional site on same licence		105.00	0.00	105.00	109.10	0.00	109.10
<b>17</b>	<b>TRANSPORTATION SERVICES</b>							
	Monitoring outputs of travel plans secured by S106 Obligations - Framework Travel Plan				Flat contribution of <b>£2,625</b> + annual contribution of			Flat contribution of <b>£2,730</b> + annual contribution of <b>£545</b> for the life of the
	Monitoring outputs of travel plans secured by S106 Obligations - Single Phase of Development		5,250.00	0.00	5,250.00	5,454.80	0.00	5,454.80

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	S247 Stopping-Up Order - Relating to Minor Planning Application		3,915.00	0.00	3,915.00	4,067.70	0.00	4,067.70
	S247 Stopping-Up Order - Relating to Major Planning Application		6,525.00	0.00	6,525.00	6,779.50	0.00	6,779.50
	Public Path Diversion Order - (The Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993)							Price on Application
	Mobility assessment to support application for disabled parking bay		262.50	0.00	262.50	262.50	0.00	262.50
	Application for temporary directional signage		126.00	0.00	126.00	131.00	0.00	131.00
	Temporary directional signs returnable deposit to cover costs in removing the signs in default		105.00	0.00	105.00	109.10	0.00	109.10
	Requests for Advice and Policy Guidance on Directional Signs		63.00	0.00	63.00	65.50	0.00	65.50
	Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of <b>£3,675</b> for works up to <b>£10,000</b> in value + 11% of the value of works over <b>£10,000</b> + actual cost			Flat rate of <b>£3,820</b> for works up to <b>£10,000</b> in value + 11% of the value of works over <b>£10,000</b> + actual cost to accrue street lighting etc. into PFI		
	Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of <b>£3,675</b> for works up to <b>£10,000</b> in value + 11% of the value of works over <b>£10,000</b> + actual cost			Flat rate of <b>£3,820</b> for works up to <b>£10,000</b> in value + 11% of the value of works over <b>£10,000</b> + actual cost to accrue street lighting etc. into PFI		
<b>18</b>	<b>Enforcement of Temporary Traffic Orders - Resident &amp; Business bays, waiting and loading:</b>							
	Admin fee		109.90	0.00	109.90	114.20	0.00	114.20
	Cancellation charge		54.50	0.00	54.50	56.70	0.00	56.70
	Enforcement by Civil Enforcement Officer per day		78.60	0.00	78.60	81.70	0.00	81.70
	Cost of an Enforcement notice	V	33.42	6.68	40.10	34.83	6.97	41.80
	Use of removal vehicle (per removal)		200.00	0.00	200.00	200.00	0.00	200.00
	<b>Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits</b>							
	<b>Lorry parking prices</b>	V						
	<b>Rigid vehicles</b>							
	1 day	V	16.92	3.38	20.30	17.58	3.52	21.10
	2 days	V	33.75	6.75	40.50	35.08	7.02	42.10
	3 days	V	50.75	10.15	60.90	52.83	10.57	63.40
	4 days	V	67.58	13.52	81.10	70.33	14.07	84.40
	5 days	V	84.42	16.88	101.30	87.83	17.57	105.40
	6 days	V	101.25	20.25	121.50	105.17	21.03	126.20
	1 week	V	109.08	21.82	130.90	113.42	22.68	136.10
	1 month	V	436.33	87.27	523.60	453.42	90.68	544.10
	3 months	V	1,308.92	261.78	1,570.70	1,360.00	272.00	1,632.00
	<b>Articulated vehicles</b>							
	1 day	V	20.00	4.00	24.00	20.83	4.17	25.00
	2 days	V	39.58	7.92	47.50	41.17	8.23	49.40
	3 days	V	59.58	11.92	71.50	62.00	12.40	74.40
	4 days	V	79.50	15.90	95.40	82.67	16.53	99.20
	5 days	V	99.17	19.83	119.00	103.08	20.62	123.70
	6 days	V	119.00	23.80	142.80	123.67	24.73	148.40
	1 week	V	128.92	25.78	154.70	134.00	26.80	160.80
	1 month	V	515.58	103.12	618.70	535.67	107.13	642.80
	3 months	V	1,546.67	309.33	1,856.00	1,607.00	321.40	1,928.40
<b>19</b>	<b>FOOTPATH CROSSINGS &amp; PATHS ACROSS VERGES</b>							
	Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones		152.50	0.00	152.50	158.50	0.00	158.50
	Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998. The application process includes a maximum of three site visits.		205.00	0.00	205.00	213.00	0.00	213.00
	Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.		40.00	0.00	40.00	41.60	0.00	41.60

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Construction of a crossover <b>per square metre</b> in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. <b>Note:</b> Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam		229.50	0.00	229.50	238.50	0.00	238.50
	Uplift on the cost per square metre for constructing a crossover where restricted working hours apply		26.00	0.00	26.00	27.00	0.00	27.00
	Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - <b>(20% discount</b> on full price shown above) (per square metre). Note: crossover specification to comply with scheme construction.		183.60	0.00	183.60	190.80	0.00	190.80
	<b>There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.</b>							
	Renewal of existing White line Entrance Marking on Highway		163.00	0.00	163.00	169.40	0.00	169.40
	New White line Entrance Marking on Highway		163.00	0.00	163.00	169.40	0.00	169.40
	White line Entrance marking application charge (if work not progressed admin fee to be charged)		68.30	0.00	68.30	71.00	0.00	71.00
	Removal and replanting of shrub bed elsewhere in the Borough - per square metre		127.00	0.00	127.00	132.00	0.00	132.00
	Removal and replanting of grass verge elsewhere in the Borough - per square metre		104.00	0.00	104.00	108.10	0.00	108.10
	Application to request a tree removal in accordance with the tree strategy.		355.00	0.00	355.00	368.90	0.00	368.90
	Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998		980.00	0.00	980.00	1,018.30	0.00	1,018.30
	Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.		Price on Application			Price on Application		
<b>20</b>	<b>PROVISION OF STREET SEATS</b>							
	Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)		Price on Application			Price on Application		
<b>21</b>	<b>PROVISION OF STREET NAME PLATES</b>							
	Per Street Name Plate		Price on Application			Price on Application		
	Relocation only of existing Street Name Plate for footway crossing application		Price on Application			Price on Application		
<b>22</b>	<b>LICENCE FOR SKIPS</b>							
	Inspection fee for skip placed off highway		75.00	0.00	75.00	78.00	0.00	78.00
	Skip Licence - 14 days		75.00	0.00	75.00	78.00	0.00	78.00
	Continuation Licence - 14 days		75.00	0.00	75.00	78.00	0.00	78.00
	Attend to unlit skip on the highway and make safe					186.00	0.00	186.00
<b>23</b>	<b>LICENCE FOR HOARDING/SCAFFOLDING</b>							
	Deposit before commencement of works (refundable against damage) Per square metre of highway occupied by scaffold/hoarding (minimum deposit of £500)		50.00	0.00	50.00	50.00	0.00	50.00
	<b>Licence:</b>							
	<b>Application Fee</b> all scaffolds/hoardings (Non Refundable)		136.50	0.00	136.50	141.90	0.00	141.90
	<b>Licence Fee for 30 days</b> per square metre of highway occupied by scaffold/hoarding ( <b>minimum cost to be £260, max to be £2,600</b> )		25.00	0.00	25.00	26.00	0.00	26.00
	<b>Licence Extension Fee</b> for each 30 day period per square metre of highway occupied by scaffold/hoarding <b>UP TO 180 DAYS (minimum cost to be £260, max to be £2,600) £26.00psqm</b>		25.00	0.00	25.00	26.00	0.00	26.00
	<b>Charge for additional inspections £75.40 per hour (min 1hr)</b>		72.50	0.00	72.50	75.40	0.00	75.40
<b>24</b>	<b>LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS &amp; STREET WORKS ACT 1991</b>							
	Administration fee		280.40	0.00	280.40	292.00	0.00	292.00
	Capitalisation fee in lieu of annual charge		1,292.60	0.00	1,292.60	1,343.00	0.00	1,343.00
	Capitalisation fee in lieu of annual charge for Major Service Licence					2,000.00	0.00	2,000.00
	Inspection Fee		325.50	0.00	325.50	338.00	0.00	338.00
	Weekly Inspection Fee for Major Service Licence					50.00	0.00	50.00
	Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>		210.00	0.00	210.00	220.00	0.00	220.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			over 5M2 - per square metre for reinstatements	168.00	0.00	168.00	180.00	0.00
Collaborative planning & installation of services assistance (multi-services applications only)	1,100.00	0.00	1,100.00	1,140.00	0.00	1,140.00		
Bond payable to cover any penalty payments associated with the works			Price on Application			Price on Application		
<b>25 APPLICATION FOR AUTHORITY TO EXECUTE WORKS ON THE HIGHWAY</b>								
Administration fee	280.40	0.00	280.40	292.00	0.00	292.00		
Inspection Fee 1-7 Excavations				350.00	0.00	350.00		
Inspection Fee 8-14 Excavations				525.00	0.00	525.00		
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>	210.00	0.00	210.00	500.00	0.00	500.00		
over 5M2 - per square metre for reinstatements	168.00	0.00	168.00	300.00	0.00	300.00		
<b>26 LICENCE FOR CRANES/OVERSAILING</b>								
Application Fee for Cranes/Oversailing (Non refundable)	200.00	0.00	200.00	207.80	0.00	207.80		
Licence for Cranes on the highway - per day	200.00	0.00	200.00	207.80	0.00	207.80		
Licence for Oversail over the highway - per day (minimum 1 day)	11.60	0.00	11.60	12.10	0.00	12.10		
Charge for additional inspections - complaints/enquiries. £75.40 per hour (min. 1 hr)	72.50	0.00	72.50	75.40	0.00	75.40		
Deposit before commencement of works (refundable against damage)	5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00		
<b>27 HIGHWAY RELATED CHARGES</b>								
Any works / repairs to public assets on the highway			Price on Application			Price on Application		
Sponsored Tree Planting (including 3 year after care).	711.00	0.00	711.00	738.70	0.00	738.70		
Sponsored Tree Plaque - price on application			Price on Application			Price on Application		
Bollard removal - charge per bollard (any type)	103.00	0.00	103.00	150.00	0.00	150.00		
Provision of Arborist Services (private works)			Price on Application			Price on Application		
<b>28 CESSPOOL EMPTYING</b>								
<b>Domestic Properties (No VAT)</b>								
Normal time per hour	√		Price on Application			Price on Application		
Call out (time and ½ rates)	√		Price on Application			Price on Application		
Sundays, Bank Holidays or after Midnight	√		Price on Application			Price on Application		
<b>Thames Water disposal charge to be added to above rates.</b>								
<b>29 DOMESTIC COLLECTIONS</b>								
<b>N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged</b>								
<b>Special Bulky Waste Collections</b>								
<b>Bulky waste collection in 12 months:</b>								
1 item	42.20	0.00	42.20			FREE		
2 Items	46.80	0.00	46.80			FREE		
3 Items	51.40	0.00	51.40			FREE		
4 Items	56.00	0.00	56.00			FREE		
5 Items	60.60	0.00	60.60			FREE		
6 Items	65.20	0.00	65.20			FREE		
Premium Service (Fastrack service) bookable £10.50 fee	11.10	0.00	11.10	15.00	0.00	15.00		
Bulky waste collection cancellation charge for between 1-3 days notice	17.90	0.00	17.90			FREE		
Additional charge for non standard sized items	64.10	0.00	64.10			FREE		
<b>Electrical bulky item collections:</b>								
1 item	42.20	0.00	42.20	43.90	0.00	43.90		
2 Items	46.80	0.00	46.80	48.70	0.00	48.70		
3 Items	51.40	0.00	51.40	53.50	0.00	53.50		
4 Items	56.00	0.00	56.00	58.30	0.00	58.30		
5 Items	60.60	0.00	60.60	63.10	0.00	63.10		
6 Items	65.20	0.00	65.20	67.90	0.00	67.90		
Premium Service (Fastrack service) bookable £10.50 fee	11.10	0.00	11.10	Service not offered for Electrical Bulky Waste				
Bulky electrical item collection cancellation charge for between 1-3 days notice	18.20	0.00	18.20	19.00	0.00	19.00		

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b><u>New bin and bin replacements:</u></b>							
	Delivery and provision of 1 domestic 140 or 240 litre wheeled bin		60.60	0.00	60.60	63.00	0.00	63.00
	Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)		30.10	0.00	30.10	31.30	0.00	31.30
	Hire of additional 240 litre Green Bin (fortnightly service)		65.00	0.00	65.00	65.00	0.00	65.00
	Hire of additional 140 litre Green Bin (fortnightly service)		65.00	0.00	65.00	65.00	0.00	65.00
	New bin and bin replacement cancellation charge for between 1-3 days notice		18.20	0.00	18.20	19.00	0.00	19.00
	Garden Waste - annual subscription		65.00	0.00	65.00	65.00	0.00	65.00
30	<b>PARKS AND OUTDOOR FACILITIES</b>							
	<b>Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations</b>							
	<b>Public Liability Insurance is not included in these charges.</b>							
	<b><u>IN COMMEMORATION</u></b>							
	To supply and plant tree with 3 year after care. Tree species from contractors planting list. Plaque size 6"x 4" limited to 60 characters (additional charge over 60 characters)	√	700.17	140.03	840.20	723.00	144.60	867.60
	Memorial Bench	√	1,522.50	304.50	1,827.00	1,572.00	314.40	1,886.40
	Plaque for Bench		290.90	0.00	290.90	302.30	0.00	302.30
	<b><u>Tennis Courts</u></b>							
	Per hour peak mid-week	√	4.00	0.80	4.80	4.17	0.83	5.00
	No charge off-peak		No Charge			No Charge		
	Per hour weekend & bank holidays	√	4.00	0.80	4.80	4.25	0.85	5.10
	Per hour floodlights (as required)	√	2.25	0.45	2.70	2.42	0.48	2.90
	<b><u>CRICKET **</u></b>							
	<u>Season bookings can be made for 10 or 20 matches</u>							
	Grade 1 - Saturdays (10 Matches)		730.80	0.00	730.80	759.40	0.00	759.40
	Grade 1 - Sundays (10 Matches)		794.90	0.00	794.90	826.00	0.00	826.00
	Grade 2 - Saturdays or Sundays (10 Matches)		624.80	0.00	624.80	649.20	0.00	649.20
	<b><u>Casual matches, per day</u></b>							
	Grade 1	√	94.17	18.83	113.00	98.33	19.67	118.00
	Grade 2	√	79.17	15.83	95.00	82.50	16.50	99.00
	<b><u>BASEBALL – Enfield Playing Fields</u></b>							
	Grade 1 (Inc. changing rooms & showers) Sat or Sun per session	√	74.42	14.88	89.30	77.42	15.48	92.90
	<b><u>FISHING (15 June - 15 March)</u></b>							
	<b>Grovelands Park &amp; Trent Country Park</b>							
	Licensed adult, per day	√	7.92	1.58	9.50	8.33	1.67	10.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Licensed junior, per day	√	FREE			FREE		
	Season Ticket - adult	√	58.92	11.78	70.70	60.92	12.18	73.10
	Season Ticket - junior	√	FREE			FREE		
	<b><u>FOOTBALL / GAELIC FOOTBALL / RUGBY **</u></b>							
	<u>Season bookings can be made for 16 or 32 games</u>							
	<b><u>SENIOR</u></b>							
	Manned site - Saturday (16 Games)		830.00	0.00	830.00	863.00	0.00	863.00
	Manned site - Sunday (16 Games)		978.00	0.00	978.00	1,017.00	0.00	1,017.00
	Grade 1 - Saturdays (16 games)		777.00	0.00	777.00	808.00	0.00	808.00
	Grade 1 - Sundays (16 games)		922.00	0.00	922.00	958.00	0.00	958.00
	Grade 2 - Saturdays (16 games)		534.00	0.00	534.00	555.00	0.00	555.00
	Grade 2 - Sundays (16 games)		578.00	0.00	578.00	601.00	0.00	601.00
	<b><u>Casual matches, per match</u></b>							
	Grade 1 Saturday	√	94.17	18.83	113.00	98.33	19.67	118.00
	Grade 1 Sunday	√	101.67	20.33	122.00	105.83	21.17	127.00
	Grade 2 Saturday	√	65.83	13.17	79.00	69.17	13.83	83.00
	Grade 2 Sunday	√	72.50	14.50	87.00	75.83	15.17	91.00
	<b><u>JUNIOR</u></b>							
	Grade 2 - Saturdays or Sundays (16 games)		315.00	0.00	315.00	328.00	0.00	328.00
	<b><u>Casual matches, per match</u></b>							
	Grade 2	√	36.67	7.33	44.00	38.33	7.67	46.00
	<b><u>Mini-Soccer (7v7)</u></b>							
	Every Saturday or Sunday (32 Matches)		389.00	0.00	389.00	405.00	0.00	405.00
	Casual, per match	√	17.50	3.50	21.00	18.33	3.67	22.00
	<b><u>5-a-side Football, per pitch, casual</u></b>							
	Casual, per match	√	17.50	3.50	21.00	18.33	3.67	22.00
	<b><u>Every Saturday or Sunday (32 Matches)</u></b>		389.00	0.00	389.00	405.00	0.00	405.00
	<b><u>9-a-side Football, per pitch</u></b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Grade 2 - Saturdays / Sundays (16 games)		434.00	0.00	434.00	451.00	0.00	451.00
	Grade 2 Saturday /Sunday, casual	✓	50.83	10.17	61.00	53.33	10.67	64.00
	Post Football litter clearance	✓	62.50	12.50	75.00	65.00	13.00	78.00
	<b>NETBALL**</b>							
	Adult Teams per court, per hour (incl changing rooms & showers)	✓	15.83	3.17	19.00	16.50	3.30	19.80
	Junior Teams per court, per hour (incl changing rooms & showers)	✓	10.25	2.05	12.30	10.75	2.15	12.90
	<b>ATHLETIC TRACK-QEII</b>							
	Per hour (Mon- Friday)	✓	32.50	6.50	39.00	34.17	6.83	41.00
	<b>HIRE OF PITCHES FOR SCHOOLS</b>							
	(the charges are normally VATable but the supply to LBE maintained schools is outside the scope of VAT)							
	<b>FOOTBALL</b>							
	Junior Pitch	✓	24.17	4.83	29.00	25.83	5.17	31.00
	Senior Pitch	✓	46.67	9.33	56.00	49.17	9.83	59.00
	<b>NETBALL</b>	✓	10.83	2.17	13.00	11.67	2.33	14.00
	<b>RUGBY</b>							
	Senior Pitch	✓	46.67	9.33	56.00	49.17	9.83	59.00
	<b>Athletics</b>							
	Per hour (Mon- Friday)	✓	28.33	5.67	34.00	30.00	6.00	36.00
31	<b>CEMETERY CHARGES</b>							
	The service is non-business for VAT where marked * i.e. no VAT to be charged.							
	<b>DIGGING FEES (including interment fee and soil box on request)</b>							
	Depth:							
	5'0" (Aged 2 years and under - fee waived for residents only)		1,769.30	0.00	1,769.30	1,838.40	0.00	1,838.40
	7'0" (Minimum depth applies to all new graves)		1,890.00	0.00	1,890.00	1,963.80	0.00	1,963.80
	9'0"		2,026.50	0.00	2,026.50	2,105.60	0.00	2,105.60
	10'6"		2,147.30	0.00	2,147.30	2,231.10	0.00	2,231.10
	12'0"		2,310.00	0.00	2,310.00	2,400.10	0.00	2,400.10
	14'0"		2,430.80	0.00	2,430.80	2,525.70	0.00	2,525.70
	Caskets or coffins in excess of 6'10" x 2'6" x 1'10"		325.50	0.00	325.50	338.20	0.00	338.20
	<b>SCATTERING OF CREMATED REMAINS ON GRAVES</b>		126.00	0.00	126.00	131.00	0.00	131.00
	<b>BURIAL OF CREMATED REMAINS IN GRAVES</b>		315.00	0.00	315.00	327.30	0.00	327.30
	<b>BURIAL OF CREMATED REMAINS IN COFFIN</b>		168.00	0.00	168.00	174.60	0.00	174.60
	<b>CHAPEL (per half hour)</b>		141.80	0.00	141.80	147.40	0.00	147.40
	<b>Additional fee in excess of 1½ timeslot per half hour</b>		210.00	0.00	210.00	218.20	0.00	218.20
	<b>Rose Petal service</b>		30.50	0.00	30.50	31.70	0.00	31.70
	<b>GREEN BURIALS</b>							
			As for Grave digging			As for Grave digging		



