

# **PENSIONS BOARD**

## **Draft Work Programme**

**2022/23**

Date of Meeting	Title of Report	In-line with PB Terms of Reference (no.)	Responsible Officer
September 2022	Received and Review Pensions Committee Meetings agenda (reports & minutes)	55a	Finance Manager (Pension & Treasury)
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Receive Final Account and Fund Annual Report for 2020/2021 and External Audit Reports	55l, 55m & 56e	Finance Manager (Pension & Treasury)
	Review of Governance Compliance Statement	55d, 55e & 56g	Finance Manager (Pension & Treasury)
	Review of Risk Management Policy and Risk Register	56f	Finance Manager (Pension & Treasury)
	Review of Reporting Breaches Procedure	56f	Finance Manager (Pension & Treasury)
	Review of Conflicts of Interest Policy	56f	Finance Manager (Pension & Treasury)
	Review of Training and Development Policy and Member Training Needs Analysis	55j	Finance Manager (Pension & Treasury)
	Receive Asset Voting, Engagement Processes	56j	Finance Manager (Pension & Treasury)
	Other Ad-hoc items for consideration		Various
December 2022	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	55a	Finance Manager (Pension & Treasury)
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Review of Administration Strategy	55e & 55i	Pensions Manager
	Review of Communications Policy Statement	55e & 55i	Pensions Manager

	Receive Draft Account and Fund Annual Report for 2021/2022	55l, 55m & 56e	Finance Manager (Pension & Treasury)
	Receive Actuarial Valuations results	56h	Finance Manager (Pension & Treasury)
	Review of Funding Strategy Statement	55d & 55i	Finance Manager (Pension & Treasury)
	Receive Carbon Footprinting	55d & 55i	Finance Manager (Pension & Treasury)
	Receive Asset Voting, Engagement Processes	56j	Finance Manager (Pension & Treasury)
	Other Ad-hoc items for consideration		Various
March 2023	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	55a	Finance Manager (Pension & Treasury)
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Monitor Internal and External Audit Reports	56e & 55i	Finance Manager (Pension & Treasury)
	Review the Performance and Contracts of Service Providers to the Fund	56c	Finance Manager (Pension & Treasury)
	Receive Internal and External Audit Reports	51e & 50i	Finance Manager (Pension & Treasury)
	Review of Training and Development Policy and Member Training Needs Analysis	55j	Finance Manager (Pension & Treasury)
	Review of Reporting Breaches Procedure	56f	Finance Manager (Pension & Treasury)
	Review of The Pensions Regulator Code of Practice	55a-55e	Finance Manager (Pension & Treasury)
	Receive Asset Voting, Engagement Processes	56j	Finance Manager (Pension & Treasury)
	Receive Work Programme for 2023/24	55i & 55j	Finance Manager (Pension & Treasury)
	Other Ad-hoc items for consideration		Various