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	TREE PLANTING ASSOCIATED WITH GREEN BURIALS		At cost			At cost		
	<b>PRIVATE GRAVES</b> (Exclusive Right of Burial 100 years) (Charge includes £55.70 for Grave Deed)							
	Reservation fee for Traditional graves [subject to location and availability].		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	Buyback of Unused Traditional Graves		50% of current market value			50% of current market value		
	Baby Graves (inc wooden surround 3' x 1'8")		414.80	0.00	414.80	431.00	0.00	431.00
	Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6"		4,000.00	0.00	4,000.00	4,156.00	0.00	4,156.00
	Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6" Premium or Front Row		5,770.00	0.00	5,770.00	5,995.10	0.00	5,995.10
	Lawn Grave (inc wooden surround except for pre-purchases)		2,800.00	0.00	2,800.00	2,909.20	0.00	2,909.20
	Traditional Grave Outer Circle (inc wooden surround except for pre-purchases) 9' x 4'		9,000.00	0.00	9,000.00	9,351.00	0.00	9,351.00
	Traditional Grave Inner Circle (inc wooden surround except for [pre-purchases) 9' x 4'		7,600.00	0.00	7,600.00	7,896.40	0.00	7,896.40
	Traditional Grave (inc wooden surround except for pre-purchases) 7'x 3' Premium or Front Row		7,600.00	0.00	7,600.00	7,896.40	0.00	7,896.40
	Non-Residents (Traditional Premium or Front Row Graves 7' x 3' and 6'6")		3,400.00	0.00	3,400.00	3,532.60	0.00	3,532.60
	<b>Non Residents may purchase graves where the Exclusive Right of Burial will be DOUBLED unless specified otherwise.</b> To qualify for the residency rate, proof of residency of the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll. The Exclusive Right of Burial is non transferable except upon death or from one resident to another resident.							
	<b>Extension of Exclusive Right of Burial Graves 10 years</b>		561.80	0.00	561.80	583.80	0.00	583.80
	<b>Extension of Exclusive Right of Burial Graves 25 years</b>		1,113.00	0.00	1,113.00	1,156.50	0.00	1,156.50
	<b>MAINTENANCE on traditional graves</b>							
	Tidying p.a. 6'6" x 2'6"	✓	227.67	45.53	273.20	236.67	47.33	284.00
	Tidying p.a. 9'0" x 4'0"	✓	319.42	63.88	383.30	331.92	66.38	398.30
	Planting twice 6'6" x 2'6"	✓	323.83	64.77	388.60	336.50	67.30	403.80
	Planting twice 9'0" x 4'0"	✓	428.83	85.77	514.60	445.67	89.13	534.80
	Purchase of full wooden surround -Traditional	✓	135.75	27.15	162.90	141.17	28.23	169.40
	Purchase of mini kerb wooden surround - Lawn	✓	56.92	11.38	68.30	75.00	15.00	90.00
	Supply and install foot kerb (Strayfield Rd-Lawn grave)	✓	61.33	12.27	73.60	63.83	12.77	76.60
	<b>MEMORIAL RIGHTS (10 years)</b>							
	Lawn Grave		141.80	0.00	141.80	147.40	0.00	147.40
	Traditional		210.00	0.00	210.00	218.20	0.00	218.20
	Garden of Rest, Kerbed Memorial Plot, Garden of Remembrance plot or other plot for cremated remains		52.50	0.00	52.50	54.60	0.00	54.60
	<b>MEMORIAL permit fees [Includes Replacement Memorials]</b>							
	Up to 3'0" with headstone only		241.50	0.00	241.50	251.00	0.00	251.00
	Mini kerbs 1'6" x 2' 6"		99.80	0.00	99.80	103.70	0.00	103.70
	Kerbs only(Traditional)		241.50	0.00	241.50	251.00	0.00	251.00
	Up to 3'0" with headstone and kerb		351.80	0.00	351.80	365.60	0.00	365.60
	Up to maximum of 4' with headstone and kerb for 6'6" x 2'6" grave		483.00	0.00	483.00	501.90	0.00	501.90
	Up to maximum of 5' with headstone and kerb up to 9' x 4' grave		525.00	0.00	525.00	545.50	0.00	545.50
	Up to 9'0"		929.30	0.00	929.30	965.60	0.00	965.60
	Inscription fee		105.00	0.00	105.00	109.10	0.00	109.10
	Vase/Lawn plaque		105.00	0.00	105.00	109.10	0.00	109.10
	Headstone and kerb for baby grave		1/2 above rates			1/2 above rates		
	Clean/renovation		48.30	0.00	48.30	50.20	0.00	50.20

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>MEMORIAL REPAIRS</b>							
	Re-Fix	√	75.17	15.03	90.20	78.25	15.65	93.90
	Lawn headstone full repair including new base	√	217.92	43.58	261.50	226.50	45.30	271.80
	<b>EXHUMATION</b>							
	Pricing is specific to individual grave.							
				Price on application			Price on application	
				Special charge			Special charge	
	<b>COPY OF GRAVE DEED</b>		53.60	0.00	53.60	55.70	0.00	55.70
	<b>REGISTRATION OF TRANSFER OF RIGHTS:</b>							
	Assignment or Probate		89.30	0.00	89.30	92.80	0.00	92.80
	Statutory Declaration		110.30	0.00	110.30	114.70	0.00	114.70
	<b>SEARCH FEE PER ENTRY</b>	√	20.25	4.05	24.30	21.17	4.23	25.40
	Grave inspection including photo or map	√	22.17	4.43	26.60	23.17	4.63	27.80
	<b>GARDEN OF REMEMBRANCE</b>							
	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		312.90	0.00	312.90	325.20	0.00	325.20
	Scattering of cremated remains:		123.90	0.00	123.90	128.80	0.00	128.80
	Burial of cremated remains:		315.00	0.00	315.00	311.70	0.00	311.70
	Plaque with plinth	√	323.83	64.77	388.60	336.50	67.30	403.80
	Memorial bench with plaque including maintenance (10 years lease)	√	1,522.50	304.50	1,827.00	1,581.92	316.38	1,898.30
	Extension of lease 10 years		237.30	0.00	237.30	246.60	0.00	246.60
	Plaque Only		290.90	0.00	290.90	302.30	0.00	302.30
	Refurbished bench		918.80	0.00	918.80	954.70	0.00	954.70
	<b>MEMORIAL TREE</b>							
	10 year lease (Double for non residents)		237.30	0.00	237.30	246.60	0.00	246.60
	Tree planting with 3 year care		619.50	0.00	619.50	643.70	0.00	643.70
	Scattering of cremated remains		123.90	0.00	123.90	128.80	0.00	128.80
	Plaque with concrete plinth	√	323.83	64.77	388.60	323.83	64.77	388.60
	<b>Kerbside memorial plot</b>							
	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		312.90	0.00	312.90	325.20	0.00	325.20
	Kerbside Memorial including plaque, inscription & vase	√	399.92	79.98	479.90	415.67	83.13	498.80
	<b>GARDENS OF REST:</b>							
	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		750.00	0.00	750.00	779.30	0.00	779.30
	Memorials		150.00	0.00	150.00	155.90	0.00	155.90
	Inscription fee		100.00	0.00	100.00	103.90	0.00	103.90
	Interment fees		300.00	0.00	300.00	311.70	0.00	311.70
	Reservation Fee		230.00	0.00	230.00	239.00	0.00	239.00
	Extension of Lease - 5 years		185.00	0.00	185.00	192.30	0.00	192.30
	<b>SHARED/COMMON GRAVES</b>							
	<b>Adult</b>							
	Contribution towards headstone	√	81.42	16.28	97.70	84.67	16.93	101.60
	Interment fee		624.80	0.00	624.80	649.20	0.00	649.20
	<b>Baby</b>							
	Maximum coffin size 18" x 9"			No charge			No charge	
	Remove / replace headstone		116.40	0.00	116.40	121.00	0.00	121.00
	Remove / replace monument		323.20	0.00	323.20	335.90	0.00	335.90
	<b>Boards</b>	√	83.50	16.70	100.20	86.83	17.37	104.20
	<b>Concrete chamber for shallow graves</b>	√	359.17	71.83	431.00	373.25	74.65	447.90
	<b>MAUSOLEUM</b>							
	Mausoleum Chamber (one burial)		8,295.00	0.00	8,295.00	8,295.00	0.00	8,295.00
	25% discount on 2nd Mausoleum Chamber when purchasing two plots		6,221.30	0.00	6,221.30	6,221.30	0.00	6,221.30

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Ashes Niche					975.00	0.00	975.00
	Ashes Niche Interment Fee					215.00	0.00	215.00
	<b>Burial Vaults</b>							
	<b>Edmonton</b>							
	Granite Vaulted Burial Chamber					8,872.50	0.00	8,872.50
	<b>Southgate</b>							
	Royal (arch)					8,295.00	0.00	8,295.00
	Granite Vaulted Burial Chamber					8,750.00	0.00	8,850.00
	The 900					8,872.50	0.00	8,872.50
	Royal 900					9,130.00	0.00	9,130.00
	Royal 900 (double)					16,616.60	0.00	16,616.60
	Heritage Cross					9,250.00	0.00	9,250.00
	Heritage Cross (double)					16,835.00	0.00	16,835.00
	Book Memorial					8,580.00	0.00	8,580.00
	Book Memorial (double)					15,615.60	0.00	15,615.60
	<b>MISCELLANEOUS</b>							
	Non residents additional purchase fee		1,995.00	0.00	1,995.00	1,995.00	0.00	1,995.00
	Keepsake Niche		1,039.50	0.00	1,039.50	1,080.10	0.00	1,080.10
	Interment fee - Burial		819.00	0.00	819.00	851.00	0.00	851.00
	Interment fee - Cremated Remains		315.00	0.00	315.00	327.30	0.00	327.30
	Inscription fee per line	V	53.42	10.68	64.10	55.67	11.13	66.80
	Posy holder (Bronze) 12.5cm high	V	161.00	32.20	193.20	167.33	33.47	200.80
	Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	V	185.67	37.13	222.80	193.00	38.60	231.60
	Motifs up to 200mm high	V	52.50	10.50	63.00	54.67	10.93	65.60
	Custom motif	V	Price on application			Price on application		
	Remove and refit charge	V	73.50	14.70	88.20	76.42	15.28	91.70
	Remove and refit charge (Large tablet)	V	145.33	29.07	174.40	151.00	30.20	181.20
	Oval ceramic plaque 5cm x 7cm (colour)	V	86.75	17.35	104.10	90.17	18.03	108.20
	Oval ceramic plaque 5cm x 7cm (black and white)	V	63.00	12.60	75.60	65.50	13.10	78.60
	Oval ceramic plaque 7cm x 9cm (colour)	V	112.17	22.43	134.60	116.67	23.33	140.00
	Oval ceramic plaque 7cm x 9cm (black and white)	V	81.42	16.28	97.70	84.67	16.93	101.60
	Decorative Memorial Cross	V	195.25	39.05	234.30	202.92	40.58	243.50
	Decorative Candle Box	V	120.83	24.17	145.00	125.67	25.13	150.80
	Funeral and burial services outside of standard specified times		Price on application			Price on application		
	Assisted grave visits (for relatives who are unable to attend)-Photo provided		Price on application			Price on application		
	Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided and Flower laid on grave for 2 important dates (premium)		Price on application			Price on application		
	Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided (premium plus) A arrangement of flowers laid on grave for 2 important dates per year plus clearing of grave side.		Price on application			Price on application		
	Referral and multiple discount Commission		Price on application			Price on application		
	Burial Chamber/Mausoleum clean	V	113.83	22.77	136.60	118.33	23.67	142.00
<b>32</b>	<b>EVENTS</b>							
	<b>Commercial Events/National Charities (Inc. Funfair and Circus's)</b>							
	Administration Fee (Non refundable) Per application per venue		146.00	0.00	146.00	152.00	0.00	152.00
	Booking Fee (non refundable) Per application per venue							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Small		58.00	0.00	58.00	61.00	0.00	61.00
	Medium		231.00	0.00	231.00	241.00	0.00	241.00
	Large		578.00	0.00	578.00	601.00	0.00	601.00
	<b><u>Funfairs &amp; Circus's</u></b>							
	Per Operating Day		647.00	0.00	647.00	673.00	0.00	673.00
	Non Operating Day		170.00	0.00	170.00	177.00	0.00	177.00
	Children's holiday long-term hire (12 days or more) - per operating day		291.00	0.00	291.00	303.00	0.00	303.00
	Children's holiday long-term hire (12 days or more) - per non-operating day		146.00	0.00	146.00	152.00	0.00	152.00
	<b><u>Commercial Events/National charities</u></b>							
	<b><u>Small 50- 200 attendance</u></b>							
	Per Operating Day		301.00	0.00	301.00	313.00	0.00	313.00
	Per Non Operating Day		151.00	0.00	151.00	157.00	0.00	157.00
	<b><u>Medium Between 201-999 attendance</u></b>							
	Per Operating Day		751.00	0.00	751.00	781.00	0.00	781.00
	Per Non Operating Day		375.00	0.00	375.00	390.00	0.00	390.00
	<b><u>Large 1000-4999 attendance</u></b>							
	Per Operating Day		Price on application			Price on application		
	Per Non Operating Day		Price on application			Price on application		
	<b><u>Major Events - Over 5000 people</u></b>							
	Per Operating Day		Price on application			Price on application		
	Per Non Operating Day		Price on application			Price on application		
	<b><u>Community/Charities/Schools/Sporting/Internal departments</u></b>							
	Administration Fee for events over 201 attendance (Non refundable)		139.00	0.00	139.00	145.00	0.00	145.00
	75% Discount on Operating and Non Operating day (only applies for small and medium events)							
	Ticketed Events - 10% of Gate Receipts for Community and Local Charities and internal departments or £1000 minimum fee (whichever is greater)							
	Ticketed Events - minimum of 12% of Gate Receipts for National Charities or £1200 minimum fee (whichever is greater)							
	<b><u>Environmental Impact Fee (Commercial Events/National Charity only)</u></b>							
	<b>Large Events (Over 1000 people-£1,186.00 or £0.22 per person whichever is greater)</b>		1,186.00	0.00	1,186.00	1,233.00	0.00	1,233.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Medium Event (between 200-999)		240.00	0.00	240.00	250.00	0.00	250.00
	Small (between 50-200)		62.00	0.00	62.00	64.50	0.00	64.50
	<b>Bonds</b>							
	Funfair and Circus's		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
	Medium Events Over 501 -1000 attending		500.00	0.00	500.00	500.00	0.00	500.00
	Large Events 1001 – 5000 attending		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	Major Events 5001-10,000+attending		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
	Major Events 10,000-14999		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00
	Major Events 15,000+ attending		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
	Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)		184.00	0.00	184.00	192.00	0.00	192.00
	Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)		118.00	0.00	118.00	123.00	0.00	123.00
	Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)		604.00	0.00	604.00	628.00	0.00	628.00
	Exemptions - Memorial /remembrance services				FREE			FREE
	Post event parks staff clear up (per hour)	√	37.50	7.50	45.00	47.00	9.40	56.40
	Administration Fee - Street Events		146.00	0.00	146.00	152.00	0.00	152.00
	Consultations for Street Events		315.00	0.00	315.00	328.00	0.00	328.00
	Street Markets		Price on application			Price on application		
	Commercial Marketing		Price on application			Price on application		
	Street Funfair rides		Price on application			Price on application		
	Bond (Streets)		Price on application			Price on application		
33	<b>ALLOTMENTS</b>							
	<b>These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2022/23.</b>							
	<b>Residents:</b>							
	Grade A, 25 sq. metres (per pole)		15.60	0.00	15.60	16.30	0.00	16.30
	Grade B, 25 sq. metres (per pole)		11.60	0.00	11.60	12.10	0.00	12.10
	Concessionary rate - age concession/low Inc./unemployed (Enfield Residents only from 1 April 2021)							
	Water charge per pole		3.00	0.00	3.00	3.20	0.00	3.20
	Shed rentals		24.20	0.00	24.20	25.20	0.00	25.20
	Key deposits		16.00	0.00	16.00	16.70	0.00	16.70

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Plot deposit		37.00	0.00	37.00	38.50	0.00	38.50
	<b><u>Non-Enfield Residents</u></b>							
	Grade A, 25 sq. metres (per pole)		22.20	0.00	22.20	23.10	0.00	23.10
	Grade B, 25 sq. metres (per pole)		16.70	0.00	16.70	17.40	0.00	17.40
	Water charge per pole		3.20	0.00	3.20	3.40	0.00	3.40
	Shed rentals		33.00	0.00	33.00	34.30	0.00	34.30
	Key deposits		16.00	0.00	16.00	16.70	0.00	16.70
	Plot deposit		37.00	0.00	37.00	38.50	0.00	38.50
	Beehive Licence		10.50	0.00	10.50	11.00	0.00	11.00
<b>34</b>	<b>COMMUNITY HALLS</b>							
	<b>Community Halls Hire:</b>							
	Commercial rates per hour		30.10	0.00	30.10	31.30	0.00	31.30
	Concessionary rate per hour ( for voluntary organisations or those deemed to be providing services of organisational benefit)		17.40	0.00	17.40	18.10	0.00	18.10
	<b>(A further concessionary rate will be offered to recognised Tenants and Residents Associations who will be offered space once a month at no charge for meetings) maximum period of 4 hrs</b>							
	Daily rate 11am-11pm (for those paying full rate )		302.40	0.00	302.40	314.20	0.00	314.20
	Daily rate 11am-11pm (for those paying concessionary rate )		184.80	0.00	184.80	192.10	0.00	192.10
<b>35</b>	<b>FOOD CERTIFICATES</b>							
	Health Certificate - Food Stuffs for Export		100.50	0.00	100.50	104.50	0.00	104.50
	Additional Charge per certificate if physical examination is required		231.00	0.00	231.00	240.10	0.00	240.10
	Export Health Certificate or Attestation					240.00	0.00	240.00
	Export Health Certificate or Attestation - if additional work is needed it is charged at £80 per hour					£240.00 + £80.00 an hour		£240.00 + £80.00 an hour
<b>36</b>	<b>REQUEST FOR FOOD HYGIENE REVISIT</b>							
	Request for a revisit under the National Food Hygiene Rating System		321.90	0.00	321.90	334.50	0.00	334.50
<b>37</b>	<b>FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE</b>							
	<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>							
	(include. materials & exam registration)							
	Total Fee per person		80.90	0.00	80.90	84.10	0.00	84.10
	<b>(ii) FOOD HYGIENE COURSES</b>							
	(include materials & exam registration)							
	Total Fee per person		80.90	0.00	80.90	84.10	0.00	84.10
	(i) Replacement Certificates		39.20	0.00	39.20	40.80	0.00	40.80
	(ii) Examination Certificates		30.10	0.00	30.10	31.30	0.00	31.30
<b>38</b>	<b>FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY TRAINING - OFF SITE</b>							
	<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	(include. materials & exam registration)							
	Per Course (No VAT applicable)		866.40	0.00	866.40	900.20	0.00	900.20
	Exam Registration charged by CIEH							
	<b>(ii) FOOD HYGIENE COURSES</b>							
	(include materials & exam registration)							
	Per Course (No VAT applicable) up to 10 persons and £20 per person thereafter		866.40	0.00	866.40	900.20	0.00	900.20
	Exam Registration charged by CIEH							
	Food Hygiene Training Level 3 (3 days course)		367.50	0.00	367.50	381.90	0.00	381.90
	Safer Food Better Business Training (half day)		52.50	0.00	52.50	54.60	0.00	54.60
	Safer Food Better Business Pack		10.50	0.00	10.50	15.00	0.00	15.00
	Pre-inspection business visit and report		327.60	0.00	327.60	340.40	0.00	340.40
<b>39</b>	<b>ENVIRONMENTAL CRIME UNIT</b>							
	Daily storage fee in pound for vehicles and goods and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		47.20	0.00	47.20	49.10	0.00	49.10
	Removal and release fee to pound for vehicles and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		235.80	0.00	235.80	245.00	0.00	245.00
	<b>Abandoned vehicle disposal fee</b>		70.00	0.00	70.00	70.00	0.00	70.00
	<b>Abandoned vehicle removal fee</b>		200.00	0.00	200.00	200.00	0.00	200.00
	<b>Abandoned vehicle daily storage fee</b>		40.00	0.00	40.00	40.00	0.00	40.00
	<b>DVLA untaxed vehicle release fee within 24 hours</b>		100.00	0.00	100.00	100.00	0.00	100.00
	<b>DVLA untaxed vehicle release fee over 24 hours</b>		200.00	0.00	200.00	200.00	0.00	200.00
	<b>Storage of DVLA untaxed vehicle—for each period of 24 hours or part thereof</b>		21.00	0.00	21.00	21.00	0.00	21.00
	<b>Disposal of vehicle</b>		50.00	0.00	50.00	50.00	0.00	50.00
	<b>Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.</b>		160.00	0.00	160.00	160.00	0.00	160.00
	<b>Bond payable if unable to prove vehicle has current road tax and or produce MOT certificate at time of collection of an abandoned vehicle. This fee is refundable if the tax and or Mot is produced before or at time collection</b>		120.00	0.00	120.00	120.00	0.00	120.00
	Fee for investigation of suspected abandoned vehicle on private land	V	166.67	33.33	200.00	173.17	34.63	207.80
<b>40</b>	<b>LICENCES</b>							
	<b>A. ANIMAL BOARDING ESTABLISHMENT</b>							
	Animal Commercial Boarding - New/Variation/Renewal Application		700.40	0.00	700.40	727.80	0.00	727.80
	Animal Commercial Boarding - Re-Inspection		404.30	0.00	404.30	420.10	0.00	420.10
	<b>Animal Day Care Boarding New/Variation/Renewal Application</b>							
	1- 6 animals		608.00	0.00	608.00	631.80	0.00	631.80
	7 - 10 animals		651.00	0.00	651.00	676.40	0.00	676.40
	11 + animals		700.30	0.00	700.30	727.70	0.00	727.70
	<b>Animal Day Care Boarding Re-Inspection</b>							
	1- 6 animals		311.90	0.00	311.90	324.10	0.00	324.10
	7 - 10 animals		354.90	0.00	354.90	368.80	0.00	368.80
	11 + animals		404.30	0.00	404.30	420.10	0.00	420.10
	<b>Animal Home Boarding New/Variation/Renewal Application</b>							
	1- 6 animals		608.00	0.00	608.00	631.80	0.00	631.80
	7 - 10 animals		651.00	0.00	651.00	676.40	0.00	676.40
	11 + animals		700.30	0.00	700.30	727.70	0.00	727.70
	<b>Animal Home Boarding Re-Inspection</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	1- 6 animals		311.90	0.00	311.90	324.10	0.00	324.10
	7 - 10 animals		354.90	0.00	354.90	368.80	0.00	368.80
	11 + animals		404.30	0.00	404.30	420.10	0.00	420.10
	<b>B. BREEDING OF DOGS</b>		354.90	0.00	354.90	368.80	0.00	368.80
	Dog Breeding - New Application		952.40	0.00	952.40	989.60	0.00	989.60
	Dog Breeding - Variation/Renewal Application		716.10	0.00	716.10	744.10	0.00	744.10
	Dog Breeding - Re-Inspection (new licence)		641.60	0.00	641.60	666.70	0.00	666.70
	Dog Breeding - Re-Inspection (existing licence)		404.30	0.00	404.30	420.10	0.00	420.10
	<b>C. DANGEROUS WILD ANIMALS</b>		507.20	0.00	507.20	527.00	0.00	527.00
	New Application for Dangerous Wild Animals		611.10	0.00	611.10	635.00	0.00	635.00
	Renewal Application for Dangerous Wild Animals		579.60	0.00	579.60	602.30	0.00	602.30
	<b>D. PERFORMING ANIMALS</b>							
	Performing Animals - New/Variation/Renewal		835.80	0.00	835.80	868.40	0.00	868.40
	Performing Animals - Re-Inspection		538.70	0.00	538.70	559.80	0.00	559.80
	Pet Shop - New/Variation/Renewal		785.40	0.00	785.40	816.10	0.00	816.10
	Pet Shop - Re-Inspection		404.30	0.00	404.30	420.10	0.00	420.10
	<b>F. STREET TRADING</b>							
	Vans/Stalls		213.20	0.00	213.20	221.60	0.00	221.60
	Forecourt of shops and cafes/restaurants in designated areas		1,028.00	0.00	1,028.00	1,068.10	0.00	1,068.10
	<b>G. OCCASIONAL SALES</b>							
	Initial Application		479.90	0.00	479.90	498.70	0.00	498.70
	Subsequent Applications		207.90	0.00	207.90	216.10	0.00	216.10
	<b>H. RIDING ESTABLISHMENTS</b>							
	<b>Riding Establishments - New/Variation/Renewal</b>							
	Under 15 horses		1,186.50	0.00	1,186.50	1,232.80	0.00	1,232.80
	15 - 29 horses		1,563.50	0.00	1,563.50	1,624.50	0.00	1,624.50
	30 + horses		1,864.80	0.00	1,864.80	1,937.60	0.00	1,937.60
	<b>Riding Establishments - Re-Inspection</b>							
	Under 15 horses		551.00	0.00	551.00	572.50	0.00	572.50
	15 - 29 horses		740.00	0.00	740.00	768.90	0.00	768.90
	30 + horses		891.00	0.00	891.00	925.80	0.00	925.80
	<b>I. SEX SHOPS</b>							
	New application for sex establishment venue		2,470.70	0.00	2,470.70	2,567.10	0.00	2,567.10
	Renewal application for sex establishment venue		1,597.10	0.00	1,597.10	1,659.40	0.00	1,659.40
	<b>J. TABLES &amp; CHAIRS</b>							
	Up to 3 sq. m		367.50	0.00	367.50	381.90	0.00	381.90
	Between 3 and 10 sq. m		556.50	0.00	556.50	578.30	0.00	578.30
	Between 10 and 15 sq. m		1,084.70	0.00	1,084.70	1,127.10	0.00	1,127.10
	Between 15 and (maximum) 25 sq. m		2,141.00	0.00	2,141.00	2,224.50	0.00	2,224.50
	<b>K. Zoos - FULL</b>							
	Notification of intention to apply for a zoo licence		111.30	0.00	111.30	80.00	0.00	80.00
	New application for a zoo licence (4 year licence)		3,069.20	0.00	3,069.20	5,589.00	0.00	5,589.00
	Renewal of licence (6 year licence)		2,328.90	0.00	2,328.90	7,155.00	0.00	7,155.00
	Transfer of licence		552.30	0.00	552.30	570.00	0.00	570.00
	Variation of a zoo licence		537.60	0.00	537.60	Price on Application		
	<b>Zoos - Specialised exemptions e.g. Smallholdings</b>							



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Notification of intention to apply for a zoo licence					80.00	0.00	80.00
	New application for a zoo licence (4 year licence)					3,301.00	0.00	3,301.00
	Renewal of licence (6 year licence)					4,867.00	0.00	4,867.00
	Transfer of licence					570.00	0.00	570.00
	Variation of a zoo licence					Price on Application		
	<b>L. Pleasure Boats</b>							
	Application for a boat hire licence		263.60	0.00	263.60	273.90	0.00	273.90
	Variation of a boat hire licence		132.30	0.00	132.30	137.50	0.00	137.50
	<b>M. Hypnotism</b>							
	Application for consent to conduct an exhibition, demonstration or performance of hypnotism		132.30	0.00	132.30	137.50	0.00	137.50
	<b>TEMPORARY STREET TRADING LICENCE</b>							
	Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)							
	1. Market which requires the closure of a non-classified road		494.60	0.00	494.60	513.90	0.00	513.90
	2. Market on the footway only		371.70	0.00	371.70	386.20	0.00	386.20
	3. Any other market / event, a licence fee will be set to recover the Council's costs		Price on application			Price on application		
	<b>Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence</b>							
	<b>PAVEMENT LICENCE (COVID MEASURE DUE TO EXPIRE 30/9/22)</b>		100.00	0.00	100.00	100.00	0.00	100.00
	<b>MANDATORY HMO LICENCES</b>							
	Licence application fee for 5 lettable rooms		1,155.00	0.00	1,155.00	1,200.10	0.00	1,200.10
	Licence application fee for more than 5 lettable rooms if £1,100 plus £125 per room thereafter		£1155+£132.00 per room	0.00	£1155+£132.00 per room	£1201+£137.00 per room	0.00	£1201+£137.00 per room
	Copy of HMO Register		129.40	0.00	129.40	134.50	0.00	134.50
	<b>ADDITIONAL (HMO) LICENCES</b>		900.00	0.00	900.00	900.00	0.00	900.00
	<b>SELECTIVE LICENCES</b>		600.00	0.00	600.00	600.00	0.00	600.00
41	<b>APPROVALS</b>							
	<b>CIVIL MARRIAGE VENUES - Inspection Fee:</b>							
	New application for civil marriage venue		1,061.80	0.00	1,061.80	1,103.30	0.00	1,103.30
	Renewal application for civil marriage venue		1,034.10	0.00	1,034.10	1,074.50	0.00	1,074.50
	Notification of Changes (e.g. naming new person as licence holder) & issue of amended certificate		41.00	0.00	41.00	42.60	0.00	42.60
42	<b>LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)</b>							
	<b>FEES PAYABLE:</b>							
	1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	<b>RATEABLE VALUES</b>							
	No rateable value to £4,300		100.00	0.00	100.00	100.00	0.00	100.00
	£4,300 to £33,000		190.00	0.00	190.00	190.00	0.00	190.00
	£33,001 to £87,000		315.00	0.00	315.00	315.00	0.00	315.00
	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
	£125,001 and above		635.00	0.00	635.00	635.00	0.00	635.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICES IS VATALE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:							
	<b>RATEABLE VALUES</b>							
	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
	£125,001 and above		1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00
	1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:							
	<b>MAXIMUM NUMBER OF PERSONS</b>							
	5,000 to 9,999		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	10,000 to 14,999		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	15,000 to 19,999		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
	20,000 to 29,999		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
	30,000 to 39,999		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
	40,000 to 49,999		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
	50,000 to 59,999		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
	60,000 to 69,999		40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00
	70,000 to 79,999		48,000.00	0.00	48,000.00	48,000.00	0.00	48,000.00
	80,000 to 89,999		56,000.00	0.00	56,000.00	56,000.00	0.00	56,000.00
	90,000 and over		64,000.00	0.00	64,000.00	64,000.00	0.00	64,000.00
	1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:							
	<b>RATEABLE VALUES</b>							
	No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
	£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
	£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
	£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
	£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
	1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:							
	<b>RATEABLE VALUES</b>							
	£87,001 to £125,000		640.00	0.00	640.00	640.00	0.00	640.00
	£125,001 and above		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00
	1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:							
	<b>MAXIMUM NUMBER OF PERSONS</b>							
	5,000 to 9,999		500.00	0.00	500.00	500.00	0.00	500.00
	10,000 to 14,999		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	15,000 to 19,999		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	20,000 to 29,999		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
	30,000 to 39,999		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
	40,000 to 49,999		12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
	50,000 to 59,999		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
	60,000 to 69,999		20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
	70,000 to 79,999		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
	80,000 to 89,999		28,000.00	0.00	28,000.00	28,000.00	0.00	28,000.00
	90,000 and over		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS RATEABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>FEES PAYABLE:</b>							
	2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	<b>RATEABLE VALUES</b>							
	No rateable value to £4,300		100.00	0.00	100.00	100.00	0.00	100.00
	£4,300 to £33,000		190.00	0.00	190.00	190.00	0.00	190.00
	£33,001 to £87,000		315.00	0.00	315.00	315.00	0.00	315.00
	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
	£125,001 and above		635.00	0.00	635.00	635.00	0.00	635.00
	2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
	<b>RATEABLE VALUES</b>							
	No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
	£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
	£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
	£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
	£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
	<b>OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN, ARE AS FOLLOWS</b>		FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
	<b>APPLICATION OR NOTICE</b>							
	Notification of theft, loss, etc. of premises licence or summary		10.50	0.00	10.50	10.50	0.00	10.50
	Application for provisional statement where premises being built, etc.		315.00	0.00	315.00	315.00	0.00	315.00
	Notification of change of name or address of premises licence holder or designated premises supervisor		10.50	0.00	10.50	10.50	0.00	10.50
	Application to vary premises licence to specify individual as designated premises supervisor		23.00	0.00	23.00	23.00	0.00	23.00
	Application for transfer of premises licence		23.00	0.00	23.00	23.00	0.00	23.00
	Application for a minor variation to a premises licence		89.00	0.00	89.00	89.00	0.00	89.00
	Notice of interim authority following death etc. of the premises licence holder		23.00	0.00	23.00	23.00	0.00	23.00
	Notification of theft, loss, etc. of club premises certificate or summary		10.50	0.00	10.50	10.50	0.00	10.50
	Notification of change of name or alteration of rules of club		10.50	0.00	10.50	10.50	0.00	10.50
	Notification of change of relevant registered address of the club		10.50	0.00	10.50	10.50	0.00	10.50
	Application for temporary event notice		21.00	0.00	21.00	21.00	0.00	21.00
	Notification of theft, loss, etc. of temporary event notice		10.50	0.00	10.50	10.50	0.00	10.50
	Application for grant of a personal licence		37.00	0.00	37.00	37.00	0.00	37.00
	Notification of theft, loss, etc. of personal licence		10.50	0.00	10.50	10.50	0.00	10.50
	Notification of change of name or address of personal licence holder		10.50	0.00	10.50	10.50	0.00	10.50
	Notification of right of freeholder to be notified of licensing matters		21.00	0.00	21.00	21.00	0.00	21.00
43	<b>SPECIAL TREATMENT LICENCE FEES &amp; EXEMPTIONS ANNUAL LICENCES</b>							
	<b>GROUP A</b>							
	<b>Establishments that offer invasive and high risk procedures such as lasers, electrolysis, tattooing, body piercing, body message.</b>							
	<b>The treatments are:</b>							
	Anthroposophical Medicine							
	Polarity Therapy							
	Aromatherapy							
	Qi Gong							
	Body Massage							
	Remedial/Sports Massage							
	Bowen Technique							
	Rolfing							
	Champissage/Indian Head Massage							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Shiatsu							
	Endermologie							
	Fairbane/Tangent Method							
	Stone Therapy							
	Gyratory Massage							
	Thai Massage							
	Manual Lymphatic Drainage							
	Therapeutic/Holistic Massage							
	Marma Therapy							
	Metamorphic Technique							
	Physiotherapy							
	Tui-Na							
	Acupressure							
	Botox							
	Lasers/Intense Pulse Light							
	Collagen Implants							
	Moxibustion (if not accompanied by acupuncture it will be Group B)							
	Osteopathy							
	Sclerotherapy							
	Acupuncture							
	Micropigmentation							
	Beading							
	Bio Skin Jetting							
	Namripad Allergy Elimination Technique							
	Body Piercing							
	Electrolysis							
	Tattoo Removal							
	Korean Hand Therapy							
	Tattooing							
	<b>NEW LICENCES</b>		818.00	0.00	818.00	850.00	0.00	850.00
	<b>RENEWALS</b>		654.20	0.00	654.20	679.80	0.00	679.80
	<b>VARIATIONS</b>		405.30	0.00	405.30	421.20	0.00	421.20
	<b>TRANSFER</b>		305.60	0.00	305.60	317.60	0.00	317.60
	<b>OCCASIONAL LICENCE</b>		407.40	0.00	407.40	423.30	0.00	423.30
	<b>GROUP B</b>							
	Establishments that offer medium risk and non invasive treatments such as UV tanning, facials and others. The treatments are:							
	Ayurvedic Medicine							
	Reiki							
	Sauna							
	Chiropody/Podiatry							
	Spa							
	Steam Room/Bath							
	Foot Detox							
	Hydrotherapy							
	Thalassotherapy							
	Thermo Auricular Therapy/Hopi Ear candles							
	Infra Red							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Micro Currant Therapy/Non-Surgical Face lifts							
	Colour Therapy							
	Detox Box							
	Facials							
	Faradism							
	Reflexology							
	Floatation Tank							
	Galvanism							
	Ultra Sonic							
	High Frequency							
	Ultra Violet Tanning							
	Trichology							
	<b>NEW LICENCES</b>		600.60	0.00	600.60	624.10	0.00	624.10
	<b>RENEWALS</b>		475.70	0.00	475.70	494.30	0.00	494.30
	<b>VARIATIONS</b>		272.00	0.00	272.00	282.70	0.00	282.70
	<b>TRANSFER</b>		171.20	0.00	171.20	177.90	0.00	177.90
	<b>OCCASIONAL LICENCE</b>		301.40	0.00	301.40	313.20	0.00	313.20
	<b>GROUP C</b>							
	Establishments that offer manicures, pedicures, nail extensions and/or ear piercing only. The treatments are:							
	Nail Extensions							
	Pedicure							
	Manicure							
	Ear Piercing							
	<b>NEW LICENCES</b>		409.50	0.00	409.50	456.00	0.00	456.00
	<b>RENEWALS</b>		409.50	0.00	409.50	362.00	0.00	362.00
	<b>VARIATIONS</b>		242.60	0.00	242.60	252.10	0.00	252.10
	<b>TRANSFER</b>		171.20	0.00	171.20	177.90	0.00	177.90
	<b>OCCASIONAL LICENCE</b>		254.10	0.00	254.10	264.10	0.00	264.10
	<b>AMENDMENT</b>		36.80	0.00	36.80	38.30	0.00	38.30
	<b>REPLACEMENT COPY OF LICENCE</b>		36.80	0.00	36.80	38.30	0.00	38.30
<b>44</b>	<b>SCRAP METAL DEALERS</b>							
	Now covered by Scrap Metal Dealers Act 2013							
	Site Licence:							
	New		401.10	0.00	401.10	488.00	0.00	488.00
	Variation		308.70	0.00	308.70	488.00	0.00	488.00
	Renewal		308.70	0.00	308.70	488.00	0.00	488.00
	<b>Collector's Licence:</b>							
	New		236.30	0.00	236.30	235.00	0.00	235.00
	Variation		127.10	0.00	127.10	235.00	0.00	235.00
	Renewal		127.10	0.00	127.10	235.00	0.00	235.00
<b>45</b>	<b>WEIGHTS AND MEASURES FEES</b>							
	<b>Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 &amp; EEC Measuring Instrument (Fees) (as amended)</b>							
	All weights and measuring equipment (£60.00 per hour or part thereof)		69.30	0.00	69.30	72.10	0.00	72.10
	second officer if required (£36 per hour or part thereof)		41.60	0.00	41.60	43.30	0.00	43.30
	specialist equipment required			Price on application			Price on application	
	<b>Calibration and certification fees for the purpose of section 74 of the Weights and Measures Act 1985</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	All weights and measuring equipment (£60.00 per hour or part thereof)		69.30	0.00	69.30	72.10	0.00	72.10
	second officer if required (£36 per hour or part thereof)		41.60	0.00	41.60	43.30	0.00	43.30
	specialist equipment required		Price on application			Price on application		
46	<b>GREATER LONDON (GENERAL POWERS ACT) 1984</b>							
	Registration to hold sales by competitive bidding		363.30	0.00	363.30	377.50	0.00	377.50
	Exemption from registration		121.80	0.00	121.80	126.60	0.00	126.60
47	<b>LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES</b>							
	<b>STATUTORY FEES</b>							
	<b>New licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed</b>							
	1 YEAR		109.00	0.00	109.00	109.00	0.00	109.00
	2 YEARS		141.00	0.00	141.00	141.00	0.00	141.00
	3 YEARS		173.00	0.00	173.00	173.00	0.00	173.00
	4 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
	5 YEARS		238.00	0.00	238.00	238.00	0.00	238.00
	<b>Renewal of licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed</b>							
	1 YEAR		54.00	0.00	54.00	54.00	0.00	54.00
	2 YEARS		86.00	0.00	86.00	86.00	0.00	86.00
	3 YEARS		120.00	0.00	120.00	120.00	0.00	120.00
	4 YEARS		152.00	0.00	152.00	152.00	0.00	152.00
	5 YEARS		185.00	0.00	185.00	185.00	0.00	185.00
	<b>New licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</b>							
	1 YEAR		185.00	0.00	185.00	185.00	0.00	185.00
	2 YEARS		243.00	0.00	243.00	243.00	0.00	243.00
	3 YEARS		304.00	0.00	304.00	304.00	0.00	304.00
	4 YEARS		374.00	0.00	374.00	374.00	0.00	374.00
	5 YEARS		423.00	0.00	423.00	423.00	0.00	423.00
	<b>Renewal of licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</b>							
	1 YEAR		86.00	0.00	86.00	86.00	0.00	86.00
	2 YEARS		147.00	0.00	147.00	147.00	0.00	147.00
	3 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
	4 YEARS		266.00	0.00	266.00	266.00	0.00	266.00
	5 YEARS		326.00	0.00	326.00	326.00	0.00	326.00
	Any kind of variation		Reasonable cost of the work done by the licensing authority			Reasonable cost of the work done by the licensing authority		
	Transfer of licence or registration		36.00	0.00	36.00	36.00	0.00	36.00
	Replacement licence document		36.00	0.00	36.00	36.00	0.00	36.00
	All year Fireworks supply licence		500.00	0.00	500.00	500.00	0.00	500.00
48	<b>GAMBLING ACT 2005</b>							
	<b>FEES AND EXEMPTIONS (VAT exempt)</b>							
	<b>NB Fee capped by Government</b>							
	<b>New Applications</b>							
	Bingo		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
	Betting Shop		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Adult Gaming Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	Track		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
	Family Entertainment Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	<b>New Applications - where provisional statement already issued</b>							
	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Track		950.00	0.00	950.00	950.00	0.00	950.00
	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
	<b>Provisional Statement Applications</b>							
	Bingo		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
	Betting Shop		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
	Adult Gaming Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	Track		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
	Family Entertainment Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	<b>Transfer Applications</b>							
	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Track		950.00	0.00	950.00	950.00	0.00	950.00
	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
	<b>Reinstatement Applications</b>							
	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
	Track		950.00	0.00	950.00	950.00	0.00	950.00
	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
	<b>Variation Applications</b>							
	Bingo		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00
	Betting Shop		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
	Adult Gaming Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	Track		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00
	Family Entertainment Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	<b>Annual Fees</b>							
	Bingo		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	Betting Shop		600.00	0.00	600.00	600.00	0.00	600.00
	Adult Gaming Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	Track		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
	Family Entertainment Centre		750.00	0.00	750.00	750.00	0.00	750.00
	Notification of Change of Circumstances		50.00	0.00	50.00	50.00	0.00	50.00
	Request for copy of Premises Licence		25.00	0.00	25.00	25.00	0.00	25.00
	<b>GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)</b>							
	<b>Alcohol Licensed Premises Gaming Machine Permit Fees</b>							
	New		150.00	0.00	150.00	150.00	0.00	150.00
	New Existing S34 Permit holder (more than 2 machines)		100.00	0.00	100.00	100.00	0.00	100.00
	Variation of information on permit e.g. number of machines		100.00	0.00	100.00	100.00	0.00	100.00
	Notification of 2 machines or less (new & existing)		50.00	0.00	50.00	50.00	0.00	50.00
	Transfer - If transfer of Premises Licence to sell alcohol granted		25.00	0.00	25.00	25.00	0.00	25.00

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Name change i.e. new married name etc.		25.00	0.00	25.00	25.00	0.00	25.00
	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
	Annual fee (payable by premises with three or more machines)		50.00	0.00	50.00	50.00	0.00	50.00
	<b>Club Gaming &amp; Club Gaming Machine Permit Fees</b>							
	New		200.00	0.00	200.00	200.00	0.00	200.00
	New Existing Part II or Part III Gaming Act 1968 registrations		100.00	0.00	100.00	100.00	0.00	100.00
	New (fast track) holder of Club Premises Certificate under Licensing Act 2003		100.00	0.00	100.00	100.00	0.00	100.00
	Renewal		100.00	0.00	100.00	100.00	0.00	100.00
	Variation		100.00	0.00	100.00	100.00	0.00	100.00
	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
	Annual fee		50.00	0.00	50.00	50.00	0.00	50.00
	<b>Unlicensed Family Entertainment Centre Gaming Machine Permit Fees</b>							
	New		300.00	0.00	300.00	300.00	0.00	300.00
	New Existing Part II and Part III Gaming Act 1968 registrations		100.00	0.00	100.00	100.00	0.00	100.00
	Renewal		300.00	0.00	300.00	300.00	0.00	300.00
	Change of Name		25.00	0.00	25.00	25.00	0.00	25.00
	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
	<b>Prize Gaming Permit Fees</b>							
	New		300.00	0.00	300.00	300.00	0.00	300.00
	New Existing Section 16 Lotteries & Amusement Act 1976 Permit holder		100.00	0.00	100.00	100.00	0.00	100.00
	Renewal (every 10 years)		300.00	0.00	300.00	300.00	0.00	300.00
	Change of name		25.00	0.00	25.00	25.00	0.00	25.00
	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
	Temporary Use Notice		250.00	0.00	250.00	250.00	0.00	250.00
	<b>Small Society Lotteries</b>							
	New		40.00	0.00	40.00	40.00	0.00	40.00
	Annual fee		20.00	0.00	20.00	20.00	0.00	20.00
	<b>General Licensing Admin Fees (non Licensing Act or Gambling Act)</b>							
	Replacement licence					39.00	0.00	39.00
	Change of name and address of licence holder					39.00	0.00	39.00
49	<b>SAFETY CERTIFICATES FOR SPORTS GROUNDS</b>							
	<b>Sports Grounds:</b>							
	Application for a sport ground safety certificate		2,438.60	0.00	2,438.60	2,533.80	0.00	2,533.80
	Application to change a safety certificate for a sports ground		1,826.40	0.00	1,826.40	1,897.70	0.00	1,897.70
	<b>Regulated Stands at sports grounds:</b>							
	Application to certify a regulated stand at a sports ground		1,826.40	0.00	1,826.40	1,897.70	0.00	1,897.70
	Application to change a safety certificate for a regulated stand at a sports ground		1,214.10	0.00	1,214.10	1,261.50	0.00	1,261.50
50	<b>STRAY DOGS SERVICE</b>							
	<b>Reclaim of a stray dog:</b>							
	Kennelling fee (per day)		12.00	0.00	12.00	12.00	0.00	12.00
	Seizure fee		130.00	0.00	130.00	130.00	0.00	130.00
	Veterinary fees(Depends on any treatment that is needed)				Price on application			Price on application
	Microchipping							
51	<b>Charges for Notices served under the Housing Act 2004</b>							
	Hazard Awareness Notice (if a subsequent notice is not required)							
	Hazard Awareness Notice (if a subsequent notice is required)		205.70	0.00	205.70	213.80	0.00	213.80
	Improvement Notice		411.30	0.00	411.30	427.40	0.00	427.40
	Prohibition Order		411.30	0.00	411.30	427.40	0.00	427.40



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Emergency Prohibition Order		411.30	0.00	411.30	427.40	0.00	427.40
	Emergency Remedial Action		411.30	0.00	411.30	427.40	0.00	427.40
	Demolition Order		411.30	0.00	411.30	427.40	0.00	427.40
	Review of a suspended Improvement Notice		235.80	0.00	235.80	245.00	0.00	245.00
	Review of a suspended Prohibition Order		235.80	0.00	235.80	245.00	0.00	245.00
	Charge for any subsequent notice served at the same time for the same property		176.90	0.00	176.90	183.80	0.00	183.80
<b>52</b>	<b>Community Spaces</b>							
	<b>Angel Community Centre</b>							
	<b><u>Conference Room (meeting space for up to 16 people)</u></b>							
	Monday - Friday - hourly rate		12.40	0.00	12.40	12.90	0.00	12.90
	Saturday - Sunday - hourly rate		18.30	0.00	18.30	19.10	0.00	19.10
	<b><u>Small Hall (meeting space for up to 40 people)</u></b>							
	Monday - Friday - hourly rate		18.30	0.00	18.30	19.10	0.00	19.10
	Saturday - Sunday - hourly rate		27.60	0.00	27.60	28.70	0.00	28.70
	<b><u>Large Hall (meeting space for up to 150 people)</u></b>							
	Monday - Friday - hourly rate		34.50	0.00	34.50	35.90	0.00	35.90
	Saturday - Sunday - hourly rate		37.20	0.00	37.20	38.70	0.00	38.70
	<b><u>Large Hall (social functions for up to 140 people)</u></b>							
	Monday - Friday - hourly rate		41.00	0.00	41.00	42.60	0.00	42.60
	Saturday - Sunday - hourly rate		72.20	0.00	72.20	75.10	0.00	75.10
	<b><u>Kitchen Hire (hourly rate)</u></b>							
	Kitchen Hire (all facilities such as fridge, cookers, ovens, hot cabinet)		10.90	0.00	10.90	11.40	0.00	11.40
	Part Kitchen Hire (for serving of pre-prepared food/drink only)		22.60	0.00	22.60	23.50	0.00	23.50
	<b><u>Corkage Fee (one off charge)</u></b>		52.50	0.00	52.50	54.60	0.00	54.60
	<b><u>Discount Weekend Packages</u></b>							
	Social Full Day 12 hours ( Large Hall + Kitchen)		851.10	0.00	851.10	884.30	0.00	884.30
	Social Half Day 7 hours ( Large Hall + Kitchen)		501.00	0.00	501.00	520.60	0.00	520.60
	<b>Youth Centres</b>							
	<b>Alan Pullinger Youth Centre</b>							
	Room/Facility hire				Price On Application			Price On Application
	Whole Centre hire				Price On Application			Price On Application
	<b>Bell Lane Youth Centre</b>							
	Room/Facility hire				Price On Application			Price On Application
	Whole Centre hire				Price On Application			Price On Application
	<b>Craig Park Youth Centre</b>							
	Room/Facility hire				Price On Application			Price On Application
	Whole Centre hire				Price On Application			Price On Application
	<b>Croyland Youth Centre</b>							
	Room/Facility hire				Price On Application			Price On Application
	Whole Centre hire				Price On Application			Price On Application
	<b>Ponders End Youth Centre</b>							
	Room/Facility hire				Price On Application			Price On Application
	Whole Centre hire				Price On Application			Price On Application
	<b><u>Green Towers -VENUE</u></b>							
	Conference Room 1 - Monday & Friday		34.00	0.00	34.00	35.40	0.00	35.40
	Conference Room 1 - Saturday & Sunday		45.00	0.00	45.00	46.80	0.00	46.80
	Breakout Room 1 - Monday & Friday		28.00	0.00	28.00	29.10	0.00	29.10
	Breakout Room 1 - Saturday & Sunday		34.00	0.00	34.00	35.40	0.00	35.40

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Small Meeting Room 2 - Monday & Friday		17.00	0.00	17.00	17.70	0.00	17.70
	Small Meeting Room 2 - Saturday & Sunday		24.00	0.00	24.00	25.00	0.00	25.00
	Large Hall - Conference/Meeting		55.00	0.00	55.00	57.20	0.00	57.20
	Large Hall - Private Event		87.00	0.00	87.00	90.40	0.00	90.40
	<b><u>Salisbury House -VENUE</u></b>							
	Ground Floor Salisbury Room		32.00	0.00	32.00	33.30	0.00	33.30
	Edinburgh Room		24.00	0.00	24.00	25.00	0.00	25.00
	The Tudor Room		34.00	0.00	34.00	35.40	0.00	35.40
	Salisbury Room & Tea Room - £57 per hour (Minimum Hire 4 Hours)		60.00	0.00	60.00	62.40	0.00	62.40
	Salisbury Room, Tea Room & The Garden - £100 per hour (Minimum Hire 4 Hours)		105.00	0.00	105.00	109.10	0.00	109.10
<b>53</b>	<b>LEISURE-SPORTS</b>							
	<b><u>Sports &amp; Development</u></b>							
	<b><u>Term time activities</u></b>							
	Badminton - Beginners (block of 14 weeks , £6.65 per session)		89.60	0.00	89.60	93.10	0.00	93.10
	Badminton - Improvers (block of 14 weeks, £6.65 per session)		89.60	0.00	89.60	93.10	0.00	93.10
	Gymnastics - Beginners (block of 14 weeks, £8.75 per session) plus £2.50 one off costs for badge & certificate.		117.60	0.00	117.60	122.50	0.00	122.50
	Gymnastics - Improvers (block of 14 weeks, £8.75 per session) plus £2.50 one off costs for badge & certificate.		117.60	0.00	117.60	122.50	0.00	122.50
	Gymnastics & Trampoline (block of 14 weeks, £8.75 per session )plus £2.50 one off costs for badge & certificate.)		117.60	0.00	117.60	122.50	0.00	122.50
	Badminton - Adults (block of 15 weeks, £7.30 per session) a.m.		105.00	0.00	105.00	109.50	0.00	109.50
	Boxing - Adults (block of 14 weeks, £6.25 per session) p.m.		84.00	0.00	84.00	87.50	0.00	87.50
	Pilates - Adults (block of 15 weeks , £7.30 per session)		105.00	0.00	105.00	109.50	0.00	109.50
	Tai Chi - Adults (block of 13 weeks, £6.70 per session)		84.50	0.00	84.50	87.10	0.00	87.10
	Yoga - Adults (Women only) (block of 15 sessions, £7.30 per session) Grange Park		105.00	0.00	105.00	109.50	0.00	109.50
	Yoga - Adults (block of 15 weeks, £7.30 per session) David Lloyd		105.00	0.00	105.00	109.50	0.00	109.50
	Nordic Walking - adults (block of 15 weeks session, £5.20 per session)		75.00	0.00	75.00	78.00	0.00	78.00
	Keep Fit Mature Moves - 50+ (block of 15 weeks, £5.70 per session)		82.50	0.00	82.50	85.50	0.00	85.50
	Swimming - 50+ (block of 15 weeks, £6.20 per session)		90.00	0.00	90.00	93.00	0.00	93.00
	Tennis - Adults (block of 15 weeks, £5.80 per session)		82.50	0.00	82.50	87.00	0.00	87.00
	Bowls - Adults (block of 11 weeks, £6.20 per session)		66.00	0.00	66.00	68.20	0.00	68.20
	Tai Chi in the Park		5.00	0.00	5.00	5.20	0.00	5.20
	Normally block bookings of 10 or more are VAT exempt (subject to HMRC conditions being met)							
	<b><u>Holiday Activities</u></b>							
	Junior horse riding (per 3/4 hr)		23.50	0.00	23.50	24.50	0.00	24.50
	Tots horse riding (per 1/4 hr)		13.50	0.00	13.50	14.10	0.00	14.10
	Horse riding - half day (3 hrs)		31.50	0.00	31.50	32.80	0.00	32.80
	Multisport		9.00	0.00	9.00	9.40	0.00	9.40
	Boxing at Edmonton Leisure Centre		7.00	0.00	7.00	7.30	0.00	7.30
	Kung Fu		8.50	0.00	8.50	8.90	0.00	8.90
	Judo		9.00	0.00	9.00	9.40	0.00	9.40
	Judo - 2 day course		17.00	0.00	17.00	17.70	0.00	17.70
	Basketball		9.00	0.00	9.00	9.40	0.00	9.40
	Yoga for Children		7.00	0.00	7.00	7.30	0.00	7.30

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICES VISIBLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Boxing - 2 day course		18.00	0.00	18.00	18.80	0.00	18.80
	Athletics - Junior (per 3 x 45 minute sessions course)		9.00	0.00	9.00	9.40	0.00	9.40
	Tots Trampoline (3 day course, 2 hours each day)		50.50	0.00	50.50	52.50	0.00	52.50
	Junior Trampoline (3 day course, 2 hours each day)		50.50	0.00	50.50	52.50	0.00	52.50
	Preschool Gym (per 2 days course 1 hour each session)		15.00	0.00	15.00	15.60	0.00	15.60
	Gymnastics (per 2 days course 1hr 30 minutes each session)		19.00	0.00	19.00	19.80	0.00	19.80
	Gymnastics and Trampoline (single 1 hour session)		9.00	0.00	9.00	9.40	0.00	9.40
	Street dance Junior (per hr)		7.50	0.00	7.50	7.80	0.00	7.80
	Tennis - Junior (per 3 day course 1hr each)		22.10	0.00	22.10	23.00	0.00	23.00
	Tennis - Junior Plus (per 3 day course 1hr)		22.10	0.00	22.10	23.00	0.00	23.00
	Golf - Junior (2 day course 1.5hr each)		34.70	0.00	34.70	36.10	0.00	36.10
	Golf - Junior Plus (2 days course @ 1.5hr each day)		34.70	0.00	34.70	36.10	0.00	36.10
	Swimming - Adults (3 week course @ 1hr per session)		16.00	0.00	16.00	16.70	0.00	16.70
	Tennis - Adults (4 week course @ 1hr per session)		19.50	0.00	19.50	20.30	0.00	20.30
	Normally admission to sports and leisure activities/centres are standard VAT rated. Holiday activities for childcare purposes can be exempt from VAT							
<b>54</b>	<b>LEISURE -CULTURE</b>							
	<b>DUGDALE-VENUE</b>							
	Dugdale Venue Hire Rates & Charges							
	(These prices are relevant to the dates of hire, not the date of the booking.)							
	Ground Floor							
	Ground -Studio Theatre( Weekdays) per hour		95.00	0.00	95.00	98.80	0.00	98.80
	Ground -Studio Theatre( Weekends) per hour		121.00	0.00	121.00	125.80	0.00	125.80
	<b>1st Floor</b>							
	Executive Suite per hour		45.00	0.00	45.00	46.80	0.00	46.80
	Conference Room 1 per hour		42.00	0.00	42.00	43.70	0.00	43.70
	Conference Room 2 per hour		36.00	0.00	36.00	37.50	0.00	37.50
	Conference Room 3 per hour		36.00	0.00	36.00	37.50	0.00	37.50
	Conference Room 4 per hour		32.00	0.00	32.00	33.30	0.00	33.30
	<b>MILLFIELD THEATRE</b>							
	<b>Theatre Hire Rates:</b>							
	Mon/Tues/Wed/Thur/Friday( Performance of up to 3 hours including a 20 minute interval)		1,365.00	0.00	1,365.00	1,418.30	0.00	1,418.30
	Mon/Tues/Wed/Thur/Friday-Hourly rate after the 3 hours		300.00	0.00	300.00	311.70	0.00	311.70
	Sat/ Sun/Bank Holiday ( Performance of up to 3 hours including a 20 minute interval)		1,575.00	0.00	1,575.00	1,636.50	0.00	1,636.50
	Sat/ Sun/Bank Holiday-Hourly rate after the 3 hours		352.00	0.00	352.00	365.80	0.00	365.80
	Use of theatre prior to the performance per hour		116.00	0.00	116.00	120.60	0.00	120.60
	<b>MILLFIELD HOUSE</b>							
	<b>Venue Hire Rates &amp; Charges:</b>							
	Ground- per hour:							
	Strand		38.00	0.00	38.00	39.50	0.00	39.50
	Ambassadors		32.00	0.00	32.00	33.30	0.00	33.30
	<b>1st Floor- per hour</b>							
	Huxley		38.00	0.00	38.00	39.50	0.00	39.50
	Bridport		32.00	0.00	32.00	33.30	0.00	33.30
	Aylward		28.00	0.00	28.00	29.10	0.00	29.10
	2nd Floor- Sawyer per hour		32.00	0.00	32.00	33.30	0.00	33.30
	<b>Forty Hall -VENUE</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>Conference/Meeting/Training</b>							
	<b>Ground - per hour</b>							
	Long Gallery & Inner Courtyard		45.00	0.00	45.00	47.00	0.00	47.00
	Garden Room-for storage only		15.00	0.00	15.00	15.00	0.00	15.00
	Great Hall		40.00	0.00	40.00	42.00	0.00	42.00
	Parlour		40.00	0.00	40.00	42.00	0.00	42.00
	<b>Second Floor - per hour</b>							
	Vicary Room		30.00	0.00	30.00	32.00	0.00	32.00
	Walters Room		30.00	0.00	30.00	32.00	0.00	32.00
	<b>Private Hire (Baby Showers, Christening, Parties etc.)</b>							
	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 8 hours)		1,500.00	0.00	1,500.00	1,550.00	0.00	1,550.00
	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 8 hours)		1,800.00	0.00	1,800.00	1,860.00	0.00	1,860.00
	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 4 hours)		875.00	0.00	875.00	900.00	0.00	900.00
	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 4 hours)		1,025.00	0.00	1,025.00	1,060.00	0.00	1,060.00
	Great Hall & Parlour Monday- Wednesday (Hire up to 8 hours)		1,000.00	0.00	1,000.00	1,050.00	0.00	1,050.00
	Great Hall & Parlour Monday- Wednesday (Hire up to 4 hours)		575.00	0.00	575.00	600.00	0.00	600.00
	Great Hall Monday- Thursday (Hire up to 8 hours)		675.00	0.00	675.00	700.00	0.00	700.00
	Great Hall Monday- Thursday (Hire up to 4 hours)		450.00	0.00	450.00	475.00	0.00	475.00
	Great Hall Friday - Sunday (Hire up to 8 hours)		875.00	0.00	875.00	900.00	0.00	900.00
	Great Hall Friday - Sunday (Hire up to 4 hours)		650.00	0.00	650.00	675.00	0.00	675.00
	<b>Celebration of Life/Wakes</b>							
	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 3 hours)		420.00	0.00	420.00	435.00	0.00	435.00
	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 3 hours)		520.00	0.00	520.00	535.00	0.00	535.00
	Great Hall & Parlour Monday- Wednesday (Hire up to 3 hours)		320.00	0.00	320.00	330.00	0.00	330.00
	Great Hall Monday- Wednesday (Hire up to 3 hours)		200.00	0.00	200.00	205.00	0.00	205.00
	Great Hall Friday - Sunday (Hire up to 3 hours)		270.00	0.00	270.00	280.00	0.00	280.00
	<b>Weddings</b>							
	Ceremony & Reception Long Gallery, Inner Courtyard, Great Hall Mon - Thurs (12 hours)		2,400.00	0.00	2,400.00	2,500.00	0.00	2,500.00
	Ceremony & Reception Long Gallery, Inner Courtyard, Great Hall Fri - Sun (12 hours)		2,900.00	0.00	2,900.00	3,000.00	0.00	3,000.00
	Reception Only Long Gallery & Inner Courtyard Mon - Thurs (12 hours)		2,000.00	0.00	2,000.00	2,060.00	0.00	2,060.00
	Reception Only Long Gallery & Inner Courtyard Fri - Sun (12 hours)		2,500.00	0.00	2,500.00	2,600.00	0.00	2,600.00
	Ceremony Only Long Gallery & Inner Courtyard Mon - Thurs (3 hours)		1,250.00	0.00	1,250.00	1,300.00	0.00	1,300.00
	Ceremony Only Long Gallery & Inner Courtyard Fri - Sun (3 hours)		1,450.00	0.00	1,450.00	1,500.00	0.00	1,500.00
	Ceremony Only Great Hall & Parlour Mon - Wed (3 hours)		950.00	0.00	950.00	980.00	0.00	980.00
	Ceremony Only Great Hall Thurs-Sunday (3 hours)		650.00	0.00	650.00	620.00	0.00	620.00
	Outer Courtyard 6:00pm – 12:00am (Exclusive Use)		185.00	0.00	185.00	190.00	0.00	190.00
	Outer Courtyard 12:00pm – 6:00pm (Shared use)		165.00	0.00	165.00	170.00	0.00	170.00
	Photo Shoot Great Hall & Grand Staircase (2 hours)		270.00	0.00	270.00	280.00	0.00	280.00
	Extra hour before or after booked time		150.00	0.00	150.00	155.00	0.00	155.00
	<b>Wedding Ceremony &amp; Reception in the Grounds of Forty Hall</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery, Inner Courtyard & Great Hall Mon - Thurs (12 hours)					3,500.00	0.00	3,500.00
	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery, Inner Courtyard & Great Hall Fri - Sun (12 hours)					4,000.00	0.00	4,000.00
	<b>Wedding Ceremonies in the Grounds of Forty Hall</b>							
	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery and Inner Courtyard Mon - Thurs (3 hours)					2,350.00	0.00	2,350.00
	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery and Inner Courtyard Fri - Sun (3 hours)					2,550.00	0.00	2,550.00
	<b>Wedding Ceremony &amp; Reception in the Grounds of Forty Hall (no inside space)</b>							
	Front Lawn, Walled Garden or Pleasure Grounds Mon - Thurs (12 hours)					1,750.00	0.00	1,750.00
	Front Lawn, Walled Garden or Pleasure Grounds Fri - Sun (12 hours)					2,000.00	0.00	2,000.00
	<b>Wedding Ceremonies in the Grounds of Forty Hall (no inside space)</b>							
	Front Lawn or Walled Garden or Pleasure Grounds Mon - Thurs (3 hours)					1,300.00	0.00	1,300.00
	Front Lawn or Walled Garden or Pleasure Grounds Fri - Sun (3 hours)					1,500.00	0.00	1,500.00
	<b>Wedding Reception in the Grounds of Forty Hall (no inside space)</b>							
	Pleasure Grounds Mon - Thurs (12 hours)					1,900.00	0.00	1,900.00
	Pleasure Grounds Fri - Sun (12 hours)					2,500.00	0.00	2,500.00
	<b>Wedding Proposals</b>							
	Front Lawn or Walled Garden Mon - Thurs (2 hours)					250.00	0.00	250.00
	Front Lawn or Walled Garden Fri - Sun (2 hours)					300.00	0.00	300.00
	Great Hall Mon - Thurs (2 hours)					150.00	0.00	150.00
	Great Hall Fri - Sun (2 hours)					200.00	0.00	200.00
55	<b>DESIGN &amp; PRINT SERVICE</b>							
	<b>Highly Creative Design ( per hour)</b>	✓						
	A minimum charge of £24 is charged (based on 30 mins of work)	✓	50.40	10.10	60.50	52.42	10.48	62.90
	<b>Print, Photocopying &amp; Finishing (per hour)</b>	✓						
	A minimum charge of £13.00 is charged (based on 15 mins of work)	✓	54.60	11.00	65.60	56.67	11.33	68.00
	<b>PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPING</b>							
	VAT charged is dependant on the nature of print requests e.g. books, leaflets, magazines, newsletters are zero rated							
	<b>100 to 200 images</b>							
	Single sided on 80gsm white paper		13.70	0.00	13.70	14.20	0.00	14.20
	Double sided on 80gsm white paper		13.70	0.00	13.70	14.20	0.00	14.20
	Single sided on 80gsm tinted paper		13.70	0.00	13.70	14.20	0.00	14.20
	Double sided on 80gsm tinted paper		13.70	0.00	13.70	14.20	0.00	14.20
	<b>300 to 400 images</b>							
	Single sided on 80gsm white paper		13.80	0.00	13.80	14.30	0.00	14.30
	Double sided on 80gsm white paper		13.80	0.00	13.80	14.30	0.00	14.30
	Single sided on 80gsm tinted paper		15.50	0.00	15.50	16.10	0.00	16.10
	Double sided on 80gsm tinted paper		13.80	0.00	13.80	14.30	0.00	14.30

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>500 images</b>							
	Single sided on 80gsm white paper		19.90	0.00	19.90	20.70	0.00	20.70
	Double sided on 80gsm white paper		22.10	0.00	22.10	23.00	0.00	23.00
	Single sided on 80gsm tinted paper		24.30	0.00	24.30	25.20	0.00	25.20
	Double sided on 80gsm tinted paper		26.50	0.00	26.50	27.50	0.00	27.50
	<b>600 images</b>							
	Single sided on 80gsm white paper		34.30	0.00	34.30	35.60	0.00	35.60
	Double sided on 80gsm white paper		33.10	0.00	33.10	34.40	0.00	34.40
	Single sided on 80gsm tinted paper		36.50	0.00	36.50	37.90	0.00	37.90
	Double sided on 80gsm tinted paper		34.30	0.00	34.30	35.60	0.00	35.60
	<b>700 images</b>							
	Single sided on 80gsm white paper		35.30	0.00	35.30	36.70	0.00	36.70
	Double sided on 80gsm white paper		34.30	0.00	34.30	35.60	0.00	35.60
	Single sided on 80gsm tinted paper		37.50	0.00	37.50	39.00	0.00	39.00
	Double sided on 80gsm tinted paper		35.30	0.00	35.30	36.70	0.00	36.70
	<b>800 images</b>							
	Single sided on 80gsm white paper		36.50	0.00	36.50	37.90	0.00	37.90
	Double sided on 80gsm white paper		35.30	0.00	35.30	36.70	0.00	36.70
	Single sided on 80gsm tinted paper		38.70	0.00	38.70	40.20	0.00	40.20
	Double sided on 80gsm tinted paper		36.50	0.00	36.50	37.90	0.00	37.90
	<b>900 images</b>							
	Single sided on 80gsm white paper		37.50	0.00	37.50	39.00	0.00	39.00
	Double sided on 80gsm white paper		36.50	0.00	36.50	37.90	0.00	37.90
	Single sided on 80gsm tinted paper		39.70	0.00	39.70	41.20	0.00	41.20
	Double sided on 80gsm tinted paper		37.50	0.00	37.50	39.00	0.00	39.00
	<b>1000 images</b>							
	Single sided on 80gsm white paper		38.70	0.00	38.70	40.20	0.00	40.20
	Double sided on 80gsm white paper		37.50	0.00	37.50	39.00	0.00	39.00
	Single sided on 80gsm tinted paper		40.90	0.00	40.90	42.50	0.00	42.50
	Double sided on 80gsm tinted paper		38.70	0.00	38.70	40.20	0.00	40.20
	<b>1100 images</b>							
	Single sided on 80gsm white paper		43.10	0.00	43.10	44.80	0.00	44.80
	Double sided on 80gsm white paper		40.90	0.00	40.90	42.50	0.00	42.50
	Single sided on 80gsm tinted paper		47.50	0.00	47.50	49.40	0.00	49.40
	Double sided on 80gsm tinted paper		43.10	0.00	43.10	44.80	0.00	44.80
	<b>1200 images</b>							
	Single sided on 80gsm white paper		44.10	0.00	44.10	45.80	0.00	45.80
	Double sided on 80gsm white paper		41.90	0.00	41.90	43.50	0.00	43.50
	Single sided on 80gsm tinted paper		48.60	0.00	48.60	50.50	0.00	50.50
	Double sided on 80gsm tinted paper		44.10	0.00	44.10	45.80	0.00	45.80

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>1300 images</b>							
	Single sided on 80gsm white paper		56.30	0.00	56.30	58.50	0.00	58.50
	Double sided on 80gsm white paper		54.10	0.00	54.10	56.20	0.00	56.20
	Single sided on 80gsm tinted paper		60.70	0.00	60.70	63.10	0.00	63.10
	Double sided on 80gsm tinted paper		56.30	0.00	56.30	58.50	0.00	58.50
	<b>1400 images</b>							
	Single sided on 80gsm white paper		57.40	0.00	57.40	59.60	0.00	59.60
	Double sided on 80gsm white paper		55.20	0.00	55.20	57.40	0.00	57.40
	Single sided on 80gsm tinted paper		61.80	0.00	61.80	64.20	0.00	64.20
	Double sided on 80gsm tinted paper		57.40	0.00	57.40	59.60	0.00	59.60
	<b>1500 images</b>							
	Single sided on 80gsm white paper		58.50	0.00	58.50	60.80	0.00	60.80
	Double sided on 80gsm white paper		56.30	0.00	56.30	58.50	0.00	58.50
	Single sided on 80gsm tinted paper		62.90	0.00	62.90	65.40	0.00	65.40
	Double sided on 80gsm tinted paper		58.50	0.00	58.50	60.80	0.00	60.80
	<b>1600 images</b>							
	Single sided on 80gsm white paper		64.00	0.00	64.00	66.50	0.00	66.50
	Double sided on 80gsm white paper		60.70	0.00	60.70	63.10	0.00	63.10
	Single sided on 80gsm tinted paper		69.60	0.00	69.60	72.30	0.00	72.30
	Double sided on 80gsm tinted paper		64.00	0.00	64.00	66.50	0.00	66.50
	<b>1700 images</b>							
	Single sided on 80gsm white paper		65.10	0.00	65.10	67.60	0.00	67.60
	Double sided on 80gsm white paper		61.80	0.00	61.80	64.20	0.00	64.20
	Single sided on 80gsm tinted paper		70.60	0.00	70.60	73.40	0.00	73.40
	Double sided on 80gsm tinted paper		65.10	0.00	65.10	67.60	0.00	67.60
	<b>1800 images</b>							
	Single sided on 80gsm white paper		66.20	0.00	66.20	68.80	0.00	68.80
	Double sided on 80gsm white paper		62.90	0.00	62.90	65.40	0.00	65.40
	Single sided on 80gsm tinted paper		71.80	0.00	71.80	74.60	0.00	74.60
	Double sided on 80gsm tinted paper		66.20	0.00	66.20	68.80	0.00	68.80
	<b>1900 images</b>							
	Single sided on 80gsm white paper		67.40	0.00	67.40	70.00	0.00	70.00
	Double sided on 80gsm white paper		66.20	0.00	66.20	68.80	0.00	68.80
	Single sided on 80gsm tinted paper		72.80	0.00	72.80	75.60	0.00	75.60
	Double sided on 80gsm tinted paper		67.40	0.00	67.40	70.00	0.00	70.00
	<b>2000 images</b>							
	Single sided on 80gsm white paper		68.40	0.00	68.40	71.10	0.00	71.10
	Double sided on 80gsm white paper		69.60	0.00	69.60	72.30	0.00	72.30
	Single sided on 80gsm tinted paper		78.40	0.00	78.40	81.50	0.00	81.50
	Double sided on 80gsm tinted paper		72.80	0.00	72.80	75.60	0.00	75.60

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>2500 images</b>							
	Single sided on 80gsm white paper		87.20	0.00	87.20	90.60	0.00	90.60
	Double sided on 80gsm white paper		80.60	0.00	80.60	83.70	0.00	83.70
	Single sided on 80gsm tinted paper		97.10	0.00	97.10	100.90	0.00	100.90
	Double sided on 80gsm tinted paper		98.20	0.00	98.20	102.00	0.00	102.00
	<b>3000 images</b>							
	Single sided on 80gsm white paper		92.70	0.00	92.70	96.30	0.00	96.30
	Double sided on 80gsm white paper		86.00	0.00	86.00	89.40	0.00	89.40
	Single sided on 80gsm tinted paper		114.70	0.00	114.70	119.20	0.00	119.20
	Double sided on 80gsm tinted paper		103.70	0.00	103.70	107.70	0.00	107.70
	<b>3500 images</b>							
	Single sided on 80gsm white paper		98.20	0.00	98.20	102.00	0.00	102.00
	Double sided on 80gsm white paper		90.50	0.00	90.50	94.00	0.00	94.00
	Single sided on 80gsm tinted paper		119.10	0.00	119.10	123.70	0.00	123.70
	Double sided on 80gsm tinted paper		109.20	0.00	109.20	113.50	0.00	113.50
	<b>4000 images</b>							
	Single sided on 80gsm white paper		108.10	0.00	108.10	112.30	0.00	112.30
	Double sided on 80gsm white paper		96.00	0.00	96.00	99.70	0.00	99.70
	Single sided on 80gsm tinted paper		123.50	0.00	123.50	128.30	0.00	128.30
	Double sided on 80gsm tinted paper		114.70	0.00	114.70	119.20	0.00	119.20
	<b>4500 images</b>							
	Single sided on 80gsm white paper		121.30	0.00	121.30	126.00	0.00	126.00
	Double sided on 80gsm white paper		121.30	0.00	121.30	126.00	0.00	126.00
	Single sided on 80gsm tinted paper		152.20	0.00	152.20	158.10	0.00	158.10
	Double sided on 80gsm tinted paper		121.30	0.00	121.30	126.00	0.00	126.00
	<b>Over 5000 images</b>							
					Price on application			Price on application
56	<b>PRE-APPLICATION CHARGING SCHEME-PLANNING</b>							
	<b>Category A:Large Major Applications 25-150 units,+2000 sq.m of floor space (includes change of use)EIA Development Significant Infrastructure Proposal (Proposals raising significant heritage issues which will be assessed/ charged on an individual basis)</b>							
	<b>Category A:Large Major Applications</b> (Assessment, site visit, meeting and written advice, includes SuDs consultation)	√			Price on Application			Price on Application
	<b>Category A;</b> Follow up meeting	√			Price on Application			Price on Application
	<b>Category B :Major developments 10-24 residential units 1000-2000 sq. metres of floor space(includes change of use) Development involving 0.5 hectares</b>							
	<b>Category B :Major developments</b> (Assessment, site visit, meeting and written advice, includes SuDs consultation)	√			Price on Application			Price on Application
	<b>Category B:</b> Follow up meeting	√			Price on Application			Price on Application
	<b>Category C: Minor Development 4-9 residential units Flat Conversions/HMO's (4-9 units) 400-999 sq. metres of non-residential floor space(includes change of use)</b>							
	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice)	√			Price on Application			Price on Application



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice) Development within a Conservation Area	√		Price on Application			Price on Application	
	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice) Development involving a listed building or affecting the setting of a listed building	√		Price on Application			Price on Application	
	<b>Category C:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category D:Minor Development 1-3 Residential units Flat Conversions/HMO's (1-3 units)Up to 399 sq. metres of non-residential floor space( includes change of use) Telecommunications(Code svstem operators)</b>							
	<b>Category D:</b> (Site specific assessment, meeting and written advice)	√		Price on Application			Price on Application	
	<b>Category D:</b> (Site specific assessment, meeting and written advice)Development within a Conservation Area	√		Price on Application			Price on Application	
	<b>Category D:</b> (Site specific assessment, meeting and written advice)Development involving a listed building or affecting the setting of a listed building	√		Price on Application			Price on Application	
	<b>Category D:</b> (Site specific assessment, meeting .No written advice)	√		Price on Application			Price on Application	
	<b>Category D:</b> (Site specific assessment, meeting . No written advice) Development within a Conservation Area	√		Price on Application			Price on Application	
	<b>Category D:</b> (Site specific assessment, meeting and No written advice)Development involving a listed building or affecting the setting of a listed building	√		Price on Application			Price on Application	
	<b>Category D:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category E: Householder Development Residential Extensions Outbuildings P.D Enquiries</b>							
	<b>Category E:</b> Site specific assessment, site visit, meeting and No written advice	√		Price on Application			Price on Application	
	<b>Category E:</b> Site specific assessment, site visit, meeting and No written advice <b>If within Conservation Area</b>	√		Price on Application			Price on Application	
	<b>Category E:</b> Site specific assessment, site visit, meeting and written advice	√		Price on Application			Price on Application	
	<b>Category E:</b> Site specific assessment, site visit, meeting and written advice <b>If within Conservation Area</b>	√		Price on Application			Price on Application	
	<b>Category E:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category F: Enforcement</b> Discussions on cases involving enforcement actions Assessment, meeting and written advice	√		Price on Application			Price on Application	
	<b>Category F:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category G: Listed Buildings</b> (Assessment, site visit, meeting and written advice)	√		Price on Application			Price on Application	
	<b>Category G:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category H: Conservation Area</b> (Assessment, site visit, meeting and written advice on schemes located in Conservation area )	√		Price on Application			Price on Application	
	<b>Category H:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category I: Alterations to Shop Fronts/Advertisements</b> (Assessment, site visit, meeting and written advice)	√		Price on Application			Price on Application	
	<b>Category I:</b> Follow up meeting	√		Price on Application			Price on Application	
	<b>Category J: Concept Discussions Strategic /Major Development</b> (Meeting/Basic guidance against policy)	√		Price on Application			Price on Application	
	<b>Category J: Concept Discussions Land with potential for 1-5 units</b> (Meeting/Basic guidance against policy)	√		Price on Application			Price on Application	
	<b>Additional Specialist Advice (per hour)</b>	√		Price on Application			Price on Application	
	Schemes of significant magnitude that require a series of development team meetings or a Planning Performance Agreement							
57	<b>Local Land Charges Residential LLC1</b>			Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Residential Each additional parcel			Price on Application			Price on Application	
	Residential CON 29(R)	✓		Price on Application			Price on Application	
	Residential Each additional parcel	✓		Price on Application			Price on Application	
	Residential LLC1 + CON 29(R)	✓		Price on Application			Price on Application	
	Residential Each additional parcel	✓		Price on Application			Price on Application	
	Commercial / offices / land / industrial LLC1			Price on Application			Price on Application	
	Commercial / offices / land / industrial Each additional parcel			Price on Application			Price on Application	
	Commercial / offices / land / industrial CON 29(R)	✓		Price on Application			Price on Application	
	Commercial / offices / land / industrial Each additional parcel	✓		Price on Application			Price on Application	
	Commercial / offices / land / industrial LLC1 + CON 29(R)	✓		Price on Application			Price on Application	
	Con 29 (O) Enquiries (4 -21) except for Q.8 & Q.18 – No Charge (each)	✓		Price on Application			Price on Application	
	Enquiry 22	✓		Price on Application			Price on Application	
	Applications for the Common Land and Village Green register (As detailed in the Commons Registration (England Regulations 2014)			Price on Application			Price on Application	
	Copy documents from CON29 relating information (Each - including copy of search)	✓		Price on Application			Price on Application	
	Copy documents relating to register only			Price on Application			Price on Application	
	Registration of a charge in Part 11 of the Register			Price on Application			Price on Application	
	Filing a Lands Tribunal Light Obstruction Notice			Price on Application			Price on Application	
	Filing a variation or cancellation of a Light Obstruction Notice			Price on Application			Price on Application	
	Inspection of documents relating to Light Obstruction Notices (for each parcel of land)			Price on Application			Price on Application	
58	PEST CONTROL (Public Realm)							
	PEST CONTROL (DOMESTIC)							
	Survey charge (non refundable)	✓		Price on Application			Price on Application	
	Rats (For 3 visits)	✓		Price on Application			Price on Application	
	Mice (For 3 visits)	✓		Price on Application			Price on Application	
	Mice (Per Additional Visit)	✓		Price on Application			Price on Application	
	Rats (Per Additional Visit)	✓		Price on Application			Price on Application	
	Cockroaches (For 3 visits)	✓		Price on Application			Price on Application	
	Cockroaches (Per Additional Visit)	✓		Price on Application			Price on Application	
	Fleas	✓		Price on Application			Price on Application	
	Squirrels (per 3 visits) - internal only where appropriate	✓		Price on Application			Price on Application	
	Pharaohs Ant Treatment (Per complete treatment)	✓		Price on Application			Price on Application	
	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓		Price on Application			Price on Application	
	Bed Bug (ID & pre-visit only)	✓		Price on Application			Price on Application	
	Bed Bug (per treatment for bedsit or single room, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
	Bed bug (per treatment for 2 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
	Bed bug (per treatment for 3 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
	Bed bug (per treatment for 4 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
	Bed bug (per treatment for 5 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
	Moths (Maximum of 3 visits)	✓		Price on Application			Price on Application	
	Household Beetles (Maximum 2 visits inclusive of survey 1 spray and ULV treatment)	✓		Price on Application			Price on Application	
	Proofing Treatments etc.			Price on Application			Price on Application	
	Wasps (per treatment)	✓		Price on Application			Price on Application	
	Wasps (per extra nest)	✓		Price on Application			Price on Application	
	Garden Ants	✓		Price on Application			Price on Application	
	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓		Price on Application			Price on Application	
	PEST CONTROL (COMMERCIAL)							
	Rats (Per treatment maximum 3 visits)	✓		Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Mice (Per treatment maximum 3 visits)	√		Price on Application			Price on Application	
	Cockroach (Per treatment maximum 3 visits)	√		Price on Application			Price on Application	
	Fleas (Per treatment maximum 1 visit)	√		Price on Application			Price on Application	
	Wasps (Per treatment maximum 1 visit)	√		Price on Application			Price on Application	
	Bed bugs (Per treatment maximum 2 visits including pre-visit)	√		Price on Application			Price on Application	
	Bed bug (ID and pre-visit only)	√		Price on Application			Price on Application	
	Bed bug (Per treatment maximum 1 visit. Only if Bed bug ID and pre-visit previously done)	√		Price on Application			Price on Application	
	On-site ID/other/advice/extra visits (Per visit)	√		Price on Application			Price on Application	
	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	√		Price on Application			Price on Application	
	<b>PEST CONTROL (LARGE OR COMPLEX COMMERCIAL AND CONTRACT WORK)</b>							
	Additional charges will be added for actual costs of materials, equipment etc.	√		Price on Application			Price on Application	
	Rats	√		Price on Application			Price on Application	
	Basic charge per hour (minimum 1 hour)	√		Price on Application			Price on Application	
	Mice	√		Price on Application			Price on Application	
	Basic charge per hour (minimum 1 hour)	√		Price on Application			Price on Application	
	Insects	√		Price on Application			Price on Application	
	Basic charge per hour (minimum 1 hour)	√		Price on Application			Price on Application	
	Pigeons, Feral Cats and Squirrels and other treatments and pests	√		Price on Application			Price on Application	
	Basic charge per hour (minimum 1 hour)	√		Price on Application			Price on Application	
	Pharaohs Ant Treatment	√		Price on Application			Price on Application	
	Basic charge per hour (minimum 1 hour)	√		Price on Application			Price on Application	
59	<b>FLEET SERVICES (Public Realm)</b>							
	<b>Car Service Maintenance Repair &amp; grounds equipment self propelled</b>							
	<b>This includes Car derived vans. I.E Vauxhall Corsa Van</b>							
	<b>All Services are undertaken based on Autodata times</b>							
	<b>The labour rate per vehicle category will be able to be adjusted in the event of the Councils Fleet department tendering for a contract containing more than a single vehicle. Or a prospective customer wishes to offer a number of vehicles to the Fleet department to undertake Service Maintenance Repair work on.</b>			Price on Application			Price on Application	
	<b>Underutilised services within Public Realm - ability to offer discounts if required</b>			Price on Application			Price on Application	
	Labour Rate per Hour	√		Price on Application			Price on Application	
	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	√		Price on Application			Price on Application	
	Parts	√		Price on Application			Price on Application	
	Consumable items	√		Price on Application			Price on Application	
	Environmental charge (disposal of oils when changed)	√		Price on Application			Price on Application	
	Any work of specialist nature outsourced to 3rd party	√		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	√		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	√		Price on Application			Price on Application	
	MOT test class 4			Price on Application			Price on Application	
	MOT retest			Price on Application			Price on Application	
	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
	<b>LCV up to 3.5t Service Maintenance Repair</b>							
	<b>All Services are undertaken based on Autodata times</b>							
	Labour Rate per hour	√		Price on Application			Price on Application	
	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	√		Price on Application			Price on Application	
	Parts	√		Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Consumable items	✓		Price on Application			Price on Application	
	Environmental charge (disposal of oils when changed)	✓		Price on Application			Price on Application	
	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	MOT test class 7			Price on Application			Price on Application	
	MOT retest			Price on Application			Price on Application	
	LOLER testing tail lifts	✓		Price on Application			Price on Application	
	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
	<b>Section 19 &amp; 22 mini bus Service Maintenance Repair and vehicles up to 7.5t</b>							
	<b>All Services where possible are undertaken based on autodata times</b>							
	Labour Rate	✓		Price on Application			Price on Application	
	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
	Parts	✓		Price on Application			Price on Application	
	Consumable items	✓		Price on Application			Price on Application	
	Environmental charge (disposal of oils when changed)	✓		Price on Application			Price on Application	
	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	DVSA safety inspection including interior fitting up to 22 seats	✓		Price on Application			Price on Application	
	DVSA standard brake test with print out	✓		Price on Application			Price on Application	
	DVSA standard Headlamp test	✓		Price on Application			Price on Application	
	MOT test class 5 - 5a			Price on Application			Price on Application	
	MOT retest			Price on Application			Price on Application	
	LOLER testing tail lifts	✓		Price on Application			Price on Application	
	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
	<b>LG V / RCV and vehicles above 7.5t</b>							
	All Services where possible based on industry standard times							
	Labour Rate			Price on Application			Price on Application	
	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
	Parts	✓		Price on Application			Price on Application	
	Consumable items			Price on Application			Price on Application	
	Environmental charge (disposal of oils when changed)			Price on Application			Price on Application	
	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
	HGV DVSA safety inspection	✓		Price on Application			Price on Application	
	RCV DVSA Safety inspection	✓		Price on Application			Price on Application	
	DVSA standard brake test with print out + DVSA h/lamp test	✓		Price on Application			Price on Application	
	DVSA standard Headlamp test only	✓		Price on Application			Price on Application	
	HGV rigid MOT test (in house)	✓		Price on Application			Price on Application	
	MOT retest (In house)	✓		Price on Application			Price on Application	
	LOLER testing tail lifts	✓		Price on Application			Price on Application	
	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
<b>60</b>	<b>COMMERCIAL WASTE SERVICES</b>							
	<b>(Outside the scope of VAT wef 9.2.2011)</b>							

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b><u>Fees include disposal costs:</u></b>							
	240 Litre Bin Hire/Collection			Price on Application			Price on Application	
	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
	Overweight bins			Price on Application			Price on Application	
	<b><u>Minimum contract 12 months (Supply &amp; Collection)</u></b>							
	4 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
	8 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
	Each additional roll of 13 Trade Sacks			Price on Application			Price on Application	
	Annual Duty of Care admiration charge (payable in lieu of the sack purchase fee when customers are renewing their annual contract but do not require any additional sacks as they already have a sufficient supply)			Price on Application			Price on Application	
	Abortive fee			Price on Application			Price on Application	
	Special collection - 60 minutes			Price on Application			Price on Application	
	Special bulk collection			Price on application			Price on application	
	<b><u>OFFER for new customers for first 12 months only:</u></b>							
	Between 2 and 3 bins on site			15% discount on the above charge			15% discount on the above charge	
	4 bins and above			25% discount on the above charge			25% discount on the above charge	
	<b><u>Combined service offer - waste and recycling collection</u></b>							
	660L refuse and 360L paper and cardboard			Price on Application			Price on Application	
	360L refuse and 660L paper and cardboard			Price on Application			Price on Application	
	660L refuse and 660L paper and cardboard			Price on Application			Price on Application	
	940L refuse and 660L paper and cardboard			Price on Application			Price on Application	
	1100L refuse and 660L paper and cardboard			Price on Application			Price on Application	
	1100L refuse and 1100L paper and cardboard			Price on Application			Price on Application	
	<b><u>Schools, Charities &amp; Domestic extra collection (Fees exclude disposal costs)</u></b>							
	Roll of 13 Sacks			Price on Application			Price on Application	
	240Litre Bin Hire/Collection			Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
	1280 Litre Bin Hire/Collection (for contaminated recycling collected as residual)			Price on Application			Price on Application	
	<b>Places of Worship - Hire Charge Only</b>							
	240Litre Bin Hire/Collection			Price on Application			Price on Application	
	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
	HOUSING - Hire Charge Only - Plastic bins (up to and including 360 litre bins)			Price on Application			Price on Application	
	HOUSING - Hire Charge Only - Metal bins			Price on Application			Price on Application	
	Enfield Council Housing - <b>Additional Collection Charge</b>			Price on Application			Price on Application	
	Schools Recycling Bin hire (per bin per week)			Price on Application			Price on Application	
	Schools Recycling Bin Hire Only (per bin per week)			Price on Application			Price on Application	
	Sales Commission			Price on application			Price on application	
	Discount for multiple business contracts			Price on application			Price on application	
	Sales incentives to assist and retain business discounts between 0-20% (Where Appropriate)			Price on application			Price on application	
	<b>COMMERCIAL RECYCLING SERVICES</b>							
	<b>Option 1. Paper &amp; Cardboard Only</b>							
	i. Paper Cardboard Mix - Use 240 litre Wheeled Bins			Price on Application			Price on Application	
	ii. Paper Cardboard Mix - Use 360 litre Bins			Price on Application			Price on Application	
	iii. Paper Cardboard Mix - Use 660 litre Bins			Price on Application			Price on Application	
	iv. Paper Cardboard Mix - Use 1100 litre Bins			Price on Application			Price on Application	
	Mixed Recycling - 360 internal customer only			Price on Application			Price on Application	
	Mixed Recycling - 1280 internal customer only			Price on Application			Price on Application	
<b>61</b>	<b>SCHEDULE 2 CLINICAL WASTE COLLECTION (Public Realm)</b>							
	Roll of 13 Clinical Waste Sacks	V		Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VARIABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Sharps bins - 2.5 litres	K	Price on Application			Price on Application		
	Sharps bin 22 litres	K	Price on Application			Price on Application		
62	<b>PARKS AND OUTDOOR FACILITIES (Public Realm)</b>							
	<b>Tennis Courts</b>							
	No charge off-peak							
	<b>CRICKET **</b>							
	Season bookings can be made for 10 or 20 matches							
	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
	<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>							
	Season bookings can be made for 16 or 32 games							
	<b>9-a-side Football, per pitch</b>							
	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
	<b>NETBALL**</b>							
	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
	<b>Third Generation facility</b>							
	Quarter Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
	Half Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
	Whole Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
	Quarter Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
	Half Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
	Whole Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
	Quarter Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
	Half Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
	Whole Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
	Commercial Hire (per hour)		Price on Application			Price on Application		
	Community Hire (per hour) FDP Partner		Price on Application			Price on Application		
	Weekday - off peak (per hour)		Price on Application			Price on Application		
	Weekend Match - Quarter Pitch (per hour)		Price on Application			Price on Application		
	Weekend Match - Half Pitch (per <u>two</u> hours) - Charter Standard Club		Price on Application			Price on Application		

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Weekend Match - Whole Pitch (per <u>two</u> hours) - Charter Standard Club			Price on Application			Price on Application	
	Weekend Match - Half Pitch (per <u>two</u> hours) - Non Charter Standard Club			Price on Application			Price on Application	
	Weekend Match - Whole Pitch (per <u>two</u> hours) - Non Charter Standard Club			Price on Application			Price on Application	
	Negotiable first year reduction up to 15% on block bookings (part 2)							
	New pitch creation one-off fee, waived on three year bookings	Y		Price on Application			Price on Application	
	Discretionary discount of up to 10% for block booking for FDP Partners							
	Discretionary discount 50% of weekend bookings for Junior games only after 5pm			<b>New</b>			Price on Application	
<b>63</b>	<b>CEMETERY CHARGES (Public Realm)</b> <b>The service is non-business for VAT where marked * i.e. no VAT to be charged.</b>							
	Funeral and burial services outside of standard specified times			Price On Application			Price On Application	
	Referral and multiple discount Commission			Price On Application			Price On Application	
<b>64</b>	<b>EVENTS (Public Realm)</b>							
	<b>Funfairs</b>							
	More than 2 operating days			Price On Application			Price On Application	
	<b>Circus's</b>							
	More than 2 operating days			Price On Application			Price On Application	
	<b>Commercial Events/National charities(Non Ticketed Public Events)</b>							
	<b>Please note: The Council retains the ability to waive event fees for not for profit and charity organisations.</b>							
	More than 1 operating day			Price On Application			Price On Application	
	<b>Medium Between 201-999 attendance</b>							
	More than 1 operating day			Price On Application			Price On Application	
	<b>Large Over 1000 attendance</b>							
	More than 1 operating day			Price On Application			Price On Application	
	<b>Ticketed Events 15% of Gate Receipts</b>							
	Ticketed Commercial Events			Price On Application			Price On Application	
	Waste removal and clearance			Price On Application			Price On Application	
	Traffic Management services			Price On Application			Price On Application	
	New Business referral commission			Price On Application			Price On Application	
	<b>Bonds</b>							
	Weddings up to 100 people			Price on Application			Price on Application	
	Weddings 100 - 200 people			Price on Application			Price on Application	



Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VATABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Weddings 200 - 500 people			Price on Application			Price on Application	
	Group Barbeque			Price on Application			Price on Application	
	<b>Weddings</b>							
	Wedding Blessings			Price on Application			Price on Application	
	Wedding Receptions			Price on Application			Price on Application	
	Wedding Blessing & Reception			Price on Application			Price on Application	
<b>65</b>	<b>PEOPLE TRANSPORT: ANCILLIARY SERVICES</b>							
	Hire of Bus and Driver (per hour)	v		Price on Application			Price on Application	
	Hire of Bus, Driver and Passenger Assistant (per hour)	v		Price on Application			Price on Application	
	Additional Coach hire			Price on Application			Price on Application	
<b>66</b>	<b>Discount options</b>							
	Provision to offer discount to adapt to the market (Where required and appropriate)							
	New Service Provision charging (up to 12 month trial)- Framework for fees and charges required							
	Premium or Fast-Track Services							
	Online Discount (Provision to provide online discount where appropriate)							
	Negotiable first year reduction up to 15% on block bookings (part 2)							
<b>67</b>	<b>HEALTH &amp; SAFETY</b>							
	Schools SLA (subject to schools buying in to the service) (Normally academies are charged VAT)							
	Freezywater St Georges			Price on Application			Price on Application	
	Forty Hill			Price on Application			Price on Application	
	Latymer All Saints			Price on Application			Price on Application	
	Meridian Angel Primary Academy	v		Price on Application			Price on Application	
	Our Lady of Lourdes			Price on Application			Price on Application	
	St Andrews Enfield			Price on Application			Price on Application	
	St Andrews Southgate			Price on Application			Price on Application	
	St Edmunds			Price on Application			Price on Application	
	St Georges			Price on Application			Price on Application	
	St James			Price on Application			Price on Application	
	St John & St James			Price on Application			Price on Application	
	St Johns			Price on Application			Price on Application	
	St Mary's			Price on Application			Price on Application	
	St Matthews			Price on Application			Price on Application	
	St Michael @ Bowes			Price on Application			Price on Application	
	St Michael's			Price on Application			Price on Application	
	St Monica's			Price on Application			Price on Application	
	St Paul's			Price on Application			Price on Application	
	Bishop Stopford			Price on Application			Price on Application	
	Broomfield			Price on Application			Price on Application	
	Enfield Grammar Academy	v		Price on Application			Price on Application	
	Kingsmead Academy	v		Price on Application			Price on Application	
	The Latymer			Price on Application			Price on Application	
	St Ignatius			Price on Application			Price on Application	
	Edmonton County Academy	v		Price on Application			Price on Application	

Section Reference	Description of Proposed Charges, Allowance & Disregards	SERVICE IS VAILABLE	2021/22 Place Proposed Fees & Charges			2022/23 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Enfield Learning Trust Academy	✓		Price on Application			Price on Application	
	Ivy Learning Trust	✓		Price on Application			Price on Application	
	Southgate Academy	✓		Price on Application			Price on Application	
	Lee Valley High-academy	✓		Price on Application			Price on Application	
	Cuckoo Hall	✓		Price on Application			Price on Application	
	Attigo	✓		Price on Application			Price on Application	
	Children First (Multi academy trust)	✓		Price on Application			Price on Application	
	Ilford County High	✓		Price on Application			Price on Application	
	St. Annes			Price on Application			Price on Application	
<b>68</b>	<b>Emergency Accommodation</b>							
	<b>New entrants into Emergency Accommodation within Enfield</b>							
	Shared accommodation		178.85	0.00	178.85	178.85	0.00	178.85
	1 Bedroom accommodation		201.00	0.00	201.00	246.20	0.00	246.20
	2 Bedroom accommodation		247.90	0.00	247.90	299.20	0.00	299.20
	3 Bedroom accommodation		310.00	0.00	310.00	368.20	0.00	368.20
	4+ Bedroom accommodation		375.00	0.00	375.00	437.30	0.00	437.30
	<b>Existing tenants in Emergency Accommodation within Enfield</b>							
	Shared accommodation		178.85	0.00	178.85	178.85	0.00	178.85
	1 Bedroom accommodation		201.00	0.00	201.00	201.00	0.00	201.00
	2 Bedroom accommodation		247.90	0.00	247.90	247.90	0.00	247.90
	3 Bedroom accommodation		310.00	0.00	310.00	310.00	0.00	310.00
	4+ Bedroom accommodation		375.00	0.00	375.00	375.00	0.00	375.00
	<b>New Entrants placed Out of Borough</b>							
	If new entrants have to be placed outside of Enfield the prevailing Local Housing Allowance (LHA) rate for that area will be applied.							
	<b>Existing Tenants placed Out of Borough</b>							
	90% of the 2011 LHA rates for the prevailing area plus a management fee is applied.							

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		FEES & CHARGES 2021/22			PROPOSED FEES & CHARGES 2022/23		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	
<b>IWE Residential/Nursing/Continuing Care – suggested rates included</b>							
Bridgewood House:							
Residential EMI		879.90	0.00	879.90	901.90	0.00	901.90
Nursing EMI (excluding FNC)		915.60	0.00	915.60	938.49	0.00	938.49
Block CHC beds		1,260.00	0.00	1,260.00	1,291.50	0.00	1,291.50
Private or Voluntary sector home		Maximum is full cost as determined by the home			Maximum is full cost as determined by the home		
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.							
<b>Community Based Services – suggested rates included</b>							
<b>Day Services will be charged at the of provision</b>							
Physically disabled		At full cost of provision			At full cost of provision		
Mental Health		At full cost of provision			At full cost of provision		
Learning Disabilities		At full cost of provision			At full cost of provision		
Older People		At full cost of provision			At full cost of provision		
Meal contribution		4.30	0.00	4.30	4.41	0.00	4.41
- Snacks at Centre		At full cost of provision			At full cost of provision		
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a “drop in” service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.							
<b>Transport</b>							
Per journey		5.80	0.00	5.80	5.95	0.00	5.95
<b>Homecare</b>							
Maximum (including Additional Support)		At full cost of provision			At full cost of provision		
<b>Brokerage of support plans</b>							
For self financing clients		275.00	0.00	275.00	302.50	0.00	302.50
<b>Supported Housing</b>							
		Charges may apply			At full cost of provision		
<b>Respite</b>							
contribution is assessed in line with the Care Act 2014 and the Care and Support Regulations 2014- non residential charging rules							
<b>Daily Rates (Age &amp; Relationship Status)</b>							
18-24 <b>TBA dependent on benefit uplift</b> - Single		9.30	0.00	9.30	Rates as published on gov.uk website	0.00	0.00
From 25 and under pension age <b>TBA dependent on benefit uplift</b> - Single		11.45	0.00	11.45		0.00	0.00
Pension age <b>TBA dependent on benefit uplift</b> - Single		18.00	0.00	18.00		0.00	0.00
From 18 and under pension age <b>TBA dependent on benefit uplift</b> - In a couple		7.90	0.00	7.90		0.00	0.00
Pension age <b>TBA dependent on benefit uplift</b> - In a couple		12.90	0.00	12.90		0.00	0.00
<b>Weekly Rates (Age &amp; Relationship Status)</b>							
18-24 <b>TBA dependent on benefit uplift</b> - Single		65.10	0.00	65.10	Rates as published on gov.uk website	0.00	0.00
From 25 and under pension age <b>TBA dependent on benefit uplift</b> - Single		80.15	0.00	80.15		0.00	0.00

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		FEES & CHARGES 2021/22			PROPOSED FEES & CHARGES 2022/23		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Pension age <b>TBA dependent on benefit uplift</b> - Single		126.00	0.00	126.00		0.00	0.00
From 18 and under pension age <b>TBA dependent on benefit uplift</b> - In a couple		55.30	0.00	55.30		0.00	0.00
Pension age <b>TBA dependent on benefit uplift</b> - In a couple		90.30	0.00	90.30		0.00	0.00
<b>Direct Payments</b>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		
<b>Adult Placements</b>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
<b>Enablement</b>		Enablement may be provided for up to 6 weeks. There is no charge for this service.			Enablement may be provided for up to 6 weeks. There is no charge for this service.		
<b>Safe &amp; Connected</b>							
<b>Weekly charge per client</b>							
Monitoring Service only		4.80	0.00	4.80	4.95	0.00	4.95
Monitoring & Response service		6.80	0.00	6.80	7.00	0.00	7.00
Monitoring & Response & Keep in Touch and extra peripherals service		9.00	0.00	9.00	9.25	0.00	9.25
<b>Equipment &amp; Adaptations</b>							
<b>Under £1000</b>		Nil					
For equipment/adaptations in excess of £1000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.							
<b>Emergency Card Scheme</b>							
Weekly charge		1.60	0.00	1.60	1.65	0.00	1.65
Set up costs		11.00	0.00	11.00	11.20	0.00	11.20
Note: Safe & Connected fees also apply							
<b>Blue Badge</b>							
Administration charge (valid for up to 3 years)		10.00	0.00	10.00	10.00	0.00	10.00
<b>Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)</b>							
(I) Capital Resources Retained		As published on Gov.uk. Social care charging for local authorities: 2020 to 2021			As published on Gov.uk. Social care charging for local authorities: 2022 to 2023		
(ii) Income Assumed for every £250 in excess of (I) above		As above			As above		

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		FEES & CHARGES 2021/22			PROPOSED FEES & CHARGES 2022/23		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
(iii) Maximum charge applies where Capital Resources exceed		As above			As above		
Interest Charge for late payment		Bank of England base rate plus 1%			Bank of England base rate plus 1%		
Legal charge for setting up agreement				215.00	520.83	104.17	625.00
Property Valuation Fee				320.00			326.00
Land Registry Fee		Cost as detailed on gov.uk					
Set up Administration costs				350.00			357.00
Annual Administration fee				107.00			109.00
Termination fee				53.00	254.17	50.83	305.00
Interest charges on Deferred Payment Loans		In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).			In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).		
<b>Disability Related Expenditure Allowances</b>							
(i) DRE applicable under a full assessment		CPIX (2%) (rounded to nearest £0.05)					
(ii) Optional minimum flat rate (Individuals are able to request a full assessment if required)		Now subject to Policy Guidance			Now subject to Policy Guidance		
Minimum cost of the service for charging is set at £2.70 per week.				2.65			2.70

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Stat	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			CEX DEPARTMENT			CEX DEPARTMENT		
			FEES & CHARGES 2021/22			PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
£	£	£	£	£	£			
<b>REGISTRARS</b>								
<b>Certificates:</b>								
<i>Birth and Death Registrations-Certificates issued on the day</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Certificate issued after Registration</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Short Certificate requested after registration (Birth only)</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Priority Service Fee (Same day service)</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
Recorded Delivery Service (Up to two certificates)	N	v	3.30	0.70	4.00	3.40	0.70	4.10
Add £1 for each additional certificate	N	v	1.00	0.20	1.20	1.10	0.20	1.30
<b>Marriages &amp; Civil Partnerships</b>								
<i>Notice fee per person</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
<i>Notice fee with referral to the Home Office per person</i>	Y		47.00	0.00	47.00	47.00	0.00	47.00
<i>Conversion of a civil partnership into marriage at the Register Office</i>	Y		45.00	0.00	45.00	45.00	0.00	45.00
<i>Completing the declaration</i>	Y		27.00	0.00	27.00	27.00	0.00	27.00
<i>Signing the declaration in a religious building</i>	Y		91.00	0.00	91.00	91.00	0.00	91.00
Amending Notice of marriage	N	v	29.10	5.90	35.00	30.20	6.00	36.20
Ceremony late fee Friday Saturday in Admiral Suite and outside venues	N	v	83.30	16.70	100.00	86.50	17.30	103.80
Ceremony late fee Mon - Thurs Admiral suite	N	v	41.60	8.40	50.00	43.20	8.60	51.80
<b>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</b>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b>Correction to a Certificate</b>								
<i>Fee for name changes to a birth certificate</i> <i>(Applies for changes to child's forenames within 12 months of first registration)</i>	Y		40.00	0.00	40.00	40.00	0.00	40.00
<i>Fee for consideration of a correction to a birth, death, marriage or civil partnership certificate.</i>								
<i>If considered by the Registrar</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<i>If request has to be referred to GRO</i>	Y		90.00	0.00	90.00	90.00	0.00	90.00
PD1 form signatures	N		44.00	0.00	44.00	45.70	0.00	45.70
<b>Historical Searches</b>								
<i>Per Visit</i>	Y		18.00	0.00	18.00	18.00	0.00	18.00
<b>Booking Fees</b>								
Fee for provisional ceremony bookings-deposit	N		60.00	0.00	60.00	100.00	0.00	100.00
<i>Admin fee for notice of marriage/Civil Partnership bookings weekday and Saturdays</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
Wedding co-ordination appointments	N	v	50.00	10.00	60.00	60.00	12.00	72.00
<b>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</b>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b>Ceremony fees (Marriages and Civil Partnerships):</b>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N		195.00	0.00	195.00	202.60	0.00	202.60
Ceremony in the Admiral's Suite on a Friday before 5pm	N		330.00	0.00	330.00	342.90	0.00	342.90
Ceremony in the Admiral's Suite on a Saturday before 5pm	N		385.00	0.00	385.00	390.00	0.00	390.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N		590.00	0.00	590.00	590.00	0.00	590.00
Ceremony in the Admiral's Suite on Monday to Thursday 5pm - 8pm	N		440.00	0.00	440.00	457.20	0.00	457.20
Ceremony in the Admiral's Suite on a Friday and Saturday 5pm - 8pm	N		550.00	0.00	550.00	571.50	0.00	571.50
Ceremony in the Mayors Parlour on a Saturday *	N		440.00	0.00	440.00	457.20	0.00	457.20
Ceremony in the Council Chamber on a Saturday *	N		660.00	0.00	660.00	685.70	0.00	685.70
Ceremony fee at an approved venue Monday to Thursday before 5pm	N		550.00	0.00	550.00	560.00	0.00	560.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Stat	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm	N		590.00	0.00	590.00
Ceremony fee at an approved venue Monday to Sunday 5pm - 8pm	N		770.00	0.00	770.00	800.00	0.00	800.00
Ceremony fee at an approved venue Christmas Eve/New Years Eve 5pm - 8pm	N		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Ceremony fee on a bank holiday before 5pm	N		880.00	0.00	880.00	880.00	0.00	880.00
Garden Ceremonies at approved venues before 5pm	N		700.00	0.00	700.00	700.00	0.00	700.00
<b>Ceremony fees (Renewal of vows, Baby naming, Citizenship ceremonies):</b>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N	v	162.5	32.50	195.00	168.80	33.80	202.60
Ceremony in the Admiral's Suite on a Friday before 5pm	N	v	275.00	55.00	330.00	285.70	57.10	342.80
Ceremony in the Admiral's Suite on a Saturday before 5pm	N	v	320.80	64.20	385.00	325.00	65.00	390.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N	v	491.60	98.40	590.00	491.60	98.40	590.00
Ceremony in the Admiral's Suite on Monday to Thursday 5pm - 8pm	N	v	366.70	73.30	440.00	381.00	76.20	457.20
Ceremony in the Admiral's Suite on a Friday and Saturday 5pm - 8pm	N	v	458.30	91.70	550.00	476.20	95.20	571.40
Ceremony in the Mayors Parlour on a Saturday *	N	v	366.70	73.30	440.00	381.00	76.20	457.20
Ceremony in the Council Chamber on a Saturday *	N	v	550.00	110.00	660.00	571.50	114.30	685.80
Ceremony fee at an approved venue Monday to Thursday before 5pm	N	v	458.30	91.70	550.00	476.20	95.20	571.40
Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm	N	v	491.60	98.40	590.00	510.80	102.20	613.00
Ceremony fee at an approved venue Monday to Sunday 5pm - 8pm	N	v	641.60	128.40	770.00	666.60	133.30	799.90
Ceremony fee on a bank holiday	N	v	733.30	146.70	880.00	733.30	146.70	880.00
Ceremony fee at an approved venue Christmas Eve/New Years Eve 5pm - 8pm	N	v	833.30	166.70	1,000.00	833.30	166.70	1,000.00
Garden Ceremonies at approved venues before 5pm	N	v	583.30	116.70	700.00	583.30	116.70	700.00
Private Citizenship Ceremony Monday to Friday	N	v	112.50	22.50	135.00	116.90	23.40	140.30
Private Citizenship Ceremony Saturday	N	v	137.50	27.50	165.00	133.30	26.70	160.00





Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
PC use								
First Hour			Free of charge			Free of charge		
Then for 15 mins	N	v	0.25	0.05	0.30	0.29	0.06	0.35
Introductory Sessions:								
Full Charges	N	v	4.58	0.92	5.50	4.70	0.90	5.60
Concessionary Charge								
Age 0-17 / 60+ / Unemployed /Low Income/Housebound/Students/Disabled	N	v	2.29	0.46	2.75	2.33	0.47	2.80
Supported Sessions for Enfield Residents			Free of charge			Free of charge		
Printouts:								
A4 Black and white	N	v	0.16	0.04	0.20	0.21	0.04	0.25
A4 Colour	N	v	0.33	0.07	0.40	0.42	0.08	0.50
Reservations:								
Full charge: Books( if copy available in Enfield)	N		0.90	0.00	0.90	1.00	0.00	1.00
Concessionary Charge: books								
Unemployed/Low income/Disabled/60+	N		0.45	0.00	0.45	0.50	0.00	0.50
Age 0-17			Free of charge			Free of charge		
Full charge: Books( if copy needs to be purchased )	N		1.60	0.00	1.60	1.65	0.00	1.65
Concessionary Charge: Age 0-17/Low income/Disabled/60+	N		1.10	0.00	1.10	1.15	0.00	1.15
On-line Reservations:								
Full charge	N		0.60	0.00	0.60	0.65	0.00	0.65
Concessionary Charge: Age 0-17/Low income/Disabled/60+			Free of charge			Free of charge		
Audio Visual /Spoken word reservations:								
Full charge:	N		0.90	0.00	0.90	0.95	0.00	0.95
Concessionary Charge: Unemployed/Low Income/Disabled/60+	N		0.45	0.00	0.45	0.50	0.00	0.50
Concessionary Charge: Age 0-17			Free of charge			Free of charge		
Replacement Charges:								
Membership cards	N		2.70	0.00	2.70	2.80	0.00	2.80
Lost items			Full replacement cost			Full replacement cost		
Library Market place notice boards:								
Per week	N		2.10	0.00	2.10	2.15	0.00	2.15
Photocopies								
Black & White A4	N	v	0.16	0.04	0.20	0.21	0.04	0.25
Black & White A3	N	v	0.33	0.07	0.40	0.40	0.10	0.50
Colour A4	N	v	0.50	0.10	0.60	0.54	0.11	0.65
Colour A3	N	v	1.00	0.20	1.20	1.08	0.22	1.30
Laminating:								
A4	N	v				0.83	0.17	1.00
A3	N	v				1.25	0.25	1.50
Faxes								
Outgoing faxes-UK - 1st page	N	v	1.00	0.20	1.20	1.08	0.22	1.30
Outgoing faxes-UK per page- subsequent page	N	v	0.50	0.10	0.60	0.54	0.11	0.65
Outgoing faxes-Overseas -1st page	N	v	1.46	0.29	1.75	1.50	0.30	1.80
Outgoing faxes-Overseas per page-subsequent page	N	v	1.00	0.20	1.20	1.08	0.22	1.30
Incoming faxes-UK-1st page	N	v	0.50	0.10	0.60	0.54	0.11	0.65

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Incoming faxes-UK per page-subsequent page	N	√	0.21	0.04	0.25	0.25	0.05	0.30
Community Room hire charges:								
<b>Edmonton Green:</b>								
Room 1	N		15.00	0.00	15.00	15.50	0.00	15.50
Room1 concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
Room 2	N		23.10	0.00	23.10	24.00	0.00	24.00
Room 2 Concessionary	N		5.30	0.00	5.30	5.50	0.00	5.50
Office 1	N		16.80	0.00	16.80	17.50	0.00	17.50
Office 1 concessionary	N		16.80	0.00	16.80	17.50	0.00	17.50
Office 2	N		16.80	0.00	16.80	17.50	0.00	17.50
Office 2 concessionary	N		16.80	0.00	16.80	17.50	0.00	17.50
Office 3	N		16.80	0.00	16.80	17.50	0.00	17.50
Office 3 concessionary	N		16.80	0.00	16.80	17.50	0.00	17.50
Office /month introductory price	N		787.50	0.00	787.50	818.20	0.00	818.20
Office /month introductory price concessionary	N		787.50	0.00	787.50	818.20	0.00	818.20
<b>Enfield Town:</b>								
Room	N		15.00	0.00	15.00	15.50	0.00	15.50
Room concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Palmers Green:</b>								
Room	N		15.00	0.00	15.00	15.50	0.00	15.50
Room concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Ordnance Unity Centre</b>								
Room	N		15.00	0.00	15.00	15.50	0.00	15.50
Room concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Oakwood</b>								
Room+ kitchenette	N		15.00	0.00	15.00	15.50	0.00	15.50
Room+ kitchenette concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Enfield Highway</b>								
Room	N		15.00	0.00	15.00	15.50	0.00	15.50
Room concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Southgate</b>								
Room	N		15.00	0.00	15.00	15.50	0.00	15.50
Room concessionary	N		4.00	0.00	4.00	4.20	0.00	4.20
<b>Local Studies</b>								
<b>Photocopies &amp; Printouts</b>								
Black & White A4	N	√	0.16	0.04	0.20	0.21	0.04	0.25
Black & White A3	N	√	0.25	0.05	0.30	0.29	0.06	0.35
Colour A3	N	√	1.00	0.20	1.20	1.08	0.22	1.30
Colour A4	N	√	0.50	0.10	0.60	0.54	0.11	0.65
Premium Photographic paper A4	N	√	1.16	0.24	1.40	1.20	0.30	1.50
By post (admin fee)	N	√	1.00	0.20	1.20	1.08	0.22	1.30
<b>Scanning</b>								
By Email (per image)	N	√	1.00	0.20	1.20	1.08	0.22	1.30

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
CD/Memory Disk (per image)	N	v	1.00	0.20	1.20	1.08	0.22	1.30
<b>Photography</b>								
Own equipment (per day)	N		2.25	0.00	2.25	2.30	0.00	2.30
By staff (per image)	N		1.20	0.00	1.20	1.30	0.00	1.25
<b>Research Service</b>								
First Hour			Free of charge			Free of charge		
2nd-3rd hour (per hour to a maximum of 2 hours)	N		16.70	0.00	16.70	17.40	0.00	17.40
<b>Reproduction Charges</b>								
Community website/exhibition (per image)	N	v	4.66	0.94	5.60	4.80	1.00	5.80
Commercial website /exhibition (per image)	N	v	37.08	7.42	44.50	38.50	7.70	46.20
Commercial publication (per image)	N	v	37.08	7.42	44.50	38.50	7.70	46.20
<b>Museums</b>								
Schools Sessions	N		3.80	0.00	3.80	3.90	0.00	3.90
<b>CONCESSIONARY TRAVEL</b>								
<b>Blue Badge</b>	N		10.00	0.00	10.00	10.00	0.00	10.00
Disabled Persons' Freedom Pass scheme or the Taxi Card Scheme.	N		Free of charge			Free of charge		
<b>CATERING</b>								
<b>Primary Schools</b>								
Pupil meal	N			Price on Application			Price on Application	
Adult meal (Duty meal paid by school)	N	v		Price on Application			Price on Application	
Adult meal	N	v		Price on Application			Price on Application	
After school club meal	N			As per individual arrangement			As per individual arrangement	
Breakfast Club	N			As per individual arrangement			As per individual arrangement	
<b>Special Schools</b>								
Pupil meal	N			Price on Application			Price on Application	
Adult meal (Duty meal paid by school)	N	v		Price on Application			Price on Application	
Adult meal	N	v		Price on Application			Price on Application	
<b>Secondary schools</b>								
Pupil meal	N			Price on Application			Price on Application	
Adult meal (Duty meal paid by school)	N	v		Price on Application			Price on Application	
Adult meal	N	v		Price on Application			Price on Application	
<b>MUSIC SERVICES</b>								
<b>Partnership Festivals:</b>								
Cost of taking part (per school)	N		60.00	0.00	60.00	62.00	0.00	62.00
<b>Tuition (All Schools &amp; Academies):</b>								
Cost per hour	N		38.00	0.00	38.00	39.00	0.00	39.00
<b>School based ensembles:</b>								
Cost per week(All schools & Academies):								
30 mins rehearsal	N		40.00	0.00	40.00	40.00	0.00	40.00
45 mins rehearsal	N		51.00	0.00	51.00	51.00	0.00	51.00
60 mins rehearsal	N		61.00	0.00	61.00	61.00	0.00	61.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>School-based CPD</b>								
Cost per session (All schools & Academies):								
Twilight	N		175.00	0.00	175.00	175.00	0.00	175.00
Half day	N		310.00	0.00	310.00	310.00	0.00	310.00
Full day	N		525.00	0.00	525.00	525.00	0.00	525.00
<b>CHARGES TO PARENTS</b>								
<b>Tuition fees for 10 lessons:</b>								
10 x small group lessons	N		69.00	0.00	69.00	70.00	0.00	70.00
10 x 20 minutes individual lessons	N		120.00	0.00	120.00	122.00	0.00	122.00
10 x 30 minutes individual lessons	N		180.00	0.00	180.00	182.00	0.00	182.00
Additional termly fee for lessons taking place out of school hours	N		15.00	0.00	15.00	15.00	0.00	15.00
<b>Out of school music groups, charged to parents per term</b>								
Mini Music Makers (30 mins)	N		36.00	0.00	36.00	36.00	0.00	36.00
All junior groups (1 hr)	N		54.00	0.00	54.00	54.00	0.00	54.00
Concert Band/Orchestra (1.5 hrs)	N		72.00	0.00	72.00	72.00	0.00	72.00
Enfield Youth Wind Band (2 hrs)	N		87.00	0.00	87.00	87.00	0.00	87.00
Enfield Youth Symphony Orchestra (2.5 hrs)	N		93.00	0.00	93.00	93.00	0.00	93.00
<b>Instrument Hire (All Schools &amp; Academies and Parents):</b>								
Cost per term	N		38.00	0.00	38.00	39.00	0.00	39.00
<b>DEPUTYSHIP FEES:</b>								
<b>Remuneration of public authority deputies</b>								
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy. These rates should be applied regardless of who carries out the function within the public authority								
<b>Category 1</b>								
Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs. An amount not exceeding £745	N		An amount not exceeding £745			An amount not exceeding £745		
<b>Category II</b>								
Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order. Management costs are assumed to cover any incidental costs incurred in management of P's affairs with the exception of those mentioned under paragraph 20 below								
<i>20. Public Authorities are allowed to use P's funds to pay for specialist services that P would have normally be expected to pay if he had retained capacity such as conveyancing, obtaining expert valuations and obtaining investment advice</i>								
a) For the first year: <i>An amount not exceeding £775</i>	N		An amount not exceeding £775			An amount not exceeding £775		
b) For the second and subsequent years: <i>An amount not exceeding £650</i>	N		An amount not exceeding £650			An amount not exceeding £650		
c) Where the net assets of P are below £16,000, the local authority deputy for property and affairs may take an annual management fee not exceeding 3.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy	N		An Annual management fee not exceeding 3.5% of net assets			An Annual management fee not exceeding 3.5% of net assets		
d) Where the court appoints a local authority deputy for health and welfare, the local authority may take an annual management fee not exceeding 2.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £555	N		An Annual management fee not exceeding 2.5% of net assets up to maximum of £555			An Annual management fee not exceeding 2.5% of net assets up to maximum of £555		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2021/22			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2022/23		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<b>Category III</b>								
Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant <i>An amount not exceeding £300</i>	N		An amount not exceeding £300			An amount not exceeding £300		
<b>Category IV</b>								
Preparation and lodgement of a report or account to the Public Guardian <i>An amount not exceeding £216</i>	N		An amount not exceeding £216			An amount not exceeding £216		
<b>Category V</b>								
Preparation of a Basic HMRC income tax return (bank or NS&I interest and taxable benefits) on behalf of P <i>An amount not exceeding £70</i>	N		An amount not exceeding £70			An amount not exceeding £70		
Preparation of a Complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio) on behalf of P <i>An amount not exceeding £140</i>	N		An amount not exceeding £140			An amount not exceeding £140		
<b>Travel Rates</b>								
Public authority and other third sector deputies are allowed the fixed rate of £40 per hour for travel costs	N		£40 per hour			£40 per hour		
<b>APPOINTEESHIP FEES: Charge per annum</b>	N		An amount not exceeding £650			An amount not exceeding £650		
<b>Winding down fee</b>	N		An amount not exceeding £250			An amount not exceeding £250		
<b>COUNCIL TAX COURT COSTS:</b>								
<b>Council Tax:</b>								
Summons	N		75.00	0.00	75.00	75.00	0.00	75.00
Liability Order	N		27.00	0.00	27.00	27.00	0.00	27.00
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
<b>Business Rates:</b>								
Summons	N		150.00	0.00	150.00	150.00	0.00	150.00
Liability Order	N		50.00	0.00	50.00	50.00	0.00	50.00
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
<b>Discount options:</b>								
Provision to offer discount to adapt to the market (Where required and appropriate)	N							
Online Discount (Provision to provide online discount where appropriate)	N							

## STATUTORY CALCULATIONS AND RESOLUTIONS

The calculation of the Council's Council Tax Requirement is governed by the Local Government Finance Act 1992 (the Act) as amended by the Localism Act 2011.

Subject to Members agreeing the budget in this report, the following formal resolutions will need to be considered by Council:

- 1) it be noted that at its meeting on 26<sup>th</sup> January 2022, Council agreed the number of 96,369 as its Council Tax base for 2022/23, in accordance with the Local Authorities (Calculation of Tax base) Regulations.
- 2) the following amounts be now calculated by the Council for the year 2022/23 in accordance with Section 31 to 36 of the Act as amended:
  - (a) **£1,222,990,000** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act (**gross revenue expenditure**),
  - (b) **£1,083,629,000** being the aggregate of the amounts, which the Council estimates for items set out in section 31A(3) of the Act (**revenue income including government grants**),
  - (c) **£139,361,000** being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above (**net revenue expenditure**), calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
  - (d) **£1,446.12** being the amount at (c) above, all divided by the Council Tax base of **96,369** (1 above) calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of Council Tax for the year 2022/23.

(e)

Valuation Band	Proportion in relation to Band D	Enfield £
A	6/9	£964.08
B	7/9	£1,124.76
C	8/9	£1,285.44
D	9/9	£1,446.12
E	11/9	£1,767.48
F	13/9	£2,088.84
G	15/9	£2,410.20
H	18/9	£2,892.24

## STATUTORY CALCULATIONS AND RESOLUTIONS

being the amounts given by multiplying the amount at (d) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

- f) it will be noted that, for the year 2022/23, the Greater London Authority (GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below:

Valuation Band	Proportion in relation to Band D	GLA £
A	6/9	£263.73
B	7/9	£307.68
C	8/9	£351.64
D	9/9	£395.59
E	11/9	£483.50
F	13/9	£571.41
G	15/9	£659.32
H	18/9	£791.18

- g) having calculated the aggregate amount in each case of the amounts at 2(e) and (f) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, sets the following amounts as the amounts of Council Tax for the year 2022/23 for each of the categories of dwellings shown below:

Valuation Band	Proportion in relation to Band D	Total £
A	6/9	£1,227.81
B	7/9	£1,432.44
C	8/9	£1,637.08
D	9/9	£1,841.71
E	11/9	£2,250.98
F	13/9	£2,660.25
G	15/9	£3,069.52
H	18/9	£3,683.42

**STATUTORY CALCULATIONS AND RESOLUTIONS**

- 3) The Referendums Relating to Council Tax Increases (Principles) (England) Report 2022/23 sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2022/23.

The Council hereby determines that its relevant basic amount of council tax for the financial year 2022/23 for the London Borough of Enfield element of the Council Tax, is not excessive.